



# THE CITY RECORD

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## THE CITY RECORD

**BILL DE BLASIO**

Mayor

**LISETTE CAMILO**

Commissioner, Department of Citywide  
Administrative Services

**JANAE C. FERREIRA**

Editor, The City Record

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in the City Record.

## PUBLIC HEARINGS AND MEETINGS

See Also: *Procurement; Agency Rules*

### BOARD OF EDUCATION RETIREMENT SYSTEM

#### MEETING

The Board of Education Retirement System Board of Trustees meeting will be held at 5:30 P.M., on Wednesday, April 29, 2020, via Webex.

#### Join by phone

Tap to call in from a mobile device (attendees only)  
+1-646-992-2010 United States Toll (New York City)  
+1-408-418-9388 United States Toll



Meeting Number (access code): 712 080 432  
Meeting Password: Pdcj3d8PbE2

a15-29

### EMPLOYEES' RETIREMENT SYSTEM

#### MEETING

Please be advised, that the next Investment Meeting of the Board of Trustees, of the New York City Employees' Retirement System, has been scheduled for Wednesday, April 22, 2020, at 9:00 A.M. To be held at the NYC Comptroller's Office, 1 Centre Street, 10th Floor, (Room 1005) - Northside, New York, NY 10007.

a15-21

### NEW YORK CITY FIRE PENSION FUND

#### MEETING

Please be advised that the trustees of the New York City Fire Pension Fund will be holding a Board of Trustees Meeting on April 20, 2020, at 9:00 A.M. To be held at the Municipal Building, One Centre Street, New York, NY 10007.



a14-22

Please be advised, that the trustees of the New York City Fire Pension Fund, will be holding a Board of Trustees Meeting, on April 29, 2020, at 9:00 A.M. To be held at the New York City Fire Pension Fund, One Battery Park Plaza, 9th Floor.



a21-29

## LANDMARKS PRESERVATION COMMISSION

### ■ PUBLIC HEARINGS

**NOTICE IS HEREBY GIVEN** that, pursuant to the provisions of Title 25, Chapter 3 of the Administrative Code of the City of New York (Sections 25-303, 25-307, 25-308, 25-309, 25-313, 25-318, 25-320) on Tuesday, April 28, 2020, a public hearing will be held, at 1 Centre Street, 9th Floor, Borough of Manhattan with respect to the following properties and then followed by a public meeting. The final order and estimated times for each application will be posted on the Landmarks Preservation Commission website, the Friday before the hearing. Any person requiring reasonable accommodation in order to participate in the hearing or attend the meeting should contact the Landmarks Commission no later than five (5) business days before the hearing or meeting. **Please note: Due to the City's response to COVID-19, this public hearing and meeting is subject to change and/or cancellation.**

#### **295 Clermont Avenue - Fort Greene Historic District**

**LPC-20-02842** - Block 2105 - Lot 15 - **Zoning:** R6B

#### **CERTIFICATE OF APPROPRIATENESS**

A Second Empire style rowhouse, built in 1867. Application is to construct a side yard addition.

#### **136 Fort Greene Place - Brooklyn Academy of Music Historic District**

**LPC-20-07252** - Block 2112 - Lot 54 - **Zoning:** R6B

#### **CERTIFICATE OF APPROPRIATENESS**

An Italianate style rowhouse, designed by Effingham H. Nichols and built in 1859. Application is to replace windows.

#### **657 Greenwich Street, aka 653-677 Greenwich Street, 132-144 Christopher Street - Greenwich Village Historic District**

**LPC-20-07474** - Block 605 - Lot 31, 7501 - **Zoning:** R6

#### **CERTIFICATE OF APPROPRIATENESS**

A Federal style church building, built in 1821-1822; a Federal style rowhouse built in 1825-1826; and a school building, designed by Thomas M. Bell and built in 1955. Application is to alter a fence.

#### **16 Leroy Street - Greenwich Village Historic District Extension II**

**LPC-20-03507** - Block 586 - Lot 15 - **Zoning:** R6

#### **CERTIFICATE OF APPROPRIATENESS**

A Greek Revival style rowhouse, built c. 1835. Application is to construct a rear yard addition, and install solar panels and a skylight.

#### **446 Broadway - SoHo-Cast Iron Historic District**

**LPC-20-05818** - Block 232 - Lot 6 - **Zoning:** M1-5B

#### **CERTIFICATE OF APPROPRIATENESS**

A store building, designed by J.B. Snook and built in 1876-1877. Application is to install storefront and entrance infill and alter vault light covers.

#### **68 West 10th Street - Greenwich Village Historic District**

**LPC-20-03340** - Block 575 - Lot 8 - **Zoning:** C4-5R6

#### **CERTIFICATE OF APPROPRIATENESS**

A Romanesque Revival style apartment house, designed by George Keister and built 1892. Application is to alter masonry openings and the areaway.

#### **66 & 68 West 10th Street - Greenwich Village Historic District**

**LPC-20-03341** - Block 573 - Lot 9 - **Zoning:** R6 & C4-5R6

#### **MODIFICATION OF USE AND BULK**

A Romanesque Revival style apartment house, designed by George Keister and built 1892. Application is to request that the Landmarks Preservation Commission, issue a report to the City Planning Commission relating to an application for a Modification of Use, pursuant to Section 74-711 of the Zoning Resolution.

#### **242 West 10th Street - Greenwich Village Historic District**

**LPC-20-07360** - Block 619 - Lot 14 - **Zoning:** R6

#### **CERTIFICATE OF APPROPRIATENESS**

A late Italianate style apartment house, built in 1860. Application is to install through-the-wall HVAC units.

#### **240 West 10th Street - Greenwich Village Historic District**

**LPC-20-07361** - Block 619 - Lot 15 - **Zoning:** R6

#### **CERTIFICATE OF APPROPRIATENESS**

A late Italianate style apartment house, built in 1860. Application is to install through-the-wall HVAC units.

#### **34 East 70th Street - Upper East Side Historic District**

**LPC-20-08145** - Block 1384 - Lot 46 - **Zoning:** R8B

#### **CERTIFICATE OF APPROPRIATENESS**

A Neo-Medieval style residence, originally built as two rowhouses in 1884-85, altered and combined by William Lawrence Bottomley in 1924. Application is to alter the façade, construct rooftop and rear yard additions, excavate the areaway and modify masonry openings.

#### **112-07 178th Street - Addisleigh Park Historic District**

#### **LPC-20-07066** - Block - Lot 27 - **Zoning:** R-2

#### **CERTIFICATE OF APPROPRIATENESS**

A free-standing house and garage, designed by H.T. Aspinwall and built in 1930-1932. Application is to replace roofing.

#### **15 Center Drive - Douglaston Historic District**

**LPC-19-37705** - Block 8064 - Lot 87 - **Zoning:** R1-2

#### **CERTIFICATE OF APPROPRIATENESS**

A Tudor Cottage style house built c. 1920. Application is to replace windows and construct a rear yard addition.

**a15-28**

**NOTICE IS HEREBY GIVEN** that, pursuant to the provisions of Title 25, Chapter 3 of the Administrative Code of the City of New York (Sections 25-303, 25-307, 25-308, 25, 309, 25-313, 25-318, 25-320) on Tuesday, April 21, 2020, a public hearing will be held, at 1 Centre Street, 9th Floor, Borough of Manhattan with respect to the following properties and then followed by a public meeting. The final order and estimated times for each application will be posted on the Landmarks Preservation Commission website, the Friday before the hearing. Any person requiring reasonable accommodation in order to participate in the hearing or attend the meeting, should contact the Landmarks Commission no later than five (5) business days before the hearing or meeting. **Please note: Due to the City's response to COVID-19, this public hearing and meeting is subject to change and/or cancellation.**

#### **4134 Greenpoint Avenue - Greenpoint Historic District**

**LPC-20-01260** - Block 2563 - Lot 32 - **Zoning:** R6A

#### **CERTIFICATE OF APPROPRIATENESS**

An altered flathouse, designed by Claus Dunkhase and built in 1890. Application is to alter the façade.

#### **11 Cranberry Street - Brooklyn Heights Historic District**

**LPC-20-08403** - Block 214 - Lot 25 - **Zoning:** R6

#### **CERTIFICATE OF APPROPRIATENESS**

A Greek Revival style rowhouse, built in 1836. Application is to alter the rear façade.

#### **403 East 19th Street - Ditmas Park Historic District**

**LPC-20-06366** - Block 5183 - Lot 1 - **Zoning:** R1-2

#### **CERTIFICATE OF APPROPRIATENESS**

A Colonial Revival style house, designed by Benjamin Driesler and built in 1909-10. Application is to legalize the replacement of roofing without Landmarks Preservation Commission permit(s).

#### **Orchard Beach Bathhouse and Promenade - Individual Landmark**

**LPC-20-08771** - Block 5650 - Lot 1 - **Zoning:**

#### **BINDING REPORT**

A Modern Classical style waterfront recreation complex, with Beaux-Arts elements, designed by Aymar Embury II and landscape architects Gilmore D. Clarke and Michael Rapuano, and built in 1934-37. Application is to construct barrier-free access ramps; regrade areas; modify stairs, masonry openings and parapets; enclose a covered pavilion; and install infill, partitions, signage, rooftop mechanical equipment, railings and light fixtures.

