



CELEBRATING OVER 150 YEARS

THE CITY RECORD

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THE CITY RECORD

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PUBLIC HEARINGS AND MEETINGS

See Also: Procurement; Agency Rules

BOROUGH PRESIDENT - QUEENS

■ PUBLIC HEARINGS

NOTICE IS HEREBY GIVEN that a Virtual Public Hearing will be held by the Borough President of Queens, Donovan Richards, on **Thursday, October 30, 2025** starting at 9:30 A.M. The public hearing will be virtually streamed live at <https://www.youtube.com/@queensbp> and held in-person in the **Borough President Conference Room** located at 120-55 Queens Boulevard, Kew Gardens, New York 11424.

Those who wish to testify virtually may preregister for speaking time by visiting <https://www.queensbp.nyc.gov/> and submitting your contact information through the Zoom pre-registration link. After pre-registering, you will receive a Zoom confirmation e-mail with instructions on how to participate in the virtual public hearing. Preregistration for speaking time can also be arranged by calling (718) 286-2922 between 9:00 A.M. to 5:00 P.M. prior to the date of the hearing. Members of the public may also attend the hearing at the above address and publicly testify in the Conference Room.

Written testimony is welcome from those who are unable to testify virtually. All written testimony must be received by 5:00 P.M. on

Thursday, October 30, 2025 and may be submitted by e-mail to planning2@queensbp.nyc.gov or by conventional mail sent to the Office of the Queens Borough President at 120-55 Queens Boulevard, Room 226, Kew Gardens, NY 11424.

PLEASE NOTE: Individuals requesting Sign Language Interpreters and/or ADA Accessibility Accommodations should contact the Borough President's Office at (718) 286-2860 or email planning2@queensbp.nyc.gov no later than **THREE (3) BUSINESS DAYS PRIOR TO THE PUBLIC HEARING**.

The Public Hearing will include the following item(s):

CDs 02 and 05 – ULURP #260063 PCY – IN THE MATTER OF an application submitted by the Department of Environmental Protection and the Department of Citywide Administrative Services, pursuant to Section 197-c of the New York City Charter, for acquisition of properties listed and as specified below, Borough of Brooklyn, Community District 1 and Queens, Community Districts 2 and 5, and for site selection of such properties for a combined sewer overflow (CSO) retention system.

CDs 02 and 05 – ULURP #260064 PSY – IN THE MATTER OF an application submitted by the Department of Environmental Protection and the Department of Citywide Administrative Services, pursuant to Section 197-c of the New York City Charter, for site selection of properties located in Brooklyn, Community District 1 at 1 Kingsland Avenue (Block 2508, Lot 1), Scholes Street (Block 2962, Lot 1), and Varick Avenue (Block 2962, Lot 15); and in Queens, Community District 2 at 49 Street (Block 2575, Lot 26), Maspeth Avenue (Block 2575, Lot 140), Laurel Hill Blvd (Block 312, Lot 17), and 56 Road (Block 2552, Lot 75); and in Queens Community District 5 at 55-04 Maspeth Avenue (Block 2610, Lot 530) and Maspeth Avenue (Block 2610, Lot 550), for a combined sewer overflow (CSO) retention system.

CD 14 – ULURP #240079 ZMQ – IN THE MATTER OF an application submitted by 14-10 Beach LLC pursuant to Sections 197-c and 201 of the New York City Charter for an amendment of the Zoning Map, Section No. 25b.

1. changing from an R5 District to an R6A District property bounded by a line 175 feet northerly of Nameoke Avenue, a line 110 feet easterly of Beach Channel Drive, a line 125 feet northerly of Nameoke Avenue, Hassock Avenue, Redfern Avenue, Nameoke Avenue, and Beach Channel Drive; and
2. establishing within the proposed R6A District a C2-4 District bounded by a line 175 feet northerly of Nameoke Avenue, a line 110 feet easterly of Beach Channel Drive, Nameoke Avenue and Beach Channel Drive

Borough of Queens, Community District 14, as shown on a diagram (for illustrative purposes only) dated July 28, 2025, and subject to the conditions of CEQR Declaration E-838.

CD 14 - ULURP #N240080 ZRQ - IN THE MATTER OF an application submitted by 14-10 Beach LLC, pursuant to Section 197-c of the New York City Charter, for an amendment of the zoning text to designate the Project Area as a Mandatory Inclusionary Housing ("MIH") area, Borough of Queens, Community District 14, as shown on a diagram (for illustrative purposes only) dated July 28, 2025, and subject to the conditions of CEQR Declaration E-838.

Accessibility questions: Vicky Garvey at ViGarvey@queensbp.nyc.gov, by: Monday, October 27, 2025, 12:00 P.M.



o23-30

CITY PLANNING COMMISSION

■ PUBLIC HEARINGS

The City Planning Commission will hold a public hearing accessible both in-person and remotely via the teleconferencing application Zoom, at 10:00 A.M. Eastern Daylight Time, on Wednesday, November 5, 2025, regarding the calendar items listed below. The public hearing will be held in person in the NYC City Planning Commission Hearing Room, Lower Concourse, 120 Broadway, New York, NY. Anyone attending the meeting in-person is encouraged to wear a mask.

The meeting will be live streamed through Department of City Planning's (DCP's) website and accessible from the following webpage, which contains specific instructions on how to observe and participate, as well as materials relating to the meeting: <https://www.nyc.gov/content/planning/pages/calendar>.

Members of the public attending remotely should observe the meeting through DCP's website. Testimony can be provided verbally by joining the meeting using either Zoom or by calling the following number and entering the information listed below:

877 853 5247 US Toll-free
888 788 0099 US Toll-free

253 215 8782 US Toll Number
213 338 8477 US Toll Number

Meeting ID: **618 237 7396**

[Press # to skip the Participation ID]

Password: 1

To provide verbal testimony via Zoom please follow the instructions available through the above webpage (link above).

Written comments will also be accepted until 11:59 P.M., one week before the date of the vote. Please use the CPC Comments form that is accessible through the above webpage.

Please inform the Department of City Planning if you need a reasonable accommodation, such as a sign language interpreter, in order to participate in the meeting. The submission of testimony, verbal or written, in a language other than English, will be accepted, and real time interpretation services will be provided based on available resources. Requests for a reasonable accommodation or foreign language assistance during the meeting should be emailed to AccessibilityInfo@planning.nyc.gov or made by calling 212-720-3366. Requests must be submitted at least five business days before the meeting.

BOROUGH OF BROOKLYN No. 1 1417 AVENUE U REZONING

CD 15
IN THE MATTER OF an application submitted by 1417 Avenue U Holding LLC pursuant to Sections 197-c and 201 of the New York City Charter for an amendment of the Zoning Map, Section Nos. 28c and 29a:

1. eliminating from within an existing R5 District a C1-3 District bounded by East 14th Street, a line 150 feet northerly of Avenue U, East 15th Street, and Avenue U;
2. changing from an R5 District to an R7A District property bounded by East 14th Street, a line 100 feet northerly of Avenue U, a line midway between East 14th Street and East 15th Street, a line 145 feet northerly of Avenue U, East 15th Street, and Avenue U; and
3. establishing within the proposed R7A District a C2-4 District bounded by East 14th Street, a line 100 feet northerly of Avenue U, a line midway between East 14th Street and East 15th Street, a line 145 feet northerly of Avenue U, East 15th Street, and Avenue U;

as shown on a diagram (for illustrative purposes only) dated September 15, 2025 and subject to the conditions of CEQR Declaration E-860.

No. 2

N 250333 ZRK

IN THE MATTER OF an application submitted by 1417 Avenue U Holding LLC, pursuant to Section 201 of the New York City Charter, for an amendment of the Zoning Resolution of the City of New York, amending APPENDIX F (Mandatory Inclusionary Housing Areas and former Inclusionary Housing Designated Areas) for the purpose of establishing a Mandatory Inclusionary Housing area.

Matter underlined is new, to be added;

Matter ~~struck out~~ is to be deleted;

Matter within # # is defined in Section 12-10;

* * * indicates where unchanged text appears in the Zoning Resolution.

* * *

APPENDIX F

Mandatory Inclusionary Housing Areas and former Inclusionary Housing Designated Areas

* * *

BROOKLYN

* * *

Brooklyn Community District 15

* * *

Map 7 – [date of adoption]

[EXISTING MAP]



Mandatory Inclusionary Housing Program Area see Section 23-154(d)(3)
Area 7 — 7/18/24 MIH Option 1 and Option 2

[PROPOSED MAP]



Mandatory Inclusionary Housing area
 Area 7 — 7/18/24 MIH Option 1 and Option 2
 Area # — [date of adoption] MIH Option 1 and Option 2

Portion of Community District 15, Brooklyn

* * *

Sara Avila, Calendar Officer
 City Planning Commission
 120 Broadway, 31st Floor, New York, NY 10271
 Telephone (212) 720-3366

Accessibility questions: AccessibilityInfo@planning.nyc.gov;
 212-720-3366, by: Tuesday, October 28, 2025, 5:00 P.M.



o21-n5

CITYWIDE ADMINISTRATIVE SERVICES

■ PUBLIC HEARINGS

HUMAN CAPITAL LINE OF SERVICE PROPOSED AMENDMENT TO CLASSIFICATION

PUBLIC NOTICE IS HEREBY GIVEN of a virtual public hearing to amend the Classification of the Classified Service of the City of New York.

A virtual public hearing will be held by the Commissioner of Citywide Administrative Services in accordance with Rule 2.6 of the Personnel Rules and Regulations of the City of New York via Microsoft Teams on October 29, at 10:00 A.M.

Topic: Public Hearing – District Attorney, New York County [901] – NYS Civil Service Commission Proposals

Meeting link: <https://www.microsoft.com/microsoft-teams/join-a-meeting>

Meeting ID: 218 352 127 268

Passcode: QS6F3Uz7

Phone Number: +1 646-893-7101

Phone Conference ID: 150 922 156#

For more information go to the DCAS website at
<https://www1.nyc.gov/site/dcasa/about/public-hearings.page>

RESOLVED, that the classification of the Classified Service of the City of New York is hereby amended under the heading of **DISTRICT ATTORNEY, NEW YORK COUNTY [901]**, as follows:

I. By including in the Non-Competitive Class, subject to Rule X, Part I, the following managerial title and position authorized as indicated:

Title Code Number	Class of Positions	Salary Range	Number of Authorized Positions
M94608	Deputy Chief Information Technology Officer	#	Add 7, Delete 4

This is a Management Class of positions paid in accordance with the Pay Plan for Management Employees. Salary for these positions are set at a rate in accordance with duties and responsibilities.

Part I positions are designated as confidential, or policy influencing under Rule 3.2.3 (b) of the Personnel Rules and Regulations of the City of New York and therefore are not covered by Section 75 of the Civil Service Law.

II. By including in the Non-Competitive Class, subject to Rule XI, Part II, the following non-managerial titles and positions authorized as indicated:

Title Code Number	Class of Positions	Salary Range Effective 12/15/2017	Number of Authorized Positions
95713	IT Service Management Specialist	\$75,000 - \$130,000	5
95714	IT Infrastructure Engineer	\$75,000 - \$180,000	16
95712	IT Automation and Monitoring Engineer	\$75,000 - \$140,000	1
95622	IT Security Specialist	\$75,000 - \$180,000	1
95710	IT Project Specialist	\$75,000 - \$160,000	7
95711	Senior IT Architect	\$100,000 - \$180,000	13

Part II positions are covered by Section 75 of the Civil Service Law Disciplinary procedures after 5 years of service.

o23-29

HOUSING AUTHORITY

■ MEETING

The next Board Meeting of the New York City Housing Authority is scheduled for Wednesday, October 29, 2025 at 10:00 A.M. in the Ceremonial Room on the 5th Floor of 90 Church Street, New York, NY 10007 (unless otherwise noted).

Copies of the Calendar will be available on NYCHA's website at <https://www.nyc.gov/site/nycha/about/board-meetings.page> or may be picked up at the Office of the Corporate Secretary at 90 Church Street, 5th Floor, New York, NY 10007, no earlier than 24 hours before the upcoming Board Meeting. Copies of the Draft Minutes will also be available on NYCHA's website at <https://www.nyc.gov/site/nycha/about/board-meetings.page> or may be picked up at the Office of the Corporate Secretary no earlier than 3:00 P.M. on the Tuesday following the Board Meeting.

Any changes to the schedule will be posted here and on NYCHA's website at <https://www.nyc.gov/site/nycha/about/board-meetings.page> to the extent practicable, at a reasonable time before the meeting.

The meeting is open to the public. Pre-registration, at least 45 minutes before the scheduled Board Meeting, is required by all speakers. Comments are limited to the items on the Calendar. Speaking time will be limited to three minutes. The public comment period will conclude upon all speakers being heard or at the expiration of 30 minutes allotted by law for public comment, whichever occurs first.

The meeting will be streamed live on NYCHA's YouTube Channel at <https://www.youtube.com/c/nycha> and NYCHA's website at <https://www.nyc.gov/site/nycha/about/board-meetings.page>.

Any person requiring a reasonable accommodation in order to participate in the Board Meeting, should contact the Office of the Corporate Secretary by phone at (212) 306-6088 or by e-mail at corporate.secretary@nycha.nyc.gov no later than Wednesday, October 22, 2025 by 5:00 P.M.

For additional information, please visit NYCHA's website at <https://www.nyc.gov/site/nycha/about/board-meetings.page> or contact the Office of the Corporate Secretary at (212) 306-6088.

Accessibility questions: 2123066088, by: Wednesday, October 22, 2025 5:00 P.M.



o16-29

INFORMATION TECHNOLOGY AND TELECOMMUNICATIONS

■ PUBLIC HEARINGS

NOTICE OF A FRANCHISE AND CONCESSION REVIEW COMMITTEE ("FCRC") PUBLIC HEARING to be held on **11/10/2025, at 2:30 P.M.** at 22 Reade Street, Spector Hall, New York, NY 10007 relative to the proposed information services franchise agreement between the City of New York and OneChronos Information Services LLC.

The proposed franchise agreement would grant a nonexclusive franchise to construct, install, use, operate and/or maintain wire, cable, and/or optical fiber and associated equipment on, over, and under the inalienable property of the City for the provision of Information Services, as defined in the proposed franchise agreement. The proposed franchise agreement has a term lasting until **06/26/2032** with an option, at the New York City Office of Technology & Innovation's ("OTI")/DoITT's sole discretion, for the Parties to extend the Agreement for up to a further five-year period. The compensation includes the following: \$0.19 per foot with an escalator, except that no fee shall be charged per foot of Installation Area of which construction was initiated and completed within the first five years of the term in one or more of the Boroughs of the Bronx, Brooklyn, Queens, Staten Island or Manhattan above 96th St. There is a quarterly minimum fee due to the City.

The public may participate in the public hearing by attending and providing testimony. Written testimony may be submitted in advance of the hearing electronically to fcrc@mocs.nyc.gov. All written testimony must be received by **11/07/2025**.

A draft copy of the proposed franchise agreement may be obtained at no cost any of the following ways:

1. Submitting a written request to OTI at franchiseopportunities@oti.nyc.gov from **10/17/2025** through **11/07/2025**.
2. Downloading from **10/17/2025** through **11/10/2025** on OTI's website. To download a draft copy of the proposed franchise agreement, visit www1.nyc.gov/content/oti/pages/franchises.
3. By submitting a written request by mail to NYC Office of Technology & Innovation, 2 MetroTech Center, P-1 Level Mailroom. Written requests must be received by **11/07/2025**. For mail-in request, please include your name, return address, and a request for a specific calendar item franchise agreement.

The agenda and related documentation for the hearing will be posted on the MOCS website at <https://www.nyc.gov/site/mocs/opportunities/franchises-concessions.page>.

For further information on accessibility or to make a request for accommodations, such as sign language interpretation services, please contact the Mayor's Office of Contract Services (MOCS) via e-mail at DisabilityAffairs@mocs.nyc.gov or via phone at (212) 298-0800. Any person requiring reasonable accommodation for the public hearing should contact MOCS at least five (5) business days in advance of the hearing to ensure availability.

Accessibility questions: DisabilityAffairs@mocs.nyc.gov, (212) 298-0800, by: Friday, October 31, 2025, 5:00 P.M.

MAYOR'S OFFICE OF ENVIRONMENTAL COORDINATION

■ MEETING

NOTICE OF PUBLIC SCOPING

The Office of the Deputy Mayor for Housing, Economic Development and Workforce

Draft Scope of Work for an Environmental Impact Statement (EIS)

Brooklyn Marine Terminal Maritime and Mixed-Use Redevelopment Project

Project Identification

CEQR No. 25DME018K
SEQRA Classification: Type I
Brooklyn, Community District 6

Lead Agency

Office of the Deputy Mayor for Housing, Economic Development and Workforce
100 Gold Street, 2nd Floor
New York, NY 10038

NOTICE OF PUBLIC SCOPING HEARING – The New York City Office of the Deputy Mayor for Housing, Economic Development and Workforce (the lead agency) has determined that the proposed Brooklyn Marine Terminal (BMT) Maritime and Mixed-Use Redevelopment Project may have a significant adverse impact on the environment, and a Draft Environmental Impact Statement must be prepared. Information related to scoping was previously noticed on September 24, 2025 in relation to two public scoping meetings on October 28th and October 30th. The lead agency invites public comment on the Draft Scope of Work (DSOW) and public participation through an additional third scoping meeting. An in-person scoping meeting will be held on **Monday, December 1st at 6:00 P.M., at Sacred Hearts - St. Stephen Church at 125 Summit Street, Brooklyn, NY 11231**. Please note Spanish, Cantonese and Mandarin translation services will be offered. Other requests must be submitted at least ten business days before the meeting. The DSOW is available online at www.edc.nyc/bmt and <https://a002-ceqraccess.nyc.gov/ceqr/> (search CEQR Number: 25DME018K). Written comments on the Draft Scope will be accepted through the end of the day on Thursday, December 11, 2025.

Contact:

Mayor's Office of Environmental Coordination
Attn: Emily Spokowski, Senior Project Manager
100 Gold Street, 2nd Floor
New York, New York 10038
Telephone: 212-788-5245
Email: espokowski@moeoc.nyc.gov

AVISO DE CONSULTA PÚBLICA SOBRE EL ALCANCE

Oficina del Teniente de Alcalde para la Vivienda, el Desarrollo Económico y la Fuerza Laboral

Versión preliminar del alcance de trabajo para una Declaración del Impacto Ambiental Terminal marítima de Brooklyn Proyecto de remodelación marítima y de uso mixto

Identificación del proyecto

Núm. de CEQR: 25DME018K
Clasificación según SEQRA: Tipo I
Brooklyn, Distrito Comunitario 6

Organismo principal

Oficina del Teniente de Alcalde para la Vivienda, el Desarrollo Económico y la Fuerza Laboral
100 Gold Street, 2nd Floor
New York, NY 10038

AVISO DE LA AUDIENCIA PÚBLICA DE ANÁLISIS. La Oficina del Teniente de Alcalde para la Vivienda, el Desarrollo Económico y la Fuerza Laboral de la Ciudad de Nueva York (el organismo principal) ha determinado que el proyecto propuesto de remodelación marítima y de uso mixto de la Terminal Marina de Brooklyn (Brooklyn Marine Terminal, BMT) puede tener un impacto adverso significativo en el medioambiente y se debe preparar una declaración de impacto ambiental preliminar. La información relacionada con el análisis se publicó anteriormente el 24 de septiembre de 2025 en relación con dos reuniones públicas de análisis el 28 y el 30 de octubre. El organismo principal invita al público a hacer comentarios sobre la versión preliminar del Alcance de Trabajo (Draft Scope of Work, DSOW) y a una tercera reunión de análisis adicional. **El lunes 1 de diciembre, a las 6:00 P.M.**, se celebrará una reunión de análisis presencial en **Sacred Hearts - St. Stephen Church, ubicada en 125 Summit Street, Brooklyn, NY 11231**. Tenga en cuenta que se ofrecerán servicios de traducción al español, cantonés y mandarín. Otras solicitudes deben presentarse al menos diez días hábiles antes de la



o17-n10

reunión. La DSOW está disponible en línea en www.edc.nyc/bmt y <https://a002-ceqraccess.nyc.gov/ceqr/> (busque el número de Revisión de la Calidad Ambiental de la Ciudad: 25DME018K). Se aceptarán comentarios sobre la versión preliminar del Alcance de Trabajo hasta el jueves 11 de diciembre de 2025 al final del día.

Contacto:

Mayor's Office of Environmental Coordination
Attn: Emily Spokowski, Senior Project Manager
100 Gold Street, 2nd Floor
New York, New York 10038
Teléfono: 212-788-5245
Correo electrónico: espokowski@moeec.nyc.gov

公众范围界定通知

住房、经济发展与劳动力副市长办公室

环境影响报告书 (EIS) 工作范围草案
布鲁克林海运码头
海事及混合用途再开发项目

项目标识

CEQR 编号: 25DME018K
SEQRA 分类: I 类
Brooklyn 社区第 6 区

牵头机构

Office of the Deputy Mayor for Housing,
Economic Development and Workforce
100 Gold Street, 2nd Floor
New York, NY 10038

公众范围界定听证会通知——纽约市住房、经济发展与劳动力副市长办公室 (The Office of the Deputy Mayor for Housing, Economic Development and Workforce, DMHEDW) (牵头机构) 已确定, 拟议的布鲁克林海运码头 (Brooklyn Marine Terminal, BMT) 海事及混合用途再开发项目可能会对环境产生重大不利影响, 因此必须编制《环境影响报告书》草案。与范围界定相关的信息此前已于 2025 年 9 月 24 日通知, 涉及 10 月 28 日和 10 月 30 日举行的两次公开范围界定会议。牵头机构邀请公众对工作范围草案 (DSOW) 发表意见, 并通过额外的第三次范围界定会议邀请公众参与。现场线下范围界定会议将于 12 月 1 日星期一下午 6 点在 Sacred Hearts - St. Stephen Church 举行, 地址为: 125 Summit Street, Brooklyn NY 11231。请注意, 将提供西班牙语、粤语及普通话翻译服务。

您可通过 www.edc.nyc/bmt 和 <https://a002-ceqraccess.nyc.gov/ceqr/> 在线获取工作范围草案 (DSOW) (搜索 CEQR 编号: 25DME018K)。针对范围草案的书面意见将于 2025 年 12 月 11 日星期四工作日结束前截止接收。

联系人 :

Mayor's Office of Environmental Coordination
收件人 : Emily Spokowski, Senior Project Manager
100 Gold Street, 2nd Floor
New York, New York 10038
电话: 212-788-5245
电子邮箱: espokowski@moeec.nyc.gov

Accessibility questions: Emily Spokowski, espokowski@moeec.nyc.gov , by: Friday, November 14, 2025 11:59 P.M.



o29

PARKS AND RECREATION

■ PUBLIC HEARINGS

NOTICE OF PUBLIC HEARING

New York City Department of Parks & Recreation
Draft Environmental Impact Statement (DEIS)
Lincoln Center West Project

Project Identification

CEQR No. 25DPR014M
SEQRA Classification: Type I
Manhattan, Community District 7

Lead Agency

NYC Department of Parks and
Recreation
The Arsenal, Central Park
830 Fifth Avenue
New York, New York 10065

NOTICE IS HEREBY GIVEN THAT a public hearing will be held as detailed below for the Lincoln Center West Project. The purpose of the public hearing is to provide the public with the opportunity to comment on the Draft Environmental Impact Statement (DEIS) for the Lincoln Center West Project, which received a Notice of Completion on October 29, 2025, and was made available at <https://www.nycgovparks.org/park-features/damrosch-park/lincoln-center-west> as well as the locations noted below. The public hearing on the DEIS will be held on December 10, 2025, at 5:00 P.M. New York City Department of Parks and Recreation (NYC Parks) will hold the public hearing remotely

(Register here: https://us06web.zoom.us/webinar/register/WN_EdUfN-GNQWa2fFOctNIJag). If you need reasonable accommodation such as a sign language interpreter or foreign language assistance in order to participate in the meeting, please call or email the contact person below. Requests must be submitted at least ten business days before the meeting.

Written comments on the DEIS will be accepted by the Lead Agency until 5:00 P.M. on January 5, 2026, at the contact address below.

This Notice of Public Meeting has been prepared pursuant to Mayoral Executive Order 91 of 1977, as amended, the Rules of Procedure for City Environmental Quality Review (CEQR), found at 62 RCNY Chapter 5, and Article 8 of the New York State Environmental Conservation Law (the State Environmental Quality Review Act (SEQRA)), and its implementing regulations as set forth in 6 NYCRR Part 617.

The Applicant, Lincoln Center for the Performing Arts, Inc. (LCPA), is seeking New York City and State funding to facilitate redevelopment of the approximately 2.4-acre Damrosch Park portion of the Lincoln Center campus, along with additional circulation, streetscape and façade improvements along Amsterdam Avenue (collectively, the "Proposed Project"). Damrosch Park is a public open space located at the corner of West 62nd Street and Amsterdam Avenue in Manhattan Community District 7 (Block 1134, Lot 10). The Proposed Project would include the replacement of the existing Guggenheim Bandshell with a newly improved and modernized outdoor performance venue. The Proposed Project would reconfigure the layout of the Park, moving the performance venue to the eastern portion of Damrosch Park, allowing for greater connectivity and flow throughout the open space and the broader Lincoln Center campus and surrounding neighborhood. The Proposed Project would incorporate more greenery throughout the Park, including three tree groves, two lawns, increased planting and landscaping, and a water feature in the center, to the west of the performance venue. In addition to the redesign of Damrosch Park and new performance venue, the Proposed Project would include sidewalk improvements on the east side of Amsterdam Avenue between West 62nd Street and West 65th Street, the north side of West 62nd Street between Columbus Avenue and Amsterdam Avenue, new seating at the base of the staircase at West 65th Street, and improvements to the New York Public Library for the Performing Arts' (NYPLPA) entrance at Amsterdam Avenue.

Damrosch Park is City-owned parkland under the jurisdiction of the NYC Parks; LCPA maintains and operates Damrosch Park. Damrosch Park would be closed to the public for approximately 22 months during construction and would reopen in 2028.

The proposed funding is a discretionary action subject to environmental review under SEQRA and CEQR. NYC Parks will serve as the lead agency for review. The Dormitory Authority State of New York (DASNY), the Trust for Cultural Resources for the City of New York, and the New York City Department of Cultural Affairs (DCLA) are expected to provide State and City funding and are involved agencies for the project's coordinated environmental review.

The DEIS is available for review at the NYC Department of Parks and Recreation, The Arsenal in Central Park, and Riverside Library, 127 Amsterdam Ave, New York, NY 10023; and can be obtained online at <https://www.nycgovparks.org/park-features/damrosch-park/lincoln-center-west> or by contacting NYC Parks at the address below.

Contact:

Emily Humes, Director of Environmental Review
New York City Department of Parks and Recreation
The Arsenal, Central Park
830 Fifth Avenue, Room 401
New York, New York 10065

Email: Env.Review@parks.nyc.gov, use subject line "Lincoln Center EIS"

Accessibility questions: Emily Humes, Env.Review@parks.nyc.gov, use subject line "Lincoln Center EIS", by: Tuesday, November 25, 2025 5:00 P.M.



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TRANSPORTATION

■ PUBLIC HEARINGS

NOTICE IS HEREBY GIVEN, pursuant to law, that the following proposed revocable consents, have been scheduled for a public hearing by the New York City Department of Transportation. The hearing will be held remotely commencing on Wednesday, October 29, 2025 at 11:00 A.M., via the WebEx platform on the following petitions for revocable consent.

WebEx: Meeting Number (access code): 2810 560 7594
Meeting Password: njPTfZ8FT55

#1 IN THE MATTER OF a proposed revocable consent authorizing 184 N9 LLC to continue to maintain and use a fenced-in area and steps on the south sidewalk of North 9th Street, east of Bedford Avenue, in the Borough of Brooklyn. The Proposed revocable consent is for ten years from July 1, 2025 to June 30, 2035 and provides among other terms and conditions for -compensation payable to the City according to the following schedule: **R.P. # 2288**

For the period July 1, 2025 to June 30, 2026 - \$3,100
 For the period July 1, 2026 to June 30, 2027 - \$3,182
 For the period July 1, 2027 to June 30, 2028 - \$3,264
 For the period July 1, 2028 to June 30, 2029 - \$3,346
 For the period July 1, 2029 to June 30, 2030 - \$3,428
 For the period July 1, 2030 to June 30, 2031 - \$3,510
 For the period July 1, 2031 to June 30, 2032 - \$3,592
 For the period July 1, 2032 to June 30, 2033 - \$3,674
 For the period July 1, 2033 to June 30, 2034 - \$3,756
 For the period July 1, 2034 to June 30, 2035 - \$3,838

with the maintenance of a security deposit in the sum of \$4,000 and the insurance shall be in the amount of Two Million Dollars (\$2,000,000) per occurrence for bodily injury and property damage, One Million Dollars (\$1,000,000) for personal and advertising injury, Two Million Dollars (\$2,000,000) aggregate, and Two Million Dollars (\$2,000,000) products/completed operations.

#2 IN THE MATTER OF a proposed revocable consent authorizing Albert Einstein College of Medicine to continue to maintain and use pipes and a conduit (the "Structure"), under and across Morris Park Avenue, west of Eastchester Road, in the Borough of The Bronx. The revocable consent is for ten years from July 1, 2025 to June 30, 2035 and provides among other terms and conditions for -compensation payable to the City according to the following schedule: **R.P. # 1950**

For the period July 1, 2025 to June 30, 2026 - \$13,909
 For the period July 1, 2026 to June 30, 2027 - \$14,280
 For the period July 1, 2027 to June 30, 2028 - \$14,651
 For the period July 1, 2028 to June 30, 2029 - \$15,022
 For the period July 1, 2029 to June 30, 2030 - \$15,393
 For the period July 1, 2030 to June 30, 2031 - \$15,764
 For the period July 1, 2031 to June 30, 2032 - \$16,135
 For the period July 1, 2032 to June 30, 2033 - \$16,506
 For the period July 1, 2033 to June 30, 2034 - \$16,877
 For the period July 1, 2034 to June 30, 2035 - \$17,248

with the maintenance of a security deposit in the sum of \$17,200 and the insurance shall be in the amount of Two Million Dollars (\$2,000,000) per occurrence for bodily injury and property damage, One Million Dollars (\$1,000,000) for personal and advertising injury, Two Million Dollars (\$2,000,000) aggregate, and Two Million Dollars (\$2,000,000) products/completed operations.

#3 IN THE MATTER OF a proposed revocable consent authorizing Darin P. McAtee to continue to maintain and use a stoop, stairs and a planted area on the north sidewalk of State Street, east of Smith Street, in the Borough of Brooklyn. The proposed revocable consent is for a term of ten years from July 1, 2025 to June 30, 2035 and provides among other terms and conditions for compensation payable to the City according to the following schedule: **R.P. # 1935**

For the period July 1, 2025 to June 30, 2026 - \$1,482
 For the period July 1, 2026 to June 30, 2027 - \$1,522
 For the period July 1, 2027 to June 30, 2028 - \$1,562
 For the period July 1, 2028 to June 30, 2029 - \$1,602
 For the period July 1, 2029 to June 30, 2030 - \$1,642
 For the period July 1, 2030 to June 30, 2031 - \$1,682
 For the period July 1, 2031 to June 30, 2032 - \$1,722
 For the period July 1, 2032 to June 30, 2033 - \$1,762
 For the period July 1, 2033 to June 30, 2034 - \$1,802
 For the period July 1, 2034 to June 30, 2035 - \$1,842

with the maintenance of a security deposit in the sum of \$3,700 the insurance shall be in the amount of Two Million Dollars (\$2,000,000) per occurrence for bodily injury and property damage, One Million Dollars (\$1,000,000) for personal and advertising injury, Two Million Dollars (\$2,000,000) aggregate, and Two Million Dollars (\$2,000,000) products/completed operations.

