



# THE CITY RECORD

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## THE CITY RECORD

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## PUBLIC HEARINGS AND MEETINGS

See Also: Procurement; Agency Rules

## BOARD MEETINGS

### MEETING

#### City Planning Commission

Meets in Spector Hall, 22 Reade Street, New York, NY 10007, twice monthly on Wednesday, at 10:00 A.M., unless otherwise ordered by the Commission.

#### City Council

Meets by Charter twice a month in Councilman's Chamber, City Hall, Manhattan, NY 10007, at 1:30 P.M.

#### Contract Awards Public Hearing

Meets in Spector Hall, 22 Reade Street, Main Floor, Manhattan, weekly, on Thursday, commencing 10:00 A.M., and other days, times and location as warranted.

#### Civilian Complaint Review Board

Generally meets at 10:00 A.M. on the second Wednesday of each month at 40 Rector Street, 2nd Floor, New York, NY 10006. Visit <http://www.nyc.gov/html/ccrb/html/meeting.html> for additional information and scheduling changes.

#### Design Commission

Meets at City Hall, Third Floor, New York, NY 10007. For meeting schedule, please visit [nyc.gov/designcommission](http://nyc.gov/designcommission) or call (212) 788-3071.

#### Department of Education

Meets in the Hall of the Board for a monthly business meeting on the Third Wednesday, of each month at 6:00 P.M. The Annual Meeting is held on the first Tuesday of July at 10:00 A.M.

#### Board of Elections

32 Broadway, 7th Floor, New York, NY 10004, on Tuesday, at 1:30 P.M. and at the call of the Commissioner.

#### Environmental Control Board

Meets at 100 Church Street, 12th Floor, Training Room #143, New York, NY 10007 at 9:15 A.M. once a month at the call of the Chairman.

#### Board of Health

Meets at Gotham Center, 42-09 28th Street, Long Island City, NY 11101, at 10:00 A.M., quarterly or at the call of the Chairman.

#### Health Insurance Board

Meets in Room 530, Municipal Building, Manhattan, NY 10007, at the call of the Chairman.

#### Board of Higher Education

Meets at 535 East 80th Street, Manhattan, NY 10021, at 5:30 P.M., on fourth Monday in January, February, March, April, June, September, October, November and December. Annual meeting held on fourth Monday in May.

#### Citywide Administrative Services

Division of Citywide Personnel Services will hold hearings as needed in Room 2203, 2 Washington Street, New York, NY 10004.

**Commission on Human Rights**

Meets on 10th Floor in the Commission's Central Office, 40 Rector Street, New York, NY 10006, on the fourth Wednesday of each month, at 8:00 A.M.

**In Rem Foreclosure Release Board**

Meets in Spector Hall, 22 Reade Street, Main Floor, Manhattan, Monthly on Tuesdays, commencing 10:00 A.M., and other days, times and location as warranted.

**Franchise and Concession Review Committee**

Meets in Spector Hall, 22 Reade Street, Main Floor, and other days, times and location as warranted.

**Real Property Acquisition and Disposition**

Meets in Spector Hall, 22 Reade Street, Main Floor, Manhattan, bi-weekly, on Wednesdays, commencing 10:00 A.M., and other days, times and location as warranted.

**Landmarks Preservation Commission**

Meets in the Hearing Room, Municipal Building, 9th Floor North, 1 Centre Street in Manhattan on approximately three Tuesday's each month, commencing at 9:30 A.M. unless otherwise noticed by the Commission. For current meeting dates, times and agendas, please visit our website at [www.nyc.gov/landmarks](http://www.nyc.gov/landmarks).

**Employees' Retirement System**

Meets in the Boardroom, 22nd Floor, 335 Adams Street, Brooklyn, NY 11201, at 9:30 A.M., on the third Thursday of each month, at the call of the Chairman.

**Housing Authority**

Board Meetings of the New York City Housing Authority are scheduled for the last Wednesday of each month (except August) at 10:00 A.M. in the Board Room on the 12th Floor of 250 Broadway, New York, NY 10007 (unless otherwise noted). Any changes to the schedule will be posted here and on NYCHA's website at [http://www.nyc.gov/html/nycha/html/about/boardmeeting\\_schedule.shtml](http://www.nyc.gov/html/nycha/html/about/boardmeeting_schedule.shtml) to the extent practicable at a reasonable time before the meeting. For additional information, please visit NYCHA's website or contact (212) 306-6088.

**Parole Commission**

Meets at its office, 100 Centre Street, Manhattan, NY 10013, on Thursday, at 10:30 A.M.

**Board of Revision of Awards**

Meets in Room 603, Municipal Building, Manhattan, NY 10007, at the call of the Chairman.

**Board of Standards and Appeals**

Meets at 40 Rector Street, 6th Floor, Hearing Room "E" on Tuesdays at 10:00 A.M. Review Sessions begin at 9:30 A.M. and are customarily held on Mondays preceding a Tuesday public hearing in the BSA conference room on the 9th Floor of 40 Rector Street. For changes in the schedule, or additional information, please call the Application Desk, at (212) 513-4670 or consult the bulletin board at the Board's Offices, at 40 Rector Street, 9th Floor.

**Tax Commission**

Meets in Room 936, Municipal Building, Manhattan, NY 10007, each month at the call of the President. Manhattan, monthly on Wednesdays, commencing 2:30 P.M.

**CITY PLANNING COMMISSION**

■ PUBLIC HEARINGS

**NOTICE IS HEREBY GIVEN** that resolutions have been adopted by the City Planning Commission, scheduling a public hearing on the following matters, to be held, at NYC City Planning Commission, Hearing Room, Lower Concourse, 120 Broadway, New York, NY, on Wednesday, April 24, 2019, at 10:00 A.M.

**BOROUGH OF MANHATTAN**

**No. 1**

**515 WEST 18<sup>TH</sup> STREET GARAGE**

**CD 4** **C 190213 ZSM**

**IN THE MATTER OF** an application submitted by 18<sup>th</sup> Highline Associates, L.L.C., pursuant to Sections 197-c and 201 of the New York City Charter, for the grant of special permits, pursuant to Section 13-45 (Special Permits for additional parking spaces), and Section 13-451 (Additional parking spaces for residential growth), of the Zoning Resolution to allow an attended accessory parking garage with a maximum capacity of 180 spaces on portions of the ground floor and cellar of a proposed mixed-use building on property, located at 515 West 18<sup>th</sup> Street (Block 690, Lots 12, 20, 29, 40, 54 and 1001-1026), in C6-2 and C6-3 Districts, within the Special West Chelsea District.

Plans for this proposal are on file with the City Planning Commission, and may be seen, at 120 Broadway, 31st Floor, New York, NY 10271-0001.

**BOROUGH OF QUEENS**

**No. 2**

**76<sup>TH</sup> DRIVE AND AUSTIN STREET REZONING**

**CD 6** **C 180399 ZMQ**

**IN THE MATTER OF** an application submitted by Able Orthopedic & Sports Medicine, PC, pursuant to Sections 197-c and 201 of the New

York City Charter, for an amendment of the Zoning Map, Section No. 14b, changing from an R2 District to an R3-2 District, property bounded by 76<sup>th</sup> Drive, a line perpendicular to the southeasterly street line of 76<sup>th</sup> Drive distant 55 feet northeasterly (as measured along the street line), from the point of intersection of the southeasterly street line of 76<sup>th</sup> Drive and northeasterly street line of Austin Street, 77<sup>th</sup> Avenue, and Austin Street;

as shown on a diagram (for illustrative purposes only), dated February 11, 2019, and subject to the conditions of CEQR Declaration E-522.

YVETTE V. GRUEL, Calendar Officer  
City Planning Commission  
120 Broadway, 31<sup>st</sup> Floor, New York, NY 10271  
Telephone (212) 720-3370



a10-24

**CITY UNIVERSITY**

■ PUBLIC HEARINGS

The Annual Board of Trustees Staten Island Borough Hearing, will take place on Monday, May 20, 2019, at 4:30 P.M., at the College of Staten Island, Center for the Arts – Williamson Theatre (1P-111), 2800 Victory Boulevard, Staten Island, NY 10314.

◀ a22

The Annual Queens Borough Hearing, will take place on Monday, April 29, 2019, at 4:30 P.M., at LaGuardia Community College, Mainstage Theater, 31-10 Thomson Avenue, Long Island City, NY 11101.

◀ a22

**HOUSING AUTHORITY**

■ MEETING

The next Board Meeting of the New York City Housing Authority, is scheduled for Wednesday, April 24, 2019, at 10:00 A.M., in the Board Room, on the 12th Floor of 250 Broadway, New York, NY (unless otherwise noted). Copies of the Calendar will be available on NYCHA's website, or may be picked up, at the Office of the Corporate Secretary, at 250 Broadway, 12th Floor, New York, NY, no earlier than 24 hours before the upcoming Board Meeting. Copies of the Minutes will also be available on NYCHA's website, or may be picked up, at the Office of the Corporate Secretary, no earlier than 3:00 P.M., on the Thursday following the Board Meeting.

Any changes to the schedule, will be posted here, and on NYCHA's website, at <http://www1.nyc.gov/site/nycha/about/board-calendar.page>, to the extent practicable, at a reasonable time before the meeting.

The meeting, is open to the public. Pre-Registration, at least 45 minutes before the scheduled Board Meeting, is required by all speakers. Comments are limited to the items on the Calendar. Speaking time will be limited to three minutes. The public comment period will conclude upon all speakers being heard or at the expiration of 30 minutes allotted by law, for public comment, whichever occurs first.

The meeting will be streamed live on NYCHA's website, at <http://nyc.gov/nycha>, and on <http://on.nyc.gov/boardmeetings>.

For additional information, please visit NYCHA's website or contact (212) 306-6088.

Accessibility questions: Office of the Corporate Secretary (212) 306-6088, [corporate.secretary@nycha.nyc.gov](mailto:corporate.secretary@nycha.nyc.gov), by: Wednesday, April 10, 2019, 5:00 P.M.



a3-24

**HOUSING PRESERVATION AND DEVELOPMENT**

■ PUBLIC HEARINGS

**PLEASE TAKE NOTICE** that a public hearing, will be held on May 29, 2019, at 1 Centre Street, Mezzanine Manhattan, at 10:00 A.M., or as soon thereafter as the matter may be reached on the calendar, at which time and place, those wishing to be heard, will be given an opportunity to be heard concerning the proposed disposition of the real property identified below.

Pursuant to Section 695(2)(b) of the General Municipal Law and Section 1802(6)(j) of the Charter, the Department of Housing Preservation and Development (“HPD”) of the City of New York (“City”), has proposed the sale of the following City-Owned property (collectively, “Disposition Area”), in the Borough of Manhattan:

<u>Address</u>	<u>Block/Lot(s)</u>
263 West 126 <sup>th</sup> Street	Block 1932, Lot 107
265 West 126 <sup>th</sup> Street	Block 1932, Lot 7
267 West 126 <sup>th</sup> Street	Block 1932, Lot 5

Under HPD’s Neighborhood Construction Program, sponsors purchase City-Owned or privately-owned land or vacant buildings, and construct multifamily buildings in order to create up to 45 units of affordable rental housing on infill sites. Construction and permanent financing is provided through loans from private institutional lenders and from public sources including HPD, the New York City Housing Development Corporation, the State of New York, and the Federal government. Additional funding may also be provided from the syndication of low-income housing tax credits. The newly constructed buildings provide rental housing to low income, moderate income, and middle income families.

Under the proposed project, the City will sell the Disposition Area to **HCCI Balton Housing Development Fund Corporation** (“Sponsor”), for the nominal price of one dollar per tax lot. The Sponsor will also deliver an enforcement note and mortgage for the remainder of the appraised value (“Land Debt”). The Sponsor will then construct one building containing a total of approximately 36 rental dwelling units, plus one unit for a superintendent and approximately 4,600 square feet of commercial space, approximately 1,362 square feet of community facility space, and approximately 1,200 square feet of retail space on the Disposition Area.

The Land Debt will be repayable out of resale or refinancing profits for a period of at least thirty (30) years following completion of construction. The remaining balance, if any, may be forgiven at the end of the term.

The appraisal and the proposed Land Disposition Agreement and Project Summary, are available for public examination, at the office of HPD, 100 Gold Street, Room 5-I, New York, NY, on business days, during business hours.

The hearing location is accessible to individuals using wheelchairs or other mobility devices. For further information on accessibility or to make a request for accommodation, such as sign language interpretation services, please contact the Mayor’s Office of Contract Services (“MOCS”), via email, at [disabilityaffairs@mocs.nyc.gov](mailto:disabilityaffairs@mocs.nyc.gov), or via phone, at (212) 788-0010. TDD users should call Verizon relay services. Any person requiring reasonable accommodation for the public hearing, should contact MOCS at least three (3) business days in advance of the hearing to ensure availability.

◀ a22

**PLEASE TAKE NOTICE** that a public hearing, will be held on May 29, 2019, at 1 Centre Street, Manhattan, Mezzanine, at 10:00 A.M., or as soon thereafter as the matter may be reached on the calendar, at which time and place, those wishing to be heard, will be given an opportunity to be heard concerning the proposed disposition of the real property identified below.

Pursuant to Section 695(2)(b) of the General Municipal Law and Section 1802(6)(j) of the Charter, the Department of Housing Preservation and Development (“HPD”) of the City of New York (“City”), has proposed the sale of the following City-Owned property (collectively, “Disposition Area”), in the Borough of Manhattan:

<u>Address</u>	<u>Block/Lot(s)</u>
75 East 111 <sup>th</sup> Street and 60 East 112 <sup>th</sup> Street (formerly p/o 57 East 111 <sup>th</sup> Street 63 – 87 and 93/95 East 111 <sup>th</sup> Street)	Block 1617, Lot 20 (Tentative Lots 20, 25 & 40)
1673 – 1677 Madison Avenue p/o 40 East 112 <sup>th</sup> Street	(formerly Block 1617, Lots p/o 23, 25, 28, 29, 31, 33, 35, 37, 38, 39, 40, 41, 42, 43, 45, 46, 48, p/o 50, 121, 122, 22)
46 – 74 East 112 <sup>th</sup> Street	
1546 Park Avenue)	

Under HPD’s Extremely Low and Low Income Affordability Program, sponsors purchase City-Owned or privately-owned land or vacant buildings and construct multifamily buildings in order to create affordable rental housing. Construction and permanent financing is provided through loans from private institutional lenders and from public sources including HPD, the New York City Housing Development Corporation, the State of New York, and the Federal government. Additional funding may also be provided from the syndication of low-income housing tax credits. The newly constructed buildings provide rental housing to low-income families with a range of incomes from 30% to 80% of the Area Median Income (“AMI”). Projects may include tiers of units with rents affordable to households earning

up to 100% of AMI. Subject to project underwriting, up to 30% of the units may be rented to formerly homeless families and individuals.

Under the proposed project, the City will sell the Disposition Area to **Acacia Sendero Verde II Housing Development Fund Company, Inc.** (“Sponsor”), for the nominal price of one dollar per tax lot. The Sponsor will also deliver an enforcement note and mortgage for the remainder of the appraised value (“Land Debt”). The Sponsor will then construct one building (two towers), containing a total of approximately 360 rental dwelling units, plus one unit for a superintendent, and approximately 67,771 square feet of community facility space on the Disposition Area, and will develop a minimum of 18,000 square feet of the Disposition Area as publicly accessible open space. The Sponsor will also construct a minimum of 11,450 square feet to be devoted to community garden or passive recreation use (“Garden Area”), within the Disposition Area.

Upon completion of construction, the Sponsor will convey the Garden Area to the City for no consideration and subject to certain easements and maintenance requirements. The Garden Area will be assigned to the jurisdiction of the New York City Department of Parks and Recreation.

The Land Debt will be repayable out of resale or refinancing profits for a period of at least thirty (30) years following completion of construction. The remaining balance, if any, may be forgiven at the end of the term.

The appraisal and the proposed Land Disposition Agreement and Project Summary, are available for public examination, at the office of HPD, 100 Gold Street, Room 5-I, New York, NY, on business days, during business hours.

The hearing location is accessible to individuals using wheelchairs or other mobility devices. For further information on accessibility or to make a request for accommodation, such as sign language interpretation services, please contact the Mayor’s Office of Contract Services (“MOCS”), via email, at [disabilityaffairs@mocs.nyc.gov](mailto:disabilityaffairs@mocs.nyc.gov), or via phone, at (212) 788-0010. TDD users should call Verizon relay services. Any person requiring reasonable accommodation for the public hearing, should contact MOCS, at least three (3) business days in advance of the hearing to ensure availability.

Accessibility questions: Jackie Galory (212) 788-0010, by: Thursday, May 23, 2019, 10:00 A.M.



◀ a22

**PLEASE TAKE NOTICE** that a public hearing, will be held on May 2, 2019, at City Hall, Committee Room, at 1:00 P.M., or as soon thereafter as the matter may be reached on the calendar, at which time and place those wishing to be heard, will be given an opportunity to be heard concerning the proposed disposition of the real property identified below.

Pursuant Section 576-a(2) of the Private Housing Finance Law, the Department of Housing Preservation and Development (“HPD”) of the City of New York (“City”), has proposed the sale of the following City-Owned property (collectively, “Disposition Area”) in the Borough of Manhattan:

<u>Address</u>	<u>Block/Lot(s)</u>
199-207 Elizabeth Street/222-230 Mott Street	Block 493, Lot 30

Under the Senior Affordable Rental Apartments (“SARA”) Program, HPD provides gap financing in the form of low interest loans to support the construction and renovation of affordable housing for low income seniors. Projects developed with SARA funding must also set aside 30% of units for homeless seniors referred by a City or State agency, typically the New York City Department of Homeless Services.

Under the proposed project, the City will sell the Disposition Area to 199 Elizabeth St. Housing Development Fund Corporation (“Sponsor”) for the nominal price of one dollar per tax lot. The Sponsor will also deliver an enforcement note and mortgage for the remainder of the appraised value (“Land Debt”). The Sponsor will then construct one building containing a total of 123 rental dwelling units, plus one unit for a superintendent. The building will also contain approximately 4,250 square feet of commercial space, and approximately 6,950 square feet of community facility space on the Disposition Area. The project will also include approximately 6,700 square feet of open space that will be open to the public in perpetuity, in addition to an approximately 1,700 square foot covered entryway to the open space.

The Land Debt will be repayable out of resale or refinancing profits for a period of at least sixty (60) years following completion of construction. The remaining balance, if any, may be forgiven at the end of the term.

The appraisal and the proposed Land Disposition Agreement and Project Summary are available for public examination at the office of

HPD, 100 Gold Street, Room 5-I, New York, New York on business days during business hours.

Accessibility questions: Land Use Division (212) 482-5184, by: Thursday, April 25, 2019, 3:00 P.M.



◀ a22

**LANDMARKS PRESERVATION COMMISSION**

■ PUBLIC HEARINGS

**NOTICE IS HEREBY GIVEN** that, pursuant to the provisions of Title 25, Chapter 3 of the Administrative Code of the City of New York (Sections 25-303, 25-307, 25-308, 25-309, 25-313, 25-318, 25-320) on Tuesday, April 30, 2019, a public hearing will be held, at 1 Centre Street, 9th Floor, Borough of Manhattan with respect to the following properties and then followed by a public meeting. The final order and estimated times for each application will be posted on the Landmarks Preservation Commission website the Friday before the hearing. Any person requiring reasonable accommodation in order to participate in the hearing or attend the meeting should contact the Landmarks Commission no later than five (5) business days before the hearing or meeting.

**902 Shore Road - Douglaston Historic District**  
**LPC-19-29208** - Block 8014 - Lot 26 - **Zoning:** R1-1  
**CERTIFICATE OF APPROPRIATENESS**  
An Arts and Crafts/Colonial Revival style house, built in 1906 and designed by Wilbur S. Knowles. Application is to construct a rear addition, alter and relocate the existing garage, excavate the site for a below grade garage and terrace, and alter fenestration.

**132 Calyer Street - Greenpoint Historic District**  
**LPC-19-35316** - Block 2594 - Lot 21 - **Zoning:** 13A  
**CERTIFICATE OF APPROPRIATENESS**  
A frame house, built in 1868-69. Application is to legalize the installation of siding in non-compliance with Landmarks Preservation Commission permit(s).

**14 Old Fulton Street - Fulton Ferry Historic District**  
**LPC-19-37589** - Block 200 - Lot 6 - **Zoning:** M2-1  
**CERTIFICATE OF APPROPRIATENESS**  
A one-story gas station. Application is to install a new commercial structure on the site, with signage and lighting.

**163 Dean Street - Boerum Hill Historic District**  
**LPC-19-37861** - Block 189 - Lot 57 - **Zoning:** R6B  
**CERTIFICATE OF APPROPRIATENESS**  
A Greek Revival style rowhouse, built c. 1850. Application is to install rooftop HVAC units.

**372-374 Fulton Street - Individual and Interior Landmark**  
**LPC-19-36232** - Block 154 - Lot 17 - **Zoning:** C6-4.5  
**CERTIFICATE OF APPROPRIATENESS**  
A late Italianate style townhouse, built in the mid-1870s, with a Neo-Grec style storefront and a ground floor restaurant interior, installed in 1892. Application is to install fixtures and finishes within the designated interior space.

**352-360 Clermont Avenue - Fort Greene Historic District**  
**LPC-19-20079** - Block 2121 - Lot 28 - **Zoning:** R6B  
**CERTIFICATE OF APPROPRIATENESS**  
A parking lot with garage. Application is to demolish the garage and construct five rowhouses.

**154 Court Street - Cobble Hill Historic District**  
**LPC-19-35682** - Block 292 - Lot 31 - **Zoning:** R6/C2-3  
**CERTIFICATE OF APPROPRIATENESS**  
A Gothic Revival style rowhouse, built in 1854. Application is to construct a rear yard addition and replace storefront infill.

**700 Gerard Avenue - Grand Concourse Historic District**  
**LPC-19-32409** - Block 2473 - Lot 8 - **Zoning:** R8  
**CERTIFICATE OF APPROPRIATENESS**  
An empty lot. Application is to construct a new building.

**195 Broadway - Individual and Interior Landmark**  
**LPC-19-36246** - Block 80 - Lot 1 - **Zoning:** C5-5  
**CERTIFICATE OF APPROPRIATENESS**  
A Neo-Classical style office building, designed by William Welles Bosworth, and built in phases from 1912-1922 with a monumental Classical style interior. Application is to install glass railings and turnstiles, and to modify a directory at the designated interior.

**200 Mercer Street - NoHo Historic District**  
**LPC-19-37269** - Block 523 - Lot 32 - **Zoning:** C6-2  
**CERTIFICATE OF APPROPRIATENESS**  
A vernacular stable, designed by John G. Prague, and built in 1870-71. Application is to paint the building base, replace side yard fence, gate, and paving, and install a canopy and site furnishings.

**422 West Broadway - SoHo-Cast Iron Historic District Extension**  
**LPC-19-35420** - Block 502 - Lot 33 - **Zoning:** M1-5A  
**CERTIFICATE OF APPROPRIATENESS**  
An Italianate style store and loft building, designed by John H. Whitenack and built in 1873-74. Application is to modify storefront infill.

**422 West Broadway - SoHo-Cast Iron Historic District Extension**  
**LPC-19-30153** - Block 502 - Lot 33 - **Zoning:** M1-5A  
**MODIFICATION OF USE AND BULK**  
An Italianate style store and loft building, designed by John H. Whitenack, and built in 1873-74. Application is to request that the Landmarks Preservation Commission, issue a report to the City Planning Commission, relating to an application for a Modification of Use and Bulk.

**7th Avenue South and West 10th Street - Greenwich Village Historic District**  
**LPC-19-35605** - Block - Lot - **Zoning:** C2-6  
**BINDING REPORT**  
Northwest corner of 7th Avenue South and West 10th Street. Application is to install a newsstand at the sidewalk.

**5 West 16th Street -**  
**LPC-19-29595** - Block 818 - Lot 37 - **Zoning:** C6-2M  
**CERTIFICATE OF APPROPRIATENESS**  
A Greek Revival style house, built c. 1846. Application is to replace storefront infill.

**200 West 83rd Street - Upper West Side/Central Park West Historic District**  
**LPC-19-36228** - Block 1230 - Lot 133 - **Zoning:** C2-7A  
**CERTIFICATE OF APPROPRIATENESS**  
A Neo-Grec flats building, built 1880-81. Application is to modify an existing one-story addition, install new entrance infill, signage, and doors.

**429 West 146th Street - Hamilton Heights/Sugar Hill Historic District**  
**LPC-19-35891** - Block 2061 - Lot 22 - **Zoning:** R6A  
**CERTIFICATE OF APPROPRIATENESS**  
A Renaissance Revival style rowhouse, designed by John P. Leo, and built in 1899-1900. Application is to modify masonry openings and install a rear deck.

**150 West 79th Street - Upper West Side/Central Park West Historic District**  
**LPC-19-28629** - Block 1150 - Lot 55 - **Zoning:** R10A  
**CERTIFICATE OF APPROPRIATENESS**  
A Neo-Renaissance style apartment building, designed by Schwartz & Gross and built in 1919-20. Application is to establish a master plan governing the future installation of windows.

**267 West 138th Street - St. Nicholas Historic District**  
**LPC-19-33446** - Block 2024 - Lot 4 - **Zoning:** R7-2  
**CERTIFICATE OF APPROPRIATENESS**  
A Neo-Georgian style rowhouse, designed by Bruce Price and Clarence S. Luce, and built in 1891-92. Application is to modify masonry openings, install a planting bed, and construct a garage.

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**NOTICE IS HEREBY GIVEN** that, pursuant to the provisions of Title 25, Chapter 3 of the Administrative Code of the City of New York (Sections 25-303, 25-307, 25-308, 25-309, 25-313, 25-318, 25-320) on Tuesday, April 30, 2019, a public hearing will be held, at 1 Centre Street, 9th Floor, Borough of Manhattan with respect to the following properties and then followed by a public meeting. The final order and estimated times for each application will be posted on the Landmarks Preservation Commission website, the Friday before the hearing. Any person requiring reasonable accommodation in order to participate in the hearing or attend the meeting should contact the Landmarks Commission no later than five (5) business days before the hearing or meeting.

**47 West 28th Street - 47 West 28th Street Building, Tin Pan Alley LP-2626** - Block 830 - Lot 11 - **Zoning:**  
**ITEM PROPOSED FOR PUBLIC HEARING**  
An Italianate row house, built c. 1852 with later commercial alterations to house music publishers at the turn of the 20th century, part of a block known as "Tin Pan Alley."

**49 West 28th Street - 49 West 28th Street Building, Tin Pan Alley LP-2627** - Block 830 - Lot 10 - **Zoning:**  
**ITEM PROPOSED FOR PUBLIC HEARING**  
An Italianate row house, built c. 1852 with later commercial alterations to house music publishers at the turn of the 20th century, part of a block known as "Tin Pan Alley."

**51 West 28th Street - 51 West 28th Street Building, Tin Pan Alley LP-2628** - Block 830 - Lot 9 - **Zoning:**  
**ITEM PROPOSED FOR PUBLIC HEARING**  
An Italianate row house, built c. 1852 with later commercial alterations to house music publishers, at the turn of the 20th century, part of a block known as "Tin Pan Alley."

**53 West 28th Street - 53 West 28th Street Building, Tin Pan Alley LP-2629 - Block 830 - Lot 8 - Zoning:**  
**ITEM PROPOSED FOR PUBLIC HEARING**  
 An Italianate row house, built c. 1859 with later commercial alterations to house music publishers at the turn of the 20th century, part of a block known as "Tin Pan Alley."

**55 West 28th Street - 55 West 28th Street Building, Tin Pan Alley LP-2630 - Block 830 - Lot 7 - Zoning:**  
**ITEM PROPOSED FOR PUBLIC HEARING**  
 An Italianate row house, built c. 1859 with later commercial alterations to house music publishers at the turn of the 20th century, part of a block known as "Tin Pan Alley."

a17-30

**COURT NOTICES**

**SUPREME COURT**

**QUEENS COUNTY**

■ NOTICE

**QUEENS COUNTY  
 IAS PART 38  
 NOTICE OF PETITION  
 INDEX NUMBER 705567/2019  
 CONDEMNATION PROCEEDING**

**IN THE MATTER OF** the Application of the CITY OF NEW YORK Relative to Acquiring Title in Fee Simple to Property, located in Queens, including All or Parts of **142ND STREET AT ITS INTERSECTION WITH THE SOUTHWEST CORNER OF 135TH AVENUE**

in the Borough Queens, City and State of New York.

