

THE CITY RECORD.

OFFICIAL JOURNAL.

VOL. I.

NEW YORK, MONDAY, JULY 14, 1873.

NUMBER 17.



THE CITY RECORD.

The following compilation of the requirements of the Charter with reference to matter to be published and advertised in THE CITY RECORD has been prepared for the convenience of Heads of Departments of the City government.

A. DISBECKER,
Supervisor of the City Record.

MATTER TO BE PUBLISHED AND ADVERTISED IN THE CITY RECORD IN ACCORDANCE WITH THE PROVISIONS OF CHAPTER 335 OF THE LAWS OF 1873.

SEC. 16. Immediately after the adjournment of each meeting of either board, it shall be the duty of the clerk of such board to prepare a brief abstract, omitting all technical and formal details, of all resolutions and ordinances introduced or passed, and of all recommendations of committees, and of all final proceedings, as well as full copies of all messages from the Mayor and all reports of departments or officers. He shall at once transmit the same to the person appointed to supervise the publication of THE CITY RECORD.

In all cases the yeas and nays upon the final passage of the resolution or ordinance shall be published.

§ 17. The ordinances of the Common Council shall, as far as practicable, be reduced to a code, and be published as such in THE CITY RECORD.

§ 24. The Mayor shall render to the Board of Aldermen every three months, an account of the expenses and receipts of his office, and therein shall state, in detail, the amounts paid and agreed to be paid by him for salaries to his clerks and subordinates respectively, and the general nature of their duties which shall be published in THE CITY RECORD.

§ 27. The Departments of the City government shall, once in three months, and at such other times as the Mayor may direct, make to him in such form and under such rules as he may prescribe, reports of the operations and action of the same and each of them, which reports shall be published in THE CITY RECORD.

§ 32. The Comptroller of the City of New York shall appoint and at pleasure remove for cause to be stated in writing and published in THE CITY RECORD, a Deputy Comptroller.

§ 38. The sworn statement of the Corporation Attorney and Public Administrator, with a detailed list of costs, commissions, fines and penalties collected shall be published in THE CITY RECORD monthly, as furnished.

§ 44. The name, residence and occupation of each applicant for appointment to any position in the Police Department; as well as the name, residence and occupation of each person appointed to any position, shall be published, and such publication shall, in every instance, be made on the Saturday next succeeding such application or appointment in THE CITY RECORD.

§ 64. All property transmitted to the property clerk of the Police Department shall be advertised in THE CITY RECORD for the benefit of all persons interested, and for the information of the public as to the amount and disposition of the property.

§ 65. All property and money that shall remain in the custody of the property clerk for the period of six months without any lawful claimant thereto, shall be sold at public auction, after having been advertised in THE CITY RECORD for a period of ten days.

§ 75. Real or personal property belonging to the city, or city and county shall be duly advertised previous to the sale thereof at public auction.

§ 82. The Health Department is authorized and empowered to add to the "Sanitary Code" from time to time, and shall publish additional provisions for the security of life and health in the City of New York, and therein to distribute appropriate powers and duties to the members and employes of the Board of Health, which shall be published in THE CITY RECORD.

§ 91. All contracts shall be entered into by the appropriate heads of departments, and shall, except as otherwise provided, be founded on

sealed bids or proposals, made in compliance with public notice duly advertised in THE CITY RECORD, said notice to be published at least ten days.

§ 92. All property sold shall be sold at auction, after previous public notice.

§ 105. The "Board of Street Opening and Improvement" is authorized and empowered, after laying its proposed action before the Board of Aldermen, and publishing full notice of the same for ten days in THE CITY RECORD, to alter the map or plan of New York City so as to lay out new streets, &c., &c. &c.

§ 106. It shall be the duty of the Commissioners of Accounts, once in three months, and oftener if they deem it proper, to examine all vouchers and accounts in the offices of the comptroller and chamberlain, and to make and publish in THE CITY RECORD a detailed statement of the financial condition of the city, showing the amount of its funded and floating debt, the amount received and expended since the last preceding report, with a classification of the sources of revenue and expenditure, and such other information as they shall deem proper.

§ 108. It shall be the duty of the Comptroller to publish in THE CITY RECORD, two months before the election of charter officers, a full and detailed statement of the receipts and expenditures of the corporation during the year ending on the first day of the month in which such publication is made, and the cash balance or surplus; and in every such statement the different sources of city revenue, and the amount received from each the several appropriations made, the objects for which the same were made, and the amount of moneys expended under each, the moneys borrowed on the credit of the Corporation, the authority under which each loan was made, and the terms on which the same was obtained, shall be clearly and particularly specified.