#4 IN THE MATTER OF a proposed revocable consent authorizing Evergreen Gardens, Inc. to continue to maintain and use a tunnel under and across Evergreen Avenue, north of Story Avenue, in the Borough of The Bronx. The revocable consent is for a term of ten years from July 1, 2025 to June 30, 2035 and provides among other terms and conditions for compensation payable to the City according to the following schedule: **R.P. # 751**

For the period July 1, 2025 to June 30, 2026 - \$4,740
 For the period July 1, 2026 to June 30, 2027 - \$4,867

For the period July 1, 2027 to June 30, 2028 - \$4,994
 For the period July 1, 2028 to June 30, 2029 - \$5,121
 For the period July 1, 2029 to June 30, 2030 - \$5,248
 For the period July 1, 2030 to June 30, 2031 - \$5,375
 For the period July 1, 2031 to June 30, 2032 - \$5,502
 For the period July 1, 2032 to June 30, 2033 - \$5,629
 For the period July 1, 2033 to June 30, 2034 - \$5,756
 For the period July 1, 2034 to June 30, 2035 - \$5,883

with the maintenance of a security deposit in the sum of \$10,000 and the insurance shall be in the amount of Five Million Dollars (\$5,000,000) per occurrence for bodily injury and property damage, One Million Dollars (\$1,000,000) for personal and advertising injury, Five Million Dollars (\$5,000,000) aggregate, and Two Million Dollars (\$2,000,000) products/completed operations.

#5 IN THE MATTER OF a proposed revocable consent authorizing ExxonMobil Oil Corporation to continue to maintain and use conduits, together with cleanouts, pull boxes, isolation gate valves and recovery well "G" and a soil vapor extraction system piping in Van Dam Street, Nassau Avenue, Varick Street, Meeker Avenue, Bridgewater Street and Gardner Avenue, and under and across Meeker Avenue, Bridgewater water and Gardner Avenue, in the Borough of Brooklyn. The revocable consent is for a term of ten years from July 1, 2025 to June 30, 2035 and provides among other terms and conditions for compensation payable to the City according to the following schedule: **R.P. # 1479**

For the period July 1, 2025 to June 30, 2026 - \$45,173
 For the period July 1, 2026 to June 30, 2027 - \$46,378
 For the period July 1, 2027 to June 30, 2028 - \$47,583
 For the period July 1, 2028 to June 30, 2029 - \$48,788
 For the period July 1, 2029 to June 30, 2030 - \$49,993
 For the period July 1, 2030 to June 30, 2031 - \$51,198
 For the period July 1, 2031 to June 30, 2032 - \$52,403
 For the period July 1, 2032 to June 30, 2033 - \$53,608
 For the period July 1, 2033 to June 30, 2034 - \$54,813
 For the period July 1, 2034 to June 30, 2035 - \$56,018

with the maintenance of a security deposit in the sum of \$56,000 and the insurance shall be in the amount of Two Million Dollars (\$2,000,000) per occurrence for bodily injury and property damage, One Million Dollars (\$1,000,000) for personal and advertising injury, Two Million Dollars (\$2,000,000) aggregate, and Two Million Dollars (\$2,000,000) products/completed operations.

#6 IN THE MATTER OF a proposed revocable consent authorizing ExxonMobil Oil Corporation has petitioned for consent to continue to maintain and use a conduit network, together with cleanouts, isolation gate valves, pull boxes and soil vapor extraction (SVE) wells under and along Norman Avenue, Bridgewater Street, Hausman Street, Apollo Street, Van Dam Street, and Meeker Avenue, all in the Borough of Brooklyn. The revocable consent is for a term of ten years from July 1, 2025 to June 30, 2035 and provides among other terms and conditions for compensation payable to the City according to the following schedule: **R.P. # 2063**

For the period July 1, 2025 to June 30, 2026 - \$82,220
 For the period July 1, 2026 to June 30, 2027 - \$84,412
 For the period July 1, 2027 to June 30, 2028 - \$86,604
 For the period July 1, 2028 to June 30, 2029 - \$88,796
 For the period July 1, 2029 to June 30, 2030 - \$90,988
 For the period July 1, 2030 to June 30, 2031 - \$93,180
 For the period July 1, 2031 to June 30, 2032 - \$95,372
 For the period July 1, 2032 to June 30, 2033 - \$97,564
 For the period July 1, 2033 to June 30, 2034 - \$99,756
 For the period July 1, 2034 to June 30, 2035 - \$101,948

with the maintenance of a security deposit in the sum of \$101,900 and the insurance shall be in the amount of Two Million Dollars (\$2,000,000) per occurrence for bodily injury and property damage, One Million Dollars (\$1,000,000) for personal and advertising injury, Two Million Dollars (\$2,000,000) aggregate, and Two Million Dollars (\$2,000,000) products/completed operations.

#7 IN THE MATTER OF a proposed revocable consent authorizing Gild Hall LLC to continue to maintain and use ten bollards on the south sidewalk of Platt Street, west of Gold Street, in the Borough of Manhattan. The revocable consent is for a term of ten years from Approval Date by the Mayor and provides among other terms and conditions for compensation payable to the City according to the following schedule: **R.P. # 1825**

For the period July 1, 2025 to June 30, 2035 - \$1,250/ per annum

with the maintenance of a security deposit in the sum of \$20,000, and the insurance shall be in the amount of Two Million Dollars (\$2,000,000) per occurrence for bodily injury and property damage, One Million Dollars (\$1,000,000) for personal and advertising injury, Two Million Dollars (\$2,000,000) aggregate, and Two Million Dollars (\$2,000,000) products/completed operations.

#8 IN THE MATTER OF a proposed revocable consent authorizing Grand Concourse Fordham LLC to construct, maintain and use posts on the east sidewalk of Grand Concourse, between East Fordham Road and East 192nd Street, in the Borough of the Bronx. The revocable consent is for term of Ten years from the Approval Date by the Mayor and provides among other terms and conditions for compensation payable to the City according to the following schedule: **R.P. # 2691**

From the approval Date to June 30th, 2036 - \$6,625/ per annum.

with the maintenance of a security deposit in the sum of \$20,000 and the insurance shall be in the amount of Two Million Dollars (\$2,000,000) per occurrence for bodily injury and property damage, One Million Dollars (\$1,000,000) for personal and advertising injury, Two Million Dollars (\$2,000,000) aggregate, and Two Million Dollars (\$2,000,000) products/completed operations.

#9 IN THE MATTER OF a proposed revocable consent authorizing Jewish Museum to continue to maintain and use an information poster case on the east sidewalk of Fifth Avenue, north of East 92nd Street and two benches on the north sidewalk of East 92nd Street, east of Fifth Avenue, in the Borough of Manhattan. The revocable consent is for a term of ten years from July 1, 2025 to June 30, 2035 and provides among other terms and conditions for compensation payable to the City according to the following schedule: **R.P. # 1542**

For the period July 1, 2025 to June 30, 2026 - \$3,729
 For the period July 1, 2026 to June 30, 2027 - \$3,821
 For the period July 1, 2027 to June 30, 2028 - \$3,913
 For the period July 1, 2028 to June 30, 2029 - \$4,005
 For the period July 1, 2029 to June 30, 2030 - \$4,097
 For the period July 1, 2030 to June 30, 2031 - \$4,189
 For the period July 1, 2031 to June 30, 2032 - \$4,281
 For the period July 1, 2032 to June 30, 2033 - \$4,373
 For the period July 1, 2033 to June 30, 2034 - \$4,465
 For the period July 1, 2034 to June 30, 2035 - \$4,557

with the maintenance of a security deposit in the sum of \$4,600 and the insurance shall be in the amount of Two Million Dollars (\$2,000,000) per occurrence for bodily injury and property damage, One Million Dollars (\$1,000,000) for personal and advertising injury, Two Million Dollars (\$2,000,000) aggregate, and Two Million Dollars (\$2,000,000) products/completed operations.

#10 IN THE MATTER OF a proposed revocable consent authorizing Kingsbridge Marketplace Corp to construct, maintain and use a fenced-in area on the west sidewalk of Broadway, between 231st Street and Kimberly Place, in the Borough of the Bronx. The proposed revocable consent is for a term of ten years from the Approval Date by the Mayor and provides among other terms and conditions for compensation payable to the City according to the following schedule: **R.P. # 2690**

From the approval Date to June 30th, 2036 - \$3,848/ per annum.

with the maintenance of a security deposit in the sum of \$1,500 and the insurance shall be in the amount of Two Million Dollars (\$2,000,000) per occurrence for bodily injury and property damage, One Million Dollars (\$1,000,000) for personal and advertising injury, Two Million Dollars (\$2,000,000) aggregate, and Two Million Dollars (\$2,000,000) products/completed operations.

#11 IN THE MATTER OF a proposed revocable consent authorizing Ladies Mile, LLC to construct and use an underground vault under the north sidewalk of West 23rd Street, between Avenue of the Americas and 5th Avenue, in the Borough of Manhattan. The revocable consent is for a term of ten years from the Approval Date by the Mayor and provides among other terms and conditions for compensation payable to the City according to the following schedule: **R.P. # 2689**

From the Approval Date to June 30, 2026 - \$20,951 /per annum
 For the period July 1, 2026, to June 30, 2027 - \$21,525
 For the period July 1, 2027, to June 30, 2028 - \$22,099
 For the period July 1, 2028, to June 30, 2029 - \$22,673
 For the period July 1, 2029, to June 30, 2030 - \$23,247
 For the period July 1, 2030, to June 30, 2031 - \$23,281
 For the period July 1, 2031, to June 30, 2032 - \$23,395
 For the period July 1, 2032, to June 30, 2033 - \$24,909
 For the period July 1, 2033, to June 30, 2034 - \$25,543
 For the period July 1, 2034, to June 30, 2035 - \$26,117
 For the period July 1, 2035, to June 30, 2036 - \$26,691

with the maintenance of a security deposit in the sum of \$500,000 and the insurance shall be in the amount of Two Million Dollars (\$2,000,000) per occurrence for bodily injury and property damage, One Million Dollars (\$1,000,000) for personal and advertising injury, Two Million Dollars (\$2,000,000) aggregate, and Two Million Dollars (\$2,000,000) products/completed operations.

#12 IN THE MATTER OF a proposed revocable consent authorizing Montefiore Medical Center to continue to maintain and use conduits under and across East 233rd Street, east of Bronx Boulevard, in the Borough of The Bronx. The proposed revocable consent is for a term of

ten years from July 1, 2025 to June 30, 2035 and provides among other terms and conditions for compensation payable to the City according to the following schedule: **R.P. # 1318**

For the period July 1, 2025 to June 30, 2026 - \$5,893
 For the period July 1, 2026 to June 30, 2027 - \$6,051
 For the period July 1, 2027 to June 30, 2028 - \$6,209
 For the period July 1, 2028 to June 30, 2029 - \$6,367
 For the period July 1, 2029 to June 30, 2030 - \$6,525
 For the period July 1, 2030 to June 30, 2031 - \$6,683
 For the period July 1, 2031 to June 30, 2032 - \$6,841
 For the period July 1, 2032 to June 30, 2033 - \$6,999
 For the period July 1, 2033 to June 30, 2034 - \$7,157
 For the period July 1, 2034 to June 30, 2035 - \$7,315

with the maintenance of a security deposit in the sum of \$7,300 and the insurance shall be in the amount of Two Million Dollars (\$2,000,000) per occurrence for bodily injury and property damage, One Million Dollars (\$1,000,000) for personal and advertising injury, Two Million Dollars (\$2,000,000) aggregate, and Two Million Dollars (\$2,000,000) products/completed operations.

#13 IN THE MATTER OF a proposed revocable consent authorizing Mutual Redevelopment Houses, Inc. to continue to maintain and use conduits, under and across West 24th Street, West 25th Street, West 26th Street and West 28th Street, between Eighth and Ninth Avenues, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from July 1, 2025 to June 30, 2035 and provides among other terms and conditions for compensation payable to the City according to the following schedule: **R.P. # 264**

For the period July 1, 2025 to June 30, 2026 - \$67,540
 For the period July 1, 2026 to June 30, 2027 - \$69,341
 For the period July 1, 2027 to June 30, 2028 - \$71,142
 For the period July 1, 2028 to June 30, 2029 - \$72,943
 For the period July 1, 2029 to June 30, 2030 - \$74,744
 For the period July 1, 2030 to June 30, 2031 - \$76,545
 For the period July 1, 2031 to June 30, 2032 - \$78,346
 For the period July 1, 2032 to June 30, 2033 - \$80,147
 For the period July 1, 2033 to June 30, 2034 - \$81,948
 For the period July 1, 2034 to June 30, 2035 - \$83,749

with the maintenance of a security deposit in the sum of \$83,700 and the insurance shall be in the amount of Two Million Dollars (\$2,000,000) per occurrence for bodily injury and property damage, One Million Dollars (\$1,000,000) for personal and advertising injury, Two Million Dollars (\$2,000,000) aggregate, and Two Million Dollars (\$2,000,000) products/completed operations.

#14 IN THE MATTER OF a proposed revocable consent authorizing National Railroad Passenger Corporation (Amtrak) to continue to maintain and use a portion of a tunnel under and across Eleventh Avenue, north of West 30th Street, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from July 1, 2025 to June 30, 2035 and provides among other terms and conditions for compensation payable to the City according to the following schedule: **R.P. # 2283**

For the period July 1, 2025 to June 30, 2026 - \$58,340
 For the period July 1, 2026 to June 30, 2027 - \$59,900
 For the period July 1, 2027 to June 30, 2028 - \$61,460
 For the period July 1, 2028 to June 30, 2029 - \$63,020
 For the period July 1, 2029 to June 30, 2030 - \$64,580
 For the period July 1, 2030 to June 30, 2031 - \$66,140
 For the period July 1, 2031 to June 30, 2032 - \$67,700
 For the period July 1, 2032 to June 30, 2033 - \$69,260
 For the period July 1, 2033 to June 30, 2034 - \$70,820
 For the period July 1, 2034 to June 30, 2035 - \$72,380

with the maintenance of a security deposit in the sum of \$100,000 and the insurance shall be in the amount of Five Million Dollars (\$5,000,000) per occurrence for bodily injury and property damage, One Million Dollars (\$1,000,000) for personal and advertising injury, Five Million Dollars (\$5,000,000) aggregate, and Two Million Dollars (\$2,000,000) products/completed operations.

#15 IN THE MATTER OF a proposed revocable consent authorizing New York City Housing Authority (NYCHA) to construct, maintain and use Electrical Conduits and a Property Line Box on and under the west sidewalk of University Avenue, south of West 174th Street, in the Borough of the Bronx. The proposed revocable consent is for a term of ten years from the Approval Date by the Mayor and provides among other terms and conditions for compensation payable to the City according to the following schedule: **R.P. # 2677**

From the Approval Date to June 30, 2026 - \$3,925 / per annum
 For the period July 1, 2026, to June 30, 2027 - \$4,033
 For the period July 1, 2027, to June 30, 2028 - \$4,141
 For the period July 1, 2028, to June 30, 2029 - \$4,249
 For the period July 1, 2029, to June 30, 2030 - \$4,357
 For the period July 1, 2030, to June 30, 2031 - \$4,465

For the period July 1, 2031, to June 30, 2032 - \$4,573
 For the period July 1, 2032, to June 30, 2033 - \$4,681
 For the period July 1, 2033, to June 30, 2034 - \$4,789
 For the period July 1, 2034, to June 30, 2035 - \$4,897
 For the period July 1, 2035, to June 30, 2036 - \$5,005

with the maintenance of a security deposit in the sum of \$10,000 and the insurance shall be in the amount of Two Million Dollars (\$2,000,000) per occurrence for bodily injury and property damage, One Million Dollars (\$1,000,000) for personal and advertising injury, Two Million Dollars (\$2,000,000) aggregate, and Two Million Dollars (\$2,000,000) products/completed operations.

#16 IN THE MATTER OF a proposed revocable consent authorizing River Plate Property LLC to continue to maintain and use a fenced-in area on the north sidewalk of East 94th Street, east of Park Avenue, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from July 1, 2024 to June 30, 2034 and provides among other terms and conditions for compensation payable to the City according to the following schedule: **R.P. # 2238**

From July 1, 2024 to June 30, 2034 - \$25/per annum

with the maintenance of a security deposit in the sum of \$5,000 and the insurance shall be in the amount of Two Million Dollars (\$2,000,000) per occurrence for bodily injury and property damage, One Million Dollars (\$1,000,000) for personal and advertising injury, Two Million Dollars (\$2,000,000) aggregate, and Two Million Dollars (\$2,000,000) products/completed operations.

#17 IN THE MATTER OF a proposed revocable consent authorizing SCO Family of Services to construct and use an accessibility ramp with stairs on the west sidewalk of 161 Street, between 90th Avenue and 89th Avenue in the Borough of Queens. The proposed revocable consent is for a term of ten years from the Approval Date by the Mayor and provides among other terms and conditions for compensation payable to the City according to the following schedule: **R.P. # 2612**

From the Approval Date to June 30, 2036 - \$25/per annum

with the maintenance of a security deposit in the sum of \$1,200 and the insurance shall be in the amount of Two Million Dollars (\$2,000,000) per occurrence for bodily injury and property damage, One Million Dollars (\$1,000,000) for personal and advertising injury, Two Million Dollars (\$2,000,000) aggregate, and Two Million Dollars (\$2,000,000) products/completed operations.

#18 IN THE MATTER OF a proposed revocable consent authorizing Shared Equities Co LLC to continue to maintain and use a stoop and fenced-in area on the north sidewalk of West 76th Street, between West End Avenue and Broadway, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from July 1, 2024 to June 30, 2034 and provides among other terms and conditions for compensation payable to the City according to the following schedule: **R.P. # 1887**

For the period July 1, 2024 to June 30, 2025 - \$2,437/per annum
 For the period July 1, 2025 to June 30, 2026 - \$2,494
 For the period July 1, 2026 to June 30, 2027 - \$2,551
 For the period July 1, 2027 to June 30, 2028 - \$2,606
 For the period July 1, 2028 to June 30, 2029 - \$2,665
 For the period July 1, 2029 to June 30, 2030 - \$2,722
 For the period July 1, 2030 to June 30, 2031 - \$2,779
 For the period July 1, 2031 to June 30, 2032 - \$2,836
 For the period July 1, 2032 to June 30, 2033 - \$2,893
 For the period July 1, 2033 to June 30, 2034 - \$2,950

with the maintenance of a security deposit in the sum of \$5,000 and the insurance shall be in the amount of Two Million Dollars (\$2,000,000) per occurrence for bodily injury and property damage, One Million Dollars (\$1,000,000) for personal and advertising injury, Two Million Dollars (\$2,000,000) aggregate, and Two Million Dollars (\$2,000,000) products/completed operations.

#19 IN THE MATTER OF a proposed revocable consent authorizing Southwest Properties LLC to continue to maintain and use a stoop and a fenced-in area, containing planter and an accessibility ramp on the south sidewalk of West 23rd Street, between Eighth and Ninth Avenues, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from July 1, 2025 to June 30, 2035 and provides among other terms and conditions for compensation payable to the City according to the following schedule: **R.P. # 1928**

For the period July 1, 2025 to June 30, 2026 - \$3,842
 For the period July 1, 2026 to June 30, 2027 - \$3,945
 For the period July 1, 2027 to June 30, 2028 - \$4,048
 For the period July 1, 2028 to June 30, 2029 - \$4,151
 For the period July 1, 2029 to June 30, 2030 - \$4,254
 For the period July 1, 2030 to June 30, 2031 - \$4,357
 For the period July 1, 2031 to June 30, 2032 - \$4,460
 For the period July 1, 2032 to June 30, 2033 - \$4,563
 For the period July 1, 2033 to June 30, 2034 - \$4,666

For the period July 1, 2034 to June 30, 2035 - \$4,769

with the maintenance of a security deposit in the sum of \$5,000 and the insurance shall be in the amount of Two Million Dollars (\$2,000,000) per occurrence for bodily injury and property damage, One Million Dollars (\$1,000,000) for personal and advertising injury, Two Million Dollars (\$2,000,000) aggregate, and Two Million Dollars (\$2,000,000) products/completed operations.

#20 IN THE MATTER OF a proposed revocable consent authorizing The Port Authority of New York and New Jersey to construct, maintain and use a Drainage Pipe under and across West 38th Street between Ninth and Tenth Avenues, between 407 West 38th Street and 409 West 37th Street in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from the Approval Date by the Mayor and provides among other terms and conditions for compensation payable to the City according to the following schedule: **R.P. # 2668**

From the Approval Date June 30, 2026 \$3,313/per annum
 For the period July 1, 2026, to June 30, 2027 - \$3,404
 For the period July 1, 2027, to June 30, 2028 - \$3,495
 For the period July 1, 2028, to June 30, 2029 - \$3,586
 For the period July 1, 2029, to June 30, 2030 - \$3,677
 For the period July 1, 2030, to June 30, 2031 - \$3,768
 For the period July 1, 2031, to June 30, 2032 - \$3,859
 For the period July 1, 2032, to June 30, 2033 - \$3,950
 For the period July 1, 2033, to June 30, 2034 - \$4,041
 For the period July 1, 2034, to June 30, 2035 - \$4,132
 For the period July 1, 2035, to June 30, 2036 - \$4,223

with the maintenance of a security deposit in the sum of \$10,000 and the insurance shall be in the amount of Two Million Dollars (\$2,000,000) per occurrence for bodily injury and property damage, One Million Dollars (\$1,000,000) for personal and advertising injury, Two Million Dollars (\$2,000,000) aggregate, and Two Million Dollars (\$2,000,000) products/completed operations.

#21 IN THE MATTER OF a proposed revocable consent authorizing The Rector Church Wardens & Vestrymen of Trinity Church in the City of New York to continue to maintain and use a bridge over and across Trinity Place, north of Rector Street, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from July 1, 2025 to June 30, 2035 and provides among other terms and conditions for compensation payable to the City according to the following schedule: **R.P. # 1244**

For the period July 1, 2025 to June 30, 2026 - \$51,560
 For the period July 1, 2026 to June 30, 2027 - \$52,935
 For the period July 1, 2027 to June 30, 2028 - \$54,310
 For the period July 1, 2028 to June 30, 2029 - \$55,685
 For the period July 1, 2029 to June 30, 2030 - \$57,060
 For the period July 1, 2030 to June 30, 2031 - \$58,435
 For the period July 1, 2031 to June 30, 2032 - \$59,810
 For the period July 1, 2032 to June 30, 2033 - \$61,185
 For the period July 1, 2033 to June 30, 2034 - \$62,560
 For the period July 1, 2034 to June 30, 2035 - \$63,935

with the maintenance of a security deposit in the sum of \$63,900 and the insurance shall be in the amount of Five Million Dollars (\$5,000,000) per occurrence for bodily injury and property damage, One Million Dollars (\$1,000,000) for personal and advertising injury, Five Million Dollars (\$5,000,000) aggregate, and Two Million Dollars (\$2,000,000) products/completed operations.

#22 IN THE MATTER OF a proposed revocable consent authorizing Trustees of Columbia University in the City of New York to continue to maintain and use a tunnel under and across West 116th Street, east of Broadway, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from July 1, 2024 to June 30, 2034 and provides among other terms and conditions for compensation payable to the City according to the following schedule: **R.P. # 316**

For the period July 1, 2024 to June 30, 2025 - \$18,499/per annum
 For the period July 1, 2025 to June 30, 2026 - \$18,932
 For the period July 1, 2026 to June 30, 2027 - \$19,365
 For the period July 1, 2027 to June 30, 2028 - \$19,798
 For the period July 1, 2028 to June 30, 2029 - \$20,231
 For the period July 1, 2029 to June 30, 2030 - \$20,664
 For the period July 1, 2030 to June 30, 2031 - \$21,097
 For the period July 1, 2031 to June 30, 2032 - \$21,530
 For the period July 1, 2032 to June 30, 2033 - \$21,963
 For the period July 1, 2033 to June 30, 2034 - \$22,396

with the maintenance of a security deposit in the sum of \$22,500 and the insurance shall be in the amount of Five Million Dollars (\$5,000,000) per occurrence for bodily injury and property damage, One Million Dollars (\$1,000,000) for personal and advertising injury, Five Million Dollars (\$5,000,000) aggregate, and Two Million Dollars (\$2,000,000) products/completed operations.

#23 IN THE MATTER OF a proposed revocable consent authorizing Trustees of Columbia University in the City of New York to continue to maintain and use a bridge, together with conduits over and across Amsterdam Avenue, between West 116th and West 117th Streets, in the

Borough of Manhattan. The proposed revocable consent is for a term of ten years from July 1, 2024 to June 30, 2034 and provides among other terms and conditions for compensation payable to the City according to the following schedule: **R.P. # 815**

For the period July 1, 2024 to June 30, 2025 - \$101,290/per annum
 For the period July 1, 2025 to June 30, 2026 - \$103,661
 For the period July 1, 2026 to June 30, 2027 - \$106,032
 For the period July 1, 2027 to June 30, 2028 - \$108,403
 For the period July 1, 2028 to June 30, 2029 - \$110,774
 For the period July 1, 2029 to June 30, 2030 - \$113,145
 For the period July 1, 2030 to June 30, 2031 - \$115,516
 For the period July 1, 2031 to June 30, 2032 - \$117,887
 For the period July 1, 2032 to June 30, 2033 - \$120,258
 For the period July 1, 2033 to June 30, 2034 - \$122,629

with the maintenance of a security deposit in the sum of \$12,000 and the insurance shall be in the amount of Five Million Dollars (\$5,000,000) per occurrence for bodily injury and property damage, One Million Dollars (\$1,000,000) for personal and advertising injury, Five Million Dollars (\$5,000,000) aggregate, and Two Million Dollars (\$2,000,000) products/completed operations.

#24 IN THE MATTER OF a proposed revocable consent authorizing Trustees of Columbia University in the City of New York to continue to maintain and use two conduits (the "Structure") under and across West 118th Street and West 119th Street, west of Morningside Drive, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from July 1, 2024 to June 30, 2034 and provides among other terms and conditions for compensation payable to the City according to the following schedule: **R.P. # 1480**

For the period July 1, 2024 to June 30, 2025 - \$7,237/per annum
 For the period July 1, 2025 to June 30, 2026 - \$7,406
 For the period July 1, 2026 to June 30, 2027 - \$7,575
 For the period July 1, 2027 to June 30, 2028 - \$7,744
 For the period July 1, 2028 to June 30, 2029 - \$7,913
 For the period July 1, 2029 to June 30, 2030 - \$8,082
 For the period July 1, 2030 to June 30, 2031 - \$8,251
 For the period July 1, 2031 to June 30, 2032 - \$8,420
 For the period July 1, 2032 to June 30, 2033 - \$8,589
 For the period July 1, 2033 to June 30, 2034 - \$8,758

with the maintenance of a security deposit in the sum of \$8,800 and the insurance shall be in the amount of Two Million Dollars (\$2,000,000) per occurrence for bodily injury and property damage, One Million Dollars (\$1,000,000) for personal and advertising injury, Two Million Dollars (\$2,000,000) aggregate, and Two Million Dollars (\$2,000,000) products/completed operations.

#25 IN THE MATTER OF a proposed revocable consent authorizing Trustees of Columbia University in the City of New York to continue to maintain and use a security guard booth, together with two (2) conduits on the west sidewalk of Amsterdam Avenue, at its intersection with 119th Street, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from July 1, 2024 to June 30, 2034 and provides among other terms and conditions for compensation payable to the City according to the following schedule: **R.P. # 1502**

For the period July 1, 2024 to June 30, 2025 - \$6,409/per annum
 For the period July 1, 2025 to June 30, 2026 - \$6,559
 For the period July 1, 2026 to June 30, 2027 - \$6,709
 For the period July 1, 2027 to June 30, 2028 - \$6,859
 For the period July 1, 2028 to June 30, 2029 - \$7,009
 For the period July 1, 2029 to June 30, 2030 - \$7,159
 For the period July 1, 2030 to June 30, 2031 - \$7,309
 For the period July 1, 2031 to June 30, 2032 - \$7,459
 For the period July 1, 2032 to June 30, 2033 - \$7,609
 For the period July 1, 2033 to June 30, 2034 - \$7,759

with the maintenance of a security deposit in the sum of \$7,800 and the insurance shall be in the amount of Two Million Dollars (\$2,000,000) per occurrence for bodily injury and property damage, One Million Dollars (\$1,000,000) for personal and advertising injury, Two Million Dollars (\$2,000,000) aggregate, and Two Million Dollars (\$2,000,000) products/completed operations.

#26 IN THE MATTER OF a proposed revocable consent authorizing Trustees of Columbia University in the City of New York to continue to maintain and use two conduits under and across Broadway, south of West 114th Street, and under and across West 113th Street, west of Broadway, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from July 1, 2024 to June 30, 2034 and provides among other terms and conditions for compensation payable to the City according to the following schedule: **R.P. # 1903**

For the period July 1, 2024 to June 30, 2025 - \$6,393/per annum
 For the period July 1, 2025 to June 30, 2026 - \$6,543
 For the period July 1, 2026 to June 30, 2027 - \$6,693
 For the period July 1, 2027 to June 30, 2028 - \$6,843

For the period July 1, 2028 to June 30, 2029 - \$6,993
 For the period July 1, 2029 to June 30, 2030 - \$7,143
 For the period July 1, 2030 to June 30, 2031 - \$7,293
 For the period July 1, 2031 to June 30, 2032 - \$7,443
 For the period July 1, 2032 to June 30, 2033 - \$7,593
 For the period July 1, 2033 to June 30, 2034 - \$7,743

with the maintenance of a security deposit in the sum of \$7,800 and the insurance shall be in the amount of Two Million Dollars (\$2,000,000) per occurrence for bodily injury and property damage, One Million Dollars (\$1,000,000) for personal and advertising injury, Two Million Dollars (\$2,000,000) aggregate, and Two Million Dollars (\$2,000,000) products/completed operations.

#27 IN THE MATTER OF a proposed revocable consent authorizing Trustees of Columbia University in the City of New York to continue to maintain and use a conduit under and across Broadway, south of West 114th Street, and under and across West 120th Street, east of Claremont Avenue, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from July 1, 2024 to June 30, 2034 and provides among other terms and conditions for compensation payable to the City according to the following schedule: **R.P. # 1924**

For the period July 1, 2024 to June 30, 2025 - \$2,424/per annum
 For the period July 1, 2025 to June 30, 2026 - \$2,481
 For the period July 1, 2026 to June 30, 2027 - \$2,538
 For the period July 1, 2027 to June 30, 2028 - \$2,595
 For the period July 1, 2028 to June 30, 2029 - \$2,652
 For the period July 1, 2029 to June 30, 2030 - \$2,709
 For the period July 1, 2030 to June 30, 2031 - \$2,766
 For the period July 1, 2031 to June 30, 2032 - \$2,823
 For the period July 1, 2032 to June 30, 2033 - \$2,880
 For the period July 1, 2033 to June 30, 2034 - \$2,937

with the maintenance of a security deposit in the sum of \$3,000 and the insurance shall be in the amount of Two Million Dollars (\$2,000,000) per occurrence for bodily injury and property damage, One Million Dollars (\$1,000,000) for personal and advertising injury, Two Million Dollars (\$2,000,000) aggregate, and Two Million Dollars (\$2,000,000) products/completed operations.