#### **448-4456 Tibbitt Avenue - Fieldston Historic District**

**LPC-20-06282** - Block 5806 - Lot 723, 721 - **Zoning:** R1-2

#### **CERTIFICATE OF APPROPRIATENESS**

An altered Dutch Colonial Revival style residence, designed by Francis Averkamp and built in 1922-24; and a Mediterranean Revival style residence, designed by Haugaard & Bernheim and built in 1922-24. Application is to construct a dormer, replace windows, construct a barrier-free access ramp, platform and parking lot, and alter the sidewalks and driveway.

#### **49-51 Chambers Street - African Burial Ground & The Commons Historic District**

**LPC-20-08010** - Block 153 - Lot 18 - **Zoning:** C6-4

#### **CERTIFICATE OF APPROPRIATENESS**

A Beaux-Arts style skyscraper and interior, designed by Raymond F. Almira and built in 1909-12. Application is to alter the interior banking hall; install signage, a marquee, and lighting at the Chambers Street façade; and alter windows and doors at the Reade Street façade.

#### **60 Hudson Street - Interior Landmark**

**LPC-20-05764** - Block 144 - Lot 40 - **Zoning:** C6-2A

#### **CERTIFICATE OF APPROPRIATENESS**

An Art Deco style communications building, designed by Ralph Walker of Voorhees, Gmelin & Walker and built in 1928-30. Application is to install turnstiles and desks at the designated interior.

#### **120 Broadway - Individual Landmark**

**LPC-20-04905** - Block 47 - Lot 7501 - **Zoning:** C5 -5

#### **CERTIFICATE OF APPROPRIATENESS**

A Beaux-Arts style office building, designed by E. R. Graham and built in 1913-15. Application is to modify a display window, to install entrance infill and a barrier-free access ramp.

#### **196 6th Avenue - Sullivan-Thompson Historic District**

**LPC-20-06205 - Block 504 - Lot 14 - Zoning: R7-2  
CERTIFICATE OF APPROPRIATENESS**

A Postmodern style apartment building, originally built as a police station by Nathaniel Bush in 1893, and redesigned by Terrance R. Williams in 1987. Application is to replace a solarium and construct a pergola.

**61-63 Crosby Street - SoHo-Cast Iron Historic District  
Extension****LPC-20-04189 - Block 482 - Lot 13 - Zoning: M1-5B  
MODIFICATION OF USE AND BULK**

An Italianate style store and loft building, with Neo-Grec style features, designed by W. Joralemon and built in 1873-1874, and altered by Theodore A. Tribit in 1875. Application is to request that the Landmarks Preservation Commission, issue a report to the City Planning Commission relating to an application for a Modification of Use and Bulk, pursuant to Section 74-711 of the Zoning Resolution.

**15 7th Avenue - Greenwich Village Historic District****LPC-20-02819 - Block 607 - Lot 7503 - Zoning: R8  
CERTIFICATE OF APPROPRIATENESS**

A hospital building, designed by Eggers & Higgins and built in 1950. Application is to legalize the installation of signage and a flagpole installed, without Landmarks Preservation Commission permit(s).

**610 Fifth Avenue, 620 Fifth Avenue, 626 Fifth Avenue, 630 Fifth Avenue, 636 Fifth Avenue, 1 Rockefeller Plaza and 30 Rockefeller Plaza - Individual Landmark****LPC-20-07949 - Block Mult - Lot Mult - Zoning: C5-2.5, C5-3  
CERTIFICATE OF APPROPRIATENESS**

Seven office buildings, including The British Building; La Maison Francaise; Palazzo d'Italia; International Building; International Building North; 1 Rockefeller Plaza Building; and RCA Building, designed by a consortium of architects known as the Associated Architects, with portions designed by a group of fine artists, built in 1932-34 and 1936-38 as parts of an Art Deco style office, commercial and entertainment complex. Application is to establish a Master Plan governing the future installation of storefronts and signage.

**630 Fifth Avenue aka 45 Rockefeller Plaza, 1 Rockefeller Plaza and 50 Rockefeller Plaza - Individual Landmark****LPC-20-07948 - Block Mult - Lot Mult - Zoning: C5-2.5, C5-3  
CERTIFICATE OF APPROPRIATENESS**

Three office buildings, designed by a consortium of architects known as the Associated Architects, with portions, designed by a group of fine artists, built in 1933-34 and 1936-1938 as parts of an Art Deco style office, commercial and entertainment complex. Application is to modify openings and replace storefront and entry infill.

**630 Fifth Avenue aka 45 Rockefeller Plaza - Individual Landmark****LPC-20-07947 - Block 1266 - Lot 1 in part - Zoning: C5-2.5, C5-3  
CERTIFICATE OF APPROPRIATENESS**

An office tower with lower eastern wings (626 and 636 Fifth Avenue), designed by a consortium of architects known as the Associated Architects, with portions, designed by a group of fine artists, built in 1933-34 as part of an Art Deco style office, commercial and entertainment complex. Application is to install signage.

**1158 Broadway - Madison Square North Historic District****LPC-20-05685 - Block 829 - Lot 30 - Zoning: M1-6  
CERTIFICATE OF APPROPRIATENESS**

A building originally built in 1880-81 and converted to an office building with a new façade in 1959. Application is to alter a storefront and install signage and an awning.

**1501 Broadway, aka 1493-1505 Broadway, 201-215 West 43rd Street, and 200-214 West 44th Street - Individual Landmark****LPC-20-06239 - Block 1015 - Lot 29 - Zoning: C6-7T  
MISCELLANEOUS - AMENDMENT**

A French Beaux-Arts style setback skyscraper, designed by Cornelius Ward Rapp and George Leslie Rapp and built in 1926-1927. Application is to amend Certificate of Appropriateness 19-21562, establishing a master plan for the future installation of storefronts and signage, and to install a marquee.

**2 West 67th Street - Upper West Side/Central Park West Historic District****LPC-19-41013 - Block 1119 - Lot 36 - Zoning: R10A - C4-7  
CERTIFICATE OF APPROPRIATENESS**

A Neo-Renaissance style studio building, designed by Rich & Mathesius and built in 1919. Application is to replace windows.

**244 Riverside Drive - Riverside - West End Historic District  
Extension II****LPC-20-05813 - Block 1887 - Lot 36 - Zoning: R10A  
CERTIFICATE OF APPROPRIATENESS**

A Renaissance Revival style tenement building, designed by Robert T. Lyons and built in 1907. Application is to install a barrier-free access ramp.

**120 West 74th Street - Upper West Side/Central Park West Historic District****LPC-20-05622 - Block 1145 - Lot 41 - Zoning: R8B  
CERTIFICATE OF APPROPRIATENESS**

A Queen Anne/ Romanesque Revival style rowhouse, designed by Thom & Wilson and built in 1886-1887. Application is to alter the areaway and construct a ramp and garbage enclosure.

**160 Central Park West, aka 2 West 76th Street - Central Park West - West 76th Street Historic District****LPC-20-07589 - Block 1128 - Lot 33 - Zoning: C5-1 R10H  
CERTIFICATE OF APPROPRIATENESS**

An English Gothic style church building, designed by William Appleton Potter and built in 1897-1898. Application is to alter the areaway and install a barrier-free access ramp.

**1295 Madison Avenue, aka 43 East 92nd Street - Expanded Carnegie Hill Historic District****LPC-20-06688 - Block 1504 - Lot 20 - Zoning: R10 C1-5  
CERTIFICATE OF APPROPRIATENESS**

A Neo-Renaissance style hotel building, designed by Louis Korn and built in 1899-1900. Application is to alter facades, fill in light courts and construct a rooftop addition.

a8-21

**PROPERTY DISPOSITION****CITYWIDE ADMINISTRATIVE SERVICES****■ SALE**

The City of New York in partnership with PropertyRoom.com posts vehicle and heavy machinery auctions online every week at: <https://www.propertyroom.com/s/nyc+fleet>

All auctions are open to the public and registration is free.

Vehicles can be viewed in person at:  
Insurance Auto Auctions, North Yard  
156 Peconic Avenue, Medford, NY 11763  
Phone: (631) 294-2797

No previous arrangements or phone calls are needed to preview.  
Hours are Monday and Tuesday from 10:00 A.M. – 2:00 P.M.

s4-f22

**OFFICE OF CITYWIDE PROCUREMENT****■ SALE**

The Department of Citywide Administrative Services, Office of Citywide Procurement is currently selling surplus assets on the Internet. Visit <http://www.publicsurplus.com/sms/nycdcas.ny/browse/home>

To begin bidding, simply click on 'Register' on the home page.

There are no fees to register. Offerings may include but are not limited to: office supplies/equipment, furniture, building supplies, machine tools, HVAC/plumbing/electrical equipment, lab equipment, marine equipment, and more.

Public access to computer workstations and assistance with placing bids is available at the following locations:

- DCAS Central Storehouse, 66-26 Metropolitan Avenue, Middle Village, NY 11379
- DCAS, Office of Citywide Procurement, 1 Centre Street, 18th Floor, New York, NY 10007

j2-d31

**HOUSING PRESERVATION AND DEVELOPMENT****■ NOTICE**

All Notices Regarding Housing Preservation and Development Dispositions of City-Owned Property appear in the Public Hearing Section.

j2-d31



**POLICE**

■ NOTICE

**OWNERS ARE WANTED BY THE PROPERTY CLERK DIVISION OF THE NEW YORK CITY POLICE DEPARTMENT**

The following list of properties is in the custody of the Property Clerk Division without claimants: Motor vehicles, boats, bicycles, business machines, cameras, calculating machines, electrical and optical property, furniture, furs, handbags, hardware, jewelry, photographic equipment, radios, robes, sound systems, surgical and musical instruments, tools, wearing apparel, communications equipment, computers, and other miscellaneous articles.

