FY 2021 AGENCY QUARTERLY DIVERSITY AND EEO REPORT

AGENCY NAME: N	New York City Police Depart	MENT		_	
☐ 1 st Quarter (July -September), due November 6, 2020 ☐ 3 rd Quarter (January -March), due April 30, 2021		☐ 2 nd Quarter (October - December), due January 29, 2021 ☐ 4 th Quarter (April -June), due July 30, 2021			
Prepared by: Monica Brooker	Assistant Commissioner	Monica.Brooker@r	ypd.org	646-610-5097	
Name	Ti	tle	E-mail A	ddress	Telephone No.
Date Submitted:	07/30/21				
FOR DCAS USE ONLY	<u>r:</u> Date	Received:			

INSTRUCTIONS FOR FILLING OUT QUARTERLY REPORTS FY 2021

[NOTE: These forms are cumulative. For Q2, Q3 and Q4 use previous quarter's submission to update]

- 1. Please save this file as 'XXXX Quarter X FY 2021 DEEO Quarterly Report.Part I' where 'XXXX' is the commonly used acronym of your agency. You must submit this file in MS Word format. Please do not convert it to PDF.
- 2. Complete the "Diversity and EEO Training Summary" details in the attached Excel file. Under Section 10 ("Other"), include training classes coorganized or co-sponsored by your agency EEO and/or HR that are related to the development of the agency staff in the areas of equal employment, diversity, inclusion, civil rights, workplace culture and behavior, interpersonal relations, and community relations.
- 3. Mark progress in check boxes in the column for the current quarter. NOTE: DELAYED = behind schedule; DEFERRED = put off until later when better resources become available.
- 4. Please save the Excel file as 'XXXX Quarter X FY 2021 DEEO Training Summary", where 'XXXX' is the commonly used acronym of your agency. You must submit this file in MS Excel format. Please do not convert it to PDF.

PART I: NARRATIVE SUMMARY

I.	COMMITMENT AND ACCOUNTAGE	BILITY STATEMENT BY THE AGENCY HEAD
	Distributed to all agency employees?	
		☐ By e-mail
		☐ Posted on agency intranet
		☐ Other
II.	RECOGNITION AND ACCOMPLISH	<u>IMENTS</u>
	The agency recognized employees, su employment opportunity through the	pervisors, managers, and units demonstrating superior accomplishment in diversity and equa
	☐ Diversity & EEO Awards	
	☐ Diversity and EEO Appreciation Eve	nts
	☐ Public Notices	
	□ Positive Comments in Performance	Appraisals
	☐ Other (please specify):	
	* Please describe D&EEO Awards a	nd/or Appreciation Events below:

III. WORKFORCE REVIEW AND ANALYSIS

1.	Agency Headcount as	of the last day of the	quarter was:		
	Q1 (9/30/2020): <u>52,3</u>	322	Q2 (12/31/2020): <u>51,891</u>		
	Q3 (3/31/2021): <u>51,8</u>	<u>332</u>	Q4 (6/30/2021): <u>51,304</u>		
2.	Agency reminded em	ployees to update sel	f-ID information regarding race,	ethnicity, gender, and vetera	n status.
	☑ Yes , On (Date): _	_07/15/2021			
3.			shboard sent to the EEO Officer thnicity and gender; new hires,	• •	· · · · · · · · · · · · · · · · · · ·
	☑ Yes , On (Dates):	1/22/21	4/23/21		
	The review was conducted with:	 ☑ Human Resources ☐ Agency Head ☐ General Counsel ☐ Other ☐ Not conducted 	☐ Agency Head☐ General Counsel	 ☐ Human Resources ☐ Agency Head ☐ General Counsel ☐ Other ☐ Not conducted 	

IV. EEO, DIVERSITY, INCLUSION, AND EQUITY INITIATIVES FOR FY 2021

Please describe your progress this quarter in implementing the primary goals in Section IV of your Agency Diversity and EEO Plan for FY 2021 - <u>Proactive Strategies to Enhance Diversity</u>, <u>EEO and Inclusion</u>:

A. WORKFORCE:

Please list the Workforce Goal(s) included in <i>Section IV: Proactive Strategies to Enhance Diversity, EEO and Inclusion,</i> which you set/declared in your FY 2021 Diversity and EEO Plan (e.g., underutilization, workforce planning, succession planning and diverse applicant pool, among others):	Please describe the steps that your agency has taken to meet the Workforce Goal(s) set/declared in your plan. Include steps that were taken or considered to build an inclusive and sustainable pipeline for your agency across all levels.	Q1 Update	Q2 Update	Q3 Update	Q4 Update
Deaf and Hard of Hearing Working Group		☐ Planned			
ADA Compliance Working Group		☐ Not started			
		☐ Ongoing			
		☐ Delayed			
		☐ Deferred			
		☐ Completed			
Civilian Workplace Issues Working Group		☐ Planned			
Civilian Advancement Working Group		□ Not started			
		☑ Ongoing	\boxtimes	\boxtimes	
		□ Delayed			
		□ Deferred			
		☐ Completed			
NYPD MOS Race Forums		☐ Planned			
		☐ Not started			
		☑ Ongoing		\boxtimes	
		☐ Delayed			
		☐ Deferred			
		☐ Completed			

Please list the Workforce Goal(s) included in <i>Section IV: Proactive Strategies to Enhance Diversity, EEO and Inclusion,</i> which you set/declared in your FY 2021 Diversity and EEO Plan (e.g., underutilization, workforce planning, succession planning and diverse applicant pool, among others):	Please describe the steps that your agency has taken to meet the Workforce Goal(s) set/declared in your plan. Include steps that were taken or considered to build an inclusive and sustainable pipeline for your agency across all levels.	Q1 Update	Q2 Update	Q3 Update	Q4 Update	
Pregnancy and Parental Leave Toolkit		☐ Planned ☐ Not started ☑ Ongoing ☐ Delayed ☐ Deferred ☐ Completed				
LGBTQIA+ Community Working Group		☐ Planned ☐ Not started ☑ Ongoing ☐ Delayed ☐ Deferred ☐ Completed				
Mentorship Program Assessment		☐ Planned ☐ Not started ☑ Ongoing ☐ Delayed ☐ Deferred ☐ Completed				
Describe steps that were taken or considered to address underutilization identified through quarterly workforce reports. Please list Job Groups where underutilization exists in the current quarter.						
Recruiting candidates from Diversity Groups utilizing various sources (e.g., web chats, directed online campaign, ad placement in professional and occupation-specific journals, etc.						

B. WORKPLACE:

Please list the Workplace Goal(s) included in <i>Section IV: Proactive Strategies to Enhance Diversity, EEO and Inclusion,</i> which you set/declared in your FY 2021 Diversity and EEO Plan (e.g., job satisfaction/engagement surveys, exit interviews/surveys, and onboarding surveys):	Please describe the steps that your agency has taken to meet the Workplace Goal(s) set/declared in your plan. Include steps that were taken or considered to create an inclusive work environment that values differences that each of your unique employees brings to work, and to maintain focus on retaining talent across all levels.	Q1 Update	Q2 Update	Q3 Update	Q4 Update
Barriers: Exit Interview and Resignations		 □ Planned □ Not started ☒ Ongoing □ Delayed □ Deferred □ Completed 			
Sexual Harassment Training, Exec Ord 16 Training		 □ Planned □ Not started ☑ Ongoing □ Delayed □ Deferred □ Completed 			
Promoting a diverse and inclusive work environment	Hiring and interviewing candidates from Diversity Group's job pool via LinkedIn Hiring and interviewing candidates recommended Employee Resource Groups.	 □ Planned □ Not started ☑ Ongoing □ Delayed □ Deferred □ Completed 			

LGBTQIA+ Training Module (EO16 Enhancement) ☑ Planned ☐ Not started ☐ Ongoing \boxtimes \boxtimes □ Delayed □ Deferred ☐ Completed \boxtimes Please specify any other EEO-related activities during the quarter (e.g., postings, meetings, cultural programs promoting diversity, newsletters/articles, etc.) and describe briefly the activities, including the dates when the activities occurred.

