

BIENNIAL AGENCY REPORT

**INSTRUCTIONS**

The Identifying Information Law requires City agencies to submit comprehensive biennial agency reports related to their collection, retention, and disclosure of identifying information and their privacy protection practices.

To complete the 2024 biennial agency report:

- Review Form 2s (APO Designation of Collection and Disclosures as “Routine”) made since the 2022 compliance cycle;
- Review Form 5s (Agency Privacy Officer Approval of Collections and Disclosures on a “Non-Routine” Basis) made since the 2022 compliance cycle;
- Use Forms 2 & 5 to complete Worksheet 1 for all new and existing **collections** between 2022-2024;
- Use Forms 2 & 5 to complete Worksheet 2 for all new and existing **disclosures** between 2022-2024.
- Complete the Biennial Agency Workbook;
- Submit the biennial agency report by **July 31, 2024**.

Submit the biennial agency report to:

- Mayor at [MOReports@cityhall.nyc.gov](mailto:MOReports@cityhall.nyc.gov)
- City Council Speaker at [reports@council.nyc.gov](mailto:reports@council.nyc.gov)
- Chief Privacy Officer and the Citywide Privacy Protection Committee at [ojp@oti.nyc.gov](mailto:ojp@oti.nyc.gov)
- Department of Records and Information Services (DORIS) online submission portal at <https://a860-gpp.nyc.gov>

**THIS REPORT IS PUBLIC. PREPARERS SHOULD CONSULT AGENCY COUNSEL OR THE CHIEF PRIVACY OFFICER TO ENSURE THE RESPONSES ARE PROVIDED ACCORDING TO APPLICABLE LAW AND CITY POLICY.**

**VERSION CONTROL**

<b>Version</b>	<b>Description of Change</b>	<b>Approver</b>	<b>Date</b>
4.0	New design for ease of use and technological enhancements, and miscellaneous clarifying revisions.	Michael Fitzpatrick Chief Privacy Officer, City of New York	April 2024
3.0	Updated completion date; miscellaneous clarifying revisions.	Aaron Friedman Principal Senior Counsel Office of Information Privacy	April 2022
2.0	Updated completion date; miscellaneous clarifying revisions.	Laura Negrón Chief Privacy Officer, City of New York	April 2020
1.0	First Version	Laura Negrón Chief Privacy Officer, City of New York	April 2018

*Page Intentionally Blank*

**BIENNIAL AGENCY REPORT  
(Due on or before July 31, 2024)**

1. Agency: Business Integrity Commission
  
2. APO Contact Details
  - a. Name: Olga Statz
  - b. Title: General Counsel
  - c. Email: ostatz@bic.nyc.gov
  - d. Telephone: 212-437-0510

**COLLECTIONS**

3. How many collections does the agency have to describe?  
13
  
4. **COLLECTIONS.** Upload worksheet 1.



*- Proceed to the next page -*

5. For all **collections**, select the types of identifying information collected (check all that apply). See [Citywide Privacy Protection Policies and Protocols § 3.1](#).

<input checked="" type="checkbox"/> Name <input checked="" type="checkbox"/> Social security number (full or last 4 digits)* <input checked="" type="checkbox"/> Taxpayer ID number (full or last 4 digits)*	<b><u>Work-Related Information</u></b> <input checked="" type="checkbox"/> Employer information <input type="checkbox"/> Employment address
<b><u>Biometric Information</u></b> <input checked="" type="checkbox"/> Fingerprints <input checked="" type="checkbox"/> Photographs <input type="checkbox"/> Palm and handprints* <input type="checkbox"/> Retina and iris patterns* <input type="checkbox"/> Facial geometry* <input type="checkbox"/> Gait or movement patterns* <input type="checkbox"/> Voiceprints* <input type="checkbox"/> DNA sequences* <input type="checkbox"/> Height <input type="checkbox"/> Weight	<b><u>Government Program Information</u></b> <input type="checkbox"/> Any scheduled appointments with any employee, contractor, or subcontractor <input checked="" type="checkbox"/> Any scheduled court appearances <input type="checkbox"/> Eligibility for or receipt of public assistance or City services <input checked="" type="checkbox"/> Income tax information <input checked="" type="checkbox"/> Motor vehicle information
<b><u>Contact Information</u></b> <input checked="" type="checkbox"/> Current and/or previous home address <input checked="" type="checkbox"/> Email address <input checked="" type="checkbox"/> Phone number	<b><u>Law Enforcement Information</u></b> <input checked="" type="checkbox"/> Arrest record or criminal conviction <input checked="" type="checkbox"/> Date and/or time of release from custody of ACS, DOCS, or NYPD <input checked="" type="checkbox"/> Information obtained from any surveillance system operated by, for the benefit of, or at the direction of the NYPD
<b><u>Demographic Information</u></b> <input type="checkbox"/> Country of origin <input checked="" type="checkbox"/> Date of birth* <input checked="" type="checkbox"/> Gender identity <input checked="" type="checkbox"/> Languages spoken <input checked="" type="checkbox"/> Marital or partnership status <input type="checkbox"/> Nationality <input checked="" type="checkbox"/> Race <input type="checkbox"/> Religion <input type="checkbox"/> Sexual orientation	<b><u>Technology-Related Information</u></b> <input checked="" type="checkbox"/> Device identifier including media access control (MAC) address or Internet mobile equipment identity (IMEI)* <input type="checkbox"/> GPS-based location obtained or derived from a device that can be used to track or locate an individual* <input checked="" type="checkbox"/> Internet protocol (IP) address* <input type="checkbox"/> Social media account information
<b><u>Status information</u></b> <input checked="" type="checkbox"/> Citizenship or immigration status <input checked="" type="checkbox"/> Employment status <input type="checkbox"/> Status as a victim of domestic violence or sexual assault <input type="checkbox"/> Status as crime victim or witness	
<b><u>Other Types of Identifying Information</u></b> (list below):  	
<p>*Type of identifying information designated by the CPO (see <a href="#">CPO Policies &amp; Protocols, §3.1.1</a>).</p>	