**PLEASE TAKE NOTICE** that the City of New York ("City"), intends to make an application to the Supreme Court of the State of New York, Queens County, IAS Part 38, for certain relief. The application will be made, at the following time and place: At the Queens County Courthouse, located at 88-11 Sutphin Avenue, Part 38, Courtroom 116 in the Borough of Queens, City and State of New York, on May 2, 2019, at 9:30 A.M., or as soon thereafter as counsel can be heard.

The application is for an order:

- a. authorizing the City to file an acquisition map in the Office of the City Register;
- b. directing that, upon the filing of the order granting the relief sought in this petition, together with the filing of the acquisition map in the Office of the City Register, title to the property shown on said map and sought to be acquired and more particularly described in this petition shall vest in the City in fee simple absolute;
- c. providing that the compensation which should be made to the owners of the real property sought to be acquired and described in this petition be ascertained and determined by the Court without a jury;
- d. directing that within thirty days of the entry of the order granting the relief sought in this petition, the City shall cause a Notice of Acquisition, to be published in at least ten successive issues of The City Record, an official newspaper published in the City of New York, and shall serve a copy of such notice by first class mail on each condemnee or his, her, or its attorney of record; and
- e. directing that each condemnee shall have a period of one calendar year from the vesting date for this proceeding, in which to file a written claim, demand or notice of appearance with the Clerk of this Court and to serve a copy of the same upon the Corporation Counsel of the City of New York, 100 Church Street, New York, NY 10007.

The City of New York, in this proceeding, intends to acquire title in fee simple absolute to certain real property where not heretofore acquired for the same purpose, for roadway improvements, widening, and related work in the Borough of Queens, City and State of New York.

The real property that is to be acquired in fee simple absolute in this proceeding is described as follows:

**142ND STREET AT ITS INTERSECTION WITH THE SOUTHWEST CORNER OF 135TH AVENUE**

All that certain plot, piece or parcel of land, situate, lying and being in the Borough and County of Queens, City and State of New York, being more particularly bounded and described as follows:

- BEGINNING at a corner formed by the intersection of the southeasterly line of the 135th Avenue, with southwesterly line of the said 142nd Street as shown on Alteration Map No. 5014;
1. RUNNING THENCE, northeasterly, along the former southeasterly line of 135th Avenue, a distance of 24.52 feet to the former westerly line of 142nd Street, as eliminated by the said Alteration Map;
  2. THENCE, southerly, deflecting to the left 104 degrees 04 minutes 34.5 seconds from the last mentioned course and along the said former westerly line of 142nd Street, a distance of 94.26 feet to an angle point in the westerly line of 142nd Street;
  3. THENCE, northwesterly, along the said southwesterly line of 142nd Street, deflecting to the right 164 degrees 55 minutes 36.5 seconds from the last mentioned course, a distance of 91.44 feet back to the point of Beginning.

This parcel consists of part of tax lot 6 in Queens tax block 12095, as laid out on the "City Map" of the City of New York, Borough of Queens, and comprises an area of 1,121 square feet or 0.02573 acres.

Surveys, maps or plans of the property to be acquired are on file in the office of the Corporation Counsel of the City of New York, 100 Church Street, New York, NY 10007.

**PLEASE TAKE FURTHER NOTICE THAT**, pursuant to EDPL § 402(B)(4), any party seeking to oppose the acquisition must interpose a verified answer, which must contain specific denial of each material allegation of the petition controverted by the opponent, or any statement of new matter deemed by the opponent to be a defense to the proceeding. Pursuant to CPLR § 403, said answer must be served upon the office of the Corporation Counsel at least seven (7) days before the date that the petition is noticed to be heard.

Dated: New York, NY  
 April 8, 2019

ZACHARY W. CARTER  
 Corporation Counsel of the City of New York  
 Attorney for the Condemnor  
 100 Church Street  
 New York, NY 10007  
 Telephone (212) 356-4064

*See map(s) in back of paper*

a15-26

**PROPERTY DISPOSITION**

**CITYWIDE ADMINISTRATIVE SERVICES**

■ SALE

The City of New York in partnership with PropertyRoom.com posts vehicle and heavy machinery auctions online every week at: <https://www.propertyroom.com/s/nyc+fleet>

All auctions are open to the public and registration is free.

Vehicles can be viewed in person by appointment at: Kenben Industries Ltd., 1908 Shore Parkway, Brooklyn, NY 11214. Phone: (718) 802-0022

m30-s11

**OFFICE OF CITYWIDE PROCUREMENT**

■ NOTICE

The Department of Citywide Administrative Services, Office of Citywide Procurement is currently selling surplus assets on the Internet. Visit <http://www.publicsurplus.com/sms/nycdcas.ny/browse/home>

To begin bidding, simply click on 'Register' on the home page.

There are no fees to register. Offerings may include but are not limited to: office supplies/equipment, furniture, building supplies, machine tools, HVAC/plumbing/electrical equipment, lab equipment, marine equipment, and more.

Public access to computer workstations and assistance with placing bids is available at the following locations:

- DCAS Central Storehouse, 66-26 Metropolitan Avenue, Middle Village, NY 11379
- DCAS, Office of Citywide Procurement, 1 Centre Street, 18th Floor, New York, NY 10007

j2-d31

**ENVIRONMENTAL PROTECTION**

■ SALE

Environmental Protection, Natural Resources Division  
Forest Management Project # 5090 "Damsite"  
NOTICE OF PROJECT AVAILABILITY

**Description:** The City of New York will sell approximately 381 thousand board feet of mixed hardwood and softwood sawtimber and more than 198 cords of hardwood firewood through Forest Management Project #5090. The project is located within the approximately 120 acre *Damsite Forest Management Project* area, on New York City-Owned watershed land in the Ashokan Reservoir basin, Town of Olive, Ulster County, NY. Bid Solicitation information is available by contacting NYCDEP Regional Forester, Todd Baldwin, at (845) 340-7854, or requesting via email, at [tbaldwin@dep.nyc.gov](mailto:tbaldwin@dep.nyc.gov).

**Show Dates:** Prospective bidders are required to attend one of the two public showings in order to receive a bid package necessary to submit a valid bid. The showings will be held on Thursday, April 25, 2019, at 2:00 P.M., and Friday, April 26, 2019, at 9:00 A.M., and will begin at the Ashokan Fountain parking area, across from Ben Nesin Lab (#2389 Route 28A), Olivebridge, NY 12461.

**Bidding:** All bid proposals must be received by Todd Baldwin, 71 Smith Avenue, Kingston, NY 12401 (845-340-7854), **NO LATER THAN Thursday, May 16, 2019, at 3:00 P.M., local time.** Sealed bids will be publicly opened, at the DEP Office, 71 Smith Avenue, Kingston, NY, on Friday May 17, 2019, at 9:00 A.M., local time. The projected date for awarding the bid is on or about May 31, 2019.

a16-22

**HOUSING PRESERVATION AND DEVELOPMENT**

■ PUBLIC HEARINGS

All Notices Regarding Housing Preservation and Development Dispositions of City-Owned Property appear in the Public Hearing Section.

j9-30

**POLICE**

■ NOTICE

**OWNERS ARE WANTED BY THE PROPERTY CLERK DIVISION OF THE NEW YORK CITY POLICE DEPARTMENT**

The following list of properties is in the custody of the Property Clerk Division without claimants: Motor vehicles, boats, bicycles, business machines, cameras, calculating machines, electrical and optical property, furniture, furs, handbags, hardware, jewelry, photographic equipment, radios, robes, sound systems, surgical and musical instruments, tools, wearing apparel, communications equipment, computers, and other miscellaneous articles.

Items are recovered, lost, abandoned property obtained from prisoners, emotionally disturbed, intoxicated and deceased persons; and property obtained from persons incapable of caring for themselves.

**INQUIRIES**

Inquiries relating to such property should be made in the Borough concerned, at the following office of the Property Clerk.

**FOR MOTOR VEHICLES (All Boroughs):**

- Springfield Gardens Auto Pound, 174-20 North Boundary Road, Queens, NY 11430, (718) 553-9555
- Erie Basin Auto Pound, 700 Columbia Street, Brooklyn, NY 11231, (718) 246-2030

**FOR ALL OTHER PROPERTY**

- Manhattan - 1 Police Plaza, New York, NY 10038, (646) 610-5906
- Brooklyn - 84th Precinct, 301 Gold Street, Brooklyn, NY 11201, (718) 875-6675
- Bronx Property Clerk - 215 East 161 Street, Bronx, NY 10451, (718) 590-2806
- Queens Property Clerk - 47-07 Pearson Place, Long Island City, NY 11101, (718) 433-2678
- Staten Island Property Clerk - 1 Edgewater Plaza, Staten Island, NY 10301, (718) 876-8484

j2-d31



*"Compete To Win" More Contracts!*

*Thanks to a new City initiative - "Compete To Win" - the NYC Department of Small Business Services offers a new set of FREE services to help create more opportunities for minority and women-owned businesses to compete, connect and grow their business with the City. With NYC Construction Loan, Technical Assistance, NYC Construction Mentorship, Bond Readiness, and NYC Teaming services, the City will be able to help even more small businesses than before.*

- Win More Contracts at [nyc.gov/competetowin](http://nyc.gov/competetowin)

*"The City of New York is committed to achieving excellence in the design and construction of its capital program, and building on the tradition of innovation in architecture and engineering that has contributed to the City's prestige as a global destination. The contracting opportunities for construction/construction services and construction-related services that appear in the individual agency listings below reflect that commitment to excellence."*

HHS ACCELERATOR

To respond to human services Requests for Proposals (RFPs), in accordance with Section 3-16 of the Procurement Policy Board Rules of the City of New York ("PPB Rules"), vendors must first complete and submit an electronic prequalification application using the City's Health and Human Services (HHS) Accelerator System. The HHS Accelerator System is a web-based system maintained by the City of New York for use by its human services Agencies to manage procurement. The process removes redundancy by capturing information about boards, filings, policies, and general service experience centrally. As a result, specific proposals for funding are more focused on program design, scope, and budget.

Important information about the new method

- Prequalification applications are required every three years.
- Documents related to annual corporate filings must be submitted on an annual basis to remain eligible to compete.
- Prequalification applications will be reviewed to validate compliance with corporate filings, organizational capacity, and relevant service experience.
- Approved organizations will be eligible to compete and would submit electronic proposals through the system.

The Client and Community Service Catalog, which lists all Prequalification service categories and the NYC Procurement Roadmap, which lists all RFPs to be managed by HHS Accelerator may be viewed at <http://www.nyc.gov/html/hhsaccelerator/html/roadmap/roadmap.shtml>. All current and prospective vendors should frequently review information listed on roadmap to take full advantage of upcoming opportunities for funding.

**Participating NYC Agencies**

HHS Accelerator, led by the Office of the Mayor, is governed by an Executive Steering Committee of Agency Heads who represent the following NYC Agencies:

- Administration for Children's Services (ACS)
- Department for the Aging (DFTA)
- Department of Consumer Affairs (DCA)
- Department of Corrections (DOC)

Department of Health and Mental Hygiene (DOHMH)  
 Department of Homeless Services (DHS)  
 Department of Probation (DOP)  
 Department of Small Business Services (SBS)  
 Department of Youth and Community Development (DYCD)  
 Housing and Preservation Department (HPD)  
 Human Resources Administration (HRA)  
 Office of the Criminal Justice Coordinator (CJC)

To sign up for training on the new system, and for additional information about HHS Accelerator, including background materials, user guides and video tutorials, please visit [www.nyc.gov/hhsaccelerator](http://www.nyc.gov/hhsaccelerator).

**AGING**

**CONTRACT SERVICES**

■ INTENT TO AWARD

*Human Services/Client Services*

**TIER 1 EVIDENCE-BASED PROGRAMMING** - Negotiated Acquisition - Judgment required in evaluating proposals - PIN# 12519N0001 - Due 4-23-19 at 5:00 P.M.

The NYC Department for the Aging (DFTA), which oversees a wide range of programs for older New Yorkers ([www.nyc.gov/aging](http://www.nyc.gov/aging)), aims to deliver Tier 1 Evidence-Based programs throughout its senior service programs portfolio within the five boroughs, addressing the health concerns of its constituents. Tier 1 Evidence-Based programs are targeted to individual adults who are age 60 or above, with the goal of improving their independence, dignity and quality of life. DFTA is seeking one provider to provide National Council on Aging (NCOA) approved Tier 1 Evidence-Based Program interventions for Senior Center program participants, addressing a host of health concerns through lectures and/or physical activity.

DFTA has identified the following four organizations, which DFTA, intends to negotiate a possible contract with and award to one of the following organizations:

1. IPRO
2. LiveOnNY
3. The Institute of Family Health
4. Temple University

Expressions of Interest must include a narrative addressing each of the bulleted qualification requirements listed below. Expressions of interest will be evaluated, but please be aware that submission of an expression of interest does not guarantee consideration, and DFTA may determine to continue negotiations with the four vendors originally identified. DFTA will send the solicitation document to the four identified entities, and any additional entities who express interest and are deemed qualified.

All interested organizations that meet the requirements, will be required to submit a written application that will be due no later than 3:00 P.M., on May 7, 2019.

1. Experience delivering NCOA Evidence-Based programs to older adults 60 and over.
2. Experience with development, implementation, management, training and evaluation of evidence-based health promotion programs promoted and supported by the US Administration on Community Living.
3. Experience developing a systems change project.
4. Experience with assessing qualitative and quantitative outcomes.
5. Experience in convening stakeholder meetings.
6. Experience with research as it pertains Evidence-Based programming.
7. Experience with Medicaid/Medicare reimbursement for the delivery of Evidence-Based programming.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

*Aging, 2 Lafayette Street, 4th Floor, New York, NY 10007. Michelle Biondi (212) 602-7747; mbiondi@aging.nyc.gov*

a16-22

**CITY PLANNING**

**FISCAL**

■ AWARD

*Services (other than human services)*

**PROVIDE DYNAMICS 365 SUPPORT SERVICES FOR ZAP**  
 - Innovative Procurement - Judgment required in evaluating proposals  
 - PIN#DCP030DYCRM - AMT: \$99,900.00 - TO: Skcs LLC, 2 2nd Street, Jersey City, NJ 07302.

Cannot post document package.

◀ a22

**DESIGN AND CONSTRUCTION**

**AGENCY CHIEF CONTRACTING OFFICER**

■ AWARD

*Construction/Construction Services*

**\*PQL-GC SMALL: THROGS NECK LIBRARY ROOF AND HVAC REPLACEMENT-BOROUGH OF THE BRONX** - Competitive Sealed Bids/Pre-Qualified List - Other - PIN#85017B0125002 - AMT: \$2,786,000.00 - TO: Sharan Builders, Inc., 12812 18th Avenue, College Point, NY 11356. PROJECT LNEA13TNK.

**● REHABILITATION OF SANITARY AND COMBINED SEWERS BY USING DEP APPROVED LINING METHOD IN VARIOUS LOCATIONS - CITYWIDE** - Competitive Sealed Bids - PIN# 85019B0025 - AMT: \$6,222,165.00 - TO: En-tech Corp., 91 Ruckman Road, Closter, NJ 07624. PROJECT SE-LC-21.

◀ a22

■ SOLICITATION

*Construction/Construction Services*

**CONSTRUCTION OF RIGHT-OF-WAY GREEN INFRASTRUCTURE IN THE CSO TRIBUTARY AREAS JAM-003-JAM003A-BOROUGH OF QUEENS** - Competitive Sealed Bids - PIN#85019B0047 - Due 5-14-19 at 11:00 A.M. PROJECT NO.: GCJA03-3B/DDC PIN: 8502019SE0035C

**● CONSTRUCTION OF RIGHT-OF-WAY GREEN INFRASTRUCTURE IN THE CSO TRIBUTARY AREA NCB-014-BOROUGH OF QUEENS** - Competitive Sealed Bids - PIN#85019B0046 - Due 5-15-19 at 11:00 A.M. PROJECT NO.: GNCB14-2A/DDC PIN: 8502019HW0007C

Bid document deposit-\$35.00 per set-company check or money order only-no cash accepted-late bids will not be accepted. Special experience requirements. Apprenticeship participation requirements apply to this contract. Bid documents are available, at: <http://ddcbiddocuments.nyc.gov/inet/html/contrbid.asp>.

THIS PROJECT IS SUBJECT TO HireNYC\*

As of August 1, 2017, the New York City Mayor's Office of Contract Services (MOCS) has launched the Procurement and Sourcing Solutions Portal (PASSPort), a new procurement system that will replace the paper - VENDEX process.

All organizations intending to do business with the City of New York should complete an online disclosure process to be considered for a contract. This disclosure process was formerly completed using Vendor Information Exchange System (VENDEX) paper-based forms. In anticipation of awards, bidders/proposers must create an account and enroll in PASSPort, and file all disclosure information. Paper submissions, including Certifications of No Changes to existing VENDEX packages will not be accepted in lieu of complete online filings. You can access PASSPort from the following link: <http://www.nyc.gov/passport>.

This procurement is subject to Minority-Owned and Women-Owned Business Enterprises (MWBE) participation goals as required by Local Law 1 of 2013. All respondents will be required to submit an M/WBE Participation Plan with their response. For the MWBE goals, please visit our website, at <http://ddcbiddocuments.nyc.gov/inet/html/contrbid.asp> see "Bid Opportunities". For a list of companies certified by the NYC Department of Small Business Services, please visit [www.nyc.gov/buycertified](http://www.nyc.gov/buycertified). To find out how to become certified, visit [www.nyc.gov/getcertified](http://www.nyc.gov/getcertified), or call the DSBS certification helpline, at (212) 513-6311.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Design and Construction, 30-30 Thomson Avenue, Long Island City, NY 11101. Brenda Barreiro (718) 391-1041; csb\_projectinquiries@ddc.nyc.gov

☛ a22

**EDUCATION**

**BOARD OF EDUCATION RETIREMENT SYSTEM**

■ SOLICITATION

*Goods and Services*

**PRIVATE MARKETS INVESTMENT CONSULTING SERVICES**

- Request for Proposals - PIN#BER08040 - Due 6-11-19 at 12:00 P.M.

Contact via email only: bersprocurement@bers.nyc.gov.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Education, 65 Court Street, 16th Floor, Brooklyn, NY 11201. Antonio Rodriguez (929) 305-3942; Fax: (718) 935-4124; bersprocurement@bers.nyc.gov

☛ a22

**ENVIRONMENTAL PROTECTION**

**AGENCY CHIEF CONTRACTING OFFICE**

■ AWARD

*Services (other than human services)*

**DEL-419C: VILLAGE OF NEW PALTZ CONSTRUCTION IGA**

- Government to Government - PIN#82619WS00006 - AMT: \$72,250,000.00 - TO: Village of New Paltz, 25 Plattekill Avenue, New Paltz, NY 12561.

☛ a22

**CONTRACT MANAGEMENT OFFICE**

■ SOLICITATION

*Construction Related Services*

**DEL-209 DSDC-CM: DESIGN SERVICES DURING CONSTRUCTION AND CONSTRUCTION MANAGEMENT SERVICES FOR THE RECONSTRUCTION OF THE PORT JERVIS WASTEWATER TREATMENT PLANT** - Request for Proposals - PIN#82619WM00354 - Due 6-24-19 at 4:00 P.M.

The Department of Environmental Protection seeks a consultant, to provide Design Services During Construction and Construction Management Services, for the Reconstruction of the Port Jervis Wastewater Treatment Plant project.

Minimum Qualification Requirements: 1) Proposers must be authorized to practice engineering in the State of New York. 2) Proposers must also submit proof of licensure to practicing engineering in the State of New York for key personnel.

Pre-proposal Conference: May 14, 2019, 10:00 A.M., DEP, 59-17 Junction Boulevard, 5th Floor, Low Rise, East Conference Room, Flushing, NY 11373. Attendance at the Pre-Proposal Conference is not mandatory, but recommended.

Site Visit: May 15, 2019, 10:00 A.M., Port Jervis WWTP, 46 North Maple Avenue, Administration Building, Port Jervis, NY 12771. A Temporary Access form (Attachment K) must be completed and submitted, prior to the site visit.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Environmental Protection, 59-17 Junction Boulevard, 17th Floor, Flushing, NY 11373. Jeanne Schreiber (718) 595-3456; Fax: (718) 595-3278; rfp@dep.nyc.gov



☛ a22

**HEALTH AND MENTAL HYGIENE**

■ AWARD

*Human Services/Client Services*

**NY 15/15 CONGREGATE SUPPORTIVE HOUSING SERVICES**

- Request for Proposals - PIN# 18AZ053103R0X00 - AMT: \$2,230,756.00 - TO: Providence House Inc., 703 Lexington Avenue, Brooklyn, NY 11221-0529.

● **IMPROVING ACCESS TO HEALTH CARE ADDRESSING CULTURAL AND** - BP/City Council Discretionary -

PIN# 19HN022101R0X00 - AMT: \$350,000.00 - TO: New York Lawyers for The Public Interest Inc, 151 West 30th Street, 11th Floor, New York, NY 10001-4007.

● **COMMUNITY HEALTH AND SOCIAL SERVICES FOR IMMIGRANT FAMILIES** - BP/City Council Discretionary -

PIN# 19HN046501R0X00 - AMT: \$195,312.00 - TO: Academy of Medical and Public Health Services, Inc., 5306 Third Avenue, 2nd Floor, Brooklyn, NY 11220.

☛ a22

■ INTENT TO AWARD

*Services (other than human services)*

**CHRONIC - DATA COLLECTION** - Sole Source - Available only from a single source - PIN#20CR002201R0X00 - Due 5-6-19 at 10:00 A.M.

DOHMH's Bureau of Chronic Disease Prevention and Tobacco Control is concerned with the proliferation of chronic diseases among the NYC population and works to support New Yorkers in making the healthy choice the easy choice. DOHMH, intends to enter into a Sole Source contract with ACNielsen Corporation, to collect data on the sales of beverages, tobacco and e-cigarettes in New York City. ACNielsen Corporation will provide datasets, which measures raw volume of sales per week on beverages, tobacco and electronic cigarette and sodium, as well as added sugar content of packaged food. This data will track the trends in sales of consumable goods at grocery, convenience and all other chain retailers in the five boroughs of New York City. The purpose of this weekly data is to use statistical methods to assess the immediate and downstream impact of NYC programs and policies, and would also contribute to evaluating the collective impact of DOHMH work, as well as determine if certain boroughs have responded more or less substantially, to these interventions and policies. DOHMH has determined that ACNielsen Corporation is a sole source vendor for Nielsen's Licensed Services as they retain ownership and does not sell, but only licenses to clients. Any vendor who believes they can provide these services are welcome to submit an expression of interest, via email, by May 6,2019, no later than 10:00 A.M. All questions and concerns regarding this sole source, should also be submitted via email.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Health and Mental Hygiene, 42-09 28th Street, 17th Floor, Long Island City, NY 11101. Chassidi Miner (347) 396-6754; Fax: (347) 396-6758; cminer@health.nyc.gov

☛ a22-26

**HOMELESS SERVICES**

■ AWARD

*Human Services/Client Services*

**PROVISION OF SERVICES TO PREVENT FAMILY HOMELESSNESS AND EVICTION** - Negotiated Acquisition -

Judgment required in evaluating proposals - PIN#09619N0001006 - AMT: \$761,927.25 - TO: Neighborhood Association for Intercultural Affairs Inc, 1075 Grand Concourse, Suite 1B, Bronx, NY 10452.

Contract Term: 10/1/18 to 6/30/20.

☛ a22



**HUMAN RESOURCES ADMINISTRATION****OFFICE OF CONTRACTS****■ AWARD***Human Services/Client Services*

**NON-EMERGENCY NY/NY III SCATTER SITE HOUSING AND SUPPORT SERVICES** - Negotiated Acquisition - Judgment required in evaluating proposals - PIN#06909P0001CNVN001 - AMT: \$1,133,170.00 - TO: University Consultation and Treatment Center for Mental Hygiene Inc., 1020 Grand Concourse, Suite 26, Bronx, NY 10451.  
Contract Term 1/1/2019 - 12/31/2019.

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**LAW DEPARTMENT****■ INTENT TO AWARD***Services (other than human services)*

**NOTICE OF INTENT TO ENTER INTO SOLE SOURCE NEGOTIATIONS WITH MITRATECH HOLDINGS, INC.** - Sole Source - Available only from a single source - PIN# 02519X003795 - Due 5-8-19 at 5:00 P.M.

Notice of Intent to enter into Sole Source ("Sole Source"), Negotiations with Mitratech Holdings, Inc., d/b/a Law Manager Inc., for Provision of Software Maintenance Services, for Case Management System PIN 02519X003795; E-PIN 02519S0003).

IT IS THE INTENT of the New York City Law Department ("Department"), to enter into negotiations for a one-year contract with Mitratech Holdings, Inc., ("Mitratech"), d/b/a Law Manager Inc., ("Law Manager"), pursuant to PPB Rules Section 3-05(a) for the provision of software maintenance services for the Law Manager case management system which is proprietary to Mitratech.

Based upon information obtained from Law Manager, the Department's Agency Chief Contracting Officer ("ACCO"), has determined that there is only one source for the required service.

Firms that believe they are qualified to provide these services and wish to be considered for future procurements for the same or similar services, should send an expression of interest to the Department at the following address: Esther S. Tak, Senior Counsel, New York City Law Department, 100 Church Street, Room 5-208, New York, NY 10007; Phone (212) 356-1122; Fax (212) 356-1148; Email etak@law.nyc.gov.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Law Department, 100 Church Street, Room 5-208, New York, NY 10007.  
Esther Tak (212) 356-1122; Fax: (212) 356-1148; etak@law.nyc.gov

a19-25

**PARKS AND RECREATION****■ VENDOR LIST***Construction Related Services*

**PREQUALIFIED VENDOR LIST: GENERAL CONSTRUCTION, NON-COMPLEX GENERAL CONSTRUCTION SITE WORK ASSOCIATED WITH NEW YORK CITY DEPARTMENT OF PARKS AND RECREATION ("DPR") AND/OR "PARKS") PARKS AND PLAYGROUNDS CONSTRUCTION AND RECONSTRUCTION PROJECTS.**

NYC DPR is seeking to evaluate and pre-qualify a list of general contractors (a "PQL") exclusively to conduct non-complex general construction site work involving the construction and reconstruction of NYC DPR parks and playgrounds projects not exceeding \$3 million per contract ("General Construction").

By establishing contractor's qualification and experience in advance, NYC DPR will have a pool of competent contractors from which it can draw to promptly and effectively reconstruct and construct its parks, playgrounds, beaches, gardens and green-streets. NYC DPR will select contractors from the General Construction PQL for non-complex general construction site work of up to \$3,000,000.00 per contract, through the use of a Competitive Sealed Bid solicited from the PQL generated from this RFQ.

The vendors selected for inclusion in the General Construction PQL, will be invited to participate in the NYC Construction Mentorship. NYC Construction Mentorship focuses on increasing the use of small NYC contracts, and winning larger contracts with larger values. Firms participating in NYC Construction Mentorship will have the opportunity to take management classes and receive on-the-job training provided by a construction management firm.

NYC DPR will only consider applications for this General Construction PQL from contractors who meet any one of the following criteria:

- 1) The submitting entity must be a Certified Minority/Woman Business enterprise (M/WBE)\*;
- 2) The submitting entity must be a registered joint venture or have a valid legal agreement as a joint venture, with at least one of the entities in the joint venture being a certified M/WBE\*;
- 3) The submitting entity must indicate a commitment to sub-contract no less than 50 percent of any awarded job to a certified M/WBE for every work order awarded.

\* Firms that are in the process of becoming a New York City-Certified M/WBE, may submit a PQL application and submit a M/WBE Acknowledgement Letter, which states the Department of Small Business Services has begun the Certification process.

Application documents may also be obtained online at: <http://a856-internet.nyc.gov/nycvendononline/home.asap.>; or <http://www.nycgovparks.org/opportunities/business>.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.  
*Parks and Recreation, Olmsted Center Annex, Flushing Meadows-Corona Park, Flushing, NY 11368. Alicia H. Williams (718) 760-6925; Fax: (718) 760-6885; dmuwbe.capital@parks.nyc.gov*

j2-d31

**REVENUE****■ SOLICITATION***Services (other than human services)***REQUEST FOR PROPOSALS FOR AN OUTDOOR CAFE AND SNACK BAR, CONSERVATORY WATER, CENTRAL PARK**

- Competitive Sealed Proposals - Judgment required in evaluating proposals - PIN# M10-15SB-2019 - Due 6-3-19 at 3:00 P.M.

In accordance with Section 1-13 of the Concession Rules of the City of New York, the New York City Department of Parks and Recreation ("Parks") is issuing, as of the date of this notice a significant Request for Proposals ("RFP") for the renovation, operation and maintenance of an outdoor café and snack bar, at Conservatory Water in Central Park, Manhattan.