§ 110. In every Department or Board there shall be kept a record of all its transactions, which shall be accessible to the public, and once a week a brief abstract, omitting formal language, shall be made of all transactions, and all contracts awarded and entered into for work and material of every description, which abstract shall contain the name or names, and residences by street and number, of the party or parties to the contract, and of their sureties, if any. A copy of such abstract shall be promptly transmitted to the person designated to prepare THE CITY RECORD, and shall be published therein. Notice of all appointments and removals from office, and all changes of salaries, shall, in like manner, within one week after they are made, be transmitted to and published in THE CITY RECORD.

§ 111. There shall be inserted in THE CITY RECORD nothing aside from such official matters as are in this act (Chap. 335 Laws of 1873,) expressly authorized.

All advertising required to be done for the city, and all notices required by law or ordinance to be published in corporation papers, shall be inserted, at the public expense, only in THE CITY RECORD, and a publication therein shall be a sufficient compliance with any law or ordinance requiring publication of such matter or notices.

There shall be published in THE CITY RECORD, within the month of January in each year, a list of all subordinates employed in any Department (except laborers), with their salaries, and residences by street numbers, and all changes in such subordinates or salaries shall be so published within one week after they are made.

It shall be the duty of all Heads of Departments to furnish to the person appointed to supervise the publication of THE CITY RECORD, everything required to be inserted therein. The said person shall have power to make requisitions in writing upon the Heads of Departments, to furnish the information necessary to make up such list, according to rules prescribed by him and approved by the Comptroller; and such information must be supplied by the department within ten days after such requisition. He shall have power to require such information in the same manner, every three months, and all other information in the control of said Heads of Departments necessary to perform his duties under this section. He shall include in his list the number of laborers, designating the department in which they are employed, and, if practicable, the numbers employed in the prosecution of specific work, and the amounts paid to them. He shall also cause to be printed in each issue of said CITY RECORD a separate statement of the hours during which all public offices in the city are open for business, and at which each court regularly opens and adjourns, as well as of the places where such offices are kept, and such courts are held.

The detailed canvass of votes at every election shall be published at the expense of the city only in THE CITY RECORD.

The Mayor may order the insertion of any official matter or report in THE CITY RECORD.

§ 112. After the provisional estimate is made by the Board of Apportionment, it shall be submitted by said board, with their reasons for it in detail, within ten days, to the Board of Aldermen, whereupon a special meeting of said Board shall be called to consider such estimate, and the

same shall simultaneously be published in THE CITY RECORD.

Should the said Board of Apportionment overrule objections or suggestions made by the Board of Aldermen the reasons for such action shall be published in THE CITY RECORD.

FIRE DEPARTMENT.

HEADQUARTERS FIRE DEPARTMENT,
CITY OF NEW YORK,
WEDNESDAY, July 2, 1873.

Board of Commissioners met as above.

Present—President Joseph L. Perley in the chair, and Commissioner Cornelius Van Cott.

The minutes of the last meeting read and approved.

Communications were received and disposed of as follows:

From Fire Marshal Sheldon enclosing report for June. Filed.

Chief of Battalion Orr, in charge of Repair Shops, reporting test of new engine for Engine Company No. 12. Chief of Department to place in service.

Chief of Battalion Orr in charge of Repair Shops, reporting six unserviceable steam fire-engines on hand, and recommending their disposal or removal. Filed. Sale to be advertised in CITY RECORD, and to take place at Repair Shops under his direction.

Chief of Battalion Orr, in charge of Repair Shops, reporting misconduct of Peter Galvin, laborer, and that Daniel O'Brien, laborer, is unfitted for his position by reason of advanced age. Filed.

Chief of Battalion Orr, in charge of Repair Shops, reporting test of Forsyth's Patent Linen Hose. Filed. Two thousand feet of the same, for the use of Department, to be advertised for.

Chief of Battalion Orr, in charge of Repair Shops, transmitting list of articles and materials used in shops. Referred to storekeeper to ascertain cost of same and report.

Superintendent of Telegraph Smith reporting breaking of telegraph by men in employ of Department of Public Works. Filed.

Superintendent of Supplies Davidson, reporting inability to obtain dies for badges, &c. Filed.

Superintendent of Supplies Davidson, recommending discontinuance of practice of procuring articles on pass-book at Repair Shops. Filed.

Chief of First Battalion Monroe, reporting 70,000 cartridges stored at Nos. 23 and 25 Dey street. Referred to Inspector of Combustibles.

Chief of First Battalion Monroe, reporting seizure of large quantities of cartridges at No. 41 Dey street. Filed.

Chief of Fifth Battalion Fisher, report of investigation in matter of money lost at fire, No. 70 Fifth avenue, on 15th inst. Received and filed.

Chief of Seventh Battalion King, reporting scarcity of hydrants in his district. Filed, and the Commissioner of Public Works to be requested to supply the deficiency.

Foreman Farlow, Engine Company No. 17, requesting presence of Commissioners at house 8 P. M. 1st instant. Filed.

Foreman Drevet, Engine Company No. 21, reporting obstruction to fire hydrant. Referred to Inspector of Combustibles.

