



The City of New York
BUSINESS INTEGRITY COMMISSION
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Elizabeth Crotty
Commissioner and Chair

July 29, 2025

IMPORTANT NOTICE:
New BIC Online Portal Company Information Module

To All Trade Waste Licensees and Registrants:

This notice is to inform you that the **BIC Online Portal** will be updated with a new **Company Information Module** that will allow users to do the following directly in the Portal:

- Update the **contact phone numbers** and **email addresses** on file with BIC
- Update the **main office address, mailing address, and other company addresses**
- View the **current status** and **expiration dates** of active applications (i.e. approved or pending renewal status)
- Generate ‘**Authority to Operate**’ notices for renewal applications for use by the licensee or registrant to confirm BIC status

A user guide for these new features is attached to this notice and will be available on BIC’s [website here](#).

For technical support or questions related to the BIC Online Portal, please email BIC IT at portalsupport@bic.nyc.gov.

Thank you for your attention to this matter.