

Memorandum

To: Department of Records and Information Services (DORIS)

From: Mayor's Office of Immigrant Affairs

Date: November 26, 2019

Re: Project Initiation, Commitment Plan Report

The New York City Charter, Chapter 49, Section 1133, requires that agencies submit to DORIS all reports, documents, studies and publications required by local law, executive order, or mayoral directive to be published, issued, or transmitted to the City Council or Mayor.

Per the New York City Charter Chapter 9, Section 219(d), the Mayor shall require each agency to prepare and submit period reports in regard to the progress of its capital projects.

MOIA does not have any capital projects and therefore does not have anything to report.