[NYPD] FY 2021 Diversity and Equal Employment Quarterly Report

C. COMMUNITY:

Please list the Community Goal(s) included in <i>Section IV: Proactive Strategies to Enhance Diversity, EEO and Inclusion,</i> which you set/declared in your FY 2021 Diversity and EEO Plan (e.g., community outreach and engagement, MWBE participation and customer satisfaction surveys):	Please describe the steps that your agency has taken to meet the Community Goal(s) set/declared in your plan. Include steps that were taken or considered to establish your agency as a leading service provider to the citizens of New York City focused on inclusion and cultural competency, while reflecting the vast communities that are served.	Q1 Update	Q2 Update	Q3 Update	Q4 Update
NYPD Reform and Reinvention in person and Facebook Live	NYPD will be conducting forums with the public across all the boroughs of the city.	 ☑ Planned ☐ Not started ☐ Ongoing ☐ Delayed ☐ Deferred ☐ Completed 			
Community Council Meetings	Throughout the Quarter, the NYPD participated in community council meetings across New York City by videoconference and limited in person attendance.	☐ Planned ☐ Not started ☑ Ongoing ☐ Delayed ☐ Deferred ☐ Completed			
Sikhism Awareness -NYPD Intranet	In May the NYPD made a video to increase Sikhism Awareness. The video informed all MOS of Sikh traditions, history and culture via the department intranet	☐ Planned ☐ Not started ☐ Ongoing ☐ Delayed ☐ Deferred ☐ Completed			

Russian Heritage Month, Caribbean American Heritage	In June the NYPD acknowledged Russian Heritage,	☐ Planned			
Month, Pride Month Videos	Caribbean Heritage, and Pride Month with videos	☐ Not started			
-NYPD Intranet	on the NYPD Intranet Portal.	☐ Ongoing			
		☐ Delayed			
		☐ Deferred			
		☐ Completed			⊠
Summer Youth Program	This summer the NYPD has provided an	☐ Planned			
	opportunity for youth in the community, via the	□ Not started			
	NYC Summer Youth Program, SYP youth will get the	☐ Ongoing			\boxtimes
	chance to work alongside civilian and uniformed	☐ Delayed			
	members of service who can provide mentorship.	☐ Deferred			
		☐ Completed			
Free Food & Clothes Giveaways	NYPD Outreach division participated in free food	☐ Planned			
	and clothing giveaways. Community affairs bureau	☐ Not started			
	and clergy working together to give back to the	☑ Ongoing	\boxtimes	\boxtimes	\boxtimes
	community.	☐ Delayed			
		☐ Deferred			
		☐ Completed			
Please specify any other Community-directed activities during	ng the quarter (e.g., meetings, educational and cultura	al programs, promot	ion of agenc	y services, co	mmunity
fairs, etc.) and describe briefly the activities, including the da	ates when the activities occurred.				
In June the NYPD Community Affairs Bureau partnered with		and other city and	federal parti	ners to revit	alize
basketball courts across the city to provide youth safe spac	es and build community pride.				

V. <u>RECRUITMENT</u>

A. RECRUITMENT EFFORTS

Please list Recruitment Strategies and Initiatives which you set/declared in your FY 2021 Diversity and EEO Plan (e.g., targeted outreach and outreach, diversity recruitment, social media presence, where jobs are posted, EEO and APO collaboration, evaluation of best recruitment sources, structured interview training and unconscious bias training):	Please describe the steps that your agency has taken to meet the Recruitment Goal(s) set/declared in your plan.	Q1 Update	Q2 Update	Q3 Update	Q4 Update
Review personnel policies, procedures, and practices related to targeted outreach and recruitment.	Personnel Bureau also provides coaching, mentoring, and cross training programs through Career Enhancement Unit.	☐ Planned ☐ Not started ☑ Ongoing ☐ Delayed ☐ Deferred ☐ Completed			
Direct resources to bolster efforts aimed at increasing the effectiveness of diversity recruitment.	Advertising on social media, targeted internet banners and advertisements in diverse periodicals and on diverse job posting sites. Posting on LINKEDIN Diversity Groups, such as Professionals with Disabilities, Disabled American Veterans, NY LGBT Professional Network, Hispanic & Latino Professionals, and Black Professionals. NYPD also recruits through NYCAPS	☐ Planned ☐ Not started ☑ Ongoing ☐ Delayed ☐ Deferred ☐ Completed			
Develop user-friendly accessible website, mobile application and social media presence related to careers.	Streamline links to application information.	☐ Planned ☐ Not started ☑ Ongoing ☐ Delayed ☐ Deferred ☐ Completed			

B. INTERNSHIPS/FELLOWSHIPS

The agency is providing the following internship opportunities in FY 2021:

[NOTE: Please update this table every quarter]

Type of Internship\Fellowship	Total	Race/Ethnicity* [#s] * Use self-ID data	Gender* [#s] [N-B=Non-Binary; O=Other; U=Unknown] * Use self-ID data
1. Urban Fellows			M F N-B O U
2. Public Service Corps			M F N-B O U
3. Summer College Interns			M F N-B O U
4. Summer Graduate Interns			M F N-B O U
5. Other (specify):			M F N-B O U

Additional Comments:

^{*}Due to Covid-19 the annual Summer Internship Program was cancelled in 2020. The agency plans to provide internships/fellowships in FY2021.