**DISCLOSURES**

6. How many disclosures does the agency have to describe?

13

7. **DISCLOSURES.** Upload worksheet 2.



*- Proceed to the next page -*

8. For all **disclosures**, select the types of identifying information disclosed (check all that apply).  
 See [Citywide Privacy Protection Policies and Protocols § 3.1](#).

<input checked="" type="checkbox"/> Name <input checked="" type="checkbox"/> Social security number (full or last 4 digits)* <input checked="" type="checkbox"/> Taxpayer ID number (full or last 4 digits)*	<b><u>Work-Related Information</u></b> <input checked="" type="checkbox"/> Employer information <input checked="" type="checkbox"/> Employment address
<b><u>Biometric Information</u></b> <input checked="" type="checkbox"/> Fingerprints <input checked="" type="checkbox"/> Photographs <input type="checkbox"/> Palm and handprints* <input type="checkbox"/> Retina and iris patterns* <input type="checkbox"/> Facial geometry* <input type="checkbox"/> Gait or movement patterns* <input type="checkbox"/> Voiceprints* <input type="checkbox"/> DNA sequences* <input type="checkbox"/> Height <input type="checkbox"/> Weight	<b><u>Government Program Information</u></b> <input type="checkbox"/> Any scheduled appointments with any employee, contractor, or subcontractor <input checked="" type="checkbox"/> Any scheduled court appearances <input type="checkbox"/> Eligibility for or receipt of public assistance or City services <input checked="" type="checkbox"/> Income tax information <input checked="" type="checkbox"/> Motor vehicle information
<b><u>Contact Information</u></b> <input checked="" type="checkbox"/> Current and/or previous home address <input checked="" type="checkbox"/> Email address <input checked="" type="checkbox"/> Phone number	<b><u>Law Enforcement Information</u></b> <input checked="" type="checkbox"/> Arrest record or criminal conviction <input checked="" type="checkbox"/> Date and/or time of release from custody of ACS, DOCS, or NYPD <input checked="" type="checkbox"/> Information obtained from any surveillance system operated by, for the benefit of, or at the direction of the NYPD
<b><u>Demographic Information</u></b> <input type="checkbox"/> Country of origin <input checked="" type="checkbox"/> Date of birth* <input checked="" type="checkbox"/> Gender identity <input type="checkbox"/> Languages spoken <input checked="" type="checkbox"/> Marital or partnership status <input type="checkbox"/> Nationality <input checked="" type="checkbox"/> Race <input type="checkbox"/> Religion <input type="checkbox"/> Sexual orientation	<b><u>Technology-Related Information</u></b> <input checked="" type="checkbox"/> Device identifier including media access control (MAC) address or Internet mobile equipment identity (IMEI)* <input type="checkbox"/> GPS-based location obtained or derived from a device that can be used to track or locate an individual* <input checked="" type="checkbox"/> Internet protocol (IP) address* <input type="checkbox"/> Social media account information
<b><u>Status information</u></b> <input checked="" type="checkbox"/> Citizenship or immigration status <input checked="" type="checkbox"/> Employment status <input type="checkbox"/> Status as a victim of domestic violence or sexual assault <input type="checkbox"/> Status as crime victim or witness	
<b><u>Other Types of Identifying Information</u></b> (list below):  	
<p>*Type of identifying information designated by the CPO (see <a href="#">CPO Policies &amp; Protocols, §3.1.1</a>).</p>	