Items are recovered, lost, abandoned property obtained from prisoners, emotionally disturbed, intoxicated and deceased persons; and property obtained from persons incapable of caring for themselves.

**INQUIRIES**

Inquiries relating to such property should be made in the Borough concerned, at the following office of the Property Clerk.

**FOR MOTOR VEHICLES (All Boroughs):**

- Springfield Gardens Auto Pound, 174-20 North Boundary Road, Queens, NY 11430, (718) 553-9555
- Erie Basin Auto Pound, 700 Columbia Street, Brooklyn, NY 11231, (718) 246-2030

**FOR ALL OTHER PROPERTY**

- Manhattan - 1 Police Plaza, New York, NY 10038, (646) 610-5906
- Brooklyn - 84th Precinct, 301 Gold Street, Brooklyn, NY 11201, (718) 875-6675
- Bronx Property Clerk - 215 East 161 Street, Bronx, NY 10451, (718) 590-2806
- Queens Property Clerk - 47-07 Pearson Place, Long Island City, NY 11101, (718) 433-2678
- Staten Island Property Clerk - 1 Edgewater Plaza, Staten Island, NY 10301, (718) 876-8484

j2-d31

**PROCUREMENT**

*“Compete To Win” More Contracts!*

*Thanks to a new City initiative - “Compete To Win” - the NYC Department of Small Business Services offers a new set of FREE services to help create more opportunities for minority and Women-Owned Businesses to compete, connect and grow their business with the City. With NYC Construction Loan, Technical Assistance, NYC Construction Mentorship, Bond Readiness, and NYC Teaming services, the City will be able to help even more small businesses than before.*

- Win More Contracts, at [nyc.gov/competetowin](http://nyc.gov/competetowin)

*“The City of New York is committed to achieving excellence in the design and construction of its capital program, and building on the tradition of innovation in architecture and engineering that has contributed to the City’s prestige as a global destination. The contracting opportunities for construction/construction services and construction-related services that appear in the individual agency listings below reflect that commitment to excellence.”*

**HHS ACCELERATOR**

To respond to human services Requests for Proposals (RFPs), in accordance with Section 3-16 of the Procurement Policy Board Rules of the City of New York (“PPB Rules”), vendors must first complete and submit an electronic prequalification application using the City’s Health and Human Services (HHS) Accelerator System. The HHS Accelerator System is a web-based system maintained by the City of New York for use by its human services Agencies to manage procurement. The process removes redundancy

by capturing information about boards, filings, policies, and general service experience centrally. As a result, specific proposals for funding are more focused on program design, scope, and budget.

Important information about the new method

- Prequalification applications are required every three years.
- Documents related to annual corporate filings must be submitted on an annual basis to remain eligible to compete.
- Prequalification applications will be reviewed to validate compliance with corporate filings, organizational capacity, and relevant service experience.
- Approved organizations will be eligible to compete and would submit electronic proposals through the system.

The Client and Community Service Catalog, which lists all Prequalification service categories and the NYC Procurement Roadmap, which lists all RFPs to be managed by HHS Accelerator may be viewed, at <http://www.nyc.gov/html/hhsaccelerator/html/roadmap/roadmap.shtml>. All current and prospective vendors should frequently review information listed on roadmap to take full advantage of upcoming opportunities for funding.

**Participating NYC Agencies**

HHS Accelerator, led by the Office of the Mayor, is governed by an Executive Steering Committee of Agency Heads who represent the following NYC Agencies:

- Administration for Children’s Services (ACS)
- Department for the Aging (DFTA)
- Department of Consumer Affairs (DCA)
- Department of Corrections (DOC)
- Department of Health and Mental Hygiene (DOHMH)
- Department of Homeless Services (DHS)
- Department of Probation (DOP)
- Department of Small Business Services (SBS)
- Department of Youth and Community Development (DYCD)
- Housing and Preservation Department (HPD)
- Human Resources Administration (HRA)
- Office of the Criminal Justice Coordinator (CJC)

To sign up for training on the new system, and for additional information about HHS Accelerator, including background materials, user guides and video tutorials, please visit [www.nyc.gov/hhsaccelerator](http://www.nyc.gov/hhsaccelerator)

**CITYWIDE ADMINISTRATIVE SERVICES**

**OFFICE OF CITYWIDE PROCUREMENT**

■ AWARD

Goods

**COVID19 - NON-SURGICAL PROTECTIVE FACE MASK**

- Emergency Purchase - Other - PIN# 85620E0042001 - AMT: \$219,000.00 - TO: IN8 Group Inc., 2840 Jackson Avenue, Long Island City, NY 11101.

Award Date 4/3/2020

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**COMPTROLLER**

■ SOLICITATION

Goods and Services

**CORE PLUS FIXED INCOME INVESTMENT MANAGEMENT SERVICES**

- Negotiated Acquisition - Other - PIN# 015-208-252-00 FM - Due 5-1-20 at 3:00 P.M.

Notice of Intent to Enter into Negotiations  
Office of the New York City Comptroller  
Core Plus Fixed Income Investment Management Services  
PIN: 015-208-252-00 FM

\*\*\*This advertisement is for informational purposes only\*\*

In accordance with Section 3-04(b)(2)(i)(C) of the New York City Procurement Policy Board Rules, the New York City Comptroller Office (the “Comptroller’s Office”), as custodian and investment advisor to the five (5) New York City Retirement Systems, intends to use the Negotiated Acquisition Procurement Method, to award a contract to Pugh Capital Management Inc., (“Pugh Capital Management”), for the provision of core plus fixed income investment management services, under the Developing Managers program. The anticipated term of the contract is June 1, 2020 to March 31, 2024.

Vendors expressing interest in similar procurements in the future, may contact Cristina Ottey, at [cottey@comptroller.nyc.gov](mailto:cottey@comptroller.nyc.gov). Expressions of Interest are May 1, 2020, by 3:00 P.M. (ET).

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Comptroller, 1 Centre Street, Room 800, New York, NY 10007. Cristina Ottey (212) 669-4874; cottey@comptroller.nyc.gov

a16-22

**EMPLOYEES' RETIREMENT SYSTEM**

**LEGAL**

■ **AWARD**

*Goods and Services*

**MAINFRAME SOFTWARE MAINTENANCE SUPPORT RENEWAL CONTRACT** - Intergovernmental Purchase - Other - PIN# GS-35F-110DA - AMT: \$147,285.46 - TO: IBM Corp., 6710 Rockledge Drive, Bethesda, MD 20817.

This contract is based off Federal Service Supply IT Schedule 70, Contract Number GS-35F-110DA.

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**FIRE DEPARTMENT**

■ **AWARD**

*Goods*

**COVID-19. PURCHASE OF NONWOVEN ANTIBACTERIAL FABRIC MASKS** - Emergency Purchase - Other - PIN# 057200001137 - AMT: \$140,800.00 - TO: Gladiator Solutions Inc., 160 Emerald Drive, Danville, CA 94526-2450.

COVID-19 related award. Contract Approved: April 1, 2020. ePin 05720E0009001

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**FISCAL SERVICES**

■ **AWARD**

*Goods*

**COVID-19. SURGICAL GLOVES, GOWNS** - Emergency Purchase - Other - PIN# 057200001176 - AMT: \$367,149.90 - TO: My Jafo LLC, 2285 Sharkley Road, Clearwater, FL 33765.

COVID-19 related award. Contract Approved: April 10, 2020. ePin 05720E0023001

☛ a21

**COVID-19. PURCHASE OF NONWOVEN ANTIBACTERIAL FABRIC MASKS** - Emergency Purchase - Other - PIN# 057200001116 - AMT: \$199,500.00 - TO: Gladiator Solutions Inc., 160 Emerald Drive, Danville, CA 94526-2450.

COVID-19 related award. Contract Approved: March 26, 2020. ePin 05720E0001001

☛ a21

**COVID-19. COMBITUBES, 41FR, 4/BOX COVIDIEN 5-18241** - Emergency Purchase - Other - PIN# 057200001161 - AMT: \$127,360.00 - TO: Medical Supply Solutions Inc., 40 Woodfield Drive, Washingtonville, NY 10992.

COVID-19 related award. Contract Approved: April 13, 2020. ePin 05720E0020001

☛ a21

**COVID-19. PURCHASE F LARYNGOSCOPE BLADES AND HANDLES** - Emergency Purchase - Other - PIN# 057200001148 - AMT: \$166,455.00 - TO: Pina M Inc., 2016 Bay Ridge Parkway, Brooklyn, NY 11204.

COVID-19 related award. Contract Approved: April 3, 2020. ePin 05720E0014001

☛ a21

**COVID-19. ELECTROSTATIC SPRAYER AND DISINFECTORS** - Emergency Purchase - Other - PIN# 057200001130 - AMT: \$359,056.88 - TO: Federal Resources Supply Company, 235-G Log Canoe Circle, Stevesville, MD 21666.

COVID-19 related award. Contract Approved: April 3, 2020. ePin 05720E0006001

☛ a21

**COVID-19. DISPOSABLE MASK, SURGICAL GLOVES, GOWNS** - Emergency Purchase - Other - PIN# 057200001158 - AMT: \$1,522,600.00 - TO: My Jafo LLC, 2285 Sharkley Road, Clearwater, FL 33765.

