



# THE CITY RECORD

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## THE CITY RECORD

**BILL DE BLASIO**

Mayor

**LISETTE CAMILO**

Commissioner, Department of Citywide Administrative Services

**ELI BLACHMAN**

Editor, The City Record

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## PUBLIC HEARINGS AND MEETINGS

See Also: *Procurement; Agency Rules*

## BOARD MEETINGS

### MEETING

#### City Planning Commission

Meets in Spector Hall, 22 Reade Street, New York, NY 10007, twice monthly on Wednesday, at 10:00 A.M., unless otherwise ordered by the Commission.

#### City Council

Meets by Charter twice a month in Councilman's Chamber, City Hall,

Manhattan, NY 10007, at 1:30 P.M.

#### Contract Awards Public Hearing

Meets in Spector Hall, 22 Reade Street, Main Floor, Manhattan, weekly, on Thursday, commencing 10:00 A.M., and other days, times and location as warranted.

#### Civilian Complaint Review Board

Generally meets at 10:00 A.M. on the second Wednesday of each month at 40 Rector Street, 2nd Floor, New York, NY 10006. Visit <http://www.nyc.gov/html/ccrb/html/meeting.html> for additional information and scheduling changes.

#### Design Commission

Meets at City Hall, Third Floor, New York, NY 10007. For meeting schedule, please visit [nyc.gov/designcommission](http://nyc.gov/designcommission) or call (212) 788-3071.

#### Department of Education

Meets in the Hall of the Board for a monthly business meeting on the Third Wednesday, of each month at 6:00 P.M. The Annual Meeting is held on the first Tuesday of July at 10:00 A.M.

#### Board of Elections

32 Broadway, 7th Floor, New York, NY 10004, on Tuesday, at 1:30 P.M. and at the call of the Commissioner.

#### Environmental Control Board

Meets at 100 Church Street, 12th Floor, Training Room #143, New York, NY 10007 at 9:15 A.M. once a month at the call of the Chairman.

#### Board of Health

Meets at Gotham Center, 42-09 28th Street, Long Island City, NY 11101, at 10:00 A.M., quarterly or at the call of the Chairman.

#### Health Insurance Board

Meets in Room 530, Municipal Building, Manhattan, NY 10007, at the call of the Chairman.

#### Board of Higher Education

Meets at 535 East 80th Street, Manhattan, NY 10021, at 5:30 P.M., on fourth Monday in January, February, March, April, June, September, October, November and December. Annual meeting held on fourth Monday in May.

#### Citywide Administrative Services

Division of Citywide Personnel Services will hold hearings as needed in Room 2203, 2 Washington Street, New York, NY 10004.

#### Commission on Human Rights

Meets on 10th Floor in the Commission's Central Office, 40 Rector Street, New York, NY 10006, on the fourth Wednesday of each month,

at 8:00 A.M.

**In Rem Foreclosure Release Board**

Meets in Spector Hall, 22 Reade Street, Main Floor, Manhattan, Monthly on Tuesdays, commencing 10:00 A.M., and other days, times and location as warranted.

**Franchise and Concession Review Committee**

Meets in Spector Hall, 22 Reade Street, Main Floor, and other days, times and location as warranted.

**Real Property Acquisition and Disposition**

Meets in Spector Hall, 22 Reade Street, Main Floor, Manhattan, bi-weekly, on Wednesdays, commencing 10:00 A.M., and other days, times and location as warranted.

**Landmarks Preservation Commission**

Meets in the Hearing Room, Municipal Building, 9th Floor North, 1 Centre Street in Manhattan on approximately three Tuesday's each month, commencing at 9:30 A.M. unless otherwise noticed by the Commission. For current meeting dates, times and agendas, please visit our website at [www.nyc.gov/landmarks](http://www.nyc.gov/landmarks).

**Employees' Retirement System**

Meets in the Boardroom, 22nd Floor, 335 Adams Street, Brooklyn, NY 11201, at 9:30 A.M., on the third Thursday of each month, at the call of the Chairman.

**Housing Authority**

Board Meetings of the New York City Housing Authority are scheduled for the last Wednesday of each month (except August) at 10:00 A.M. in the Board Room on the 12th Floor of 250 Broadway, New York, NY 10007 (unless otherwise noted). Any changes to the schedule will be posted here and on NYCHA's website at [http://www.nyc.gov/html/nycha/html/about/boardmeeting\\_schedule.shtml](http://www.nyc.gov/html/nycha/html/about/boardmeeting_schedule.shtml) to the extent practicable at a reasonable time before the meeting. For additional information, please visit NYCHA's website or contact (212) 306-6088.

**Parole Commission**

Meets at its office, 100 Centre Street, Manhattan, NY 10013, on Thursday, at 10:30 A.M.

**Board of Revision of Awards**

Meets in Room 603, Municipal Building, Manhattan, NY 10007, at the call of the Chairman.

**Board of Standards and Appeals**

Meets at 40 Rector Street, 6th Floor, Hearing Room "E" on Tuesdays at 10:00 A.M. Review Sessions begin at 9:30 A.M. and are customarily held on Mondays preceding a Tuesday public hearing in the BSA conference room on the 9th Floor of 40 Rector Street. For changes in the schedule, or additional information, please call the Application Desk at (212) 513-4670 or consult the bulletin board at the Board's Offices, at 40 Rector Street, 9th Floor.

**Tax Commission**

Meets in Room 936, Municipal Building, Manhattan, NY 10007, each month at the call of the President. Manhattan, monthly on Wednesdays, commencing 2:30 P.M.

**BOROUGH PRESIDENT - BROOKLYN**

■ PUBLIC HEARINGS

**NOTICE IS HEREBY GIVEN** that, pursuant to Section 201 of the New York City Charter, the Brooklyn borough president will hold a public hearing on the following matters in the Courtroom of Brooklyn Borough Hall, 209 Joralemon Street, Brooklyn, NY 11201, commencing at 6:00 P.M., on April 30, 2018.

**Calendar Item 1 — 80 Flatbush Avenue Rezoning (180216 ZMK, 180217 ZRK, 180218 ZSK)**

Applications submitted by the New York City Educational Construction Fund (ECF) and 80 Flatbush Avenue, LLC, pursuant to Sections 197-c and 201 of the New York City Charter, for a zoning map and text amendments intended to facilitate the redevelopment of a block in Downtown Brooklyn. The zoning map amendment would change a property, bounded by Flatbush Avenue, Schermerhorn Street, State Street, and Third Avenue, and located within the Special Downtown Brooklyn District (SDBD), from a C6-2 to a C6-9 district. The zoning text amendments would designate the project a Mandatory Inclusionary Housing (MIH) area, amend SDBD regulations to set the maximum permitted floor area for a C6-9 district to a Floor Area Ratio (FAR) of 18.0 for commercial and community facility use, and 12.0 FAR for residential use, make the C6-9 district subject to Tower Regulations in New York City Zoning Resolution (ZR) Section 101-223, and establish a new special permit modifying ZR Section 74-752. Pursuant to this permit, the City Planning Commission (CPC) would allow modifications of certain regulations as necessary, to facilitate an ECF project within a C6-9 district within the SDBD, in order to achieve the massing of the development site, as proposed in the application documents.

The requested special permit, pursuant to ZR Section 74-752, would permit modifications for the applicants' project per the following:

- a. Ground-Floor use regulations in order to permit the proposed configuration of the residential and school lobbies on Flatbush Avenue and State Street, which will contain significant retail frontage

- b. MIH requirements so as to allow Phase I construction of the proposed school without affordable housing, which would be constructed in Phase II of the development
- c. Minimum street wall height regulations along Flatbush Avenue to allow the configuration of building volumes on the development site, and provide larger floorplates, as well as an outdoor terrace for the proposed schools
- d. Tower lot coverage requirements in order to permit a maximum lot coverage of 56.7 percent in a tower taller than 150 feet
- e. Off-Street accessory parking regulations in order to waive the requirement to provide an off-street parking facility, due to the project's location in a Transit Zone
- f. Loading berth requirements, to reduce the number of loading berths required in Phase I of the project

Such actions are intended to facilitate the creation of a new, mixed commercial, community facility, and residential development that will replace the existing Khalil Gibran International Academy (KGIA) public high school building with a new facility in a larger space, as well as a new elementary school that would share an auditorium and gymnasium with KGIA. In addition to school uses, the proposed development would provide residential space comprising of approximately 700 units of market-rate housing and 200 units of affordable housing; 201,000 sq. ft. of commercial office space, 42,200 sq. ft. of retail space, and 10,300 sq. ft. of non-school cultural space (within the existing KGIA building). The project is proposed to proceed in two phases in order to permit continued occupancy by KGIA until its new facility is complete. The first phase will result in the completion of the two schools and a mixed-use building fronting Flatbush Avenue and State Street; the second phase will be developed along Third Avenue, with segments of the existing KGIA building to remain at the corner of Schermerhorn and State Streets.

Accessibility questions: Inna Guzenfeld (718) 802-3754, [iguzenfeld@brooklynbp.nyc.gov](mailto:iguzenfeld@brooklynbp.nyc.gov), by: Friday, April 27, 2018, 12:00 P.M.



a16-30

**CITY UNIVERSITY**

**BOARD OF TRUSTEES**

■ PUBLIC HEARINGS

The Annual Queens Borough Hearing, will take place on Monday, April 30, 2018, at 4:30 P.M., at LaGuardia Community College, the Mainstage Theater, 31-10 Thomson Avenue, Long Island City, NY 11101.

← a23

The Annual Board of Trustees Staten Island Borough Hearing, will take place on Monday, May 14, 2018, at 4:30 P.M., at the College of Staten Island, Center for the Arts, Williamson Theatre (1P-111), 2800 Victory Boulevard, Staten Island, NY 10314.

← a23

**COMPTROLLER**

■ MEETING

The City of New York Audit Committee Meeting is scheduled for Wednesday, April 25, 2018, from 9:30 A.M. to NOON, at 1 Centre Street, Room 1005 North. Meeting is open to the general public.

a18-25

**BOARD OF EDUCATION RETIREMENT SYSTEM**

■ MEETING

The Board of Trustees of the Board of Education Retirement System, will be meeting, at 5:00 P.M., on Wednesday, April 25, 2018, at Murry Bergrum High School, 411 Pearl Street, New York, NY 10038.