9. Separate from the Citywide Privacy Protection Policies and Protocols, what are the agency's policies regarding requests for disclosures from other City agencies, local public authorities or local public benefit corporations, and third parties? Please **summarize or upload a copy of the policy**. See *N.Y.C. Admin. Code § 23-1205(a)(1)(c)(1)*.
10. Which divisions of employees within the agency make disclosures of identifying information following the approval of the privacy officer? See *§ N.Y.C Admin. Code § 23-1205(a)(1)(c)(4)*.
11. Which categories of employees within the agency make disclosures of identifying information following the approval of the privacy officer? See *§ N.Y.C Admin. Code § 23-1205(a)(1)(c)(4)*.
12. Do any of the agency's policies address **access** to identifying information by employees, contractors, and subcontractors? See *§ N.Y.C. Admin Code § 23-1205(a)(4)*.
- Yes – **GO TO QUESTION 13**
- No – **GO TO QUESTION 16**
13. Do these policies state that **access** to identifying information must be necessary for the employees, contractors, and subcontractors to perform their duties? See *N.Y.C. Admin Code § 23-1205(a)(4)*.
- Yes – **GO TO QUESTION 14**
- No – **GO TO QUESTION 16**
14. Are these policies implemented so that **access** is limited to the greatest extent possible, but also furthers the purpose or mission of the agency?
- Yes – **GO TO QUESTION 15**
- No – **GO TO QUESTION 16**



15. Describe how **access** is limited to the greatest extent possible while furthering the purpose or mission of the agency.

16. **Summarize or upload** the agency's current policies for handling **proposals for disclosures to other** City agencies, local public authorities, or local public benefit corporations, and third parties. *See N.Y.C Admin Code § 23-1205(a)(1)(c)(2).*

17. **Summarize or upload** the agency's current policies regarding the classification of **disclosures** as necessitated by the existence of **exigent circumstances or as routine**. *See N.Y.C Admin Code § 23-1205(a)(1)(c)(3).*

18. Since 2022, has the agency **considered or implemented**, where applicable, policies that minimize the collection, retention, and disclosure of identifying information to the greatest extent possible while furthering the purpose or mission of the agency? *See N.Y.C Admin Code § 23-1205(a)(3).*

Yes – **GO TO QUESTION 19**

No – **GO TO QUESTION 20**

19. Summarize the policies that the agency has **considered or implemented** regarding data minimization for the collection, retention, and disclosure of identifying information. *See N.Y.C Admin Code § 23-1205(a)(4).*

20. Summarize the agency's use of agreements for any use or disclosure of identifying information. *See N.Y.C Admin Code § 23-1205 (a)(1)(d).*
21. Since 2022, describe the impact of the Identifying Information Law and any other local, state, or federal laws upon your agency's practices in relation to the collection, retention, and disclosure of identifying information (i.e., if such practices would differ in the absence of these laws). The impact can be positive or negative. *See N.Y.C Admin Code § 23-1205(a)(2).*
22. Describe how the current privacy policies and protocols issued by the Chief Privacy Officer, or the guidance issued by the Citywide Privacy Protection Committee affected your agency's practices in relation to the collection, retention, and disclosure of identifying information. The effects can be positive or negative. *See N.Y.C Admin Code § 23-1205(a)(2).*

**- Proceed to the next page -**

**APPROVAL SIGNATURE FOR AGENCY REPORT**

**PREPARER OF AGENCY REPORT**

Name: Olga Statz

Title: General Counsel

Email: ostatz@bic.nyc.gov

Phone: 212-437-0510

**ELECTRONIC SIGNATURE OF AGENCY HEAD OR DESIGNEE REQUIRED BELOW**

Name: Elizabeth Crotty

Title: Commissioner

Email: ecrotty@bic.nyc.gov

Phone: 2124370512

Signature: *Elizabeth Crotty*  
Elizabeth Crotty (Jul 31, 2024 17:35 EDT)

Date: 07/31/2024

Describe the following types of collections. *Note, you may have multiple collections of the same type.*