There will be a recommended proposer site tour on Tuesday, April 23, 2019 at 11:30 a.m. We will be meeting at the proposed concession site (Block # 1111 and Lot #1), Conservatory Water, which is located in Central Park at about East 74th Street in the borough of Manhattan. If you are considering responding to this RFP, please make every effort to attend this recommended meeting. All proposals submitted in response to this RFP must be submitted no later than Monday, June 3, 2019 at 3:00 p.m.

Hard copies of the RFP can be obtained, at no cost, commencing on Friday, April 12, 2019 through Monday, June 3, 2019, between the hours of 9:00 a.m. and 5:00 p.m., excluding weekends and holidays, at the Revenue Division of the New York City Department of Parks and Recreation, which is located at 830 Fifth Avenue, Room 407, New York, NY 10065.

The RFP is also available for download, on Friday, April 12, 2019 through Monday, June 3, 2019, on Parks' website. To download the RFP, visit <http://www.nyc.gov/parks/businessopportunities> and click on the "Concessions Opportunities at Parks" link. Once you have logged in, click on the "download" link that appears adjacent to the RFP's description.

For more information or to request to receive a copy of the RFP by mail, prospective proposers may contact Eric Weiss, Project Manager, at (212) 360-3483 or at [eric.weiss@parks.nyc.gov](mailto:eric.weiss@parks.nyc.gov).

**TELECOMMUNICATION DEVICE FOR THE DEAF (TDD)**  
(212) 504-4115

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Parks and Recreation, The Arsenal, Central Park, 830 Fifth Avenue, Room 407, New York, NY 10065. Eric Weiss (212) 360-3483; Fax: (917) 849-6639; eric.weiss@parks.nyc.gov

a12-25

REVENUE AND CONCESSIONS

AWARD

Services (other than human services)

MOBILE TRUCK AT WATSON PARK - Competitive Sealed Bids - PIN#X124-MT - AMT: \$5,580.00 - TO: Luis Rodrigo Rosales, 2086 Honeywell Avenue, Bronx, NY 10460.

Solicitation No.: CWB-2019-A
Concession Agreement No.: X124-MT
Licensee: Luis Rodrigo Rosales

The City of New York Department of Parks and Recreation ("Parks"), has awarded a concession, to Luis Rodrigo Rosales, of 2086 Honeywell Avenue, Bronx, NY 10460, for the operation of a Mobile Truck, for the sale of Parks approved items, at Watson Park (Watson and Morrison Avenue), Bronx. The concession, which was solicited by a Request for Bids, will operate, pursuant to a permit agreement, for one (1) five (5) year term. Compensation to the City will be as follows: Year 1: \$1,000; Year 2: \$1,050; Year 3: \$1,110; Year 4: \$1,180; Year 5: \$1,240.

a22

SCHOOL CONSTRUCTION AUTHORITY

CONTRACT SERVICES

SOLICITATION

Construction/Construction Services

ELECTRICAL WORK FOR AC INITIATIVE - Competitive Sealed Bids - PIN#SCA19-025629-1 - Due 5-8-19 at 11:30 A.M.

William Bryant HS (Queens)
Pre-Bid Walk through Date: April 29, 2019, at 11:00 A.M., at: 48-10 31st Street, Astoria, NY 11103. Potential bidders are encouraged to attend, but this walkthrough is not mandatory. Meet at the Custodian's Office. SCA system-generated category: not to be interpreted as a "bid range" \$1,000,001 to \$4,000,000. Bidders must be pre-qualified by the SCA, at the time of the bid opening.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

School Construction Authority, 30-30 Thomson Avenue, First Floor, Long Island City, NY 11101. Ricardo Forde (718) 752-5288; rforde@nyscsa.org

a22

INTENT TO AWARD

Human Services/Client Services

REQUEST FOR EXPRESSION OF INTEREST (RFQEI) FOR PAYROLL PROCESSING SERVICES - Request for Qualifications - PIN# 19-XXXXX - Due 5-1-19 at 4:30 P.M.

This is a Request for Expression of Interest by the New York City School Construction Authority ("SCA"), to conduct a preliminary survey seeking responses from potential proposers, who are interested in and qualified to provide Payroll Processing Services.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

School Construction Authority, 30-30 Thomson Avenue, First Floor, Long Island City, NY 11101. June Thompson (718) 752-5229; jthompson@nyscsa.org

a17-23

AGENCY RULES

CITY PLANNING

NOTICE

Notice of Public Hearing and Opportunity to Comment on Proposed Rules

What are we proposing? The Department of City Planning (DCP) proposes to amend its rules to provide specifications for the signage required by Local Law 116 of 2017, as amended by Local Law 250 of 2017, that must be posted by property owners at all privately owned public spaces, to provide a framework for DCP review of proposed signage, and to provide timeframes for compliance with these proposed rules.

When and where is the hearing? The Department of City Planning will hold a public hearing on the proposed rule. The public hearing will take place at 10:00 A.M. on May 22, 2019. The hearing will be held at the Department of City Planning, Lower Concourse, 120 Broadway, New York, NY 10271.

How do I comment on the proposed rules? Anyone can comment on the proposed rules by:

- Website. You can submit comments to the Department of City Planning through the NYC rules website, at http://rules.cityofnewyork.us.
Email. You can email comments to planningrules@planning.nyc.gov.
Mail. You can mail comments to Dominick Answini, Counsel's Office, Department of City Planning, 120 Broadway, 31st Floor, New York, NY 10271.
Fax. You can fax comments to the Department of City Planning, at (212) 720-3303.
Speaking at the hearing. Anyone who wants to comment on the proposed rule at the public hearing must sign up to speak. You can sign up before the hearing by calling (212) 720-3676. You can also sign up in the hearing room before the hearing begins on May 22, 2019. You can speak for up to three minutes.

Is there a deadline to submit written comments? Written comments will be accepted until May 22, 2019.

What if I need assistance to participate in the hearing? You must tell the Office of Legal Affairs if you need a reasonable accommodation of a disability at the hearing. You must tell us if you need a sign language interpreter. You can tell us by mail at the address given above. You may also tell us by telephone, at (212) 720-3676. Advance notice is requested to allow sufficient time to arrange the accommodation. Please tell us by May 15, 2019.

Can I review the comments made on the proposed rules? You can review the comments made online on the proposed rules by going to the website, at http://rules.cityofnewyork.us. A few days after the hearing, copies of all comments submitted online, copies of all written comments, and a summary of oral comments concerning the proposed rule will be available to the public between the hours of 9:00 A.M. and 5:00 P.M., at the Freedom of Information Law Desk, 120 Broadway, 31st Floor, telephone number (212) 720-3208.

What authorizes the Department of City Planning to make this rule? Section 1043 of the City Charter authorizes the Department of City Planning to make this proposed rule. This proposed rule was not included in the Department of City Planning's regulatory agenda for this Fiscal Year because it was not contemplated when the Department of City Planning published the agenda.

Where can I find the Department of City Planning's rules? The Department of City Planning's rules are in Title 62 of the Rules of the City of New York.

What laws govern the rulemaking process? The Department of City Planning must meet the requirements of Section 1043 of the New York City Charter when creating or changing rules. This notice is made according to the requirements of Section 1043 of the New York City Charter.

## STATEMENT OF BASIS AND PURPOSE OF PROPOSED RULE

The Department of City Planning (“DCP”) is amending Title 62 of the Rules of the City of New York (“Rules”), pursuant to its authority under Subdivision e of Section 25-114 of the New York City Administrative Code as added by Local Law 116 of 2017, as amended by Local Law 250 of 2017, and Section 1043(a) of the New York City Charter.

The purpose of this rule is to provide property owners with clear instructions for posting signs at all privately owned public spaces (“POPS”) as defined by Local Law 116 of 2017, as amended by Local Law 250 of 2017 (hereinafter, “Local Law”). The goal of this rule is to ensure that such spaces are identifiable as open to the public and that information about each space is provided with clear, visible, and readable signage at appropriate locations within such spaces.

Since 1961, the Zoning Resolution has allowed for the creation of many different types of POPS, including plazas, arcades, urban plazas, residential plazas, sidewalk widenings, open air concourses, covered pedestrian spaces, through block arcades, and sunken plazas. POPS are primarily created through incentive zoning; however, some POPS were also created as part of a variance or special permit granted by the City Planning Commission or the Board of Standards and Appeals or required for environmental mitigation. Therefore, POPS, including their design and hours of operation, are governed by various regulations. Some POPS have existing signage provided, pursuant to the Zoning Resolution in effect at the time the space was created or, pursuant to a zoning approval, such as a special permit. Other POPS currently have no signage because none was previously required, and it is not always clear to the public that such spaces must be publicly accessible.

For those POPS that have existing signage, the rule would require owners of such POPS to submit a complete design review package (which would include drawings that indicate the location and content of signage) to the DCP within two years of the effective date of the rule, updating the existing signage to incorporate any elements required by the Local Law and to also align more closely with current standards for POPS signage systems, as set forth in Zoning Resolution provisions related to such signage. Newly-constructed POPS and POPS being reconstructed, pursuant to approved design changes would continue to be subject to the applicable signage provisions of the Zoning Resolution, in addition to being required to provide a site map of the POPS on required signs, if applicable.

With respect to existing POPS with no currently required signage, this rule would require owners of such POPS to submit a complete design review package to the DCP within 180 days of the effective date of the rule, proposing signage that reasonably complies with the current standards for signage systems and meets the goals described above. The rule would then require this signage, once approved, to be installed within the POPS.

The rule requires the DCP to review and approve all new and updated signage in POPS. Prescribing a one-size-fits-all signage scheme that would work for all POPS is not possible. Therefore, given the diverse nature of existing and new POPS of varying sizes and configurations, and with different governing regulations, the rule affords applicants and the DCP flexibility in applying the provisions of the Zoning Resolution where appropriate.

This proposed rule is being introduced concurrently with a proposed zoning text amendment that would remove references and depictions of the current public space symbol, as referenced in Sections 37-73(h)(2) (viii) and 37-751(a)(1) of the Zoning Resolution, thereby facilitating the selection of a new public space symbol through an open, international design competition.

New text is underlined; deleted material is in [brackets].

“Shall” and “must” denote mandatory requirements and may be used interchangeably in the rules of this department, unless otherwise specified or unless the context clearly indicates otherwise.

Section 1. Title 62 of the Rules of the City of New York is amended by adding a new Chapter 11, to read as follows:

### § 11-1 Signage Systems for Privately Owned Public Spaces

This rule applies in addition to Sections 37-53(h) (Design Standards for Pedestrian Circulation Spaces) and 37-751 (Public space signage systems) of the New York City Zoning Resolution (hereinafter, “Zoning Resolution”) and other sections thereof incorporating Section 37-751 by reference, except as otherwise provided.

#### § 11-2 Purpose

The purpose of this rule is to ensure that all privately owned public spaces have clear, visible, and readable signage at appropriate locations within such spaces that easily identifies such spaces as open to the public and also presents other information related to such privately owned public space.

#### § 11-3 Definitions

For the purposes of this section, the term “privately owned public space” is defined in Local Law 116 of 2017, as amended by Local Law

250 of 2017, as follows: (1) a plaza, residential plaza, urban plaza, public plaza, elevated plaza, arcade, through block arcade, through block Galleria, through block connection, open air concourse, covered pedestrian space, publicly accessible space or sidewalk widening provided for in the Zoning Resolution, now or previously in effect; (2) such other privately owned outdoor or indoor space required to be open to the public and for which the Department of City Planning (“DCP”) maintains a record in the privately owned public space data set accessible through the open data web portal that is linked to nyc.gov or successor website, pursuant to New York City Administrative Code Section 23-502; and (3) such other privately owned outdoor or indoor spaces required to be open to the public, pursuant to any of the following actions occurring on or after January 1, 2001:

- (a) A decision, authorization, certification, or special permit issued by the City Planning Commission (the “Commission”);
- (b) A certification issued by the Chairperson of the Commission (the “Chair”);
- (c) A variance of the Zoning Resolution or special permit issued by the Board of Standards and Appeals; or
- (d) Action taken by the City Council, pursuant to Section 197-d of the Charter of the City of New York.

Such term does not include any waterfront public access areas regulated, pursuant to article 6 Chapter 2 of the Zoning Resolution.

### § 11-4 Applicability and Signage Requirements

All privately owned public spaces must provide a signage system, subject to the requirements of this rule:

- (a) Prior to installation of any signage at a privately owned public space after the effective date of this rule, a signage system, pursuant to this rule must be reviewed and approved by the DCP for compliance with the requirements of this rule; and
- (b) The signage system in all privately owned public spaces must include the following, provided in technical drawings that illustrate compliance with the provisions of this rule:
  - (1) The name and contact information of the person or entity charged by the owner with oversight of complaints about such space;
  - (2) A statement that such space is open to the public;
  - (3) The hours the space is open to the public;
  - (4) The primary amenities required in the space;
  - (5) A statement that complaints can be registered by calling 311, or its successor;
  - (6) A public space logo that matches exactly the logo and dimensions provided in the Required Signage Symbols file and the “New York City Privately Owned Public Space Signage Standards and Specifications” document available on the DCP’s website (to be published by the DCP, and modified from time to time);
  - (7) For all privately owned public spaces established on or after October 1, 2017, such signage system must also include a site map, displaying the boundaries of the privately owned public space or spaces on the zoning lot relative to other structures on the zoning lot and the adjacent streets or public ways in accordance with the design guidelines specified in the “New York City Privately Owned Public Space Signage Standards and Specifications” available on the DCP’s website (to be published by the DCP and modified from time to time); and
  - (8) For all privately owned public spaces with access for persons with disabilities, such signage system must also include the International Logo of Access for persons with disabilities that is at least three inches square.
- (c) For all privately owned public spaces which are not otherwise subject to Article III, Chapter 7 of the Zoning Resolution, the signage standards of Zoning Resolution Section 37-751 (Public space signage systems), as supplemented herein, will serve as a guide and apply as reasonably determined by the DCP, in consideration of the circulation needs and of the type, size and configuration of the privately owned public space or spaces. For privately owned public spaces that require certifications under Sections 37-625 (Design changes) or 37-78 (Compliance), and for through-block connections, the signage provisions of Zoning Resolution Section 37-751 (Public space signage systems) and 37-53(h) (Design Standards for Pedestrian Circulation Spaces), respectively, will continue to apply, as supplemented herein.
- (d) If signage is proposed as part of an application for a Chair or Commission approval under the Zoning Resolution, the DCP’s review and approval of such signage in accordance with this rule must be concurrent with the DCP’s review of

such application and incorporated into any application before the Chair or Commission for their approval.

- (e) Any signage system approved, pursuant to this rule for an existing privately owned public space governed by plans approved, pursuant to a prior approval under the Zoning Resolution will be deemed to be in substantial compliance with such plans.

**§ 11-5 Design Review**

Prior to installation of any signage at a privately owned public space after the effective date of this rule, an owner or manager, or agent thereof, of any privately owned public space, must submit to the DCP a package for approval, consisting of the following materials:

- (a) The form, available at the DCP's website, requesting a design review;
- (b) Copies of the most recently approved drawings, if any, of the privately owned public space or spaces; and
- (c) A plan for a signage system, prepared in accordance with the requirements herein.

A fee in the amount of \$500, payable to the DCP, will be charged for each privately owned public space signage design review that is not part of an application for DCP's review of a new privately owned public space or the redesign of an existing privately owned public space, pursuant to the Zoning Resolution or Section 197-c of the Charter of the City of New York.

**§ 11-6 Compliance**

As of the effective date of this rule, owners of a privately owned public space without approved signage that includes a statement that such space is open to the public and the hours it is open will have 180 days from the effective date of this rule to submit a complete design review package to the DCP for approval, as specified in Section § 11-4 of this rule. Owners of a privately owned public space with approved signage as of the effective date of this rule will have two years from the effective date of this rule to submit a complete design review package. Privately owned public space owners will have 90 days from the date of DCP approval to install signage that complies with the approved plan(s).

**NEW YORK CITY LAW DEPARTMENT  
DIVISION OF LEGAL COUNSEL  
100 CHURCH STREET  
NEW YORK, NY 10007  
(212) 356-4028**

**CERTIFICATION PURSUANT TO  
CHARTER §1043(d)**

**RULE TITLE:** Signage in Privately Owned Public Spaces

**REFERENCE NUMBER:** 2018 RG 115

**RULEMAKING AGENCY:** Department of City Planning

I certify that this office has reviewed the above-referenced proposed rule as required by Section 1043(d) of the New York City Charter, and that the above-referenced proposed rule:

- (i) is drafted so as to accomplish the purpose of the authorizing provisions of law;
- (ii) is not in conflict with other applicable rules;
- (iii) to the extent practicable and appropriate, is narrowly drawn to achieve its stated purpose; and
- (iv) to the extent practicable and appropriate, contains a statement of basis and purpose that provides a clear explanation of the rule and the requirements imposed by the rule.

/s/ STEVEN GOULDEN  
Acting Corporation Counsel

Date: 4/15/2019

**NEW YORK CITY MAYOR'S OFFICE OF OPERATIONS  
253 BROADWAY, 10<sup>th</sup> FLOOR  
NEW YORK, NY 10007  
(212) 788-1400**

**CERTIFICATION/ANALYSIS  
PURSUANT TO CHARTER SECTION 1043(d)**

**RULE TITLE:** Signage in Privately Owned Public Spaces

**REFERENCE NUMBER:** DCP-8

**RULEMAKING AGENCY:** Department of City Planning

I certify that this office has analyzed the proposed rule referenced above as required by Section 1043(d) of the New York City Charter, and that the proposed rule referenced above:

- (i) Is understandable and written in plain language for the discrete regulated community or communities;
- (ii) Minimizes compliance costs for the discrete regulated community or communities consistent with achieving the stated purpose of the rule; and
- (iii) The Department of Buildings will issue warnings before issuing a violation. The warning will provide the POPS an opportunity to provide the proper signage.

/s/ Francisco X. Navarro  
Mayor's Office of Operations

April 16, 2019  
Date

◀ a22

**HEALTH AND MENTAL HYGIENE**

■ NOTICE

The following resolution was adopted by the Board of Health on April 17, 2019 and will be published in accordance with §17-148 of the Administrative Code of the City of New York.

Resolution of the Board of Health of the  
Department of Health and Mental Hygiene  
of the City of New York

At a meeting of the Board of Health of the Department of Health and Mental Hygiene held on April 17, 2019, the following resolution was adopted:

**WHEREAS**, there is an active outbreak of measles among people residing in the neighborhood of Williamsburg in Brooklyn, NY who live within zip codes 11205, 11206, 11211 and 11249 (the "affected zip codes"); and

**WHEREAS**, on April 9, 2019 the Commissioner of the Department of Health and Mental Hygiene determined that an urgent public health action was necessary to protect the public from the measles outbreak occurring in the neighborhood of Williamsburg and declared a public health emergency; and

**WHEREAS**, pursuant to her authority under Health Code §3.01, the Commissioner ordered that anyone who lives, works or resides in the affected zip codes and any child older than six months of age living, residing, or working in any of the affected zip codes be immunized against measles; and

**WHEREAS**, the Order subjects a person to a civil fine, unless such person or, for a child, such person's parent or guardian, can demonstrate that such person has immunity to the disease or document to the satisfaction of the Department that such person should be medically exempt from this requirement; and

**WHEREAS**, pursuant to Health Code §3.01, the Order issued by the Commissioner is only in effect until the Board of Health convenes and either continues or rescinds the Commissioner's exercise of authority; and

**WHEREAS**, the Board of Health has taken and filed among its records and reports that since September 2018 more than 300 cases of measles have been documented in the City of New York with the vast majority occurring among people residing in the affected zip codes and that new cases of measles are still occurring at an alarming rate; and

**WHEREAS**, measles is a highly contagious viral disease that can result in serious health complications such as pneumonia, encephalitis (swelling of the brain) and death. About a third of reported measles cases have at least one complication. Measles can be serious in all age groups. However, infants, young children, pregnant persons, people whose immune systems are weak and adults are more likely to suffer from measles complications; and

**WHEREAS**, measles is easily transmitted from a sickened person to others who lack immunity to the disease. The virus can live for up to two hours in the air or on surfaces where an infected person coughed or sneezed and people who lack immunity are highly likely to become sick if they are in contact with an infectious person or near where an infectious person recently has been; and

**WHEREAS**, although measles is highly contagious, the Measles-Mumps-Rubella (MMR) vaccine is a proven safe and effective vaccine that will prevent its transmission. While measles remains one of the leading causes of death among young children in parts of the world where the vaccination is not available, the disease until this outbreak was eliminated in the United States; and

**WHEREAS**, because a high rate of people living within the affected zip codes in Williamsburg have not been vaccinated against measles, the measles outbreak persists in Williamsburg despite other efforts taken by the Department of Health and Mental Hygiene to stop

it, including orders excluding unvaccinated children from attending preschools and daycare programs; and

**WHEREAS**, the Board of Health regards the aforesaid reports of over 300 cases of measles as sufficient proof to authorize the declaration that an outbreak of measles is occurring in Williamsburg that threatens the health and safety of New Yorkers and is immediately dangerous to human life and health and constitutes a public nuisance; and

**WHEREAS**, the outbreak is occurring because a large number of people residing in the affected zip codes have not been vaccinated against measles; and

**WHEREAS**, the only way to end the outbreak is to require that people residing, working or attending school in any of the affected zip codes be vaccinated against or otherwise have immunity against measles; and

**WHEREAS**, personal service or service, pursuant to subdivisions (a) or (b) of §17-148 of the Administrative Code of the City of New York of orders requiring the abatement of such nuisances and conditions in effect dangerous to life and health upon each of the persons who, pursuant to the provisions of Title 17 of the Administrative Code of the City of New York, has a duty or liability to abate such nuisances and conditions, would result in a delay prejudicial to the public health, welfare, and safety; now, therefore, be it

**RESOLVED**, that the Board of Health hereby declares that an outbreak of measles is ongoing in the neighborhood of Williamsburg and that the outbreak poses a public nuisance because it is immediately dangerous to life and health; and be it further

**RESOLVED**, that the Board of Health hereby declares that any person who lives or works within the affected zip codes shall be vaccinated against measles unless such person can demonstrate immunity to the disease or document to the satisfaction of the Department that such person should be medically exempt from this requirement; and be it further

**RESOLVED**, that the parent or guardian of any child six months of age or older who lives or attends school, preschool or child care within the affected zip codes and who has not received the MMR vaccine shall cause such child to be vaccinated against measles unless such parent or guardian can demonstrate that the child has immunity to the disease or document to the satisfaction of the Department that such child should be medically exempt from this requirement; and be it further

**RESOLVED**, that any person required by this declaration to be immunized against measles, or any parent or guardian required by it to immunize his or her child, shall be violating this order and be subject to the fines authorized by applicable law, rule and regulations each day that he, she, or such child continues to reside, work or attend school, preschool or child care in any of the affected zip codes without having been vaccinated against measles until such time that this outbreak is declared to be over by the Commissioner of the Department of Health and Mental Hygiene.

**RESOLVED** further, that this resolution shall take effect immediately and publication shall be in accordance with New York City Administrative Code §17-148.

(As adopted by the Board of Health unanimously on April 17, 2019)

◀ a22-24

### Notice of Public Hearing and Opportunity to Comment on Proposed Amendments to Title 24 of the Rules of the City of New York

**What are we proposing?** The Department of Health and Mental Hygiene (the "Department") is proposing to add a new Chapter 14 ("Cleaning Park Playground Equipment") to Title 24 of the Rules of the City of New York. The chapter would establish rules setting forth how far away from a spraying of pesticides park playground equipment must be in order to not have to be cleaned by the Department of Parks. These rules implement the new requirements set forth in Section 18-148 of Chapter 1 of Title 18 of the Administrative Code of the City of New York (the "Administrative Code").

**When and where is the hearing?** The Department will hold a public hearing on the proposed Health Code amendments from 10:00 A.M. to 12:00 P.M., on May 29, 2019. The hearing will be at:

New York City Department of Health and Mental Hygiene  
Gotham Center  
42-09 28th Street, Room 8-25  
Long Island City, NY 11101-4132

**How do I comment on the proposal?** Anyone can comment on the proposal by:

- **Website.** You can submit comments to the Department through the NYC rules website at <http://rules.cityofnewyork.us>

- **Email.** You can email written comments to [resolutioncomments@health.nyc.gov](mailto:resolutioncomments@health.nyc.gov)
- **Mail.** You can mail written comments to:  
New York City Department of Health and Mental Hygiene  
Office of General Counsel  
Attn: Svetlana Burdeynik  
42-09 28th Street, 14th Floor  
Long Island City, NY 11101-4132
- **Fax.** You can fax written comments to the New York City Department of Health and Mental Hygiene, at (347) 396-6087.
- **Speaking at the hearing.** Anyone who wants to comment on the proposal at the public hearing must sign up to speak. You can sign up before the hearing by calling, at (347) 396-6078/6116. You can also sign up in the hearing room before or during the hearing on May 29, 2019. You can speak for up to three minutes.

**Is there a deadline to submit written comments?** Written comments must be received on or before 5:00 P.M. on May 29, 2019.

**What if I need assistance to participate in the hearing?** You must tell us if you need a reasonable accommodation of a disability at the hearing. You must tell us if you need a sign language interpreter. You can tell us by mail at the address given above. You may also tell us by telephone, at (347) 396-6078. Advance notice is requested to allow sufficient time to arrange the accommodation. Please tell us by May 15, 2019.

**This location is wheelchair-accessible.**

**Can I review the comments made on the proposed amendments?** You may review the comments made online, at <http://rules.cityofnewyork.us/> on the proposed amendments by going to the website at <http://rules.cityofnewyork.us/>. All written comments and a summary of the oral comments received by the Department will be made available to the public within a reasonable period of time by the Department's Office of the General Counsel.

**What authorizes the Department to make these amendments?** Section 556 of the Charter broadly authorizes the Department of Health and Mental Hygiene ("the Department") to regulate all matters pertaining to the health of the City. Section 1043 grants the Department rulemaking authority. Moreover, Local Law 71 of 2018 added a new Section 18-148 to Chapter 1 of Title 18 of the Administrative Code regarding cleaning of park playground equipment. The Department is authorized to promulgate rules necessary for implementation of this local law. These rules were not included in the Department's regulatory agenda for this fiscal year because it was not contemplated when the Department published the agenda.

**Where can I find the Department's rules?** The rules of the Department of Health and Mental Hygiene can be found in Title 24 of the Rules of the City of New York.

**What laws govern the rulemaking process?** This notice is made according to the requirements of City Charter §1043.

### Statement of Basis and Purpose

#### Background

Local Law 71 of 2018 added a new Section 18-148 to Chapter 1 of Title 18 of the Administrative Code to require that, within 24 hours of the City spraying a pesticide near a playground operated by or under the jurisdiction of the New York City Department of Parks and Recreation ("Parks Department"), the Parks Department clean the playground equipment located in that playground. Local Law 71 requires the Department of Health and Mental Hygiene (the "Department") to prescribe by rule the distance between the spraying and the playground equipment that will trigger the cleaning requirement.

Citywide policy and Chapter 12 of Title 17 of the Administrative Code, as added by Local Law 37 of 2005, promote the reduction of pesticide use by City agencies. Utilizing an integrated pest management ("IPM") approach at all times, City agencies implement a variety of strategies to control pests, and when pesticides are necessary to protect public health, use the least toxic products in the smallest amounts possible. As agencies rely on IPM techniques, the Department is aware of few circumstances when City agencies spray pesticides that have even the possibility of depositing on Parks Department playground equipment. Those circumstances include, for example, spraying to control mosquitoes to protect the public from West Nile virus and other mosquito-borne disease; to control stinging insects, such as wasps and hornets; and, starting in 2019, to assess approaches to control ticks. In addition, the Parks Department uses a variety of techniques to control weeds such as poison ivy. For example, when poison ivy is growing inside or within the area immediately outside of a playground, the Parks Department either manually removes the poison ivy or cuts the vine at the base and then paints the cut stem with herbicide. Spray is only used to control poison ivy in areas outside a playground.

The Department is not aware of any standard or guidance addressing whether and when to clean playground equipment in order to protect health following the spraying of pesticide. Two types of standards,

however, are relevant and provide guidance for this proposed rule. First, the U.S. Environmental Protection Agency (EPA) uses the “no-observed-adverse-effect level” (“NOAEL”) as a benchmark for risk classification and assessment of pesticides. The NOAEL is set based on research demonstrating that there are pesticide exposure amounts that do not result in an observed harmful effect. Where a pesticide is applied in an amount that could not reasonably exceed the NOAEL, there is no public health basis to clean playground equipment. Applying the NOAEL to the circumstances here, the Department is proposing that the Parks Department not be required to clean playground equipment where the pesticide is sprayed in an amount that could not reasonably exceed the NOAEL.