Accessibility questions: Leslie Kearns (929) 305-3742, [lkearns2@bers.nyc.gov](mailto:lkearns2@bers.nyc.gov), by: Tuesday, April 24, 2018, 3:00 P.M.



a19-25

**ENVIRONMENTAL PROTECTION**

■ PUBLIC HEARINGS

**NOTICE IS HEREBY GIVEN** that, pursuant to Title 5, Chapter 3, Subchapter 3 of the Administrative Code of the City of New York, a public hearing, will be held at 1 Centre Street, Mezzanine, Borough of Manhattan, on Wednesday May 9, 2018, at 10:00 A.M. on the following:

**REAL PROPERTY PUBLIC HEARING IN THE MATTER OF** the acquisition by the City of New York of fee simple (Fee) interests, and by the Watershed Agricultural Council of a conservation easement interest on forest lands (WAC FE), using funds provided by the City of New York on the following real estate, in the Counties of Delaware, Greene, Putnam, Schoharie and Ulster for the purposes of providing for the continued supply of water, and for preserving and preventing the contamination or pollution of the New York City water supply system:

<u>NYC ID</u>	<u>County</u>	<u>Town</u>	<u>Type</u>	<u>Tax Lot ID</u>	<u>Acres (+/-)</u>
2766	Delaware	Andes	Fee	257.-1-23, p/o 279.-1-3.2 & 279.-1-5	336.70
2766		Andes	Fee	p/o 279.-1-6, p/o 279.-1-10 & 279.-1-16	178.50
8222		Andes	Fee	261.-1-11.1	27.74
2986		Delhi	CE	172.-1-10	147.80
9241		Harpersfield	Fee	p/o 52.-1-25.2	10.00
3682		Roxbury	Fee	156.-1-25	15.23
3735		Walton	Fee	187.-2-49.11	57.40
9281	Greene	Hunter	Fee	p/o 148.00-3-17	23.93
2451		Jewett	Fee	131.00-2-27, 131.00-2-54 & 148.00-2-1	355.20
2451		Jewett	Fee	p/o 148.00-2-2.1 & 148.00-2-11	153.59
9159		Jewett	Fee	149.00-1-5.112	4.90
9236		Jewett	Fee	149.00-1-5.111	4.90
9202		Windham	Fee	78.00-2-36.111	3.20
9314		Windham	Fee	60.00-3-5.1	2.00
78	Putnam	Carmel	Fee	43.-1-12, 20 & 23	131.10
2104		Kent	Fee	11.16-1-25 & 26	3.26
9043		Kent	Fee	20.-1-26	212.39
6251	Schoharie	Conesville	WAC FE	203.-2-11	112.98
1549		Jefferson	Fee	p/o 178.-6-2.1	84.83
297	Ulster	Olive	Fee	p/o 37.3-2-5.111	88.20
4268		Olive	Fee	44.4-1-11	24.06
8138		Wawarsing	Fee	66.4-1-21.2	10.68

A copy of the Mayor's Preliminary Certificates of Adoption and maps of the real estate to be acquired are available for public inspection upon request. Please call (845) 340-7810.

Individuals requesting Sign Language Interpreters/Translators should contact the Mayor's Office of Contract Services, Public Hearings Unit, 253 Broadway, 9th Floor, New York, NY 10007, (212) 788-7490, no later than ten (10) business days prior to the public hearing. TDD users should call Verizon relay service.

◀ a23

**HOUSING AUTHORITY**

■ MEETING

The next Board Meeting of the New York City Housing Authority is scheduled for Wednesday, April 25, 2018, at 10:00 A.M., in the Board Room, on the 12th Floor of 250 Broadway, New York, NY (unless otherwise noted). Copies of the Calendar are available on NYCHA's website or can be picked up at the Office of the Corporate Secretary, at 250 Broadway, 12th Floor, New York, NY, no earlier than 24 hours before the upcoming Board Meeting. Copies of the Minutes are also available on NYCHA's website or can be picked up at the Office of the Corporate Secretary, no earlier than 3:00 P.M., on the Thursday after the Board Meeting.

Any changes to the schedule will be posted here and on NYCHA's website, at <http://www1.nyc.gov/site/nycha/about/board-calendar>, page, to the extent practicable at a reasonable time before the meeting.

The meeting is open to the public. Pre-Registration at least 45 minutes before the scheduled Board Meeting is required by all speakers. Comments are limited to the items on the Calendar. Speaking time will be limited to three minutes. The public comment period will conclude upon all speakers being heard or at the expiration of 30 minutes allotted by law for public comment, whichever occurs first.

For additional information, please visit NYCHA's website or contact (212) 306-6088.

Accessibility questions: Office of the Corporate Secretary by phone at (212) 306-6088 or by email at [corporate.secretary@nycha.nyc.gov](mailto:corporate.secretary@nycha.nyc.gov), by: Wednesday, April 11, 2018, 5:00 P.M.



a4-25

**HOUSING PRESERVATION AND DEVELOPMENT**

■ PUBLIC HEARINGS

**CHANGE IN LOCATION PUBLIC NOTICE**

Pursuant to Section 695(2)(b) of the General Municipal Law and Section 1802(6)(j) of the Charter, notice is hereby given that the Department of Housing Preservation and Development ("HPD") of the City of New York ("City") has proposed the sale of the following City-Owned property (collectively, "Disposition Area") in the Borough of Bronx:

<u>Address</u>	<u>Block/Lot(s)</u>
425 Grand Concourse	2346/1

Under HPD's Mixed Income Program: Mix and Match, sponsors purchase City-Owned or privately owned land or vacant buildings, and construct multifamily buildings in order to create affordable rental housing units with a range of affordability, in which at least half of the units are affordable to low income households earning up to 60 percent of the Area Median Income ("AMI"), and the remaining units are affordable to other low income households. Construction and permanent financing is provided through loans from private institutional lenders and from public sources including HPD, the New York City Housing Development Corporation, the State of New York, and the federal government. Additional funding may also be provided from the syndication of low-income housing tax credits.

Under the proposed project, the City will sell the Disposition Area to PH425 Housing Development Fund Corporation ("Sponsor"), for the nominal price of one dollar per tax lot, and the Sponsor will convey beneficial ownership of the Disposition Area to Trinity Mid Bronx Residential Limited Partnership ("Partnership" and collectively with Sponsor, "Owner"). The Partnership will deliver an enforcement note and the Owner will deliver an enforcement mortgage for the remainder of the appraised value. The Owner will then construct one building containing a total of approximately 276 rental dwelling units, plus one unit for a superintendent, and approximately 12,103 square feet of commercial space and approximately 41,625 square feet of community facility space on the Disposition Area.

The Land Debt will be repayable out of resale or refinancing profits for a period of at least thirty (30) years following completion of construction. The remaining balance, if any, may be forgiven at the end of the term.

The appraisal and the proposed Land Disposition Agreement and Project Summary are available for public examination at the office of HPD, 100 Gold Street, Room 5-I, New York, NY, on business days during business hours.

**PLEASE TAKE NOTICE** that a public hearing, will be held on April 25, 2018, at 1 Centre Street, Manhattan, Mezzanine, at 10:00 A.M., or as soon thereafter as the matter may be reached on the calendar, at which time and place those wishing to be heard, will be given an opportunity to be heard concerning the proposed sale of the Disposition Area, pursuant to Section 695(2)(b) of the General Municipal Law and Section 1802(6)(j) of the Charter. **Please note that the location has been changed from 1 Centre Street to 22 Reade Street, Main Floor, Manhattan, at 10:00 A.M.**

Individuals requesting sign language interpreters should contact the Mayor's Office of Contract Services, Public Hearings Unit, 253 Broadway, Room 915, New York, NY 10007, (212) 788-7490, no later than five (5) business days prior to the public hearing. TDD users should call Verizon relay services.

Accessibility questions: Jackie Galory (212) 788-7490, by: Friday, April 20, 2018, 10:00 A.M.



a20-25

**CHANGE OF LOCATION PUBLIC NOTICE**

Pursuant to Section 695(2)(b) of the General Municipal Law and Section 1802(6)(j) of the Charter, notice hereby is given that the Department of Housing Preservation and Development ("HPD") of the City of New York ("City") has proposed the sale of the following City-Owned property (collectively, "Disposition Area") in the Borough of Manhattan:

Block	Lot	Address
1211	07	165 West 80th Street

Under HPD's Special Projects Loan Program, sponsors purchase and rehabilitate City-Owned and privately owned vacant and/or occupied multifamily buildings in order to create affordable housing units with a range of affordability. Construction and permanent financing is provided through loans from private institutional lenders and from public sources, including HPD.

HPD has designated 165 West 80<sup>th</sup> Street Housing Development Fund Company, Inc. ("Sponsor") as qualified and eligible to purchase and redevelop the Disposition Area under the Special Projects Loan Program. HPD proposes to sell the Disposition Area to the Sponsor at the nominal price of one dollar (\$1) per tax lot. The Sponsor will deliver an enforcement note and mortgage to the City for the remainder of the Disposition Area's appraised value ("Land Debt"). The Sponsor will rehabilitate one (1) multiple dwelling in the Disposition Area, which includes one (1) commercial space/community facility space. Upon completion of co-operative milestones, the project will provide approximately twenty-eight (28) affordable co-operative dwelling units, plus one (1) superintendent unit.

The appraisal and the proposed Land Disposition Agreement and Project Summary are available for public examination at the office of HPD, Room 5-I, 100 Gold Street, New York, NY, on business days during business hours.

**PLEASE TAKE NOTICE** that the public hearing, scheduled on April 11, 2018, at 1 Centre Street, Manhattan, at 10:00 A.M., was continued to April 25, 2018. Those wishing to be heard will be given an opportunity to be heard concerning the proposed sale of the Disposition Area, pursuant to Section 695(2)(b) of the General Municipal Law, and Section 1802(6)(j) of the Charter. **Please note that the hearing location has been changed from 1 Centre Street, Manhattan to 22 Reade Street, Manhattan, Main Floor, at 10:00 A.M.**

Individuals requesting sign language interpreters should contact the Mayor's Office of Contract Services, Public Hearings Unit, Room 915, 253 Broadway, New York, NY 10007, (212) 788-7490, no later than ten (10) business days prior to the public hearing. TDD users should call Verizon relay services.

Accessibility questions: Jackie Galory (212) 788-7490, by: Friday, April 20, 2018, 10:00 A.M.



a20-25

## INFORMATION TECHNOLOGY AND TELECOMMUNICATIONS

### ■ PUBLIC HEARINGS

**NOTICE OF A FRANCHISE AND CONCESSION REVIEW COMMITTEE ("FCRC") PUBLIC HEARING**, to be held on Monday, May 7, 2018, commencing at 2:30 P.M., at 2 Lafayette Street, 14th Floor Auditorium, Borough of Manhattan, relating to: A proposed second amendment to a public communications structure franchise agreement between the City of New York and CityBridge, LLC ("CityBridge"), that will modify (1) the schedule and deployment of Structures to be installed, (2) the criteria applicable to siting of each Structure, (3) the provision of ancillary services, and (4) the timing of franchise compensation payments.

A copy of the proposed second amendment may be viewed by appointment at the Department of Information Technology and Telecommunications, 2 Metrotech Center, 4th Floor, Brooklyn, NY 11201, commencing April 16, 2018, through May 7, 2018, excluding Saturdays, Sundays and holidays. Paper copies of the proposed second amendment may be obtained, by appointment, at a cost of \$.25 per page. All payments shall be made at the time of pickup by check or money order made payable to the New York City Department of Finance. The proposed second amendment may also be obtained in PDF form at no cost, by email request. Interested parties should contact franchiseinfo@doitt.nyc.gov, to request an appointment or a PDF of the amendment.