COLLECTIONS				
	<i>Type of Collection</i>	<i>Describe the Specific Activity</i>	<i>Classification</i>	<i>Describe the agency purpose or mission served by this Collection.</i>
1	Human Resources and other Personnel Matters	Collections of identifying information for HR purposes and other personnel matters.	Pre-approved as routine	Performance of core administrative and human resource functions (performance evaluations, employee benefits, payroll, etc.)
2	Law Enforcement	Collection of identifying and other information for purposes of regulatory and criminal investigation and enforcement.	Pre-approved as routine	Regulatory and criminal investigations and enforcement
3	Legal Matters or Proceeding	Collection of identifying and other information for purposes of adjudicating notices of violation of applicable laws and rules.	Pre-approved as routine	The drafting of accusatory instruments and preparation for hearing and trial.
4	Audit	Collection of identifying and other information for purposes of ensuring that licensees and registrants are complying with applicable disclosure and record-keeping laws and rules	Pre-approved as routine	Review of documents and answers gleaned from depositions to ensure that regulations are being followed and that licensees and registrants have been candid in their applications and renewals.
5	Public Safety and Health	Collection of identifying information to determine that drivers employed by licensees and registrant have the required	Pre-approved as routine	Ensuring that vehicles and drivers meet regulatory and legal standards.

		driver license level and safety training. Collection also to ensure that the vehicles used are properly registered, insured and safe to operate.		
6	Compliance	Collection of identifying and other information to ensure that regulated licensees and registrants are complying with applicable laws and rules with respect both to documentation and operations.	Pre-approved as routine	Fulfilling BIC's mandate to regulate the trade waste removal and wholesale markets industries and ensure that the requirements of the Administrative Code and the Rule promulgated thereunder are followed.
7	Prevention of Fraud, Waste, Abuse	Collection of identifying and other information to ensure that licensees and registrants were candid and truthful on applications and other required submissions and are not defrauding trade waste removal customers.	Pre-approved as routine	Fulfilling BIC's mandate to regulate the trade waste removal and wholesale markets industries and ensure that the requirements of the Administrative Code and the Rule promulgated thereunder are followed and to ensure that those industries are free from criminality and organized crime influence.
8	Client or Customer Service	Collection of identifying and other information respecting licensee and registrant customer base to ensure that licensees and registrants are providing legally mandated	Pre-approved as routine	Fulfilling BIC's additional mandate to protect consumers who use the services of the trade waste removal industry, to ensure that those customers are

		service and abiding by laws and rules respecting both operations and fee schedules		not overcharged or otherwise defrauded.
9	Response to a Request or Demand	Collection of information for purposes of disclosure during litigation or in response to Freedom of Information Law Requests.	Pre-approved as routine	Fulfilling the requirements of applicable FOIL and discovery laws.
10	Technology	Collection of information for the performance of IT related functions and maintaining data and electronic infrastructure.	Pre-approved as routine	Allowing IT to fulfill its function in the agency.
11	Strategic Initiatives	Per MOU between the agencies, disclose information to DSNY in support of that agency's establishment of Commercial Waste Zones.	Approved by the CPO as being in the best interests of the City	Necessary to ensure the establishment of legally and logistically sound Commercial Waste Zones in New York City.
12	Office Administration	Disclose identifying information for administrative functions such as billing appointments, etc.	Pre-approved as routine	Necessary for the functioning of the agency, including the collection of fees and the providing of notice.
13	Records Management	Disclose to DORIS the contents of records BIC is required to store and maintain per its retention schedule.	Pre-approved as routine	Compliance with applicable laws on record retention and archiving.
14	Choose an item.		Choose an item.	
15	Choose an item.		Choose an item.	
16	Choose an item.		Choose an item.	
17	Choose an item.		Choose an item.	
18	Choose an item.		Choose an item.	

19	Choose an item.		Choose an item.	
20	Choose an item.		Choose an item.	
21	Choose an item.		Choose an item.	
22	Choose an item.		Choose an item.	
23	Choose an item.		Choose an item.	
24	Choose an item.		Choose an item.	
	<i>Type of Collection</i>	<i>Describe the Specific Activity</i>	<i>Classification</i>	<i>Describe the agency purpose or mission served by this Collection.</i>
25	Choose an item.	[free text]	Choose an item.	[free text]
26	Choose an item.		Choose an item.	
27	Choose an item.		Choose an item.	
28	Choose an item.		Choose an item.	
29	Choose an item.		Choose an item.	
30	Choose an item.		Choose an item.	
31	Choose an item.		Choose an item.	
32	Choose an item.		Choose an item.	
33	Choose an item.		Choose an item.	
34	Choose an item.		Choose an item.	
35	Choose an item.		Choose an item.	
36	Choose an item.		Choose an item.	
37	Choose an item.		Choose an item.	
38	Choose an item.		Choose an item.	
39	Choose an item.		Choose an item.	
40	Choose an item.		Choose an item.	
41	Choose an item.		Choose an item.	
42	Choose an item.		Choose an item.	
43	Choose an item.		Choose an item.	
44	Choose an item.		Choose an item.	
45	Choose an item.		Choose an item.	