Second, EPA pesticide labeling requirements and U.S. Fish and Wildlife Service (“FWS”) guidance set out buffer zones, which are areas within which pesticides must not or should not be sprayed in order to avoid pesticide drift into waterways, agricultural fields, and other areas that could result in exposures that could be toxic to living organisms. Buffer zones of 30 feet—or 80 feet for ultra-low volume application—have been established in a context that could be considered analogous to this one.<sup>1</sup> In the absence of specific standards or guidance regarding cleaning of playground equipment following pesticide spraying, the Department is proposing to apply these analogous standards regarding buffer zones.

**The Proposed Amendment**

The Department is proposing to add a new Chapter 14 to Title 24 of the Rules of the City of New York to implement the provisions of Section 18-148 of Chapter 1 of Title 18 of the Administrative Code, as added by Local Law 71 of 2018.

The proposed changes are as follows:

Underlined material is new.

Section 1. Title 24 of the Rules of the City of New York is amended by adding a new Chapter 14 (“Cleaning Park Playground Equipment”) to read as follows:

**CHAPTER 14**

**CLEANING PARK PLAYGROUND EQUIPMENT**

§ 14-01 Scope and applicability. This Chapter applies to park playground equipment that is located within a playground operated by or under the jurisdiction of the New York City Department of Parks and Recreation (hereinafter referred to as “Department of Parks”).

§ 14-02 Definitions. When used in this Chapter, the following terms have the following meanings:

Minimum Distance from the Application of Pesticide. The term “minimum distance from the application of pesticide” means how near park playground equipment can be to the spraying of a pesticide without requiring the park playground equipment to be cleaned, pursuant to § 18-148 of the Administrative Code.

No observed adverse effect level. The term “no observed adverse effect level” means the highest exposure level of a chemical at which no harmful effects have been seen in research and scientific studies, and which represents the common benchmark used by the Federal environmental protection agency and the food and drug administration for risk classification and assessment of chemicals, including pesticides.

Playground. The term “playground” means an outdoor area open to the public where children play, which contains play equipment such as a sliding board, swing, jungle gym, or see-saw, or which is designated as a play area.

Park playground equipment. The term “park playground equipment” means playground equipment which is located within a playground operated by or under the jurisdiction of the department of parks, including those for which the department of parks has an agreement with a conservancy or other not-for-profit organization with respect to operation of any aspect of a playground.

<sup>1</sup> See, e.g., US EPA (2008). Updated spray drift language for pyrethroid agricultural use products U.S. Environmental Protection Agency, Washington, DC. See, <https://www.epa.gov/sites/production/files/2015-08/documents/epapyrethroidletter.pdf>; US EPA (2014). Final Registration of Enlist Duo™ Herbicide. Washington, DC. EPA docket, EPA-HQ-OPP-2014-0195. See, <https://www.regulations.gov/contentStreamer?documentId=EPA-HQ-OPP-2014-0195-0010&contentType=pdf>; White, J.A. 2004. Recommended Protection Measures for Pesticide Applications in Region 2 of the U.S. Fish and Wildlife Service, U.S. Fish and Wildlife Service, Region 2, Environmental Contaminants Program. 203p. See: [https://www.fws.gov/southwest/es/arizona/documents/eCreports/rmpa\\_2007.pdf](https://www.fws.gov/southwest/es/arizona/documents/eCreports/rmpa_2007.pdf).

Pesticide. The term “pesticide” means:

- i. any substance or mixture of substances intended for preventing, destroying, repelling or mitigating any pest; and
- ii. any substance or mixture of substances intended for use as a plant regulator, defoliant or desiccant.

§14-03 Minimum Distance from Application of Pesticides. Park playground equipment located less than a minimum distance of 30 feet from the application of pesticides using standard ground spraying equipment or 80 feet from the application of pesticides using ultra low volume spraying must be cleaned; except that such cleaning is not necessary if the pesticide is applied in an amount that could not reasonably exceed any “no observed adverse effect levels” associated with its chemical ingredients.

**NEW YORK CITY MAYOR’S OFFICE OF OPERATIONS  
253 BROADWAY, 10th FLOOR  
NEW YORK, NY 10007  
(212) 788-1400**

**CERTIFICATION/ANALYSIS  
PURSUANT TO CHARTER SECTION 1043(d)**

**RULE TITLE:** Cleaning of Playground Equipment in Parks

**REFERENCE NUMBER:** DOHMH-97

**RULEMAKING AGENCY:** Department of Health and Mental Hygiene

I certify that this office has analyzed the proposed rule referenced above as required by Section 1043(d) of the New York City Charter, and that the proposed rule referenced above:

- (i) Is understandable and written in plain language for the discrete regulated community or communities;
- (ii) Minimizes compliance costs for the discrete regulated community or communities consistent with achieving the stated purpose of the rule; and
- (iii) Does not provide a cure period because it does not establish a violation, modification of a violation, or modification of the penalties associated with a violation.

/s/ Jacob Watkins  
Mayor’s Office of Operations

April 8, 2019  
Date

**NEW YORK CITY LAW DEPARTMENT  
DIVISION OF LEGAL COUNSEL  
100 CHURCH STREET  
NEW YORK, NY 10007  
(212) 356-4028**

**CERTIFICATION PURSUANT TO  
CHARTER §1043(d)**

**RULE TITLE:** Cleaning of Playground Equipment in Parks

**REFERENCE NUMBER:** 2019 RG 002

**RULEMAKING AGENCY:** Department of Health and Mental Hygiene

I certify that this office has reviewed the above-referenced proposed rule as required by Section 1043(d) of the New York City Charter, and that the above-referenced proposed rule:

- (i) is drafted so as to accomplish the purpose of the authorizing provisions of law;
- (ii) is not in conflict with other applicable rules;
- (iii) to the extent practicable and appropriate, is narrowly drawn to achieve its stated purpose; and
- (iv) to the extent practicable and appropriate, contains a statement of basis and purpose that provides a clear explanation of the rule and the requirements imposed by the rule.

/s/ STEVEN GOULDEN  
Acting Corporation Counsel

Date: March 29, 2019

Accessibility questions: Svetlana Burdeynik (347) 396-6078, [ResolutionComments@health.nyc.gov](mailto:ResolutionComments@health.nyc.gov), by: Wednesday, May 15, 2019, 5:00 P.M.



## COMMISSION ON HUMAN RIGHTS

### ■ PUBLIC HEARINGS

#### Notice of Public Hearing and Opportunity to Comment on Proposed Rules

**What are we proposing?** The New York City Commission on Human Rights (the "Commission") is proposing to amend its rules governing practices and procedures for case management.

**When and where is the hearing?** The Commission will hold a public hearing on the proposed rule. The public hearing will take place at 11:00 A.M. on May 30, 2019. The hearing will be in the Spector Hall Hearing Room at 22 Reade Street, 1st Floor, New York, NY 10007.

**How do I comment on the proposed rules?** Anyone can comment on the proposed rules by:

- **Website.** You can submit comments to the Commission through the NYC rules website at <http://rules.cityofnewyork.us>.
- **Email.** You can email comments to [policy@cchr.nyc.gov](mailto:policy@cchr.nyc.gov). Please include a reference in the subject line to "Proposed Rules of Practice."
- **Mail.** You can mail comments to Office of the Chair, New York City Commission on Human Rights, 22 Reade Street, New York, NY 10007.
- **Fax.** You can fax comments to Zoey Chenitz, Senior Policy Counsel, (646) 500-7330.
- **By speaking at the hearing.** Anyone who wants to comment on the proposed rule at the public hearing must sign up to speak. You can sign up before the hearing by emailing [policy@cchr.nyc.gov](mailto:policy@cchr.nyc.gov). You can also sign up in the hearing room before the hearing begins on May 30, 2019. You can speak for up to three minutes.

**Is there a deadline to submit comments?** You must submit written comments by May 30, 2019.

**What if I need assistance to participate in the hearing?** You must tell the Commission if you need a reasonable accommodation for a disability at the hearing. You must tell us if you need a sign language interpreter. You can tell us by mail or email at the address given above. You may also tell us by telephone, at (212) 306-7450. Advance notice is requested to allow sufficient time to arrange the accommodation. Please tell us by May 23, 2019.

**This location has the following accessibility option(s) available:** Wheelchair accessible.

**Can I review the comments made on the proposed rules?** You can review the comments made online on the proposed rules by going to the website at <http://rules.cityofnewyork.us/>. A few days after the hearing, copies of all comments submitted online, copies of all written comments, and a transcript of the hearing will be available to the public on the Commission's website.

**What authorizes the Commission to make this rule?** Sections 905 and 1043 of the New York City Charter authorize the Commission to make this proposed rule. This proposed rule was not included in the Commission's regulatory agenda for this Fiscal Year because it was not contemplated when the Commission published the agenda.

**Where can I find the Commission's rules?** The Commission's rules are in Title 47 of the Rules of the City of New York.

**What laws govern the rulemaking process?** The Commission must meet the requirements of Section 1043 of the City Charter when creating or changing rules. This notice is made according to the requirements of Section 1043 of the City Charter.

#### Statement of Basis and Purpose of Proposed Rule

The New York City Commission on Human Rights ("the Commission") is proposing to amend Chapter 1 of its rules to update the procedures and practices related to how cases are filed, investigated, and litigated at the Commission.

The Commission's authority for this rule is found in Sections 905(9) and 1043 of the New York City Charter.

New material is underlined.  
[Deleted material is in brackets.]

"Shall" and "must" denote mandatory requirements and may be used interchangeably in the rules of this department, unless otherwise specified or unless the context clearly indicates otherwise.

Section 1. Chapter 1 of Title 47 of the Official Compilation of the Rules of the City of New York is repealed in its entirety and replaced as follows:

## CHAPTER 1 PRACTICE AND PROCEDURE SUBCHAPTER A GENERAL

### § 1-01 Scope of Rules.

These rules are intended to carry out the provisions of the Human Rights Law ("NYCHRL"), Title 8 of the Administrative Code of the City of New York ("the Code"), and the policies and procedures of the Commission on Human Rights in connection therewith, as authorized by Chapter 40 of the New York City Charter and § 8-117 of the Code.

### § 1-02 Organization of Commission.

In order to carry out its various statutory responsibilities in a fair and impartial fashion, the Commission has separated its functions into discrete bureaus and offices, which, among other things, separate the Chair from the investigatory and prosecutorial functions of the agency. In addition to the Chair and the Commissioners, the following components of the Commission are directly involved in the enforcement of the NYCHRL:

- (a) Law Enforcement Bureau. The Law Enforcement Bureau is charged with the Commission's investigatory and prosecutorial functions. Where an action is authorized or required to be taken by the Law Enforcement Bureau, such action must be taken by the Deputy Commissioner for Law Enforcement, such Law Enforcement Bureau staff as the Deputy Commissioner may designate, or such person as may be appointed by the Chair of the Commission.
- (b) Office of General Counsel. The Office of General Counsel serves as counsel to the Chair and to the Commissioners. Where an action is authorized or required to be taken by the Office of General Counsel, such action must be taken by the General Counsel, such staff of the Office of General Counsel as the General Counsel may designate, or such person as may be appointed by the Chair of the Commission.
- (c) Office of Mediation and Conflict Resolution. The Office of Mediation and Conflict Resolution provides mediation services in connection with complaints that have been filed at the Commission. The Office of Mediation and Conflict Resolution operates independently from any other office within the Commission. Where an action is authorized or required to be taken by the Office of Mediation and Conflict Resolution, such action must be taken by the Director of the Office of Mediation and Conflict Resolution, such staff of the Office of Mediation and Conflict Resolution as the Director may designate, or such person as may be appointed by the Chair of the Commission.
- (d) Office of the Chair. The Office of the Chair is charged with the Commission's adjudicatory functions. Where an action is authorized or required to be taken by the Office of the Chair, such action must be taken by the Chair or such person as may be appointed by the Chair of the Commission, except such person may not include the Deputy Commissioner or staff of the Law Enforcement Bureau.

### § 1-03 Definitions and Construction.

Amended pleadings. For purposes of this chapter, amended complaints must be treated the same as complaints, and amended answers must be treated the same as answers, except as otherwise specifically provided.

Administrative cause. For purposes of this chapter, the term "administrative cause" has the same meaning as "administrative convenience" as set forth in § 8-113 of the Code.

Calculation of dates and deadlines. For purposes of this chapter, where a deadline is specified in the Code, these rules, a Commission subpoena, or a Commission order by the expiration of a specified number of days, the deadline is calculated in calendar days, exclusive of the starting calendar day from which the calculation is made. If the expiration of a time requirement falls on a weekend or a legal holiday of the State of New York, the expiration date is the next business day following the expiration date.

Complaint. For purposes of this chapter, the term "complaint" means a formal, written complaint filed, pursuant to Subchapter B of these rules.

Complainant. For purposes of this chapter, the term "complainant" means a person who has filed a formal, written complaint, pursuant to Subchapter B of these rules.

Conciliation. For purposes of this chapter, the term "conciliation" refers to an agreement among persons including the Law Enforcement Bureau to resolve all or part of a case before the Commission.

Necessary party. For purposes of this chapter, the term "necessary party" means any person determined by the Law Enforcement Bureau or by an Administrative Law Judge to be a person who might be inequitably affected by a decision of the Commission, or any person whose absence would preclude complete relief between the complainant and the respondent.

Party. For purposes of this chapter, the term “party” means the Law Enforcement Bureau when acting as petitioner; respondents; complainants who intervene, pursuant to § 2-25 of the Rules of Practice of the Office of Administrative Trials and Hearings (hereinafter “OATH”); or any necessary parties.

Person. For purposes of this chapter, the term “person” includes one or more natural persons, proprietorships, partnerships, associations, group associations, organizations, governmental bodies or agencies, corporations, legal representatives, trustees, trustees in bankruptcy, receivers, and associations, organizations, or groups that assert the civil rights of protected classes.

Respondent. For purposes of this chapter, the term “respondent” means a person who has been charged in a complaint filed, pursuant to these rules with having committed an unlawful discriminatory practice, an act of discriminatory harassment or violence, or an act of bias-based profiling.

Rules. For purposes of this chapter, unless otherwise apparent from the context, the term “rules” means the provisions of Chapter 1 of Title 47 of the Rules of the City of New York.

Settlement. For purposes of this chapter, the term “settlement” refers to an agreement among persons not including the Law Enforcement Bureau to resolve all or part of a case before the Commission.

Singular and plural usage. For purposes of this chapter, words in the singular include the plural and words in the plural include the singular, as the context may require.

**§ 1-04 Service of Papers.**

(a) Who can serve papers. Except where otherwise prescribed by law or an order of the Commission or of a court, papers may be served by any person of the age of eighteen years or over.

(b) Parties to be Served. Each paper served on any party must be served on every other party who has appeared.

(c) Service on persons represented by counsel. Whenever a person required to be served with a paper, pursuant to these rules has duly informed the Commission, pursuant to § 1-15 of this chapter that such person is represented by counsel, service must be made on the person’s counsel in lieu of service on the person unless, consistent with the New York Rules of Professional Conduct, the person seeking to make service has reason to conclude that the person to be served is not in fact represented by counsel. Notwithstanding the foregoing, in addition to serving administrative notices on a represented person’s counsel, the Commission may also serve such notices the on the person.

(d) Methods of service.

(1) Papers other than subpoenas. A paper other than a subpoena is served under this rule by:

- (i) handing it to the person;
- (ii) mailing it to the person’s last known address, unless the serving party has reason to know that the person to be served no longer resides there. Service by mail is effective:
  - i. five days from the date of mailing, if sent by first class mail.
  - ii. one day from the date of mailing, if sent by overnight delivery
  - iii. for purposes of calculating deadlines for filing in state court, on the date of mailing. For example, the deadline for filing an appeal in state court should be calculated from the date of mailing of the decision that is the subject of the appeal.

(iii) leaving it:

- i. at the person’s office with a clerk or other person in charge or, if no one is in charge, in a conspicuous place in the office; or
- ii. if the person has no office or the office is closed, at the person’s dwelling or usual place of abode with someone of suitable age and discretion who resides there;
- (iv) sending it by email or facsimile, provided that either the person is represented by counsel and the papers are served on the attorney, or the person has provided written consent to such service, pursuant to § 1-04(f) of this chapter. Service by email or facsimile is complete at the time of transmission, but is not effective if the serving party learns that it did not reach the person to be served;
- (v) for service on corporations or other business entities, mailing it to the person registered with the New York State Department of State to receive service on behalf of the corporation or business

entity or by serving the New York Department of State in accordance with applicable law; or

(vi) if no other method of service is effective, as specified in an order by the Chair.

(2) Subpoenas. A subpoena must be served in the manner provided for in the New York Civil Practice Law and Rules (“CPLR”).

(e) Proof of Service. For purposes of this chapter, proof of service may include a written declaration, affidavit, affirmation, certification, or other statement made under penalty of perjury, specifying the papers served, the person who was served and the date, address, or, in the event there is no address, place and manner of service, and setting forth facts showing that the service was made by an authorized person and in an authorized manner.

(f) Consent to email or facsimile service. An unrepresented party who consents to service by email or facsimile must provide written notice to all other parties, including the case name, case number, and the email address or facsimile number through which the party consents to accept service. Written consent to service by email or facsimile will remain in effect unless the consenting party provides unambiguous notice that consent is being withdrawn. Counsel appearing on behalf of a party are presumed to have consented to service by email, absent an express statement to the contrary.

(g) Service by email.

(1) File format. Papers served by email, other than materials produced in response to investigatory demands and subpoenas, should be sent in PDF format. Text-searchable PDF format is strongly encouraged.

(2) Email subject lines. When service of papers is made by email, the subject line of the email must contain the case name and complaint number(s).

(h) Parties’ obligation to provide notice of changes in contact information and changes in counsel. All parties have a continuing obligation to promptly advise the Commission of any changes in contact information or in representation by counsel. Notice of changes in contact information or in representation must also be promptly provided to all other parties.

(i) Time for service of complaints. A complaint must be served on each respondent within 120 days after it is filed. Claims against a respondent who is not timely served must be dismissed without prejudice, unless the Law Enforcement Bureau determines that good cause exists for an extension of the service deadline.

**§ 1-05 Power Delegated to the Chair of the Commission to Propose Rules.**

The Commission delegates to the Chair of the Commission authority to propose rules prior to their final adoption by the Commission, pursuant to Chapter 1 of Title 8 of the Code and § 905 of the New York City Charter.

**§ 1-06 General Procedure for Requesting Orders by the Chair, Except as Otherwise Specified.**

Except as otherwise specifically provided in this chapter, when an application for an order from the Chair is authorized, pursuant to the Code or this chapter, such application may be made by promptly filing a letter motion with the Office of the Chair, copies of which must also be served on all parties. The letter motion should set forth the nature of the request and the procedural stance of the case and should include any relevant supporting documentation. After the motion is served, the Office of the Chair will set deadlines for opposition and reply to the letter motion.

**§ 1-07 Courtesy Paper Copies.**

Courtesy paper copies of submissions exceeding 10 pages in length must be provided to the agency, even if service is made by electronic means.

**§ 1-08 Recusal of the Chair of the Commission.**

The Chair may recuse himself from a case if the Chair determines that recusal is appropriate based on considerations of fairness and applicable law. If the Chair recuses himself, General Counsel must appoint a panel of at least three other Commissioners to serve in place of the Chair for that matter.

**SUBCHAPTER B  
COMPLAINTS, ANSWERS, AND NOTIFICATION OF  
OBLIGATIONS**

**§ 1-11 Complaints Generally.**

(a) Who may file a complaint.

(1) The Law Enforcement Bureau. The Law Enforcement Bureau may make, sign, and file a verified complaint alleging that a



person has committed an unlawful discriminatory practice, an act of discriminatory harassment or violence, or an act of bias-based profiling.

(2) Complainants. Any person aggrieved by an unlawful discriminatory practice, an act of discriminatory harassment or violence, or an act of bias-based profiling may individually or by such person's attorney or representative acting with appropriate legal authority make, sign, and file a written verified complaint with the Law Enforcement Bureau in accordance with these rules. However, the Law Enforcement Bureau must decline to accept a complaint for filing in the following circumstances:

(i) Statute of limitations. The Law Enforcement Bureau must decline to file a complaint if the date of filing of the complaint would fall outside the statute of limitations set forth in § 8-109(e) of the Code. The Law Enforcement Bureau should determine whether tolling doctrines such as the continuing violation doctrine may apply and must honor valid tolling agreements.

(ii) Election of remedies. The Law Enforcement Bureau must decline to file a complaint if the alleged unlawful discriminatory practice, act of discriminatory harassment or violence, or act of bias-based profiling arises from the same grievance as in:

(A) a civil action previously initiated by complainant in a court of competent jurisdiction, unless such civil action has been dismissed without prejudice or withdrawn without prejudice.

(B) an action or proceeding previously filed by the complainant before any administrative agency under any other law of the state.

(C) a complaint previously filed by the complainant with the State Division of Human Rights, on which a final determination has been made.

(b) Form of complaints.

(1) Format. All complaints must be typewritten or written legibly in ink and must be signed and verified by the person making the complaint or, in the case of a Commission-initiated complaint, by the Law Enforcement Bureau.

(2) Caption. Each complaint must recite the name of each complainant and respondent in a caption in the following form:

CITY OF NEW YORK  
COMMISSION ON HUMAN RIGHTS

-----x  
In the Matter of the Complaint of: Verified Complaint

Complainant, Case No.

-against-

Respondent.

-----x

(c) Contents of complaint. A complaint must contain the following:

(1) the full name and address of the person or persons making the complaint or such other designation as appropriate. Each such person is denominated a complainant. If a complaint is prepared by a complainant's attorney, the attorney's name, address, telephone number, email address, and facsimile number, if any, should also appear on the complaint;

(2) the full name and address, where known, of the person or persons alleged to have committed an unlawful discriminatory practice, act of discriminatory harassment or violence, or act of bias-based profiling. Each such person is denominated a respondent;

(3) a plain and concise statement of the specific facts constituting the alleged violation of the Code, set forth in consecutively numbered paragraphs. The statement of facts must contain, to the extent known to the complainant, the exact or approximate date or dates of the alleged discriminatory practices and, if the alleged violation of the Code is of a continuing nature, the dates between which that violation is alleged to have occurred; and the addresses or approximate locations of any places where the acts complained of are alleged to have occurred; and

(4) whether complainant has previously filed any other civil or administrative action alleging an unlawful discriminatory practice, act of discriminatory harassment or violence, or act of bias-based profiling with respect to the allegations that are the subject of the complaint. In the event of a prior filing, a statement of the title, docket number, or similar identifying number, and forum before which such other claim was filed,

and a statement of the status or disposition of such other action or proceeding should be included.

(d) What constitutes filing of a complaint or answer. A signed, verified complaint or answer is filed when it is mailed to or personally served on the Law Enforcement Bureau.

(e) Procedure following receipt of complaint. Consistent with § 1-11(a) (1) of this chapter, when a complaint is filed, the Law Enforcement Bureau must record the date of filing and assign a complaint number to the complaint. The Law Enforcement Bureau must thereafter serve a copy of the filed complaint to each respondent and necessary party and must advise the respondents of their procedural rights and obligations.

§ 1-12 Commission-initiated Complaints.

(a) Procedure following the filing of a Commission-initiated complaint. At the time that a Commission-initiated complaint is filed, the Law Enforcement Bureau must record the date of filing and assign a complaint number to the complaint. The Law Enforcement Bureau must thereafter serve a copy of the filed complaint on each respondent and advise the respondents of their procedural rights and obligations.

(b) Probable cause. Commission-initiated complaints do not require a determination of probable cause.

§ 1-13 Amendments to Complaints.

(a) General. A complaint may be amended as of right at any time before the referral of the complaint to OATH. While a case is pending before OATH, amendments must be made in accordance with OATH rules. An amended complaint supersedes all prior complaints. Amending a complaint does not necessitate a reevaluation of the initial probable cause determination.

(b) Statute of limitations. With respect to respondents named in the original complaint, the date of filing an amended complaint relates back to the date the original complaint was filed. With respect to respondents named for the first time in an amended complaint, the statute of limitations must be assessed in accordance with the relation-back doctrine under New York law.

(c) Additions or substitutions of the Commission. The Law Enforcement Bureau may amend a complaint to add the Commission to a complaint or substitute the Commission for a complainant at any time after a complaint has been filed but before a final determination on the complaint has been made.

§ 1-14 Answer.

(a) Time for filing. A respondent must file an answer with the Law Enforcement Bureau within 30 days of having been served with a complaint.

(b) Extension of time to answer. A respondent may, for good cause, apply to the Law Enforcement Bureau for additional time to file an answer.

(c) Form and content of answer. The answer must be verified as to the truth of the statements therein and must, in consecutively numbered paragraphs that correspond to those in the complaint, specifically admit, deny, or explain each allegation, unless the respondent is without knowledge or information sufficient to form a belief about the allegation, in which case the respondent must so state, and such statement will operate as a denial. Any allegation in the complaint not specifically denied or explained will be deemed admitted unless good cause to the contrary is shown. To the extent that the respondent denies only part of an allegation, the respondent must state the extent of its denial and also state its response to the remaining portions of the allegation. All affirmative defenses and all mitigating factors recognized under the NYCHRL must be stated separately in the answer, or will be deemed waived, unless good cause to the contrary is shown.

(d) Prohibition on counterclaims and cross-claims. The respondent may not interpose counterclaims or cross-claims in the answer, but is not precluded from filing a complaint under § 1-11 of this chapter.

(e) Position statements. A respondent should include a position statement to be filed with its answer, which may facilitate efficient and early resolution of a matter. A position statement will be shared with complainants and should detail the respondent's account of events relevant to the allegations in the complaint, and may include, if applicable:

(1) A description of, and supporting evidence related to, the respondent's policies, trainings, workshops, or other practices that are aimed at preventing or combating discrimination, harassment, and retaliation; and

(2) An explanation of the rationale behind the respondents' alleged conduct, and examples of the respondents' similar conduct toward persons other than the complainant(s) that may be relevant to the legal analysis of discrimination.

- (f) Amendment of answer. A respondent may amend its answer at any time prior to the referral of a complaint to OATH. An amendment to an answer subsequent to the referral of a complaint to OATH may be made in accordance with OATH rules. An amended answer supersedes all prior answers.
- (g) Procedure following receipt of an answer and position statement. The Law Enforcement Bureau must serve a copy of each answer and position statement on the complainant.
- (h) Failure to answer. Failure to file a timely answer may result in a finding of default, in which case the allegations in the complaint will be deemed admitted.

### § 1-15 Notice of Representation by Counsel.

Complainants and respondents may be represented by counsel. Prior to issuance of a report and recommendation by OATH, counsel appearing for the first time must notify the Law Enforcement Bureau of the following: the person or persons for whom the attorney appears and the attorney's name, address, telephone number, email address, and fax number. After a report and recommendation has been issued by OATH, counsel appearing for the first time must file a similar notice of appearance with the Office of the Chair. If applicable, counsel appearing for the first time should also provide notice of consent to service by email, pursuant to § 1-04(f) of this chapter.

### § 1-16 Rebuttal Statements.

Upon request from the Law Enforcement Bureau, a complainant may submit a rebuttal to a respondent's answer and position statement.

## SUBCHAPTER C WITHDRAWALS AND DISMISSALS

### § 1-21 Withdrawal of Complaints.

#### (a) Legal effect of withdrawal.

- (1) Effect on the Law Enforcement Bureau. Unless a complaint is withdrawn, pursuant to a conciliation agreement, the withdrawal of a complaint will be without prejudice to (i) the continued prosecution of the complaint by the Law Enforcement Bureau in accordance with these rules; (ii) the initiation of a complaint by the Law Enforcement Bureau based on the same facts; or (iii) the commencement of a civil action by the Corporation Counsel based on the same facts, pursuant to Title 1, Chapter 4 of the Code.

#### (2) Effect on complainant.

- (i) Prior to withdrawal, complainants are cautioned to seek independent legal advice concerning whether the right to sue in another forum is preserved following the withdrawal of a complaint, pursuant to § 8112 of the Code.
- (ii) Refiling at the Commission. Following a withdrawal, a complainant may refile with the Commission at the discretion of the Law Enforcement Bureau.
- (iii) Refiling in other venues. A complainant's ability to refile in a venue other than the Commission is determined by the venue itself.

#### (b) Procedure for withdrawals.

- (1) Prior to referral to OATH. A complainant may withdraw a complaint as of right at any time prior to being served by the Law Enforcement Bureau with a notice of referral to OATH. The complainant must provide signed, written notice to the Law Enforcement Bureau of the complainant's desire to withdraw a complaint. The Law Enforcement Bureau must promptly provide written notice to all parties of a withdrawal and the status of the case.
- (2) While pending before OATH. While a case is pending before OATH, a complaint may be withdrawn in accordance with OATH rules of practice (48 RCNY § 2-26).
- (3) After proceedings at OATH. After a case is returned to the Commission from OATH, a complainant seeking to withdraw a complaint must file a letter motion with the Office of the Chair. The Chair may, in its discretion, grant a motion to withdraw.