C. 55-A PROGRAM

The agency uses the 55-a Program	m to hire and retain qualified individuals with disabilities.	⊠ Yes	□ No
Currently, there are 42 [number	er] 55-a participants.		
_	0 [number] new applications for the program were receicipants left the program due to [state reasons] _Retirement_		
	f0 [number] new applications for the program were rece ticipants left the program due to [state reasons]N/A		
	f0 [number] new applications for the program were rece cicipants left the program due to [state reasons]	ived.	
_	f1 [number] new applications for the program were rece cipants left the program due to [state reasons]	ived.	
The 55-a Coordinator has achieve	ed the following goals:		
1. Disseminated 55-a informatio	n – by e-mail: ☑ Yes ☐ No in training sessions: ☐ Yes ☒ No on the agency website: ☐ Yes ☒ No through an agency newsletter: ☐ Yes ☒ No		
2			
3			

VI. <u>SELECTION (HIRING AND PROMOTION)</u>

Please review Section VI of your Annual Plan and describe your activities for this quarter below:

Please list additional Selection Strategies and Initiatives which you set/declared in your FY 2021 Diversity and EEO Plan (include use of structured interview, EEO or APO representatives observing interviews, review of placements, review of e-hire applicant data)	Please describe the steps that your agency has taken to meet the Selection (Hiring and Promotion) Goal(s) set/declared in your plan.	Q1 Update	Q2 Update	Q3 Update	Q4 Update
Career Counseling: Advising employees of	Promote employee awareness of	☐ Planned			
opportunities for promotion and career	opportunities for promotion and transfer	☐ Not started			
development; Notification of promotion/transfer	within the agency via agency email and	☑ Ongoing	\boxtimes	\boxtimes	
opportunities	agency intranet portal.	☐ Delayed			
		☐ Deferred			
		☐ Completed			
Reviewing the methods by which candidates are	Facilitate the use of training to improve skills	☐ Planned			
selected for promotion or to fill vacancies (new	and access to career opportunities of all	☐ Not started			
hires), especially for mid- and high-level discretionary	employees in its Leadership Program and via	☑ Ongoing	\boxtimes	\boxtimes	\boxtimes
positions	referrals to DCAS.	□ Delayed			
		☐ Deferred			
		☐ Completed			

Reviewing the methods by which candidates are selected for promotion or to fill vacancies (new hires) filled through civil service lists	Provide agency staff with citywide vacancy announcements, civil service exams notices and other career development information.	☐ Planned ☐ Not started ☑ Ongoing ☐ Delayed ☐ Deferred ☐ Completed			
Describe the role of agency EEO Officer and other EEO staff in the selection of candidates for appointment or promotion (pre- and post-appointment)	In collaborative effort between EEO, HR and managers where necessary, develop action plans to eliminate identified barriers. Use a diverse panel of interviewers to conduct the interview. Have the EEO Officer review the interview questions. Have the EEO Officer sit in on interviews, where possible.	☐ Planned ☐ Not started ☑ Ongoing ☐ Delayed ☐ Deferred ☐ Completed			
Analyzing the impact of layoffs or terminations on racial, gender and age groups	The agency will use the DCAS Layoff procedure as guidance, should there be any layoffs, terminations and demotions due to legitimate business/operational reasons in FY 2021.	☐ Planned ☐ Not started ☑ Ongoing ☐ Delayed ☐ Deferred ☐ Completed			
Other:		☐ Planned ☐ Not started ☐ Ongoing ☐ Delayed ☐ Deferred ☐ Completed			
During this Quarter the Agency activities included:	# of Vacancies # of New Hires # of New Promotions	#_1914 #180 #49	#_1314_ #803_ #646_	#_1141_ #_946_ #_600	# #_799 #_1348_

VII. TRAINING

Please provide your training information in Part II of the report "DIVERSITY AND EEO TRAINING SUMMARY" (in MS Excel).

