

Executive order # 44

**OFFICE OF THE MAYOR**

**EXECUTIVE ORDER NO. 44**

OCTOBER 31, 1975

**ESTABLISHMENT OF A MUNICIPAL NEWS AND  
INFORMATION BUREAU IN THE OFFICE OF THE MAYOR**

Whereas, It is necessary for the City to provide fast and accurate information on the functions of its various agencies to the media and the public; and

Whereas, The fiscal constraints of the City demand that these services be performed efficiently and economically;

Now, therefore, pursuant to the authority vested in me as Mayor of The City of New York, it is hereby ordered:

Section 1. There is hereby created a Municipal News and Information Bureau in the Office of the Mayor.

§ 2. The Municipal News and Information Bureau will have the following duties:

(a) to act as public information representative for Mayoral agencies not staffed with public affairs or public information personnel and to provide all duties normally associated with that function.

(b) to coordinate, on behalf of the Mayor's office, all public information activities in those agencies retaining public information staffs and to provide support to those agencies under special or unusual circumstances or as the situations demand.

(c) to coordinate radio and television activities of all Mayoral agencies.

(d) to serve as a centralized repository for public information material for all Mayoral agencies.

§ 3. This Order shall take effect immediately.

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**ABRAHAM D. BEAME, Mayor**