#28 IN THE MATTER OF a proposed revocable consent authorizing 37 and 43 Bridge Street Condominium to continue to maintain and use a tunnel (the "Structure") under and across Bridge Street, north of Water Street, in the Borough of Brooklyn. The proposed revocable consent is for a term of ten years from July 1, 2023 to June 30, 2033 and provides among other terms and conditions for compensation payable to the City according to the following schedule: **R.P. # 233**

For the period July 1, 2023 to June 30, 2024 - \$1,072
 For the period July 1, 2024 to June 30, 2025 - \$1,095
 For the period July 1, 2025 to June 30, 2026 - \$1,118
 For the period July 1, 2026 to June 30, 2027 - \$1,141
 For the period July 1, 2027 to June 30, 2028 - \$1,164
 For the period July 1, 2028 to June 30, 2029 - \$1,187
 For the period July 1, 2029 to June 30, 2030 - \$1,210
 For the period July 1, 2030 to June 30, 2031 - \$1,233
 For the period July 1, 2031 to June 30, 2032 - \$1,256
 For the period July 1, 2032 to June 30, 2033 - \$1,279

with the maintenance of a security deposit in the sum of \$16,500 and the insurance shall be in the amount of Five Million Dollars (\$5,000,000) per occurrence for bodily injury and property damage, One Million Dollars (\$1,000,000) for personal and advertising injury, Five Million Dollars (\$5,000,000) aggregate, and Two Million Dollars (\$2,000,000) products/completed operations.

#29 IN THE MATTER OF a proposed revocable consent authorizing ELI3 LLC to construct, maintain and use a stoop and fenced-in area, including steps on the east sidewalk of West 4th Street, between Charles Street and West 10th Street, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from the Approval Date by the Mayor and provides among other terms and conditions for compensation payable to the City according to the following schedule: **R.P. # 2678**

From the Approval Date to June 30, 2026 \$3,398/per annum
 For the period July 1, 2026 to June 30, 2027 - \$3,480
 For the period July 1, 2027 to June 30, 2028 - \$3,562
 For the period July 1, 2028 to June 30, 2029 - \$3,644
 For the period July 1, 2029 to June 30, 2030 - \$3,726
 For the period July 1, 2030 to June 30, 2031 - \$3,808
 For the period July 1, 2031 to June 30, 2032 - \$3,890
 For the period July 1, 2032 to June 30, 2033 - \$3,972
 For the period July 1, 2033 to June 30, 2034 - \$4,054
 For the period July 1, 2034 to June 30, 2035 - \$4,136
 For the period July 1, 2035 to June 30, 2036 - \$4,218

with the maintenance of a security deposit in the sum of \$5,500 and the insurance shall be in the amount of Two Million Dollars (\$2,000,000) per occurrence for bodily injury and property damage, One

Million Dollars (\$1,000,000) for personal and advertising injury, Two Million Dollars (\$2,000,000) aggregate, and Two Million Dollars (\$2,000,000) products/completed operations.

#30 IN THE MATTER OF a proposed revocable consent authorizing ERJNYC LLC to construct, maintain and use a fenced-in area, including snowmelt system on the south sidewalk of South 1st Street, between Berry Street and Wythe Avenue, in the Borough of Brooklyn. The proposed revocable consent is for a term of ten years from the Approval Date by the Mayor and provides among other terms and conditions for compensation payable to the City according to the following schedule: **R.P. # 2682**

From the approval Date to June 30th, 2036 - \$100/ per annum.

with the maintenance of a security deposit in the sum of \$2,000 and the insurance shall be in the amount of Two Million Dollars (\$2,000,000) per occurrence for bodily injury and property damage, One Million Dollars (\$1,000,000) for personal and advertising injury, Two Million Dollars (\$2,000,000) aggregate, and Two Million Dollars (\$2,000,000) products/completed operations.

#31 IN THE MATTER OF a proposed revocable consent authorizing Green-Wood Cemetery to construct, maintain and use two telecommunication conduits under and across 5th Avenue, south of 25th Street, in the Borough of Brooklyn. The proposed revocable consent is for a term of ten years from the Approval Date by the Mayor and provides among other terms and conditions for compensation payable to the City according to the following schedule: **R.P. # 2636**

From the Approval Date to June 30, 2026 - \$3,922/ per annum
 For the period July 1, 2026, to June 30, 2027 - \$4,029
 For the period July 1, 2027, to June 30, 2028 - \$4,136
 For the period July 1, 2028, to June 30, 2029 - \$4,243
 For the period July 1, 2029, to June 30, 2030 - \$4,350
 For the period July 1, 2030, to June 30, 2031 - \$4,457
 For the period July 1, 2031, to June 30, 2032 - \$4,564
 For the period July 1, 2032, to June 30, 2033 - \$4,671
 For the period July 1, 2033, to June 30, 2034 - \$4,778
 For the period July 1, 2034, to June 30, 2035 - \$4,885
 For the period July 1, 2035, to June 30, 2036 - \$4,992

with the maintenance of a security deposit in the sum of \$9,000 and the insurance shall be in the amount of Two Million Dollars (\$2,000,000) per occurrence for bodily injury and property damage, One Million Dollars (\$1,000,000) for personal and advertising injury, Two Million Dollars (\$2,000,000) aggregate, and Two Million Dollars (\$2,000,000) products/completed operations.

#32 IN THE MATTER OF a proposed revocable consent authorizing Jericho Anthony Avenue Housing Development Fund Corporation to construct, maintain and use a stoop and an accessible lift on the east sidewalk of Anthony Avenue, between East 176th Street and East Tremont Avenue, in the Borough of the Bronx. The proposed revocable consent is for a term of ten years from the Approval Date by the Mayor and provides among other terms and conditions for compensation payable to the City according to the following schedule: **R.P. # 2676**

From the Approval Date to June 30, 2026 - \$3,025/ per annum

with the maintenance of a security deposit in the sum of \$5,000 and the insurance shall be in the amount of Two Million Dollars (\$2,000,000) per occurrence for bodily injury and property damage, One Million Dollars (\$1,000,000) for personal and advertising injury, Two Million Dollars (\$2,000,000) aggregate, and Two Million Dollars (\$2,000,000) products/completed operations.

#33 IN THE MATTER OF a proposed revocable consent authorizing YW11 Trust to construct, maintain and use a stoop with snowmelt system, fenced-in area, steps and trash enclosures on the north sidewalk of West 11th Street, between West 4th Street and Bleeker Street, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from the Approval Date by the Mayor and provides among other terms and conditions for compensation payable to the City according to the following schedule: **R.P. # 2683**

From the approval Date to June 30th, 2036 - \$25/ per annum.

with the maintenance of a security deposit in the sum of \$15,000 and the insurance shall be in the amount of Two Million Dollars (\$2,000,000) per occurrence for bodily injury and property damage, One Million Dollars (\$1,000,000) for personal and advertising injury, Two Million Dollars (\$2,000,000) aggregate, and Two Million Dollars (\$2,000,000) products/completed operations.

Interested parties can obtain copies of proposed agreements or request sign-language interpreters (with at least seven days prior notice) by writing revocableconsents@dot.nyc.gov or by calling (212) 839-6550.

08-29

COURT NOTICES

SUPREME COURT

RICHMOND COUNTY

■ NOTICE

**RICHMOND COUNTY
I.A.S. PART 89
NOTICE OF PETITION
INDEX NUMBER CY 4517/2025
CONDEMNATION PROCEEDING**

IN THE MATTER OF the Application of the CITY OF NEW YORK Relative to Acquiring Title in Fee Simple Absolute to certain real property in Staten Island where not heretofore acquired for the same purpose, for

ROADWAY IMPROVEMENTS IN AMBOY ROAD (STAGE 2),

in the Borough of Staten Island, City and State of New York.

PLEASE TAKE NOTICE, that the City of New York ("City") intends to make an application to the Supreme Court of the State of New York, Richmond County, IA Part 89, for certain relief. The hearing for this matter will be held in person at the Kings County Courthouse, located at 360 Adams Street, in the Borough of Brooklyn, City and State of New York, on November 19, 2025, at 10:00 A.M., or as soon thereafter as counsel can be heard.

The application is for an order:

- 1) authorizing the City to file an acquisition map in the Office of the Richmond County Clerk;
- 2) directing that upon the filing of the order granting the relief sought in this petition, together with the filing of the acquisition map in the Office of the Richmond County Clerk, title to the property shown on said map and sought to be acquired, and more particularly described in this petition, shall vest in the City in fee simple absolute;
- 3) providing that the just compensation that should be made to the owners of the real property sought to be acquired and described in this petition be ascertained and determined by the Court without a jury;
- 4) directing that within thirty days of entry of the order granting the relief sought in this petition, the City shall cause a Notice of Acquisition to be published in at least ten successive issues of The City Record, an official newspaper published in the City of New York, and shall serve a copy of such notice by first class mail on each condemnee or his, her, or its attorney of record; and
- 5) directing that each condemnee shall have a period of one calendar year from the vesting date for this proceeding in which to file a written claim, demand, or notice of appearance with the Clerk of this Court and to serve a copy of the same upon the Corporation Counsel of the City of New York, 100 Church Street, New York, New York, 10007.

The City of New York, in this proceeding, intends to acquire title in fee simple absolute to certain real property where not heretofore acquired for the same purpose, to facilitate the reconstruction of Amboy Road between Richmond Avenue and Ridgecrest Avenue in the Eltingville neighborhood in the Borough of Staten Island, City and State of New York.

The description of the real property to be acquired is as follows:

All that certain plot, piece or parcel of land, with buildings and improvements thereon erected, situate, lying and being in the Borough of Staten Island, County of Richmond, City and State of New York, as bounded and described as follows:

BEGINNING at the corner formed by the intersection of the southeasterly line of Amboy Road (80 feet wide) with the northeasterly line of Richmond Avenue (80 feet wide);

RUNNING THENCE North 54 degrees 43 minutes 07 seconds East, along the southeasterly line of Amboy Road, a distance of 35.88 feet to an angle point on the proposed southeasterly line of Amboy Road (irregular width);

THENCE South 35 degrees 42 minutes 57 seconds East, along the proposed southeasterly line of Amboy Road, a distance of 0.61 feet to an angle point on the proposed southeasterly line of Amboy Road;

THENCE South 46 degrees 13 minutes 00 seconds West, along the proposed southeasterly line of Amboy Road, a distance of 36.25 feet to a point on the northeasterly line of Richmond Avenue;

THENCE North 35 degrees 33 minutes 45 seconds West, along the northeasterly line of Richmond Avenue, a distance of 5.97 feet to a point or place of BEGINNING.

Above described parcel consists of part of tax lot 1 in Staten Island block 5236 located in the bed of proposed Amboy Road and comprises an area of 118 Sq. Ft. or 0.00271 acre.

Note:

* Bearings are in the system established by the United States Coast and Geodetic Survey for the Borough of Staten Island.

The above-described property shall be acquired subject only to those encroachments as delineated on Damage and Acquisition Map No. 4272, dated August 17, 2020, last revised May 13, 2024, so long as said encroachments shall stand.

Surveys, maps or plans of the property to be acquired are on file in the office of the Corporation Counsel to the City of New York, 100 Church Street, New York 10007.

PLEASE TAKE FURTHER NOTICE THAT, pursuant to EDPL § 402(B)(4), any party seeking to oppose the acquisition must interpose a verified answer, which must contain specific denial of each material allegation of the petition controverted by the opponent, or any statement of new matter deemed by the opponent to be a defense to the proceeding. Pursuant to CPLR 403, said answer must be served upon the office of the Corporation Counsel at least seven (7) days before the date that the petition is noticed to be heard.

Dated: New York, New York
October 6, 2025

MURIEL GOODE-TRUFANT
Corporation Counsel of the City of New York
Attorney for the Condemnor
100 Church Street
New York, New York 10007
Tel. (212) 356-2667
By: Meagan Keenan
Assistant Corporation Counsel

SEE MAP(S) IN BACK OF PAPER

023-n6

PROCUREMENT

“Compete To Win” More Contracts!

Thanks to a new City initiative - “Compete To Win” - the NYC Department of Small Business Services offers a new set of FREE services to help create more opportunities for minority and Women-Owned Businesses to compete, connect and grow their business with the City. With NYC Construction Loan, Technical Assistance, NYC Construction Mentorship, Bond Readiness, and NYC Teaming services, the City will be able to help even more small businesses than before.

● Win More Contracts, at nyc.gov/competetowin

“The City of New York is committed to achieving excellence in the design and construction of its capital program, and building on the tradition of innovation in architecture and engineering that has contributed, to the City’s prestige as a global destination. The contracting opportunities for construction/construction services and construction-related services that appear in the individual agency listings below reflect that commitment to excellence.”

HHS ACCELERATOR PREQUALIFICATION

To respond to human services Requests for Proposals (RFPs), in accordance with Section 3-16 of the Procurement Policy Board Rules of the City of New York (“PPB Rules”), vendors must first complete and submit an electronic HHS Accelerator Prequalification Application using the City’s PASSPort system. The PASSPort system is a web-based system maintained by the City of New York for use by its Mayoral Agencies to manage procurement. Important business information collected in the Prequalification Application is required every three years. Documents related to annual corporate filings must be submitted on an annual basis to remain eligible to compete. Prequalification applications will be reviewed to validate compliance with corporate filings and organizational capacity. Approved organizations will be eligible to compete and would submit electronic proposals through the PASSPort system. The PASSPort Public Portal, which lists all RFPs, including HHS RFPs that require HHS Accelerator Prequalification, may be viewed, at <https://passport.cityofnewyork.us/page.aspx/en/rfp/request Browse Public>

All current and prospective vendors should frequently review information listed on roadmap to take full advantage of upcoming opportunities for funding. For additional information about HHS Accelerator Prequalification and PASSPort, including background materials, user guides and video tutorials, please visit <https://www.nyc.gov/site/mocs/hhsa/hhs-accelerator-guides.page>

CITYWIDE ADMINISTRATIVE SERVICES

ENERGY MANAGEMENT

■ INTENT TO AWARD

Construction / Construction Services

85625D0002-CBP BUILDING CONTROLS UPGRADE SOLUTIONS
- Demonstration Project - Other - PIN# 85625D0002 - Due 1-16-26 at 10:00 A.M.

DCAS DEM is issuing this Challenge-Based Procurement solicitation to invite proposals for an innovative product, approach or technology to respond to, resolve or otherwise meet the “challenge,” or problem, described herein. The “Challenge-Based Procurement” solicitation approach, unlike standard requests for proposals, defines only the “challenge,” or problem, facing the City, and invites vendors to propose a Solution that the vendor contends will address that problem. Proposals responding to this Solicitation shall be submitted and evaluated in accordance with the procedures set forth herein. DCAS DEM, as the leader of City-owned building energy management efforts and the City’s program to achieve significant reductions in greenhouse gas (“GHG”) emissions associated with City government operations as mandated by Local Law 97 of 2019, is seeking Proposals to address the challenge of upgrading and optimizing building control systems from pneumatic or manual controls to digital controls in an efficient and scalable manner (the “Challenge”). The City’s portfolio of buildings is made up largely of older facilities, averaging 72 years old, with over 75% of facilities constructed before 1975 when digital building controls were just being introduced to the market.

As a result, a significant portion of the City’s portfolio of buildings lack digital building controls, with many either utilizing pneumatic controls or manual operation. To modernize the City’s buildings and advance energy efficiency initiatives, substantial effort has been made to install direct digital controls (“DDC”). However, the City has encountered a number of obstacles that have limited the success of this effort, specifically the cost, time, and invasiveness / disruption to building operations associated with conventional DDC installations. Addressing this Challenge of upgrading building control systems in an efficient and scalable manner would deliver great benefits to the City through the optimization of building performance across the City’s large portfolio of facilities, the reduction of GHG emissions, the increase in access to building performance data, and the delivery of savings to the City in its utility costs. DCAS DEM is releasing this Solicitation with the aim of selecting one or multiple vendors to contract with for (1) a time-limited pilot project for the evaluation of the Solution (the “Demonstration Project”), and (2) the option, at the City’s sole discretion, for the subsequent permanent installation of the Solution across the City’s building portfolio.

CORRECTION**HEALTH MANAGEMENT****■ AWARD***Services (other than human services)*

OB/GYN SERVICES AT VARIOUS NYC DOC LOCATIONS -
 M/WBE Noncompetitive Small Purchase - PIN# 07225W0049001
 - AMT: \$831,600.00 - TO: Here Everyone Recovers Health Services,
 99 Madison Avenue, Suite 619, New York, NY 10016.

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EDUCATION**FUNDED AND SPECIAL SERVICES****■ AWARD***Services (other than human services)***B3275 - ASSESSMENTS FOR SPECIAL EDUCATION SERVICES**

- Renewal - PIN# 04021B0003002R002 - AMT: \$1,582,459.00 - TO:
 Comprehensive Psychological Services PC, 1663 E 17th Street,
 Brooklyn, NY 11229.

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FIRE DEPARTMENT**FACILITY MANAGEMENT****■ AWARD***Construction / Construction Services*

ON CALL PLUMBING - MANHATTAN AND BRONX - Competitive Sealed Bids - PIN# 05725B0008001 - AMT: \$9,214,440.00 - TO:
 Crescent Contracting Corp., 2800 Webster Avenue, Bronx, NY 10458-3011.

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HOUSING AUTHORITY**PROCUREMENT****■ SOLICITATION***Goods*

SMPD MATERIALS PLUMBING VALVES (ANGLE, CHECK, & GATE) IN DEVELOPMENTS LOCATED IN ALL FIVE (5) BOROUGHS OF NEW YORK CITY - Competitive Sealed Bids - PIN# 515869 - Due 11-12-25 at 12:00 P.M.

The materials to be provided by the successful vendor are described in greater detail in the RFQ Number: 515869. Interested vendors are invited to obtain a copy of the opportunity at NYCHA's website by going to the <http://www.nyc.gov/nychabusiness>. On the left side, click on "iSupplier Vendor Registration/Login" link.

(1) If you have an iSupplier account, then click on the "Login for registered vendors" link and sign into your iSupplier account. (2) If you do not have an iSupplier account you can Request an account by clicking on "New suppliers register in iSupplier" to apply for log-in credentials. Once you have accessed your iSupplier account, log into your account, then choose under the Oracle Financials home page, the menu option "Sourcing Supplier", then choose "Sourcing", then choose "Sourcing Homepage"; and conduct a search in the "Search Open Negotiations" box for RFQ Number 515869.

For all inquiries regarding the scope of materials, please contact Jesen Quezada-De Chalus by email.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

*Housing Authority, 90 Church Street, 6th Floor, New York, NY 10007.
 Jesen Quezada-De Chalus (212) 360-3661; Jesen.quezada-dechalus@nycha.nyc.gov*



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SMPD MATERIALS PLUMBING TEE (REDUCING, PIPE & SOLDER JOINT) IN DEVELOPMENTS LOCATED IN ALL FIVE (5) BOROUGHS OF NEW YORK CITY - Competitive Sealed Bids - PIN# 515868 - Due 11-12-25 at 12:00 P.M.

The materials to be provided by the successful vendor are described in greater detail in the RFQ Number: 515868. Interested vendors are invited to obtain a copy of the opportunity at NYCHA's website by going to the <http://www.nyc.gov/nychabusiness>. On the left side, click on "iSupplier Vendor Registration/Login" link.

(1) If you have an iSupplier account, then click on the "Login for registered vendors" link and sign into your iSupplier account. (2) If you do not have an iSupplier account you can Request an account by clicking on "New suppliers register in iSupplier" to apply for log-in credentials. Once you have accessed your iSupplier account, log into your account, then choose under the Oracle Financials home page, the menu option "Sourcing Supplier", then choose "Sourcing", then choose "Sourcing Homepage"; and conduct a search in the "Search Open Negotiations" box for RFQ Number 515868.

For all inquiries regarding the scope of materials, please contact Jesen Quezada-De Chalus by email.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

*Housing Authority, 90 Church Street, 6th Floor, New York, NY 10007.
 Jesen Quezada-De Chalus (212) 360-3661; Jesen.quezada-dechalus@nycha.nyc.gov*



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Services (other than human services)

RFP 514558 ARCHITECTURAL SERVICES FOR REAL ESTATE DEVELOPMENT - Request for Proposals - PIN# 514558 - Due 12-8-25 at 2:00 P.M.

Requirements Contract for Architectural Services for Real Estate Development. No Bid Security Required.

The Term of this Contract is three (3) years, with the option to extend, at NYCHA's sole discretion, for two (2) one-year periods.

A non-mandatory Proposers' conference ("Proposers' Conference") will be hosted online via Microsoft Teams on November 5, 2025, at 10:00 A.M. Although attendance is not mandatory at the Proposers' Conference, it is strongly recommended that all interested Proposers attend and that Proposers thoroughly review bid documents in advance of the meeting. To participate in the Pre-Bid Conference, please follow the instructions below:

Microsoft Teams meeting

Join on your computer, mobile app or room device

Option 1: Copy and paste the following link into your browser- <https://teams.microsoft.com/meet/2345720297056?p=BhSF4VUonsQDN1Ig46>

Meeting ID: 234 572 029 705 6

Passcode: ny7Vr9g5 4

Option 2: call in (audio only) +1 646-838-1534,,482599524#

Phone Conference ID: 482 599 524#

Option 3: Access the document "TEAMS Meeting Link RFP 514558" and click on the embedded link to join.

Please note that in the event NYCHA receives no responses in connection with this RFP by the original bid submission deadline, the bid submission deadline shall be extended automatically for seven (7) calendar days. The foregoing extension does not in any way limit NYCHA's right to extend the bid submission deadline for any other reason.

Prior to submitting a bid, please confirm that your bid response includes all required forms and documentation and that all required forms and documentation are properly completed, signed, and notarized, where applicable.

Note: Please contact NYCHA at procurement@nycha.nyc.gov for assistance.

Interested firms are invited to obtain a copy of the RFP on NYCHA's website. To conduct a search for the RFP number; vendors are instructed to open the link: <http://www1.nyc.gov/site/nycha/business/isupplier-vendor-registration.page>.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Housing Authority, 90 Church Street, 6th Floor, New York, NY 10007. Janyll Aponte (212) 306-3679; professionalservices.procurement@nycha.nyc.gov

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SMD_PS_RFP_514588_STAKEHOLDER ENGAGEMENT SERVICES - Request for Proposals - PIN# 514588 - Due 12-8-25 at 2:00 P.M.

Requirements Contract for RFP 514588 Stakeholder Engagement Services. No Bid Security Required.

The Term of this Contract is one (1) year, with the option to extend, at NYCHA's sole discretion, for one (1) one-year periods.

A non-mandatory Proposers' conference ("Proposers' Conference") will be hosted online via Microsoft Teams on November 6, 2025, at 12:00 P.M. Although attendance is not mandatory at the Proposers' Conference, it is strongly recommended that all interested Proposers attend and that Proposers thoroughly review bid documents in advance of the meeting. To participate in the Pre-Bid Conference, please follow the instructions below:

Microsoft Teams meeting

Join on your computer, mobile app or room device

Option 1: Copy and paste the below into your browser.

https://teams.microsoft.com/l/meetup-join/19%3ameeting_MjlmODhmNDgtNmNhZi00NWM1LWE3ZmMtNDE0YTAYMDEwOTFj%40thread.v2%0?context=%7b%22Id%22%3a%22709ab558-a73c-4f8f-98ad-20bb096cd0f8%22%2c%22Oid%22%3a%222f521790-8be9-456e-bbba-cc8b173b59d1%22%7d

Option 2: call in (audio only)

+1 646-838-1534,,846233898# United States, New York City

Phone conference ID: 846 233 898#

Option 3: Access the attached document "TEAMS Meeting Link RFP 514588" and click on the embedded link to join.

Please note that in the event NYCHA receives no responses in connection with this RFP by the original bid submission deadline, the bid submission deadline shall be extended automatically for seven (7) calendar days. The foregoing extension does not in any way limit NYCHA's right to extend the bid submission deadline for any other reason.

Prior to submitting a bid, please confirm that your bid response includes all required forms and documentation and that all required forms and documentation are properly completed, signed, and notarized, where applicable.

Note: In response to the COVID-19 outbreak, we are accepting only electronic bids submitted online via iSupplier. Paper bids will not be accepted or considered. Please contact NYCHA Procurement at procurement@nycha.nyc.gov for assistance.

Please note: An Up-to-Date Prevailing Wages Links are posted on iSupplier under Quick Links Section of Sourcing Supplier. The vendors are responsible for being informed of any updates to the Prevailing Wage Schedule.

Interested firms are invited to obtain a copy of the RFP on NYCHA's website. To conduct a search for the RFP number; vendors are instructed to open the link: <http://www1.nyc.gov/site/nycha/business/isupplier-vendor-registration.page>.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Housing Authority, 90 Church Street, 6th Floor, New York, NY 10007. Alexander Davila (212) 306-4512; Alexander.Davila@nycha.nyc.gov

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HUMAN RESOURCES ADMINISTRATION

■ INTENT TO AWARD

Human Services / Client Services

FOOD BANK NYC FY25-26 SNAP OUTREACH - Required/Authorized Source - PIN# 06925R0004 - Due 11-8-27 at 3:00 P.M.

The Human Resources Administration (HRA) intends to enter into a Required Source contract with Food Bank for New York City for SNAP Outreach to increase SNAP participation. SNAP Outreach is a 50 percent reimbursement program in with the New York State Office of Temporary and Disability Assistance (OTDA) reimburses approved, reasonable and necessary SNAP Outreach expenditures. The Federal funding is granted with the understanding that this funding supports the implementation of outreach activities to inform low-income households about the availability, eligibility requirements, application procedures and the benefits of SNAP. OTDA funds this Required Source contract and authorizes HRA to contract with Food Bank for New York City. The contract term is 10-01-24 to 9-30-2025.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Human Resources Administration, 150 Greenwich Street, 37th Floor, New York, NY 10007. Olga Komarova (929) 221-6367; komarovao@dss.nyc.gov

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INFORMATION TECHNOLOGY AND TELECOMMUNICATIONS

■ APPLICATIONS

■ AWARD

Services (other than human services)

7-858-0603A APPMOD QA TEST AUTOMATION ENGINEER, SP2 - M/WBE Noncompetitive Small Purchase - PIN# 85825W0140001 - AMT: \$241,862.00 - TO: Abrahams Consulting LLC, P.O. Box 10266, Staten Island, NY 10301.

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INFRASTRUCTURE

■ AWARD

Services (other than human services)

7-858-0635A SR DESKTOP DESIGN ENGINEER, SP 2 (RI 7-858-0630A) - M/WBE Noncompetitive Small Purchase - PIN# 85825W0151001 - AMT: \$70,180.00 - TO: Ammaluit Corp., 31-00 47th Avenue, Suite 3100, Long Island City, NY 11101.

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PUBLIC SAFETY

■ AWARD

Services (other than human services)

7-858-0667A NG911 LINUX ENGINEER, SP3 (RI 7-858-0628A) - M/WBE Noncompetitive Small Purchase - PIN# 85826W0007001 - AMT: \$157,080.00 - TO: InfoPeople Corporation, 450 7th Avenue, Suite 1106, New York, NY 10123-0105.

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MAYOR'S OFFICE OF CRIMINAL JUSTICE

CONTRACTS

■ INTENT TO AWARD

Human Services / Client Services

JMI CONSULTANT SERVICES FOR CRIMINAL TRIALS RFP - Negotiated Acquisition - PIN# 12826N0002 - Due 11-12-25 at 2:00 P.M.

Given the scale and political significance of these contracts, MOCJ seeks to bring on a consultant to assist in the conceptualization and design of the next Criminal Trials RFP, which MOCJ intends to release in Fiscal Year 2027 (with funding to commence in Fiscal Year 2028). This release date has been publicly shared with current institutional providers. Since the last criminal trials RFP was released in 2018, the criminal legal landscape has shifted significantly, requiring extensive research assistance that cannot be completed solely by MOCJ staff. MOCJ seeks to retain a consultant to conduct: (1) research on the current NYC criminal trials landscape, (2) an analysis of the cost-per-case for indigent representation, and (3) evaluate MOCJ's current criminal trials funding structure.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Mayor's Office of Criminal Justice, 1 Centre Street, 10th Floor, New York, NY 10001. Tim Williams (212) 416-5282; twilliams2@mocj.nyc.gov

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PARKS AND RECREATION

AGENCY CHIEF CONTRACTING OFFICE

■ INTENT TO AWARD

Services (other than human services)

ASCAP - PERFORMANCE RIGHTS LICENSE - Request for Information - PIN# 84626Y0490 - Due 11-12-25 at 2:00 P.M.

Department of Parks & Recreation intends to enter into sole source negotiations with the American Society of Composers, Authors, and Publishers (ASCAP) to provide non-exclusive public performance licenses for musical works to the City.

Any vendor, besides the American Society of Composers, Authors, and Publishers (ASCAP), that believes it can provide the above references services is invited to express its interest by submitting a response in PASSPort. Please complete the Acknowledgment tab and submit a response in the Manage Responses tab. If you have questions about the details of the RFx, please submit through the Discussion with Buyer tab.

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LICENSING RIGHTS TO EXHIBIT MOTION PICTURES AND TV PROGRAMMING - Request for Information - PIN# 84626Y0491 - Due 11-13-25 at 12:00 A.M.

Department of Parks & Recreation intends to enter into sole source negotiations with the Swank Motion Pictures Inc. to provide license Licensing rights to exhibit motion pictures and TV programming.

Any vendor, besides, Swank Motion Pictures Inc. that believes it can provide the above references services is invited to express its interest by submitting a response in PASSPort. Please complete the Acknowledgment tab and submit a response in the Manage Responses tab. If you have questions about the details of the RFx, please submit through the Discussion with Buyer tab.

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BUSINESS DEVELOPMENT

■ SOLICITATION

Goods and Services

REQUEST FOR PROPOSALS FOR THE INSTALLATION, OPERATION, AND MAINTENANCE OF A FOOD MARKET AT COLUMBUS CIRCLE, CENTRAL PARK, MANHATTAN - Competitive Sealed Proposals - PIN# CCFM-O-2025 - Due 11-20-25 at 3:00 P.M.

In accordance with Section 1-13 of the Concession Rules of the City of New York, the New York City Department of Parks and Recreation (Parks) is issuing, as of the date of this notice, a significant Request for Proposals (RFP) for the Installation, Operation, and Maintenance of a Food Market at Columbus Circle, Central Park, Manhattan.

There will be a recommended remote proposer meeting on Thursday, October 30, 2025, at 3:00 P.M. If you are considering responding to this RFP, please make every effort to attend this recommended remote proposer meeting.

The Microsoft Teams link for the remote proposer meeting is as follows: https://teams.microsoft.com/l/meetup-join/19%3ameeting_MDI4MGMzNW MtNTlmNS00ZTA1LTg3ODgtOWQ0NjZhZThjMjY1%40thread.v2/0?cont ext=%7b%22Tid%22%3a%2232f56fc7-5f81-4e22-a95b-15da66513bef%22%20%22Oid%22%3a%220dd65b13-71a7-4031-bfb9-d016953006da%22%7d

Meeting ID: 225 124 460 048 7

Passcode: ut7ro2ah

Dial in by phone

+1 646-893-7101,,648132317# United States, New York City

Find a local number

Phone conference ID: 648 132 317#

If you cannot attend the remote proposal meeting, please contact us by Tuesday, October 28, 2025, and subject to availability and by appointment only, we may set up a meeting at one of the proposed concession sites.

Parks must receive all proposals submitted in response to this RFP no later than Thursday, November 20, 2025, at 3:00 P.M.

Hard copies of the RFP can be obtained, at no cost, through Thursday, November 20, 2025, at 3:00 P.M., by contacting Luiggi Almanzar, by phone at (212) 360-3483 or via email at luiggi.almanzar@parks.nyc.gov.