VIII. REASONABLE ACCOMMODATION

Please report all reasonable accommodation requests and their disposition in the DCAS Citywide Complaint/Reasonable Accommodation Tracking System by logging into your CICS Account at: https://mspwva-dcslnx01.csc.nycnet/Login.aspx

IX. COMPLIANCE AND IMPLEMENTATION OF REQUIREMENTS UNDER EXECUTIVE ORDERS AND LOCAL LAWS

A. EXECUTIVE ORDER 16: TRAINING ON TRANSGENDER DIVERSITY AND INCLUSION

Please provide E.O. 16 Training Information in Part II of the report "DIVERSITY AND EEO TRAINING SUMMARY" (in MS Excel).

B. LOCAL LAW 92: ANNUAL SEXUAL HARASSMENT PREVENTION TRAINING

Please provide Sexual Harassment Prevention Training Information in Part II of the report "DIVERSITY AND EEO TRAINING SUMMARY" (in MS Excel).

C. LOCAL LAW 97: ANNUAL SEXUAL HARASSMENT REPORTING

☐ The agency has entered the sexual harassment Complaint Data in the DCAS Citywide Complaint Tracking System and updates the information as they occur.							
Q1 🛛	Q2 🗵	Q3 🗵	Q4 ⊠				
☑ The agency ha		of complaints in the Do	AS Citywide Complaint Trackii	ng System and updates the information			
☑ The agency ensures that complaints are closed within 90 days.							
Report all complaints and their disposition in the DCAS Citywide Complaint/Reasonable Accommodation Tracking System by logging into your CICS Account at: https://mspwva-dcslnx01.csc.nycnet/Login.aspx							

D. LOCAL LAW 101: CLIMATE SURVEY

Please provide a short description of your efforts to analyze the results of climate survey in your agency.

Describe any follow-up measures taken to address the results of the climate survey:							

X. AUDITS AND CORRECTIVE MEASURES

Ple	ase choose the statement that applies to your agency.
	The agency is <u>NOT</u> involved in an audit conducted by NYC EEPC or another governmental agency specific to our EEO practices.
×	The agency is involved in an audit; please specify who is conducting the audit: NYC EEPC Ilacia N. Zuell, Manager – EEO Analysis and Audit Unit.
	☐ Attach the audit recommendations by NYC EEPC or the other auditing agency.
	☐ The agency has submitted or will submit to OCEI an amendment letter, which shall amend the agency plan for FY 2021.

APPENDIX: [NYPD] EEO PERSONNEL DETAILS

EEO PERSONNEL FOR __4th__ QUARTER, FISCAL YEAR 2021

A. PERSONNEL CHANGES

Personnel Changes this Quarter: No Changes		Number of Additions: 4		Number of Deletions:		
Employee's Name & Title	ISAIAH GRIGG		MARY KING		KENNETH PEREZ	
Nature of change			☑ Addition	☐ Deletion	□ Addition	☐ Deletion
Date of Change in EEO Role	Start Date or Termination Date: 0	04/02/2021	Start Date or Termina	tion Date: 4/12/2021	Start Date or Termina	ation Date: 6/7/2021
NOTE: Please attach CV/Resume of	of new staff to this report					
For New EEO Professionals:						
Name & Title	DETECTIVE		DEPUTY INSPECTOR		DEPUTY INSPECTOR	3
EEO Function	☐ EEO Officer ☐ EEO Counselor ☐ EEO Trainer ☐ EEO Investigator ☐ 55-a Coordinator ☐ Other:		☐ EEO Officer ☐ EEO Trainer ☐ 55-a Coordinator Commanding Officer,	☐ EEO Counselor ☐ EEO Investigator ☑ Other: (specify) EEOD	☐ EEO Officer ☐ EEO Trainer ☐ 55-a Coordinator Commanding Officer,	☐ EEO Counselor ☐ EEO Investigator ☑ Other: (specify)
Proportion of Time Spent on EEO Duties		ecify %):	☑ 100% □	Other: (specify %):	☑ 100% □	Other: (specify %):
Completed Trainings: EEO Awareness Diversity & Inclusion IgbTq: The Power of Inclusion Sexual Harassment Prevention Unconscious Bias	☑ Yes ☐ No ☑ Yes ☐ No ☑ Yes ☐ No ☑ Yes ☐ No ☑ Yes ☐ No		☑ Yes☑ Yes☑ Yes☑ Yes☑ Yes	□ No □ No □ No □ No □ No	☐ Yes	□ No□ No□ No□ No□ No
Training Source(s):	☑ DCAS ☑ Agency ☐ Oth	her	□ DCAS ☒ Agend	y □ Other	□ DCAS 🛛 Agen	cy 🗆 Other