COVID-19 related award. Contract Approved: April 4, 2020. ePin 05720E0015001

☛ a21

**COVID-19. PURCHASE 300,000 MASKS MODEL 388** - Emergency Purchase - Other - PIN# 057200001131 - AMT: \$273,600.00 - TO: Hi-Tech Fire and Safety Inc., 158 Allen Boulevard, Suite A, Farmingdale, NY 11735.

COVID-19 related award. Contract Approved: March 30, 2020. ePin 05720E0004001

☛ a21

*Services (other than human services)*

**COVID-19. CLEANING SERVICES** - Emergency Purchase - Other - PIN# 057200001144 - AMT: \$1,000,000.00 - TO: ClinicalClean, Inc., 1602 Lakeland Avenue, Bohemia, NY 11716-2207.

COVID-19. Provision of Medical Grade Sanitizing/Disinfecting Services for FDNY Facilities.

COVID-19 related award. Contract Approved: April 13, 2020. ePin 05720E0022001

☛ a21

**HOUSING AUTHORITY**

**FINANCE - RISK MANAGEMENT**

■ **SOLICITATION**

*Services (other than human services)*

**POL/EPL 2020** - Request for Proposals - PIN# POL EPL 2020 - Due 4-24-20 at 3:00 P.M.

Public Officials Liability/Employment Practices Liability, requests for quotations from qualified insurers.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Housing Authority, Edgewood Partners Insurance Center, 1 American Lane, Greenwich, CT 06831-2551. Timothy Ward (203) 658-0514; Fax: (203) 724-0864; timothly.ward@epicbrokers.com; kristin.falzone@epicbrokers.com

a3-23

**RISK MANAGEMENT**

■ **SOLICITATION**

*Services (other than human services)*

**IFB ADV 2020 LIABILITY** - Negotiated Acquisition - Judgment required in evaluating proposals - PIN# GL2020 - Due 4-24-20 at 3:00 P.M. Invitation For Bid.

General Liability/automobile Liability/non-owned And Hired Automobile Liability/ Employee Benefits Liability And Excess Employer's Liability.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Housing Authority, Edgewood Partners Insurance Center, 1 American Lane, 1st Floor, Greenwich, CT 06831-2551. Timothy Ward (203) 658-0514; Fax: (203) 724-0864; timothy.ward@epicbrokers.com; tom.heiple@epicbrokers.com

a2-22

**INFORMATION TECHNOLOGY AND TELECOMMUNICATIONS**

**CONTRACTS AND PROCUREMENT**

■ **AWARD**

*Services (other than human services)*

**LAPTOP DELIVERY, INVENTORY, AND DISTRIBUTION SERVICES** - Emergency Purchase - Other - PIN# 85820E0002001 - AMT: \$978,300.00 - TO: Island Computer Products Inc., 20 Clifton Avenue, Staten Island, NY 10305.

Emergency Purchase with ICP Corp. for the laptop delivery, inventory, and distribution services relating to the City's Teleworking Program.

Due to the COVID-19 Pandemic the City has authorized an Emergency Procurement with ICP, to aid in the distribution of laptops to agencies Citywide.

◀ a21

**INVESTIGATION**

**AGENCY CHIEF CONTRACTING OFFICER**

■ **INTENT TO AWARD**

*Goods*

**WORKFRONT BUSINESS LICENSE PLAN SUPPORT** - Sole Source - Available only from a single source - PIN#03220S0004 - Due 4-23-20 at 11:00 A.M.

DOI, intends to enter into negotiations, for a sole source procurement, with WorkFront to obtain Workfront maintenance and support services. Any vendor who believes that it can also provide this service/good is invited to submit an expression of interest.

*Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.*

*Investigation, 180 Maiden Lane, 20th Floor, New York, NY 10038. Aileen Hernandez (212) 825-2097; Fax: (212) 825-2829; ahernandez@doi.nyc.gov*

a16-22

**PARKS AND RECREATION**

■ **VENDOR LIST**

*Construction Related Services*

**PREQUALIFIED VENDOR LIST: GENERAL CONSTRUCTION, NON-COMPLEX GENERAL CONSTRUCTION SITE WORK ASSOCIATED WITH NEW YORK CITY DEPARTMENT OF PARKS AND RECREATION ("DPR" AND/OR "PARKS") PARKS AND PLAYGROUNDS CONSTRUCTION AND RECONSTRUCTION PROJECTS.**

NYC DPR is seeking to evaluate and pre-qualify a list of general contractors (a "PQL") exclusively to conduct non-complex general construction site work involving the construction and reconstruction of NYC DPR parks and playgrounds projects not exceeding \$3 million per contract ("General Construction").

By establishing contractor's qualification and experience in advance, NYC DPR will have a pool of competent contractors from which it can draw to promptly and effectively reconstruct and construct its parks, playgrounds, beaches, gardens and green-streets. NYC DPR will select contractors from the General Construction PQL for non-complex general construction site work of up to \$3,000,000.00 per contract, through the use of a Competitive Sealed Bid solicited from the PQL generated from this RFQ.

The vendors selected for inclusion in the General Construction PQL, will be invited to participate in the NYC Construction Mentorship. NYC Construction Mentorship focuses on increasing the use of small NYC contracts, and winning larger contracts with larger values. Firms participating in NYC Construction Mentorship will have the opportunity to take management classes and receive on-the-job training provided by a construction management firm.

NYC DPR will only consider applications for this General Construction PQL from contractors who meet any one of the following criteria:

- 1) The submitting entity must be a Certified Minority/Woman Business enterprise (M/WBE)\*;
- 2) The submitting entity must be a registered joint venture or have a valid legal agreement as a joint venture, with at least one of the entities in the joint venture being a certified M/WBE\*;
- 3) The submitting entity must indicate a commitment to sub-contract no less than 50 percent of any awarded job to a certified M/WBE for every work order awarded.

\* Firms that are in the process of becoming a New York City-Certified M/WBE, may submit a PQL application and submit a M/WBE Acknowledgement Letter, which states the Department of Small Business Services has begun the Certification process.

Application documents may also be obtained online at: <http://a856-internet.nyc.gov/nycvendonline/home.asap>; or <http://www.nycgovparks.org/opportunities/business>.

*Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.*  
*Parks and Recreation, Olmsted Center Annex, Flushing Meadows - Corona Park, Flushing, NY 11368. Alicia H. Williams (718) 760-6925; Fax: (718) 760-6885; dmwbe.capital@parks.nyc.gov*

j2-d31

**SANITATION**

**AGENCY CHIEF CONTRACTING OFFICE**

■ **AWARD**

*Goods and Services*

**TODOCO REPLACEMENT PARTS** - Innovative Procurement - Other - PIN#20205020270 - AMT: \$100,000.00 - TO: Finesse Creations Inc., 3004 Avenue J, Brooklyn, NY 11210. Contract was awarded on March 17, 2020.

a17-23

*Goods*

**LAPTOPS** - Innovative Procurement - Other - PIN# 403202001 - AMT: \$49,420.75 - TO: Zones LLC, 1102 15th Street Southwest, Suite 102, Auburn, WA 98001-6524.

Contract Awarded: April 3, 2020.

a15-21

**AGENCY RULES**

**CONSUMER AFFAIRS**

■ **NOTICE**

**Notice of Adoption**

Notice of Adoption to amend the Department of Consumer Affairs' ("DCA" or "Department") penalty schedules, including those related to electronic cigarette retail dealers, sidewalk stands, electronic stores, etching acid, motorized scooters, employment agencies, air conditioning prohibitions, and bail bond agents.

NOTICE IS HEREBY GIVEN PURSUANT TO THE AUTHORITY VESTED IN THE Commissioner of Consumer Affairs by Sections 1043 and 2203(f) of the New York City Charter, sections 20-104(e), 20-487, 20-615, 20-702, and 20-833 of the New York City Administrative Code, and section 12 of Local Law 228 of 2019, and in accordance with the requirements of Section 1043 of the New York City Charter, that the Department amends Chapter 6 of Title 6 of the Rules of the City of New York.

This rule was proposed and published on March 6, 2020. A public hearing was held on April 6, 2020.

**Statement of Basis and Purpose of Rule**

The Department of Consumer Affairs ("DCA" or "Department") is



making amendments to conform the Department’s penalty schedules to other sections of the Rules and to the Administrative Code. These amendments affect the penalty schedules related to electronic cigarette retail dealers, sidewalk stands, electronic stores, etching acid, motorized scooters, employment agencies, air conditioning prohibitions, and bail bond agents. Specifically, the Department is:

- Amending the electronic cigarette retail dealer penalty schedule to implement Local Law 228 of 2019, which prohibits the sale of flavored electronic cigarettes and flavored e-liquids. The penalties for these new violations are found in section 17-716(b) of the Administrative Code. (Section 1).
- Amending the sidewalk stands penalty schedule to add violations relating to newsstands that exist in the Administrative Code and Rules but are currently missing from the penalty schedule. (Section 2).
- Reducing the penalty amounts for violations of section 20-485.5(b) of the Administrative Code relating to electronic stores. Currently, the penalty schedule in section 6-35 of the Rules provides for maximum penalties of \$500 for all 20-485.5 violations. However, 20-485.5(b) states that “the civil penalties imposed for a violation of this subdivision shall be those provided for violations of section 20-708 of this title.” The penalties for violations of section 20-708, provided by section 20-711, are a maximum of \$250. (Section 3).
- Changing the recidivism period from two years to one year for violations related to etching acid. Currently, the penalty schedule in section 6-40 of the Rules provides for a recidivism period of two years. However, section 20-616 of the Administrative Code provides for a one-year recidivism period. (Section 4).
- Changing the recidivism period from two years to one year for violations related to motorized scooters. Currently, the penalty schedule in section 6-55 of the Rules provides for a recidivism period of two years. However, section 20-762(c) of the Administrative Code provides for a one-year recidivism period. (Section 5).
- Eliminating a reference in section 6-59 of the Rules, the penalty schedule for employment agencies, to the Administrative Code containing two subchapters numbered 14 in chapter 5. The Administrative Code no longer contains this mistaken organizational structure. These proposed amendments would also add an entry for a violation of NY General Business Law section 189, the penalties for which are provided by section 189(5). (Section 6).
- Changing the recidivism period of two years to 18 months for violations related to air conditioning prohibitions. Currently, the penalty schedule in section 6-63 of the Rules provides for a recidivism period of two years. However, section 20-910(e)(ii) of the Administrative Code provides for an 18-month recidivism period. (Section 7).
- Changing the recidivism period of one year to two years for violations related to bail bond agents. Currently, the penalty schedule in section 6-71 of the Rules provides for a recidivism period of one year. The Administrative Code is silent as to the

recidivism period of bail bond agent violations (see section 20-835). The Department’s default recidivism period is two years unless the Administrative Code provides otherwise. (Section 8).