The RFP is also available for download, through Thursday, November 20, 2025, at 3:00 P.M., on Parks' website. To download the RFP, visit www.nyc.gov/parks/businessopportunities, click on the link for "Concessions Opportunities at Parks" and, after logging in, click on the "download" link that appears adjacent to the RFP's description.

For more information or if you cannot attend the recommended proposer meeting, the prospective proposer may contact Luiggi Almanzar, by phone at (212) 360-3483 or via email at luiggi.almanzar@parks.nyc.gov.

Deaf, hard-of-hearing, deaf-blind, speech-disabled, or late-deafened people who use text telephones (TTYs) or voice carry-over (VCO) phones can dial 711 to reach a free relay service, where specially trained operators will relay a conversation between a TT/Y/VCO user and a standard telephone user. Alternatively, a message can be left on the Telecommunications Device for the Deaf (TDD). The TDD number is 212-New York (212)-639-9675.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Parks and Recreation, 830 Fifth Avenue, New York, NY 10065. Luiggi Almanzar (212) 360-3483; luiggi.almanzar@parks.nyc.gov

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CAPITAL PROGRAM MANAGEMENT

■ AWARD

Services (other than human services)

CNYG-4922MR - LANDSCAPE ARCHITECTURE CONSULTING SERVICES, CITYWIDE - MASTER CONTRACT - Renewal - PIN# 84622P0013007R001 - AMT: \$9,000,000.00 - TO: NV5 New York-Engineers Architects Landscape Architects, 32 Old Slip, Suite 401, New York, NY 10005-3500.

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CNYG-5222MR - LANDSCAPE ARCHITECTURE CONSULTING SERVICES, CITYWIDE - MASTER CONTRACT - Renewal - PIN# 84622P0013004R001 - AMT: \$9,000,000.00 - TO: Nancy Owens Studio Landscape Architecture Urban Design, 110 Franklin Street, Apartment 2W, New York, NY 10013-2952.

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SCHOOL CONSTRUCTION AUTHORITY

PROCUREMENT

■ SOLICITATION

Goods and Services

26-00042R - OPR SERVICES IN CONNECTION WITH VEHICLE PARKING - Request for Proposals - PIN# 25-00042R - Due 10-30-25 at 11:00 A.M.

This solicitation is to obtain services for the SCA's Operations Department to provide parking for SCA Official Vehicles. The SCA anticipates awarding up to one contract to a firm that is prequalified by the SCA at the time of contract award. The total Not-to-Exceed ("NTE") award amount will be up to One Million Dollars (\$1,000,000). The duration of contract will be up to Three (3) Years with no renewal option. To assist you with your request, the following is a summary of services that will be required:

General Information/Brief Summary:

The SCA requires parking for approximately seventy-five (75) official vehicles within walking distance (approximately 0.5 mile) of its headquarters, located at 25-01 Jackson Avenue, Long Island City, NY. The number of vehicles requiring parking may fluctuate, depending on agency need, for up to one hundred (100) vehicles, during the term of this agreement. The selected parking lot must also be able to accommodate unlimited daily re-entry to parking facility, without additional charges.

To request information regarding the RFP:

Please E-MAIL to rfp@nycsca.org for any inquiry regarding this RFP. Upon receipt of the requested information, your request will be forwarded to the User Department for review and consideration. Participation in the RFP process will be pending User Department approval. Please put the **Solicitation Pin Number as the subject** of your email.

In your e-mail you MUST INCLUDE the following information:

1. A description of your firm's experience including:
 - a. Firm's legal name;
 - b. EIN Number;
 - c. the length of time your firm has been in existence and performing the services required under this RFP;
 - d. prior projects;
 - e. firms you've partnered with; and
 - f. the value of the portion your firm worked on.
2. Whether your firm is pre-qualified with the SCA.
3. The full contact information of the person to whom the RFP should be sent, including:
 - a. name & title;
 - b. phone number;
 - c. email address;
 - d. fax number; and
 - e. Street address. Please ensure that an actual street address must be provided as RFPs are not sent to PO Boxes.

Once the requested information is received, and upon approval from User Department, you may be invited to participate in this RFP.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

School Construction Authority, Roxane Pacheco (718) 472-8361;

rfp@nycsca.org

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SMALL BUSINESS SERVICES**DEPARTMENT OF BUSINESS SERVICES****■ AWARD**

Services (other than human services)

THE NYC FUTURE FUND - Negotiated Acquisition - Other - PIN# 80125N0009001 - AMT: \$8,597,000.00 - TO: Community Reinvestment Fund Inc., 801 Nicollet Mall, Suite 1700W, Minneapolis, MN 55402.

The contract term is expected to be September 1, 2024 – June 30, 2033. The procurement is a Negotiated Acquisition - Non Competitive via section 3-04 (b) (2)(ii) of the PPB Rules.

In May 2024, Mayor Adams announced the investment of \$10M into the design of a new loan fund called NYC Future Fund. The fund will serve as Phase 2 of lending of the NYC Opportunity Fund, the administrator for which the Agency procured via an Emergency Declaration. The NYC Opportunity Fund provided below market low interest loans to approximately 1,000 small businesses but left over 10,000 applicants without funding due to lack of funds or poor fit with the repayment methodology. Future Fund will allow the Agency to leverage new innovative technology for Phase 2 lending that will adapt repayment methodologies to align with small business revenue cycles, causing the program to be a better fit for some businesses that were previously left out of funding options.

It has been determined that the proposed vendor is uniquely positioned to provide these additional services as they administered the original Opportunity Fund Loan Program which was launched during COVID 19 to assist those small businesses affected by the epidemic and that they possess the experience and familiarity NYC small businesses necessary to successfully implement Phase 2 of the loan program.

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TRANSPORTATION**TRAFFIC OPERATIONS****■ SOLICITATION**

Construction Related Services

ENGINEERING SERVICE AGREEMENT (ESA) FOR ITS PROJECTS - Competitive Sealed Proposals - Other - PIN# 84124P0011 - Due 12-17-25 at 2:00 P.M.

The Department of Transportation is seeking qualified Consultants to provide engineering, architectural design, and inspection services for Citywide Intelligent Transportation Systems (ITS)-related projects. The Consultant shall comply with the Disadvantage Business Enterprise (DBE) goal for all Federal Highway Administration (FHWA) funded projects. The DBE goal for this project is 0%. This Request for Proposals (RFP)/RFx is released through PASSPort, New York City's online procurement portal. Responses to this RFP/RFx must be submitted via PASSPort.

To access the RFP/RFx, vendors should visit the PASSPort public Portal at https://passport.cityofnewyork.us/page.aspx/en/rfp/request_browse_public To quickly locate the RFP/RFx, insert the EPIN, 84124P0011, into the Keyword search field. To respond to this RFP/RFx, vendors must create an account within the PASSPort system if they have not already done so. A Pre-Proposal Conference (optional) has been scheduled for November 12, 2025 at 10:00 A.M. through Microsoft Teams. Proposers who wish to attend the Conference meeting can access by using the meeting link provided in the "Prepare RFX" Section - SETUP Tab - Pre-Proposal/Pre-Bid Conference Section in PASSPort.

Pre bid conference location-<https://teams.microsoft.com/meet/2396297434318?p=LfwhRTPIMXcWIH3owl>, Meeting ID: 239 629 743 431 8, Passcode: Ft3ab3J3 Mandatory: no Date/Time - 2025-11-12 10:00:00

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CONTRACT AWARD HEARINGS

NOTE: LOCATION(S) ARE ACCESSIBLE TO INDIVIDUALS USING WHEELCHAIRS OR OTHER MOBILITY DEVICES.
FOR FURTHER INFORMATION ON ACCESSIBILITY OR TO MAKE A REQUEST FOR ACCOMMODATIONS, SUCH AS SIGN LANGUAGE INTERPRETATION SERVICES, PLEASE CONTACT THE MAYOR'S OFFICE OF CONTRACT SERVICES (MOCS) VIA E-MAIL AT DISABILITYAFFAIRS@MOCS.NYC.GOV OR VIA PHONE AT (212) 298-0734. ANY PERSON REQUIRING REASONABLE ACCOMMODATION FOR THE PUBLIC HEARING SHOULD CONTACT MOCS AT LEAST THREE (3) BUSINESS DAYS IN ADVANCE OF THE HEARING TO ENSURE AVAILABILITY.

**EDUCATION****■ PUBLIC HEARINGS**

The Department of Education ("DOE") Chancellor's Committee on Contracts has been asked for their recommendation to award contracts to following organization(s) for the services described below. Other organizations interested in providing these services to the DOE are invited to indicate their ability to do so in writing to Paul Eichelle at 65 Court Street, Room 1201, Brooklyn, NY 11201, or by email to COCIInterestedVendor@schools.nyc.gov. Responses should be received no later than 9:00 A.M., November 5, 2025. Any COC recommendation will be contingent upon no expressions of interest in performing services by other parties.

Item(s) for Consideration:

(1) Service(s): The Division of School Facilities ("DSF") is requesting a contract extension with Riverbay Corporation to provide hot water for the Co-op City School Campus (X153, X160, X178, X180, X181 and Truman High School) in the Bronx.

Circumstances for use: Contract Extension
Vendor(s): Riverbay Corporation

(2) Service(s): The Office of Food and Nutrition Services (OFNS") is requesting a contract extension with Operative Cake Corp. to provide the purchasing and distribution of fresh and frozen bakery products to NYCDOE public schools citywide.

Circumstances for use: Contract Extension
Vendor(s): Operative Cake Corp.

(3) Service(s): The Division of Financial & Business Operations ("DFBO") is requesting a contract extension with SumTotal Systems LLC. for the provision of the SumTotal System for time and attendance for over 18,000 administrative and pedagogic DOE employees and consultants in order to avoid any service disruptions.

Circumstances for use: Contract Extension
Vendor(s): SumTotal Systems LLC.

(4) Service(s): The Division of Human Capital ("DHC") is requesting a contract extension with IDEMIA Identity & Security USA, LLC for the provision of fingerprinting services as a part of the pre-employment background check process required for all candidates seeking employment with the DOE or DOE contracted vendors and/or seeking to volunteer within the school district of New York City.

Circumstances for use: Contract Extension
Vendor(s): IDEMIA Identity & Security USA, LLC

(5) Service(s): The Division of Enterprise Purchasing ("DEP") is requesting a contract extension with Advantage Sport and Fitness, Inc. and Fitness Lifestyles, Inc. for the provision, delivery, installation, and maintenance of Fitness Equipment.

Circumstances for use: Contract Extension
Vendor(s): Advantage Sport and Fitness, Inc.
Fitness Lifestyles, Inc.

(6) Service(s): The Division of Enterprise Purchasing ("DEP") is requesting a contract extension with Community Products, School Specialty, LLC, and United Supply Corporation for the provision, delivery, installation, and maintenance of Classroom Furniture.

Circumstances for use: Contract Extension
Vendor(s): Community Products
School Specialty, LLC
United Supply Corporation

(7) Service(s): The Division of School Facilities ("DSF") is requesting a contract extension with Pro Con Group and Parsons Commercial LLC for the repair and replacement of Resilient Floor Covering Service.

Circumstances for use: Contract Extension
Vendor(s): Pro Con Group
Parsons Commercial LLC

(8) Service(s): The Division of School Facilities ("DSF") is requesting a contract extension with DIA General Construction, Inc for the labor and materials necessary for plastering and painting services in schools and administrative buildings.

Circumstances for use: Contract Extension
Vendor(s): DIA General Construction, Inc

(9) Service(s): The Division of Early Childhood Education ("DECE") is requesting to enter into a negotiated services agreement for the vendors listed below to enhance existing preschool special education services to bring them in line with the DOE's birth-to-five early care and education system.

Circumstances for use: Uniquely Qualified
Vendor(s): Happy Dragon of New York Inc.
Jackson Child Development Center Inc.
Kids Centric, Inc.
Raven's Early Childhood Education Center, Inc.
DBA Raven's Daycare
United Cerebral Palsy of New York City, Inc.
DBA Adapt Community Network
Rehoboth Care Inc.
Innovators Prep LLC

(10) Service(s): The Division of Early Childhood Education ("DECE") is requesting a contract extension to/for the vendor listed below to provide Screening & Assessment and Teacher Certification Services for Family Childcare Providers.

Circumstances for use: Contract Extension

Vendor(s): City University Of New York, On Behalf of The NY Early Childhood Professional

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AGENCY RULES

FRANCHISE AND CONCESSION REVIEW COMMITTEE

■ NOTICE

Notice of Adoption of Rules

Pursuant to the authority vested in the Franchise and Concession Review Committee (FCRC) by Sections 373 of the New York City Charter and in accordance with the requirements of Section 1043 of said Charter, the FCRC has adopted amendments to Chapter 1 of Title 12 of the Rules of the City of New York.

Statement of Basis and Purpose

These Franchise and Concession Review Committee (FCRC) amendments update the parts of the FCRC Rules that relate to Title 12 of the Rules of the City of New York to bring them up to date with the standards set forth in the Procurement Policy Board (PPB) rules, provide stronger safe guards for the concessions process, streamline date and timing requirements, and generally modernize the means by which the City solicits and manages concessions.

The specific amendments are as follows:

- Throughout the rules, updated for consistency the capitalization of "Federal, State and Local Law".
- Throughout the rules, replaced "Vendex" with "PASSPort" to reflect the City's current procurement system.
- Throughout the rules, revised all citations to match revisions for consistency.
- Throughout the rules, standardized language between "Concession" and "Concession Agreement" for accuracy.
- Throughout the rules, updated the representation of numerical values from words to numbers for the purpose of uniform formatting.
- In § 1-01, revised § 1-01(a) to expand scope of rules to cover modifications, time extensions, and permits for Concessions.
- In § 1-01, added § 1-01(b)-(e) to set out clear ethics standards, confirm the City's policy goals for economic and financial opportunity, goals for equal employment opportunity, and the general ability to delegate authority of these rules in line with the standards set in the Procurement Policy Board Rules.
- In § 1-02, revised or added definitions for Administrative Costs, Compensation, Concession Agreements, Concession File, Executed, In Writing, PASSPort, Programbased Concession, Registration, Renewal, Rule, Significant Concession, and Solicitation to match updates elsewhere in the rules or bring them up to current standards in the PPB Rules. Deleted the definitions for Non-for-Profit and VENDEX due to lack of use.
- In § 1-06(c), revised the distribution requirements for written determinations of nonresponsiveness to remove the Committee and include the concession file and Mayor's Office of Contract Services.
- In § 1-07(b), revised the list of factors impacting a prospective concessionaire's responsibility determination to include proof of timely tax filing, certificate of insurance, and other financial documents as required by OMB or the Comptroller.
- In § 1-07(d), revised the list of items that a prospective concessionaire may provide to demonstrate necessary financing, equipment, expertise, and personnel to include, if applicable, a copy of the prospective concessionaire's latest financial audit report.

07(e), added information from news and social media websites, including press articles or customer reviews, to sources of information to support determinations of responsibility or non-responsibility.

- In § 1-07(f), added the Law Department as a required recipient for determinations of nonresponsibility.
- In § 1-07(h), added language to include the power for City Chief Procurement Officer (“CCPO”) to also stay the award of a concession or make a determination that it should be stayed due to, or go forward in spite of, a non-responsibility determination and/or appeal. The language added combines what was previously included in the rules in subdivision (j), to reduce redundancy.
- Removed § 1-07(j) because it was made redundant by edits to (h). All powers delegated to the CCPO under this rule were added to Renamed § 1-07(k) accordingly.
- In § 1-09(a), revised the window for the publication of the Notice of Award for a concession from 15 to 30 days after registration.
- In § 1-10(b), the requirement to publish notice ahead of the hearing on the annual report was revised down from 10 issues in the City Record to 1 issue.
- In § 1-11(b), the number of days before CCPO may affirm a concession, after distributing a notice of the ratification of a Minor Rules Violation to the Committee, was reduced from 10 days to 5.
- In § 1-11(c), the timeframe to publish notice of the ratification of a Minor Rules Violation in the City Record after CCPO ratifies was increased from 10 days to 15.
- In § 1-12(a), revised to allow a reduction of the 40-day notice period at the discretion of CCPO.
- In § 1-12(a), revised to allow an agency to issue or reissue an invitation for bids within 12 months without reissuing the 40-day notice if no material changes have been made to the terms described in the notice.
- In § 1-12(a), revised to add a requirement that agencies must post the 40-day notice in a publicly accessible location on the City’s website.
- In § 1-12(a), increased the number of days prior to issuing a significant Request for Proposals the agency must notify community boards and Borough Presidents from 30 days to 40 days.
- In § 1-12(b), increased the required time for an agency to begin the solicitation process from 3 months to 6 months before a current concession expires.
- In § 1-12(b), revised to require the email address of the agency contact person to be included in an invitation for bids.
- In § 1-12(b), decreased the number of issues of City Record a notice of solicitation must be published from 10 to 1.
- In § 1-12(b), added website and social media postings as other means agencies are encouraged to use to solicit bids.
- In § 1-12(b), revised to require an email address for an agency contact person be included in advertisements to solicit bids.
- In § 1-12(b), revised to require 30 days elapse between a notice of solicitation’s first appearance in City Record and the bid deadline.

12(b), added a requirement that agencies provide special outreach to minority and women owned business enterprises when soliciting bids.

- In § 1-12(c), added a requirement that agencies provide special outreach to minority and women owned business enterprises when soliciting proposals.
- In § 1-12(d), revised to require agencies to send, rather than mail, solicitation letters to an established mailing list.
- In § 1-12(g), revised to remove the requirement that bids must be signed in ink and allows for bids to be submitted in the form required by the request for bids.
- In § 1-12(k), revised to require a bid security to be returned to the bidder if a bid is withdrawn in accordance with the rules.
- In § 1-12(p), added a requirement that agencies must make reasonable accommodations to prospective concessionaires with a disability, if requested, during the solicitation process.
- In § 1-13(a), revised to add a requirement that agencies must post the 40-day notice in a publicly accessible location on the City’s website.
- In § 1-13(a), revised to allow a reduction of the 40-day notice period at the discretion of CCPO.

- In § 1-13(a), revised to allow an agency to issue or reissue a request for proposals within a 12 month period without reissuing the 40-day notice if no material changes have been made to the terms described in the notice.
- In § 1-13(a), increased the number of days prior to issuing a significant Request for Proposals the agency must notify community boards and Borough Presidents from 30 days to 40 days.
- In § 1-13(b), increased the required time for an agency to begin the solicitation process from 3 months to 6 months before a current concession expires.
- In § 1-13(b), revised to require the email address of the agency contact person to be included in a request for proposals.
- In § 1-13(c), decreased the number of issues of City Record a notice of solicitation must be published from 10 to 1.
- In § 1-13(c), added website and social media postings as other means agencies are encouraged to use to solicit proposals.
- In § 1-13(c), revised to require an email address for an agency contact person be included in advertisements to solicit proposals.
- In § 1-13(c), revised to require a 30 day period between a notice of solicitation’s first appearance in City Record and the proposal deadline.
- In § 1-13(c), added a requirement that agencies provide special outreach to minority and women owned business enterprises when soliciting proposals.
- In § 1-13(k), revised to require a proposal security to be returned to the proposer if a proposal is withdrawn in accordance with the rules.
- In § 1-13(o), revised to clarify that all original scores and changes are clearly memorialized and explained on ratings sheets, and allowing electronic copies of ratings sheets.
- In § 1-13(o), revised to update the required affidavit evaluators sign to include a provision attesting that the evaluation has not been impacted by interaction or relationship with a current or prospective concessionaire operating the concession being evaluated.

13(o), revised to allow a common timeframe, as opposed to a common time, for submission of best and final offers.

- In § 1-13(o), revised to require that decisions about negotiations with any proposers must be documented, signed and dated by the selection committee, and saved in the concession folder.
- In § 1-13(p), revised to require amended ratings sheets be provided to the concession manager by the selection committee.
- In § 1-13(p), revised to require written or electronic notice of non-selection to proposers who were selected for final negotiations within 5 days of finding the selected proposer responsible.
- In § 1-13(q), revised to add the requirement that agencies include instruction of how the public may submit written testimony prior to a public hearing.
- In § 1-13(s), added a requirement that agencies must make reasonable accommodations to prospective concessionaires with a disability, if requested, during the solicitation process.
- In § 1-14(b), added a requirement that determinations that an award is in the best interest of the city must be in writing and saved in the concession file.
- In § 1-14(c), revised to reduce the number of issues the notice of intent to enter into negotiations must be published in the City Record from 5 to 1.
- In § 1-14(c), revised to require an agency to include whether a concession is significant or not significant in the notice sent to community boards and Borough Presidents.
- In § 1-14(e), removed an allowance for negotiated concessions less than 30 days to be awarded without Committee review.
- In § 1-14(g), added a requirement that agencies must make reasonable accommodations to prospective concessionaires with a disability, if requested, during the solicitation process.
- In § 1-15(a), updated the maximum compensation to \$249,999, maximum term to 2 years including renewals, and removed language limiting award to competitive process and requiring monetary compensation only.
- In § 1-15(b), expanded the limitation for splitting to also apply to the term and removed language referencing solicitation by competitive process.

- In § 1-15(c), removed entire section concerning solicitation and renumber prior § 1-15(d) to new § 1-15(c).
- In new § 1-15(e), revised to note that award must go to a responsive and responsible concessionaire in accordance with Concession Rules.
- Created new § 1-15(d) which states that small concessions are not subject to registration requirements of Concession Rules, but final small concession agreements must be provided to the FCRC.
- Modified § 1-15(e) to remove unnecessary solicitation materials, clarify certain record requirements, and add evaluations, responsibility findings, and responsiveness findings to the required records.
- Created new § 1-15(f) which lays out renewal requirements and limitations for small concessions.
- Created new § 1-15(g) which establishes CCPO's discretion to revoke an agency's ability to use the small concession solicitation method in cases of failure to comply with requirements.
- Created new § 1-15(h) which sets out basic accessibility requirements for prospective concessionaires in the small concessions process.
- Amended § 1-16(a) to remove Not-for-Profit and add Sole Source and Program-based concessions as examples of different procedures.
- Amended § 1-16(b) to add an option for less than 40 day notice at discretion of CCPO, along with a public website posting requirement.
- Created new § 1-16(e) which lays out the Program-based concession option.
- Created new § 1-16(f) which sets out basic accessibility requirements for prospective concessionaires in the different procedures process.
- Amended § 1-17(c) to note that a copy of the executed agreement is sufficient and clarify that M/WBEs will be certified as laid out in Section 1304 of the Charter.
- Created new § 1-17(h) to clarify that all concessions, unless specifically excluded in the rules elsewhere, must be presented to the Comptroller for registration.
- Created new § 1-18 which allows for extension of concession terms by one year with approval by CCPO.

The FCRC's authority to promulgate these rules is found in sections 373 and 1043 of the New York City Charter.

On January 15, 2025, the FCRC voted to initiate the rulemaking process under the Citywide Administrative Procedure Act for these proposed rule amendments. A proposed version of this rule was published in the *City Record* on August 20th, 2025. A public hearing was held on September 26th, 2025.

The FCRC received two written comments and one oral testimony at the public hearing. One public comment recommended further explanation on what an agency intends with the use of Programbased Concession and a definition for Program-based Concession. This comment was rejected as these rules address the recommendations. Upon careful consideration of the comments, and in consideration of the FCRC's discussions during the January public meeting, the FCRC adopted the amendment on October 17, 2025.

The new material added in the text of the rule is underlined and the deleted material is in [brackets]. "Shall" and "must" denote mandatory requirements and may be used interchangeably in the rules of this agency, unless otherwise specified or unless the context clearly indicates otherwise.

Section 1. Chapter 1 of Title 12 of the Rules of the City of New York is amended to read as follows:

Chapter 1: Concessions

§ 1-01 Scope.

(a) Applicability

This Chapter shall apply to initial grants of concessions as well as to resolicitations, [and] renewals [of concessions], modifications, time extensions, and permits.

(b) Ethics

(1) Public employees have a responsibility to ensure that their conduct will not violate the public trust placed in them. They must make certain that their conduct does not raise suspicion or give the appearance that they are in violation of that public trust. To this end, public employees and elected officials having responsibility for contracting at all levels shall:

- (i) encourage competition, prevent favoritism, and obtain the best value in the interest of the City and the public;

- (ii) place professional responsibilities above personal interests;
- (iii) ensure fair competitive access to City concession opportunities to a broad crosssection of responsible concessionaires;
- (iv) deal with the public and with concessionaires with courtesy, consideration, and evenhandedness;
- (v) use information gained confidentially in the performance of City duties solely in the City's interest; and
- (vi) report corruption and unethical practices, wherever and whenever discovered, to the appropriate official, and/or take such other action as is warranted by the situation.

(2) In soliciting, awarding, or administering a concession, under no circumstances may an agency or an official take into consideration the fact that a vendor or associated individual(s) has or has not made or promised to make a campaign contribution.

(3) Concessionaires and their representatives have a responsibility to deal ethically with the City and its employees, and to respect the ethical duties of City employees. Information provided by concessionaires to the City must be complete and accurate. Concessionaires must at all times avoid conduct that restrains competition. Concessionaires must not request City employees to engage in conduct that would violate the law, these Rules, or the principles set forth in this section.

(4) When there is doubt as to whether conduct is prohibited by Chapter 68 of the New York City Charter governing conflicts of interest, employees shall seek guidance from the Conflicts of Interest Board.

(c) Economic and Financial Opportunity. Through the rules and programs implemented by DSBS, the City will enhance the ability of small businesses to compete for City concessions, and will enhance City agencies' awareness of such businesses, and will ensure the meaningful participation of these firms in the City concession process.

(d) Equal Employment Opportunity. It is the policy of the City of New York to promote equal employment opportunity for women and minority group members by City concessionaires and subconcessionaires and to ensure that all persons employed by or seeking employment with such concessionaires and subconcessionaires are protected from unlawful discrimination as to race, creed, color, national origin, sex, age, disability, marital status, sexual orientation, or citizenship status (and from any other unlawful discrimination pursuant to federal, state, local laws and executive orders) with regard to all employment decisions, including recruitment, hiring, compensation, fringe benefits, training and apprenticeship, promotion, upgrading, demotion, downgrading, transfer, lay-off, termination, and all other terms and conditions of employment.

(e) General Delegability of Authority. Unless otherwise provided by law, these Rules,

Mayoral Executive Order, Comptroller Directive, or City policy or procedure, the Mayor, Comptroller, CCPO, Agency Head, or Concession Manager may delegate any authority vested in that official by these Rules in writing to other City officials or employees having the knowledge and experience necessary to exercise such authority in the City's interest. Copies of such delegations shall be filed with the CCPO.

§ 1-02 Definitions.

For the purpose of this Chapter:

Administrative Costs. "Administrative Costs" shall mean the costs incurred by [an agency in] a concessionaire in maintaining, operating, and repairing a City-owned property and the cost to an Agency of processing and monitoring a concession.

Agency. "Agency" shall mean a city, county, borough, or other office, position, administration, department, division, bureau, board or commission, or a corporation, institution or agency of government, the expenses of which are paid in whole or in part from the city treasury. **Agency Head.** "Agency Head" shall mean the head of an agency granting a concession or his or her designee.

Best and Final Offers. [The] "Best and Final Offers" shall mean the revised and corrected final proposals submitted by proposers upon the request of the concession Selection Committee.

Bid. "Bid" shall include any modification to a bid and any withdrawal of a bid. **CCPO.** "CCPO" shall mean the Director of the Mayor's Office of Contract Services, the person to whom the authorization is delegated by the Mayor to perform all Mayoral reviews, make all Mayoral determinations and give all Mayoral approvals and certifications regarding concessions.

Committee. "Committee" shall mean the Franchise and Concession Review Committee. **Compensation.** "Compensation" shall include any monetary or non-monetary benefit to the city separate and apart from administrative cost.

Competitive Sealed Bidding. "Competitive Sealed Bidding" shall mean a method of procurement by which sealed bids are publicly solicited and a concession is awarded to the highest responsible bidder whose bid meets the requirements and criteria set forth in the invitation for bids.

Competitive Sealed Proposals. "Competitive Sealed Proposals" shall mean a method of procurement by which proposals are publicly solicited and a concession is awarded to the responsible proposer whose proposal is determined to be most advantageous to the city, taking into consideration the revenue to the City and such other factors or criteria as are set forth in the request for proposals.

Concession. "Concession" shall mean a grant made by an agency for the private use of cityowned property for which the city receives compensation other than in the form of a fee to cover administrative costs, except that concessions shall not include franchises, revocable consents, and leases.

Concession Agreement. "Concession Agreement" shall mean a final contract or written agreement between the City and the selected concessionaire that gives rise to obligations that are enforced and recognized by law.

Concession File. "Concession File" shall mean the file(s), including electronic file(s), maintained by the concession manager for each concession under consideration for renewal, resolicitation or initial award. The file(s) shall include a record of each solicitation of bids or proposals and any addenda thereto, a list of all entities that were issued a solicitation, each abstract or record of bids or proposals, [each written statement] all correspondence between the agency and the concessionaire or prospective concessionaire, including any necessary notices, each written statement, distribution, or determination required to be made pursuant to this Chapter and such other information and documentation as may be appropriate. Concession Managers shall make sure that copies of the concession agreement and other standard information in the Concession File (including information relating to the concessionaire's qualifications and performance evaluations, contract audits, and decisions regarding suspension or debarment) are reasonably available for public inspection as provided by law, with adequate protection for confidential information. The Concession File must be retained within the City for a minimum of 7 years beyond the expiration date of the concession, pursuant to the procedures of the Department of Records and Information Services.

Concession Manager. "Concession Manager" shall mean a person, designated by an agency, who has general responsibility for concessions management within the agency, including the supervision of subordinate agency staff in conjunction with the CCPO, and for the making of determinations with respect to concessions.

Concession Officer. "Concession Officer" shall mean a person duly authorized to administer concession agreements and make determinations with respect thereto.

Contract. "Contract" shall have the meaning set forth in § 6-116.2(i) of the New York City Administrative Code.

Day(s). "Day" shall mean calendar day unless otherwise specifically stated in the applicable rule.

Executed. "Executed" shall mean, when referring to a concession agreement, the point at which all requirements for effectiveness of the concession agreement have been fulfilled, including all required signatures and approvals, prior to registration by the Comptroller.

Franchise. "Franchise" shall mean a grant by an agency of a right to occupy or use the inalienable property of the City to provide a public service.

In Ink. "In ink" shall mean a provision specifying the use of a pen to satisfy all signature and initialing requirements. Wherever these Rules provide that an action be taken "in ink," this requirement may be satisfied, if provided for in the solicitation, through the use of electronic signatures.

In Writing. "In writing" shall include paper or electronic documents, as defined in the solicitation, unless otherwise stated. Any system used for storage of concession-related documents in electronic form must be such as to provide for the security and integrity of the documents contained in it to an equal or greater degree than a traditional hard copy filing system.

Invitation for Bid. "Invitation for Bid" shall mean all documents, whether attached or incorporated by reference, utilized in soliciting a competitive sealed bid.

Major concession. "Major concession" shall mean a concession that has significant land use impacts and implications, in accordance with rules adopted by the City Planning Commission, or for which the preparation of an environmental impact statement is required by law.

[Not-for-Profit. "Not-for-Profit Concession" shall have the following meaning:

(1) The organization which enters into a concession with an agency, or on agreement with an agency authorizing sub-concessions, is a tax exempt organization under § 501(c)(3) or other provisions of the Internal Revenue Code;

(2) The purpose of the concession or sub-concession is related to the tax exempt, non-profit purposes of such organization; and

(3) There is no substantial revenue derived from a concession unrelated to the tax exempt, nonprofit purposes of such organization.]