46	Choose an item.		Choose an item.	
47	Choose an item.		Choose an item.	
48	Choose an item.		Choose an item.	
49	Choose an item.		Choose an item.	
50	Choose an item.		Choose an item.	
51	Choose an item.		Choose an item.	
	<i>Type of Collection</i>	<i>Describe the Specific Activity</i>	<i>Classification</i>	<i>Describe the agency purpose or mission served by this Collection.</i>
52	Choose an item.	[free text]	Choose an item.	[free text]
53	Choose an item.		Choose an item.	
54	Choose an item.		Choose an item.	
55	Choose an item.		Choose an item.	
56	Choose an item.		Choose an item.	
57	Choose an item.		Choose an item.	
58	Choose an item.		Choose an item.	
59	Choose an item.		Choose an item.	
60	Choose an item.		Choose an item.	
61	Choose an item.		Choose an item.	
62	Choose an item.		Choose an item.	
63	Choose an item.		Choose an item.	
64	Choose an item.		Choose an item.	
65	Choose an item.		Choose an item.	
66	Choose an item.		Choose an item.	
67	Choose an item.		Choose an item.	
68	Choose an item.		Choose an item.	
69	Choose an item.		Choose an item.	
70	Choose an item.		Choose an item.	
71	Choose an item.		Choose an item.	
72	Choose an item.		Choose an item.	



73	Choose an item.		Choose an item.	
74	Choose an item.		Choose an item.	
75	Choose an item.		Choose an item.	
76	Choose an item.		Choose an item.	
77	Choose an item.		Choose an item.	
78	Choose an item.		Choose an item.	
	<i>Type of Collection</i>	<i>Describe the Specific Activity</i>	<i>Classification</i>	<i>Describe the agency purpose or mission served by this Collection.</i>
79	Choose an item.	[free text]	Choose an item.	[free text]
80	Choose an item.		Choose an item.	
81	Choose an item.		Choose an item.	
82	Choose an item.		Choose an item.	
83	Choose an item.		Choose an item.	
84	Choose an item.		Choose an item.	
85	Choose an item.		Choose an item.	
86	Choose an item.		Choose an item.	
87	Choose an item.		Choose an item.	
88	Choose an item.		Choose an item.	
89	Choose an item.		Choose an item.	
90	Choose an item.		Choose an item.	
91	Choose an item.		Choose an item.	
92	Choose an item.		Choose an item.	
93	Choose an item.		Choose an item.	
94	Choose an item.		Choose an item.	
95	Choose an item.		Choose an item.	
96	Choose an item.		Choose an item.	
97	Choose an item.		Choose an item.	
98	Choose an item.		Choose an item.	
99	Choose an item.		Choose an item.	

---

100	Choose an item.		Choose an item.	
-----	-----------------	--	-----------------	--

*Please add additional rows, if needed*

Describe the following types of disclosures. Note, you may have multiple disclosures of the same type.

DISCLOSURES					
	Type of Disclosure	Describe the Specific Activity	Classification	Describe the agency purpose or mission served by this Disclosure.	Was this disclosure made pursuant to an external request?
1	Human Resources and other Personnel Matters	Information disclosed while performing HR activities including on boarding, performance evaluations, payroll, etc.	Pre-approved as routine	Performance of core HR functions.	No
2	Law Enforcement	Information disclosed for purposes of investigation, prosecution or enforcement of law.	Pre-approved as routine	Performance of BIC's obligation to root out criminality and fraud in the trade waste and wholesale market industries	No
3	Legal Matters or Proceeding	Information disclosed for purposes of adjudicating notices of violation and petitions.	Pre-approved as routine	Issuing accusatory instruments and preparing for testimony by investigators and witnesses at hearing or trial.	No
4	Audit	Information disclosed to appropriate governmental authorities having authority to perform audits or review audit documents.	Pre-approved as routine	Performance of BIC's obligation to root out criminality and fraud in the trade waste and wholesale market industries.	No