NOTE: Individuals requesting sign language interpreters or any other accommodation of disability at the public hearing should contact the Mayor's Office of Contract Services, Public Hearing Unit, 253 Broadway, 9<sup>th</sup> Floor, New York, NY 10007, (212) 788-0010, no later than SEVEN (7) BUSINESS DAYS PRIOR TO THE PUBLIC HEARING. TDD users should call Verizon relay service.

The Hearing may be cablecast on NYCMedia channels.

Accessibility questions: (212) 788-0010, by: Thursday, April 26, 2018, 5:00 P.M.



a16-m7

## LANDMARKS PRESERVATION COMMISSION

### ■ PUBLIC HEARINGS

**NOTICE IS HEREBY GIVEN** that, pursuant to the provisions of Title 25, Chapter 3 of the Administrative Code of the City of New York (Sections 25-303, 25-307, 25-308, 25-309, 25-313, 25-318, 25-320) on Tuesday, April 24, 2018, a public hearing will be held, at 1 Centre Street, 9th Floor, Borough of Manhattan with respect to the following properties and then followed by a public meeting. The final order and estimated times for each application will be posted on the Landmarks Preservation Commission website, the Friday before the hearing. Any person requiring reasonable accommodation in order to participate in the hearing or attend the meeting should contact the Landmarks Commission no later than five (5) business days before the hearing or meeting.

**460 Brielle Avenue - Richmond County Isolation Hospital Building - New York City Farm Colony - Seaview Hospital Historic District**  
**LPC-19-11399** - Block 955 - Lot 100 - **Zoning: R3-2**  
**ADVISORY REPORT**

A Georgian Revival style hospital building, designed by Sibley and Fetherston and built in 1928. Application is to construct a parking lot and barrier-access ramps.

**35-25 87th Street - Jackson Heights Historic District**  
**LPC-19-20765** - Block 1461 - Lot 72 - **Zoning: R5**  
**CERTIFICATE OF APPROPRIATENESS**

An Anglo-American Garden Home style attached house, designed by C.F. McAvoy and built in 1925. Application is to legalize the replacement of windows, stoop, and paving, and the installation of a fence without Landmarks Preservation Commission permit(s).

**259 Henry Street - Brooklyn Heights Historic District**  
**LPC-19-22858** - Block 263 - Lot 28 - **Zoning: R6**  
**CERTIFICATE OF APPROPRIATENESS**

A Federal style house, built in 1833 and altered in the late-19th century. Application is to install dormer windows and remove a chimney.

**10 Schermerhorn Street - Brooklyn Heights Historic District**  
**LPC-19-19349** - Block 270 - Lot 32 - **Zoning: R6**  
**CERTIFICATE OF APPROPRIATENESS**

An Anglo-Italianate style rowhouse, built c. 1849. Application is to alter the rear façade and replace a window at a visible secondary façade.

**183 Sterling Street - Prospect Lefferts Gardens Historic District**  
**LPC-19-19961** - Block 1314 - Lot 64 - **Zoning: R5**  
**CERTIFICATE OF APPROPRIATENESS**

A Neo-Renaissance style rowhouse, designed by Louis Danancher and built in 1910-11. Application is to modify the front areaway.

**236 Kane Street - Cobble Hill Historic District**  
**LPC-19-21854** - Block 326 - Lot 28 - **Zoning: R6**  
**CERTIFICATE OF APPROPRIATENESS**

A Romanesque Revival style church built in 1855, and converted to a synagogue in 1905. Application is to modify a rooftop bulkhead and install a rooftop playground fence.

**1 Clarkson Street - Greenwich Village Historic District Extension II**  
**LPC-19-20296** - Block 582 - Lot 50 - **Zoning: C2-6 R6**  
**BINDING REPORT**

A Colonial Revival style public bath house originally designed by Renwick, Aspinwall & Tucker and built in 1906-1907, and later altered in 1922 by Jaros Kraus and in 1929 by Mitchell Bernstein. Application is to install a rooftop fence.

**275 Canal Street - SoHo-Cast Iron Historic District Extension**  
**LPC-19-23074** - Block 209 - Lot 35 - **Zoning: M1-5B**  
**CERTIFICATE OF APPROPRIATENESS**

A Queen Anne style store building, designed by Charles Haight and built in 1878. Application is to replace windows and storefront infill.

**144 West 14th Street - Individual Landmark**  
**LPC-19-22913** - Block 609 - Lot 7503 - **Zoning: C6-2A**  
**CERTIFICATE OF APPROPRIATENESS**

A Renaissance Revival style loft building, designed by Brunner & Tryon and built in 1895-96. Application is to install storefront infill and flagpoles.

**11 East 26th Street, aka 11-13 East 26th Street, 6-8 East 27th Street, and 11 Madison Square North - Madison Square North Historic District**  
**LPC-19-20373** - Block 856 - Lot 9 - **Zoning: C5-2**  
**CERTIFICATE OF APPROPRIATENESS**

A Neo-Gothic style store and lofts building, designed by Rouse & Goldstone and built in 1912-13. Application is to modify an entrance, surround and install entrance infill.

**944 Park Avenue - Park Avenue Historic District**  
**LPC-19-21985** - Block 1493 - Lot 7504 - **Zoning: R10**

**CERTIFICATE OF APPROPRIATENESS**

An Art Deco style apartment building, designed by George F. Pelham and built 1929-1930. Application is to install through-wall louvers.

**16 East 84th Street - Metropolitan Museum Historic District**  
**LPC-19-20588** - Block 1495 - Lot 7502 - **Zoning:** R8B

**CERTIFICATE OF APPROPRIATENESS**

An altered Neo-Georgian style rowhouse, designed by Clinton & Russell and built in 1899-1900. Application is to replace windows.

**655 Park Avenue - Upper East Side Historic District**  
**LPC-19-22451** - Block 1402 - Lot 1 - **Zoning:** R10 R8B

**CERTIFICATE OF APPROPRIATENESS**

A Neo-Federal style apartment building, designed by J.E.R. Carpenter and built in 1923. Application is to construct a rooftop addition.

**950 Park Avenue - Park Avenue Historic District**  
**LPC-19-19188** - Block 1493 - Lot 37 - **Zoning:** R10

**CERTIFICATE OF APPROPRIATENESS**

A Renaissance Revival style apartment building, designed by J.E.R. Carpenter and built in 1919-20. Application is to replace windows.

**923 Fifth Avenue - Upper East Side Historic District**  
**LPC-19-22081** - Block 1388 - Lot 7501 - **Zoning:** R10 R8B

**CERTIFICATE OF APPROPRIATENESS**

An apartment building, designed by Sylvan Bien and built in 1949-1951. Application is to modify masonry openings.

a11-24

**NOTICE OF PUBLIC HEARING**

April 24, 2018

**NOTICE IS HEREBY GIVEN** that, pursuant to the provisions of Title 25, Chapter 3 of the Administrative Code of the City of New York (Sections 25-303, 25-307, 25-308, 25-309, 25-313, 25-318, 25-320) on Tuesday, April 24, 2018, at 9:30 A.M., a public hearing will be held at 1 Centre Street, 9<sup>th</sup> Floor, Borough of Manhattan, with respect to the following properties and then followed by a public meeting. The final order and estimated times for each application will be posted on the Landmarks Preservation Commission website, the Friday before the hearing. Please note that the order and estimated times are subject to change. Any person requiring reasonable accommodation in order to participate in the hearing or attend the meeting, should contact the Landmarks Preservation Commission, no later than five (5) business days before the hearing or meeting.

**ITEMS FOR PUBLIC HEARING**

Item No. 1  
LP-2609

**FIREHOUSE, ENGINE COMPANY 254 & 328 HOOK AND LADDER**  
**124**, 1615 Central Avenue, Queens

*Landmark Site:* Borough of Queens Tax Map Block 15559, Lot 25 in part

Item No. 2  
LP-2610

**53rd (now 101st) PRECINT POLICE STATION**, 16-12 Mott Avenue, Queens

*Landmark Site:* Borough of Queens Tax Map Block 15557, Lot 4

Accessibility questions: Lorraine Roach-Steele (212) 669-7815, lroach-steele@lpc.nyc.gov, by: Friday, April 20, 2018, 4:00 P.M.



a10-23

**TRANSPORTATION**

**■ PUBLIC HEARINGS**

**NOTICE IS HEREBY GIVEN**, pursuant to law, that the following proposed revocable consents, have been scheduled for a public hearing by the New York City Department of Transportation. The hearing will be held, at 55 Water Street, 9<sup>th</sup> Floor, Room 945, commencing at 2:00 P.M., on Wednesday, April 25, 2018. Interested parties can obtain copies of proposed agreements or request sign-language interpreters (with at least seven days prior notice), at 55 Water Street, 9<sup>th</sup> Floor SW, New York, NY 10041, or by calling (212) 839-6550.

**#1 IN THE MATTER OF** a proposed revocable consent authorizing 347 Greene Holdings LLC, to construct, maintain and use a wheelchair lift, new stoop and fenced-in area with steps on the north sidewalk of Greene Avenue between Franklin Avenue and Classon Avenue, in the Borough of Brooklyn. The proposed revocable consent is for a term of ten years from Approval by the Mayor and provides among other terms and conditions for compensation payable to the City according to the following schedule: **R.P. # 2434**

From the Approval Date to June 30, 2018 - \$3,000/per annum  
For the period July 1, 2018 to June 30, 2019 - \$3,053  
For the period July 1, 2019 to June 30, 2020 - \$3,106  
For the period July 1, 2020 to June 30, 2021 - \$3,159

For the period July 1, 2021 to June 30, 2022 - \$3,212  
For the period July 1, 2022 to June 30, 2023 - \$3,265  
For the period July 1, 2023 to June 30, 2024 - \$3,318  
For the period July 1, 2024 to June 30, 2025 - \$3,371  
For the period July 1, 2025 to June 30, 2026 - \$3,424  
For the period July 1, 2026 to June 30, 2027 - \$3,477  
For the period July 1, 2027 to June 30, 2028 - \$3,530

the maintenance of a security deposit in the sum of \$5,000 and the insurance shall be in the amount of Two Million Dollars (\$2,000,000) per occurrence for bodily injury and property damage, One Million Dollars (\$1,000,000) for personal and advertising injury, Two Million Dollars (\$2,000,000) aggregate, and Two Million Dollars (\$2,000,000) products/completed operations.

**#2 IN THE MATTER OF** a proposed revocable consent authorizing Christopher Harland, to continue to maintain and use a stoop and planted area on the south sidewalk of West 12<sup>th</sup> Street, west of Fifth Avenue, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from July 1, 2017 to June 30, 2027 and provides among other terms and conditions for compensation payable to the City according to the following schedule: **R.P. #1590**

For the period July 1, 2017 to June 30, 2018 - \$1,002  
For the period July 1, 2018 to June 30, 2019 - \$1,020  
For the period July 1, 2019 to June 30, 2020 - \$1,038  
For the period July 1, 2020 to June 30, 2021 - \$1,056  
For the period July 1, 2021 to June 30, 2022 - \$1,074  
For the period July 1, 2022 to June 30, 2023 - \$1,092  
For the period July 1, 2023 to June 30, 2024 - \$1,110  
For the period July 1, 2024 to June 30, 2025 - \$1,128  
For the period July 1, 2025 to June 30, 2026 - \$1,146  
For the period July 1, 2026 to June 30, 2027 - \$1,164

the maintenance of a security deposit in the sum of \$2,500 and the insurance shall be in the amount of Two Million Dollars (\$2,000,000) per occurrence for bodily injury and property damage, One Million Dollars (\$1,000,000) for personal and advertising injury, Two Million Dollars (\$2,000,000) aggregate, and Two Million Dollars (\$2,000,000) products/completed operations.