PASSPort. "PASSPort" shall mean a computerized citywide system providing comprehensive contract management information.

Program-based Concession. "Program-based Concession" shall mean a concession where an agency has established a separate process for potential concessionaires to express interest and be considered for particular types of Concessions. All such Program-based Concessions shall still be subject to FCRC approval in accordance with 12 RCNY § 1-16(e).

Proposal. "Proposal" shall mean an offer made by one person to another as a basis for negotiations for entering into a concession, and shall include any modification to a proposal and any withdrawal of a proposal.

Renewal. "Renewals" shall be defined as re-registration of previous concession agreements with the same vendor, with substantially unchanged terms and conditions, but possibly revised quantities, lists, or schedules or items to be supplied.

Request for Proposal. "Request for Proposal" shall mean all documents, whether attached or incorporated by reference, utilized in soliciting a competitive sealed proposal.

Revocable Consent. "Revocable Consent" shall mean a grant by the City of a right, revocable at will,

(1) to any person to construct and use for private use pipes, conduits and tunnels under, railroad tracks upon, and connecting bridges over inalienable property,

(2) to an owner of real property or, with the consent of the owner, to a tenant of real property to use adjacent inalienable property for such purposes as may be permitted by rules of the Department of Transportation or the Department of Telecommunications, or

(3) to a public service corporation for facilities ancillary to, but not within, a franchise granted prior to July 1, 1990.

Rule. "Rule" shall mean, as used herein, the statement or communication that prescribes mandatory standards for the concession of goods, services, and construction.

Significant Concession. "Significant Concession" shall mean any concession which has a term of 10 years or greater (including option periods) or a projected annual income to the City of [more than] \$[100] 250,000 or more, or is a major concession pursuant to rules adopted by the City Planning Commission.

Sole Source Concession. "Sole Source Concession" shall mean a concession granted by an agency without competition when an agency determines that there is either only one source for the required concession or that it is to the best advantage of the City to grant the concession to one source.

[**VENDEX.** "VENDEX" shall mean a computerized citywide system providing comprehensive contract management information.]

Solicitation. "Solicitation" shall mean the process of notifying prospective concessionaires that a governmental body wishes to receive bids or proposals for furnishing goods, services, or construction. The process may consist of public advertising, mailing or sending by electronic mail invitations for bids or requests for proposals, posting notices, telephone or facsimile messages to prospective concessionaires, or all of these.

§ 1-03 Construction of Rules.

The rules in this Chapter shall be liberally construed to achieve the purpose for which they are intended.

§ 1-04 Decision to Permit Use of City Property for Administrative Cost.

The concession manager must document any decision to issue any permit for the use of City property for a period of over 30 days for a fee to cover administrative costs, rather than a concession. A copy of such documentation shall be forwarded to the Committee.

§ 1-05 Term of Concession.

No agency shall enter into a concession agreement for a term of more than 20 years (including option periods). Notwithstanding the foregoing, in extraordinary circumstances described in a detailed written statement to the Committee, an agency may issue a solicitation for a concession with a term in excess of [twenty (20)] 20 years upon the unanimous approval of the Committee. Thereafter, an agency may enter into a concession agreement with the successful bidder/proposer.

§ 1-06 Responsiveness of Bids/Proposals.

(a) **Policy.** The award of concessions shall be made only to bids/ proposals received that are responsive to the solicitation, as set forth below.

(1) A bidder/proposer must submit a responsive bid/proposal in order to be considered for award.

(2) The concession manager must make a written determination of responsiveness for every concession award.

(b) *Standards.*

- (1) A responsive bid/proposal is one which conforms to the material terms and conditions of the solicitation documents and all material requirements of the specifications.
- (2) Factors affecting the responsiveness of bids/proposals include:
 - (i) Compliance with all material requirements of the specifications;
 - (ii) Compliance with all material terms and conditions of the solicitation;
 - (iii) Submission of bids/proposals in the form specified in the solicitation;
 - (iv) Submission of bids/proposals by the time and date and at the place specified in the solicitation;
 - (v) Submission of bid/proposal deposits, if required by the solicitation;
 - (vi) Submission of samples, literature or other information, if required by the solicitation;
 - (vii) Submission of all required disclosure statements; and
 - (viii) Attendance at a pre-bid or pre-proposal conference or site inspection, if required. Bids/proposals that fail to conform with one or more of the standards set forth above shall be rejected.

(c) *Written determination of non-responsiveness required.* If the bid(s) offering the highest revenue, or in the case of other competitive solicitations, any proposal is found non-responsive, a written determination setting forth in detail and with specificity the reasons for such finding, must be made by the concession manager. A copy of such determination shall be maintained in the Concession File and filed with the [Committee] Mayor's Office of Contract Services. (d) *Notice.* A copy of the determination of non-responsiveness shall be immediately sent by mail or electronic mail to the non-responsive bidder/proposer. Notice to the non-responsive bidder/proposer must be mailed or sent by electronic mail no later than [two] 2 business days after the determination of non-responsiveness is made and must inform the bidder/proposer of the right to appeal the determination to the Agency Head or designee within [five] 5 days of receipt. The notice shall also contain the following statement: The bidder/proposer shall also send a copy of its appeal to the New York City Comptroller, for informational purposes, at Office of the New York City Comptroller, Office of Contract Administration, 1 Centre Street, New York, New York 10007, (212) 669-2323.

(e) *Record.* The written determination of responsiveness or non-responsiveness shall be retained in the concession file.

(f) *Appeal of determination of non-responsiveness.* Appeals of the determination of nonresponsiveness shall be made pursuant to the following procedure:

(1) *Time for appeal.* Any bidder/proposer whose bid/proposal is determined to be nonresponsive shall be allowed [five] 5 days from receipt of the agency's notification to file a written appeal of that determination with the Agency Head. Receipt of notice by the bidder/proposer shall be deemed to be no later than [five] 5 days from the date of mailing or upon delivery, if delivered. Filing of the appeal shall be accomplished by actual delivery of the appeal document to the office of the Agency Head.

(2) *Form and content of appeal by bidder/proposer.* The appeal by the bidder/proposer shall be in writing and shall briefly state all the facts or other basis upon which the bidder/proposer contests the agency finding of non-responsiveness. Supporting documentation shall be included.

(3) *Agency Head determination.* The Agency Head shall consider the appeal, and shall make a prompt written decision with respect to the merits of the appeal. The Agency Head may, in his or her sole discretion, meet with the bidder/proposer to discuss the merits of the appeal.

(4) *Notification to bidder/proposer of Agency Head decision.* A copy of the decision of the Agency Head shall be sent by mail or electronic mail to the bidder/proposer.

(5) *Finality of Agency Head decision.* The Agency Head's decision of an appeal from a determination of non-responsiveness shall be final.

(6) *Stay of award of concession pending Agency Head Decision.*

Award of the concession shall be stayed pending the rendering of a decision by the Agency Head unless the Agency Head makes a written determination that execution of the concession without delay is necessary to protect substantial City interests.

(7) *Delegation.* The Agency Head may designate a senior agency official, other than the concession manager or his or her subordinates, to consider this appeal.

(g) *Documentation.* Documents reflecting the concession manager's determination of nonresponsiveness and any appeal and decision with respect to appeal, and evidence of having supplied written notifications as required by this section, shall be maintained in the concession file. A copy of the determinations of the concession manager and the Agency Head shall be forwarded to the Committee.

§ 1-07 Concessionaire Responsibility.

(a) *Policy.* Concessions shall be awarded to responsible prospective concessionaires only.

(b) *General standards.*

(1) A responsible concessionaire is one which has the capability in all respects to perform fully the concession requirements. Factors affecting a prospective concessionaire's responsibility may include:

- (i) Financial resources;
- (ii) Technical qualifications;
- (iii) Experience;
- (iv) Organization, material, equipment, facilities and personnel resources and expertise (or the ability to obtain them) necessary to carry out the work and to comply with required delivery or performance schedules, taking into consideration other business commitments;
- (v) A satisfactory record of performance;
- (vi) A satisfactory record of business integrity;
- (vii) Where the concession includes provisions for compensation to the City based on revenues, the existence of accounting and auditing procedures adequate to control property, funds or other assets, accurately delineate costs, and attribute them to their causes;
- (viii) Proof of timely tax filing, certificate of insurance, and other financial documents as required by OMB or the Comptroller;

[(viii)] (ix) Compliance with requirements for the utilization of small minority-owned and women-owned businesses as [subcontractors] subconcessionaires, if any.

(2) Failure of an entity to provide relevant information specifically requested by the concession manager may be grounds for a determination of non-responsibility.

(c) *Special standards.*

(1) When it is necessary for a particular concession or class of concessions, the concession manager shall develop, with the assistance of appropriate specialists, special standards of responsibility. Special standards may be particularly desirable when experience has demonstrated that certain minimum experience or specialized facilities are needed for adequate concession performance.

(2) The special standards shall be set forth in the solicitation (and so identified) and shall apply to all prospective concessionaires.

(3) Special standards must be based on demonstrated need and must not be used to artificially limit competition.

(d) *Ability to meet standards.*

(1) The prospective concessionaire may demonstrate the availability of necessary financing, equipment, facilities, expertise, and personnel by submitting upon request:

- (i) Evidence that such prospective concessionaire possesses such necessary items, or can obtain them;
- (ii) A documented commitment from, or explicit arrangement with, a satisfactory source to provide the necessary items;
- (iii) If applicable, a copy of the latest financial audit report, including the date, period covered, findings, name of the CPA firm that conducted it, and, if applicable whether the CPA firm was unable to express an opinion as to the adequacy of the prospective concessionaire's books and records.

(2) A prospective concessionaire that has performed unsatisfactorily shall be presumed to be non-responsible, unless the concession manager determines that the circumstances were beyond the prospective concessionaire's control or that the prospective concessionaire has taken appropriate corrective action. Past failure to apply sufficient tenacity and perseverance to perform acceptably is strong evidence of non-responsibility.

(e) *Making the responsibility determination.*(1) [VENDEX] PASSPort questionnaires.

- (i) In the case of concession awards where the concession has a value that, when aggregated with the value of all other City concessions, franchises, and contracts held by the same concessionaire, is valued at [one hundred thousand dollars] \$100,000 or more, questionnaires, known as "[VENDEX] PASSPort questionnaires," seeking background information about the prospective concessionaire and its principals, owners, officers, affiliates and [subcontractors] subconcessionaires shall be completed. The apparent high bidder or proposed concessionaire and, at the discretion of the concession manager, any other responsive prospective concessionaire, shall be required to complete the [VENDEX] PASSPort questionnaires so as to assist the concession manager in making the determination of responsibility and to

permit compliance with local law concerning creation and maintenance of a computerized database concerning concessionaire background.

(ii) The questionnaire responses shall be entered into the citywide computerized [VENDEX] PASSPort database which is jointly maintained by the Mayor and the Comptroller. Questionnaires need be completed only once every [three] 3 years. Each prospective concessionaire shall certify at the time of award of each concession that all the information submitted within such [three] 3-year period is current, accurate and complete. In the event that changes have occurred within the [three] 3-year period, the prospective concessionaire shall update, prior to concession award, any previously-submitted [VENDEX] PASSPort questionnaire to supply any changed information, and shall certify that both the updated and unchanged information is current, accurate and complete.

(iii) Names on the questionnaires shall be reviewed by the Department of Investigation to ascertain whether the business or its affiliated individuals are or have been the subject of an investigation by the Department. The Department of Investigation shall undertake the review expeditiously and provide an explanation to an agency if its review is not completed within [thirty] 30 calendar days of the request. If the Department of Investigation ascertains that there has been such an investigation, it shall provide a copy of any final report or statement of findings to the concession manager for use in making the determination of responsibility.

(iv) Subcontractors/subconcessionaires. Where appropriate, City concession agreements shall contain a clause requiring concessionaires to notify subcontractors/subconcessionaires of their obligation to complete and file [VENDEX] PASSPort questionnaires within [thirty] 30 days after the concession manager has granted preliminary approval of the identified subcontractor/subconcessionaire, if the aggregate value of City contracts, franchises, and concessions awarded to a subcontractor/subconcessionaire during the immediately preceding twelve-month period equals or exceeds \$100,000.

(2) The concession manager should use the following sources of information to support determinations of responsibility or non-responsibility:

(i) [VENDEX] PASSPort listings of debarred, suspended and ineligible contractors and concessionaires;

(ii) [VENDEX] PASSPort and other records or evaluation of performance, if available, as well as verifiable knowledge of agency personnel;

(iii) Determinations of violations of employment-related federal, state, or local law or executive order, including but not limited to those relating to equal employment opportunity, prevailing wage, workplace health and safety, employee benefits, and employee wages and hours, if any;

(iv) Information supplied by the prospective concessionaire, including bid/proposal information, [VENDEX] PASSPort questionnaires replies, financial data, information on production equipment and personnel information; and other sources such as publications, suppliers, [subcontractors] subconcessionaires and customers of the prospective concessionaire, financial institutions, other government agencies, and business and trade associations. (v) Information published on news or social media websites, including press articles or customer reviews.

(3) Nothing in this section shall preclude a concession manager, prior to award, from notifying the bidder/proposer of unfavorable responsibility information and providing the bidder/proposer an opportunity to submit additional information or explain its actions before adverse action is taken.

(f) Written determination of non-responsibility required.

(1) If a prospective concessionaire who otherwise would have been awarded a concession is found non-responsible, a written or electronic determination of non-responsibility setting forth in detail and with specificity the reasons for the finding of non-responsibility shall be prepared by the concession manager.

(2) A copy of the determination of non-responsibility shall be immediately sent to the nonresponsible prospective concessionaire. Notice to the non-responsible prospective concessionaire must be mailed or sent by electronic mail no later than [two] 2 business days after the determination of non-responsibility is made and must inform the prospective concessionaire of the right to appeal the determination to the Agency Head or designee and subsequently to the CCPPO, and of the procedure for taking such appeals. The notification shall also contain the following statement: The prospective concessionaire shall also send a copy of its appeal to the New York City Comptroller, for informational purposes, at Office of the New York City Comptroller, Office of Contract Administration, 1 Centre Street, New York, New York 10007, (212) 669-2323.

(3) The [written] determination of non-responsibility shall be made part of the concession file, delivered to the Mayor's Office of Contract Services and Law Department, and included in the [VENDEX] PASSPort database.

(g) *Appeal of determination of non-responsibility.* Appeals of the determination of nonresponsibility shall be made pursuant to the following procedure:

(1) *Time for appeal.* Any prospective concessionaire who is determined to be nonresponsible in connection with the award of a particular concession shall be allowed [five] 5 days from receipt of the agency's notification to file a written or electronic appeal of that determination with the Agency Head. Receipt of notice by the prospective concessionaire shall be deemed to be no later than [five] 5 days from the date of mailing or upon delivery, if delivered. Filing of the appeal shall be accomplished by actual delivery of the appeal document to the office of the Agency Head.

(2) *Form and content of appeal.* The appeal by the prospective concessionaire shall be in writing and shall briefly state all the facts or other basis upon which the prospective concessionaire contests the agency finding of non-responsibility. Supporting documentation shall be included.

(3) *Agency Head determination.* The Agency Head shall consider the appeal, and shall make a prompt written decision with respect to the merits of the appeal. The Agency Head may, in his or her sole discretion, meet with the prospective concessionaire to discuss the appeal.

(4) *Notification to prospective concessionaire of Agency Head decision.* A copy of the decision of the Agency Head shall be sent by mail or electronic mail to the prospective concessionaire. If the Agency Head upholds the concession manager's finding of nonresponsibility, the Agency Head shall inform the prospective concessionaire of the right to appeal the decision to the CCPPO, and of the procedure for taking such an appeal.

(5) *Finality.* The Agency Head's decision of an appeal from a determination of nonresponsibility shall be final unless further appealed to the CCPPO.

(6) *Delegation.* The Agency Head may designate a senior agency official, other than the concession manager or his or her subordinates, to consider this appeal.

(h) *Stay of award of concession pending Agency Head or CCPPO decision.* Award of the concession shall be stayed pending the rendering of a decision by the Agency Head or CCPPO unless the concession manager makes a written determination that execution of the concession without delay is necessary [to protect substantial City interests], or the CCPPO, in the CCPPO's discretion, determines that it is in the best interests of the City to go forward with the award of the contract.

(i) *Appeal to the CCPPO.* Appeals to the CCPPO of the Agency Head decision upholding a determination of non-responsibility shall be made pursuant to the following procedure:

(1) *Time for Appeal.* Any prospective concessionaire who wishes to appeal the decision of the Agency Head shall be allowed [ten] 10 calendar days from receipt of the Agency Head's notification to file a written or electronic appeal of that determination with the CCPPO. Receipt of notification by the prospective concessionaire shall be deemed to be no later than [five] 5 days from the date of mailing or upon delivery, if delivered. Filing of the appeal shall be accomplished by actual delivery of the appeal document to the CCPPO.

(2) *Form and Content of Appeal by Prospective Concessionaire.* The appeal by the prospective concessionaire shall be in writing and shall briefly state all the facts or other basis upon which the prospective concessionaire contests the agency finding of non-responsibility. Supporting documentation shall be included.

(3) *CCPO Determination.* The CCPPO shall consider the prospective concessionaire's appeal, and shall make a prompt written decision with respect to the merits of the prospective concessionaire's appeal. The CCPPO, in the CCPPO's sole discretion, may meet with the prospective concessionaire to discuss the appeal.

(4) *Notification to Prospective Concessionaire of CCPPO Decision.* A copy of the decision of the CCPPO shall be sent by mail or electronic mail to the prospective concessionaire.

(5) *Finality.* The decision by the CCPPO of a prospective concessionaire's appeal from an Agency Head decision concerning non-responsibility shall be final.

[(j) *Stay of Award of Concession Pending Decision By CCPPO.* Award of the concession shall be stayed pending the rendering of a decision by the CCPPO, unless the concession manager has made a determination pursuant to these Rules that the execution of the contract without delay is necessary, or the CCPPO, in the CCPPO's discretion, determines that it is in the best interests of the City to go forward with the award of the contract.]

[(k) (j) *Documentation.* Documents reflecting the concession manager's determination of non-responsibility and any appeal and decision with respect to appeal, and evidence of having supplied written notifications as required by this section, shall be maintained in the concession file. Copies of these documents shall be sent to the Mayor's Office of Contract Services for inclusion in the [VENDEX] PASSPort database. A copy of the determinations of the concession

manager, Agency Head, and CCPO shall be forwarded to the Committee.

§ 1-08 Protest of Solicitations and Awards of Concessions.

(a) *Protests.* Any actual or prospective [bidder or proposer] concessionaire may protest any determination regarding a concession, unless another appeal or protest provision is provided in these Rules. The protestor shall send a copy of its protest to the New York City Comptroller, for informational purposes, at the Office of the New York City Comptroller, Office of Contract Administration, 1 Centre Street, New York, New York 10007, (212) 669-2323.

(1) *Time for protest.* A protest shall be submitted in writing to the Agency Head within [ten] 10 days after the protesting party knows or should have known of the facts that prompted the protest but no later than [ten] 10 days after the publication of the notice of award of a concession.

(2) *Form and content of protest.* The protest shall be in writing and shall briefly state all the facts or other basis upon which the agency decision is contested. Supporting documentation shall be included. If the protest is made by a potential bidder or proposer who has not submitted a bid or proposal, the protest shall be limited to a challenge of the notice procedures followed by the concession manager.

(3) *Agency Head.* The Agency Head shall consider the protest, and shall make a prompt written decision with respect to its merits. The Agency Head may in his/her exclusive discretion invite written comment from the selected concessionaire (if any) or other interested party, convene an informal conference with the protestor, the selected concessionaire, any other interested party and/or any appropriate agency personnel to resolve the issue by mutual consent prior to reaching a determination.

(4) *Notification to protestor of Agency Head decision.* Upon the making of a decision concerning the merits of the protest the Agency Head shall promptly notify the protestor in writing of that determination. The notification shall state the reasons upon which the determination is based.

(5) *Finality of Agency Head decision.* The Agency Head's decision concerning the merits of a protest pursuant to this section shall be final.

(6) *Status of award.* In any case in which a court proceeding is commenced, no solicitation or concession award shall be delayed except as determined by the Agency Head.

(7) *Documentation.* Documents reflecting the agency decision of a protest and evidence of having supplied written notification, as required by this section, shall be maintained in the concession file. Copies of these documents shall be sent to the Mayor's Office of Contract.

Services and to the Comptroller.

§ 1-09 Publication Requirements for the Award of a Concession.

(a) Notice of the award of a concession shall be published in the *City Record* within [15] 30 calendar days after registration of the concession, shall be posted on the City's website in a location that is accessible by the public simultaneously with its publication, and a copy shall be provided to the members of the Committee within [five] 5 days of its publication.

(b) Such notice shall include:

- (1) Agency name;
- (2) Location of the awarded concession;
- (3) Summary of the terms and conditions of the proposed concession agreement, including the revenue anticipated to be received by the City;
- (4) Name and address of concessionaire; and
- (5) Method by which concession was solicited.

§ 1-10 Annual Report, Concession Plan and Opportunity for Public Comment.

(a) The CCPO shall submit an annual report to the Committee no later than each September 1st summarizing the currently effective concessions awarded pursuant to this Chapter. The summary shall include the date each concession was submitted to the Comptroller for registration, a brief description of each concession awarded, the method by which each concession was awarded and the approximate gross revenues received by the City for each concession during the prior fiscal year. The CCPO shall have final approval over the form and content of the annual report.

(b) (1) Annually, the concession manager of each agency awarding concessions shall review its entire portfolio of significant concession agreements, including all existing significant concessions and anticipated new significant concessions that may occur over the course of the upcoming fiscal year, and shall produce a plan ("Plan") detailing the actions anticipated with respect to each such concession agreement set to expire and/or planned for continuation, and each new significant concession agreement planned for solicitation or initiation during the upcoming year. In addition, the concession manager may include in

the Plan the actions anticipated with respect to each non-significant concession agreement set to expire and/or planned for continuation, and each new non-significant concession agreement planned for solicitation or initiation during the upcoming year.

(2) The form and content of the Plans shall be prescribed by the CCPO. The Plans shall include, but not be limited to: the borough, address location(s) (including name of parks, if applicable) and community district(s) of the planned concessions, descriptions of the planned concessions, anticipated term and revenue (including a range, if appropriate) of the planned concessions, the name and address of the current concessionaires (if any), the business name of the current concession (if any), an indication of whether each concession is a major concession, the month and year (if available) of the next planned solicitation or initiation for such concession, the selection method to be employed for any concession, the justification for the method to be employed if not a bid or [an RFP] a Request for Proposals, and a brief summary of the terms and conditions of such solicitation.

(3) Each agency shall submit its Plan to the Committee no later than May 1st, provide copies of the Plan to each affected community board and Borough President and consult, on request, with each affected community board and Borough President on developing the scope of any solicitations for significant concessions relevant to each that are included in the Plan, at least [thirty(30)] 30 days in advance of such solicitations.

(4) The Committee shall hold a public hearing on the Plans no later than June 15th, and shall at the same hearing further solicit comment about the provisions of this chapter from the vendor community, civic groups and the public at large. Notice of such public hearing shall appear [in at least ten (10) successive issues] in 1 issue of the *City Record*, in appropriate newspapers and trade publications, shall be posted on the City's website in a location that is accessible by the public simultaneously with its publication, and a copy shall be provided to the members of the Committee within [five] 5 days of its publication. Consideration shall also be given to posting notices in public places, to free radio or television coverage and to such other means as may be appropriate. Such notice shall include:

- (i) Name of each agency that submitted a Plan;
- (ii) A brief description of the portfolio of concessions covered by the Plans;
- (iii) How interested parties may obtain a copy of the Plans;
- (iv) A description of any additional issues on which the Committee wishes to solicit public comment; and
- (v) The date, time, and place of public hearing.

(5) The Committee shall consider the issues raised at the public hearing in accordance with the procedures set forth in the Charter under the City Administrative Procedure Act.

§ 1-11 Ratification of Minor Rules Violations.

(a) *Prior to Registration.* If, prior to registration, it is determined by the concession manager that a violation of these Rules has occurred and the violation has been deemed to have had no significant, adverse impact on the competitive process, then as soon as practicable after discovery, the concession manager shall either:

- (i) Revise the concession to comply with these Rules, or
- (ii) If the minor Rules violation(s) cannot be corrected to comply with these Rules, make a written application to the CCPO, who may ratify the concession provided it is in the best interest of the City to do so, and provided such ratification will not violate any law applicable to the concession process. Such application and ratification shall include the justification(s) therefor. The CCPO shall provide a copy of the application to each member of the Committee, and may not ratify the concession prior to the expiration of [ten (10)] 10 business days from the date such copies are received. If an application is made prior to public hearing and/or FCRC meeting regarding the concession, if any, the Committee shall be informed of such application before such hearing or meeting.

(b) *After Registration.* If, after registration, it is determined that a concession is in violation of these Rules:

- (i) If the selected concessionaire has not acted fraudulently or in bad faith:

(A) The minor Rules violation may be ratified and the concession affirmed, provided it is determined by the concession manager and approved by the CCPO that doing so is in the best interests of the City and provided such ratification will not violate any law applicable to the concession process; such determination and approval shall include the justification(s) therefor; and provided further that the CCPO shall provide a copy of the determination to each member of the Committee, and may not affirm the

concession prior to the expiration of [ten (10)] 10 business days from the date that such copies are received, or
 (B) The concession may be terminated by the concession manager in accordance with applicable law or contract terms.

(ii) If the selected concessionaire has acted fraudulently or in bad faith:

(A) The concession may be declared null and void by the concession manager; in such event the concessionaire's name shall be entered as a caution in the [VENDEX] PASSPort database, or

(B) The minor Rules violation may be ratified and the concession affirmed, provided it is determined by the concession manager and approved by the CCPO that doing so is in the best interests of the City, including the reasons therefor and provided such ratification will not violate any law applicable to the concession process. The CCPO shall provide a copy of the determination to each member of the Committee, and may not affirm the concession prior to the expiration of [ten (10)] 5 business days from the date such copies are received. Such ratification shall not prejudice the City's rights to damages as may be appropriate.

(c) *Public Notice.* Notice of the ratification of a minor Rules violation shall be submitted to the Committee and published at least once in the City Record within [ten] 15 days after the CCPO's ratification determination and posted on the City's website in a location that is accessible by the public simultaneously with its publication. Such notice shall include the name of the concessionaire (when applicable); a brief description of the concession; the dollar amount; the duration of the concession; and the nature of and justification for the ratification of the rules violation.

(d) *Standard.* In no event shall the failure to (1) have a required public hearing, (2) receive required Committee approval, or (3) advertise a public hearing or Committee meeting required for the concession for which the Concession Manager is seeking such ratification or affirmation be considered a minor Rules violation that may be ratified or affirmed.

§ 1-12 Competitive Sealed Bids.

(a) General.

(1) Concessions shall be awarded in accordance with competitive sealed bidding procedures whenever practicable and advantageous to the City. Concessions may be awarded through a competitive sealed proposal process if the agency makes a written determination that the use of competitive sealed bidding is not practicable or not advantageous to the City for one of the reasons set forth in 12 RCNY § 1-13(a). Such determination must be approved in writing by the agency head and must be included in the concession file. A copy thereof shall be forwarded to the Committee.

(2) [Prior] At least 40 days prior to soliciting bids, or less at the discretion of CCPO, the agency shall make a written determination as to whether a concession is a major concession. Such determination shall be approved in writing by the agency head and shall be included in the concession file. If a concession is determined to be a major concession, it shall be subject to review and approval pursuant to Sections 197-c and 197-d of the Charter following the agency selection of the successful bidder. Once a determination of whether a concession is a major concession has been made, [If a concession is not determined to be a major concession] an agency may proceed with the sealed bid process but shall provide written notification of its determination [that the concession is not a major concession] to each affected community board and Borough President [at least forty (40) days prior to issuance of a solicitation,] and shall [provide a] simultaneously post such notification on the City's website in a location that is accessible by the public with its distribution. A copy of such notification shall be provided to the members of the Committee within [five] 5 days of provision to the community board(s) and Borough President and publication on the City's website, provided however, that inclusion of the concession in the agency's Plan pursuant to 12 RCNY § 1-10 shall constitute notice to the affected community board and Borough President and posting on the City's website for purposes of this requirement, and no copy need be provided to the members of the Committee in such circumstance. The written notification shall include a summary of the terms and conditions of the proposed solicitation and whether the concession is significant.

(i) If an agency provides the aforementioned notice to the affected community board and Borough President and there are no material changes to the terms described in the notice, the agency shall not be required to issue a second notice when issuing or reissuing the Invitation for Bids within a 12-month period.

(3) At least [thirty] 40 days prior to soliciting bids for a significant concession, or less, at the discretion of CCPO, the agency shall consult with each affected community board and Borough President on

developing the scope of the Invitation for Bid, provided however, that inclusion of the concession in the agency's Plan pursuant to 12 RCNY § 1-10 shall constitute consultations with the affected community board and Borough President for purposes of this requirement.

(i) If an agency provides the aforementioned notice to the affected community board(s) and Borough President(s) and there are no material changes to the terms described in the notice, the agency shall not be required to issue a second notice when issuing or reissuing the Invitation for Bids within a 12-month period.

(b) Preparation of invitation to bid.

(1) At least [three] 6 months prior to the expiration date of a concession and/or prior to the anticipated start date of a new concession, the agency shall initiate action for the selection of a concessionaire. The agency action(s) taken shall include the preparation of an Invitation for Bid containing a detailed description of the concession under consideration for resolicitation or initial award. The Invitation should describe the requirements of the agency clearly, accurately, and completely. It should include all documents (whether attached or incorporated by reference) furnished prospective bidders for the purpose of bidding. The following information, together with any other appropriate information, should be included in the Invitation for Bid, as applicable:

(i) Instructions and information to bidders concerning the bid submission requirements, including the time and date set for receipt of the bids; requirements for the electronic submission of bids, if any; time, date, and location of any pre-bid conferences (and a statement whether such conferences are mandatory), and an invitation to inspect the premises, as applicable; and the address where bids are to be delivered;

(ii) Location and a brief description of the proposed concession, its size, its prior use and/or other possible usage of the premises, any fixtures, or equipment, on the premises and its surrounding area, including any special instructions or information necessary, and appropriate materials such as maps, plans or photographs;

(iii) The term of the concession and any terms and conditions upon its award, including warranty and bonding or other security requirements, and a description of any legal restrictions on the use of the location;

(iv) A statement that award shall be made to the highest responsive and responsible bidder;

(v) If not included in the bid documents, a notice of where bidders may obtain a copy of all terms and conditions or other material relating to the proposed concession;

(vi) A provision that bidders should give specific attention to the identification of those portions of their bids that they deem to be confidential proprietary information or trade secrets and provide any justification why such materials, upon request, should not be disclosed by the City. Such information must be easily separable from the non-confidential sections of the bid;

(vii) A notice of the bidder's rights to appeal certain decisions as specified in these rules;

(viii) A statement that bidders should contact the agency prior to submission of bids to verify that all amendments issued have been received, and a requirement for acknowledgment of amendments;

(ix) A notice that the concession award is subject to applicable provisions of federal, [State] state, and local laws and executive orders requiring affirmative action and equal employment opportunity;

(x) Where applicable, a notice that concession award is subject to completion of a [VENDEX] PASSPort questionnaires and review of that information by the Department of Investigation;

(xi) The name, address, [and] telephone number, and email address of a contact person to whom questions and correspondence relating to the bid solicitation can be addressed;

(xii) Instructions for submission of bids, including a requirement that the bidder include the solicitation number, the name and address of the bidder and the time specified for receipt of bids on the outside wrapper; and

(xiii) The following statement:

The New York City Comptroller is charged with the audit of concession agreements in New York City. Any person or entity who believes that there has been unfairness, favoritism or impropriety in the bid process should inform the Comptroller, Office of Contract Administration, 1 Centre Street, New York, New York 10007; telephone number (212) 669-2323.