5	Public Safety and Health	Information disclosed to relevant governmental entities concerned with public safety.	Pre-approved as routine	Performance of BIC's public safety obligations under law and rule.	No
6	Compliance	Information disclosed to relevant oversight agencies to comply with regulations and guidelines.	Pre-approved as routine	Provision of information to relevant state and federal entities.	No
7	Prevention of Fraud, Waste, Abuse	Information disclosed to law enforcement entities for the purpose of detecting and preventing fraud in the regulated industries.	Pre-approved as routine	Fulfilling BIC's mandate to regulate the trade waste removal and wholesale markets industries and ensure that the requirement of the Administrative Code and the rules promulgated thereunder are followed and to ensure that those industries are free from criminality or organized crime influence.	No
8	Client or Customer Service	Information disclosed respecting licensee and registrant customer base to ensure that licensees and registrants are providing legally mandated services and abiding by the laws and rules respecting their	Pre-approved as routine	Fulfilling BIC's additional mandate to protect consumers who use the services of the trade waste removal industry, to ensure that those customers are not overcharged and	No

		operations and their fees.		provided with the legally mandated service.	
9	Response to a Request or Demand	Information disclosed for purposes of fulfilling obligations to provide documents during litigation and for FOIL requests.	Pre-approved as routine	Fulfilling the requirements of applicable FOIL and discovery.	No
10	Technology	Disclose identifying information in the performance of IT related functions and maintaining data and electronic infrastructure.	Pre-approved as routine	Allowing IT to fulfill its function in the agency.	No
11	Strategic Initiatives	Per MOU between the agencies, disclose information to DSNY in support of that agency's establishment of Commercial Waste Zones.	Approved by the CPO as being in the best interests of the City	In fulfillment of BIC's obligation to support DSNY in the establishment of Commercial Waste Zones.	Yes
12	Office Administration	Disclose identifying information for administrative functions such as billing, appointments, etc.	Pre-approved as routine	Necessary for the functioning of the agency, including the collection of fees and the providing of notice.	No
13	Records Management	Collect for DORIS the records BIC is required to store and maintain per its retention schedule.	Pre-approved as routine	Compliance with document retention and archiving laws and rules.	Choose an item.
14	Choose an item.		Choose an item.		Choose an item.

15	Choose an item.		Choose an item.		Choose an item.
16	Choose an item.		Choose an item.		Choose an item.
17	Choose an item.		Choose an item.		Choose an item.
18	Choose an item.		Choose an item.		Choose an item.
19	Choose an item.		Choose an item.		Choose an item.
20	Choose an item.		Choose an item.		Choose an item.
21	Choose an item.		Choose an item.		Choose an item.
22	Choose an item.		Choose an item.		Choose an item.
23	Choose an item.		Choose an item.		Choose an item.
24	Choose an item.		Choose an item.		Choose an item.
	<i>Type of Disclosure</i>	<i>Describe the Specific Activity</i>	<i>Classification</i>	<i>Describe the agency purpose or mission served by this Disclosure.</i>	<i>Was this disclosure made pursuant to an external request?</i>
25	Choose an item.	[free text]	Choose an item.	[free text]	Choose an item.
26	Choose an item.		Choose an item.		Choose an item.
27	Choose an item.		Choose an item.		Choose an item.
28	Choose an item.		Choose an item.		Choose an item.
29	Choose an item.		Choose an item.		Choose an item.
30	Choose an item.		Choose an item.		Choose an item.
31	Choose an item.		Choose an item.		Choose an item.
32	Choose an item.		Choose an item.		Choose an item.
33	Choose an item.		Choose an item.		Choose an item.
34	Choose an item.		Choose an item.		Choose an item.
35	Choose an item.		Choose an item.		Choose an item.
36	Choose an item.		Choose an item.		Choose an item.
37	Choose an item.		Choose an item.		Choose an item.
38	Choose an item.		Choose an item.		Choose an item.
39	Choose an item.		Choose an item.		Choose an item.
40	Choose an item.		Choose an item.		Choose an item.
41	Choose an item.		Choose an item.		Choose an item.

42	Choose an item.		Choose an item.		Choose an item.
43	Choose an item.		Choose an item.		Choose an item.
44	Choose an item.		Choose an item.		Choose an item.
45	Choose an item.		Choose an item.		Choose an item.
46	Choose an item.		Choose an item.		Choose an item.
47	Choose an item.		Choose an item.		Choose an item.
48	Choose an item.		Choose an item.		Choose an item.
49	Choose an item.		Choose an item.		Choose an item.
50	Choose an item.		Choose an item.		Choose an item.
51	Choose an item.		Choose an item.		Choose an item.
	<i>Type of Disclosure</i>	<i>Describe the Specific Activity</i>	<i>Classification</i>	<i>Describe the agency purpose or mission served by this Disclosure.</i>	<i>Was this disclosure made pursuant to an external request?</i>
52	Choose an item.	[free text]	Choose an item.	[free text]	Choose an item.
53	Choose an item.		Choose an item.		Choose an item.
54	Choose an item.		Choose an item.		Choose an item.
55	Choose an item.		Choose an item.		Choose an item.
56	Choose an item.		Choose an item.		Choose an item.
57	Choose an item.		Choose an item.		Choose an item.
58	Choose an item.		Choose an item.		Choose an item.
59	Choose an item.		Choose an item.		Choose an item.
60	Choose an item.		Choose an item.		Choose an item.
61	Choose an item.		Choose an item.		Choose an item.
62	Choose an item.		Choose an item.		Choose an item.
63	Choose an item.		Choose an item.		Choose an item.
64	Choose an item.		Choose an item.		Choose an item.
65	Choose an item.		Choose an item.		Choose an item.
66	Choose an item.		Choose an item.		Choose an item.
67	Choose an item.		Choose an item.		Choose an item.
68	Choose an item.		Choose an item.		Choose an item.