**#3 IN THE MATTER OF** a proposed revocable consent authorizing David B. Poor, to construct, maintain and use a fenced-in area on the north sidewalk of West 94<sup>th</sup> Street, between Central Park West and Columbus Avenue, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from Approval Date by the Mayor and provides among other terms and conditions for compensation payable to the City according to the following schedule: **R.P. # 2435**

From the Approval Date by the Mayor to June 30, 2018- \$1,500/  
per annum  
For the period July 1, 2018 to June 30, 2019 - \$1,526  
For the period July 1, 2019 to June 30, 2020 - \$1,552  
For the period July 1, 2020 to June 30, 2021 - \$1,578  
For the period July 1, 2021 to June 30, 2022 - \$1,604  
For the period July 1, 2022 to June 30, 2023 - \$1,630  
For the period July 1, 2023 to June 30, 2024 - \$1,656  
For the period July 1, 2024 to June 30, 2025 - \$1,682  
For the period July 1, 2025 to June 30, 2026 - \$1,708  
For the period July 1, 2026 to June 30, 2027 - \$1,734  
For the period July 1, 2027 to June 30, 2028 - \$1,760

the maintenance of a security deposit in the sum of \$5,000 and the insurance shall be in the amount of Two Million Dollars (\$2,000,000) per occurrence for bodily injury and property damage, One Million Dollars (\$1,000,000) for personal and advertising injury, Two Million Dollars (\$2,000,000) aggregate, and Two Million Dollars (\$2,000,000) products/completed operations.

**#4 IN THE MATTER OF** a proposed revocable consent authorizing Igor Vagayev, to construct, maintain and use a stoop and planted areas on the north sidewalk of Dooley Street, between Voorhies Avenue and Shore Parkway, in the Borough of Brooklyn. The proposed revocable consent is for a term of ten years from the Approval Date by the Mayor and provides among other terms and conditions for compensation payable to the City according to the following schedule: **R.P. #2430**

From the Approval Date by the Mayor to July 1, 2018 - \$3,000/  
per annum  
For the period July 1, 2018 to June 30, 2019 - \$3,053  
For the period July 1, 2019 to June 30, 2020 - \$3,106  
For the period July 1, 2020 to June 30, 2021 - \$3,159  
For the period July 1, 2021 to June 30, 2022 - \$3,212  
For the period July 1, 2022 to June 30, 2023 - \$3,265  
For the period July 1, 2023 to June 30, 2024 - \$3,318  
For the period July 1, 2024 to June 30, 2025 - \$3,371  
For the period July 1, 2025 to June 30, 2026 - \$3,424  
For the period July 1, 2026 to June 30, 2027 - \$3,477  
For the period July 1, 2027 to June 30, 2028 - \$3,530

the maintenance of a security deposit in the sum of \$3,500 and the insurance shall be in the amount of Two Million Dollars (\$2,000,000) per occurrence for bodily injury and property damage, One Million Dollars (\$1,000,000) for personal and advertising injury, Two Million Dollars (\$2,000,000) aggregate, and Two Million Dollars (\$2,000,000) products/completed operations.

**#5 IN THE MATTER OF** a proposed revocable consent authorizing Noble Street LLC, to construct, maintain and use a snowmelt system in the north sidewalk of Noble Street, between Franklin Street and Manhattan Avenue, in the Borough of Brooklyn. The proposed revocable consent is for a term of ten years from July 1, 2017 to June 30, 2027, and provides among other terms and conditions for compensation payable to the City according to the following schedule: **R.P. #2432**

From the Approval Date to June 30, 2028 - \$25/per annum

the maintenance of a security deposit in the sum of \$5,000 and the insurance shall be in the amount of Two Million Dollars (\$2,000,000) per occurrence for bodily injury and property damage, One Million Dollars (\$1,000,000) for personal and advertising injury, Two Million Dollars (\$2,000,000) aggregate, and Two Million Dollars (\$2,000,000) products/completed operations.

**#6 IN THE MATTER OF** a proposed revocable consent authorizing Process Studio Theatre, Inc., to continue to maintain and use a stairway on the east sidewalk of Church Street, south of Franklin Street, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from July 1, 2016 to June 30, 2026 and provides among other terms and conditions for compensation payable to the City according to the following schedule: **R.P. #1532**

For the period July 1, 2016 to June 30, 2026 - \$25/per annum

the maintenance of a security deposit in the sum of \$1,500 and the insurance shall be in the amount of Two Million Dollars (\$2,000,000) per occurrence for bodily injury and property damage, One Million Dollars (\$1,000,000) for personal and advertising injury, Two Million Dollars (\$2,000,000) aggregate, and Two Million Dollars (\$2,000,000) products/completed operations.

**#7 IN THE MATTER OF** a proposed revocable consent authorizing Sadek Wahba and Suzy Wahba, to continue to maintain and use a stoop on the south sidewalk of East 95<sup>th</sup> Street, east of Park Avenue, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from July 1, 2016 to June 30, 2026 and provides among other terms and conditions for compensation payable to the City according to the following schedule: **R.P. #1978**

- For the period July 1, 2017 to June 30, 2018 - \$2,711
- For the period July 1, 2018 to June 30, 2019 - \$2,772
- For the period July 1, 2019 to June 30, 2020 - \$2,833
- For the period July 1, 2020 to June 30, 2021 - \$2,894
- For the period July 1, 2021 to June 30, 2022 - \$2,955
- For the period July 1, 2022 to June 30, 2023 - \$3,016
- For the period July 1, 2023 to June 30, 2024 - \$3,077
- For the period July 1, 2024 to June 30, 2025 - \$3,138
- For the period July 1, 2025 to June 30, 2026 - \$3,199
- For the period July 1, 2026 to June 30, 2027 - \$3,260

the maintenance of a security deposit in the sum of \$3,300 and the insurance shall be in the amount of Two Million Dollars (\$2,000,000) per occurrence for bodily injury and property damage, One Million Dollars (\$1,000,000) for personal and advertising injury, Two Million Dollars (\$2,000,000) aggregate, and Two Million Dollars (\$2,000,000) products/completed operations.

**#8 IN THE MATTER OF** a proposed revocable consent authorizing Shay & Young LLC, to continue to maintain and use a fenced-in area on the north sidewalk of 85<sup>th</sup> Avenue, between Bell Boulevard and 217<sup>th</sup> Street, in the Borough of Queens. The proposed revocable consent is for a term of ten years from July 1, 2017 to June 30, 2027 and provides among other terms and conditions for compensation payable to the City according to the following schedule: **R.P. #1988**

For the period from July 1, 2017 to June 30, 2027 - \$100/per annum

the maintenance of a security deposit in the sum of \$1,500 and the insurance shall be in the amount of Two Million Dollars (\$2,000,000) per occurrence for bodily injury and property damage, One Million Dollars (\$1,000,000) for personal and advertising injury, Two Million Dollars (\$2,000,000) aggregate, and Two Million Dollars (\$2,000,000) products/completed operations.

**#9 IN THE MATTER OF** a proposed revocable consent authorizing the Church of Grace to Fujianese, New York, to continue to maintain and use a cellar entrance stairway, together with railing on the west sidewalk of Allen Street, south of Rivington Street, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from July 1, 2017 to June 30, 2027, and provides among other terms and conditions for compensation payable to the City according to the following schedule: **R.P. #1604**

- For the period July 1, 2017 to June 30, 2018 - \$2,118
- For the period July 1, 2018 to June 30, 2019 - \$2,155
- For the period July 1, 2019 to June 30, 2020 - \$2,192
- For the period July 1, 2020 to June 30, 2021 - \$2,229
- For the period July 1, 2021 to June 30, 2022 - \$2,266
- For the period July 1, 2022 to June 30, 2023 - \$2,303
- For the period July 1, 2023 to June 30, 2024 - \$2,340
- For the period July 1, 2024 to June 30, 2025 - \$2,377
- For the period July 1, 2025 to June 30, 2026 - \$2,414
- For the period July 1, 2026 to June 30, 2027 - \$2,451

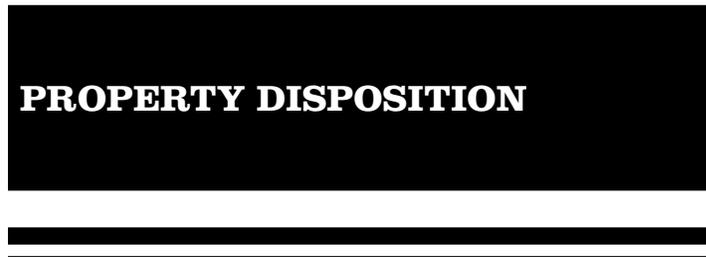
the maintenance of a security deposit in the sum of \$2,500 and the insurance shall be in the amount of Two Million Dollars (\$2,000,000) per occurrence for bodily injury and property damage, One Million Dollars (\$1,000,000) for personal and advertising injury, Two Million Dollars (\$2,000,000) aggregate, and Two Million Dollars (\$2,000,000) products/completed operations.

**#10 IN THE MATTER OF** a proposed revocable consent authorizing Times Warner Center Condominium, to continue to maintain and use bollards on the sidewalks of the site bounded by West 60<sup>th</sup> Street, Broadway, Columbus Circle and West 58<sup>th</sup> Street, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from July 1, 2018 to June 30, 2028, and provides among other terms and conditions for compensation payable to the City according to the following schedule: **R.P. #1879**

For the period from July 1, 2018 to June 30, 2028 - \$28,125/per annum

the maintenance of a security deposit in the sum of \$60,000 and the insurance shall be in the amount of Two Million Dollars (\$2,000,000) per occurrence for bodily injury and property damage, One Million Dollars (\$1,000,000) for personal and advertising injury, Two Million Dollars (\$2,000,000) aggregate, and Two Million Dollars (\$2,000,000) products/completed operations.

**a5-25**



**CITYWIDE ADMINISTRATIVE SERVICES**

■ SALE

The City of New York in partnership with PropertyRoom.com posts vehicle and heavy machinery auctions online every week at: <https://www.propertyroom.com/s/nyc-fleet>

All auctions are open to the public and registration is free.