Assistant-Foreman Bush, Engine Company No. 30, reporting loss of key to box No. 233. Filed—and issue of new key directed.

Fireman William H. Leslie, Engine Company No. 33, applying for promotion. Filed.

Comptroller Andrew H. Green, circular No. 12, requiring Book of Record or Order Book to be kept, &c. Filed—with directions to have the same complied with.

Assistant-Counsel to Corporation, George P. Andrews, stating that permission to erect engine-house in Burling Slip is sufficient authority. Filed.

Secretary Emmons Clark, Board of Health, resolution of Board and report relative to premises No. 393 Pearl street. Referred to Inspector of Combustibles and report.

Charles A. Luce, agent Amoskeag Manufacturing Company, requesting written order for engine last ordered by old Board, number for same, &c. Referred to Committee on Apparatus.

E. G. Hilton, Esq., submitting sample of Empire coupling for steam connection, approved

by Chief Battalion Orr. Referred to storekeeper to ascertain comparative cost and report before purchasing.

Wood Gibson, Esq., reporting injuries sustained by Mr. Weeks by telegraph wires of Department, and requesting assistance for him. Filed.

Myer Stern, Esq., requesting designation of competent person to confer with a committee of the Hebrew Benevolent and Orphan Asylum Society relative to escapes, &c., on Industrial School Building. Filed—with directions to respond.

L. H. Fowler, Manager Tunncliff, Fire Alarm, requesting the privilege of testing a new fire alarm before the Board. Referred to Committee on Apparatus.

George W. Quintard, recommending William Twigg for appointment as a fireman. Filed.

John S. Schultze, Receiver Novelty Iron Works, recommending Peter McGuire for an appointment in the Repair Shops. Filed.

Daniel Daly and other citizens and tax-payers, recommending Joseph Martin for appointment as a fireman. Filed.

Abram D. Carlock, requesting employment as a mason and plasterer. Filed.

Committee on Repairs and Supplies, estimate for supplies of Superintendent of Supplies returned with the recommendation to refer to Storekeeper, with power. Referred.

Reports from the Examining Board were received and disposed of as follows:

Upon application for promotion of Fireman Denton E. Helmsworth, Hook and Ladder 6, favorably.

Fireman John W. Regan, Engine 6, favorably. Fireman James A. Campbell, Engine 20, favorably.

Fireman Edward S. Moore, Engine 18, favorably.

Assistant Engineer steamer Martin Cook, Engine 36, favorably.

Fireman Peter Funck, Engine 34, unfavorably. Fireman William H. Cox, Engine 21, unfavorably.

Fireman Louis L. Siegmann, Engine 34, unfavorably.

Fireman Joseph Wiedmann, Hook and Ladder 2, unfavorably. Accepted and filed.

RESOLUTIONS.

Resolved, That the Secretary be and hereby is directed to prepare advertisement for proposals to build an engine-house in Carmansville according to plans and specifications on file in this office, and in accordance with the provisions of the charter.

Adopted. The following bills were audited and ordered to be sent to the Comptroller for payment:

W. B. White, contingencies.....	\$49 55
Geo. H. Sheldon, contingencies.....	23 60
Abram D. Carlock, telegraph supplies.....	17 50
L. G. Tillotson & Co., telegraph supplies.....	202 92
Cornelius Winant, telegraph supplies.....	105 00
Isaac H. Dahlman, horses.....	1,475 00
Aaron Dixon, horses.....	350 00
W. J. Geary, horses.....	1,125 00
C. & H. Hayman, horses.....	305 00
George Hovey & Son, general supplies.....	3 50
Quackenbush, Townsend & Co., general supplies.....	6 00
John J. Bloomfield, general supplies.....	65 20
Charles Lange, general supplies.....	377 85
Alex. T. Stewart & Co., general supplies.....	73 70
Scovill Manufacturing Co., general supplies.....	9 00
Martin B. Brown, general supplies.....	84 75
William Doniven, buildings.....	6 00
Quackenbush, Townsend & Co., buildings.....	61 00
John C. Baxter & Son, buildings.....	143 85
C. T. Reynolds & Co., buildings.....	34 54
Star Linseed Oil Co., buildings.....	123 00

APPOINTMENTS WERE MADE AS FOLLOWS:

James McManus, fireman, assigned to Engine 25, 4th inst.

Samuel Hamilton, boiler maker, \$3.50 per day, 5th inst.

John C. Wieland, wheelright, \$3.50 per day, 5th inst.

Edward Lewis, machinist, \$3.50 per day, 5th inst.

George Riley, laborer, \$3 per day, 3d inst.

William O. Davis, messenger, \$1,000 per annum, 1st inst.

Robert Rogers, assistant-batteryman, \$800 per annum, 9th inst.

Daniel Sullivan, carpenter, \$4 per day, 9th inst.

Peter Stacom, painter, \$3.50 per day, 9th inst. Adjourned.

W. B. WHITE,
Secretary.