### § 1-22 Dismissal of Complaints.

- (a) Dismissals for administrative cause. The Law Enforcement Bureau may, in its discretion, dismiss a complaint for administrative cause in accordance with § 8-113(a) of the Code at any time prior to the taking of testimony at a hearing. Administrative cause includes, but is not limited to, the following circumstances:

- (1) The Law Enforcement Bureau has been unable to locate the complainant after diligent efforts to do so;

- (2) Absent good cause, the complainant has repeatedly failed to appear at mutually agreed-upon appointments with the Law Enforcement Bureau or is unwilling to meet with the Law Enforcement Bureau, to provide requested documentation that is available to the complainant and that may be necessary for the case, or to attend a hearing;
- (3) The complainant has repeatedly engaged in conduct which is disruptive to the orderly functioning of the Law Enforcement Bureau;
- (4) The complainant is unwilling to accept any reasonable conciliation agreement, where the Law Enforcement Bureau's determination of reasonableness includes consideration of the nature of the alleged violation, the value of similar cases, the impact of the proposed agreement on the parties and the public, and potential litigation risks;
- (5) Prosecution of the complaint will not serve the public interest. Without limitation, this includes those circumstances:
- (i) Where the evidence collected by the Law Enforcement Bureau indicates that further investigation is unlikely to result in a finding of probable cause;
- (ii) Where, upon further investigation or discovery after a determination of probable cause, the evidence considered as a whole is no longer sufficient to warrant further prosecution;
- (iii) Where the Law Enforcement Bureau determines that further investigation or prosecution of a case is likely to require a disproportionate investment of public resources relative to the claims in the case, the potential remedies that may be available, or enforcement priorities identified by the Commission in a publicly-available strategic enforcement plan;
- (iv) Where the complainant has previously filed a complaint or charge with any administrative agency under any Federal law alleging an unlawful discriminatory practice, act of discriminatory harassment or violence, or act of bias-based profiling with respect to the same grievance that is the subject of the complaint;
- (v) Where the passage of time or other factors have materially impaired the ability of one or more parties to prove claims or defenses; or
- (vi) Where further prosecution of the complaint at the Commission poses an unavoidable risk of actual, potential, or perceived prejudice.
- (6) The complainant requests dismissal, 180 days have elapsed since the filing of the complaint with the Law Enforcement Bureau, and the Law Enforcement Bureau finds that (i) the complaint has not been actively investigated and (ii) the respondent will not be unduly prejudiced thereby.
- (b) Mandatory dismissal for administrative cause. The Law Enforcement Bureau must dismiss a complaint for administrative cause at any time prior to the filing of an answer by the respondent if the complainant requests such dismissal, unless the Law Enforcement Bureau has conducted an investigation of the complaint or has engaged the parties in conciliation after the time the complaint was filed.
- (c) Legal effect of dismissal for administrative cause. A dismissal for administrative cause is without prejudice to filing a claim under § 8-502 of the Code.
- (d) Dismissal because the complaint is not within the jurisdiction of the Commission. The Law Enforcement Bureau must dismiss a complaint in whole or in part where it concludes that the complaint or a portion thereof is not within the Commission's jurisdiction.
- (e) Dismissal for lack of probable cause. If, after investigation, the Law Enforcement Bureau determines that probable cause does not exist to believe that the respondent has engaged or is engaging in an unlawful discriminatory practice, act of discriminatory harassment or violence, or act of bias-based profiling, the Bureau must dismiss the complaint in whole or in part as to such respondent.
- (f) Notification of dismissal. When the Law Enforcement Bureau makes a determination, pursuant to this section to dismiss a complaint, in whole or in part, it must promptly serve all parties, and OATH if the case is pending before OATH, with a formal notice of its determination, including a brief statement of the rationale for the dismissal. In addition, the Law Enforcement Bureau must simultaneously serve all parties with a notice of any preservation of claims, if applicable, and of the deadline and process for appeal.

**§ 1-23 Administrative Appeal of Dismissal.**

A complainant or respondent may appeal to the Office of the Chair for a review of a determination of the Law Enforcement Bureau to dismiss any portion of a complaint, pursuant to § 1-22 of this chapter.

- (a) *Timing.* Within 30 days of service of the notice of dismissal, a notice of appeal must be mailed or hand delivered to the Office of the Chair and must be served on all other parties. A request for extension of the time to file a notice of appeal must be submitted in writing to the Office of the Chair, with copies to all other parties, and will only be granted for good cause. Untimely appeals will be dismissed, unless good cause for delay is shown.
- (b) *Content of a notice of appeal.* A notice of appeal should clearly state that an appeal is being requested, the date of the Law Enforcement Bureau's notice of dismissal that is being appealed, and the case number. At the same time that a party files a notice of appeal, it may also state, in writing, its reasons for challenging the dismissal, or it may wait to do so in comments filed, pursuant to § 1-23(c) of this chapter.
- (c) *Optional comments.* After a notice of appeal has been timely filed, the Office of the Chair must send a notice to all claimants, respondents, and necessary parties, setting a schedule for the optional submission of comments on the appeal.
- (d) *Review by the Office of the Chair.* After the final deadline for the submission of comments, pursuant to § 1-23(c) has passed, the Office of the Chair must conduct a review of the Law Enforcement Bureau's investigation file, the Law Enforcement Bureau's notice of dismissal, and any comments submitted in a timely manner by complainants, respondents, and any other necessary parties, pursuant to § 1-23(c) of this chapter. The standard of review for an appeal is reasonableness as to findings of fact and *de novo* as to findings of law. After concluding the review, the Chair must issue an order affirming, reversing, or modifying the Law Enforcement Bureau's determination to dismiss, or remanding the matter for further investigation and action, and must, if applicable, provide notice of any right to further appeal. The Office of the Chair must serve a copy of such order on the Law Enforcement Bureau, complainant, respondent, and any other necessary parties.

### SUBCHAPTER D INVESTIGATORY PROCEDURES

**§ 1-31 Policy.**

The Law Enforcement Bureau has discretion to use investigatory procedures that it determines will best facilitate accurate, orderly, and thorough fact-finding.

**§ 1-32 Pre-complaint Investigations.**

In addition to conducting investigations of allegations contained in complaints filed, pursuant to § 1-11 and § 1-12 of this chapter, the Law Enforcement Bureau may investigate on its own initiative possible violations of the NYCHRL.

**§ 1-33 Investigatory Demands.**

- (a) *General.* Except as otherwise limited by law, the Law Enforcement Bureau may (i) demand from any person or party the production of materials relevant to a Commission investigation, including but not limited to documents, electronically stored information, or other materials; (ii) conduct interviews or depositions of any person; and (iii) undertake testing and such other investigatory tasks as the Law Enforcement Bureau deems appropriate.
- (b) *Demands for preservation of records.* The Law Enforcement Bureau is authorized to make demands for the preservation of records and for the continuation of the practice of making and keeping records as permitted by § 8-114(b) of the Code. Such demand for preservation of records is effective immediately at the time of service of the demand and will remain in effect until the termination of all proceedings relating to any complaint or civil action commenced, including after the time for appeal has expired, or if no complaint or civil action is filed, will expire two years after the date of service of the preservation demand. A demand for preservation must require that records preserved, pursuant to the demand be made available for inspection by the Law Enforcement Bureau and/or be filed with the Law Enforcement Bureau.

For purposes of this provision, the term "records" means any form of recorded information, regardless of form or characteristics, including but not limited to books, papers, electronically-stored information, photographs, spreadsheets, graphs, maps, charts, drawings, audio recordings, video recordings, and machine-readable materials.

**§ 1-34 Subpoenas.**

- (a) *General.* The Law Enforcement Bureau may issue and serve subpoenas *ad testificandum* and subpoenas *duces tecum* on any person. Subpoenas must be served in a manner prescribed by the CPLR.

- (b) *Contents of a subpoena.* A subpoena must state with specificity (i) the form of evidence to be produced, including but not limited to testimony, documents, electronically stored information, or other materials; (ii) where applicable, the date ranges for which such evidence is sought; (iii) the deadline for production, which should be no less than 20 days from the date of service; (iv) where applicable, the format and manner in which evidence should be produced; and (v) information concerning whom to contact in the Law Enforcement Bureau with requests for extensions, inquiries, objections to a subpoena, and related matters. Where a subpoena demands the production of testimony, it must state the name of the subpoenaed person and the date, time, and location at which the person must appear.

**§ 1-35 Objections to Investigatory Demands and Subpoenas.**

- (a) *Effect of Failing to Object.* Objections to an investigatory demand or subpoena that are not raised in accordance with this section, including by first raising objections with the Law Enforcement Bureau, may be deemed waived, absent a showing of good cause.
- (b) *Initial Application to the Law Enforcement Bureau.* A person objecting to an investigatory demand or subpoena must confer in good faith with the Law Enforcement Bureau as soon as practicable and no later than 30 days after service of the investigatory demand or subpoena. The Law Enforcement Bureau may, in its discretion, extend the deadline for such objections.
- (c) *Motion to the Office of the Chair.* If a conference with the Law Enforcement Bureau, pursuant to § 1-35(b) of this chapter does not resolve a person's objections to an investigatory demand or subpoena, the person may file a letter motion with the Office of the Chair for a protective order within 14 days after the Law Enforcement Bureau provides notice of its decision on the movant's objections. Applications for an extension of the deadline for a motion for a protective order must be submitted to the Office of the Chair in writing and may be granted for good cause.

A motion for protective order must be served simultaneously on the Office of the Chair and the Law Enforcement Bureau and must include (i) a copy of the full investigatory demand or subpoena, (ii) confirmation that the movant conferred in good faith with the Law Enforcement Bureau, pursuant to § 1-35(b) of this chapter; and (iii) a statement of the specific portion or portions of the investigatory demand or subpoena to which the movant objects and the grounds for objection.

The filing of a motion with the Office of the Chair will stay the deadline for production of only those materials that are the subject of the motion for a protective order, until the motion is decided. The Law Enforcement Bureau has 14 days from service of the motion to file and serve its opposition on the movant and the Office of the Chair. The movant may file a reply within 7 days after the Law Enforcement Bureau's opposition is filed. The Chair must promptly issue an order on the motion. A protective order may deny, limit, or condition the use of any disclosure device and should be designed to prevent unreasonable annoyance, expense, embarrassment, disadvantage, or other prejudice to any person.

- (d) *Judicial review of subpoenas.* Consistent with CPLR 2304, after the Chair issues an order deciding a motion challenging a subpoena, the movant may seek review in state Supreme Court.

**§ 1-36 Extensions of the Time to Comply With an Investigatory Demand or Subpoena.**

A person seeking an extension of the time to comply with an investigatory demand or subpoena may, as soon as reasonably practicable prior to the expiration of the deadline to comply, submit a written request to the Law Enforcement Bureau stating the reasons that an extension is sought and the length of extension that is being requested. The Law Enforcement Bureau must promptly advise the person seeking an extension of its determination.

**§ 1-37 Enforcement of Investigatory Demands and Subpoenas.**

- (a) *Investigatory Demands.* The Law Enforcement Bureau may file a letter motion to compel compliance with an investigatory demand with the Office of the Chair. Such motion must include a copy of the full investigatory demand and an affirmation stating efforts taken by the Law Enforcement Bureau to procure compliance with the demand, including efforts to confer with the subject of the demand. Opposition to a motion to compel compliance with an investigatory demand must be filed and served on the Law Enforcement Bureau and the Office of the Chair within 14 days of service of the motion. The Law Enforcement Bureau may file and serve a reply within 7 days of service after the opposition is filed. The Chair must promptly issue an order on the motion to compel.
- In the event that a person fails to comply with an order compelling testimony or the production of evidence, pursuant to an investigatory demand, the Chair may, on its own motion or at the request of the Law Enforcement Bureau, issue such order as may be just with regard to the non-compliance, including but not

limited to: (i) holding that the issues to which the testimony or evidence are relevant will be resolved against the non-compliant person; (ii) prohibiting the non-compliant person from supporting or opposing designated claims or defenses or from introducing designated evidence or testimony into the record; or (iii) striking out claims, affirmative defenses, or pleadings or parts thereof.

- (b) Subpoena enforcement. Proceedings to enforce subpoenas are governed by Article 23 of the CPLR. The Law Enforcement Bureau may, in its discretion, file a letter motion to compel compliance with a subpoena with the Office of the Chair, or in state Supreme Court, pursuant to CPLR 2308(b). A motion to the Office of the Chair to compel compliance with a subpoena are governed by § 1-37(a) of this chapter.

#### **§ 1-38 Injunctions and Temporary Restraining Orders.**

Consistent with § 8-122 of the Code, if the Law Enforcement Bureau finds that a respondent or a person acting in concert with a respondent is acting in a manner tending to render ineffectual relief that the Commission could order after a hearing, the Commission may commence a special proceeding in state Supreme Court for an order to show cause to enjoin such conduct, pursuant to CPLR article 63.

#### **§ 1-39 Redactions.**

In response to an investigatory demand or subpoena, unless otherwise ordered by the Law Enforcement Bureau, all documents produced in connection with an investigation or case at the Commission that contain an individual's social-security number, taxpayer-identification number, or birth date, the name of an individual known to be a minor, a financial-account number, immigration status, or employer ID number, must be redacted to include only (i) the last four digits of the social-security number, taxpayer-identification number, financial-account number, or employer ID number; (ii) the year of the individual's birth; and (iii) the minor's initials.

#### **§ 1-40 Availability of Investigatory Materials Following Dismissal of the Complaint.**

Within 30 days of the issuance of an order of the Law Enforcement Bureau dismissing the complaint, the complainant and respondent may examine certain materials and documentation from the Law Enforcement Bureau's investigation of the complaint. Such materials and documentation are limited to the factual information uncovered during the investigation that led to the determination and may include, among other things: (i) intake forms and documents submitted by a complainant during intake of a case; (ii) complaints, answers, position statements, and rebuttals filed by the parties; (iii) motions and other administrative case filings; (iv) requests for information, investigatory demands, document requests, and subpoenas, unless prohibited by law or an order of the Commission or a court; (v) responses to requests for information, investigatory demands, document requests, and subpoenas, unless prohibited by law or an order of the Chair or a court; (vi) notes and recordings of interviews with witnesses; (vii) notes pertaining to investigative work such as site visits; (viii) correspondence pre-dating a finding of probable cause (see 48 RCNY § 2-29(b)(1)); (ix) call logs; (x) the results of electronic and internet searches; (xi) photographs, audio recordings, and video recordings; and (xii) documents pertaining to proceedings in other administrative or court proceedings involving any party to the case.

Notwithstanding the foregoing, the following materials are not subject to disclosure absent an order from a court or tribunal of competent jurisdiction: (i) materials that are protected by privilege under the CPLR, including attorney work product and attorney-client communications; (ii) any information about witnesses who request anonymity, unless the Law Enforcement Bureau relies on such witnesses in issuing a finding of probable cause or in prosecuting a case before OATH; (iii) materials that are not material or necessary, within the meaning of CPLR Article 31; (iv) correspondence post-dating a finding of probable cause (see 48 RCNY § 2-29(b)(1)); and (v) notes and correspondence related to settlement negotiations.

The Law Enforcement Bureau assesses whether production of sensitive information is appropriate, including production of financial information, medical information, and correspondence with treatment providers. Redactions are made where required by law and to prevent harassment.

### **SUBCHAPTER E**

#### **DETERMINATION OF WHETHER PROBABLE CAUSE EXISTS**

##### **§ 1-41 Basis of Determination.**

The Law Enforcement Bureau must find probable cause exists to credit the allegations of a complaint that an unlawful discriminatory practice, act of discriminatory harassment or violence, or act of bias-based profiling has been or is being committed by a respondent where a reasonable person, looking at the evidence as a whole, could reach the conclusion that it is more likely than not that the unlawful discriminatory practice, act of discriminatory harassment or violence, or act of bias-based profiling was committed.

##### **§ 1-42 Notice of Determination.**

The Law Enforcement Bureau must serve the complainant and respondent with written notice of its determination as to whether probable cause exists. A determination to dismiss the complaint upon a finding of no probable cause must state the reasons for the Law Enforcement Bureau's conclusion.

##### **§ 1-43 Review of Determination.**

- (a) No review of probable cause determination. A determination that probable cause exists to credit some or all of the allegations of a complaint is not subject to interlocutory review or appeal.
- (b) Review of determination of no probable cause. A determination that dismisses a complaint, in whole or in part, on a finding of no probable cause is reviewable in accordance with § 1-23 of this chapter.
- (c) Withdrawal of a determination of probable cause. Prior to a hearing before OATH, the Law Enforcement Bureau may withdraw a probable cause determination if it determines a reasonable person looking at the evidence as a whole could no longer reach the conclusion that it is more likely than not that the unlawful discriminatory practice, act of discriminatory harassment or violence, or act of bias-based profiling was committed.

### **SUBCHAPTER F SETTLEMENT AND CONCILIATION**

##### **§ 1-51 Settlement.**

- (a) General. A complainant, respondent, or any other necessary party may, at any time, enter into an agreement to settle a case.
- (b) Mediation. The Law Enforcement Bureau may, in its discretion, refer a case to the Office of Mediation and Conflict Resolution for mediation of a settlement agreement as provided in Subchapter H of this chapter.
- (c) Legal effect of settlement agreement. Where a complainant agrees, pursuant to a settlement agreement to withdraw a complaint, the legal effect of such withdrawal is governed by § 1-21(a) of this chapter.

##### **§ 1-52 Conciliation.**

- (a) General. The Law Enforcement Bureau, complainant, respondent and any other necessary parties may, at any time after the filing of a complaint, agree to a conciliated resolution of a case.
- (b) Mediation. The Law Enforcement Bureau may, in its discretion, refer a case to the Office of Mediation and Conflict Resolution for mediation of a conciliation agreement as provided in Subchapter H of this chapter.
- (c) Conciliation agreements.
- (i) Form and content. Every conciliation agreement must contain an acknowledgement of the execution of the agreement by the Law Enforcement Bureau and each complainant, respondent, and other necessary party who is party to the agreement. The provisions of the conciliation agreement may be such as are agreed to by the parties to the agreement.
- (ii) Entry of order by Commission. When a conciliation agreement has been fully executed, the Law Enforcement Bureau must promptly forward such agreement to the Chair. The signature of the Chair on a conciliation agreement with the notation "SO ORDERED" will be construed to be an order of the Commission, pursuant to § 8115(d) of the Code, directing the parties to such agreement to perform each and every obligation under such conciliation agreement in the time and manner set forth in the agreement. The Chair must deliver the order of the Commission to the Law Enforcement Bureau for service on the parties to the agreement.
- (iii) Effective date. A conciliation agreement is binding at the time that it is so-ordered by the Chair, after it has been executed by the parties to the agreement.
- (d) Legal effect of conciliation. Where a complaint is withdrawn, pursuant to a conciliation agreement, the legal effect of such withdrawal is governed by § 1-21(a) of this chapter.

### **SUBCHAPTER G ADJUDICATION PROCEDURES**

##### **§ 1-61 Referral of Complaints to OATH.**

- (a) Filing a notice of referral to OATH. When the Law Enforcement Bureau determines that a case is ready for adjudication, the Bureau must refer the case to OATH by serving a notice of referral on the complainant, the respondent, and any necessary party, and filing it, along with copies of the pleadings, with OATH.

- (b) Contents of a notice of referral. The notice of referral must include the last known address and telephone number of each complainant, respondent, and necessary party and must state whether the respondent has complied with the requirement of §1-14 of this chapter concerning the filing of an answer and, if not, whether the Law Enforcement Bureau seeks to have respondent held in default. The notice of referral must also inform the complainant of its right to intervene, pursuant to OATH rules (see 48 RCNY §2-25). No material relating to the investigation, the reasoning supporting a finding of probable cause, or the substance of conciliation efforts may be filed with OATH.

#### **§ 1-62 Incorporation of OATH Rules of Practice for Cases Pending Before OATH.**

Except as otherwise provided, pursuant to these rules, the Commission adopts OATH's rules of practice relating to hearing and pre-hearing procedures (Chapter 1 and Subchapter C of Chapter 2 of Title 48 of the Rules of the City of New York), which apply to all cases during the period that they are pending before OATH.

#### **§ 1-63 Interlocutory Review of Administrative Law Judge Decisions and Orders.**

- (a) General. A party may seek interlocutory review by the Office of the Chair of a decision or order of an Administrative Law Judge, when the presiding Administrative Law Judge has certified a question for review. Any question not certified by the presiding Administrative Law Judge may be raised by a party in comments responding to a report and recommendation, pursuant to § 1-66 of this chapter. Any challenge that is certified by the Administrative Law Judge and entertained by the Office of the Chair will preclude further review of that issue by the Commission. The failure of a party to challenge a decision or order of an Administrative Law Judge, other than a report and recommendation, will not preclude that party from making such challenge in comments responding to the report and recommendation, pursuant to § 1-66 of this chapter, provided that the party timely made its objection known to the Administrative Law Judge and that the grounds for such challenge are limited to those set forth in the Administrative Law Judge.
- (b) Review of motions for protective orders filed at OATH. Within seven days of being served with a decision by an Administrative Law Judge to grant or deny any portion of a motion for a protective order, pursuant to § 1-65 of this chapter, the person seeking the protective order may, as of right, seek review of such decision by the Office of the Chair. A motion for interlocutory review of an OATH decision on a motion for a protective order must include (i) copies of all original motion papers filed with OATH, (ii) a copy of the decision issued by the Administrative Law Judge on the original motion, and (iii) a statement of the prejudice that would result if the requested relief is denied. After the motion is served, the Office of the Chair will set deadlines for opposition and reply papers.

#### **§ 1-64 Redacted Filings at OATH.**

Unless otherwise ordered by an Administrative Law Judge or the Chair, all documents filed in connection with the adjudication of a case and that contain an individual's social-security number, taxpayer-identification number, or birth date, the name of an individual known to be a minor, a financial-account number, or employer ID number, must be redacted to include only (i) the last four digits of the social-security number, taxpayer-identification number, financial-account number, or employer ID number; (ii) the year of the individual's birth; and (iii) the minor's initials.

#### **§ 1-65 Protective Orders.**

- (a) General. An Administrative Law Judge may at any time on his or her own initiative, or on the motion of any party or any person from whom or about whom a disclosure is sought, make a protective order denying, limiting, or conditioning the use of any disclosure device. Such order should be designed to prevent unreasonable annoyance, expense, embarrassment, disadvantage, or other prejudice to any person.
- (b) Interlocutory review. Interlocutory review of a decision to grant or deny a motion for a protective order, in whole or in part, is governed by § 1-63(b) of this chapter.
- (c) Suspension of disclosure obligations while a motion for protective order is pending. Service of a motion for a protective order will stay the obligation to disclose the particular materials in dispute until the date specified in an order on the motion issued by an Administrative Law Judge, pursuant to § 1-65(a) of this chapter, or where interlocutory review of such order is sought, pursuant to § 1-63(b) of this chapter, by the Chair on the motion for interlocutory review.
- (d) Materials related to immigration status. Materials related to immigration status are not subject to disclosure or discovery absent an order to compel issued by the Chair. A party seeking production of such materials may move the Administrative Law

Judge for a recommendation to the Chair for an order to compel. When deciding a motion for an order to compel the production of such materials, the Chair must consider the following factors: whether the materials are relevant and necessary to a claim or defense, and whether production of the materials will subject a party to annoyance, embarrassment, oppression, undue burden, or prejudice (including *in terrorem* effect). Notwithstanding the foregoing, an individual may voluntarily produce or authorize the production of information about the individual's own immigration status.

#### **§ 1-66 Post-hearing Comments.**

- (a) Notice of right to file comments. After receiving a report and recommendation from OATH, the Office of the Chair must promptly issue a notice to all parties advising of the deadline to file written comments with the Office of the Chair.
- (b) Timing, content, and service of written comments. All written comments concerning a report and recommendation must be submitted within 30 days of service of the notice of the right to file such comments, unless an extension of time is granted, pursuant to § 1-66(c) of this chapter. A party's written comments concerning a report and recommendation should raise any objections and should not exceed the scope of issues reflected in the OATH hearing record. Objections not raised in the comments may be deemed waived in any further proceedings. Comments must be served on all other parties and the Office of the Chair. Reply comments are not permitted, unless ordered by the Office of the Chair.
- (c) Extensions of the time to file comments. A party seeking an extension of the time to file comments to a report and recommendation should promptly file with the Office of the Chair a written application for an extension, stating the date to which an extension is sought and the basis for the extension request. The Office of the Chair may grant a request for extension for good cause.
- (d) Notice of application for attorney's fees. A complainant must clearly provide notice of its intent to seek attorney's fees in comments to a report and recommendation. Fee applications are governed by Subchapter I of this chapter.
- (e) Amicus comments. Within 30 days after a report and recommendation is issued by OATH, a non-party may submit a written request to the Office of the Chair for leave to file comments as amicus curiae. A request to file amicus comments may not exceed 3 pages and should include a concise statement of the identity of the amicus curiae, its interest in the case, and the reasons why amicus comments would serve the public interest and aid the Commission's resolution of a case. The Office of the Chair has discretion to grant or deny a request to file amicus comments. Where a request to file amicus comments is granted, the comments must be submitted within 30 days and may not exceed 8 pages.

#### **§ 1-67 Review of a Report and Recommendation by the Office of the Chair.**

- (a) General. The Office of the Chair will commence consideration of a report and recommendation after it receives the report and recommendation and hearing record from OATH.
- (b) Recommended decisions and orders not completely disposing of a complaint. The Chair may not issue a decision and order that is the subject of a report and recommendation which, if adopted, would not resolve the complaint in its entirety, unless the Administrative Law Judge certifies the portion of the case proposed to be decided by the report and recommendation to the Chair for immediate consideration. Dismissal of all or part of a case by an Administrative Law Judge has the effect of a report and recommendation for the purpose of this section.
- (c) Decisions and orders.
- (i) Decisions involving no attorney's fees. Where there is no finding of liability or where notice of an application for attorney's fees has not been properly filed, the Chair will issue a decision and order based on a review of the report and recommendation; the hearing record from OATH; comments on the report and recommendation; any motion papers filed at OATH and OATH decisions bearing on the merits of the case; and any supplemental evidence gathered by the Office of the Chair, pursuant to § 1-69 of this chapter.
- (ii) Decisions involving attorney's fees. Where a complainant has properly filed notice of an application for attorney's fees and where there is a finding of liability, the Chair will issue a memorandum decision based on a review of the report and recommendation; the hearing record from OATH; comments on the report and recommendation; any motion papers filed at OATH and OATH decisions bearing on the merits of the case; and any supplemental evidence gathered by the Office of the Chair, pursuant to § 1-69 of this chapter. In addition, after briefing on attorney's fees has closed, the Chair must

issue a decision and order resolving all issues of liability, damages, civil penalties, and attorney's fees.

- (iii) Orders for relief. Upon a finding of liability, the Chair must order the respondent to cease and desist violating the NYCHRL. The Chair may also impose such additional relief as the Chair deems appropriate, in accordance with §8-120 of the Code. The decision and order must be served on the Law Enforcement Bureau, complainant, respondent, and any necessary parties.

**§ 1-68 Relief from Default After Issuance of a Report and Recommendation.**

A respondent against whom a default has been entered, pursuant to §2-27(a) of OATH's rules (48 RCNY §2-27) and who has not already moved for relief from default, pursuant to §2-27(b) of OATH's rules, may file a letter motion with the Office of the Chair to open the default at any time after the issuance of a report and recommendation and prior to the issuance by the Commission of a final decision and order. A motion to reopen must show either (a) lack of service or (b) both a showing of good cause for the default and a potentially meritorious defense to the complaint. The Office of the Chair will set deadlines for opposition and reply to a motion to open a default. In granting a motion to open a default, the Chair may impose such terms and conditions as the Chair deems to be just and equitable.

**§ 1-69 Reopening of Proceeding.**

Prior to the commencement of a judicial proceeding under §8-123 of Code, the Chair may, on its own or on the motion of any party, order any proceeding reopened or vacate or modify any order or determination, whenever justice so requires.

In addition, the Office of the Chair may order supplemental briefing or hold a supplemental hearing after the issuance of a report and recommendation and a hearing at OATH. A request from a party seeking leave to file supplemental briefing or for a supplemental hearing must be included in any written comments filed under §1-66 of this chapter.

**SUBCHAPTER H  
MEDIATION**

**§ 1-71 Referrals for Mediation.**

The Law Enforcement Bureau may suggest or a respondent, complainant, or necessary party may request that a case be referred to the Office of Mediation and Conflict Resolution for mediation of a settlement or conciliation agreement. If complainant, respondent, and all other necessary parties agree to enter into mediation, the Law Enforcement Bureau may, in its discretion, refer a case to the Office of Mediation and Conflict Resolution.