Vehicles can be viewed in person by appointment at: Kenben Industries Ltd., 1908 Shore Parkway, Brooklyn, NY 11214. Phone: (718) 802-0022

**m30-s11**

**OFFICE OF CITYWIDE PROCUREMENT**

■ NOTICE

The Department of Citywide Administrative Services, Office of Citywide Procurement is currently selling surplus assets on the internet. Visit <http://www.publicsurplus.com/sms/nycdcas.ny/browse/home>

To begin bidding, simply click on 'Register' on the home page.

There are no fees to register. Offerings may include but are not limited to: office supplies/equipment, furniture, building supplies, machine tools, HVAC/plumbing/electrical equipment, lab equipment, marine equipment, and more.

Public access to computer workstations and assistance with placing bids is available at the following locations:

- DCAS Central Storehouse, 66-26 Metropolitan Avenue, Middle Village, NY 11379
- DCAS, Office of Citywide Procurement, 1 Centre Street, 18th Floor, New York, NY 10007

**j2-d31**

**POLICE**

■ NOTICE

**OWNERS ARE WANTED BY THE PROPERTY CLERK DIVISION OF THE NEW YORK CITY POLICE DEPARTMENT**

The following list of properties is in the custody of the Property Clerk Division without claimants: Motor vehicles, boats, bicycles, business machines, cameras, calculating

machines, electrical and optical property, furniture, furs, handbags, hardware, jewelry, photographic equipment, radios, robes, sound systems, surgical and musical instruments, tools, wearing apparel, communications equipment, computers, and other miscellaneous articles.

Items are recovered, lost, abandoned property obtained from prisoners, emotionally disturbed, intoxicated and deceased persons; and property obtained from persons incapable of caring for themselves.

**INQUIRIES**

Inquiries relating to such property should be made in the Borough concerned, at the following office of the Property Clerk.

**FOR MOTOR VEHICLES** (All Boroughs):

- Springfield Gardens Auto Pound, 174-20 North Boundary Road, Queens, NY 11430, (718) 553-9555
- Erie Basin Auto Pound, 700 Columbia Street, Brooklyn, NY 11231, (718) 246-2030

**FOR ALL OTHER PROPERTY**

- Manhattan - 1 Police Plaza, New York, NY 10038, (646) 610-5906
- Brooklyn - 84th Precinct, 301 Gold Street, Brooklyn, NY 11201, (718) 875-6675
- Bronx Property Clerk - 215 East 161 Street, Bronx, NY 10451, (718) 590-2806
- Queens Property Clerk - 47-07 Pearson Place, Long Island City, NY 11101, (718) 433-2678
- Staten Island Property Clerk - 1 Edgewater Plaza, Staten Island, NY 10301, (718) 876-8484

j2-d31



**“Compete To Win” More Contracts!**

*Thanks to a new City initiative - “Compete To Win” - the NYC Department of Small Business Services offers a new set of FREE services to help create more opportunities for minority and women-owned businesses to compete, connect and grow their business with the City. With NYC Construction Loan, Technical Assistance, NYC Construction Mentorship, Bond Readiness, and NYC Teaming services, the City will be able to help even more small businesses than before.*

- **Win More Contracts at [nyc.gov/competetowin](http://nyc.gov/competetowin)**

*“The City of New York is committed to achieving excellence in the design and construction of its capital program, and building on the tradition of innovation in architecture and engineering that has contributed to the City’s prestige as a global destination. The contracting opportunities for construction/construction services and construction-related services that appear in the individual agency listings below reflect that commitment to excellence.”*

**HHS ACCELERATOR**

To respond to human services Requests for Proposals (RFPs), in accordance with Section 3-16 of the Procurement Policy Board Rules of the City of New York (“PPB Rules”), vendors must first complete and submit an electronic prequalification application using the City’s Health and Human Services (HHS) Accelerator System. The HHS Accelerator System is a web-based system maintained by the City of New York for use by its human services Agencies to manage procurement. The process removes redundancy by capturing information about boards, filings, policies, and general service experience centrally. As a result, specific proposals for funding are more focused on program design, scope, and budget.

Important information about the new method

- Prequalification applications are required every three years.
- Documents related to annual corporate filings must be submitted on an annual basis to remain eligible to compete.
- Prequalification applications will be reviewed to validate compliance with corporate filings, organizational capacity, and relevant service experience.

- Approved organizations will be eligible to compete and would submit electronic proposals through the system.

The Client and Community Service Catalog, which lists all Prequalification service categories and the NYC Procurement Roadmap, which lists all RFPs to be managed by HHS Accelerator may be viewed at <http://www.nyc.gov/html/hhsaccelerator/html/roadmap/roadmap.shtml>. All current and prospective vendors should frequently review information listed on roadmap to take full advantage of upcoming opportunities for funding.

**Participating NYC Agencies**

HHS Accelerator, led by the Office of the Mayor, is governed by an Executive Steering Committee of Agency Heads who represent the following NYC Agencies:

- Administration for Children’s Services (ACS)
- Department for the Aging (DFTA)
- Department of Consumer Affairs (DCA)
- Department of Corrections (DOC)
- Department of Health and Mental Hygiene (DOHMH)
- Department of Homeless Services (DHS)
- Department of Probation (DOP)
- Department of Small Business Services (SBS)
- Department of Youth and Community Development (DYCD)
- Housing and Preservation Department (HPD)
- Human Resources Administration (HRA)
- Office of the Criminal Justice Coordinator (CJC)

To sign up for training on the new system, and for additional information about HHS Accelerator, including background materials, user guides and video tutorials, please visit [www.nyc.gov/hhsaccelerator](http://www.nyc.gov/hhsaccelerator)

**ADMINISTRATION FOR CHILDREN’S SERVICES**

**■ INTENT TO AWARD**

*Human Services/Client Services*

**FAMILY FOSTER CARE SERVICES** - Negotiated Acquisition - Available only from a single source - PIN#06818N0004 - Due 5-8-18 at 4:00 P.M.

The New York City Administration for Children’s Services Office of Procurement, in accordance with Section 3-04(b)(2)(i)(D) of the Procurement Policy Board Rules, intends to enter into a negotiated acquisition with Cumberland Hospital, for the provision of Extraordinary Needs foster care services. The term of the contract is projected to be from October 31, 2018 to June 30, 2020, with one three year renewal option from July 1, 2020 to June 30, 2023. This notice is for information purposes only. Organizations interested in future solicitation for these services, are invited to do so by submitting a simple, electronic prequalification application using the City’s new Health and Human Services (HHS) Accelerator System. To prequalify or for additional information about HHS Accelerator, including background materials, user guides and video tutorials, please visit [www.nyc.gov/hhsaccelerator](http://www.nyc.gov/hhsaccelerator).

*Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.*  
 Administration for Children’s Services, 150 William Street, 9th Floor, New York, NY 10038. Rafael Asusta (212) 341-3511; Fax: (212) 551-7113; [rafael.asusta@acs.nyc.gov](mailto:rafael.asusta@acs.nyc.gov)

**a19-25**

**FAMILY FOSTER CARE SERVICES** - Negotiated Acquisition - Available only from a single source - PIN#06818N0007 - Due 5-7-18 at 4:00 P.M.

The New York City Administration for Children’s Services Office of Procurement, in accordance with Section 3-04(b)(2)(i)(D) of the Procurement Policy Board Rules, intends to enter into a negotiated acquisition with Whitney Academy Inc., for the provision of Extraordinary Needs foster care services. The term of the contract is projected to be from March 13, 2018 to March 12, 2021, with one three year renewal option from March 13, 2021 to March 12, 2024. This notice is for information purposes only. Organizations interested in future solicitation for these services are invited to do so, by submitting a simple, electronic prequalification application using the City’s new Health and Human Services (HHS) Accelerator System. To prequalify or for additional information about HHS Accelerator, including background materials, user guides and video tutorials, please visit [www.nyc.gov/hhsaccelerator](http://www.nyc.gov/hhsaccelerator).

*Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.*

Administration for Children's Services, 150 William Street, 9th Floor, New York, NY 10038. Rafael Asusta (212) 341-3511; Fax: (212) 551-7113; rafael.asusta@acs.nyc.gov

a18-24

CITYWIDE ADMINISTRATIVE SERVICES

OFFICE OF CITYWIDE PROCUREMENT

AWARD

Goods

EXPLOSIVES DETECTION CANINE SERVICES - Renewal - PIN# 8571300359 - AMT: \$1,600,000.00 - TO: Michael Stapleton Associates Ltd., 9 Murray Street, 2nd Floor, New York, NY 10007.

Suppliers wishing to be considered for a contract with the General Services Administration of The Federal Government, are advised to contact the Small Business Utilization Center, Jacob K. Javits Federal Building, 26 Federal Plaza, Room 18-130, New York, NY 10278, or by phone: (212) 264-1234.

a23

MEATS AND POULTRY HL - Competitive Sealed Bids - PIN# 8571800245 - AMT: \$8,812.00 - TO: Romeo Food Inc., 7801 15th Avenue, Brooklyn, NY 11228.

MEATS AND POULTRY HL - Competitive Sealed Bids - PIN# 8571800245 - AMT: \$454,912.00 - TO: Jamac Frozen Food Corporation, 570 Grand Street, Jersey City, NJ 07302.

a23

SOLICITATION

Goods

LEEDS FIREARMS AND TOOLMARK COMPARISON MICROSCOPE (BRAND SPECIFIC) - Competitive Sealed Bids - PIN# 8571800258 - Due 5-23-18 at 10:30 A.M.

A copy of the bid can be downloaded from the City Record Online at www.nyc.gov/cityrecord. Enrollment is free. Vendor may also request the bid by contacting Vendor Relations via email at dcasdmssbids@dcas.nyc.gov, by telephone at (212) 386-0044.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Citywide Administrative Services, 1 Centre Street, 18th Floor, Bid Room, New York, NY 10007. Benny Zhong (212) 386-0472; bzhong@dcas.nyc.gov

a23

FINANCIAL INFORMATION SERVICES AGENCY

PROCUREMENT

INTENT TO AWARD

Services (other than human services)

LEVI, RAY, AND SHOUP - Renewal - PIN# 127FY1800033 - Due 4-24-18 at 10:00 A.M.

Pursuant to Section 4-04(c) of the Procurement Policy Board Rules (PPB), the Financial Information Services Agency (FISA)/Office of Payroll Administration (OPA), seeks to renew its current contract with Levi, Ray, and Shoup, Inc., for Report Distribution term licenses and software maintenance and support. The monthly support of these software licenses is essential in the agency's ability to process critical financial and data processing applications. The term of this contract shall be from 6/15/18 - 6/14/21.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Financial Information Services Agency, 5 Manhattan West, 4th Floor, New York, NY 10001. Kwame James (212) 857-1653; Fax: (212) 857-1004; kjames@fisa-opa.nyc.gov

a17-23

HOMELESS SERVICES

INTENT TO AWARD

Human Services/Client Services

PERMANENT HOUSING SERVICES -PROJECT HOSPITALITY (DROP-IN) - Negotiated Acquisition - Other - PIN#07109P0021CNVN004 - Due 4-24-18 at 2:00 P.M.

