



The City of New York
Office of Management and Budget
75 Park Place • New York, New York 10007-2146
Telephone: (212) 788-5900 • Fax: (212) 788-6300

Mark Page
Director

10355

June 9, 2011

Mr. Abraham May, Jr.
Executive Director
Equal Employment Practices Commission
40 Rector St.
14th Floor
New York, NY 10006

Re: Final Determination Pursuant to the Audit of the Office of Management & Budget (OMB) and its Compliance with the City's Equal Employment Opportunity Policy from January 1, 2007 through December 31, 2009.

Dear Mr. May:

I am writing in response to your letter dated May 20, 201, requesting clarification to the following EEPC recommendation:

RECOMMENDATION # 5

The agency head should direct managers and supervisors to emphasize at least twice a year their commitment to the agency's EEO policies and affirm the right of each employee to file a discrimination complaint with the EEO Office. These meetings must be documented. (DCAS, Model Agency EEO Commitment Memo and EEPC Position)

INITIAL RESPONSE:

Managers and supervisors will be reminded at least twice a year of OMB's and the City's commitment to EEO. These meetings will be documented.

I will remind managers and supervisors of the City's EEO Policy and direct them to express OMB's commitment to this policy and the right of any employee perceiving discrimination to file a complaint with the EEO office. Supervisors and managers will be directed to inform their staff of this policy at least twice a year and to document that they have done so.

I hope this letter addresses your recommendations satisfactorily. Please feel free to contact me or Patricia Herrick at (212) 788-6101 if you need additional information.

Yours truly,

Mark Page

c: Adrienne Munroe, EEPC
Patricia Herrick, OMB