Sections 1043 and 2203(f) of the New York City Charter, sections 20-104(e), 20-487, 20-615, 20-702, and 20-833 of the New York City Administrative Code, and section 12 of Local Law 228 of 2019 authorize the Department of Consumer Affairs to make these rule amendments.

New material is underlined.  
[Deleted material is in brackets.]

“Shall” and “must” denote mandatory requirements and may be used interchangeably in the rules of this department, unless otherwise specified or unless the context clearly indicates otherwise.

**Rule Amendment**

Section 1. Section 6-12.1 of subchapter B of chapter 6 of title 6 of the Rules of the City of New York is amended to read as follows:

**§ 6-12.1 Electronic Cigarette Retail Dealer Penalty Schedule.**

All citations are to Title 20 of the Administrative Code of the City of New York, Title 17 of the Administrative Code of the City of New York, or Title 6 of the Rules of the City of New York.

Unless otherwise specified, the penalties set forth for each section of law or rule shall also apply to all subdivisions, paragraphs, subparagraphs, clauses, items, or any other provision contained therein. Each subdivision, paragraph, subparagraph, clause, item, or other provision charged in the Notice of Violation shall constitute a separate violation of the law or rule.

Unless otherwise specified by law, a second or third or subsequent violation shall mean a violation by the same respondent, whether by pleading guilty, being found guilty in a decision, or entering into a settlement agreement for violating the same provision of law or rule, within three years of the prior violation(s).

For sections of law marked by a single asterisk (\*), a second, third or subsequent violation means a violation of Subdivision (b) of § 17-704.1 or Subdivision (a-1) of § 17-706 of Title 17 of the Administrative Code, or any combination of such provisions, whether by admitting to the violation, being found in violation in a decision, or entering into a settlement agreement for violating the provision of law or rule, at the same place of business within a three-year period.

In certain cases, the Department may ask for license suspension or revocation, as permitted by statute. If a respondent is found in violation of multiple provisions that require a suspension period, the suspension periods shall run concurrently.

The parties shall be authorized to present evidence to mitigate the license revocation or suspension period within the date range marked by two asterisks (\*\*).

Citation	Violation Description	First Violation	First Default	Second Violation	Second Default	Third and Subsequent Violation	Third and Subsequent Default
Admin. Code § 20-561(a)(1)	Unlicensed electronic cigarette retail dealer	\$100 per day	\$100 per day	\$100 per day	\$100 per day	\$100 per day	\$100 per day
Admin. Code § 20-561(a)(2)	Permitting premises under person’s control to be used as unlicensed electronic cigarette retail dealer	\$100 per day	\$100 per day	\$100 per day	\$100 per day	\$100 per day	\$100 per day
Admin. Code § 17-704.1(b)*	Unlawful delivery of electronic cigarettes	\$1,000	\$1,000	\$2,000 (plus revocation)	\$2,000 (plus revocation)	\$2,000 (plus revocation)	\$2,000 (plus revocation)
Admin Code § 17-706(a-1)*	Unlawful sale of electronic cigarettes to an individual under 21	\$1,000	\$1,000	\$2,000 (plus revocation)	\$2,000 (plus revocation)	\$2,000 (plus revocation)	\$2,000 (plus revocation)
Admin Code § 17-706(c)	No minimum age sign violation or missing information on sign	\$500	\$500	\$500	\$500	\$500	\$500
<u>Admin. Code § 17-715(b)</u>	<u>Unlawful sale of flavored electronic cigarettes or flavored e-liquids</u>	<u>\$1,000</u>	<u>\$1,000</u>	<u>\$2,000</u>	<u>\$2,000</u>	<u>\$5,000 (plus 1 to 90 day suspension)**</u>	<u>\$5,000 (plus one year suspension)</u>

§ 2. Section 6-16 of subchapter B of chapter 6 of title 6 of the Rules of the City of New York is amended to read as follows:

**§ 6-16 Sidewalk Stands Penalty Schedule.**

All citations are to Title 20 of the Administrative Code of the City of New York or Title 6 of the Rules of the City of New York.

Unless otherwise specified, the penalties set forth for each section of law or rule shall also apply to all subdivisions, paragraphs, subparagraphs, clauses, items, or any other provision contained therein. Each subdivision, paragraph, subparagraph, clause, item, or other provision charged in

the Notice of Violation shall constitute a separate violation of the law or rule.

For the fine amounts marked by a single asterisk, if the respondent timely submits the appropriate proof of having cured a first-time violation, the respondent will not be subject to a civil penalty pursuant to Local Law 153 of 2013.

Unless otherwise specified by law, a second or third or subsequent violation means a violation by the same respondent, whether by pleading guilty, being found guilty in a decision, or entering into a settlement agreement for violating the same provision of law or rule, within two years of the prior violation(s).

In certain cases, the Department may ask for license suspension or revocation, as permitted by statute. If a respondent is found in violation of multiple provisions that require a suspension period, the suspension periods shall run concurrently.

Citation	Violation Description	First Violation	First Default	Second Violation	Second Default	Third and Subsequent Violation	Third and Subsequent Default
Admin Code § 20-229	Operating an unlicensed newsstand	\$100 per day	\$100 per day	\$100 per day	\$100 per day	\$100 per day	\$100 per day
Admin Code § 20-231	Failure to comply with restrictions and size requirements	\$375	\$500	\$450	\$500	\$500	\$500
Admin Code § 20-233(a)	Operating an unlicensed stoop line stand	\$100 per day	\$100 per day	\$100 per day	\$100 per day	\$100 per day	\$100 per day
Admin Code § 20-233(b)	Improper use of a stoop line stand	\$375	\$500	\$450	\$500	\$500	\$500
Admin Code § 20-237(a) (food items)	Failure to comply with stoop line height, location and size restrictions displaying any food items	\$375	\$500	\$450	\$500	\$500	\$500
Admin Code § 20-237(b) (food items)	Failure to comply with specific stoop line stand length and width restrictions on stands displaying any food items	\$375*	\$500*	\$450	\$500	\$500	\$500
Admin Code § 20-237(a) (non-food items)	Failure to comply with stoop line stand location and size restrictions on stands displaying only non-food items	\$375	\$500	\$450	\$500	\$500	\$500
Admin Code § 20-237(b) (non-food items)	Failure to comply with specific stoop line stand length and width restrictions on stands displaying only non-food items	\$375*	\$500*	\$450	\$500	\$500	\$500
Admin Code § 20-237(c)	Unlawfully leasing to or permitting another person to use adjacent sidewalk space to display or sell merchandise	\$100 per day	\$100 per day	\$100 per day	\$100 per day	\$100 per day	\$100 per day
Admin Code § 20-240	Unlawfully sleeping in stoop line stand	\$375	\$500	\$450	\$500	\$500	\$500
Admin Code § 20-241.1	<u>Failure to comply with newsstand franchise requirements</u>	<u>\$375</u>	<u>\$500</u>	<u>\$450</u>	<u>\$500</u>	<u>\$500</u>	<u>\$500</u>
6 RCNY § 2-64(d)	<u>Improper alteration or enlargement of newsstand</u>	<u>\$375</u>	<u>\$500</u>	<u>\$450</u>	<u>\$500</u>	<u>\$500</u>	<u>\$500</u>
6 RCNY § 2-65	Failure to comply with newsstand site requirements	\$375	\$500	\$450	\$500	\$500	\$500
6 RCNY § 2-66	Improper operation of a newsstand	\$375	\$500	\$450	\$500	\$500	\$500
6 RCNY § 2-68	<u>Failure to comply with procedures for review, approval, replacement or relocation of newsstand</u>	<u>\$375</u>	<u>\$500</u>	<u>\$450</u>	<u>\$500</u>	<u>\$500</u>	<u>\$500</u>
6 RCNY § 2-69	<u>Failure to comply with newsstand obligations</u>	<u>\$375</u>	<u>\$500</u>	<u>\$450</u>	<u>\$500</u>	<u>\$500</u>	<u>\$500</u>
6 RCNY § 2-70.2	Failure to comply with stoop line stand requirements	\$375	\$500	\$450	\$500	\$500	\$500

§ 3. Section 6-35 of subchapter B of chapter 6 of title 6 of the Rules of the City of New York is amended to read as follows:

**§ 6-35 Electronic Stores Penalty Schedule.**

All citations are to Title 20 of the Administrative Code of the City of New York or Title 6 of the Rules of the City of New York.