\*For Informational Purposes Only\*

DHS intends to enter into a Negotiated Acquisition Extension with the following vendor:

Project Hospitality - \$1,620,462.00 EPIN: 07109P0021CNVN004 Term: 7/1/2018 - 6/30/2019

Project Hospitality will continue to provide permanent housing services under this Negotiated Acquisition Extension, at 25 Central Avenue, Staten Island, NY 10301.

Vendors interested in responding to this or other future solicitations for these types of services may express their interest by filing with the New York City Vendor Enrollment Center, at (212) 857-1680 or via email at vendorenrollmen@cityhall.nyc.gov. For Human Service contracts go to http://www.nyc.gov/html/hhsaccelerator/html/roadmap/roadmap.shtml.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Homeless Services, 150 Greenwich Street, 37th Floor, New York, NY 10007. Jacques Frazier (929) 221-5554; frazierjac@hra.nyc.gov

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AWARD

Human Services/Client Services

PROVISION OF EMERGENCY SHELTER SERVICES FOR SINGLE ADULTS IN COMMERCIAL HOTELS - Other - PIN#07118E0001001 - AMT: \$2,003,844.00 - TO: Bushwick Economic Development Corp., 61 Cooper Street, Brooklyn, NY 11207. Contract Term: 10/6/16 - 4/5/17.

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HOUSING AUTHORITY

PROCUREMENT

SOLICITATION

Goods and Services

CHARRETTE DESIGN STORMWATER MASTERPLAN FOR SOUTH JAMAICA HOUSES - Request for Proposals - PIN#67052 - Due 5-7-18 at 2:00 P.M.

The New York City Housing Authority (NYCHA), by issuing this Solicitation, seeks proposals from landscape architecture firms to provide NYCHA with services consisting of the planning and execution of a design Charrette workshop which will assist NYCHA with developing final design for the cloudburst resiliency masterplan and stormwater strategy at the Site, in partnership with DEP. The purpose of the Services is to engage the Site residents and tenant association so as to obtain their ideas, to further develop a stormwater strategy, initially studied by Ramboll in 2016. A copy of the Ramboll study is attached as Exhibit K of the Solicitation Document. As part of the Services, the Consultant will be conducting site analysis, conducting resident engagement for a design Charrette, and compiling documentation of the Charrette process for requirements under the Project, with all such tasks that the Consultant shall perform identified in the Scope of Services set forth in Section II of this Solicitation.

Proposers may submit, via email, written questions to NYCHA's Coordinator Meddy Ghabaee at meddy.ghabaee@nycha.nyc.gov, and copy Jacques Barbot, at jacques.barbot@nycha.nyc.gov, by no later than 2:00 P.M., on April 26, 2018. Questions submitted in writing must include the firm name and the name, title, address, telephone number, fax number and email address of the individual to whom responses to the Proposer's questions should be given. All questions and answers will be posted on NYCHA's online system iSupplier.

Interested firms are invited to obtain a copy on NYCHA's website. To conduct a search for the Solicitation/RFP number; vendors are instructed to open the link: http://www1.nyc.gov/site/nycha/business/isupplier-vendor-registration.page. Once on that page, please make a

selection from the first three links highlighted in red: New suppliers for those who have never registered with iSupplier, current NYCHA suppliers and vendors for those who have supplied goods or services to NYCHA in the past but never requested a login ID for iSupplier, and Login for registered suppliers if you already have an iSupplier ID and password. Once you are logged into iSupplier, select "Sourcing Supplier," then "Sourcing" followed by "Sourcing Homepage" and then reference the applicable RFP PIN/solicitation number.

Proposer shall electronically upload a single .pdf containing its Proposal, which may not exceed 4G, into iSupplier. Instructions for registering for iSupplier can be found at <http://www1.nyc.gov/site/nycha/business/isupplier-vendor-registration.page>. After Proposer registers for iSupplier, it typically takes 24 to 72 hours for Proposer's iSupplier profile to be approved. It is Proposer's sole responsibility to leave ample time to complete iSupplier registration and submit its Proposal through iSupplier before the Proposal Submission Deadline. NYCHA is not responsible for delays caused by technical difficulty or caused by any other occurrence. NYCHA will not accept Proposals via email or facsimile. The submission of attachments containing embedded documents or proprietary file extensions is prohibited.

Each Proposer is required to submit one (1) signed original and two (2) copies of its Proposal package. In addition to the paper copies of the Proposal, Proposers shall submit one (1) complete and exact copy of the Proposal on a flash drive in Microsoft Office (2010 version or later) or Adobe pdf format. Each original Proposal must be signed by a principal or officer of the Proposer, who is duly authorized to commit the Proposer to fulfilling the Proposal. If there are any differences between the signed original hardcopy and any of the other hardcopies (or the electronic copy of the Proposal), the material in the signed original hardcopy will prevail.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Housing Authority, 90 Church Street, New York, NY 10007. Meddy Ghabaee (212) 306-4539; [meddy.ghabaee@nycha.nyc.gov](mailto:meddy.ghabaee@nycha.nyc.gov)

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**PROJECT MANAGEMENT NYSEDA CLEANER GREENER COMMUNITY** - Request for Proposals - PIN#67053 - Due 5-7-18 at 2:00 P.M.

The New York City Housing Authority (NYCHA), by issuing this Solicitation, seeks proposals from firms to provide NYCHA with project management and reporting services for the Project. Specifically, the Services shall entail the performance of certain tasks required in Exhibit K of the Solicitation Document with all such tasks that the Consultant shall perform identified in the Scope of Services set forth in Section II of this Solicitation. All of the Services including all reports and deliverables shall follow the requirements, and be in accordance with the detailed specifications, set forth in Exhibit K of the Solicitation Document.

Prospective Proposers may submit, via email, written questions concerning this Solicitation to NYCHA's Coordinator Meddy Ghabaee at [meddy.ghabaee@nycha.nyc.gov](mailto:meddy.ghabaee@nycha.nyc.gov) and copy Jacques Barbot at [jacques.barbot@nycha.nyc.gov](mailto:jacques.barbot@nycha.nyc.gov) by 2:00 P.M., on April 26, 2018. Questions submitted in writing must include the Proposer's name, the name, title, address, telephone number and email address of the individual to whom responses to the Proposer's question should be provided.

Interested firms are invited to obtain a copy on NYCHA's website. To conduct a search for the RFP number; vendors are instructed to open the link: <http://www1.nyc.gov/site/nycha/business/isupplier-vendor-registration.page>. Once on that page, please make a selection from the first three links highlighted in red: New suppliers for those who have never registered with iSupplier, current NYCHA suppliers and vendors for those who have supplied goods or services to NYCHA in the past but never requested a login ID for iSupplier, and Login for registered suppliers if you already have an iSupplier ID and password. Once you are logged into iSupplier, select "Sourcing Supplier," then "Sourcing" followed by "Sourcing Homepage" and then reference the applicable RFP/Solicitation number.

Proposer shall electronically upload a single .pdf containing its Proposal, which may not exceed 4G, into iSupplier. Instructions for registering for iSupplier can be found, at <http://www1.nyc.gov/site/nycha/business/isupplier-vendor-registration.page>. After a Proposer registers for iSupplier, it typically takes 24 to 72 hours for a Proposer's iSupplier profile to be approved. It is the Proposer's sole responsibility to leave ample time to complete iSupplier registration and submit its Proposal through iSupplier before the Proposal Submission Deadline. NYCHA is not responsible for delays caused by technical difficulty or caused by any other occurrence. NYCHA will not accept Proposals via email or facsimile. The submission of attachments containing embedded documents or proprietary file extensions is prohibited.

Each Proposer is required to submit one (1) signed original and six (6) copies of its Proposal package. In addition to the paper copies of the

Proposal, Proposers shall submit one (1) complete and exact copy of the Proposal on CD-ROM or Flash drive in Microsoft Office (2010 version or later) or Adobe pdf format. Each original Proposal must be signed by a principal or officer of the Proposer, who is duly authorized to commit the Proposer to fulfilling the Proposal. If there are any differences between the signed original hardcopy and any of the other hardcopies (or the electronic copy of the Proposal), the material in the signed original hardcopy will prevail.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Housing Authority, 90 Church Street, New York, NY 10007. Meddy Ghabaee (212) 306-4539; [meddy.ghabaee@nycha.nyc.gov](mailto:meddy.ghabaee@nycha.nyc.gov)

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**SUPPLY MANAGEMENT**

■ SOLICITATION

Goods

**MASONRY REPAIR PRODUCTS AND CERAMIC TILE GROUT AND ADHESIVES** - Competitive Sealed Bids - PIN#66824 - Due 5-17-18 at 12:00 P.M.

This is a RFQ for 3 year blanket order agreement. The awarded bidder/vendor agrees to have MASONRY REPAIR PRODUCTS AND CERAMIC TILE GROUT AND ADHESIVES readily available for delivery within 15 days after receipt of order on an "as needed basis" during the duration of the contract period. The quantities provided are estimates based on current usage, and the New York City Housing Authority may order less or more depending on our needs. All price adjustable RFQ'S are fixed for one year after award date. One price adjustment per year will be allowed with mfg. supporting documentation only.

Please note: NYCHA reserves the right to make award by class as indicated. Samples may be required to be provided within 10 days of request. Failure to do so will result in bid being considered non-responsive.

Interested firms are invited to obtain a copy on NYCHA's website. To conduct a search for the RFQ number; vendors are instructed to open the link: <http://www1.nyc.gov/site/nycha/business/isupplier-vendor-registration.page>. Once on that page, make a selection from the first three links highlighted in red: New suppliers for those who have never registered with iSupplier, current NYCHA suppliers and vendors for those who have supplied goods or services to NYCHA in the past but never requested a login ID for iSupplier, and Login for registered suppliers if you already have an iSupplier ID and password. Once you are logged into iSupplier, select "Sourcing Supplier," then "Sourcing Homepage" and then reference the applicable RFQ PIN/solicitation number. Suppliers electing to obtain a non-electronic paper document will be subject to a \$25 non-refundable fee; payable to NYCHA by USPS-Money Order/Certified Check only for each set of RFQ documents requested. Remit payment to NYCHA Finance Department, at 90 Church Street, 6th Floor, obtain receipt and present it to the Supply Management Procurement Group; RFQ package will be generated at the time of request

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Housing Authority, 90 Church Street, 6th Floor, New York, NY 10008. Gerard Valerio (212) 306-4724; [valeriog@nycha.nyc.gov](mailto:valeriog@nycha.nyc.gov)



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**OFFICE OF LABOR RELATIONS**

■ SOLICITATION

Goods and Services

**WORKWELL NYC DIGITAL PLATFORMS FOR WALKING CHALLENGE** - Request for Information - PIN#00218RFI0001 - Due 5-21-18 at 4:30 P.M.