(xiv) Where applicable, for concessions that entail construction, the following information shall be additionally included:

(A) A statement establishing minimum insurance requirements which the City will require of the bidder if successful; and

(B) A statement that the bidder will be required to meet all licensing or permit requirements required to perform the construction.

(2) *Publicizing the invitation for bids.*

(i) Bids for concessions shall be solicited by public advertisement in at least [10 successive issues] one issue of the *City Record*, and a notice of the availability of such solicitation of bids shall be posted on the City's website in a location that is accessible by the public simultaneously with its publication. A copy of such notice shall be provided to the members of the Committee and each affected Community Board within [five] 5 days of its first publication. Consideration shall also be given to soliciting bids by public advertisement in appropriate newspapers and trade publications, posting notices in public places, contacting other City agencies that have concessions, free radio or television coverage, website postings, and such other means as may be appropriate. The steps taken to solicit bids shall be documented by the concession manager and included in the concession file. [Agencies shall provide for special outreach to minority and women owned business enterprises certified by the City of New York as such entities are defined in Section 1304 of the Charter.] Current lists of bidders shall be maintained in accordance with 12 RCNY § 1-12(c).

(ii) The advertisement shall include:

(A) The place the Invitation for Bids may be obtained, and the required fee or deposit amount, if any, for obtaining the Invitation for Bids;

(B) The time, date, and location of any pre-bid conference or site visit, if any, and if attendance is mandatory;

(C) The place where and the day and hour when the bids will be publicly opened; (D) A brief description of the concession under consideration for resolicitation or initial award; and

(E) The name [and phone] telephone number, and email address of the agency contact person.

(iii) A bidding time of at least [10 business] 30 days between the advertisement's [last] first appearance in the *City Record* and the opening of bids shall be provided, unless the concession manager makes a written determination that a shorter period is reasonable. A copy of such determination must be included in the concession file.

(iv) Agencies shall provide for special outreach to minority and women owned business enterprises certified by the City of New York as such entities are defined in Section 1304 of the Charter. Special outreach can include but is not limited to: providing notice in newspapers, trade publications, websites or social media that are dedicated to minority and/or women owner business enterprises or trade groups. Agencies may additionally employ any outreach technique sanctioned by DSBS that is not otherwise in violation of these Rules.

(c) *Soliciting mailing lists.*

(1) *Establishment of lists.*

(i) Solicitation mailing lists may be established by concession managers, and shall be established for any type of concession for which the agency reasonably anticipates soliciting multiple concessions of a similar nature during a given year. Their use can assure the agency that a greater number of potential bidders will be aware of the solicitation. A solicitation mailing list may include any entity in a designated field.

(ii) Lists may be established through any appropriate method, including the following:

(A) Inclusion of names of entities that have submitted unsolicited letters and/or made unsolicited telephone calls;

(B) Inclusion of names of entities that responded to similar solicitations in the past; and

(C) Inclusion of names of other entities that an agency considers capable of filling the requirements of a solicitation. Agencies may refer to appropriate printed directories when compiling the names of entities.

[(iii) For each type of concession for which an agency has established a solicitation mailing list, the agency shall publish in The City Record at least once annually for five consecutive editions and shall post on the City's website in a location that is accessible by the public simultaneously with its publication, a notice soliciting the names of entities interested in being included on the solicitation mailing list. A copy of such notice shall be furnished to each affected Borough President, each affected Community Board, and the members of the Committee within five days of its publication. Applications for inclusion on such solicitation mailing list shall be continuously available.]

[iv] (iii) Prospective bidders shall be notified that they have been included on solicitation mailing lists.

(2) *Maintenance of lists.*

(i) For each type of concession for which an agency has established a solicitation mailing list, the agency will maintain the mailing lists annually. The agency shall publish in the *City Record* at least once annually for 5 consecutive editions and shall post on the City's website in a location that is accessible by the public simultaneously with its publication, a notice soliciting the names of entities interested in being included on the solicitation mailing list. A copy of such notice shall be furnished to each affected Borough President, each affected Community Board, and the members of the Committee within 5 days of its publication. Applications for inclusion on such solicitation mailing list shall be continuously available.

[i] (ii) Agencies may add names to a solicitation mailing list at any time.

[ii] (iii) Agencies may remove a name from a list if an entity fails to respond to [three] 3 solicitation notices. If an agency removes a name from the list for any other reason the agency must notify the entity in writing of the reason(s) for its removal.

[iii] (iv) An agency must remove an entity from the list upon the entity's written request.

(3) *Reinstatement on solicitation mailing list.* An entity that has been removed from a solicitation mailing list may be reinstated upon written request or by response to a solicitation.

(4) *Utilization.* When a concession is to be granted in a category for which a solicitation mailing list has been developed, all entities on the list shall be [mailed] sent a solicitation letter. This letter must include the same information contained in the advertisement announcing the solicitation and should be distributed [five] 5 days prior to the advertisement's first appearance in the *City Record*. Once a solicitation letter has been [mailed] sent, it is presumed to have been received by all entities. Agencies have no obligation beyond assuring that the solicitation letter has been [mailed] sent.

(d) *Pre-Bid Conferences.* Pre-bid conferences may be conducted by the concession manager to explain the agency's requirements. Written notice of any conference shall be provided to all prospective bidders. A pre-bid conference should be held long enough after the Invitation for Bids has been issued to allow bidders to become familiar with it, but sufficiently before bid opening to allow consideration of the conference results in preparing their bids. Nothing stated at the pre-bid conference shall change the Invitation for Bids unless a change is made by amendment as provided in this section. A summary of the conference shall be prepared and if a transcript is made, it shall be a public record. A record of attendance shall be kept of all conferences.

(e) *Amendments and addenda to the invitation for bid.*

(1) *Authority.* The concession manager shall authorize the issuance of any amendment, including addenda.

(2) *Form.* Each amendment or addendum to an Invitation for Bids shall be identified as such, shall be set forth in writing, and shall require that the bidder acknowledge receipt of all amendments and addenda issued as a condition for consideration of its bid. An amendment shall reference the portion of the Invitation for Bids it amends.

(3) *Distribution.* Amendments and addenda shall be sent to all prospective concessionaires known to have received an Invitation for Bids. Agencies must maintain a list of all entities that were issued a solicitation. Amendments and addenda must be distributed to all potential bidders who were issued the initial Invitation for Bid and to potential bidders who attended a mandatory pre-bid conference or site visit, if applicable.

(4) *Timeliness.* Amendments shall be distributed within a reasonable time to allow prospective bidders to consider them in preparing their bids. If the time and date set for receipt of bids will not permit such preparation, such time shall be increased to the extent necessary, and stated in the amendment or, if necessary, by electronic mail, facsimile, or telephone and confirmed in the written amendment. Once an addendum has been sent, it is presumed to have been received by potential bidders. Agencies have no obligation beyond assuring that the correspondence has been sent. Agencies may wish to distribute addenda to potential bidders using either "return receipt requested" or express mail courier services.

(5) If a change to an Invitation for Bid is so extensive that it warrants complete revision of a solicitation, the concession manager shall cancel the Invitation for Bid and issue a new one. In making the determination whether to cancel an Invitation for Bid based on a change, the concession manager shall consider whether the change is such that new bidders, as a result of those revisions, might now be

interested in satisfying the requirements of the changed Invitation for Bid.

(6) Agencies must require that bidders acknowledge the receipt of all the amendments as part of their bids. Failure to acknowledge the receipt of all amendments in a bid for a significant concession may be waived if the concession manager, upon written approval of the Agency Head, determines that it is in the best interests of the City to do so. Failure to acknowledge the receipt of all amendments in a bid for a concession, other than a significant concession, may be waived if the concession manager makes a written determination that it is in the best interests of the City to do so. Such determination must be included in the concession file.

(f) *Bid deposits.* The concession manager may establish a reasonable bid deposit requirement. Where a deposit amount is specified in the Invitation for Bid, no bid shall be valid unless accompanied by such deposit. Every Invitation for Bid shall contain a provision that in the event of the failure of a successful bidder to execute a concession agreement in accordance with the terms of its bid, any such deposit shall be retained by the City unless the bid has been permitted to be withdrawn.

(g) *Submission of bids.* The Invitation for Bids shall provide a form on which the bidder shall insert the bid price (i.e., proposed revenue) and shall sign and submit along with all other necessary submissions. Bids shall be [typewritten or written legibly] submitted in [ink.] the form required by the Request for Bids and signed by the bidder. Erasures or alterations shall be initialed by the signer [in ink. All bids shall be signed in ink.] If so provided in the solicitation, sealed bids may be submitted [and signed] electronically. Bidders must submit sealed bids to be opened at the time and place stated in the Invitation for the public opening of bids. Each bid shall show the time specified for receipt, the solicitation number and the name and address of the bidder on the outside wrapper.

(h) *Receipt and safeguarding of bids.* All bids received before the time set for the opening of bids shall be placed unopened in a safe or a secured cabinet in the custody of the concession manager. Bids shall be time and date stamped upon receipt. Before bid opening the agency may not disclose the identity of any bidder.

(i) *Bid opening.* The official responsible for conducting the bid opening shall decide when the time set for opening bids has arrived and shall inform those present of that decision. The official shall then:

- (1) Personally and publicly open all bids received before that time;
- (2) If practical, read the bids aloud to the persons present;
- (3) Have the bids recorded; and
- (4) Have all persons present sign an attendance form with the name of the entity they represent and official title. The record of bids, the attendance form and opened bids shall be included in the concession file, and shall be available for public inspection at a reasonable time after business opening, but in any case before concessionaire selection, except to the extent the bidder designates trade secrets or other proprietary data to be confidential. Material so designated shall accompany the bid and shall be readily separable from the bid in order to facilitate public inspection of the nonconfidential portion of the bid. The concession manager shall examine the bids to determine the validity of any requests for nondisclosure of trade secrets and other proprietary data identified in writing. Nondisclosure is permissible only if approved by Agency Counsel, and does not restrict disclosure of such materials to the members of the Committee who, nonetheless, shall remain under a duty of confidentiality except if required by law to disclose such materials. Any decision not to honor a request for confidentiality shall be communicated in writing to the bidder making the submission.

(j) *Late bids and modifications.*

(1) It is the responsibility of a bidder to submit its bid prior to the time set for bid opening to the designated agency location. Bids and modifications received after that exact time are defined as "late". Late bids and modifications must be acknowledged, and time stamped upon receipt and, except under the specific circumstances described below, may not be considered.

(2) A late bid or modification, received before the grant of a concession,

(i) may be considered when the late bid or modification is received within 48 hours after the opening of bids and is the only bid received. (See 12 RCNY § 1-12(m))

(ii) must be considered when a modification of a successful bid makes its terms more favorable to the City. If, based on the above, a late bid or modification is considered, the concession manager must document the circumstances in writing and maintain such documentation as part of the concession file. If a late bid or

modification is not considered, such bid or modification shall be promptly returned to the bidder unopened, and the bidder shall be notified of the reason for such action.

(k) *Withdrawal of bids.*

(1) Bids may be withdrawn by written notice received at the designated agency location before the time set for bid opening. [A]

(i) If a bid is withdrawn in accordance with 1-12(k)(1), the bid security, if any, shall be returned to the bidder.

(2) After bid opening, a bidder may not withdraw its bid before the expiration of [forty-five (45)] 45 calendar days after the date of the opening of bids or such longer period as determined by the concession manager and set forth in the solicitation; thereafter, a bidder may withdraw its bid] and only in writing and in advance of an actual grant of a concession. If a bid is withdrawn in accordance with this section, the bid security, if any, shall be returned to the bidder.

(3) The concession manager shall document each request for withdrawal and prepare a written determination, with supporting facts, as to whether or not the bid was permitted to be withdrawn. Such determinations shall be included in the concession file with a copy thereof forwarded to the bidder.

(l) *Mistake in bid.* Allegations of mistakes in bids shall be processed by the concession manager according to 9 RCNY § 3-02(m) of the Rules of the Procurement Policy Board ("PPB Rules"). A written determination shall be made and shall be included in the concession file. (m) *Single bids.* When a single bid has been received in response to an Invitation for Bid, an award may be recommended only after it has been documented by the concession manager that a sufficient number of other entities had a reasonable opportunity to bid; why, as a result of inquiries made by the agency, representative firms chose not to submit bids; that the bid submitted meets minimum requirements for award; and that a resolicitation would not be in the City's best interest. If the above specified circumstances cannot be documented, the single bid must be rejected and the concession may either be pursued, subject to the approval of the concession manager, by the solicitation of new bids or the concession cancelled.

Notwithstanding the foregoing, when a single bid has been received in response to an Invitation for Bid for a concession, other than a significant concession, the agency shall not be required to make inquiries as to why representative firms chose not to submit bids.

(n) *Award and processing.*

(1) The apparent high bidder must submit [VENDEX] PASSPort Questionnaires prior to award when and as directed by the Agency.

(2) The agency granting the concession may reject all bids if it shall deem it for the interest of the City so to do; if not, it shall, without other consent or approval, grant the concession to the highest responsible bidder whose bid meets the requirements and criteria set forth in the Invitation for Bids. A determination to reject all bids for a concession, other than a significant concession, shall be made by the concession manager in writing, and shall be included in the concession file. A determination to reject all bids for a significant concession shall be made by the concession manager in writing, approved by the Agency Head, and shall be included in the concession file. All bidders shall be notified of the reason for such action.

(3) *Tie bids.*

(i) Tie bids are to be decided by the agency granting the concession and the award made. When two or more bids are equal in all respects, concessions shall be awarded in the following order of priority:

(A) Award to minority- and women-owned business enterprises as such entities are defined in Section 1304 of the Charter.

(B) Award to a New York City bidder.

(ii) If two or more bidders still remain equally eligible after application of subparagraph (3)(i) above, award shall be made by a drawing by lot limited to those bidders. If time permits, the bidders involved shall be given an opportunity to attend the drawing. The drawing shall be witnessed by at least [three] 3 appropriate agency staff personnel, and the concession file shall contain the names and addresses of the witnesses and the person supervising the drawing.

(iii) When an award is to be made by using the priorities under this subparagraph, the concession agreement shall include a provision whereby the concessionaire agrees to perform, or cause to be performed, the concession in accordance with the circumstances justifying the priority used to break the tie or select bids for a drawing by lot.

(iv) The concession manager shall include a statement in the concession file describing how the tie was broken.

(4) If the highest bidder is determined by the agency not to be a responsible bidder pursuant to 12 RCNY § 1-07 or the highest bid is determined by the agency to not meet the requirements and criteria set forth in the Invitation for Bids pursuant to 12 RCNY § 1-06, the agency making such determination may award the concession to the next highest responsive and responsible bidder.

(5) If less than [three] 3 bids have been received, the concession manager shall examine the situation to ascertain the reason for the small number of responses and shall initiate corrective action, if appropriate, to increase competition in future solicitations. A written statement of any corrective action taken shall be included in the concession file. Concessions may be granted notwithstanding the limited number of bids.

(6) It is not permissible to engage in any type of negotiation with any bidder.

Notwithstanding the foregoing, prior to award it is permissible for the concession manager to request the successful bidder to increase its bid. The concession manager must document any discussions of this nature and maintain such documentation as part of the concession file. If a bid increase is obtained, written verification thereof shall be furnished by the successful bidder to the concession manager and shall be included in the concession file.

(o) *Bid retention.* The agency must retain all submitted bids and modifications in the permanent concession file. Although the Agency may consider only the latest version of a bid, the retention of these documents will serve as a reference for responses to future inquiries. When bids are rejected or a solicitation canceled after bids are received, the bids shall be retained and the bid security, if any, shall be promptly returned, and the file so documented.

(p) Accessibility

(1) Agencies must provide prospective concessionaires with an opportunity to request and receive reasonable accommodations on the basis of disability to participate in the concession solicitation process described by these rules.

§ 1-13 Competitive Sealed Proposals.

(a) *General.*

(1) Proposals may be solicited through Requests for Proposals ("RFP's") only if the agency makes a written determination that competitive sealed bidding is not practicable or not advantageous to the City for one of the following reasons:

(i) Specifications cannot be made sufficiently definite and certain to permit selection based on revenue to the City alone; or

(ii) Judgment is required in evaluating competing proposals, and it is in the best interest of the City to require a balancing of revenue to the City, quality and other factors. Such determination must be approved in writing by the agency head and must be included in the concession file. A copy thereof shall be forwarded to the Committee.

(2) [Prior] At least 40 days prior to soliciting proposals, or less, at the discretion of CCPO, the agency shall make a written determination as to whether a concession is a major concession. Such determination shall be approved in writing by the agency head and shall be included in the concession file. If a concession is determined to be a major concession, it shall be subject to review and approval pursuant to Sections 197-c and 197-d of the Charter following the agency selection of the successful proposer. [If a concession is not determined to be a major concession] Once a determination of whether a concession is a major concession has been made, an agency may proceed with the request for proposal process but shall provide written notification of its determination [that the concession is not a major concession] to each affected community board and Borough President [at least forty days prior to issuance of a solicitation,] and shall simultaneously post such notification on the City's website in a location that is accessible by the public with its distribution. [and shall provide a] A copy of such notification shall be provided to the members of the Committee within [five] 5 days of notification of the community board(s) and Borough President and publication on the City's website, provided however, that inclusion of the concession in the agency's Plan pursuant to 12 RCNY § 1-10 shall constitute notice to the affected community board and Borough President and posting on the City's website for purposes of this requirement, and no copy need be provided to the members of the Committee in such circumstance. The written notification shall include a summary of the terms and conditions of the proposed solicitation, and whether or not the concession is significant.

(i) If an agency provides the aforementioned notice to the affected community board and Borough President and there are no material changes to the terms described in the notice, the agency shall not be required to issue a second notice when issuing or reissuing the Request for Proposals within a 12-month period.

(3) At least [30] 40 days prior to soliciting proposals for a

significant concession, or less, at the discretion of CCPO, the agency shall consult with each affected Community Board and Borough President on developing the scope of the RFP, provided however, that inclusion of the concession in the agency's Plan and consultations pursuant to 12 RCNY § 1-10 shall constitute consultations with the affected community board and Borough President for purposes of this requirement.

(i) If an agency provides the aforementioned notice to the affected community board and Borough President and there are no material changes to the terms described in the notice, the agency shall not be required to issue a second notice when issuing or reissuing the Request for Proposals within a 12-month period.

(b) *Preparation of the request for proposals.* At least [three] 6 months prior to the expiration date of any concession and/or prior to the anticipated start date of a new concession, the agency shall initiate action for the selection of a concessionaire. The agency action(s) taken shall include the preparation of a Request for Proposals containing a detailed description of the concession under consideration for resolicitation or initial award. The RFP should describe as explicitly as possible the requirements of the agency. The RFP should include all documents (whether attached or incorporated by reference) furnished prospective proposers for the purpose of submitting a proposal. The following information, together with any other appropriate information, should be included in the Request for Proposals, as applicable:

- (1) Instructions and information to proposers concerning the proposal submission requirements, including the time and date set for receipt of the proposals; requirements for the electronic submission of proposals, if any; time, date, and location of any pre-proposal conferences (and a statement whether such conferences are mandatory), and an invitation to inspect the premises, as applicable; and the address where proposals are to be delivered;
- (2) Location, and a brief description of the proposed concession, its size, its prior use and/or other possible usage of the premises, any fixtures, or equipment, on the premises and its surrounding area, including any special instructions or information necessary, and appropriate materials such as maps, plans or photographs;
- (3) The term of the concession and any terms and conditions upon its award, including warranty and bonding or other security requirements, amount of proposed capital investment and a description of any legal restrictions on the use of the location;
- (4) The evaluation criteria that will be applied to the evaluation of all proposals, their relative importance and/or assigned weight (as applicable) and descriptions of minimum qualification requirements and of the Selection Committee (See 12 RCNY § 1-13(o)(6));
- (5) A provision that proposers should give specific attention to the identification of those portions of their proposals that they deem to be confidential proprietary information or trade secrets and provide any justification why such materials, upon request, should not be disclosed by the City. Such information must be easily separable from the non-confidential sections of the proposal;
- (6) A notice that although discussions may be conducted with offerors submitting acceptable proposals, award may be made without any discussions;
- (7) A notice of the proposer's rights to appeal certain decisions as specified in these rules;
- (8) A statement that proposers should contact the agency prior to submission of proposals to verify that all amendments issued have been received, and a requirement for acknowledgment of amendments;
- (9) A notice that the concession award is subject to applicable provisions of federal, [State] state, and local laws and executive orders requiring affirmative action and equal employment opportunity;
- (10) Where applicable, a notice that concession award is subject to completion of [VENDEX] PASSport questionnaires and review of that information by the Department of Investigation;
- (11) The name, address, [and] telephone number, and email address of a contact person to whom questions and correspondence relating to the RFP can be addressed;
- (12) Instructions for submission of proposals, including a requirement that the proposer include the solicitation number, the name and address of the proposer and the time for receipt of proposals on the outside wrapper; and
- (13) The following statement:
The New York City Comptroller is charged with the audit of concession agreements in New York City. Any person or entity who believes that there has been unfairness, favoritism or impropriety in the proposal process should inform the Comptroller, Office of Contract

Administration, 1 Centre Street, New York, New York 10007, telephone number (212) 6692323.

(14) Where applicable, for concessions that entail construction, the following information shall be additionally included:

- (A) A statement establishing minimum insurance requirements which the City will require of the proposer if successful; and
- (B) A statement that the proposer will be required to meet all licensing or permit requirements required to perform the construction.

(c) *Publicizing the request for proposals.*

(1) Requests for proposals for concessions shall be solicited by public advertisement in at least [10 successive issues] 1 issue of the *City Record*. The text of such RFP shall be posted on the City's website in a location that is accessible by the public simultaneously with its publication. A copy of such RFP shall be sent to the members of the Committee and each affected Community Board within [five] 5 days of the first publication of the RFP. Consideration shall also be given to soliciting proposals by public advertisement in appropriate newspapers and trade publications, posting notices in public places, contacting other City agencies that have concessions, free radio or television coverage, website or social media postings, and such other means as may be appropriate. The steps taken to solicit proposals shall be documented by the concession manager and included in the concession file. [Agencies shall provide for special outreach to minority and women owned enterprises as such entities are defined in

Section 1304 of the Charter.]

(2) Advertisements to solicit proposals shall include the following information:

- (i) The place a paper copy of the RFP may be obtained and the amount of any required fee or deposit;
- (ii) The anticipated proposer submission deadline, time and location for proposal submission;
- (iii) A brief description of the concession under consideration for renewal or initial award;
- (iv) The time, date and location of any pre-proposal conference or site visit, if any, and if attendance is mandatory; and
- (v) The name, address [and phone], telephone number, and email address of the agency contact person.

(3) A response time of at least [twenty (20)] 30 days between the advertisement's [last] first appearance in the *City Record* and the proposal submission deadline shall be provided, unless the concession manager makes a written determination that a shorter period is reasonable. A copy of such determination must be included in the concession file.

(4) Agencies shall provide for special outreach to minority and women owned business enterprises certified by the City of New York as such entities are defined in Section 1304 of the Charter. Special outreach can include but is not limited to: providing notice in newspapers, trade publications, websites or social media that are dedicated to minority and/or women owner business enterprises or trade groups. Agencies may additionally employ any outreach technique sanctioned by DSBS that is not otherwise in violation of these Rules.

(d) *Solicitation mailing lists.* Concession managers shall establish, maintain, and use lists of potential sources in accordance with 12 RCNY § 1-12(c).

(e) Pre-proposal conferences may be held in accordance with the procedures set forth in 12 RCNY § 1-12(d).

(f) Amendments and addenda to the RFP may be made in accordance with the procedures set forth in 12 RCNY § 1-12(e).

(g) *Proposal deposits.* Proposal deposits may be required in accordance with the procedures set forth in 12 RCNY § 1-12(f).

(h) *Receipt of proposals.*

(1) Concession managers shall establish procedures for receipt and safeguarding of proposals in accordance with those specified for bids in 12 RCNY § 1-12(h) and (i). Proposals shall be time and date stamped upon receipt.

(2) Proposers are responsible for submitting proposals so as to reach the agency office designated in the solicitation on time. Unless the solicitation states a specific time, the time for receipt is 4:30 p.m. local time for the designated agency office on the date that proposals are due. Each proposal shall show the time for receipt, the solicitation number and the name and address of the proposer on the outside wrapper.

(i) *Opening of proposals.* Proposals may only be opened after the proposal submission deadline. All proposals received by the submission deadline, including letters of declination, are to be opened under the supervision of the responsible official and in the presence of at least one appropriate agency witness. The responsible official must then complete a *Proposal Receipt Register*. Once opened, proposals should be made available only to those City personnel or consultants acting on behalf of the City who have a direct role in the award of the RFP. The *Proposal Receipt Register* shall be available for public inspection after the concession has been granted and shall be included in the concession file.

(j) *Late proposals and modifications.*

(1) It is the responsibility of a proposer to submit its proposal prior to the submission deadline to the designated agency location. Proposals and modifications received after that exact time are defined as "late". Late proposals and modifications must be acknowledged, and time stamped upon receipt and, except under the specific circumstances described below, may not be evaluated.

(2)

- (i) A late proposal, received before proposals have been opened, may only be accepted and evaluated when the concession manager determines that it is in the best interests of the City to do so. In such event, the concession manager may hold open the receipt of proposals by no more than [three] 3 hours during which time no other competing proposal may be opened. Where a concession manager has determined that it is in the best interests of the City to accept a late proposal, any other late proposal received during the period of extension shall be similarly accepted.
- (ii) If, based on the above, a late proposal or modification is accepted and evaluated, the concession manager must document the circumstances in writing and maintain such documentation as part of the concession file. If a late proposal or modification is not evaluated, such proposal or modification shall be promptly returned to the proposer unopened, and the proposer shall be notified of the reason for such action.

(k) *Withdrawal of proposals.*

(1) Proposals may be withdrawn by written notice received at the designated agency location before the time set for proposal [submission deadline.] opening.

- (i) If a proposal is withdrawn in accordance with 1-13(k)(1), the proposal security, if any, shall be returned to the proposer.
- (2) After proposal opening, a proposer may not withdraw its proposal before the expiration of [forty-five (45)] 45 calendar days after the date of the opening of proposals or such longer period as determined by the concession manager and set forth in the solicitation; thereafter, a proposer may withdraw its proposal and only in writing and in advance of an actual grant of a concession. [If a proposal is withdrawn in accordance with this section, the proposal deposit, if any, shall be returned to the proposer.]
- (3) The concession manager shall document each request for withdrawal and prepare a written determination, with supporting facts, as to whether or not the proposal was permitted to be withdrawn. Such determinations shall be included in the concession file with a copy thereof forwarded to the proposer.
- (l) *Mistake in proposal.* Allegations of mistakes in proposals shall be processed by the concession manager according to 9 RCNY § 3-03(i) of the PPB Rules. A written determination shall be made and shall be included in the concession file.
- (m) *Single responses to the RFP.* When a single proposal has been received in response to an RFP, an award may be recommended only after it has been documented by the concession manager, that a sufficient number of other entities had a reasonable opportunity to respond; why, as a result of inquiries made by the agency, representative firms chose not to submit proposals; that the proposal submitted meets minimum requirements for award; and that a resolicitation would not be in the City's best interest. If the above specified circumstances cannot be documented, the single proposal must be rejected and the concession may either be pursued, subject to the approval of the concession manager, by the solicitation of new proposals or the concession canceled. Notwithstanding the foregoing, when a single proposal has been received in response to an RFP for a concession, other than a significant concession, the agency shall not be required to make inquiries as to why representative firms chose not to submit proposals.
- (n) *Proposal retention.* The agency must retain all submitted proposals and modifications in the permanent concession file. Although the Selection Committee may consider only the latest version of a proposal, the retention of these documents will serve as a reference for responses to future inquiries. When a proposal [are] is rejected or a solicitation canceled after proposals are received, the

proposals shall be retained and the proposal deposit, if any, shall be promptly returned, and the file so documented.

(o) *Evaluation process.*

- (1) The RFP must set forth the factors or criteria the agency will use in evaluating proposals. No other factors or criteria shall be used in the evaluation and award of the concession except those specified in the RFP.
- (2) Prior to the release of the RFP, the Agency awarding the concession shall determine the evaluation criteria that will be applied to the evaluation of all proposals, their relative importance or assigned weight, the minimum qualification requirements, and the composition of the Selection Committee (See 12 RCNY § 1-13(b)(4) and (o)(6)). Compensation to the City shall be considered in every concession selection. Evaluation criteria that may apply to particular concessions include, but are not limited to, revenue, other (non-cash) compensation to the City, technical excellence, experience, and qualifications.
- (3) *Minimum qualification requirements.* The Agency may establish, as minimum qualification requirements, objective standards that all proposers must meet in order to be considered for award. Minimum qualification requirements may neither be waived nor supplemented after proposals have been opened. A proposer's failure to satisfy a minimum qualification requirement shall render the proposal non-responsive, in accordance with 12 RCNY § 1-06.
- (4) The concession manager shall document the evaluation criteria, their relative importance and/or assigned weight (as applicable) and all other determinations concerning the evaluation process in the concession file.
- (5) *Rating sheet.* Rating sheets or other written evaluation forms shall be used to evaluate proposals and shall be signed and dated by all members of the evaluation committee. Initial ratings may be amended and the amended ratings recorded on either the original or amended ratings sheets. Copies of all initial and amended rating sheets or evaluation forms shall be maintained.

(6) *Selection Committee.*

- (i) The Selection Committee is responsible for evaluating proposals based on the established criteria and recommending a proposal based on the best combination of quality, compensation to the City and the other criteria enumerated in the RFP. The Selection Committee should include appropriately experienced personnel to ensure that all components of the RFP will be evaluated. Selection Committees must be comprised of a minimum of [three] 3 members, at least one of whom must neither supervise, nor directly report to any other member of the Selection Committee in the normal course of agency business. Personnel who were involved in developing the RFP specifications may be part of the Selection Committee. Members of the Selection Committee must be free from bias or a potential or actual conflict of interest and each member will be required to sign the following affidavit to this effect when completing the rating sheet:

Evaluator Affidavit (Check one and sign)

To the best of my knowledge, information and belief, neither I nor any member of my immediate family is, has ever been, or has current plans to be a sole proprietor, director, officer, stockholder, partner or employee of or has, ever had, or has current plans to have a fiduciary relationship with any of the proposers responding to this RFP, nor have I ever discussed employment upon conclusion of my City service with any such proposers, nor has my evaluation been in any way impacted by interactions or relationships with a concessionaire, current or prospective, operating the concession which is being evaluated.

– I attest that the above statement is true.

– I cannot attest to the above statement, for the reasons set forth in the attached statement.

- (ii) All proposals received prior to the submission deadline must be evaluated by the Selection Committee. Only in the case when an agency prescribed minimum qualification requirements may the Selection Committee designate the concession manager to screen proposals to ensure that each has met all such requirements. The concession manager shall document the process used to screen proposals against minimum qualification requirements in the concession file. The documentation shall list all proposals that failed to meet the minimum qualification requirements with reasons to justify this determination. The concession manager shall make such determination in accordance with 12 RCNY § 1-06.

