



2025-05-19

To: Operations, Mayor's Office of (OPS)

From: Municipal Library Staff

The New York City Charter, Chapter 49, Section 1133, requires that agencies submit to the Department of Records and Information Services (DORIS) all reports, documents, studies and publications required by local law, executive order, or mayoral directive to be published, issued, or transmitted to the City Council or Mayor, within 10 business days of their publication. For any report that is not received within 10 business days of the publication date, DORIS is required to email the agency to request the report, and to provide the text of that email in place of the report in the Government Publications Portal.

Consistent with these requirements, DORIS hereby requests the transmission of the report shown below, which DORIS has not received as of 2025-05-19. Please submit this report to the Government Publications Portal. If you have questions, please contact staff at the Municipal Library at [munilib@records.nyc.gov](mailto:munilib@records.nyc.gov).

**Required Report Type:** Demographic Data Report

**Report Description:** Data for the prior fiscal year including annual survey results on language and ancestry , multi-racial ancestry and ethnic origin, and gender identity or sexual orientation including but not limited to the total number of individuals who have identified their ancestry or languages spoken on the survey form described in paragraph 1 of subdivision (i) and any forms updated pursuant to paragraph 4 of subdivision (i), disaggregated by response option, agency and program, and the total number of individuals who have identified their sexual orientation or gender identity on the survey form described in paragraph 1 of subdivision (j) and any forms updated pursuant to paragraph 4 of subdivision (j), disaggregated by response option, agency and program. (Completed. Waiver granted RABRC 2024-12-23)

**Reporting Frequency:** Every 1 Year

**Report Due Date:** 2025-04-30

**Authorizing Resource (Charter and Code):** New York City Charter Chapter 1, Sections 15(i)(5), 15(j)(3), (k)(5)

**Authorizing Resource (Local Law):** LL 76/2018, LL 126/2016, LL 127/2016, LL 128/2016