**SUBCHAPTER I  
ATTORNEY'S FEES**

**§ 1-81 Applications for Attorney's Fees.**

A complainant may apply to the Office of the Chair for an award of attorney's fees within 14 days of service of a memorandum decision holding a respondent liable for an unlawful discriminatory practice, act of discriminatory harassment, or act of bias-based profiling. An application for attorney's fees must include a memorandum and copies of time records, accompanied by an affidavit or affirmation. A respondent may file an opposition to an application for an award of attorney's fees within 14 days of service of the complainant's application for attorney's fees. The fee applicant's reply, if any, must be filed within 7 days of service of the respondent's opposition. In addition to filing with the Office of the Chair, copies of all papers relating to an application for an award of attorney's fees must also be served on the opposing party and the Law Enforcement Bureau. The Chair or the Chair's designee will decide an application for attorney's fees in a supplemental decision and order.

**§ 1-82 Assessment of an Award of Attorney's Fees.**

Attorney's fees will generally be calculated under the lodestar method, multiplying the number of hours reasonably expended on the case by a reasonable hourly rate. In assessing the amount of time reasonably spent on a matter, the Commission may consider, among other things, the novelty and difficulty of the issues presented in the case and the degree of success ultimately achieved, including whether the litigation acted as a catalyst to effect policy change on the part of the respondent, regardless of whether that change has been implemented voluntarily. In assessing a reasonable hourly rate, the Commission may consider, among other things, the skill and experience of the attorney, and the hourly rate typically charged by attorneys of similar skill and experience litigating similar cases in New York county.

- (a) *Billing judgment.* An applicant seeking attorney's fees should make a good faith effort to exclude from its fee request time for work that is excessive, redundant, or otherwise unnecessary. Regardless of who performs the work, tasks which are clerical or secretarial in nature should be billed at an administrative rate and tasks which could be performed by a paralegal should be billed as such.

- (b) *Time records.* Time records should be set forth with sufficient particularity to enable an assessment of the accuracy of the records and whether the amount of time expended was reasonable. The Commission may reduce a fee award where time records do not adequately describe the nature of the work performed.

**§ 1-83 Input from the Law Enforcement Bureau.**

On its own accord or at the request of the Office of the Chair, the Law Enforcement Bureau may respond to a complainant's application for attorney's fees. The deadline for the Law Enforcement Bureau to file such a response is 20 days after the deadline for the complainant's reply papers, unless otherwise specified by the Office of the Chair.

**SUBCHAPTER J  
JUDICIAL REVIEW**

**§ 1-91 Judicial Review of Final Orders of the Commission.**

Any complainant, respondent or other person aggrieved by a final order issued, pursuant to §8120 or §8-126 of the Code or an order issued, pursuant to §8-113(f) may obtain judicial review in accordance with §8-123.

**NEW YORK CITY LAW DEPARTMENT  
DIVISION OF LEGAL COUNSEL  
100 CHURCH STREET  
NEW YORK, NY 10007  
(212) 356-4028**

**CERTIFICATION PURSUANT TO  
CHARTER §1043(d)**

**RULE TITLE:** 2018 RG 073

**REFERENCE NUMBER:** Amendment of Rules Governing Practices and Procedures

**RULEMAKING AGENCY:** New York City Commission on Human Rights

I certify that this office has reviewed the above-referenced proposed rule as required by Section 1043(d) of the New York City Charter, and that the above-referenced proposed rule:

- (i) is drafted so as to accomplish the purpose of the authorizing provisions of law;
- (ii) is not in conflict with other applicable rules;
- (iii) to the extent practicable and appropriate, is narrowly drawn to achieve its stated purpose; and
- (iv) to the extent practicable and appropriate, contains a statement of basis and purpose that provides a clear explanation of the rule and the requirements imposed by the rule.

/s/ STEVEN GOULDEN  
Acting Corporation Counsel

Date: April 8, 2019

**NEW YORK CITY MAYOR'S OFFICE OF OPERATIONS  
253 BROADWAY, 10<sup>th</sup> FLOOR  
NEW YORK, NY 10007  
(212) 788-1400**

**CERTIFICATION/ANALYSIS  
PURSUANT TO CHARTER SECTION 1043(d)**

**RULE TITLE:** Rules of Practice

**REFERENCE NUMBER:** CCHR-6

**RULEMAKING AGENCY:** Commission on Human Rights

I certify that this office has analyzed the proposed rule referenced above as required by Section 1043(d) of the New York City Charter, and that the proposed rule referenced above:

- (i) Is understandable and written in plain language for the discrete regulated community or communities;
- (ii) Minimizes compliance costs for the discrete regulated community or communities consistent with achieving the stated purpose of the rule; and
- (iii) The proposed rules allow for non-compliant parties to show good cause.

/s/ Shifra M. Goldenberg  
Mayor's Office of Operations

April 15, 2019  
Date

Accessibility questions: (212) 306-7450, policy@cchr.nyc.gov, by: Thursday, May 23, 2019, 11:55 P.M.



## SPECIAL MATERIALS

### CITY PLANNING

#### ■ NOTICE

#### NOTICE OF COMPLETION AND NOTICE OF AVAILABILITY OF A FINAL ENVIRONMENTAL IMPACT STATEMENT

##### Bay Street Corridor Rezoning and Related Actions

###### Project Identification

CEQR No. 16DCP156R  
ULURP Nos. C190113ZMR,  
N190114 ZRR, C190115PPR,  
C190179 HAR, N190114(A) ZRR  
and C190179(A) HAR  
SEQRA Classification: Type I

###### Lead Agency

City Planning Commission  
120 Broadway, 31<sup>st</sup> Floor  
New York, NY 10271

###### Contact Person

Olga Abinader, Acting Director (212) 720-3493  
Environmental Assessment and Review Division  
New York City Department of City Planning

Pursuant to City Environmental Quality Review (CEQR), Mayoral Executive Order No. 91 of 1977, CEQR Rules of Procedure of 1991 and the regulations of Article 8 of the State Environmental Conservation Law, State Environmental Quality Review Act (SEQRA) as found in 6 NYCRR Part 617, a Final Environmental Impact Statement (FEIS) has been prepared for the action described below. The proposal involves actions by the City Planning Commission and Council of the City of New York, pursuant to Uniform Land Use Review Procedure (ULURP). A public hearing on the FEIS was held on February 27, 2019, in conjunction with the City Planning Commission's Citywide public hearing, pursuant to ULURP. The public hearing also considered modifications to the Proposed Actions (ULURP Nos. N190114(A) ZRR and C190179(A) HAR). Written comments on the Draft Environmental Impact Statement (DEIS) were requested and were received and considered by the Lead Agency until March 11, 2019. The FEIS incorporates responses to the public comments received on the DEIS and additional analysis conducted subsequent to the completion of the DEIS.

The New York City Department of City Planning (DCP), together with New York City Department of Housing Preservation and Development (HPD) and the Department of Citywide Administrative Services (DCAS), is proposing a series of land use actions (collectively, the "Proposed Actions") to implement recommendations of the Bay Street Corridor Neighborhood Planning Initiative (the "Plan"). The Plan is the subject of an ongoing community process to create opportunities for housing, including affordable housing, commercial development, and improved public spaces and infrastructure within an approximately 20-block area ("Project Area") in Downtown Staten Island (roughly defined as Tompkinsville, Stapleton, and St. George neighborhoods), Community District 1.

The affected area within the Tompkinsville and Stapleton neighborhoods along Bay Street is generally bounded by Victory Boulevard to the north and to the east, Sands Street to the south, and Van Duzer Street to the west. The affected area in the Stapleton neighborhood along Canal Street is generally bounded by Tappen Park to the north, Wright Street to the east, Broad Street to the south, and Cedar Street to the west. The Project Area also includes three City-Owned sites within the St. George and Tompkinsville neighborhoods, and the Stapleton Waterfront Phase III Sites A and B1 located along Front Street between the prolongation of Swan Street and Wave Street.

The Proposed Actions are intended to facilitate implementation of the Plan's recommendations and achieve the Guiding Principles through discretionary actions that are subject to review under ULURP, Section 197-c of the City Charter, and the CEQR process. The Proposed Actions include:

#### Zoning Map Amendments

**Bay Street Corridor:** Rezone the Bay Street Corridor Project Area, predominately an existing M1-1 zoning district, to R6 and R6B zoning districts, with C2-3 and C2-4 commercial overlay districts, and establish the Special Bay Street Corridor District (SBSCD) to include the entirety of the Bay Street Corridor Project Area. It should be noted the Bay Street Corridor Project Area would extend beyond the existing M1-1 zoning district boundary and include the following lots, which are currently zoned R3X: Block 507, portions

of Lot 17; Block 508, Lots 17, 21, 22, 23, 24; Block 509, portions of Lots 28 and 31; and Block 510, portions of Lots 9 and 43.

**Canal Street Corridor:** Rezone the existing R3-2/C2-2 (part of Block 527) and R4/C2-2 (Block 526) zoning districts of the Canal Street Corridor with a R6B/C2-3 district. The proposed Canal Street Corridor Project Area would be bounded: to the north by Canal Street and an area located 200 feet from Wright Street to a depth of 125 feet from Canal Street; to the south by Broad Street; to the west by Cedar St to a depth of 150 feet from Canal Street, or to a depth of 125 feet within 200 feet to 700 feet of Wright Street (west of Tappen Park); and to the east by Wright Street (south of Tappen Park).

#### Zoning Text Amendments

The following text amendments are proposed to the New York City Zoning Resolution (ZR):

**Special Bay Street Corridor District (SBSCD):** A zoning text amendment to the New York City Zoning Resolution (ZR), Article XIII to create new zoning regulations for the proposed SBSCD (Chapter 5), which would modify the underlying zoning district regulations. The SBSCD would be coterminous with the Bay Street Corridor Project Area. The proposed zoning text amendments would modify the underlying use, bulk, and parking regulations;

**Special Stapleton Waterfront District (SSWD):** A zoning text amendment to modify the underlying building height regulations of the existing SSWD (Article XI, Chapter 6). The proposed zoning text amendment would alter the maximum building height on Stapleton Waterfront Phase III Sites A and B1 from 55 feet to 125 feet. In addition, the Proposed Actions would modify the existing streetwall requirements for Subareas A and B1 to allow greater flexibility for future development to meet resiliency and accessibility regulations; and

**Appendix F (Mandatory Inclusionary Housing):** A zoning text amendment to modify Appendix F of the ZR to designate the Bay Street Corridor and Canal Street Corridor project areas as Mandatory Inclusionary Housing (MIH) areas.

#### Disposition of City-Owned Properties and Urban Development Action Area (UDAA) and Project (UDAAP) Designation

Under the Proposed Actions, the following City-Owned properties would be disposed:

- City Disposition Site 1: Block 9, Lot 9 (55 Stuyvesant Place)
- City Disposition Site 2: Block 34, Lot 1 (539 Jersey Street/100 Brook Street)

The disposition of City-Owned property requires approval through ULURP, pursuant to City Charter Section 197-c and separate Borough Board and Mayoral approval, pursuant to City Charter Section 384(b)(4).

As part of the Proposed Actions, City Disposition Site 2 would be designated as an Urban Development Action Area (UDAA) and approved as an Urban Development Action Area Project (UDAAP). City Disposition Site 2 would be disposed by HPD, which in turn would dispose of the property to a developer to be selected by HPD through a competitive Request for Proposals process.

The FEIS identifies a third disposition site, City Disposition Site 3: Block 6, Lot 20 (54 Central Avenue), which would also require a City Map Amendment to demap the unimproved portions of the Victory Boulevard Extension on Block 6; portions of Lots 14, 18, and 20. While the disposition of City Disposition Site 3 and the associated City Map Amendment are not included in the associated ULURP application at this time, these actions were included in the environmental review in order to provide a conservative environmental assessment.

In order to assess the possible impacts of the components of the Proposed Actions, a reasonable worst-case development scenario (RWCDs) was established for both the current (No-Action) and proposed zoning (With-Action) conditions by the build year of 2030. The incremental difference between the No-Action and With-Action conditions will serve as the basis for the impact analyses of the EIS. The Proposed Actions are anticipated to result in a net increase of approximately 2,554,000 square feet (sf) of residential use consisting of approximately 1,830 dwelling units associated with the rezoning actions, 100 units on City-Owned properties, and 630 units at Stapleton Waterfront Phase III, for a total of 2,560 dwelling units. A substantial portion of these units are expected to be affordable, pursuant to the Mandatory Inclusionary Housing (MIH) program. Additionally, the Proposed Actions would result in a net increase of approximately 275,000 sf of commercial use (including local retail, restaurant and office); and a net increase of approximately 47,000 sf of community facility use.

Since the issuance of the DEIS, DCP has prepared and filed an amended zoning text application that addresses issues raised after the issuance of the DEIS. The amended application, filed as ULURP application N 190114(A) ZRR, consists of modifications to the Proposed Actions that would: (1) modify the SSWD regulations to allow buildings in Subareas A or B1 of the special district to waive from floor area calculation purposes up to 100,000 square feet (sf) of

community facility floor area for school use; (2) modify the SBSCD regulations to permit brewery uses throughout the proposed special district; and (3) modify the SBSCD loading requirements and visual corridor design regulations. In addition, HPD has prepared and filed an amended disposition and UDAAP designation application (ULURP No. A190179(A) HAR). The disposition terms of "City Disposition Site 2" (identified below as Block 34, Lot 1 (539 Jersey Street/100 Brook Street)) would include Affordable Independent Residences for Seniors (AIRS) and would modify the amount of community facility, commercial and parking at the site. While the disposition of "City Disposition Site 3" (identified below as Block 6, Lot 20 (54 Central Avenue)) is not included in the land use application at this time, this action is expected to be sought in the near future. The modified assumptions for City Disposition Site 3 reflect the anticipated mixed-use residential and commercial program at the site. The amended application was analyzed in a technical memorandum issued on February 12, 2019 and is further analyzed as the "A-Text Alternative" in the FEIS.

The FEIS assesses whether development resulting from the Proposed Actions could result in significant adverse environmental impacts. The FEIS identifies potential significant adverse impacts related to community facilities (public elementary schools and child care), open space, historic and cultural resources (archaeology), transportation (traffic, transit and pedestrian), and construction (historic and cultural resources and noise). Mitigation measures have been identified to address those impacts, where feasible and/or practical. As discussed below in more detail, if no possible mitigation has been identified, an unavoidable significant adverse impact would result.

**Community Facilities Impacts:** The Proposed Actions would result in significant adverse impacts to public elementary schools and publicly-funded child care centers.

#### Public Schools

To avoid the identified significant adverse elementary school impact in Sub-district 4 of CSD 31, the number of incremental dwelling units that could be developed in the sub-district would have to be reduced to 1,720, generating 482 elementary school students, as compared to No-Action conditions. This would represent a decrease of 837 DU (33 percent) in CSD 31, Sub-district 4. An increase of 482 elementary school students within Sub-district 4 of CSD 31, would increase the No-Action utilization rates in the sub-district by less than five percentage points and would be below the CEQR Technical Manual threshold and, thus, not a significant adverse impact.

To avoid the potential for a significant adverse impact on elementary schools in CSD 31, Sub-district 4, the Proposed Actions would need to add approximately 175 new elementary school seats increasing capacity. If additional school construction is warranted, and funding is available, it will be identified in the Five-Year Capital Plan that covers the period in which the capacity need would occur. If the Bay Street Corridor Rezoning application is approved, a parcel within the Stapleton Waterfront Phase III development, which has been identified, will serve as the site for a new primary or pre-kindergarten through 8th grade school construction by the SCA. This action would take place in a future Five-Year Capital Plan, as the development associated with the Proposed Actions proceeds and should the need arise. This mitigation would be supplemented through administrative actions that the DOE would undertake to mitigate the shortfall in school seats, such as adjusting catchment areas and/or reorganizing grade levels within schools. DOE would continue to monitor trends in demand for school seats in the area. The DOE responses to identified demand could take place in stages and include administrative actions and/or enlargement of existing schools, followed by the later construction or lease of new school facilities at an appropriate time. If feasible mitigation measures cannot be implemented, to fully mitigate the potential impact, the impact will be identified as unavoidable.

#### Child Care Facilities

To avoid the significant adverse impact on child care, the Proposed Actions would need to create a total of 72 new publicly funded child care slots. Alternatively, the number of affordable dwelling units that could be developed on the identified Projected Developed Sites would have to be reduced to 210 affordable units from 1,061 affordable units—an approximately 80 percent reduction (851 fewer affordable units).

Potential mitigation measures for significant adverse impacts to child care centers were developed in consultation with the New York City Administration for Children's Services (ACS), DOE and SCA. The projected increase in demand for child care slots in the With-Action Condition could be offset by private day care facilities and day care centers outside of the Child Care Study Area, which are not included in this analysis; some parents may choose day care providers that are closer to their workplace rather than their home. While the CEQR analysis is limited to ACS-contracted child care facilities per the 2014 CEQR Technical Manual, DOE also contracts with childcare providers to provide additional publicly-funded early education opportunities that are available to all residents, regardless of family income. Since 2014, the City has made significant investments to provide free, full-day, high-quality early childhood education through Pre-K for All and 3-K for All, as part of a broader effort to create a continuum of high-quality early care and education programs for New York City children from birth to

five years old. Furthermore, all programs previously managed by ACS will shift to management by DOE, enabling consistent high-quality standards under a single agency by the second half of 2019.

There are an additional ten DOE-operated or DOE-contracted sites in the study area that are available to all residents, regardless of family income, that are not included in the CEQR analysis.

In addition, the SCA plans to construction eight new 3K centers on Staten Island that would add an additional 965 slots childcare capacity, at least two of which would be located within the study area, anticipated to open by 2020. ACS will also monitor the demand and need for additional publicly funded day care services in the area and identify the appropriate measures to meet demand for additional slots.

While these measures could offset or would serve to at least partially mitigate the identified impact, in the event that the significant adverse impact on publicly funded child care facilities is not completely eliminated, an unavoidable significant impact would result.

**Open Space Impacts:** The Proposed Actions would result in indirect significant adverse impacts to total and active open space resources. Potential open space mitigation measures have been identified, in consultation with DPR. The mitigation measures could partially mitigate the significant adverse impacts related to open space.

To avoid the significant adverse indirect impacts on total and active open space resources in the 0.5-mile Residential Study Area, the total amount of open space created in the With-Action Condition would need to increase by approximately 6.37 acres, including 2.37 acres of active open space. Alternatively, the number of dwelling units that could be developed on the Projected Development Sites would have to be reduced to 1,601 dwelling units from 2,569 dwelling units—an approximately 38 percent decrease (968 fewer dwelling units).

Measures considered to mitigate the Proposed Actions' significant adverse open space impact include: developing a new recreation center at the Lyons Pool site; making improvements to existing parks to allow for expanded programming and enhanced usability; making New York City public school playgrounds accessible to the community after school hours through the Schoolyards to Playgrounds program; and public realm improvements in the vicinity of the intersection of Victory Boulevard and Bay Street. These potential mitigation measures were explored in coordination with the lead agency, DPR, DOE, DOT and EDC before issuance of the FEIS.

Based on these discussions, the following mitigation measure has been identified for implementation:

- Public realm and pedestrian improvements at underutilized street space located at the intersection of Victory Boulevard and Bay Street: These improvements will provide an enhanced pedestrian realm at a critical gateway to the Bay Street Corridor. They will consist of amenities such as benches, lighting, trees and planting to encourage pedestrian activity, support access to public transit, and improve the streetscape. The proposed public realm improvements are anticipated to total at least 0.13 acres.

Other measures have been identified that could substantially enhance and/or increase the amount of open space resources for the additional population introduced by the Proposed Actions. If funded and implemented, these measures could further mitigate the significant adverse open space impact.

Although these additional measures could substantially enhance and increase the usability of open space resources and partially mitigate the significant adverse open space impact in the With-Action Condition, capital and expense of funding to build and maintain additional open space or park facilities has not been identified at this point in time. Consequently, the Proposed Actions' significant adverse indirect open space impact would not be completely eliminated and, as a result, an unavoidable significant adverse open space impacts would occur. However, the City will continue to explore avenues to implement the measures identified along with other opportunities to create new publicly-accessible open space resources, improve existing open spaces, and/or provide additional programming within existing open spaces.

**Historic and Cultural Resources Impacts:** The Proposed Actions would result in significant adverse impacts to archaeological resources associated with remains associated with prehistoric resources and nineteenth- to early twentieth-century waterfront features at one Projected Development Site, located on Block 488, Lot 65 (Projected Development Site 5). Mitigation measures include Phase 1B archaeological testing, which is designed to confirm the presence or absence of archaeological resources in areas of archaeological sensitivity within Projected Development Site 5 that have been identified in the Phase 1A study. Based on the results of the Phase 1B investigation and in consultation with the New York City Landmarks Preservation Commission (LPC), if the Phase 1B investigation reveals the presence of potential buried archaeological features, recovery of such features would be required. Prior to the completion of the Phase 1B archaeological investigation, a Phase 1B Testing Protocol would be prepared and submitted to LPC for review and concurrence.



Projected Development Site 5 is owned by a private entity. There is no mechanism in place to require a developer to conduct archaeological testing or require the preservation or documentation of archaeological resources, should they exist. Because there is no mechanism to avoid or mitigate potential impacts at Projected Development Site 5, the significant adverse impact would be unavoidable.

**Transportation Impacts:** The Proposed Actions would result in significant adverse transportation impacts related to traffic, transit and pedestrian elements.

The Proposed Actions would result in significant adverse traffic impacts at 31 study area intersections during one or more analyzed peak hours; specifically, 36 lane groups at 24 intersections during the Weekday A.M. peak hour, 43 lane groups at 21 intersections during the Weekday MD peak hour, 59 lane groups at 26 intersections during the Weekday P.M. peak hour, and 37 lane groups at 20 intersections during the Saturday MD peak hour. Implementation of traffic engineering improvements such as signal timing changes or modifications to curbside parking regulations would provide mitigation for several of the anticipated traffic impacts. Implementation of the recommended traffic engineering improvements is subject to review and approval by DOT and will be based on the findings of a traffic monitoring program (TMP) developed by DCP in collaboration with DOT. If, prior to implementation, DOT determines that an identified mitigation measure is infeasible, an alternative and equivalent mitigation measure will be considered. However, if no other alternative mitigation measures can be identified, those impacts would be unmitigated.

The Proposed Action would result in a capacity shortfall on all bus routes serving the study area during the Weekday A.M. and P.M. peak hours. These significant adverse bus transit impacts could be fully mitigated by the addition of two to six additional standard buses to each direction of each route during both peak hours. The general policy of New York City Transit (NYCT) is to provide additional bus service where demand warrants, taking into account financial and operational constraints.

Incremental demand from the Proposed Action would result in significant adverse pedestrian impacts at a total of 11 sidewalks and five crosswalks during one or more peak hours. Mitigation measures recommended to address significant adverse traffic impacts would result in significant adverse pedestrian impacts at an additional two crosswalks in one or more peak hours. Recommended mitigation measures to address the pedestrian impacts are discussed in the FEIS. Implementation of these measures would be subject to review and approval by DOT. If, prior to implementation, DOT determines that an identified mitigation measure is infeasible, an alternative and equivalent mitigation measure will be identified. However, if no other alternative mitigation measures can be identified, those impacts would be unmitigated.

**Construction-Related Impacts:** The Proposed Actions have the potential to result in significant adverse construction impacts related to historic and cultural resources (architectural) and noise.

The potential mitigation measures related to construction impacts to historic and cultural resources are identified. As there would be no mechanism, the impact would remain unmitigated. Development under the Proposed Actions— specifically, on Projected Development Site 20 and Potential Development Site Q—could result in inadvertent construction-related damage to two NYCL- and/or S/NR-eligible historic resources, as they are located within 90 feet of one or more of the aforementioned Projected and Potential Development Sites. The two eligible resources – S/NR-eligible 292 Van Duzer Street and the S/NR-eligible and NYCL-eligible Stapleton Branch of the New York City Public Library – would not be redeveloped under the No-Action condition. If these eligible resources are designated in the future prior to the initiation of construction, the protective measures of DOB TPPN #10/88 would apply and the indirect significant adverse impacts from construction would be avoided. Should they remain undesignated, however, the additional protective measures of TPPN #10/88 would not apply, and the potential for significant adverse construction-related impacts would not be mitigated.

The Proposed Actions would have the potential to result in significant adverse construction noise impacts throughout the Project Area and at sensitive receptors in the vicinity of the Project Area. Because the analysis is based on a conceptual site plan and construction schedule, it is possible that the actual construction may be of less magnitude, or that construction on multiple Projected Development Sites might not overlap, in which case construction noise would be less intense than the analysis predicts. Before issuance of the FEIS, mitigation measures to address the identified potential construction noise impacts were explored. It was found that there are no reasonable means to ensure measures be employed that would mitigate, partially or fully, the significant adverse construction noise impacts; therefore, the significant adverse construction noise impacts would be unavoidable.

The FEIS considers four alternatives – a No-Action Alternative, a No Unmitigated Significant Adverse Impact Alternative, a Reduced Rezoning Area Alternative and an A-Text Alternative. The No-Action Alternative examines future conditions within the Project Area, but assumes the absence of the Proposed Actions (i.e., none of the

discretionary approvals proposed as part of the Proposed Actions would be adopted). The No Unmitigated Significant Adverse Impacts Alternative examines a scenario in which the density and other components of the Proposed Actions are changed specifically to avoid the unmitigated significant adverse impacts associated with the Proposed Actions. The Reduced Rezoning Area Alternative considers a development scenario that assesses the impact of the Proposed Actions on a Reduced Project Area, and whether less total development as a result of reduction in the number of sites would eliminate or reduce the significant adverse impacts of the Proposed Actions, while also meeting the objectives and goals. The A-text Alternative considers modifications to the Proposed Actions that would modify the SSWD regulations to allow buildings in Subareas A or B1 to waive from floor area calculation purposes up to 100,000 sf of community facility floor area; modify the disposition terms of City Disposition Sites 2 and 3 to introduce a greater amount of residential units (including affordable units, and senior housing) and community facility use, and reduce the amount of commercial use; and to permit brewery uses throughout the proposed SBSCD. In addition, the A-Text Alternative includes zoning text amendments that modify loading requirements and visual corridor design in the proposed SBSCD. Both the Reduced Rezoning Area Alternative and the A-Text Alternative would result in similar significant adverse impacts as the Proposed Actions related to open space, community facilities, historic and cultural resources, transportation and construction. However, in terms of transportation impacts, the Reduced Rezoning Area and A-Text Alternatives would generate a greater number of vehicle, transit, and pedestrian trips during one or more of the peak hours compared to the Proposed Actions.

Electronic copies of the FEIS may be obtained from the Environmental Assessment and Review Division, New York City Department of City Planning, 120 Broadway, 31st Floor, New York, NY 10271, Olga Abinader, Acting Director (212) 720-3493; or from the Mayor's Office of Environmental Coordination, 253 Broadway, 14th Floor, New York, NY 10007, Hilary Semel, Director (212) 676-3290; and on the New York City Department of City Planning's website, located at <https://www1.nyc.gov/site/planning/applicants/env-review/bay-street-corridor.page>.

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## HOUSING PRESERVATION AND DEVELOPMENT

### ■ NOTICE

#### REQUEST FOR COMMENT REGARDING AN APPLICATION FOR A CERTIFICATION OF NO HARASSMENT PILOT PROGRAM

**Notice Date:** April 12, 2019

**To:** Occupants, Former Occupants, and Other Interested Parties

Property:	Address	Application #	Inquiry Period
	15 Locust Street, Brooklyn	19/19	March 4, 2014 to Present
	498 Putnam Avenue, Brooklyn	33/19	March 8, 2014 to Present
	693 Flatbush Avenue, Brooklyn	39/19	March 14, 2014 to Present
	505 McDonald Avenue, Brooklyn	35/19	March 18, 2014 to Present

**Authority:** Pilot Program Administrative Code §27-2093.1, §28-505.3

Before the Department of Buildings can issue a permit for the alteration or demolition of a multiple dwelling on the Certification of No Harassment Pilot Program building list, the owner must obtain a "Certification of No Harassment" from the Department of Housing Preservation and Development ("HPD") stating that there has not been harassment of the building's lawful occupants during a specified time period. Harassment is conduct by an owner that is intended to cause, or does cause, residents to leave or otherwise surrender any of their legal occupancy rights. It can include, but is not limited to, failure to provide essential services (such as heat, water, gas, or electricity), illegally locking out building residents, starting frivolous lawsuits, and using threats or physical force.