- (iii) Members of the Selection Committee shall independently read and evaluate each proposal and record their evaluations in the form of ratings on the individual

rating sheet prepared with the RFP. The only criteria that may be used by the Selection Committee members in their evaluation are those specified in the RFP. All Selection Committee members must sign and date their initial individual rating sheets. The concession manager shall compile the individual ratings of the members of the Selection Committee, in accordance with the criteria specified in the RFP. Upon completion of the initial independent evaluations the Selection Committee may meet to review and discuss the ratings. After such discussions, Selection Committee members may wish to change a rating to reflect new or previously misunderstood information or a change of opinion. Rating sheets may be amended as a result of such Selection Committee discussions. All Selection Committee members must sign and date their individual rating sheets each time they are amended. When such changes are made, however, all original rating sheets or electronic copies must be retained intact and attached to the revised version or an electronic copy thereof, along with an explanation, in writing, for [the] each change that was made.

- (iv) (A) Following the Selection Committee's initial discussions, if any, of the individual ratings and any amended ratings that may result therefrom, the Selection Committee may:

determine that award should be made on the basis of initial proposals; determine that it is not in the best interests of the City to award solely on the basis of initial proposals, and that best and final offers should be solicited and/or discussions or negotiations should be initiated with all responsive proposers or with a selected group of proposers; or may determine that it is in the best interest of the City to not make an award and to either cancel or resolicit the RFP. In the latter case, such determination must be in writing, approved by the Agency Head and included in the concession file. All proposers should be notified of such action.

(B) If the Selection Committee decides that best and final offers should be solicited and/or discussions or negotiations should be initiated, it may limit such process to those proposers whose proposals are acceptable or are reasonably likely to be made acceptable for the purpose of promoting understanding of the City's requirements and the proposals and/or the proposers' capabilities; obtaining the best compensation proposal for the City; and arriving at a concession that will be most advantageous to the City taking into consideration the evaluation factors set forth in the RFP.

((a)) Proposers shall be accorded fair treatment with respect to any opportunity for discussions and revisions of proposals. Proposers not selected for best and final offers, discussions or negotiations should be notified.

((b)) The Selection Committee shall establish an agenda and schedule for conducting discussions, if any. Any oral clarification of a proposal shall be confirmed in writing by the proposer.

((c)) The Selection Committee may also request best and final offers from proposers prior to, following or in lieu of discussions with individual proposers. The concession manager shall establish a common date and time or timeframe for the submission of best and final offers. The Selection Committee may request best and final offers on the whole proposal or on any one or combination of its component parts (e.g., revenue, technical qualifications, approach, and/or capability). The request shall be the same for all proposers included in the best and final offer process. Best and final offers shall be submitted only once unless the concession manager makes a determination that it is in the City's best interest to conduct additional discussions and/or require another submission of best and final offers, which may be limited to those proposers deemed by the Selection Committee to have a reasonable chance of obtaining the concession award. Proposers shall be informed that if they do not submit a notice of withdrawal or another best and final offer, their immediate previous offer will be construed as their best and final offer.

((d)) Once discussions are commenced with any proposer or after best and final offers are requested, such proposer may correct any mistake in its proposal by modifying or withdrawing the proposal until the time and date set for receipt of best and final offers.

((e)) Following discussions and/or best and final offers, if any, the Selection Committee may elect to enter into negotiations for a concession award with one or more of the highest rated proposers. Auction techniques (revealing one proposer's revenue proposal to another) and disclosure of any information derived from competing proposals are prohibited. The concession manager shall document the process of best and final offers, discussions, and negotiations in the concession file.

((f)) With respect to competitive sealed proposal awards where the concession has a value that when aggregated with the value of all other City concessions, franchises and contracts held by the same

concessionaire is valued at [one hundred thousand dollars] \$100,000 or more, at any point during the process of best and final offers, discussions or negotiations, the concession manager may require those proposers deemed by the Selection Committee to have a reasonable chance of obtaining the concession award to complete [VENDEX] PASSPort questionnaires.

((g)) Decisions to solicit, limit, or not solicit best and final offers or negotiate further with any proposers or any selected group of proposers should be documented, signed and dated by the members of the Selection Committee, and maintained in the concession file. (C)

When an agency determines that there is a need for minor modifications in its requirements during the process of conducting best and final offers, discussions or negotiations, those modifications must be communicated in writing to all of the proposers included in such process. If changes in the requirements are so extensive that they warrant complete revision of a solicitation, the concession manager shall cancel the RFP and issue a new one. In making the determination whether to cancel an RFP based on changes in requirements, the concession manager shall consider whether the changes are such that new proposers, as a result of those revisions, might now be interested in satisfying the requirements of the changed RFP.

(p) *The final recommendation.*

- (1) The Selection Committee's final recommendation must be consistent with the RFP specifications and the evaluation criteria. If any Selection Committee member feels that there are procedural or substantive issues which prevent support of the recommendation, this person must be given an opportunity to document that disagreement and include it with the evaluation rating sheets.
- (2) Once the Selection Committee has made its recommendation, the chairperson must document the recommendation in a report to be submitted to the concession manager. This report must identify the RFP being considered, the number of proposals received, whether the planned evaluation process and schedule for award was followed and the reasons for deviations, if any, and the proposal recommended. It must include all best and final proposals, the basis for the recommendation, all original rating sheets, all amended rating sheets, any other relevant evaluation material used by the Selection Committee, the recommendation of each of the members, their names and titles, and the signature of the chairperson. If any Selection Committee member prepared a document outlining a disagreement with the recommendation, it must be attached to the report. The concession manager shall file the report in the concession file folder.
- (3) Once the concession manager receives the final recommendation from the Selection Committee, together with any documentation from any individual member of the Selection Committee who disagrees with such final recommendation, the concession manager shall proceed to determine responsibility of the prospective concessionaire, in accordance with the procedures set forth in 12 RCNY § 1-07.
- (4) If [VENDEX] PASSPort questionnaires have not previously been requested from proposers, the concession manager shall require the highest rated proposer to complete such questionnaires. The Department of Investigation shall review the names on the questionnaires to ascertain whether the business or its affiliated individuals are or have been the subject of an investigation by the Department, in accordance with 12 RCNY § 1-07(e)(1)(iii).
- (5) Once the concession manager receives the final recommendation from the Selection Committee, and the recommended proposer has been determined responsible, they should provide written or electronic notice of non-selection, to any proposers asked to provide best and final offers or otherwise selected for final negotiations, which should be provided within 5 days.

(q) *Public hearings on significant concession awards.*

- (1) Prior to an Agency granting any significant concession to be awarded by competitive sealed proposals, the Committee and the Agency shall jointly hold a public hearing on the terms and conditions of each proposed significant concession agreement. Any such public hearing shall be held within 30 days of the filing with the Committee by the Agency of a proposed concession agreement containing the terms and conditions of the proposed concession agreement. A record of comments received at the hearing shall be maintained in the concession file. A notice of each such public hearing, containing a summary of the terms and conditions of the proposed concession and stating the time, date and location of the public hearing, instructions on how the public may submit written testimony prior to the hearing, shall be published once in the *City Record* not less than 15 days prior to the hearing date or a shorter period approved by the CCPO, and shall be given to each affected Community Board, each affected Borough President, and the members of the Committee not less than 15 days prior to the date of the public hearing.

(2) For concessions where the total value of the compensation to the City will not exceed one million dollars, such notice may include a provision that if the agency does not receive, within 10 days after publication of such notice, from any individual a written request to speak at such hearing or a request from a member of the Committee for the agency to appear at such hearing, then such hearing need not be conducted. Should the decision be made not to hold such hearing, the agency shall publish a notice in the *City Record* canceling such hearing, and shall send a copy of such notice to all members of the Committee.

(r) *Award and processing.*

(1) The concession manager must ensure that the recommended proposal does not vary substantially from the RFP and that the resulting concession agreement will be consistent with the winning proposal. Upon approval by Agency Head, the concession manager may proceed to process the concession agreement.

(2) An agency must obtain the prior approval of the Committee if the Agency Head wishes to deviate from the final recommendation of the Selection Committee. Requests for such approval shall be forwarded to the Committee and shall include a detailed statement, signed by the Agency Head, setting forth the reasons for the request together with all other relevant information. If the Committee approves the request the Agency Head may award the concession as authorized by the Committee.

(s) *Accessibility*

(1) Agencies must provide prospective concessionaires with an opportunity to request and receive reasonable accommodations on the basis of disability to participate in the concession solicitation process described by these rules.

§ 1-14 Negotiated Concessions.

- (a) *Policy.* Agencies may award negotiated concessions under the circumstances and subject to the conditions set forth in this section.
- (b) *Procedures.*
 - (1) *Preliminary Discussions.* An agency may engage in preliminary discussions with a potential concessionaire to explore the feasibility of a proposed concession. Discussions are not negotiations for the selection of a concessionaire.
 - (2) The concession manager shall justify the award of a negotiated concession by making a determination that it is not practicable and/or advantageous to award a concession by competitive sealed bidding or competitive sealed proposals due to the existence of a time-sensitive situation where a concession must be awarded quickly because:
 - (i) an agency has an opportunity to obtain significant revenues that would be lost or substantially diminished should the agency be required to solicit the concession by competitive sealed bids or competitive sealed proposals, provided, however, that revenue shall not be considered "substantially diminished" where the diminishment is only to the present value of the revenue because of the additional time needed to solicit competitive sealed bids or competitive sealed proposals;
 - (ii) or an existing concessionaire has been terminated, has defaulted, has withdrawn from, or has repudiated a concession agreement, or has become otherwise unavailable; (iii) or an agency has decided, for unanticipated reasons, not to renew an existing concession in the best interest of the City and the agency requires a substitute or successor concessionaire.
 - (3) The CCPO shall approve the use of the negotiated concession method for a particular concession or for a particular type of concession prior to the agency's conduct of negotiations with potential concessionaires. The CCPO shall state the reasons that permitting the use of such method serves the best interests of the City and shall provide a copy of this determination and of the request by the concession manager to the members of the Committee within [five] 5 days of its issuance.
 - (4) The agency shall negotiate with all qualified potential concessionaires that have expressed interest unless the concession manager determines for a particular concession or for a particular type of concession that it is in the City's best interest to negotiate with fewer potential concessionaires, and the CCPO approves such determination.
 - (5) The concession manager shall maintain a written record of the conduct of negotiations and the basis for every determination to continue or suspend negotiations with each potential concessionaire.
 - (6) The concession manager shall make a determination that award of the concession is in the best interest of the City and the basis thereof.

(c) *Public Notice of Intent to Enter into Negotiations.*

(1) *Frequency.* Notice of intent to enter into negotiations shall be published in the *City Record* [for five consecutive editions], shall be posted on the City's website in a location that is accessible by the public simultaneously with its publication, and a copy shall be provided to the members of the Committee within [five] 5 days of its publication. The last date of publications of such notice shall appear no fewer than [ten] 10 days before negotiations are expected to begin.

(2) *Content.* Such notice of intent shall include:

(i) Agency name;

(ii) Brief description of the proposed concession, its size and its location;

(iii) Projected concession revenue, if any;

(iv) Summary of the basis of the determination to award the concession as a negotiated concession;

(v) Projected concession term start and expiration dates;

(vi) Instructions and information to potential concessionaires concerning how they may express interest in the proposed concession, and how they may obtain additional information concerning the proposed concession, including but not limited to, its prior use and/or other possible usage of the premises, any fixtures or equipment on the premises and its surrounding area, appropriate materials such as maps, plans or photographs; and any terms and conditions upon its award, including warranty and bonding or other security requirements, amount of proposed capital investment and a description of any legal restrictions on the use of the location; (vii) The evaluation criteria that will be applied to the evaluation of all proposals;

(viii) A notice that the concession award is subject to applicable provisions of federal, [State] state, and local laws and executive orders requiring affirmative action and equal employment opportunity;

(ix) Where applicable, a notice that concession award is subject to completion of a [VENDEX] PASSPort questionnaires and review of that information by the Department of Investigation;

(x) The name, address, and telephone number of a contact person to whom questions and correspondence relating to the potential concession award can be addressed; and

(xi) The following statement:

The New York City Comptroller is charged with the audit of concession agreements in New York City. Any person or entity who believes that there has been unfairness, favoritism or impropriety in the proposal process should inform the Comptroller, Office of Contract Administration, 1 Centre Street, New York, New York 10007, telephone number (212) 6692323.

(3) *Major concession.* Prior to publishing a notice of intent to enter into negotiations, the agency shall make a written determination as to whether a concession is a major and/or significant concession. Such determination shall be approved in writing by the agency head and shall be included in the concession file. If a concession is determined to be a major concession it shall be subject to review and approval pursuant to Sections 197-c and 197-d of the Charter following the agency selection of the successful concessionaire. If a concession is not determined to be a major concession an agency may proceed with negotiations pursuant to paragraph (1) of this subdivision[,but] Agency shall provide written notification of its determination [that] whether the concession is [not] a major and/or significant concession to each affected community board and Borough President at the time that notice of intent to enter into negotiations is published, and shall provide a copy of such notification to the members of the Committee within [five] 5 days of notification of the community board(s) and Borough President. The written notification shall include a summary of the terms and conditions of the proposed concession.

(d) *Recommendation of award.*

(1) Once the agency has concluded negotiations and has selected a prospective concessionaire, the concession manager shall proceed to determine responsibility of such prospective concessionaire, in accordance with the procedures set forth in 12 RCNY § 1-07. The concession manager shall document the negotiations in a report, which shall include whether potential concessionaires responded to the notice of intent to enter into negotiations, the number of potential concessionaires the agency negotiated with, and the basis for the selection, including all relevant materials submitted by the potential concessionaires. The concession manager shall file the report in the concession file folder.

(2) The concession manager shall require the prospective concessionaire to complete [VENDEX] PASSPort questionnaires, as applicable.

(3) The Department of Investigation shall review the names on the questionnaires to ascertain whether the business or its affiliated individuals are or have been the subject of an investigation by the Department, in accordance with 12 RCNY § 1-07(e)(iii).

(e) *Award and processing.* Once the agency has identified a proposed concessionaire pursuant to the procedures set forth in this Section, the agency may proceed to award the concession, provided, however, that the agency shall submit the concession agreement it proposes to enter into with respect to any negotiated concession for prior approval by the Committee, together with the completed [VENDEX] PASSPort questionnaires when the concession has a value that when aggregated with the value of all other City concessions, franchises and contracts held by the same concessionaire is valued at [one hundred thousand dollars] \$100,000 or more.

Significant concession agreements shall be subject to the public hearing requirements set forth in 12 RCNY § 1-13(q). Notwithstanding the foregoing, the Committee need not review awards of negotiated concessions that are not subject to renewal and have a term of less than 30 days.

(f) *Certain DCAS concessions.* Notwithstanding the provisions of subdivision (b) of this Section, the Department of Citywide Administrative Services ("DCAS") may award certain concessions, as set forth below, pursuant to this Section, upon compliance with subdivisions (c), (d), and (e) of this Section. A concession subject to this subdivision (f) is a concession to be awarded by DCAS to an owner of property that is adjacent to the concession property, or to a business located on such adjacent property, where DCAS has made a determination that it is not in the best interest of the City to award the concession pursuant to a competitive process because of the layout or some other characteristic of the property, or because of some unique service that can be performed only by the proposed concessionaire.

(g) *Accessibility.*

(1) Agencies must provide prospective concessionaires with an opportunity to request and receive reasonable accommodations on the basis of disability to participate in the concession solicitation process described by these rules.

§ 1-15 Small Concessions.

(a) *Definition.* Small concessions are those concessions[, otherwise deemed by the concession manager to be appropriate for competitive sealed bid,] for which the agency anticipates compensation to the City of not more than [\$10,000 per year] \$249,999 over the course of the concession term, which may not exceed [five] 1 year, or a maximum of 2 years with renewal. This shall be known as the small concession limit. Small concessions may be awarded only by the method set forth in this section. [Section or by competitive sealed bids as set forth in 12 RCNY § 1-12. The only compensation that may be accepted under the solicitation method set forth in this Section is monetary compensation].

(b) *Application.* A concession shall not be artificially divided in order to meet the requirements of this section. Changes to and/or renewals of small concessions shall not bring the total value of the concession to an amount or term greater than the small concession limit. [limits. If a concession is solicited pursuant to this rule and results in one or more bids in excess of the small concession limit, the concession may not be awarded pursuant to this rule.]

(c) *Scope.*

(1) *Competition Objective.*

(i) Except as specifically set forth in this section, the requirements of these rules shall not be applicable to small concessions awarded pursuant to this section.

(ii) For small concessions awarded pursuant to this section, at least five potential concessionaires shall be solicited at random from the appropriate solicitation mailing list for the type of concession being sought, pursuant to 12 RCNY § 1-12(c), except where such list consists of fewer than five potential concessionaires, in which case all potential concessionaires on the list shall be solicited. The agency may additionally solicit concessionaires who have responded to prior solicitations or whose names have been obtained through referrals from other City agencies, commercial buyers, or general market research. Agencies shall provide for special outreach to minority and women owned business enterprises certified by the City of New York as such entities are defined in Section 1304 of the Charter, and may additionally employ any outreach technique sanctioned by DSBS that is not otherwise in violation of these Rules. Responsive bids shall be obtained from at least two potential concessionaires. For purposes of

this section, a response of "no bid" is not a responsive bid. If only one responsive bid is received in response to a solicitation, an award may be made to that bidder if the concession manager determines that the award of the concession is in the best interests of the City, that the proposed revenue to the City is appropriate and that other potential concessionaires had a reasonable opportunity to respond.

(2) *Solicitation.*

(i) The agency shall comply with 12 RCNY § 1-12(a)(2) of these rules; provided however, that if] If a concession is determined to be a major concession, the concession may not be awarded pursuant to this [rule] section.

(ii) Agencies shall use a written request for bids for each small concession awarded pursuant to this section, which shall contain, at a minimum:

- (A) A description of the type of concession requested;
- (B) Time, date, place, and form of requested response;
- (C) Basis for award; and
- (D) Name and telephone number of the concession manager to whom inquiries may be directed.

(d) *Award.* Small concessions shall be awarded to the highest responsive and responsible bidder.]

(c) *Award.* Small concessions shall be awarded to a responsive and responsible concessionaire, in accordance with these rules and the solicitation.

(d) *Registration.* Small concessions are not subject to the requirements of 12 RCNY § 1-17, but the agency must provide a copy of their final executed small concession agreement to the Committee within 5 days of execution by all parties.

(e) *Record.* The concession file for a small concession awarded pursuant to this section shall include, at a minimum:

- (1) Name of the responsible concession manager;
- (2) Date of concession award;
- (3) Name and address of successful concessionaire;
- (4) Brief description of the small concession;
- (5) [Name] Details of the [solicitation mailing list used] outreach made in the solicitation of the small concession;
- (6) Names of solicited potential concessionaires and [bid amounts] their responses, if any;
- (7) Documentation showing [compliance with the requirements of 12 RCNY § 1-12(a)(2);] determination of non-major concession status;
- (8) [Written bids;
- (9)] All correspondence;
- [(10) Bid tabulations; and]
- (9) any evaluations or tabulations of solicited potential concessionaire responses; and

[(11)] (10) Written basis of award, including responsiveness and responsibility findings.

(f) *Renewal.* Small Concessions may not be renewed more than once and for a renewal period of no more than one year, with a maximum total term of two years, subject to the small concession limit.

(g) *CCPO Determination.*

(1) At CCPO's discretion, it may be determined that an Agency is not complying with the requirements of the Small Concession method outlined in these rules, in which case, the CCPO may bar an agency from using this method until such a time that they are satisfied that the agency has implemented sufficient corrective steps.

(2) Any such CCPO determination shall be provided in writing to the agency and to the Committee within 5 days of issuance. Likewise, any reversal of this determination shall be provided in writing to the agency and to the Committee within 5 days of issuance.

(h) *Accessibility.*

(1) Agencies must provide prospective concessionaires with an opportunity to request and receive reasonable accommodations on the basis of disability to participate in the concession solicitation process described by these rules.

§ 1-16 Committee Approval of Different Procedures.

(a) No agency shall enter into a concession agreement other than through the processes set forth in 12 RCNY §§ 1-12, 1-13, 1-14, and

1-15 of this Chapter unless the Committee reviews and approves a different procedure. Agencies that wish to enter into Agreements such as [Notfor-profit, Sole Source Concession Agreements and Sole Source or Program-based Concession Agreements must therefore obtain prior Committee approval of different procedures. (b) Requests for approval of a different procedure shall be forwarded to the Committee and shall include:

- (1) A statement of the procedure for which approval is requested;
- (2) A summary of the terms and conditions of each concession involved;
- (3) An explanation of the reasons for not soliciting bids or proposals as set forth in 12 RCNY §§ 1-12 and 1-13, or for not entering into negotiations as set forth in 12 RCNY § 1-14;
- (4) A statement that each affected community board and Borough President has received written notice at least 40 days or less, at the discretion of CCPO, in advance of the Committee meeting that the Agency is seeking Committee approval of a different procedure, together with a listing of each community board and the date of such notification. Such [statement] notification shall also be simultaneously posted on the City's website in a location accessible that is accessible by the public with its distribution. Such notification may be waived with the unanimous approval of the Committee upon a written statement from the Agency of the exigent circumstances;
- (5) A determination as to whether a concession is a significant and/or major concession, and a statement that each affected community board and Borough President has received written notice of this determination at least 40 days, or less, at the discretion of CCPO, in advance of the Committee meeting that the Agency is seeking Committee approval of a Different Procedure. Such notification shall also be posted to the City's website in a location that is accessible by the public simultaneously with its distribution. If a concession is determined to be a major concession it shall be subject to review and approval pursuant to Sections 197-c and 197-d of the

Charter following the agency selection of the successful concessionaire; and

- (6) All other relevant information.
- (c) If the Committee approves a different procedure, the agency shall submit the concession agreement it proposes to enter into as a result of that procedure for prior approval by the Committee together with a completed [VENDEX] PASSPort questionnaires when the concession has a value that when aggregated with the value of all other City concessions, franchises and contracts held by the same concessionaire is valued at [one hundred thousand dollars] \$100,000 or more. Significant concession agreements shall be subject to the public hearing requirements

set forth in 12 RCNY § 1-13(q). No concession agreement to be awarded by a different procedure shall go into effect until the Committee has approved it.

- (d) Notwithstanding the foregoing, the Committee need not review awards of concessions that are not subject to renewal and have a term of less than 30 days.

(e) *Program-based Concessions.*

(1) 'Program-Based Concessions' are those concessions which are part of a larger program or initiative for which an agency anticipates entering into multiple agreements for the provision of similar goods or services. For Program-based Concessions, the Committee need not approve the use of a different procedure, so long as the underlying program used to select the concessionaire has been approved by the FCRC per the requirements of 12 RCNY § 1-16(a)-(c).

(f) *Accessibility*

(1) Agencies must provide prospective concessionaires with an opportunity to request and receive reasonable accommodations on the basis of disability to participate in the concession solicitation process described by these rules.

§ 1-17 Registration With the Comptroller.

(a) *Definition.* Registration of concession agreements is the process through which the Comptroller:

- (1) Maintains a registry of City concession agreements;
- (2) Presents objections if, in the Comptroller's judgment, there is sufficient reason to believe that there is possible corruption in the letting of the concession or that the proposed concessionaire is involved in corrupt activity; and

(3) Tracks City revenues and expenditures associated with the concession agreements.

(b) No concession agreement executed pursuant to the New York City Charter or other law shall be effective until:

- (1) A copy of the executed concession agreement and other documentation as described in
- (c) below have been filed with the Comptroller; and

(2) The Comptroller has registered the concession agreement or [thirty] 30 days have elapsed from the date of filing, during which the Comptroller has neither raised an objection pursuant to subdivision (f) below nor refused to register the concession agreement pursuant to subdivision (e) below.

(c) The following documentation shall be submitted for every concession agreement:

- (1) The original executed concession agreement;]
- (1) A copy of the original executed concession agreement;
- (2) An advice of award for revenue agreements containing:
 - (i) The name, address, telephone number and federal taxpayer's identification number of the concessionaire and the location of the concession site;
 - (ii) The term, annual minimum fees and percentages of the gross receipts stated in the concession agreement;
 - (iii) The name and/or code of the agency that awarded the concession and the concession agreement number;
- (iv) The manner in which the concessionaire was selected, including whether the concessionaire was selected through public letting and if so, whether the concessionaire was the highest responsible bidder; whether the concessionaire was selected through a request for proposal procedure, and if so, whether the concessionaire was the highest responsible bidder; whether the concessionaire was selected through a request for proposal procedure, and if so, whether the concessionaire response to the request offered the highest price option; or whether the concessionaire was selected without competition or as a sole source;
- (v) The number of responses to an invitation to bid or request for proposals (excluding a response to an invitation to bid or request for proposals (excluding a response of "no bid" or "no proposal"));
- (vi) An indication whether the concessionaire is a not-for-profit organization;
- (vii) An indication whether the concessionaire has been certified [by the Office of Economic and Financial Opportunity ("OEOF")] as a woman-owned or minority-owned business enterprise[. This subparagraph (vii) shall not take effect until a certification procedure, if any, has been implemented by OEOF] as such entities are defined in Section 1304 of the Charter;
- (viii) Any other information for accounting purposes requested by the Comptroller; and
- (ix) Any other information for other than accounting purposes requested by the Comptroller and approved by the Committee, or required by law.

(3) Copies of any related written statements, determinations and reports required by the rules of the Committee specific to the concession agreement being registered;

(4) Copies of any approvals of major concessions by the City Council and City Planning Commission;

(5) Copies of any approvals of concessions by the Committee including the date of approval and agenda number;

(6) Copies of all required [VENDEX] PASSPort Questionnaires (See 12 RCNY § 111(m)(5)). This requirement will remain in effect until such time as such information is available on line by computer to the Comptroller prior to registration;

(7) Certificates by Corporation Counsel pursuant to § 327(b) and § 394(b) of the Chapter;

(8) Documentation of notification to each affected Community Board(s) and Borough President(s), if applicable (see 12 RCNY §§ 1-11(a)(2) and 1-12(a)(2)); and

(9) For bids, the number of responses and the prices received for each bid that was opened; for convenience, the agency may supply a copy of its bid tabulation sheets. For proposals, the number of proposals received, overall technical rating of each proposal, and the proposed price for each proposal that was opened.

(d) The date of filing pursuant to Section 328 of the Charter shall be the date by which all materials required in subdivision (c) above have been delivered to the Comptroller. Following such date of filing, any question by the Comptroller regarding any such materials shall be responded to by the agency forthwith.

(e) *Refusal of the Comptroller to register the concession agreement.*

- (1) The Comptroller may refuse to register a concession agreement if:
 - (i) The Comptroller has not received a copy of the concession agreement and related materials required by these rules; or
 - (ii) The Concessionaire has been suspended or debarred from doing business with the City.
- (2) *Procedure.* Upon making a determination that there is a basis for refusing to register the concession agreement, the Comptroller shall promptly notify the agency Concession Manager in writing of the determination and return the concession agreement to the Concession Manager.

(f) *Comptroller objections to concession agreement registration.*

- (1) The Comptroller may object in writing to the registration of a concession agreement if:
 - (i) In the Comptroller's judgment, there is sufficient reason to believe that there is possible corruption in the letting of the concession;
 - (ii) In the Comptroller's judgment, there is sufficient reason to believe that the proposed Concessionaire is involved in corrupt activity.
- (2) *Procedure.* The Comptroller's objection shall be delivered to the Mayor and shall set forth in detail the basis for the Comptroller's determination.
- (3) *Mayor's response.* The Mayor shall respond in writing to the Comptroller's objection and shall describe:
 - (i) The corrective action(s), [(if any)] that have been taken or will be taken in response to the Comptroller's objections; or
 - (ii) The reasons why the Mayor disagrees with the Comptroller's objections.
- (4) After the Mayor has responded to the Comptroller's objections, the Mayor may require registration of the concession agreement despite the Comptroller's objections. Such response by the Mayor shall not serve as the basis for future objection by the Comptroller, who shall register the concession agreement within 10 days of the receipt of the Mayor's response.
- (g) *Registration is not approval.* Registration of a concession agreement by the Comptroller shall not constitute an approval of the concession as awarded, nor shall it preclude future audits of or objections to the concession agreement.
- (h) *Applicability.* Unless otherwise provided by the Charter or these Rules, all concession agreements, amendments, modifications, time extensions, and permits, shall be presented to the Comptroller for registration.

§ 1-18 Concession Extension.

(a) Agency Head or Concession Manager may extend the term of a concession agreement for good and sufficient cause for a cumulative period of no less than 30 days and not to exceed one year from the date of expiration of the current concession agreement. This determination must be made in writing and approved by the CCPQ.

(1) A copy of this determination shall be maintained in the concession file and shall be provided to the members of the Committee within 5 days of CCPQ approval.