69	Choose an item.		Choose an item.		Choose an item.
70	Choose an item.		Choose an item.		Choose an item.
71	Choose an item.		Choose an item.		Choose an item.
72	Choose an item.		Choose an item.		Choose an item.
73	Choose an item.		Choose an item.		Choose an item.
74	Choose an item.		Choose an item.		Choose an item.
75	Choose an item.		Choose an item.		Choose an item.
76	Choose an item.		Choose an item.		Choose an item.
77	Choose an item.		Choose an item.		Choose an item.
78	Choose an item.		Choose an item.		Choose an item.
	<i>Type of Disclosure</i>	<i>Describe the Specific Activity</i>	<i>Classification</i>	<i>Describe the agency purpose or mission served by this Disclosure.</i>	<i>Was this disclosure made pursuant to an external request?</i>
79	Choose an item.	[free text]	Choose an item.	[free text]	Choose an item.
80	Choose an item.		Choose an item.		Choose an item.
81	Choose an item.		Choose an item.		Choose an item.
82	Choose an item.		Choose an item.		Choose an item.
83	Choose an item.		Choose an item.		Choose an item.
84	Choose an item.		Choose an item.		Choose an item.
85	Choose an item.		Choose an item.		Choose an item.
86	Choose an item.		Choose an item.		Choose an item.
87	Choose an item.		Choose an item.		Choose an item.
88	Choose an item.		Choose an item.		Choose an item.
89	Choose an item.		Choose an item.		Choose an item.
90	Choose an item.		Choose an item.		Choose an item.
91	Choose an item.		Choose an item.		Choose an item.
92	Choose an item.		Choose an item.		Choose an item.
93	Choose an item.		Choose an item.		Choose an item.
94	Choose an item.		Choose an item.		Choose an item.
95	Choose an item.		Choose an item.		Choose an item.



---

96	Choose an item.		Choose an item.		Choose an item.
97	Choose an item.		Choose an item.		Choose an item.
98	Choose an item.		Choose an item.		Choose an item.
99	Choose an item.		Choose an item.		Choose an item.
100	Choose an item.		Choose an item.		Choose an item.

*Please add additional rows, if needed*

For each **disclosure**, select the type of entity **and** provide the name of the entity that received the identifying information.

	<i>Type of Entity</i>	<i>Name of Entity</i>
1	Federal Agency	[free text]
2	Choose an item.	
3	Choose an item.	
4	Choose an item.	
5	Choose an item.	
6	Choose an item.	
7	Choose an item.	
8	Choose an item.	
9	Choose an item.	
10	Choose an item.	
11	Choose an item.	
12	Choose an item.	
13	Choose an item.	
14	Choose an item.	
15	Choose an item.	
16	Choose an item.	
17	Choose an item.	
18	Choose an item.	
19	Choose an item.	
20	Choose an item.	
21	Choose an item.	
22	Choose an item.	
23	Choose an item.	
24	Choose an item.	
25	Choose an item.	
26	Choose an item.	
27	Choose an item.	

	<i>Type of Entity</i>	<i>Name of Entity</i>
28	Choose an item.	[free text]
29	Choose an item.	
30	Choose an item.	
31	Choose an item.	
32	Choose an item.	
33	Choose an item.	
34	Choose an item.	
35	Choose an item.	
36	Choose an item.	
37	Choose an item.	
38	Choose an item.	
39	Choose an item.	
40	Choose an item.	
41	Choose an item.	
42	Choose an item.	
43	Choose an item.	
44	Choose an item.	
45	Choose an item.	
46	Choose an item.	
47	Choose an item.	
48	Choose an item.	
49	Choose an item.	
50	Choose an item.	
51	Choose an item.	
52	Choose an item.	
53	Choose an item.	
54	Choose an item.	
55	Choose an item.	
56	Choose an item.	