Personnel Changes this Quarte	r: No Changes		Number of Additio	ons: 4	Number of Deletion	ns: 1
Employee's Name & Title	KING TUNG		ANA ARBOLEDA			
Nature of change	☑ Addition ☐ Deletion	on	☐ Addition	☑ Deletion	☐ Addition	☐ Deletion
Date of Change in EEO Role	Start Date or Termination Da	te: 05/24/2021	Start Date or Termina	ation Date: 6/09/2021	Start Date or Termina	ation Date:
NOTE: Please attach CV/Resume of new staff to this report						
For New EEO Professionals:]				
Name & Title		*				
EEO Function	☐ EEO Trainer EE	O Counselor O Investigator her: (specify)	☐ EEO Officer ☑ EEO Trainer ☐ 55-a Coordinator	☐ EEO Counselor ☐ EEO Investigator ☐ Other: (specify)	☐ EEO Officer ☐ EEO Trainer ☐ 55-a Coordinator	☐ EEO Counselor ☐ EEO Investigator ☐ Other: (specify)
Proportion of Time Spent on EEO Duties	☑ 100% ☐ Other:	(specify %):	⊠ 100% □	Other: (specify %):	□ 100% □	Other: (specify %):
Completed Trainings: EEO Awareness Diversity & Inclusion IgbTq: The Power of Inclusion Sexual Harassment Prevention Unconscious Bias	 ☑ Yes ☑ Yes ☐ Yes ☐ No ☑ Yes ☐ No 		☑ Yes☑ Yes☑ Yes☑ Yes☑ Yes☑ Yes	□ No□ No□ No□ No□ No	☐ Yes ☐ Yes ☐ Yes ☐ Yes ☐ Yes	□ No□ No□ No□ No□ No□ No
Training Source(s):	☐ DCAS ☒ Agency ☐	Other	☑ DCAS ☑ Agen	ncy 🛛 Other Cornell	☐ DCAS ☐ Agend	cy 🗆 Other

Personnel Changes this Quarter: No Changes		Number of Additions:		Number of Deletio	ns:	
Employee's Name & Title						
Nature of change	☐ Addition ☐ Deletion	on	☐ Addition	☐ Deletion	☐ Addition	☐ Deletion
Date of Change in EEO Role	Start Date or Termination Date:		Start Date or Termination Date:		Start Date or Termination Date:	
NOTE: Please attach CV/Resume	of new staff to this report					
For New EEO Professionals:		1				
Name & Title		1				
EEO Function	☐ EEO Trainer ☐ EE	O Counselor O Investigator her: (specify)	☐ EEO Officer ☐ EEO Trainer ☐ 55-a Coordinator	☐ EEO Counselor ☐ EEO Investigator ☐ Other: (specify)	☐ EEO Officer ☐ EEO Trainer ☐ 55-a Coordinator	☐ EEO Counselor ☐ EEO Investigator ☐ Other: (specify)
Proportion of Time Spent on EEO Duties	☐ 100% ☐ Other:	(specify %):	□ 100% □	Other: (specify %):	□ 100% □	Other: (specify %):
Completed Trainings: EEO Awareness Diversity & Inclusion IgbTq: The Power of Inclusion Sexual Harassment Prevention Unconscious Bias	□ Yes □ No □ Yes □ No □ Yes □ No □ Yes □ No □ Yes □ No))	☐ Yes ☐ Yes ☐ Yes ☐ Yes ☐ Yes	□ No□ No□ No□ No□ No	☐ Yes ☐ Yes ☐ Yes ☐ Yes ☐ Yes	□ No□ No□ No□ No□ No
Training Source(s):	☐ DCAS ☐ Agency ☐	Other	☐ DCAS ☐ Agen	ncy 🗆 Other	☐ DCAS ☐ Agen	cy 🗆 Other