The NYC Office of Labor Relations (OLR) is issuing this Request for Information (RFI) on behalf of WorkWell NYC to entities that offer digital activity/challenge platforms for wellness programs. WorkWell NYC is the City of New York's innovative workplace well-being and health promotion initiative. WorkWell NYC's mission is to provide programs and tools that enhance the health of more than 370,000 employees in the workplace and beyond, tailored to the needs of the City's unique population. WorkWell NYC provides wellness programming

that is accessible, effective, and efficient with an intentional focus on workplace offerings.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Office of Labor Relations, 40 Rector Street, 3rd Floor, New York, NY 10006. Anita Douglas (212) 306-7796; Fax: (212) 306-7373; adouglas@olr.nyc.gov

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OFFICE OF MANAGEMENT AND BUDGET

VENDOR LIST

Services (other than human services)

VALUE ENGINEERING VENDOR PRE-QUALIFICATION

OMB maintains a Pre-Qualified List (PQL) for Value Engineering (VE) Consultant Services for Complex Capital Projects. Consultant must be a Certified Value Specialist (CVS), as accredited by SAVE International. Consultant must have recent experience in performing complex VE studies on projects that are valued at over \$100 million. To request a pre-qualification questionnaire, please contact Michelle Rolón-Hoover by June 29, 2018, via email at contracts@omb.nyc.gov.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Office of Management and Budget, 255 Greenwich Street, New York, NY 10007. Michelle Rolon-Hoover (212) 788-5821; Fax: (212) 788-9197; contracts@omb.nyc.gov

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OFFICE OF THE MAYOR

CENTRAL INSURANCE PROGRAM

INTENT TO AWARD

Services (other than human services)

CASUALTY/PROPERTY/BROKERAGE SERVICES - Negotiated Acquisition - Available only from a single source - PIN#00207X0005CNVN008 - Due 5-2-18 at 1:00 P.M.

The Mayor's Office intends to enter into negotiations with Marsh USA, to continue to provide the Citywide Central Insurance Program (CIP) with broker insurance services. The office will be utilizing a Negotiation Acquisition Extension for a one year period. This notice is for informational purposes only. Any firm that believes it can provide these services in the future is invited to send an expression of interest (via email or phone call) to: Office of the Mayor/Fiscal Operations: 100 Gold Street, 2nd Floor, New York, NY 10038. Attention: Maya Jakubowicz, Agency Chief Contracting Officer. Email Address: mdlus@cityhall.nyc.gov. Phone #: (212) 788-2680.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Office of the Mayor, 100 Gold Street, 2nd Floor, New York, NY 10038. Maya Jakubowicz (212) 788-2680; Fax: (212) 788-2406; mdlus@cityhall.nyc.gov

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NYC HEALTH + HOSPITALS

SOLICITATION

Services (other than human services)

LEADERSHIP AND EXECUTIVE COACHING - Request for Proposals - PIN# 100912R144 - Due 5-14-18 at 4:00 P.M.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

NYC Health + Hospitals, 160 Water Street, 3rd Floor New York, NY 10038. Kathleen Nolan (212) 908-8730; Fax: (212) 908-8620; nolank@metroplus.org

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PARKS AND RECREATION

VENDOR LIST

Construction Related Services

PREQUALIFIED VENDOR LIST: GENERAL CONSTRUCTION, NON-COMPLEX GENERAL CONSTRUCTION SITE WORK ASSOCIATED WITH NEW YORK CITY DEPARTMENT OF PARKS AND RECREATION ("DPR" AND/OR "PARKS") PARKS AND PLAYGROUNDS CONSTRUCTION AND RECONSTRUCTION PROJECTS.

DPR is seeking to evaluate and pre-qualify a list of general contractors (a "PQL") exclusively to conduct non-complex general construction site work involving the construction and reconstruction of DPR parks and playgrounds projects not exceeding \$3 million per contract ("General Construction").

By establishing contractor's qualification and experience in advance, DPR will have a pool of competent contractors from which it can draw to promptly and effectively reconstruct and construct its parks, playgrounds, beaches, gardens and green-streets. DPR will select contractors from the General Construction PQL for non-complex general construction site work of up to \$3,000,000.00 per contract, through the use of a Competitive Sealed Bid solicited from the PQL generated from this RFQ.

The vendors selected for inclusion in the General Construction PQL will be invited to participate in the NYC Construction Mentorship. NYC Construction Mentorship focuses on increasing the use of small NYC contracts, and winning larger contracts with larger values. Firms participating in NYC Construction Mentorship will have the opportunity to take management classes and receive on-the-job training provided by a construction management firm.

DPR will only consider applications for this General Construction PQL from contractors who meet any one of the following criteria:

- 1) The submitting entity must be a Certified Minority/Woman Business enterprise (M/WBE)\*;
2) The submitting entity must be a registered joint venture or have a valid legal agreement as a joint venture, with at least one of the entities in the joint venture being a certified M/WBE\*;
3) The submitting entity must indicate a commitment to sub-contract no less than 50 percent of any awarded job to a certified M/WBE for every work order awarded.

\* Firms that are in the process of becoming a New York City-Certified M/WBE, may submit a PQL application and submit a M/WBE Acknowledgement Letter, which states the Department of Small Business Services has begun the Certification process.

Application documents may also be obtained online at: http://a856-internet.nyc.gov/nycvendoronline/home.asap.; or http://www.nycgovparks.org/opportunities/business.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Parks and Recreation, Olmsted Center Annex, Flushing Meadows-Corona Park, Flushing, NY 11368. Alicia H. Williams (718) 760-6925; Fax: (718) 760-6885; dmwbe.capital@parks.nyc.gov

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INTENT TO AWARD

Goods and Services

SUBWAY ADVERTISEMENT FOR NYC PARKS - Sole Source - Available only from a single source - PIN#84618S0003 - Due 5-17-18 at 11:00 A.M.

The Department of Parks and Recreation intends to enter into a Sole Source Negotiation, with Outfront Media Group, LLC., having an office, located at 405 Lexington Avenue, 14th Floor, New York, NY 10174, to provide advertisement on the Metropolitan Transportation Authority (MTA) subways and buses for special events at various sites.

Any firm that would like to express their interest in providing services for similar projects in the future, may do so by phone and joining the City Bidder's list, by filling out the NYC-FMS Vendor Enrollment form at https://a127-pip.nyc.gov/webapp/PRDPCW/SelfService to enroll your organization with the City of New York.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Parks and Recreation, 24 West 61st Street, 3rd Floor, New York, NY 10023. Christopher Miao (212) 830-7983; christopher.miao@parks.nyc.gov

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**CAPITAL PROJECTS**

■ AWARD

*Construction Related Services*

**FUNDING AGREEMENT - PURCHASE AND INSTALLATION OF SECURITY CAMERAS** - Government to Government - PIN#84618T0005001 - AMT: \$110,000.00 - TO: Hudson River Park Trust, Pier 40, 2nd Floor, 353 Street, New York, NY 10014.

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**CONTRACTS**

■ SOLICITATION

*Construction Related Services*

**RECONSTRUCTION OF SIDEWALKS IN BROOKLYN** - Competitive Sealed Bids - PIN#84618B0175 - Due 5-16-18 at 3:00 P.M.  
**● RECONSTRUCTION OF SIDEWALKS IN STATEN ISLAND** - Competitive Sealed Bids - PIN#84618B0176 - Due 5-16-18 at 3:30 P.M.

An optional Pre-Bid Meeting will be held on May 3rd, 2018, at 3:00 P.M., at Arsenal West, 24 West 61st Street, 4th Floor, Conference Room, New York, NY 10023. If planning to attend, please contact Michael Sciaraffo, at (212) 830-7817 or michael.sciaraffo@parks.nyc.gov, to RSVP.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Parks and Recreation, 24 West 61st Street, 3rd Floor, New York, NY 10023. Michael Sciaraffo (212) 830-7817; michael.sciaraffo@parks.nyc.gov

Accessibility questions: Christopher Noel (718) 760-6831, christopher.noel@parks.nyc.gov, by: Tuesday, May 15, 2018, 5:00 P.M.



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**SCHOOL CONSTRUCTION AUTHORITY**

**CONTRACT SERVICES**

■ SOLICITATION

*Construction/Construction Services*

**EARLY WORK PACKAGE/DETENTION SYSTEM** - Competitive Sealed Bids - PIN#SCA18-025334-1 - Due 5-7-18 at 12:30 P.M.

PS 340 Annex at PS 448 (Bronx)

SCA system-generated category: \$1,000,0001 - \$4,000,000 (not to be interpreted as a "bid range")

Documents Available: April 17, 2018, at our BidSet website, at https://bidset.nycsca.org

Pre-Bid Walk through Date: April 26, 2018, at 10:00 A.M., at: 26 West 195th Street, Bronx, NY 10468. Potential bidders are encouraged to attend, but this walkthrough is not mandatory. Meet at the Custodian's Office

**BIDDERS MUST BE PRE-QUALIFIED BY THE SCA AT THE TIME OF THE BID OPENING.**

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

School Construction Authority, 30-30 Thomson Avenue, Long Island City, NY 11101. Lily Persaud (718) 752-5852; Fax: (718) 472-0477; lpersaud@nycsca.org

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**YOUTH AND COMMUNITY DEVELOPMENT**

**PROCUREMENT**

■ INTENT TO AWARD

*Human Services/Client Services*

**FY19 IMMIGRANT SERVICES ESOL/CIVICS RENEWALS** - Renewal - PIN#26019XXXXXA - Due 4-24-18 at 9:00 A.M.

In accordance with Section 4-04 of the Procurement Policy Board Rules, the Department of Youth and Community Development (DYCD), intends to renew the contracts listed below, to provide English as a second language (ESOL) instruction in the context of civics to New York's (City's) adult immigration population. The goals of the ESOL/Civics programs, are to assist immigrant adults and older youth to obtain the English language skills necessary for employment and further education. The contract term will be from July 1, 2018 through June 30, 2020 with an option to renew for one additional year. Below are the PIN numbers, provider's names, addresses, and amounts

26019077179A  
 Catholic Charities Neighborhood Services, Inc.  
 191 Joralemon Street, 14th Floor, Brooklyn, NY 11201  
 \$111,754.00

26019077180A  
 Catholic Charities Neighborhood Services, Inc.  
 191 Joralemon Street, 14th Floor, Brooklyn, NY 11201  
 \$111,948.00

26019077181A  
 Chinese-American Planning Council Inc.  
 150 Elizabeth Street, New York, NY 10012  
 \$107,753.00

26019077182A  
 Chinese-American Planning Council Inc.  
 150 Elizabeth Street, New York, NY 10012  
 \$107,462.00

26019077198A  
 Turning Point Brooklyn Inc  
 285 Schermerhorn Street, Brooklyn, NY 11217  
 \$103,794.00

26019077184A  
 Goodwill Industries of Greater New York  
 4-21 27th Avenue, Astoria, NY 11102  
 \$107,134.00

26019077185A  
 Inwood Community Services, Inc.  
 651 Academy Street, Top Floor, New York, NY 10034  
 \$109,730.00

26019077186A  
 Jacob A. Riis Neighborhood Settlement  
 10-25 41st Avenue, Long Island City, NY 11101  
 \$102,106.00

26019077187A  
 Jewish Community Council of Greater Coney Island, Inc.  
 3001 West 37th Street, Brooklyn, NY 11224-1479  
 \$108,304.00