	<i>Type of Entity</i>	<i>Name of Entity</i>
57	Choose an item.	[free text]
58	Choose an item.	
59	Choose an item.	
60	Choose an item.	
61	Choose an item.	
62	Choose an item.	
63	Choose an item.	
64	Choose an item.	
65	Choose an item.	
66	Choose an item.	
67	Choose an item.	
68	Choose an item.	
69	Choose an item.	
70	Choose an item.	
71	Choose an item.	
72	Choose an item.	
73	Choose an item.	
74	Choose an item.	
75	Choose an item.	
76	Choose an item.	
77	Choose an item.	
78	Choose an item.	
79	Choose an item.	
80	Choose an item.	
81	Choose an item.	
82	Choose an item.	
83	Choose an item.	
84	Choose an item.	
85	Choose an item.	

	<i>Type of Entity</i>	<i>Name of Entity</i>
86	Choose an item.	[free text]
87	Choose an item.	
88	Choose an item.	
89	Choose an item.	
90	Choose an item.	
91	Choose an item.	
92	Choose an item.	
93	Choose an item.	
94	Choose an item.	
95	Choose an item.	
96	Choose an item.	
97	Choose an item.	
98	Choose an item.	
99	Choose an item.	
100	Choose an item.	

*Please add additional rows, if needed*

**OPTIONAL QUESTION:** Using the table below, describe any proposals for disclosures of identifying information that your agency declined to approve.

	<i>Type of Entity that Requested the Identifying Information</i>	<i>Name of the Entity</i>	<i>Reason for the Request</i>	<i>Description of Agency's Rationale for Rejection</i>
1	Choose an item.	[free text]	[free text]	[free text]
2	Choose an item.			
3	Choose an item.			
4	Choose an item.			
5	Choose an item.			
6	Choose an item.			
7	Choose an item.			
8	Choose an item.			
9	Choose an item.			
10	Choose an item.			
11	Choose an item.			
12	Choose an item.			
13	Choose an item.			
14	Choose an item.			
15	Choose an item.			
16	Choose an item.			
17	Choose an item.			
18	Choose an item.			
19	Choose an item.			
20	Choose an item.			
21	Choose an item.			
22	Choose an item.			
23	Choose an item.			
24	Choose an item.			
25	Choose an item.			

	<i>Type of Entity that Requested the Identifying Information</i>	<i>Name of the Entity</i>	<i>Reason for the Request</i>	<i>Description of Agency's Rationale for Rejection</i>
26	Choose an item.	[free text]	[free text]	[free text]
27	Choose an item.			
28	Choose an item.			
29	Choose an item.			
30	Choose an item.			
31	Choose an item.			
32	Choose an item.			
33	Choose an item.			
34	Choose an item.			
35	Choose an item.			
36	Choose an item.			
37	Choose an item.			
38	Choose an item.			
39	Choose an item.			
40	Choose an item.			
41	Choose an item.			
42	Choose an item.			
43	Choose an item.			
44	Choose an item.			
45	Choose an item.			
46	Choose an item.			
47	Choose an item.			
48	Choose an item.			
49	Choose an item.			
50	Choose an item.			
51	Choose an item.			
52	Choose an item.			
53	Choose an item.			

	<i>Type of Entity that Requested the Identifying Information</i>	<i>Name of the Entity</i>	<i>Reason for the Request</i>	<i>Description of Agency's Rationale for Rejection</i>
54	Choose an item.	[free text]	[free text]	[free text]
55	Choose an item.			
56	Choose an item.			
57	Choose an item.			
58	Choose an item.			
59	Choose an item.			
60	Choose an item.			
61	Choose an item.			
62	Choose an item.			
63	Choose an item.			
64	Choose an item.			
65	Choose an item.			
66	Choose an item.			
67	Choose an item.			
68	Choose an item.			
69	Choose an item.			
70	Choose an item.			
71	Choose an item.			
72	Choose an item.			
73	Choose an item.			
74	Choose an item.			
75	Choose an item.			
76	Choose an item.			
77	Choose an item.			
78	Choose an item.			
79	Choose an item.			
80	Choose an item.			
81	Choose an item.			



	<i>Type of Entity that Requested the Identifying Information</i>	<i>Name of the Entity</i>	<i>Reason for the Request</i>	<i>Description of Agency's Rationale for Rejection</i>
82	Choose an item.	[free text]	[free text]	[free text]
83	Choose an item.			
84	Choose an item.			
85	Choose an item.			
86	Choose an item.			
87	Choose an item.			
88	Choose an item.			
89	Choose an item.			
90	Choose an item.			
91	Choose an item.			
92	Choose an item.			
93	Choose an item.			
94	Choose an item.			
95	Choose an item.			
96	Choose an item.			
97	Choose an item.			
98	Choose an item.			
99	Choose an item.			
100	Choose an item.			

*Please add additional rows, if needed*