**NYC DCAS**
**Citywide Administrative Services**

## FY 2022 QUARTERLY REPORT - Part II: DIVERSITY AND EEO TRAINING SUMMARY

| AGENCY NAME: | DDC | | 3rd  Quarter | FY 2023 |
|---|---|---|---|---|

**RETAIN ALL PRIOR QUARTERS' DATA IN THE CURRENT QUARTER REPORT**

**DO NOT ATTEMPT TO MAKE ANY ENTRIES IN PINK-SHADED CELLS**

**SAVE THIS FILE AS:**   **[AGENCY ACRONYM] Quarter X FY 2022 DEEO TRAINING SUMMARY**

| SUBMITTED BY (TITLE): | Associate Commissioner Dalela Harrison | | | |
|---|---|---|---|---|
| DATE SUBMITTED: | 4/15/2023 | E-MAIL: | harrisoda@ddc.nyc.g | TEL #: | 718-391-1776 |

**1st Quarter (July-September)** <u>DUE October 31, 2022</u>; **2nd Quarter** <u>DUE January 30, 2023</u>;
**3rd Quarter (January-March)** <u>DUE May 1, 2023</u>;  **4th Quarter (April-June)** <u>DUE July 31, 2023</u>.

| ALL EEO-RELATED TRAINING (ALL MODALITIES) | 1st Qtr (July - Sept. 2022) | 2nd Qtr (Oct. - Dec. 2022) | 3rd Qtr (Jan. - Mar. 2023) | 4th Qtr (April - June 2023) | YEAR TO DATE |
|---|---|---|---|---|---|
| **TOTAL DIVERSITY & EEO TRAINING** | 330 | 62 | 58 | 0 | 450 |

| CORE DIVERSITY AND EEO TRAINING  (All Modalities) | | | | | |
|---|---|---|---|---|---|
| **TOTAL CORE EEO TRAINING ALL MODALITIES: E-Learning & Instructor-led training** | 330 | 55 | 35 | 0 | 420 |
| **1. Everybody Matters: EEO and Diversity & Inclusion Training for NYC Employees** | 108 | 38 | 15 | 0 | 161 |
| **Administered by DCAS** **[Copy data from DCAS Learning & Development report in this row. ENTER ALL ZEROS. Do not leave blank.]** | 108 | 38 | | | 146 |
| Administered by Agency  **[Enter data from internal training in this row]** **NOTE: Completions from DCAS-provided training count towards agency compliance for these mandated trainings.** | 0 | | 15 | | 15 |

| ALL EEO-RELATED TRAINING (ALL MODALITIES) | 1st Qtr (July - Sept. 2022) | 2nd Qtr (Oct. - Dec. 2022) | 3rd Qtr (Jan. - Mar. 2023) | 4th Qtr (April - June 2023) | YEAR TO DATE |
|---|---|---|---|---|---|
| **2. Sexual Harassment Prevention** | **143** | **8** | **5** | **0** | **156** |
| **Administered by DCAS** [Copy data from DCAS Learning & Development report in this row. ENTER ALL ZEROS. Do not leave blank.] | **143** | **8** | **5** | | **156** |
| Administered by Agency **[Data Entry BLOCKED]** | NOTE: SHP training that is administered by an agency (A-ILT/EL) must utilize curriculum that is approved annually by DCAS and the completion data must be provided to DCAS. The number reported in "Administered by DCAS" includes all SHP training that is administered by an agency. | | | | **0** |
| **3. lgbTq: The Power of Inclusion** | **78** | **9** | **13** | **0** | **100** |
| **Administered by DCAS** [Copy data from DCAS Learning & Development report in this row. ENTER ALL ZEROS. Do not leave blank.] | 78 | 9 | | | **87** |
| Administered by Agency **[Enter data from internal training in this row]** **NOTE: Completions from DCAS-provided training count towards compliance for these mandated trainings.** | **0** | | **13** | | **13** |
| **4. Disability Awareness & Etiquette** | **1** | **0** | **2** | **0** | **3** |
| **Administered by DCAS** [Copy data from DCAS Learning & Development report in this row. ENTER ALL ZEROS. Do not leave blank.] | **1** | **0** | **2** | | **3** |
| Administered by Agency **[Enter data from internal training in this row]** | **0** | | | | **0** |