Personnel Changes this Quarter: No Changes		Number of Additions:		Number of Deletio	ns:	
Employee's Name & Title						
Nature of change	☐ Addition ☐ Deletion	on	☐ Addition	☐ Deletion	☐ Addition	☐ Deletion
Date of Change in EEO Role	Start Date or Termination Date:		Start Date or Termination Date:		Start Date or Termination Date:	
NOTE: Please attach CV/Resume	of new staff to this report					
For New EEO Professionals:						
Name & Title		-1				
EEO Function	☐ EEO Trainer ☐ EE	O Counselor O Investigator her: Projects	☐ EEO Officer ☐ EEO Trainer ☐ 55-a Coordinator	☐ EEO Counselor ☐ EEO Investigator ☐ Other: (specify)	☐ EEO Officer ☐ EEO Trainer ☐ 55-a Coordinator	☐ EEO Counselor ☐ EEO Investigator ☐ Other: (specify)
Proportion of Time Spent on EEO Duties	☐ 100% ☐ Other:	(specify %):	□ 100% □	Other: (specify %):	□ 100% □	Other: (specify %):
Completed Trainings: EEO Awareness Diversity & Inclusion IgbTq: The Power of Inclusion Sexual Harassment Prevention Unconscious Bias	□ Yes □ No □ Yes □ No □ Yes □ No □ Yes □ No □ Yes □ No))	☐ Yes ☐ Yes ☐ Yes ☐ Yes ☐ Yes	□ No□ No□ No□ No□ No	☐ Yes ☐ Yes ☐ Yes ☐ Yes ☐ Yes	□ No□ No□ No□ No□ No
Training Source(s):	☐ DCAS ☐ Agency ☐	Other	☐ DCAS ☐ Agen	ncy 🗆 Other	☐ DCAS ☐ Agen	cy 🗆 Other

B. CONTACT INFORMATION (Please list ALL current EEO professionals)

DIVERSITY AND EEO STAFFING IN [AGENCY NAME] AS OF QUARTER FY 2021 *

EEO\Diversity Role	<u>Name</u>	Civil Service Title	% of Time Devoted to EEO & Diversity Functions	Office E-mail Address	Telephone #
Diversity & Inclusion	Tanya Meisenholder	Deputy Commissioner	<u>100%</u>	Tanya.meisenholder@nypd.org	<u>646-610-</u>
<u>Officer</u>					<u>8139</u>
EEO Officer/Director	Tanya Meisenholder	<u>Deputy Commissioner</u>	<u>100%</u>		
Deputy EEO Officer	Michael Melocowsky	Executive Agency	<u>100%</u>	Michael.melocowsky@nypd.org	<u>646-610-</u>
	Add to the state of the state o	Counsel	1000/		5330
ADA Coordinator	Michael Melocowsky	Executive Agency	<u>100%</u>	Michael.melocowsky@nypd.org	<u>646-610-</u>
B: 1:11: B: 1:		Counsel	4000/		5330
Disability Rights	Michael Melocowsky	Executive Agency	<u>100%</u>	Michael.melocowsky@nypd.org	<u>646-610-</u>
Coordinator		Counsel			<u>5330</u>
Disability Services	Michael Melocowsky	Executive Agency	<u>100%</u>	Michael.melocowsky@nypd.org	<u>646-610-</u>
Facilitator		<u>Counsel</u>			<u>5330</u>
55-a Coordinator	M. Alexa Samarotto	Administrative Staff	<u>100%</u>	Margaret.samarotto@nypd.org	<u>646-610-</u>
33 a coordinator		<u>Analyst</u>			<u>4057</u>
Career Counselor	<u>Desiree Richardson</u>	Administrative Staff	<u>100%</u>	Desiree.richardson@nypd.org	<u>646-610-</u>
Career Couriseion		<u>Analyst</u>			<u>6730</u>
EEO Counselor					
EEO Investigator					
EEO Counselor/					
Investigator					
Investigator/Trainer					
EEO Training Liaison	Monica Brooker	Assistant Commissioner	100%	Monica.brooker@nypd.org	646-610- 5330
Other (describe)					

^{*} Please note changes (new personnel filling the specified role). You may insert additional entries as needed. Title refers to the civil service title. If there is an EEO\Diversity role that your staff performs that is not on the list above you may indicate it on the chart.