Unless otherwise specified, the penalties set forth for each section of law or rule shall also apply to all subdivisions, paragraphs, subparagraphs, clauses, items, or any other provision contained therein. Each subdivision, paragraph, subparagraph, clause, item, or other provision charged in the Notice of Violation shall constitute a separate violation of the law or rule.

Unless otherwise specified by law, a second or third or subsequent violation means a violation by the same respondent, whether by pleading



guilty, being found guilty in a decision, or entering into a settlement agreement for violating the same provision of law or rule, within two years of the prior violation(s).

In certain cases, the Department may ask for license suspension or revocation, as permitted by statute. If a respondent is found in violation of multiple provisions that require a suspension period, the suspension periods shall run concurrently.

Citation	Violation Description	First Violation	First Default	Second Violation	Second Default	Third and Subsequent Violation	Third and Subsequent Default
Admin Code § 20-485	Operating without an electronic store license	\$100 per day	\$100 per day	\$100 per day	\$100 per day	\$100 per day	\$100 per day
Admin Code § 20-485.3	Engaging in prohibited practices	\$375	\$500	\$450	\$500	\$500	\$500
Admin Code § 20-485.4	Improper transfer of license	\$375	\$500	\$450	\$500	\$500	\$500
Admin Code § 20-485.5(a), (c), and (d)	Failure to comply with the duties of a licensee	\$375	\$500	\$450	\$500	\$500	\$500
Admin Code § 20-485.5(b)	Failure to display selling price	\$185	\$250	\$225	\$250	\$250	\$250
6 RCNY § 2-341	Failure to comply with regulations pertaining to gray market merchandise	\$375	\$500	\$450	\$500	\$500	\$500

§ 4. The front matter of section 6-40 of subchapter B of chapter 6 of title 6 of the Rules of the City of New York is amended to read as follows:

**§ 6-40 Etching Acid Penalty Schedule.**

All citations are to Title 20 of the Administrative Code of the City of New York or Title 6 of the Rules of the City of New York.

Unless otherwise specified, the penalties set forth for each section of law or rule shall also apply to all subdivisions, paragraphs, subparagraphs, clauses, items, or any other provision contained therein. Each subdivision, paragraph, subparagraph, clause, item, or other provision charged in the Notice of Violation shall constitute a separate violation of the law or rule.

Unless otherwise specified by law, a second or third or subsequent violation means a violation by the same respondent, whether by pleading guilty, being found guilty in a decision, or entering into a settlement agreement for violating the same provision of law or rule, within [two years] one year of the prior violation(s).

§ 5. The front matter of section 6-55 of subchapter B of chapter 6 of title 6 of the Rules of the City of New York is amended to read as follows:

**§ 6-55 Motorized Scooters Penalty Schedule.**

All citations are to Title 20 of the Administrative Code of the City of New York.

Unless otherwise specified, the penalties set forth for each section of law or rule shall also apply to all subdivisions, paragraphs, subparagraphs, clauses, items, or any other provision contained therein. Each subdivision, paragraph, subparagraph, clause, item, or other provision charged in the Notice of Violation shall constitute a separate violation of the law or rule.

Unless otherwise specified by law, a second or third or subsequent violation means a violation by the same respondent, whether by

pleading guilty, being found guilty in a decision, or entering into a settlement agreement for violating the same provision of law or rule, within [two years] one year of the prior violation(s).

§ 6. Section 6-59 of subchapter B of chapter 6 of title 6 of the Rules of the City of New York is amended to read as follows:

**§ 6-59 Employment Agency Penalty Schedule.**

All citations are to Chapter 20, Article 11 of the New York General Business Law, Title 20 of the Administrative Code of the City of New York, or Title 6 of the Rules of the City of New York.

Unless otherwise specified, the penalties set forth for each section of law or rule shall also apply to all subdivisions, paragraphs, subparagraphs, clauses, items, or any other provision contained therein. Each subdivision, paragraph, subparagraph, clause, item, or other provision charged in the Notice of Violation shall constitute a separate violation of the law or rule.

For the fine amounts marked by a single asterisk, if the respondent timely submits the appropriate proof of having cured a first-time violation, the respondent will not be subject to a civil penalty pursuant to Section 189(5) of the New York General Business Law.

In certain cases, the Department may ask for license suspension or revocation, as permitted by statute. If a respondent is found in violation of multiple provisions that require a suspension period, the suspension periods shall run concurrently.

Unless otherwise specified by law, a second or third or subsequent violation means a violation by the same respondent, whether by pleading guilty, being found guilty in a decision, or entering into a settlement agreement for violating the same provision of law or rule, within two years of the prior violation(s).

[Title 20, Chapter 5 of the Administrative Code contains two subchapters numbered 14 that include § 20-770, § 20-771, § 20-772, § 20-773, and § 20-774.]

Citation	Violation Description	First Violation	First Default	Second Violation	Second Default	Third and Subsequent Violation	Third and Subsequent Default
NY Gen Bus § 172	Unlicensed activity	\$750	\$1,000	\$4,500	\$5,000	\$5,000	\$5,000
NY Gen Bus § 175	Failure to notify the Department of changes in license or ownership of the agency	\$750	\$1,000	\$4,500	\$5,000	\$5,000	\$5,000
NY Gen Bus § 176	Improper assignment or transfer of license, change of location, or addition of a location	\$750	\$1,000	\$4,500	\$5,000	\$5,000	\$5,000
NY Gen Bus § 179	Failure to maintain adequate registers and other records	\$750	\$1,000	\$4,500	\$5,000	\$5,000	\$5,000
NY Gen Bus § 181	Failure to maintain adequate contracts or receipts	\$750	\$1,000	\$4,500	\$5,000	\$5,000	\$5,000
NY Gen Bus § 182	Failure to provide identification card to nurse or maintain records of investigation and verification of nurses	\$750	\$1,000	\$4,500	\$5,000	\$5,000	\$5,000

NY Gen Bus § 184	Failure to comply with requirements pertaining to recruitment of domestic or household employees who are residents of other states	\$750	\$1,000	\$4,500	\$5,000	\$5,000	\$5,000
NY Gen Bus § 184-a	Failure to comply with requirements pertaining to recruitment of domestic or household employees from outside the continental United States	\$750	\$1,000	\$4,500	\$5,000	\$5,000	\$5,000
NY Gen Bus § 185	Charging or accepting an unlawful fee	\$750	\$1,000	\$4,500	\$5,000	\$5,000	\$5,000
NY Gen Bus § 185-a	Failure to comply with requirements pertaining to domestic dayworkers who are transported to the place of employment	\$750	\$1,000	\$4,500	\$5,000	\$5,000	\$5,000
NY Gen Bus § 186	Failure to comply with the requirements pertaining to the return of fees	\$750	\$1,000	\$4,500	\$5,000	\$5,000	\$5,000
NY Gen Bus § 187	Engaging in prohibited activities or conduct	\$750	\$1,000	\$4,500	\$5,000	\$5,000	\$5,000
NY Gen Bus § 188	Failure to post the required copies of law	\$750*	\$1,000*	\$4,500	\$5,000	\$5,000	\$5,000
NY Gen Bus § 189	<u>Failure to comply with requirements including inspection of books and records</u>	<u>\$750</u>	<u>\$1,000</u>	<u>\$4,500</u>	<u>\$5,000</u>	<u>\$5,000</u>	<u>\$5,000</u>
Admin Code § 20-771	Failure to provide a statement of employee rights and employer obligations under city, state and federal law	\$375	\$500	\$450	\$500	\$500	\$500
Admin Code § 20-772	Failure to provide a statement of job conditions or maintain required records	\$375	\$500	\$450	\$500	\$500	\$500
6 RCNY § 5-241	Improper financial records	\$750	\$1,000	\$4,500	\$5,000	\$5,000	\$5,000
6 RCNY § 5-242	Failure to comply with corporate applicant requirements	\$750	\$1,000	\$4,500	\$5,000	\$5,000	\$5,000
6 RCNY § 5-243	Failure to comply with trade name and partnership certificate requirements	\$750	\$1,000	\$4,500	\$5,000	\$5,000	\$5,000
6 RCNY § 5-245	Failure to comply with premises requirements	\$750	\$1,000	\$4,500	\$5,000	\$5,000	\$5,000
6 RCNY § 5-246	Failure to comply with referral card requirements	\$750	\$1,000	\$4,500	\$5,000	\$5,000	\$5,000
6 RCNY § 5-247	Improper recruitment of domestic or household employees	\$750	\$1,000	\$4,500	\$5,000	\$5,000	\$5,000
6 RCNY § 5-248	Engaging in prohibited practices	\$750	\$1,000	\$4,500	\$5,000	\$5,000	\$5,000
6 RCNY § 5-250	Failure to display sign in required form	\$750*	\$1,000*	\$4,500	\$5,000	\$5,000	\$5,000
6 RCNY § 5-251	Improper display of license	\$750*	\$1,000*	\$4,500	\$5,000	\$5,000	\$5,000
6 RCNY § 5-252	Failure to comply with the notice of hearing and subpoena duces tecum requirement	\$750	\$1,000	\$4,500	\$5,000	\$5,000	\$5,000
6 RCNY § 5-253	Failure to comply with change of address requirement	\$750	\$1,000	\$4,500	\$5,000	\$5,000	\$5,000
6 RCNY § 5-254	Failure to comply with judgment requirements	\$750	\$1,000	\$4,500	\$5,000	\$5,000	\$5,000
6 RCNY § 5-255	Failure to respond to consumer complaints	\$750	\$1,000	\$4,500	\$5,000	\$5,000	\$5,000
6 RCNY § 5-257	Failure to comply with lost or mutilated license requirements	\$750	\$1,000	\$4,500	\$5,000	\$5,000	\$5,000
6 RCNY § 5-259	Failure to provide the "Terms and Conditions" document	\$750	\$1,000	\$4,500	\$5,000	\$5,000	\$5,000

§ 7. The front matter of section 6-63 of subchapter B of chapter 6 of title 6 of the Rules of the City of New York is amended to read as follows:

**§ 6-63 Air Conditioning System Penalty Schedule.**

All citations are to Title 20 of the Administrative Code of the City of New York.