The owner of the building identified above has applied for a Certification of No Harassment. If you have any comments or evidence of harassment at this building, please notify HPD, at **CONH Unit, 100 Gold Street, 6<sup>th</sup> Floor, New York, NY 10038**, by letter postmarked not later than 45 days from the date of this notice, or by an in-person statement made within the same period. To schedule an appointment

for an in-person statement, please call (212) 863-5277 or (212) 863-8211.

For the decision on the Certification of No Harassment Final Determination please visit our website at www.hpd.nyc.gov or call (212) 863-8266.

PETICIÓN DE COMENTARIO SOBRE UNA SOLICITUD PARA UN CERTIFICACIÓN DE NO ACOSO PROGRAMA PILOTO

Fecha de notificación:

Para: Inquilinos, Inquilinos Anteriores, y Otras Personas Interesadas

Table with 4 columns: Propiedad, Dirección, Solicitud #, Período de consulta. Rows include 15 Locust Street, 498 Putnam Avenue, 693 Flatbush Avenue, and 505 McDonald Avenue.

Autoridad: PILOT, Código Administrativo §27-2093.1, §28-505.3

Antes de que el Departamento de Edificios pueda conceder un permiso para la alteración o demolición de una vivienda múltiple de ocupación de cuartos individuales, el propietario debe obtener una "Certificación de No Acoso" del Departamento de Preservación y Desarrollo de la Vivienda ("HPD") que indique que tiene no haber sido hostigado a los ocupantes legales del edificio durante un período de tiempo especificado.

El dueño del edificio identificado anteriormente ha solicitado una Certificación de No Acoso. Si tiene algún comentario o evidencia de acoso en este edificio, notifique a HPD al CONH Unit, 100 Gold Street, 6th Floor, New York, NY 10038 por carta con matasellos no mas tarde que 45 días después de la fecha de este aviso o por una declaración en persona realizada dentro del mismo período.

Para conocer la decisión final sobre la Certificación de No Acoso, visite nuestra pagina web en www.hpd.nyc.gov o llame al (212) 863-8266.

a12-22

REQUEST FOR COMMENT REGARDING AN APPLICATION FOR A CERTIFICATION OF NO HARASSMENT

Notice Date: April 12, 2019

To: Occupants, Former Occupants, and Other Interested Parties

Table with 4 columns: Property, Address, Application #, Inquiry Period. Rows include 116 Bedford Avenue, 157 Wythe Avenue, and 159 Wythe Avenue.

Authority: Greenpoint-Williamsburg Anti-Harassment Area, Zoning Resolution §§23-013, 93-90

Before the Department of Buildings can issue a permit for the alteration or demolition of a multiple dwelling in certain areas designated in the Zoning Resolution, the owner must obtain a "Certification of No Harassment" from the Department of Housing Preservation and Development ("HPD") stating that there has not been harassment of the building's lawful occupants during a specified time period.

The owner of the building identified above has applied for a Certification of No Harassment. If you have any comments or evidence of harassment at this building, please notify HPD, at CONH Unit, 100 Gold Street, 6th Floor, New York, NY 10038 by letter postmarked not later than 30 days from the date of this notice or by an in-person statement made within the same period.

For the decision on the Certification of No Harassment Final Determination, please visit our website, at www.hpd.nyc.gov, or call (212) 863-8266.

PETICIÓN DE COMENTARIO SOBRE UNA SOLICITUD PARA UN CERTIFICACIÓN DE NO ACOSO

Fecha de notificación: April 12, 2019

Para: Inquilinos, Inquilinos Anteriores, y Otras Personas Interesadas

Table with 4 columns: Propiedad, Dirección, Solicitud #, Período de consulta. Rows include 116 Bedford Avenue, 157 Wythe Avenue, and 159 Wythe Avenue.

Autoridad: Greenpoint-Williamsburg Anti-Harassment Area, Código Administrativo Zoning Resolution §§23-013, 93-90

Antes de que el Departamento de Edificios pueda conceder un permiso para la alteración o demolición de una vivienda múltiple de ocupación de cuartos individuales, el propietario debe obtener una "Certificación de No Acoso" del Departamento de Preservación y Desarrollo de la Vivienda ("HPD") que indique que tiene no haber sido hostigado a los ocupantes legales del edificio durante un período de tiempo especificado.

El dueño del edificio identificado anteriormente ha solicitado una Certificación de No Acoso. Si tiene algún comentario o evidencia de acoso en este edificio, notifique a HPD al CONH Unit, 100 Gold Street, 6th Floor, New York, NY 10038 por carta con matasellos no mas tarde que 30 días después de la fecha de este aviso o por una declaración en persona realizada dentro del mismo período.

Para conocer la decisión final sobre la Certificación de No Acoso, visite nuestra pagina web en www.hpd.nyc.gov o llame al (212) 863-8266.

a12-22

REQUEST FOR COMMENT REGARDING AN APPLICATION FOR A CERTIFICATION OF NO HARASSMENT

Notice Date: April 12, 2019

To: Occupants, Former Occupants, and Other Interested Parties

Table with 4 columns: Property, Address, Application #, Inquiry Period. Rows include 147 West 130th Street, 914 St. Nicholas Avenue, 216 West 23rd Street, 358 West 123rd Street, 132 6th Avenue, and 376 Sterling Place.

54 2 <sup>nd</sup> Place, Brooklyn	23/19	March 29, 2016 to Present
2028 Walton Avenue, Bronx	20/19	March 4, 2016 to Present

**Authority: SRO, Administrative Code §27-2093**

Before the Department of Buildings can issue a permit for the alteration or demolition of a single room occupancy multiple dwelling, the owner must obtain a "Certification of No Harassment" from the Department of Housing Preservation and Development ("HPD") stating that there has not been harassment of the building's lawful occupants during a specified time period. Harassment is conduct by an owner that is intended to cause, or does cause, residents to leave or otherwise surrender any of their legal occupancy rights. It can include, but is not limited to, failure to provide essential services (such as heat, water, gas, or electricity), illegally locking out building residents, starting frivolous lawsuits, and using threats or physical force.

The owner of the building identified above has applied for a Certification of No Harassment. If you have any comments or evidence of harassment at this building, please notify HPD, at **CONH Unit, 100 Gold Street, 6<sup>th</sup> Floor, New York, NY 10038**, by letter postmarked not later than 30 days from the date of this notice or by an in-person statement made within the same period. To schedule an appointment for an in-person statement, please call **(212) 863-5277** or **(212) 863-8211**.

*For the decision on the Certification of No Harassment Final Determination, please visit our website, at [www.hpd.nyc.gov](http://www.hpd.nyc.gov), or call (212) 863-8266.*

**PETICIÓN DE COMENTARIO  
SOBRE UNA SOLICITUD PARA UN  
CERTIFICACIÓN DE NO ACOSO  
PROGRAMA PILOTO**

**Fecha de notificación:**

**Para: Inquilinos, Inquilinos Anteriores, y Otras Personas Interesadas**

<b>Propiedad:</b>	<b>Dirección:</b>	<b>Solicitud #:</b>	<b>Período de consulta:</b>
147 West 130 <sup>th</sup> Street, Manhattan		36/19	March 7, 2016 to Present
914 St. Nicholas Avenue, Manhattan		37/19	March 8, 2016 to Present
216 West 23 <sup>rd</sup> Street, Manhattan		38/19	March 11, 2016 to Present
358 West 123 <sup>rd</sup> Street, Manhattan		41/19	March 27, 2016 to Present
132 6 <sup>th</sup> Avenue, Brooklyn		21/19	March 26, 2016 to Present
376 Sterling Place, Brooklyn		22/19	March 28, 2016 to Present
54 2 <sup>nd</sup> Place, Brooklyn		23/19	March 29, 2016 to Present
2028 Walton Avenue, Bronx		20/19	March 4, 2016 to Present

**Autoridad: SRO, Código Administrativo §27-2093**

Antes de que el Departamento de Edificios pueda conceder un permiso para la alteración o demolición de una vivienda múltiple de ocupación de cuartos individuales, el propietario debe obtener una "Certificación de No Acoso" del Departamento de Preservación y Desarrollo de la Vivienda ("HPD") que indique que tiene no haber sido hostigado a los ocupantes legales del edificio durante un período de tiempo especificado. El acoso es una conducta por parte de un dueño de edificio que pretende causar, o causa, que los residentes se vayan o renuncien a cualquiera de sus derechos legales de ocupación. Puede incluir, entre otros, no proporcionar servicios esenciales (como calefacción, agua, gas o electricidad), bloquear ilegalmente a los residentes del edificio, iniciar demandas frívolas y utilizar amenazas o fuerza física.

El dueño del edificio identificado anteriormente ha solicitado una Certificación de No Acoso. Si tiene algún comentario o evidencia de acoso en este edificio, notifique a HPD al **CONH Unit, 100 Gold Street, 6<sup>th</sup> Floor, New York, NY 10038** por carta con matasellos no mas tarde que **30 días** después de la fecha de este aviso o por una declaración en persona realizada dentro del mismo período. Para hacer una cita para una declaración en persona, llame al **(212) 863-5277** o **(212) 863-8211**.

Para conocer la decisión final sobre la Certificación de No Acoso, visite nuestra pagina web en [www.hpd.nyc.gov](http://www.hpd.nyc.gov) o llame al **(212) 863-8266**.

**a12-22**

**MAYOR'S OFFICE OF CONTRACT SERVICES**

■ NOTICE

Notice of Intent to Issue New Solicitation(s) Not Included in FY 2019 Annual Contracting Plan and Schedule

**NOTICE IS HEREBY GIVEN** that the Mayor will be issuing the following solicitation(s) not included in the FY 2019 Annual Contracting Plan and Schedule that is published, pursuant to New York City Charter §312(a):

Agency: Department of Design and Construction  
Description of services sought: Implementation of Human Resources Management System to support DDC Human Resources business processes and reporting requirements  
Start date of the proposed contract: 6/15/2019  
End date of the proposed contract: 6/30/2024  
Method of solicitation the agency intends to utilize: Competitive Sealed Proposal  
Personnel in substantially similar titles within agency: Computer Aide, Computer Associate (Software), Computer Associate (Technical Support), Computer Operations Manager, Computer Programmer Analyst, Computer Service Technician, Computer Specialist (Software), Computer Specialist (Operations), Computer Systems Manager, Certified IT Administrator (LAN/WAN), Certified IT Developer (Applications), Certified Local Area Network Administrator  
Headcount of personnel in substantially similar titles within agency: 55

◀ **a22**

Notice of Intent to Extend Contract(s) Not Included in FY 2019 Annual Contracting Plan and Schedule

**NOTICE IS HEREBY GIVEN** that the Mayor will be entering into the following extensions of contracts not included in the FY 2019 Annual Contracting Plan and Schedule that is published, pursuant to New York City Charter § 312(a):

Agency: Department of Environmental Protection  
FMS Contract #: 1405-CR  
Vendor: Permadur Industries, Inc. DBA Sissco Material Handling  
Description of services: Repair and Maintenance of cranes and hoists located at various DEP facilities, North Region.  
Award method of original contract: Competitive Sealed Bid  
FMS Contract type: 50  
End date of original contract: 8/14/2019  
Method of renewal/extension the agency intends to utilize: Renewal  
New start date of the proposed renewed/extended contract: 8/15/2019  
New end date of the proposed renewed/extended contract: 8/14/2021  
Modifications sought to the nature of services performed under the contract: None  
Reason(s) the agency intends to renew/extend the contract: The replacement contract is not in place yet  
Personnel in substantially similar titles within agency: None  
Headcount of personnel in substantially similar titles within agency: 0

Agency: Department of Environmental Protection  
FMS Contract #: GI-MAINT-OS&P  
Vendor: Dragonetti Brothers Landscaping, Nursery, and Florist Inc.  
Description of services: Green Infrastructure – Maintenance of On-Site and Pilot Practices  
Award method of original contract: Competitive Sealed Bids  
FMS Contract type: 50  
End date of original contract: 5/31/2019  
Method of renewal/extension the agency intends to utilize: Extension  
New start date of the proposed renewed/extended contract: 6/1/2019  
New end date of the proposed renewed/extended contract: 5/31/2020  
Modifications sought to the nature of services performed under the contract: None  
Reason(s) the agency intends to renew/extend the contract: Replacement contract is not available.  
Personnel in substantially similar titles within agency: Gardener, City Park Worker, Watershed Maintainer  
Headcount of personnel in substantially similar titles within agency: 261

◀ **a22**

CHANGES IN PERSONNEL

ADMIN FOR CHILDREN'S SVCS  
FOR PERIOD ENDING 03/22/19

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Lists personnel changes for Admin for Children's Svcs.

HRA/DEPT OF SOCIAL SERVICES  
FOR PERIOD ENDING 03/22/19

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Lists personnel changes for HRA/Dept of Social Services.

HRA/DEPT OF SOCIAL SERVICES  
FOR PERIOD ENDING 03/22/19

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Lists personnel changes for HRA/Dept of Social Services.

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Lists personnel changes for HRA/Dept of Social Services.

HRA/DEPT OF SOCIAL SERVICES  
FOR PERIOD ENDING 03/22/19

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Lists personnel changes for HRA/Dept of Social Services.

DEPT. OF HOMELESS SERVICES  
FOR PERIOD ENDING 03/22/19

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Lists personnel changes for Dept. of Homeless Services.

DEPARTMENT OF CORRECTION  
FOR PERIOD ENDING 03/22/19

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Lists personnel changes for Department of Correction.

MARTINEZ	DESIREE	70467	\$79818.0000	PROMOTED	NO	12/02/15	072
MCDONALD	RICHARD L	91915	\$369.5300	RESIGNED	NO	02/24/19	072
MCGRIFF	STEVEN Z	21744	\$84301.0000	INCREASE	YES	03/10/19	072
MCKINNEY	MICHAEL S	70410	\$85292.0000	RETIRED	NO	03/11/19	072
MIZELL	CHRISTIA W	70410	\$85292.0000	DISMISSED	NO	06/06/18	072
MOFFA	ANTHONY	70410	\$48371.0000	RESIGNED	NO	02/28/19	072
MOHAMED	KELVIN S	70410	\$44333.0000	RESIGNED	NO	03/02/19	072

FISHER	MIRIAM	10252	\$40629.0000	RETIRED	YES	03/14/19	125
FRANCINI	VICTORIA	56056	\$36368.0000	RESIGNED	YES	10/01/18	125
GERENA	LILLIAN T	09749	\$15.0000	APPOINTED	YES	02/24/19	125
GUO	MEI H	10251	\$50270.0000	APPOINTED	NO	03/03/19	125
JONES	THELMA	52441	\$2.6500	RESIGNED	YES	01/30/19	125
LI	JIANMIN	13632	\$105000.0000	INCREASE	NO	03/03/19	125
LI	TIANZENG	09749	\$15.0000	APPOINTED	YES	02/24/19	125
MOY	HELEN	52441	\$2.6500	RESIGNED	YES	02/03/19	125
PASCAL	EDITH	52441	\$2.6500	RESIGNED	YES	02/10/19	125
SOTO	LUIS A	09749	\$15.0000	APPOINTED	YES	02/24/19	125
STALLWORTH	DEBORAH A	09749	\$15.0000	APPOINTED	YES	02/24/19	125

DEPARTMENT OF CORRECTION  
FOR PERIOD ENDING 03/22/19

TITLE							
NAME	NUM	SALARY	ACTION	PROV	EFF DATE	AGENCY	
MOLINA	KISHNA V	70467	\$79818.0000	PROMOTED	NO	12/02/15	072
MONDAL	PULOKESH	70410	\$44333.0000	RESIGNED	NO	03/05/19	072
MONSEGUE	AKEISHA	60948	\$43470.0000	RESIGNED	NO	03/06/19	072
MORGAN	SHAUNTEE K	70410	\$52170.0000	RESIGNED	NO	03/02/19	072
MOTISI	DIANNE	70410	\$44333.0000	RESIGNED	NO	03/05/19	072
NAIDU	PELHAM G	10124	\$50763.0000	APPOINTED	NO	02/13/19	072
OPPOG	JENNIFER L	95005	\$120000.0000	INCREASE	YES	03/03/19	072
PASSIONE	VINCENT A	70410	\$44333.0000	RESIGNED	NO	03/08/19	072
PERSAD	KELLY N	50910	\$78798.0000	RESIGNED	YES	02/28/19	072
PERSAD	KELLY N	10069	\$78196.0000	RESIGNED	NO	02/28/19	072
PILE	GWENDOLE P	10124	\$50763.0000	APPOINTED	NO	02/13/19	072
POSY	JOEL	56058	\$60403.0000	INCREASE	YES	03/10/19	072
RANA	MD	70410	\$44333.0000	RESIGNED	NO	03/07/19	072
REYES	REGINA I	70467	\$79818.0000	PROMOTED	NO	02/19/16	072
RICHARDSON	DIMITRIU C	70467	\$79818.0000	PROMOTED	NO	02/19/16	072
RICO	MELANIE A	10124	\$56826.0000	RETIRED	NO	03/15/19	072
RODOLPHUS	LA KESHI S	70410	\$44333.0000	RESIGNED	NO	03/06/19	072
SAEZ	STEPHANI M	31164	\$56473.0000	RESIGNED	YES	03/10/19	072
SENIOR	BRETT D	70467	\$79818.0000	PROMOTED	NO	12/15/15	072
SERRANO	CHRISTIA H	70410	\$44333.0000	RESIGNED	NO	03/07/19	072
SERVIAN	ERIC	70410	\$48371.0000	RESIGNED	NO	03/11/19	072
SLUDGE	JASMINE O	70410	\$44333.0000	RESIGNED	NO	02/17/19	072
SOLIS	DENISE	10605	\$35330.0000	APPOINTED	NO	03/10/19	072
ST. HILL	LAKISHA M	70467	\$79818.0000	PROMOTED	NO	12/02/15	072
STOKES	REGINAL J	70467	\$79818.0000	PROMOTED	NO	12/02/15	072
SUAREZ	AMANDA L	70410	\$52170.0000	RESIGNED	NO	03/03/19	072
TAPPE	NATASHA A	10124	\$49390.0000	APPOINTED	NO	03/10/19	072
TURNER	ELLIOT	70410	\$57587.0000	RESIGNED	NO	03/05/19	072
TURNER	SHATEMA I	70467	\$79818.0000	PROMOTED	NO	09/28/18	072
VAUGHN	ALICIA D	70467	\$79818.0000	PROMOTED	NO	10/27/15	072
VEGA	ANTHONY	70410	\$44333.0000	RESIGNED	NO	03/05/19	072
VIOLA	GEORGE	70467	\$79818.0000	PROMOTED	NO	12/02/15	072
WICKHAM	STEPHANI	70467	\$79818.0000	PROMOTED	NO	12/02/15	072
WILBURN	WYNEKA D	12626	\$58152.0000	APPOINTED	NO	03/10/19	072
WILEY	SHAKEEMA L	70410	\$44333.0000	RESIGNED	NO	10/16/18	072
WILLIS	CINNAMON V	10124	\$50763.0000	APPOINTED	NO	02/13/19	072

MAYORS OFFICE OF CONTRACT SVCS  
FOR PERIOD ENDING 03/22/19

TITLE							
NAME	NUM	SALARY	ACTION	PROV	EFF DATE	AGENCY	
CHANG	CHIN-MAN	0527A	\$115000.0000	APPOINTED	YES	03/03/19	082
CRUZ	ALEXIS	0527A	\$55000.0000	APPOINTED	YES	03/10/19	082
EDELMAN	DANIEL M	0527A	\$83221.0000	INCREASE	YES	02/10/19	082
EDOSOMWAN	AMENAGHA B	05277	\$61350.0000	RESIGNED	YES	03/05/19	082
VAMOS	ELIZA S	0527A	\$60000.0000	APPOINTED	YES	03/10/19	082
WATANABE	SANDRA M	10050	\$125000.0000	INCREASE	YES	03/03/19	082

PUBLIC ADVOCATE  
FOR PERIOD ENDING 03/22/19

TITLE							
NAME	NUM	SALARY	ACTION	PROV	EFF DATE	AGENCY	
COLLINS	WAYNE M	94508	\$82822.5000	RESIGNED	YES	03/08/19	101
DOGAN	RHONTYSH E	94496	\$15.6500	RESIGNED	YES	02/27/19	101
FERNANDEZ	LEAH A	94496	\$56237.5000	RESIGNED	YES	03/07/19	101
GAVINS	ANTWAUN E	30166	\$81544.3800	RESIGNED	YES	03/10/19	101
GERLICH III	WILLIAM J	94506	\$75000.0000	APPOINTED	YES	03/07/19	101
GOLD	JACOB P	94496	\$45000.0000	APPOINTED	YES	03/07/19	101
HASANOV	AKRAMJON R	94510	\$69274.3800	RESIGNED	YES	03/13/19	101
MONTANA	MARIA F	94509	\$68573.9700	RESIGNED	YES	03/14/19	101
PETRO	JOHN M	94497	\$73006.5000	RESIGNED	YES	03/07/19	101
SHEOKUMAR	ANIL	94496	\$46012.5000	RESIGNED	YES	03/08/19	101
SHERMAN	BARBARA J	94497	\$81800.0000	RESIGNED	YES	03/15/19	101
TAPIA	TIMOTHY K	94508	\$89850.1400	RESIGNED	YES	03/07/19	101
TRICOMI	ANTHONY C	94496	\$16.6900	RESIGNED	YES	03/07/19	101
WENIGER	MELANIE T	94497	\$64662.9000	RESIGNED	YES	03/15/19	101
WILLIAMS	JUMAANE D	94495	\$184800.0000	APPOINTED	YES	03/06/19	101

CITY COUNCIL  
FOR PERIOD ENDING 03/22/19

TITLE							
NAME	NUM	SALARY	ACTION	PROV	EFF DATE	AGENCY	
BUTLER	PETER A	40507	\$57000.0000	APPOINTED	YES	03/03/19	102
KHOJA	AMNA	94074	\$9386.0000	APPOINTED	YES	03/10/19	102
PURCELL	SARANA G	94074	\$65000.0000	APPOINTED	YES	03/06/19	102
ROBINS	HENRY D	94379	\$47000.0000	APPOINTED	YES	03/03/19	102
RUBIN	FARRAH L	94074	\$38000.0000	APPOINTED	YES	03/03/19	102
THENOR	LUDY	94074	\$13140.0000	APPOINTED	YES	02/15/19	102
VIALVA	LAURA	94074	\$40000.0000	APPOINTED	YES	03/03/19	102
ZANGERLE	LUKE P	40507	\$55000.0000	APPOINTED	YES	03/05/19	102

DEPARTMENT FOR THE AGING  
FOR PERIOD ENDING 03/22/19

TITLE							
NAME	NUM	SALARY	ACTION	PROV	EFF DATE	AGENCY	
BENRIKA	KARIMA	09749	\$15.0000	APPOINTED	YES	02/24/19	125
CASH-MCRAE	ELOISE C	52441	\$2.6500	RESIGNED	YES	01/08/19	125
DA COSTA JR. JR	FREDERIC W	09749	\$15.0000	APPOINTED	YES	02/24/19	125
EBANKS	SAMMY K	09749	\$15.0000	APPOINTED	YES	02/24/19	125
ELASHMAMY	GHALIA	40510	\$64704.0000	RETIRED	NO	03/15/19	125

CULTURAL AFFAIRS  
FOR PERIOD ENDING 03/22/19

TITLE							
NAME	NUM	SALARY	ACTION	PROV	EFF DATE	AGENCY	
REYNOLDS	JACOB M	56058	\$32.8400	TERMINATED	YES	03/03/19	126

FINANCIAL INFO SVCS AGENCY  
FOR PERIOD ENDING 03/22/19

TITLE							
NAME	NUM	SALARY	ACTION	PROV	EFF DATE	AGENCY	
HAZY	WILLIAM P	13632	\$124069.0000	RETIRED	NO	03/05/19	127

OFF OF PAYROLL ADMINISTRATION  
FOR PERIOD ENDING 03/22/19

TITLE							
NAME	NUM	SALARY	ACTION	PROV	EFF DATE	AGENCY	
SINGLETON	BERNICE C	13632	\$100669.0000	INCREASE	NO	03/03/19	131
STONE	RONALD E	10050	\$115000.0000	INCREASE	NO	03/03/19	131

CIVIL SERVICE COMMISSION  
FOR PERIOD ENDING 03/22/19

TITLE							
NAME	NUM	SALARY	ACTION	PROV	EFF DATE	AGENCY	
CARGILL	SIMONE S	56057	\$40000.0000	APPOINTED	YES	03/03/19	134

LANDMARKS PRESERVATION COMM  
FOR PERIOD ENDING 03/22/19

TITLE							
NAME	NUM	SALARY	ACTION	PROV	EFF DATE	AGENCY	
BELLINGHAUSEN	EDITH M	10034	\$82132.0000	INCREASE	YES	03/03/19	136
HERRALA	CORY S	10034	\$114587.0000	INCREASE	NO	03/03/19	136
KERSAVAGE	LISA A	94486	\$160000.0000	INCREASE	YES	03/03/19	136
NEGRON	ZODET	10033	\$90111.0000	INCREASE	NO	03/03/19	136
SRINIVASAN	MEENAKSH	94485	\$212044.0000	RETIRED	YES	06/02/18	136

TAXI & LIMOUSINE COMMISSION  
FOR PERIOD ENDING 03/22/19

TITLE							
NAME	NUM	SALARY	ACTION	PROV	EFF DATE	AGENCY	
ANSELMÉ	MARJORIE	35116	\$43285.0000	RESIGNED	NO	03/06/19	156
CHARLES	KEVIS	35116	\$39350.0000	RESIGNED	NO	03/13/19	156
GOLDENBERG	SVETLANA	13644	\$105000.0000	APPOINTED	NO	03/03/19	156
MONROE	TRACEY	35116	\$39350.0000	RESIGNED	NO	03/12/19	156
PURITA	ENRICO J	30087	\$58716.0000	APPOINTED	YES	03/06/19	156
SANCHEZ	STEVEN	56056	\$36309.0000	RESIGNED	YES	03/08/19	156
TORRES	YESENIA	56058	\$54858.0000	APPOINTED	YES	03/05/19	156
WRIGHT	KALA S	10026	\$110000.0000	PROMOTED	NO	03/10/19	156

PUBLIC SERVICE CORPS  
FOR PERIOD ENDING 03/22/19

TITLE							
NAME	NUM	SALARY	ACTION	PROV	EFF DATE	AGENCY	
AQUINO PERDOMO	HEIDY M	10209	\$15.5000	APPOINTED	YES	02/11/19	210
CHARLES	STACEY	10209	\$15.5000	APPOINTED	YES	01/28/19	210
DAVIES	CHARLES T	10209	\$16.0000	APPOINTED	YES	01/14/19	210
ESPADA	MARC A						