SPECIAL MATERIALS

CHANGES IN PERSONNEL

DISTRICT ATTORNEY-MANHATTAN FOR PERIOD ENDING 08/15/25						
TITLE						
NAME	NUM	SALARY	ACTION	PROV	EFF DATE	AGENCY
ZAHID	LAIBA	10234	\$17.2500	RESIGNED	YES	08/03/25 901
ZAMORA MARTINEZ ALBERTO		10234	\$17.2500	RESIGNED	YES	08/03/25 901
BRONX DISTRICT ATTORNEY FOR PERIOD ENDING 08/15/25						
TITLE						
NAME	NUM	SALARY	ACTION	PROV	EFF DATE	AGENCY
AFOLABI	OLAMIDE O	30105	\$25.0000	RESIGNED	YES	07/27/25 902
ALONSO	VERONICA	10209	\$17.5000	RESIGNED	YES	07/27/25 902
AMIR	HADEEL	30105	\$25.0000	RESIGNED	YES	07/27/25 902
ANDRADE	AMANDA N	56058	\$70022.0000	APPOINTED	YES	08/03/25 902
ARMACHER	CODY	30105	\$25.0000	RESIGNED	YES	07/27/25 902
ASHCROFT	CAILAN S	30105	\$25.0000	RESIGNED	YES	07/27/25 902
BACON	ALEXANDRE P	30105	\$25.0000	RESIGNED	YES	08/03/25 902
BAIZE	EMMA J	56056	\$42092.0000	INCREASE	YES	06/01/25 902
BARRENGER	JAMES R	56058	\$95000.0000	APPOINTED	YES	08/03/25 902
BLANCHARD	MARY JO L	30114	\$231600.0000	RESIGNED	YES	07/31/25 902
BOADU	NICOLE	30105	\$25.0000	RESIGNED	YES	07/27/25 902
BRANNIGAN	GRACE E	30105	\$25.0000	RESIGNED	YES	07/27/25 902
BREWSTER	CHRISTIA D	10209	\$17.5000	RESIGNED	YES	07/27/25 902
CARLOW	NINA C	30114	\$199000.0000	RETIRING	YES	08/01/25 902
CARR	ALEXANDER	30105	\$25.0000	RESIGNED	YES	07/27/25 902
CASTILLO	ADDYS M	30105	\$25.0000	RESIGNED	YES	07/27/25 902
CEDENO	PAOLA	30105	\$25.0000	RESIGNED	YES	07/27/25 902
CEDILLO CRUZ	YAMILLE	30105	\$25.0000	RESIGNED	YES	07/27/25 902
CEPEDA	KAITLYN	30105	\$25.0000	RESIGNED	YES	07/27/25 902
CHICON	ALEJANDR	10209	\$17.5000	RESIGNED	YES	07/27/25 902
CHO	GRACE	30105	\$25.0000	RESIGNED	YES	07/27/25 902
CHO	SUNG HUN	56058	\$72298.0000	APPOINTED	YES	08/03/25 902
CHOW	ISABELLA	10209	\$17.5000	RESIGNED	YES	07/27/25 902
CIACCI	ANDREW	30105	\$25.0000	RESIGNED	YES	07/27/25 902
COCKRELL	BROOKE A	30105	\$25.0000	RESIGNED	YES	07/27/25 902
COJOCARU	MARK C	30105	\$25.0000	RESIGNED	YES	07/27/25 902
CONDE	BANA S	10209	\$17.5000	RESIGNED	YES	07/27/25 902
CORSI	NATALE F	30114	\$117000.0000	RESIGNED	YES	08/03/25 902
COYAGO-CRESPO	ASHLEY I	56058	\$72298.0000	APPOINTED	YES	08/03/25 902
CUMBO	ELIZABET	30105	\$25.0000	RESIGNED	YES	07/27/25 902
DE LA CRUZ	JOEL J	30105	\$25.0000	RESIGNED	YES	06/10/25 902
DELEON	HOPIE	30105	\$25.0000	RESIGNED	YES	07/27/25 902
DELEON	JENNIFER	30105	\$25.0000	RESIGNED	YES	07/27/25 902
DEREJE	FEVEN	56057	\$61383.0000	RESIGNED	YES	07/30/25 902
DIAKITE	ASSITAN	56058	\$72298.0000	APPOINTED	YES	08/03/25 902
DOSSA	SANDRA D	10209	\$17.5000	RESIGNED	YES	07/27/25 902
DRAB	SYLVESTE	30105	\$25.0000	RESIGNED	YES	07/27/25 902
DREJER	ANETA	30105	\$25.0000	RESIGNED	YES	07/27/25 902
EIKAMP	JOHN R	30105	\$25.0000	RESIGNED	YES	07/27/25 902
ERAZO	NATALIA	30105	\$25.0000	RESIGNED	YES	07/27/25 902
FARR	KATHERIN E	30105	\$25.0000	RESIGNED	YES	07/27/25 902
FENTON	MAXWELL P	30105	\$25.0000	RESIGNED	YES	07/27/25 902
FITZPATRICK	EVELYN	10209	\$17.5000	RESIGNED	YES	07/27/25 902
FRANCE	SHINIAH	10209	\$17.5000	RESIGNED	YES	07/27/25 902
FRENCHMAN	PHOEBE K	30105	\$25.0000	RESIGNED	YES	07/27/25 902
FRIEDMAN	ALEXIS	30105	\$25.0000	RESIGNED	YES	07/27/25 902
GIRIONI	SAMUEL F	30105	\$25.0000	RESIGNED	YES	07/27/25 902
GODEBOLT	TREVOR	30105	\$25.0000	RESIGNED	YES	07/27/25 902
GOLSON	DAVID M	10209	\$17.5000	RESIGNED	YES	07/27/25 902
GORDON	MAREESCA J	30114	\$85000.0000	RESIGNED	YES	05/29/25 902
GREEN	ALEX	30105	\$25.0000	RESIGNED	YES	07/27/25 902
BRONX DISTRICT ATTORNEY FOR PERIOD ENDING 08/15/25						
TITLE						
NAME	NUM	SALARY	ACTION	PROV	EFF DATE	AGENCY
GREENFELD-GORDO	LIA H	56057	\$53045.0000	APPOINTED	YES	07/27/25 902
GRISWOLD	JENAY R	10209	\$17.5000	RESIGNED	YES	07/27/25 902
GRYNPAS	SARAH	30105	\$25.0000	RESIGNED	YES	07/27/25 902
GUILLEN	BRIANNA	30105	\$25.0000	RESIGNED	YES	07/27/25 902
GUZZLE	HOPE	30105	\$25.0000	RESIGNED	YES	07/27/25 902
GYAMFI	RODERICA B	30105	\$25.0000	RESIGNED	YES	08/03/25 902
HAMEED	KASHANA	30105	\$25.0000	RESIGNED	YES	07/27/25 902
HAMILTON	TREVA A	56056	\$42092.0000	APPOINTED	YES	07/27/25 902
HERNANDEZ	AMY M	30105	\$25.0000	RESIGNED	YES	07/27/25 902
HERNANDEZ	ANTHONY	30105	\$25.0000	RESIGNED	YES	07/27/25 902
HERNANDEZ	LAURA P	56058	\$72000.0000	APPOINTED	YES	07/27/25 902
JAHANPANAH	TANIA	10209	\$17.5000	RESIGNED	YES	07/27/25 902

JEFFERS	NATHANIE	56058	\$95000.0000	APPOINTED	YES	07/27/25 902
JOHNSON	PARRIS	10209	\$17.5000	RESIGNED	YES	07/27/25 902
JONES GABELL	HANNAH	30105	\$25.0000	RESIGNED	YES	07/27/25 902
JOSIAH	MAKAYLA	30105	\$25.0000	RESIGNED	YES	07/27/25 902
KABA	ALI	56058	\$72298.0000	APPOINTED	YES	08/03/25 902
KARIM	SANIYA	30105	\$25.0000	RESIGNED	YES	07/27/25 902
KATT	MARY M	30105	\$25.0000	RESIGNED	YES	07/27/25 902
KENNEDY	VALERIE	30114	\$231600.0000	RESIGNED	YES	07/30/25 902
KESSINGER	CAROL	30105	\$25.0000	RESIGNED	YES	07/27/25 902
KHANNA	THEJ	10209	\$17.5000	RESIGNED	YES	07/27/25 902
LABBY	ELIJAH R	56056	\$43460.0000	RESIGNED	YES	06/01/25 902
LEIBOWITZ	MICHAEL A	30105	\$25.0000	RESIGNED	YES	07/27/25 902
LOUGHREN	EMILY E	56058	\$70022.0000	DECREASE	YES	06/01/25 902
LYNCH	JACQUELI R	30105	\$25.0000	RESIGNED	YES	07/27/25 902
MALLON	DARIUS	30105	\$25.0000	RESIGNED	YES	07/27/25 902
MANDIAMY	LAURE	10209	\$17.5000	RESIGNED	YES	07/27/25 902
MANNING	JACOB	30105	\$25.0000	RESIGNED	YES	07/27/25 902
MARIANI	BENJAMIN	30105	\$25.0000	RESIGNED	YES	07/27/25 902
MARTINEZ	JOSEPH	10209	\$17.5000	RESIGNED	YES	07/27/25 902
MATAMALA	DYLAN	10209	\$17.5000	RESIGNED	YES	07/27/25 902
MCNAMARA	KIERAN	10209	\$17.5000	RESIGNED	YES	07/27/25 902
METZLER	CASEY M	56057	\$54769.0000	RESIGNED	YES	07/31/25 902
MILTENBERG	JACOB E	30105	\$25.0000	RESIGNED	YES	07/27/25 902
MITCHELL	BREEZE	10209	\$17.5000	RESIGNED	YES	07/27/25 902
MOSS	PATRICK	30105	\$25.0000	RESIGNED	YES	07/27/25 902
MURRAY	SADE L	56057	\$58000.0000	APPOINTED	YES	07/27/25 902
NADARAJAH	VITHUSHA	30105	\$25.0000	RESIGNED	YES	07/27/25 902
NAZIMOK	MICHAEL J	10209	\$17.5000	RESIGNED	YES	07/27/25 902
NEDICK	BRETT J	30114	\$185500.0000	APPOINTED	YES	07/27/25 902
NOLAN	PATRICK J	30105	\$25.0000	RESIGNED	YES	07/27/25 902
NYANTAKYI	DANITTA B	30105	\$25.0000	RESIGNED	YES	07/27/25 902
O'REILLY	JOHN	30105	\$25.0000	RESIGNED	YES	07/27/25 902
OEFFINGER	ARIEL	30105	\$25.0000	RESIGNED	YES	07/27/25 902
OLIVERA	DAMARIS	10209	\$17.5000	RESIGNED	YES	07/27/25 902
PABON	ALISSA R	30105	\$25.0000	RESIGNED	YES	07/27/25 902
PABON	MICHAEL A	30114	\$92000.0000	RESIGNED	YES	08/03/25 902
PARTRAKER	RORY	10209	\$17.5000	RESIGNED	YES	07/27/25 902
PATEL	AMAN	30105	\$25.0000	RESIGNED	YES	07/27/25 902
BRONX DISTRICT ATTORNEY FOR PERIOD ENDING 08/15/25						
TITLE						
NAME	NUM	SALARY	ACTION	PROV	EFF DATE	AGENCY
PATEL	DIYA S	30105	\$25.0000	RESIGNED	YES	07/27/25 902
PEAL	ARIYANA	10209	\$17.5000	RESIGNED	YES	07/27/25 902
PELGRIFT	PATRIZIA	30105	\$25.0000	RESIGNED	YES	07/27/25 902
PEREZ	GIULLIAN	30105	\$25.0000	RESIGNED	YES	07/27/25 902
PERRYMAN	WILLIAM T	30105	\$25.0000	RESIGNED	YES	07/27/25 902
POLANCO	MELISSA	10025	\$185500.0000	APPOINTED	YES	07/27/25 902
PRISTELL	AATIKA	56057	\$54514.0000	RESIGNED	YES	07/16/25 902
RAJKUMAR	MANEESH	30114	\$85000.0000	APPOINTED	YES	08/03/25 902
RAVIKOFF	JOSEPH	10209	\$17.5000	RESIGNED	YES	07/27/25 902
ROBINSON	KIMBERLY	30105	\$25.0000	RESIGNED	YES	07/27/25 902
ROBLES	ALYSSA	10209	\$17.5000	RESIGNED	YES	07/27/25 902
SANCHEZ	DHARIEL	10209	\$17.5000	RESIGNED	YES	07/27/25 902
SANTOS	AMY	30105	\$25.0000	RESIGNED	YES	07/27/25 902
SCHONDORF	SOPHIE	30105	\$25.0000	RESIGNED	YES	07/27/25 902
SELF	HARPER	30105	\$25.0000	RESIGNED	YES	07/27/25 902
SHELTON	MAKAYLA	10209	\$17.5000	RESIGNED	YES	07/27/25 902
SHOBE	FRANKLIN	56057	\$65000.0000	APPOINTED	YES	08/03/25 902
SMAJLAJ	DANIELLA	30105	\$25.0000	RESIGNED	YES	07/27/25 902
SMITH	SAVOY C	30105	\$25.0000	RESIGNED	YES	07/27/25 902
SOLOMON	ANIYAH	30105	\$25.0000	RESIGNED	YES	07/27/25 902
SOTOMAYOR	CHLOE Q	30105	\$25.0000	RESIGNED	YES	07/27/25 902
SPENCE-HILLIARD	AMANDA J	30105	\$25.0000	RESIGNED	YES	08/03/25 902
SPENCER	JAMEKE L	30105	\$25.0000	RESIGNED	YES	07/27/25 902
STACK	ALEXA	30105	\$25.0000	RESIGNED	YES	07/27/25 902
STATON	MAYA S	30105	\$25.0000	RESIGNED	YES	07/27/25 902
STINSON	SAVANNAH R	30105	\$25.0000	RESIGNED	YES	08/03/25 902
STONEFELT	COURTNEY L	30105	\$25.0000	RESIGNED	YES	07/27/25 902
STRAUSS	WILLIAM C	30114	\$85000.0000	APPOINTED	YES	06/01/25 902
STUART	ALLYSON	30105	\$25.0000	RESIGNED	YES	07/27/25 902
SURINARINE	HE					

DISTRICT ATTORNEY KINGS COUNTY FOR PERIOD ENDING 08/15/25								
TITLE								
NAME	NUM	SALARY	ACTION	PROV	EFF	DATE	AGENCY	
ADKINS	WILLIAM B	30114	\$90000.0000	RESIGNED	YES	08/03/25	903	
ALEXANDER	KRISTA A	56058	\$75000.0000	INCREASE	YES	07/29/25	903	
BAILEY	ALAYSSA S	56057	\$53174.0000	RESIGNED	YES	07/29/25	903	
BARNES	TIYANA C	56057	\$51227.0000	RESIGNED	YES	07/31/25	903	
BUTLER	NIA S	56057	\$51227.0000	APPOINTED	YES	08/03/25	903	
DAS	SUSHANT	56057	\$51227.0000	APPOINTED	YES	08/03/25	903	
DICKERSIN	NINOSLAV K	30114	\$92500.0000	APPOINTED	YES	07/27/25	903	
GALINDO-FLORES	CRISTOPH	56057	\$51227.0000	APPOINTED	YES	08/03/25	903	
GOLD	FARA T	30114	\$198000.0000	APPOINTED	YES	08/03/25	903	
HARDING	MADELINE R	30114	\$120000.0000	RESIGNED	YES	07/25/25	903	
HASAN	NOOR S	56057	\$51227.0000	APPOINTED	YES	07/27/25	903	
HAVIV	DANIELLA	30114	\$85000.0000	RESIGNED	YES	07/25/25	903	
HUGHES	CLAIRE F	10212	\$90969.0000	INCREASE	YES	07/25/25	903	
IBITOYE	ADETILOR F	56057	\$53174.0000	APPOINTED	YES	07/27/25	903	
KIM	TONY K	30114	\$115000.0000	APPOINTED	YES	08/03/25	903	
LOCI	MATILDA	56057	\$61800.0000	APPOINTED	YES	07/27/25	903	
LOPEZ FUENTES	ALISON M	56057	\$51227.0000	APPOINTED	YES	07/27/25	903	
LUSHER	LAWRENCE M	30114	\$92500.0000	RESIGNED	YES	07/27/25	903	
NELSON-ADAMS	ROSHELLE A	56057	\$51227.0000	APPOINTED	YES	07/27/25	903	
PUNN	TANNU	56057	\$51227.0000	APPOINTED	YES	08/03/25	903	
SCHREINER	JULIA F	56056	\$43460.0000	APPOINTED	YES	08/03/25	903	
SPEIR	ALEXANDRE J	30114	\$90000.0000	RESIGNED	YES	08/03/25	903	
SWENSON	JAMES P	56057	\$65000.0000	APPOINTED	YES	08/03/25	903	
THOMPSON	MICHAEL R	30114	\$95000.0000	RESIGNED	YES	08/07/25	903	

DISTRICT ATTORNEY QNS COUNTY FOR PERIOD ENDING 08/15/25								
TITLE								
NAME	NUM	SALARY	ACTION	PROV	EFF	DATE	AGENCY	
ABID KABIR	KHANDAKE	56056	\$42000.0000	APPOINTED	YES	08/03/25	904	
CAMPIONE	SUSAN F	10212	\$98063.0000	RETIRED	NO	08/01/25	904	
DORSEY	HUGH F	30831	\$92676.0000	RESIGNED	YES	07/30/25	904	
GINSBERG	MICHAEL H	30114	\$107000.0000	RESIGNED	YES	07/18/25	904	
KANIA	NICHOLAS M	30114	\$102000.0000	APPOINTED	YES	07/27/25	904	
LEWIS	SHAKIRA S	56057	\$50000.0000	APPOINTED	YES	07/27/25	904	
NOVEMBER	RACHEL P	30114	\$90000.0000	INCREASE	YES	07/15/25	904	
POULAKAS	ANNA B	30114	\$93000.0000	INCREASE	YES	08/03/25	904	
SAKELLARIDIS	VASILIKI	30114	\$115000.0000	APPOINTED	YES	08/03/25	904	
SANTIAGO	LYNDA E	56057	\$72301.0000	RETIRED	YES	08/01/25	904	
SCHWARTZ	LARRY L	56058	\$53.4100	RESIGNED	YES	08/01/25	904	
SHAO	PING	56058	\$101477.0000	RETIRED	YES	08/01/25	904	
SMITH I	JORDAN K	56056	\$42000.0000	APPOINTED	YES	07/27/25	904	
WHYTE	JAHEEM T	10209	\$18.3000	RESIGNED	YES	08/02/25	904	

DISTRICT ATTORNEY RICHMOND COU FOR PERIOD ENDING 08/15/25								
TITLE								
NAME	NUM	SALARY	ACTION	PROV	EFF	DATE	AGENCY	
HUGHEY	JONAH A	30114	\$97763.0000	INCREASE	YES	08/03/25	905	
MROCZEK	CHARISTA S	56057	\$56788.0000	RESIGNED	YES	08/02/25	905	
SOUZA	JOSEPHIN A	56057	\$54237.0000	RESIGNED	YES	08/01/25	905	

DISTRICT ATTORNEY-SPECIAL NARC FOR PERIOD ENDING 08/15/25								
TITLE								
NAME	NUM	SALARY	ACTION	PROV	EFF	DATE	AGENCY	
HANNA	NICOLE	30114	\$105000.0000	RESIGNED	YES	08/01/25	906	
VERDEJO	CHRISTOP	30831	\$85936.0000	RESIGNED	YES	07/31/25	906	

OFFICE OF THE MAYOR FOR PERIOD ENDING 08/29/25								
TITLE								
NAME	NUM	SALARY	ACTION	PROV	EFF	DATE	AGENCY	
BYUN	COLLIN W	06423	\$62363.0000	RESIGNED	YES	07/04/25	002	
CAMARA	AISSATA M	13361	\$268493.0000	INCREASE	YES	07/26/25	002	
CHONG	SHERRY S	60913	\$241635.0000	INCREASE	YES	08/03/25	002	
EIFERMAN	JULIA F	06684	\$130000.0000	INCREASE	YES	08/03/25	002	
LASALLA	SAMANTHA J	10234	\$17.0000	RESIGNED	YES	07/30/25	002	
MATAMOROS	ELIZABET P	05274	\$183785.0000	RESIGNED	YES	08/17/25	002	
OLUKOGA	LEILIA B	10234	\$17.0000	RESIGNED	YES	07/30/25	002	
ORTIZ	ARIALIS	54751	\$75000.0000	APPOINTED	YES	08/10/25	002	
SCHAFFER	MOLLY L	50943	\$241635.0000	APPOINTED	YES	08/17/25	002	
STUZIN	DEVIN L	10232	\$18.0000	RESIGNED	YES	08/03/25	002	
THOMAS	ISABELLE G	05274	\$97189.0000	INCREASE	YES	08/03/25	002	
TURNER	GABRIELL H	06684	\$135000.0000	APPOINTED	YES	08/10/25	002	

BOARD OF ELECTION FOR PERIOD ENDING 08/29/25								
TITLE								
NAME	NUM	SALARY	ACTION	PROV	EFF	DATE	AGENCY	
CUBA	ROBERT A	94367	\$22.8500	APPOINTED	YES	08/10/25	003	
THAHA	NATASHA Z	94367	\$22.1300	DECREASE	YES	07/19/25	003	

CAMPAIGN FINANCE BOARD FOR PERIOD ENDING 08/29/25								
TITLE								
NAME	NUM	SALARY	ACTION	PROV	EFF	DATE	AGENCY	
AMOUZADEH	NAHAL	0660A	\$67000.0000	RESIGNED	YES	08/14/25	004	
WILLEMIN	DANIELLE M	0660A	\$187653.0000	RESIGNED	YES	07/30/25	004	

NYC EMPLOYEES RETIREMENT SYS FOR PERIOD ENDING 08/29/25								
TITLE								
NAME	NUM	SALARY	ACTION	PROV	EFF	DATE	AGENCY	
ANDERSON	RONELLE L	40491	\$26.3300	APPOINTED	YES	08/10/25	009	

BOROUGH PRESIDENT-BROOKLYN FOR PERIOD ENDING 08/29/25								
TITLE								
NAME	NUM	SALARY	ACTION	PROV	EFF	DATE	AGENCY	
BESS	SHAMEKA	40491	\$26.3300	RESIGNED	YES	07/27/25	009	
BOOS	TIMOTHY	1002A	\$123770.0000	RETIRER	NO	08/19/25	009	
BROWN	SHAYNA	40493	\$63367.0000	RESIGNED	NO	08/03/25	009	
EDWARDS	NEFERTIR Y	40493	\$55102.0000	APPOINTED	NO	08/10/25	009	
HARISH	VIBHA	1002C	\$105419.0000	RETIRER	NO	08/12/25	009	
MALIK	SAAHIL	40491	\$48097.0000	APPOINTED	YES	08/10/25	009	
SIM	CHING	L 40493	\$55102.0000	APPOINTED	NO	08/10/25	009	
ZHANG	BEI	K 40491	\$48097.0000	APPOINTED	YES	08/10/25	009	

BOROUGH PRESIDENT-QUEENS FOR PERIOD ENDING 0

MICHAELS	FRANCES	R	10209	\$17.2500	RESIGNED	YES	08/10/25	025
MOMOT	OLENA	40482	\$63367.0000	INCREASE	YES	08/10/25	025	
MONTAZ	FARZANA	40482	\$50573.0000	APPOINTED	YES	08/10/25	025	
PASS	SHAWNEKE K	10251	\$48631.0000	RESIGNED	NO	08/10/25	025	
REYNOLDS	ORVILLE	S	30112	\$209968.0000	RESIGNED	YES	08/19/25	025

LAW DEPARTMENT
FOR PERIOD ENDING 08/29/25

NAME	TITLE		NUM	SALARY	ACTION	PROV	EFF DATE	AGENCY
ROWE III	MARTIN	K	30112	\$122300.0000	RESIGNED	YES	08/09/25	025
SMITH	SABRINA		30112	\$101030.0000	RESIGNED	YES	07/12/25	025
TA	MINDY	40482	\$68580.0000	INCREASE	NO	08/10/25	025	
ZEIGLER	LANA	1022A	\$69557.0000	RESIGNED	NO	08/10/25	025	

DEPARTMENT OF CITY PLANNING
FOR PERIOD ENDING 08/29/25

NAME	TITLE		NUM	SALARY	ACTION	PROV	EFF DATE	AGENCY
FILIPPOVA	OLEKSAND		21744	\$107137.0000	RESIGNED	YES	08/15/25	030
MCMORRAN	STEPHANI J		56058	\$75777.0000	APPOINTED	YES	08/10/25	030
PODDER	USHASHI		95712	\$95000.0000	APPOINTED	YES	08/10/25	030

DEPARTMENT OF INVESTIGATION
FOR PERIOD ENDING 08/29/25

NAME	TITLE		NUM	SALARY	ACTION	PROV	EFF DATE	AGENCY
FLEISCHER	CLAIRE	M	31143	\$94772.0000	RESIGNED	YES	08/09/25	032
HUFFMAN	CHRISTOP B		31143	\$58104.0000	APPOINTED	YES	08/10/25	032
IBROCI	BUJARE	40860	\$60000.0000	APPOINTED	YES	08/10/25	032	
MAHMOOD	NOREEN	31143	\$58104.0000	APPOINTED	YES	08/10/25	032	
NATHANIEL	SHAYVONN	10025	\$176471.0000	INCREASE	NO	08/10/25	032	
NUNES	PHILLIPP	1002C	\$115000.0000	PROMOTED	NO	06/22/25	032	
SHERIDAN	EUSTICE	10050	\$182710.0000	INCREASE	NO	08/10/25	032	

TEACHERS RETIREMENT SYSTEM
FOR PERIOD ENDING 08/29/25

NAME	TITLE		NUM	SALARY	ACTION	PROV	EFF DATE	AGENCY
ANDERSON	BRISCO	L	10234	\$17.0000	RESIGNED	YES	08/22/25	041
ANDRADE	CLORINDA A		82986	\$99000.0000	RESIGNED	YES	01/05/24	041
BERGER	MICHAEL A	10234	\$17.2500	RESIGNED	YES	08/22/25	041	
BRADY	PATRICK A	10234	\$17.2500	RESIGNED	YES	08/22/25	041	
BUSTOS	MATHEW	10209	\$17.5000	APPOINTED	YES	08/10/25	041	
CERES	RUDYARD W	10234	\$17.0000	RESIGNED	YES	08/15/25	041	
DELSON	JULISSA J	40491	\$53367.0000	APPOINTED	YES	06/22/25	041	
DIALLO	AMADOU B	10234	\$17.0000	RESIGNED	YES	08/15/25	041	
EVANCHIK	JOHN C	10234	\$17.2500	RESIGNED	YES	08/22/25	041	
FERNANDEZ	MAURICIO	40493	\$87852.0000	INCREASE	NO	08/10/25	041	
IOFINOV	MAKSIM M	10234	\$17.0000	RESIGNED	YES	08/15/25	041	
JEAN	ALESAUND S	10234	\$17.5000	RESIGNED	YES	08/22/25	041	
JOSEPH	BENJAMIN	10234	\$17.2500	RESIGNED	YES	08/22/25	041	
KANSARA	AARYA	10234	\$17.5000	RESIGNED	YES	08/22/25	041	
MCMAHON	KATHRYN B	10234	\$17.2500	RESIGNED	YES	08/08/25	041	
MERCIER	SUKANYA N	10234	\$17.2500	RESIGNED	YES	08/22/25	041	
MISTRY	HELI	10234	\$17.2500	RESIGNED	YES	08/22/25	041	
NISAR	KENIL R	10234	\$17.5000	RESIGNED	YES	08/22/25	041	
NORI	MANASVIN	10234	\$17.0000	RESIGNED	YES	08/15/25	041	
PANCHOLI	ISHIKA S	10234	\$17.2500	RESIGNED	YES	08/15/25	041	
REYES	JOSHUA M	10234	\$17.0000	RESIGNED	YES	08/08/25	041	
SALIB	AZYM A	82986	\$131798.0000	RETIRED	NO	05/01/22	041	
SATHYANARAYANAN	SHRIYA	10234	\$17.0000	RESIGNED	YES	08/22/25	041	
SCHLOSSER	EMMA C	10234	\$17.2500	RESIGNED	YES	08/08/25	041	
SHAH	SANAA	10234	\$17.0000	RESIGNED	YES	08/15/25	041	
SHINDE	ASHISH B	10234	\$17.5000	RESIGNED	YES	08/22/25	041	
STENNITT	MILES	10234	\$17.5000	RESIGNED	YES	08/22/25	041	
TRAPANI	VITO V	10234	\$17.0000	RESIGNED	YES	08/22/25	041	
TRIEU	JOAN C	1000B	\$106535.0000	RETIRED	NO	08/15/25	041	
ZAVALA	AMANDA M	10234	\$17.2500	RESIGNED	YES	08/22/25	041	

CIVILIAN COMPLAINT REVIEW BD
FOR PERIOD ENDING 08/29/25

NAME	TITLE		NUM	SALARY	ACTION	PROV	EFF DATE	AGENCY
AGARWAL	RAHUL		94494	\$366.0600	APPOINTED	YES	07/22/25	054
DEVANEY	EMILY M		31166	\$94860.0000	INCREASE	YES	08/10/25	054
DUMONT	ALEXANDR I		31165	\$49148.0000	APPOINTED	YES	08/10/25	054
FRANCIS	ZIKIYAH A		31165	\$49148.0000	APPOINTED	YES	08/10/25	054
GODSHALL	OWEN C	82975	\$107398.0000	INCREASE	YES	08/10/25	054	
JENSEN	EMMIE L		31165	\$49148.0000	APPOINTED	YES	08/10/25	054
JOHNSON	MARY G		31165	\$49148.0000	APPOINTED	YES	08/10/25	054
MALCOMSON	BRITON W		31165	\$49148.0000	APPOINTED	YES	08/10/25	054
MENDEZ	DIANA J	56058	\$72298.0000	INCREASE	YES	08/10/25	054	
MOROCHO	MANYT M	31165	\$49148.0000	APPOINTED	YES	08/10/25	054	
NEWTON	RYAN A	31165	\$49148.0000	APPOINTED	YES	08/10/25	054	

CIVILIAN COMPLAINT REVIEW BD

FOR PERIOD ENDING 08/29/25

NAME	TITLE		NUM	SALARY	ACTION	PROV	EFF DATE	AGENCY
O'HARA	PARKER L		31165	\$49148.0000	APPOINTED	YES	08/10/25	054
RIVAS	MELANYN	31166	\$94860.0000	INCREASE	YES	08/10/25	054	
VENDURAS	NICHOLAS J	31166	\$94860.0000	INCREASE	YES	08/10/25	054	

POLICE DEPARTMENT

FOR PERIOD ENDING 08/29/25

NAME	TITLE		NUM	SALARY	ACTION	PROV	EFF DATE	AGENCY
ABDELAZIZ	LAUREN	71012	\$45703.0000	APPOINTED	NO	08/08/25	056	

ABRAMOFF	DANA M	10144	\$42288.0000	APPOINTED	NO	08/03/25	056
ACEVEDO	GABRIEL	60822	\$37339.0000	APPOINTED	YES	08/10/25	056
ACEVEDO	ISAJAH J	60822	\$37339.0000	APPOINTED	YES	08/10/25	056
ACOSTA	JAILENE N	60822	\$37339.0000	APPOINTED	YES	08/10/25	056
ADGER	BRENDA D	70205	\$19.1700	RETIRED	YES	08/15/25	056
AFZAAL	MOHAMMAD	70206	\$17.9600	APPOINTED	YES	08/01/25	056
AGUASVIVAS	JEREMIE	70206	\$17.9600	APPOINTED	YES	08/01/25	056
AHMAD	TAIMOOR	71012	\$45703.0000	APPOINTED	NO	08/08/25	056
AHMED	JAHMID	70206	\$17.9600	APPOINTED	YES	08/01/25	056
AKHI	SABRINA H	71012	\$45703.0000	APPOINTED	NO	08/08/25	056
AKHTER	SHIMLA	70206	\$19.5100	RESIGNED	YES	08/16/25	056
ALARCON	DONTE S	70210	\$109352.0000	RETIRED	NO	08/20/25	056
ALDAMA	CHRISTOP	70206	\$17.9600	APPOINTED	YES	08/01/25	056
ALEXANDER	CINDY A	60822	\$37339.0000	APPOINTED	NO	08/10/25	056
ALEXANDRE	LEANDRA	71012	\$45703.0000	APPOINTED	NO	08/08/25	056
ALONZO	DARY	70206	\$17.9600	APPOINTED	YES	08/01/25	056
ALSTON	KIMORA	71012	\$45703.0000	APPOINTED	NO	08/08/25	056
ALTER	FAINA	10144	\$42288.0000	APPOINTED	NO	08/03/25	056
ALVARADO	BRAYAN	70206	\$17.9600	APPOINTED	YES	08/01/25	056
ALVAREZ	JOHN	70210	\$55942.0000	RESIGNED	NO	08/15/25	056
ALVAREZ	KAYLA	71012	\$45703.0000	APPOINTED	NO	08/08/25	056
ANDREWS	DIAMOND D	71012	\$45703.0000	APPOINTED	NO	08/08/25	056
ANTOINE	ANTIYA F	71012	\$45704.0000	RESIGNED	YES	08/03/25	056
ANTOINE	ELAINE L	60822	\$37339.0000	APPOINTED	YES	08/10/25	056
ANTOINE	LEIANN M	60822	\$37339.0000	APPOINTED	YES	08/10/25	056
AREVALO	DANIEL R	70235	\$115016.0000	PROMOTED	NO	08/08/25	056
ARONOV ITSKOVIC	JOSEF	70206	\$17.9600	APPOINTED	YES	08/01/25	056
ARROYAVE	ALEJANDR	71012	\$45703.0000	APPOINTED	NO	08/08/25	056
ARROYO	FRANCISC	71012	\$45703.0000	APPOINTED	NO	08/08/25	056
ARTIS	SANAA	71012	\$47222.0000	RESIGNED	NO	08/04/25	056
ASTARITA	ROSEMARI	10124	\$65768.0000	RESIGNED	NO	08/21/25	056
BADALAMENTI	ANTHONY	70206	\$17.9600	APPOINTED	YES	08/01/25	056
BAGDADY	KOUSAII	70206	\$17.9600	APPOINTED	YES	08/01/25	056
BAH	AISSATOU S						

ROADWAY IMPROVEMENTS IN AMBOY ROAD (STAGE 2)