Unless otherwise specified, the penalties set forth for each section of law or rule shall also apply to all subdivisions, paragraphs, subparagraphs, clauses, items, or any other provision contained therein. Each subdivision, paragraph, subparagraph, clause, item, or other provision charged in the Notice of Violation shall constitute a separate violation of the law or rule.

Unless otherwise specified by law, a second or third or subsequent violation means a violation by the same respondent, whether by pleading guilty, being found guilty in a decision, or entering into a settlement agreement for violating the same provision of law or rule,

within [two years] 18 months of the prior violation(s).

§ 8. The front matter of section 6-71 of subchapter B of chapter 6 of title 6 of the Rules of the City of New York is amended to read as follows:

**§ 6-71 Bail Bond Agents Penalty Schedule.**

All citations are to Title 20 of the Administrative Code of the City of New York or Title 6 of the Rules of the City of New York.

Unless otherwise specified, the penalties set forth for each section of law or rule shall also apply to all subdivisions, paragraphs, subparagraphs, clauses, items, or any other provision contained therein. Each subdivision, paragraph, subparagraph, clause, item, or other provision charged in the Notice of Violation shall constitute a separate violation of the law or rule.

Unless otherwise specified by law, a second or third or subsequent violation shall mean a violation by the same respondent, whether by

pleading guilty, being found guilty in a decision, or entering into a settlement agreement for violating the same provision of law or rule, within [one year] two years of the prior violation(s).

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HEALTH AND MENTAL HYGIENE

■ NOTICE

ORDER OF THE COMMISSIONER OF HEALTH AND MENTAL HYGIENE OF THE CITY OF NEW YORK FOR THE PROVISION OF NON-CONGREGATE SHELTERS

WHEREAS, on January 30, 2020 the World Health Organization designated the novel coronavirus disease 2019 ("COVID-19") outbreak as a Public Health Emergency of International Concern and on March 11, 2020 characterized the outbreak as a pandemic; and

WHEREAS, on January 31, 2020 the United States Secretary of Health and Human Services announced a nationwide public health emergency to respond to COVID-19; and

WHEREAS, on March 7, 2020 New York State Governor Andrew Cuomo issued Executive Order No. 202, declaring a State disaster emergency for the entire State of New York to address the threat that COVID-19 poses to the health and welfare of New York residents and visitors; and

WHEREAS, on March 12, 2020, Mayor Bill de Blasio issued Emergency Executive Order No. 98 declaring a state of emergency in the City to address the threat posed by COVID-19 to the health and welfare of City residents; and such Emergency Executive Order directed all agency heads, including the Department of Health and Mental Hygiene (the "Department"), to take all appropriate and necessary steps to preserve public safety and to render all required and available assistance to protect the security, well-being and health of the residents of the City; and

WHEREAS, I find the continuing widespread transmission of COVID-19 internationally and locally to be a threat to public health in the City of New York; and

WHEREAS, pursuant to Section 556 of the New York City Charter (the "Charter") and Section 3.01 of the Health Code, the Department is authorized to supervise the control of communicable diseases and conditions hazardous to life and health and take such actions as may be necessary to assure the maintenance of the protection of public health; and

WHEREAS, Section 17-104 of the Administrative Code of the City of New York directs the Department to adopt prompt and effective measures to prevent the communication between parts of the City infected with an infectious disease such as COVID-19; and

WHEREAS, pursuant to Section 3.01 of the Health Code, I am authorized to declare a public health emergency and issue orders and take actions that I deem necessary for the health and safety of the City and its residents when urgent public health action is necessary to protect the public health against an existing threat; and

WHEREAS, non-congregate sheltering is necessary to save lives, to protect property and public health, and to ensure public safety, as well as to lessen or avert the threat of a catastrophe; and

WHEREAS, there is an urgent health need for non-congregate shelters for individuals who may need to be isolated or quarantined for seven days after the onset of symptoms and up to 14 days, in order to protect the health and safety of all City residents; and

WHEREAS, sheltering such individuals in congregate settings will further the spread of this disease, endangering populations that are particularly susceptible to COVID-19 infection, including people over 60 years of age and people with certain underlying health conditions, and a system of non-congregate shelters will save lives, protect public health, and promote public safety;

NOW, THEREFORE,

- 1. I, Oxiris Barbot, M.D., Commissioner of the New York City Department of Health and Mental Hygiene, hereby declare the existence of a public health emergency within the City of New York, for which certain orders and actions are necessary to protect the health and safety of the City of New York and its residents, and for which exercising the power of the Board of Health to prevent, mitigate, control and abate the current emergency presented by COVID-19 is necessary. I find there to be sufficient proof to authorize a declaration of great and imminent peril to the public health.
2. I hereby order the Administration for Children's Services, the Department of Corrections, the Department of Social Service, the

Department of Youth and Community Development, and any other agency that may be responsible for providing shelter to any person in the City to locate, secure, operate, and make available non-congregate sheltering to any person needing to be isolated or quarantined in order to prevent the spread of COVID-19. The provision of non-congregate shelters required by this Order shall be limited to that which is reasonable and necessary to adequately protect the public from the threat presented by the COVID-19 pandemic, as determined by the Commissioner of Emergency Management.

Such shelters may be located in hotels, convention centers and other non-traditional shelter facilities as deemed appropriate by the Commissioner of Emergency Management in consultation with myself and the Commissioners of Fire, Police, Social Services, and Buildings.

- 3. This Order shall be effective immediately and remain in effect until the end of the public health emergency or such earlier time as I may indicate, subject to the authority of the Board of Health to continue or rescind, alter, or modify this Order pursuant to section 3.01(d) of the New York City Health Code.

Dated: 3/25/20

S/S

Oxiris Barbot, M.D.
Commissioner of Health

a20-22



MAYOR'S OFFICE OF CONTRACT SERVICES

■ NOTICE

Notice of Intent to Issue New Solicitation(s) Not Included in FY 2020 Annual Contracting Plan and Schedule

NOTICE IS HEREBY GIVEN that the Mayor will be issuing the following solicitation(s) not included in the FY 2020 Annual Contracting Plan and Schedule that is published, pursuant to New York City Charter § 312(a):

Agency: NYC Department of Transportation
Description of services sought: Resident Engineering Inspection Services for 181st Street (Washington Bridge) over Harlem River, Boroughs of Manhattan and the Bronx
Start date of the proposed contract: 6/29/2020
End date of the proposed contract: 9/29/2021
Method of solicitation the agency intends to utilize: ESA Task Order
Personnel in substantially similar titles within agency: None
Headcount of personnel in substantially similar titles within agency: 0

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CHANGES IN PERSONNEL

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Includes data for various personnel changes under ADMIN FOR CHILDREN'S SVCS FOR PERIOD ENDING 03/06/20.



# READER'S GUIDE

The City Record (CR) is published each business day. The Procurement section of the City Record is comprised of notices of proposed New York City procurement actions, contract awards, and other procurement-related information. Notice of solicitations and other notices for most procurement methods valued at or above \$100,000 for goods, services, and construction must be published once in the City Record, among other requirements. Other procurement methods authorized by law, such as sole source procurements, require notice in the City Record for five consecutive editions. Unless otherwise specified, the agencies and offices listed are open for business Monday through Friday from 9:00 A.M. to 5:00 P.M., except on legal holidays.

## NOTICE TO ALL NEW YORK CITY CONTRACTORS

The New York State Constitution ensures that all laborers, workers or mechanics employed by a contractor or subcontractor doing public work are to be paid the same wage rate that prevails in the trade where the public work is being done. Additionally, New York State Labor Law §§ 220 and 230 provide that a contractor or subcontractor doing public work in construction or building service must pay its employees no less than the prevailing wage. Section 6-109 (the Living Wage Law) of the New York City Administrative Code also provides for a "living wage", as well as prevailing wage, to be paid to workers employed by City contractors in certain occupations. The Comptroller of the City of New York is mandated to enforce prevailing wage. Contact the NYC Comptroller's Office at [www.comptroller.nyc.gov](http://www.comptroller.nyc.gov), and click on Prevailing Wage Schedules to view rates.

## CONSTRUCTION/CONSTRUCTION SERVICES OR CONSTRUCTION-RELATED SERVICES

The City of New York is committed to achieving excellence in the design and construction of its capital program, and building on the tradition of innovation in architecture and engineering that has contributed to the City's prestige as a global destination.