| ALL EEO-RELATED TRAINING (ALL MODALITIES) | 1st Qtr (July - Sept. 2022) | 2nd Qtr (Oct. - Dec. 2022) | 3rd Qtr (Jan. - Mar. 2023) | 4th Qtr (April - June 2023) | YEAR TO DATE |
|---|---|---|---|---|---|
| OTHER DIVERSITY AND EEO RELATED TRAINING  (All Modalities) | | | | | |
| ALL OTHER DIVERSITY & EEO RELATED TRAINING | 0 | 7 | 23 | 0 | 30 |
| 7.  New Employee Orientation (Only if it includes EEO Component) | NOTE: Do not make entries here if new employees received CORE EEO training as part of their onboarding | | | | |
| TOTAL PARTICIPANTS TRAINED | | 7 | 23 | | 30 |
| 8.  Structured Interviewing and Unconscious Bias | NOTE: Including Structured Interviewing: Utilizing Follow-Up and Probing Questions | | | | |
| TOTAL PARTICIPANTS TRAINED | | | | | 0 |
| 9.  Building an Inclusive Culture: Understanding Unconscious Bias | NOTE: Do not make entries here if Unconscious Bias was included in Structured Interviewing training reported above | | | | |
| TOTAL PARTICIPANTS TRAINED | | | | | 0 |
| 10.  Disability Etiquette: Inclusive Workplace Strategies for People with Disabilities | | | | | |
| TOTAL PARTICIPANTS TRAINED | | | | | 0 |
| 11.  From Microaggressions to Microaffirmations | | | | | |
| TOTAL PARTICIPANTS TRAINED | | | | | 0 |
| 12.  Bystander Training | FULL TITLE: What Would You Do? An Experiential Approach to Being a Bystander | | | | |
| TOTAL PARTICIPANTS TRAINED | | | | | 0 |
| 13.  Other Diversity/EEO Related | Specify topic > | | | | |
| TOTAL PARTICIPANTS TRAINED | | | | | 0 |
| 14.  Other Diversity/EEO Related | Specify topic > | | | | |
| TOTAL PARTICIPANTS TRAINED | | | | | 0 |
| 15.  Other Diversity/EEO Related | Specify topic > | | | | |
| TOTAL PARTICIPANTS TRAINED | | | | | 0 |
| 16.  Other Diversity/EEO Related | Specify topic > | | | | |
| TOTAL PARTICIPANTS TRAINED | | | | | 0 |
| 17.  Other Diversity/EEO Related | Specify topic > | | | | |
| TOTAL PARTICIPANTS TRAINED | | | | | 0 |
| 18.  Other Diversity/EEO Related | Specify topic > | | | | |
| TOTAL PARTICIPANTS TRAINED | | | | | 0 |
| 19.  Other Diversity/EEO Related | Specify topic > | | | | |
| TOTAL PARTICIPANTS TRAINED | | | | | 0 |
| 20.  Other Diversity/EEO Related | Specify topic > | | | | |
| TOTAL PARTICIPANTS TRAINED | | | | | 0 |
| ADDITIONAL TRAINING | COPY AND PASTE ROWS 90-91 BELOW IF YOU NEED MORE SPACE TO REPORT ADDITIONAL TRAINING. DCAS/OCEI WILL RECALCULATE THE TOTALS IN ROW 48 AND RETURN THE REPORT TO THE AGENCY. | | | | |
| ...  Other Diversity/EEO Related | Specify topic > | | | | |
| TOTAL PARTICIPANTS TRAINED | | | | | 0 |
| ...  Other Diversity/EEO Related | Specify topic > | | | | |
| TOTAL PARTICIPANTS TRAINED | | | | | 0 |