ADORNO	AMBER	J	9	POLL	\$1,000.00	APPOINTED	YES	01/01/19	300
ADORNO SR	MARIO	O	9	POLL	\$1,000.00	APPOINTED	YES	01/01/19	300
AHMAD	HASSAM		9	POLL	\$1,000.00	APPOINTED	YES	01/01/19	300
AHMED	AIDA		9	POLL	\$1,000.00	APPOINTED	YES	01/01/19	300
AHMED	NAJMUDDI	M	9	POLL	\$1,000.00	APPOINTED	YES	01/01/19	300
AHMED	NAZMA		9	POLL	\$1,000.00	APPOINTED	YES	01/01/19	300
AHMED	SHAH-JAB	U	9	POLL	\$1,000.00	APPOINTED	YES	01/01/19	300
AHSAN	AKBAR	M	9	POLL	\$1,000.00	APPOINTED	YES	01/01/19	300
AKDAS	ELVIRA		9	POLL	\$1,000.00	APPOINTED	YES	01/01/19	300
AKTER	AYESHA		9	POLL	\$1,000.00	APPOINTED	YES	01/01/19	300
AKTER	FAHMIDA		9	POLL	\$1,000.00	APPOINTED	YES	01/01/19	300
AKTER	JASMIN		9	POLL	\$1,000.00	APPOINTED	YES	01/01/19	300
AKTER	MAHAMUDA		9	POLL	\$1,000.00	APPOINTED	YES	01/01/19	300
AKTHAR	JAKIA		9	POLL	\$1,000.00	APPOINTED	YES	01/01/19	300
AKTHAR	RUMANA		9	POLL	\$1,000.00	APPOINTED	YES	01/01/19	300
ALAMGIR	MD		9	POLL	\$1,000.00	APPOINTED	YES	03/07/19	300
ALARCON	LUIS		9	POLL	\$1,000.00	APPOINTED	YES	01/01/19	300
ALERT	LOUISE		9	POLL	\$1,000.00	APPOINTED	YES	01/01/19	300
ALEXANDER	JACKIE	M	9	POLL	\$1,000.00	APPOINTED	YES	01/01/19	300
ALEXANDER	RONALD		9	POLL	\$1,000.00	APPOINTED	YES	01/01/19	300
ALEXANDER	SHARON		9	POLL	\$1,000.00	APPOINTED	YES	03/07/19	300
ALI	AZIZAH	A	9	POLL	\$1,000.00	APPOINTED	YES	01/01/19	300
ALI	JOSEPH	D	9	POLL	\$1,000.00	APPOINTED	YES	01/01/19	300
ALI	RASHEDA		9	POLL	\$1,000.00	APPOINTED	YES	01/01/19	300
ALIM	MOHAMMED		9	POLL	\$1,000.00	APPOINTED	YES	01/01/19	300
ALKISWANI	RAZAN		9	POLL	\$1,000.00	APPOINTED	YES	01/01/19	300
ALLAN	DAVID		9	POLL	\$1,000.00	APPOINTED	YES	01/01/19	300
ALSTON	NATASHA	A	9	POLL	\$1,000.00	APPOINTED	YES	01/01/19	300
ALTER	MOSSAMMA	S	9	POLL	\$1,000.00	APPOINTED	YES	01/01/19	300
ALTER	MURRAY		9	POLL	\$1,000.00	APPOINTED	YES	01/01/19	300
AMORANDO	JOSEPH		9	POLL	\$1,000.00	APPOINTED	YES	01/01/19	300
AMONSAH	ALBERT	J	9	POLL	\$1,000.00	APPOINTED	YES	03/11/19	300
ANASTASI	LISA		9	POLL	\$1,000.00	APPOINTED	YES	01/01/19	300
ANJUM	FARHAT		9	POLL	\$1,000.00	APPOINTED	YES	01/01/19	300
ARA	ANJUMAN		9	POLL	\$1,000.00	APPOINTED	YES	01/01/19	300
ARBUIEL	NICOLE	C	9	POLL	\$1,000.00	APPOINTED	YES	01/01/19	300
ARGUELLO	CARMEN		9	POLL	\$1,000.00	APPOINTED	YES	01/01/19	300
ARMAN	AMIR	R	9	POLL	\$1,000.00	APPOINTED	YES	01/01/19	300
ARMSTEAD	MONTELLE	E	9	POLL	\$1,000.00	APPOINTED	YES	01/01/19	300
ARNAUD	EUGENE	T	9	POLL	\$1,000.00	APPOINTED	YES	01/01/19	300
AROCHO	DAMARIS		9	POLL	\$1,000.00	APPOINTED	YES	01/01/19	300
ASIRVADAM	MICHAEL		9	POLL	\$1,000.00	APPOINTED	YES	03/13/19	300
ASUSTA	ALEXA		9	POLL	\$1,000.00	APPOINTED	YES	03/14/19	300
AVDIEVSKA	KARINA		9	POLL	\$1,000.00	APPOINTED	YES	01/01/19	300
AVDIEVSKA	OLENA		9	POLL	\$1,000.00	APPOINTED	YES	01/01/19	300

BOARD OF ELECTION POLL WORKERS FOR PERIOD ENDING 03/22/19

NAME	TITLE	NUM	SALARY	ACTION	PROV	EFF DATE	AGENCY
AWOJODU	TITILOLA	M	9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300
AYCOCK	MARGARET	L	9	POLL	\$1,000.00	APPOINTED	YES 03/13/19 300
AZER	CHRISTIA		9	POLL	\$1,000.00	APPOINTED	YES 03/14/19 300
BAEZ JR	ORLANDO	J	9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300
BAICHU	DAVINDRA		9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300
BAITZ	JOSHUA	W	9	POLL	\$1,000.00	APPOINTED	YES 03/12/19 300
BALDGUN	TAJUDEEN		9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300
BALDWIN	SHANTIA	L	9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300
BALGOBIN	PHILLIP		9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300
BALGOBIN	SANJAY		9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300
BANOC	MOSSAMAT		9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300
BARBA	CHRISTOP	G	9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300
BARKLEY	GABRIEL		9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300
BARRETO JR	RAYMOND		9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300
BARRETT	CHRISTIN	E	9	POLL	\$1,000.00	APPOINTED	YES 03/07/19 300
BARRETT	HILARY	E	9	POLL	\$1,000.00	APPOINTED	YES 03/13/19 300
BAUER	KLAUS	B	9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300
BAVARO	FRANK		9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300
BEACH	SHARON		9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300
BEBEE	JONATHAN		9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300
BEGUM	KOHINOOR		9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300
BENJAMIN	ARANTXA		9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300
BENJAMIN	LATISHA		9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300
BENJAMIN	LAUREN		9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300
BENJAMIN	LINDEENA		9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300
BENJAMIN	PHILLIP	R	9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300
BENNETT	MARINES	D	9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300
BERGER	LESLIE	B	9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300
BERNAL	ALBA	L	9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300
BERRIOS	ROBERT		9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300
BIANCO	ANTHONY	M	9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300
BILELLO	LUCINDA		9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300
BINEMAN	GALINA		9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300
BIONE	JOHN		9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300
BLAIR	TALIKA		9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300
BLEUS	TATIANA		9	POLL	\$1,000.00	APPOINTED	YES 03/12/19 300
BOESENHOFER	BRI		9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300
BONEY	JAMES		9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300
BONEY SR	BARRY	B	9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300
BONILLA	KEYNER	A	9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300
BONNER	JHON		9	POLL	\$1,000.00	APPOINTED	YES 03/12/19 300
BRAHWATE	ROCKCLIF		9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300
BRAXTON	SHIRLEY	M	9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300
BREEN	VIRGINIA	H	9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300
BRIZARD	HELEN		9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300
BROWN	DEREK		9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300
BROWN	DERNISHA		9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300
BROWN	GELIA		9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300
BROWN	HELEN	E	9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300
BROWN	KENDALL		9	POLL	\$1,000.00	APPOINTED	YES 03/12/19 300
BROWN-WORRELL	RENEE	L	9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300

BOARD OF ELECTION POLL WORKERS FOR PERIOD ENDING 03/22/19

NAME	TITLE	NUM	SALARY	ACTION	PROV	EFF DATE	AGENCY	
BRUDO	ERIC	A	9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300	
BUCHANAN	TONI		9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300	
BUCKINS	ATARAH		9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300	
BULGIN	RACHELLE	S	9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300	
BURG	LEONARD		9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300	
BURTNESS	MARGARET	R	9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300	
CADOGAN	ALEXIS		9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300	
CAFFREY	DANIEL		9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300	
CAIN	DAVID		9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300	
CAMPBELL	HUBERT		9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300	
CANDELARIO	LOURDES		9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300	
CANDELARIO	MADISON	L	9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300	
CANNIZZO	ROBERTO		9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300	
CAO	KUNHENG		9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300	
CAPELLAN	ROCIO		9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300	
CARLIN	JORDANA		9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300	
CARO	VICTOR	R	9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300	
CARTER	CASHA		9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300	
CARTER	TATAYANA		9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300	
CASSADY	DANIEL		9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300	
CATTELL	KRISTEN	A	9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300	
CEBENO	PEDRO		9	POLL	\$1,000.00	APPOINTED	YES 03/12/19 300	
CEREZO	GEORGE		9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300	
CERICOLA	VICTORIA	A	9	POLL	\$1,000.00	APPOINTED	YES 01/01/18 300	
CHAFFIN	IOVANNA		9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300	
CHAIKEN	JOSEPH	A	9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300	
CHAKA	KHALIL		9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300	
CHALMERS	ORIN		9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300	
CHAMPION	LEONARD		9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300	
CHAPIN	ANDREW		9	POLL	\$1,000.00	APPOINTED	YES 03/13/19 300	
CHAPMAN	CARROLLE		9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300	
CHAPMAN	REED		9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300	
CHARLES	BRYCE		9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300	
CHARLES	NATASHA		9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300	
CHARLES JR	ROGERST	J	9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300	
CHEN	KEVIN	C	9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300	
CHERNOV	ANTHONY		9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300	
CHIAMTHAMCHINDA	PONLAPAT	D	9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300	
CHICAMO	HANIZA	A	D	9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300
CHING	LINDA	L		9	POLL	\$1,000.00	APPOINTED	YES 03/12/19 300
CHORZEPA	JOHN	S		9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300
CHUMNEY	JASON	C		9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300
CILENTO	DIMITRA		9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300	
CINTURATI	CESARE	A		9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300
CLARKE	DENESE	B		9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300
CLARKE	KENYA	S		9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300
CLAVELL	SONIA	J		9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300
CLAYTON	CHRISTIN		9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300	
CLEMENTSON	ANASTACI	C		9	POLL	\$1,000.00	APPOINTED	YES 01/01/19 300
COBB	SALZEMAH		9	POLL	\$1,000.00	APPOINTED	YES 03/12/19 300	
COHEN	JOAN		9	POLL	\$1,000.00	APPOINTED	YES 03/14/19 300	

BOARD OF ELECTION POLL WORKERS FOR PERIOD ENDING 03/22/19

NAME	TITLE	NUM	SALARY	ACTION	PROV	EFF DATE	AGENCY
COLBY	KAYLA		9	POLL	\$1,000.00	APPOINTED	

DIAZ	SCAILIA	C	9POLL	\$1.0000	APPOINTED	YES	01/01/19	300
DICKRAM	MARIAI		9POLL	\$1.0000	APPOINTED	YES	03/14/19	300
DIVIRGILIO	BARTHOLO		9POLL	\$1.0000	APPOINTED	YES	01/01/19	300
DOLCINE	DELSA	B	9POLL	\$1.0000	APPOINTED	YES	01/01/19	300
DONEGAN	TANGE		9POLL	\$1.0000	APPOINTED	YES	01/01/19	300
DORSKY	ROBERT		9POLL	\$1.0000	APPOINTED	YES	01/01/19	300
DOUGLAS	FRAULINE	C	9POLL	\$1.0000	APPOINTED	YES	01/01/19	300
DRAME	YAGARE		9POLL	\$1.0000	APPOINTED	YES	01/01/19	300
DUFF	BARUKEEM		9POLL	\$1.0000	APPOINTED	YES	01/01/19	300

BOARD OF ELECTION POLL WORKERS  
FOR PERIOD ENDING 03/22/19

NAME		TITLE	NUM	SALARY	ACTION	PROV	EFF DATE	AGENCY
DUNBAR	GEMMA		9POLL	\$1.0000	APPOINTED	YES	01/01/18	300
DUNN	DOMINIQUE	T	9POLL	\$1.0000	APPOINTED	YES	01/01/18	300
DUPERVAL	SHAKIM	S	9POLL	\$1.0000	APPOINTED	YES	01/01/19	300
DURAN	DONOVEN		9POLL	\$1.0000	APPOINTED	YES	01/01/19	300
DURAN	MIGUEYLI	A	9POLL	\$1.0000	APPOINTED	YES	03/13/19	300
DWAN	CHRIS		9POLL	\$1.0000	APPOINTED	YES	01/01/19	300
DYKEMA	RICHARD	T	9POLL	\$1.0000	APPOINTED	YES	03/12/19	300
EDWARDS	GERTRUDE		9POLL	\$1.0000	APPOINTED	YES	01/01/19	300
EDWARDS	LISA	S	9POLL	\$1.0000	APPOINTED	YES	01/01/19	300
EINBINDER	HOWARD		9POLL	\$1.0000	APPOINTED	YES	01/01/19	300
ELLBOX	AGNES		9POLL	\$1.0000	APPOINTED	YES	01/01/19	300
ELLIOTT-GRAY	MICHELLE	E	9POLL	\$1.0000	APPOINTED	YES	01/01/19	300
ENGLAND	CARLTON		9POLL	\$1.0000	APPOINTED	YES	01/01/19	300
ENIGBOKAN	STEPHEN		9POLL	\$1.0000	APPOINTED	YES	01/01/19	300
ENRIGHT	JIM		9POLL	\$1.0000	APPOINTED	YES	01/01/19	300
ENRIGHT	JOSEPH	G	9POLL	\$1.0000	APPOINTED	YES	01/01/19	300
ESTED SR	CHERYL	A	9POLL	\$1.0000	APPOINTED	YES	01/01/19	300
FABRE	JOCELYNE		9POLL	\$1.0000	APPOINTED	YES	01/01/19	300
FAILLA	VITO		9POLL	\$1.0000	APPOINTED	YES	01/01/19	300
FAISON	NATASHA	T	9POLL	\$1.0000	APPOINTED	YES	03/12/19	300
FALCONE	JAMES	R	9POLL	\$1.0000	APPOINTED	YES	01/01/19	300
FARAG	WAEI		9POLL	\$1.0000	APPOINTED	YES	01/01/19	300
FARAG	WESSAM		9POLL	\$1.0000	APPOINTED	YES	01/01/19	300
FARHANA	MUST	L	9POLL	\$1.0000	APPOINTED	YES	01/01/19	300
FARIA	MICHAEL	T	9POLL	\$1.0000	APPOINTED	YES	03/14/19	300
FEINER	LAUREN	F	9POLL	\$1.0000	APPOINTED	YES	03/13/19	300
FELICIANO	GLORIA		9POLL	\$1.0000	APPOINTED	YES	01/01/19	300
FERNANDEZ	AMANDA		9POLL	\$1.0000	APPOINTED	YES	01/01/19	300
FERNANDEZ	DIAMOND		9POLL	\$1.0000	APPOINTED	YES	03/09/19	300
FERNANDEZ	HARRISON		9POLL	\$1.0000	APPOINTED	YES	01/01/19	300
FIELDS	HARRY	G	9POLL	\$1.0000	APPOINTED	YES	01/01/19	300
FIGARO	ERICA	L	9POLL	\$1.0000	APPOINTED	YES	01/01/19	300
FIGUEROA	GRICELA		9POLL	\$1.0000	APPOINTED	YES	03/14/19	300
FITZGERALD	THERESA		9POLL	\$1.0000	APPOINTED	YES	01/01/19	300
FLOOD	KRISTINE		9POLL	\$1.0000	APPOINTED	YES	01/01/19	300
FLOREZ	JESSICA		9POLL	\$1.0000	APPOINTED	YES	01/01/19	300
FLOWERS	ZOLEAN		9POLL	\$1.0000	APPOINTED	YES	01/01/19	300
FLOYD	JAMES	J	9POLL	\$1.0000	APPOINTED	YES	01/01/19	300
FOFANAH	MAKEMEH	B	9POLL	\$1.0000	APPOINTED	YES	03/12/19	300
FOGGON	LUCY	S	9POLL	\$1.0000	APPOINTED	YES	03/14/19	300
FOLEY	FTONA		9POLL	\$1.0000	APPOINTED	YES	01/01/19	300
FORBES	TIFFANY		9POLL	\$1.0000	APPOINTED	YES	01/01/19	300
FOWLER ALEXANDE	CATHERIN	S	9POLL	\$1.0000	APPOINTED	YES	01/01/19	300
FRANCIS	MEISUE	J	9POLL	\$1.0000	APPOINTED	YES	01/01/18	300
FRANCK	IRENE		9POLL	\$1.0000	APPOINTED	YES	01/01/19	300
FRANK	ANTHONY	G	9POLL	\$1.0000	APPOINTED	YES	01/01/19	300
FRANK	MARYLIND	J	9POLL	\$1.0000	APPOINTED	YES	01/01/19	300
FRAZIER	MARTIN		9POLL	\$1.0000	APPOINTED	YES	01/01/19	300
FRENCH	ALEXANDE		9POLL	\$1.0000	APPOINTED	YES	01/01/18	300
FRIAS	JOSE		9POLL	\$1.0000	APPOINTED	YES	01/01/19	300
FRIESEN	TIMOTHY	J	9POLL	\$1.0000	APPOINTED	YES	03/12/19	300

BOARD OF ELECTION POLL WORKERS  
FOR PERIOD ENDING 03/22/19

NAME		TITLE	NUM	SALARY	ACTION	PROV	EFF DATE	AGENCY
FULGENCIO-DELMO	SANDRA	M	9POLL	\$1.0000	APPOINTED	YES	01/01/19	300
G M	FAZLAY	R	9POLL	\$1.0000	APPOINTED	YES	01/01/18	300

**LATE NOTICE**

**BROOKLYN NAVY YARD DEVELOPMENT CORP.**

**OPERATIONS**

**SOLICITATION**

Construction/Construction Services

**INSTALLATION OF A 750/1000 KVA 13.8 KV/480:277 V NETWORK TRANSFORMER AND DISTRIBUTION SYSTEM.**  
- Competitive Sealed Bids - PIN#000172 - Due 5-13-19 at 11:00 A.M.

Bid documents will be available as of April 22nd, 2019. Link: <https://brooklynnavyyard.org/about/contract-opportunities>.

A Mandatory Pre-Bid Conference, will be held, at BNYDC, Building 77, 8th Floor, Suite 801, on Monday, April 29th, 2019, at 11:00 A.M. Failure to attend, will result in disqualification.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Brooklyn Navy Yard Development Corporation, Building 77, 141 Flushing Avenue, Suite 801, Brooklyn, NY 11205. Lloyd Blackwood (718) 907-5930; Fax: (718) 852-5492; lblackwood@bnydc.org; cmason@bnydc.org

◀ a22-26

**CITYWIDE ADMINISTRATIVE SERVICES**

**SOLICITATION**

Services (other than human services)

**AD PLACEMENT SERVE CT-RECRUITMENT/NON-RECRUITMENT** - Competitive Sealed Bids - PIN#8571900078 - Due 5-29-19 at 10:30 A.M.

A copy of the bid can be downloaded from the City Record Online at [www.nyc.gov/cityrecord](http://www.nyc.gov/cityrecord). Enrollment is free. Vendor may also request the bid by contacting Vendor Relations via email at [dcasdmssbids@dcas.nyc.gov](mailto:dcasdmssbids@dcas.nyc.gov).

A Pre-Bid Conference, will be held on May 2nd, 2019, at 11:30 A.M., at One Centre Street, 18th Floor, Pre-Bid Room, New York, NY 10007.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Citywide Administrative Services, 1 Centre Street, 18th Floor, New York, NY 10007. Nazmije Toci (212) 386-0442; [ntoci@dcas.nyc.gov](mailto:ntoci@dcas.nyc.gov)

◀ a22

**TRANSPORTATION**

**TRAFFIC**

**SOLICITATION**

Services (other than human services)

**REQUEST FOR EXPRESSIONS OF INTEREST (RFEI) REGARDING A BOROUGH-WIDE DEMONSTRATION PROJECT OF DOCKLESS BIKE SHARE ON STATEN ISLAND** - Request for Information - PIN# 84119RFEI348 - Due 5-22-19 at 5:00 P.M.

The New York City Department of Transportation (“NYCDOT”), is releasing this Request for Expressions of Interest (“RFEI”), to solicit proposals from the bike share industry, to implement a borough-wide demonstration project of dockless bike share on Staten Island (the “Project”). This RFEI, and the Project to follow it, will allow NYCDOT, to evaluate the safety, orderliness, quality, practicality, utilization, and sustainability of this Dockless service model, at a larger scale on NYC’s streets.

The RFEI is available for download at the following webpage: <http://www.nyc.gov/html/dot/html/about/doing-business.shtml>.

Any inquiries concerning this RFEI, should be directed by email, under the subject line “Dockless Bike Share on Staten Island RFEI Q and A,” to [dmaco@dot.nyc.gov](mailto:dmaco@dot.nyc.gov). The deadline for submission of inquiries is May 6, 2019, at 12:00 P.M. EST. NYCDOT will post answers to submitted questions received by the May 6, 2019 deadline, on the NYCDOT webpage, at the link indicated above.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Transportation, Office of the Chief Contracting Officer, 55 Water Street, 8th Floor, Room 825, New York, NY 10041. David Maco (212) 839-9400; [dmaco@dot.nyc.gov](mailto:dmaco@dot.nyc.gov)

◀ a22-26

# COURT NOTICE MAP FOR 142ND STREET AT ITS INTERSECTION WITH THE SOUTHWEST CORNER OF 135TH AVENUE

CITY OF NEW YORK  
DEPARTMENT OF DESIGN & CONSTRUCTION  
DIVISION OF SAFETY AND SITE SUPPORT  
BUREAU OF SITE ENGINEERING  
TOPOGRAPHICAL SECTION

## DAMAGE AND ACQUISITION MAP NO. 5871

IN THE MATTER OF ACQUIRING TITLE IN FEE SIMPLE  
TO ALL OR PARTS OF REAL PROPERTY

FOR

### 142ND STREET

AT ITS INTERSECTION WITH THE SOUTHWEST CORNER OF 135TH AVENUE

IN THE BOROUGH OF QUEENS

CITY OF NEW YORK

### LEGEND

BUILDING	.....	
WALLS	.....	
FENCE	.....	
ENCROACHMENTS	.....	
CURB	.....	
STREET LINE	.....	
ACQUISITION LINE & DIMENSION	.....	
PARCEL BOUNDARY	.....	
BLOCK LINE	.....	
TAX LOT LINE & DIMENSION	.....	
TAX LOT CROSSES LINE	.....	
TAX LOT NUMBER	.....	
DAMAGE PARCEL NO.	.....	

ALL BLOCKS AND LOTS HEREIN ARE QUEENS TAX BLOCKS AND TAX LOTS AS SHOWN ON THE TAX MAP OF THE CITY OF NEW YORK FOR THE BOROUGH OF QUEENS WITH AN EFFECTIVE DATE OF 07-16-2015.

### NOTES

ALL ENCROACHMENTS SHOWN TO POLES OR TREES REFER TO THE CENTER OF SAME.

FIELD SURVEY COMPLETED: DECEMBER 7, 2012; UPDATED: FEBRUARY 19, 2016

THIS IS TO CERTIFY THAT THERE ARE NO VISIBLE STREAMS OR VISIBLE NATURAL WATER COURSES ACROSS THE PROPERTY AS SHOWN ON THIS SURVEY.

\*ONLY COPIES FROM THE ORIGINAL OF THIS SURVEY MARKED WITH AN ORIGINAL OF THE LAND SURVEYOR'S BLUE SEAL OR EMPLOYED SEAL SHALL BE CONSIDERED BY A TRUE COPY.

\*UNAUTHORIZED ALTERATIONS OR ADDITION TO A LAND SURVEYING DRAWING BEARING A LICENSED PROFESSIONAL LAND SURVEYOR'S SEAL IS A VIOLATION OF ARTICLE 143, SECTION 2000 PARAGRAPHS 2 OF THE NEW YORK STATE EDUCATION LAW.

*Paula Viter*  
ACTING ENGINEER IN CHARGE  
TOPOGRAPHICAL SECTION  
BOROUGH OF QUEENS

*Paula Viter*  
CITY ENGINEER  
TOPOGRAPHICAL SECTION  
BOROUGH OF QUEENS

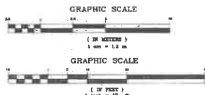
*Melinda Katz*  
MELINDA KATZ  
REGISTERED PROFESSIONAL LAND SURVEYOR  
BOROUGH OF QUEENS

*Red Steiner*  
RED STEINER  
COMMISSIONER  
DEPARTMENT OF TRANSPORTATION

DATE: 7/20/17

PARCEL No.	BLOCK	LOT	REPUTED OWNER	AREA IN SQ. FT.		REMARKS	ASSESSED VALUATIONS											
				TAKEN	REMAINING		2003-2004		2004-2005		2005-2006		2006-2007		2007-2008 (ACTUAL)		2007-2008 (TRANS)	
1	12095	20 B	MARISE JOHNSON	1,121	1,619		6,323	1,014**	4,460	1,710**	5,734	1,027**	5,016	1,065**	5,073	1,038**	5,073	1,038**
TOTAL				1,121														

\*AREA CALCULATED EXCEPTING TITLE VESTED TO THE CITY OF NEW YORK ON OCTOBER 26, 2016.  
\*\*PREVAILING VALUES



ALL INFORMATION ON THIS MAP EXCEPT THAT PERTAINING TO THE PROPERTY LINE IS FOR REFERENCE ONLY.

CITY OF NEW YORK  
DEPARTMENT OF DESIGN + CONSTRUCTION  
DIVISION OF PROGRAM MANAGEMENT  
BUREAU OF SITE ENGINEERING  
TOPOGRAPHICAL SECTION

142ND STREET -  
AT ITS INTERSECTION WITH THE SOUTHWEST CORNER OF 135TH AVENUE  
BOROUGH OF QUEENS

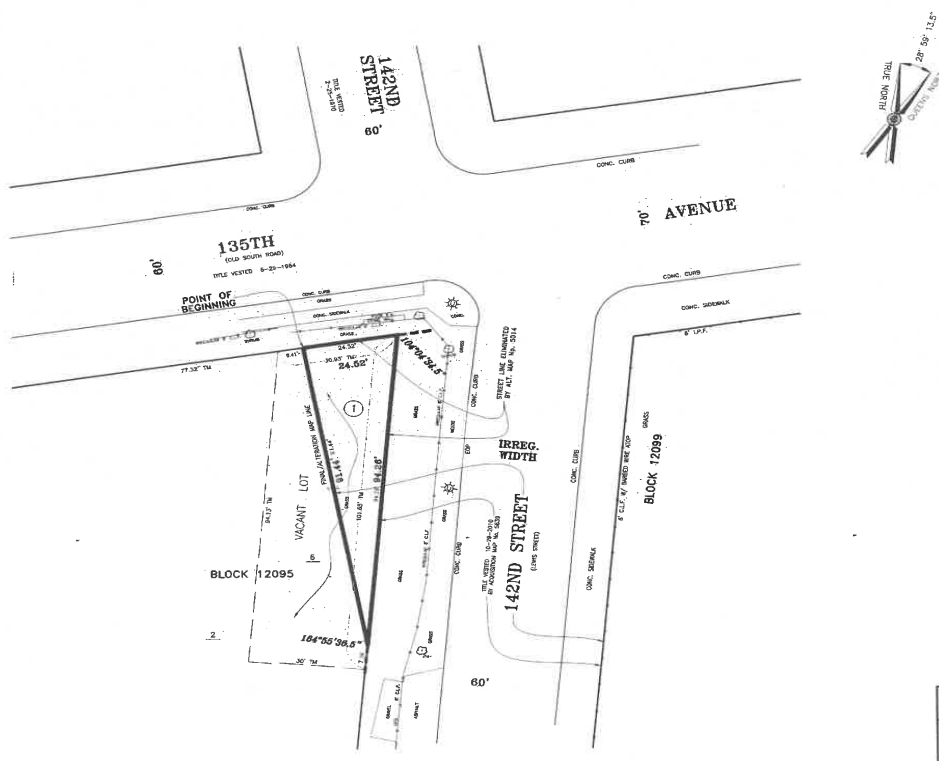
DAMAGE AND ACQUISITION MAP  
No. 5871

DATE: 12/07/15

SHEET: 1 OF 2

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President Borough of Queens

PARTY CHIEF: DUMARROSH, L. SANTANA	COMPUTATION: AVOLONCH, checked: KARASHER	DRAFTED: AVOLONCH, checked: KARASHER	FIELD EDITED:	KURT KRAEMER, L.L. CHIEF TOPOGRAPHICAL SECTION	OLTON OLIVER, L.L. DIRECTOR BUREAU OF SITE ENGINEERING	MARK A. CANU ASSOCIATE COMMISSIONER DIVISION OF PROGRAM MANAGEMENT	NO. DATE	REVISIONS	DESCRIPTIONS	K.C. W.P. W.D. W.P. K.C. W.D. W.P. K.C. W.D.	BY	APPROVED
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Site Engineering and Topographical Services

ALL INFORMATION ON THIS MAP EXCEPT THAT PERTAINING TO THE PROPERTY LINE IS FOR REFERENCE ONLY.

CITY OF NEW YORK  
DEPARTMENT OF DESIGN + CONSTRUCTION  
DIVISION OF PROGRAM MANAGEMENT  
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142ND STREET -  
AT ITS INTERSECTION WITH THE SOUTHWEST CORNER OF 135TH AVENUE  
BOROUGH OF QUEENS

DAMAGE AND ACQUISITION MAP  
No. 5871

DATE: 12/07/15

SHEET: 2 OF 2

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PARTY CHIEF: DUMARROSH, L. SANTANA	COMPUTATION: AVOLONCH, checked: KARASHER	DRAFTED: AVOLONCH, checked: KARASHER	FIELD EDITED:	KURT KRAEMER, L.L. CHIEF TOPOGRAPHICAL SECTION	OLTON OLIVER, L.L. DIRECTOR BUREAU OF SITE ENGINEERING	MARK A. CANU ASSOCIATE COMMISSIONER DIVISION OF PROGRAM MANAGEMENT	NO. DATE	REVISIONS	DESCRIPTIONS	K.C. W.P. W.D. W.P. K.C. W.D. W.P. K.C. W.D.	BY	APPROVED
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