## VENDOR ENROLLMENT APPLICATION

New York City procures approximately \$17 billion worth of goods, services, construction and construction-related services every year. The NYC Procurement Policy Board Rules require that agencies primarily solicit from established mailing lists called bidder/proposer lists. Registration for these lists is free of charge. To register for these lists, prospective suppliers should fill out and submit the NYC-FMS Vendor Enrollment application, which can be found online at [www.nyc.gov/selltonyc](http://www.nyc.gov/selltonyc). To request a paper copy of the application, or if you are uncertain whether you have already submitted an application, call the Vendor Enrollment Center at (212) 857-1680.

## SELLING TO GOVERNMENT TRAINING WORKSHOP

New and experienced vendors are encouraged to register for a free training course on how to do business with New York City. "Selling to Government" workshops are conducted by the Department of Small Business Services at 110 William Street, New York, NY 10038. Sessions are convened on the second Tuesday of each month from 10:00 A.M. to 12:00 P.M. For more information, and to register, call (212) 618-8845 or visit [www.nyc.gov/html/sbs/nycbiz](http://www.nyc.gov/html/sbs/nycbiz) and click on Summary of Services, followed by Selling to Government.

## PRE-QUALIFIED LISTS

New York City procurement policy permits agencies to develop and solicit from pre-qualified lists of vendors, under prescribed circumstances. When an agency decides to develop a pre-qualified list, criteria for pre-qualification must be clearly explained in the solicitation and notice of the opportunity to pre-qualify for that solicitation must be published in at least five issues of the CR. Information and qualification questionnaires for inclusion on such lists may be obtained directly from the Agency Chief Contracting Officer at each agency (see Vendor Information Manual). A completed qualification questionnaire may be submitted to an Agency Chief Contracting Officer at any time, unless otherwise indicated, and action (approval or denial) shall be taken by the agency within 90 days from the date of submission. Any denial or revocation of pre-qualified status can be appealed to the Office of Administrative Trials and Hearings (OATH). Section 3-10 of the Procurement Policy Board Rules describes the criteria for the general use of pre-qualified lists. For information regarding specific pre-qualified lists, please visit [www.nyc.gov/selltonyc](http://www.nyc.gov/selltonyc).

## NON-MAYORAL ENTITIES

The following agencies are not subject to Procurement Policy Board Rules and do not follow all of the above procedures: City University, Department of Education, Metropolitan Transportation Authority, Health & Hospitals Corporation, and the Housing Authority. Suppliers interested in applying for inclusion on bidders lists for Non-Mayoral entities should contact these

entities directly at the addresses given in the Vendor Information Manual.

## PUBLIC ACCESS CENTER

The Public Access Center is available to suppliers and the public as a central source for supplier-related information through on-line computer access. The Center is located at 253 Broadway, 9th floor, in lower Manhattan, and is open Monday through Friday from 9:30 A.M. to 5:00 P.M., except on legal holidays. For more information, contact the Mayor's Office of Contract Services at (212) 341-0933 or visit [www.nyc.gov/mocs](http://www.nyc.gov/mocs).

## ATTENTION: NEW YORK CITY MINORITY AND WOMEN-OWNED BUSINESS ENTERPRISES

Join the growing number of Minority and Women-Owned Business Enterprises (M/WBEs) that are competing for New York City's business. In order to become certified for the program, your company must substantiate that it: (1) is at least fifty-one percent (51%) owned, operated and controlled by a minority or woman and (2) is either located in New York City or has a significant tie to New York City's business community. To obtain a copy of the certification application and to learn more about this program, contact the Department of Small Business Services at (212) 513-6311 or visit [www.nyc.gov/sbs](http://www.nyc.gov/sbs) and click on M/WBE Certification and Access.

## PROMPT PAYMENT

It is the policy of the City of New York to pay its bills promptly. The Procurement Policy Board Rules generally require that the City pay its bills within 30 days after the receipt of a proper invoice. The City pays interest on all late invoices. However, there are certain types of payments that are not eligible for interest; these are listed in Section 4-06 of the Procurement Policy Board Rules. The Comptroller and OMB determine the interest rate on late payments twice a year: in January and in July.

## PROCUREMENT POLICY BOARD RULES

The Rules may also be accessed on the City's website at [www.nyc.gov/selltonyc](http://www.nyc.gov/selltonyc)

## COMMON ABBREVIATIONS USED IN THE CR

The CR contains many abbreviations. Listed below are simple explanations of some of the most common ones appearing in the CR:

ACCO	Agency Chief Contracting Officer
AMT	Amount of Contract
CSB	Competitive Sealed Bid including multi-step
CSP	Competitive Sealed Proposal including multi-step
CR	The City Record newspaper
DP	Demonstration Project
DUE	Bid/Proposal due date; bid opening date
EM	Emergency Procurement
FCRC	Franchise and Concession Review Committee
IFB	Invitation to Bid
IG	Intergovernmental Purchasing
LBE	Locally Based Business Enterprise
M/WBE	Minority/Women's Business Enterprise
NA	Negotiated Acquisition
OLB	Award to Other Than Lowest Responsive Bidder/Proposer
PIN	Procurement Identification Number
PPB	Procurement Policy Board
PQL	Pre-qualified Vendors List
RFEI	Request for Expressions of Interest
RFI	Request for Information
RFP	Request for Proposals
RFQ	Request for Qualifications
SS	Sole Source Procurement
ST/FED	Subject to State and/or Federal requirements

## KEY TO METHODS OF SOURCE SELECTION

The Procurement Policy Board (PPB) of the City of New York has by rule defined the appropriate methods of source selection for City procurement and reasons justifying their use. The CR procurement notices of many agencies include an abbreviated reference to the source selection method utilized. The following is a list of those methods and the abbreviations used:

CSB	Competitive Sealed Bidding including multi-step Special Case Solicitations/Summary of Circumstances:
CSP	Competitive Sealed Proposal including multi-step
CP/1	Specifications not sufficiently definite
CP/2	Judgement required in best interest of City
CP/3	Testing required to evaluate
CB/PQ/4	CSB or CSP from Pre-qualified Vendor List/ Advance qualification screening needed
CP/PQ/4	Demonstration Project
DP	Sole Source Procurement/only one source
RS	Procurement from a Required Source/ST/FED
NA	Negotiated Acquisition
	<i>For ongoing construction project only:</i>
NA/8	Compelling programmatic needs
NA/9	New contractor needed for changed/additional work
NA/10	Change in scope, essential to solicit one or limited number of contractors
NA/11	Immediate successor contractor required due to termination/default
	<i>For Legal services only:</i>

NA/12	Specialized legal devices needed; CSP not advantageous
WA	Solicitation Based on Waiver/Summary of Circumstances (Client Services/CSB or CSP only)
WA1	Preventing loss of sudden outside funding
WA2	Existing contractor unavailable/immediate need
WA3	Unsuccessful efforts to contract/need continues
IG	Intergovernmental Purchasing (award only)
IG/F	Federal
IG/S	State
IG/O	Other
EM	Emergency Procurement (award only): An unforeseen danger to:
EM/A	Life
EM/B	Safety
EM/C	Property
EM/D	A necessary service
AC	Accelerated Procurement/markets with significant short-term price fluctuations
SCE	Service Contract Extension/insufficient time; necessary service; fair price Award to Other Than Lowest Responsible & Responsive Bidder or Proposer/Reason (award only) anti-apartheid preference
OLB/a	local vendor preference
OLB/b	recycled preference
OLB/c	other: (specify)

## HOW TO READ CR PROCUREMENT NOTICES

Procurement notices in the CR are arranged by alphabetically listed Agencies, and within Agency, by Division if any. The notices for each Agency (or Division) are further divided into three subsections: Solicitations, Awards, and Lists & Miscellaneous notices. Each of these subsections separately lists notices pertaining to Goods, Services, or Construction.

Notices of Public Hearings on Contract Awards appear at the end of the Procurement Section.

At the end of each Agency (or Division) listing is a paragraph giving the specific address to contact to secure, examine and/or to submit bid or proposal documents, forms, plans, specifications, and other information, as well as where bids will be publicly opened and read. This address should be used for the purpose specified unless a different one is given in the individual notice. In that event, the directions in the individual notice should be followed.

The following is a SAMPLE notice and an explanation of the notice format used by the CR.

## SAMPLE NOTICE

### POLICE

#### DEPARTMENT OF YOUTH SERVICES

##### ■ SOLICITATIONS

*Services (Other Than Human Services)*

#### BUS SERVICES FOR CITY YOUTH PROGRAM

-Competitive Sealed Bids- PIN# 056020000293 - DUE 04-21-03 AT 11:00 A.M.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

*NYPD, Contract Administration Unit, 51 Chambers Street, Room 310, New York, NY 10007. Manuel Cruz (646) 610-5225.*

◀m27-30

ITEM	EXPLANATION
POLICE DEPARTMENT	Name of contracting agency
DEPARTMENT OF YOUTH SERVICES	Name of contracting division
■ SOLICITATIONS	Type of Procurement action
<i>Services (Other Than Human Services)</i>	Category of procurement
BUS SERVICES FOR CITY YOUTH PROGRAM	Short Title
CSB	Method of source selection
PIN #056020000293	Procurement identification number
DUE 04-21-03 AT 11:00 A.M.	Bid submission due 4-21-03 by 11:00 A.M.; bid opening date/time is the same.
<i>Use the following address unless otherwise specified or submit bid/proposal documents; etc.</i>	Paragraph at the end of Agency Division listing providing Agency
◀	Indicates New Ad
m27-30	Date that notice appears in The City Record