26019077183A  
 Edith and Carl Marks Jewish Community House of Bensonhurst  
 7802 Bay Parkway, Brooklyn, NY 11214  
 \$102,144.00

26019077188A  
 Kingsbridge Heights Community Center  
 3101 Kingsbridge Terrace, Bronx, NY 10463  
 \$109,369.00

26019077189A  
 Korean Community Services of Metropolitan New York, Inc.  
 203-05 32nd Avenue, Bayside, NY 11361  
 \$100,000.00

26019077193A  
 Opportunities for a Better Tomorrow  
 783 4th Avenue, Brooklyn, NY 11232  
 \$100,000.00

26019077196A  
 Shorefront YM-YWHA of Brighton-Manhattan Beach, Inc.  
 3300 Coney Island Avenue, Brooklyn, NY 11235  
 \$102,186.00

26019077199A  
 YMCA of Greater New York/Corporate  
 5 West 63rd Street, 6th Floor, New York, NY 10023  
 \$106,610.00

26019077190A  
Make the Road New York  
301 Grove Street, Brooklyn, NY 11237  
\$100,000.00

26019077192A  
Mosholu Montefiore Community Center, Inc.  
3450 Dekalb Avenue, Bronx, NY 10467  
\$109,921.00

26019077197A  
The Young Womens Christian Association of Queens  
42-07 Parsons Boulevard, Flushing, NY 11355  
\$107,954.00

26019077195A  
Research Foundation of CUNY/LaGuardia Community College  
230 West 41 Street, 7th Floor, New York, NY 10036  
\$102,140.00

26019077191A  
Mercy Center  
377 East 145th Street, Bronx, NY 10454-1006  
\$106,646.00

26019077194A  
Mercy Center  
377 East 145th Street, Bronx, NY 10454-1006  
\$102,322.00

Please be advised that this ad is for information purposes only. If you wish to contact DYCD for further information, please send an email to [ACCO@dycd.nyc.gov](mailto:ACCO@dycd.nyc.gov)

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Youth and Community Development, 2 Lafayette Street, 14th Floor, New York, NY 10007. Renise Ferguson (646) 343-6320; [referguson@dycd.nyc.gov](mailto:referguson@dycd.nyc.gov)

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### CONTRACT AWARD HEARINGS

**NOTE: INDIVIDUALS REQUESTING SIGN LANGUAGE INTERPRETERS/TRANSLATORS SHOULD CONTACT THE MAYOR'S OFFICE OF CONTRACT SERVICES, PUBLIC HEARINGS UNIT, 253 BROADWAY, 9TH FLOOR, NEW YORK, NY 10007, (212) 788-7490, NO LATER THAN TEN (10) BUSINESS DAYS PRIOR TO THE PUBLIC HEARING. TDD USERS SHOULD CALL VERIZON RELAY SERVICES.**

### ADMINISTRATION FOR CHILDREN'S SERVICES

#### ■ PUBLIC HEARINGS

**NOTICE IS HEREBY GIVEN** that a Public Hearing will be held at the Administration for Children's Services of the City of New York, located at 150 William Street, 9th Floor, Room 9C1, Borough of Manhattan, on Monday, May 7, 2018, commencing at 10:00 A.M., on the following:

**IN THE MATTER OF** a proposed contract between the Administration for Children's Services and Abbott House, with offices, at 100 North Broadway, Irvington, NY 10533, for the provision of Non-Secure Detention services. ACS intends to use the Negotiated Acquisition Extension (NAE) process, to extend the subject contract's terms, to ensure continuity of mandated services. The term of this non-secure detention contract is projected to be extended for six (6) months from April 1, 2018 through September 30, 2018. Abbott House currently operates two Non-Secure Detention facilities, located at 25-23 99th Street, East Elmhurst, NY 11369, and at 132-04 107th Avenue, Queens, NY 11419. The maximum value of this contract extension is \$1,254,147.00. The EPIN for this procurement is 13011N0001001N001.

The proposed contractor has been selected by means of the Negotiated Acquisition Method, pursuant to Section 3-04(b)(2)(iii) of the Procurement Policy Board Rules.

A copy of the draft contract is available for public inspection, at the New York City Administration for Children's Services, Office of Procurement, 150 William Street, 9th Floor, Borough of Manhattan, from Monday, April 23, 2018 through Monday, May 7, 2018, between

the hours of 10:00 A.M. and 4:00 P.M. To arrange a viewing of the draft contract, please contact Peter Pabon, Contracting Officer, at [Peter.Pabon@acs.nyc.gov](mailto:Peter.Pabon@acs.nyc.gov).

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## AGENCY RULES

### SMALL BUSINESS SERVICES

#### ■ NOTICE

#### Notice of Public Hearing and Opportunity to Comment on Proposed Rule

##### What are we proposing?

Pursuant to Section 1301 of the New York City Charter ("the Charter"), the New York City Department of Small Business Services ("DSBS") is proposing to create a new program to devise effective, business-level interventions to achieve the public goal of retaining the benefits that small, diverse businesses provide to the City's residents and economy. Specifically, DSBS will run a three-year pilot program to provide assistance and funding to implement tailored recommendations to a select set of small businesses citywide, allowing the City to identify a number of business-level interventions that effectively support job retention and the continued provision of goods and services by local businesses facing increasing costs for operating in leased commercial space. The lessons DSBS learns from this program will be used to inform future DSBS work to support small business survival and growth.

**When and where is the hearing?** DSBS will hold a public hearing on the proposed rule. The public hearing will take place at 11:00 A.M. on Tuesday May 29<sup>th</sup>, 2018. The hearing will be on the 7<sup>th</sup> Floor at 110 William Street.

**This location has the following accessibility option(s) available:** Wheelchair access.

**How do I comment on the proposed rules?** Anyone can comment on the proposed rule by:

- **Website.** You can submit comments to the DSBS through the NYC Rules website at <http://rules.cityofnewyork.us>.
- **Email.** You can email written comments to [nycrules@sbs.nyc.gov](mailto:nycrules@sbs.nyc.gov).
- **Mail.** You can mail written comments to Zen Baraki, Department of Small Business Services, 110 William Street, 7<sup>th</sup> Floor, New York, NY 10038.
- **Fax.** You can fax written comments to DSBS at (212) 618-8865.
- **By speaking at the hearing.** Anyone who wants to comment on the proposed rule at the public hearing can sign up in the Hearing Room before the hearing begins on June 1, 2018 at 10:00 A.M.

**Is there a deadline to submit written comments?** The deadline for submitting written comments is May 29, 2018.

**Do you need assistance to participate in the hearing?** Please contact DSBS's Office of Legal Affairs if you need a reasonable accommodation because of a disability at the hearing. You must tell us if you need a sign language interpreter. You can tell us by mail at the address given above. You may also tell us by telephone at (212) 513-6352. Advance notice is requested to allow sufficient time to arrange the accommodation. Please tell us by May 24, 2018.

**Can I review the comments made on the proposed rules?** You can review comments submitted online by visiting <http://rules.cityofnewyork.us/>. A few days after the hearing, copies of all comments submitted online, copies of all written comments, and a summary of oral comments concerning the proposed rule, will be available to the public, at 110 William Street, 7<sup>th</sup> Floor, New York, NY 10038.

**What authorizes DSBS to make this rule?** Sections 1301 and 1043(a) of the New York City Charter authorize DSBS to make this proposed rule. This proposed rule was not included in DSBS's regulatory agenda for this fiscal year because it was not evident that such rules would be necessary at the time.

**Where can I find DSBS's rules?** DSBS's rules are in Title 66 of the Rules of the City of New York.

**What laws govern the rulemaking process?** DSBS must meet the

requirements of Section 1043 of the City Charter when creating or changing rules. This notice is made according to the requirements of Section 1043 of the City Charter.

### **Statement of Basis and Purpose**

New York City is home to more than 200,000 small businesses that collectively employ more than half of the City's private sector workforce and provide needed jobs, goods and services in neighborhoods across the five boroughs. The vitality, diversity and longevity of small, local businesses are critical to the City's economy and provide important benefits to residents of the City's neighborhoods. For example, in 2014, businesses in NYC's lower income neighborhoods employed 113,420 workers below the age of 30, a 31% increase from 2002.

Over the last fifteen years, the New York City Department of Small Business Services (DSBS) has administered programs to educate and support tens of thousands of local businesses and entrepreneurs seeking to conduct business in New York City. Recently, DSBS has responded to a growing demand to assist commercial tenants in understanding the content of their current or proposed leases, negotiating with landlords and resisting harassment. In addition, DSBS and governmental partners including the Department of City Planning, the Department of Housing Preservation and Development, the New York City Council, and the City's Economic Development Corporation have worked to devise programs and policy interventions to support the survival of independent brick and mortar businesses and the vitality and safety of the commercial corridors in neighborhoods across the City. Interventions by these government partners have included restricting street frontage for banks and other less vulnerable business types through zoning amendments, passing legislation extending anti-harassment protections to commercial tenants, incentivizing affordable housing developers to include appropriate spaces for small business tenants on the ground floor of new developments and investing in improvements to commercial corridors.

DSBS proposes to establish the Love Your Local Small Business Grant Program to expand the City's economic development toolkit. This three-year pilot program will allow the City to develop and test interventions designed to help local, small businesses remain viable and stable participants in the lives of the City's diverse neighborhoods despite changes in local real estate conditions. Devising these solutions is important, as 2016 data published by the Bureau of Labor Statistics shows that job creation attributable to new establishments has been on a decline since the late 1990s and that businesses established prior to 1993 employ nearly 40% of the private sector workforce. Therefore, supporting existing, neighborhood businesses in making changes to allow them to survive and grow is an efficient means of supporting neighborhood economic well-being.

The Love Your Local Small Business Grant Program will incentivize commercial tenant businesses to share detailed information on challenges related to the costs of their leases with DSBS. DSBS will support a carefully selected set of those businesses in addressing those challenges through expert advice and implementation funding. DSBS will collect performance data from the businesses following these interventions, thus increasing the City's understanding of what strategies are effective in preventing neighborhood businesses from closing due to rising rents and other rising real estate costs. This understanding will increase DSBS' ability to provide meaningful advice and assistance to other businesses committed to retaining local jobs, helping to ensure the continued availability of locally valued goods and services, and preserving retail diversity. The Love Your Local Small Business Grant Program builds on the work of Small Business First, a DSBS program which invests in initiatives to help existing businesses thrive by connecting them to resources that will save them time and money.

"Shall" and "must" denote mandatory requirements and may be used interchangeably in the rules of this department, unless otherwise specified or unless the context clearly indicates otherwise.

### **Proposed Rule Amendment**

Section 1. Title 66 of the Rules of the City of New York is amended by adding a new Chapter 15 to read as follows:

#### **CHAPTER 15 LOVE YOUR LOCAL SMALL BUSINESS GRANT PROGRAM**

##### **§ 15-01: Purpose.**

The objective of the Love Your Local Small Business Grant Program ("Grant Program" or "Program") is to add to the City of New York's economic development toolkit by devising and testing business-level interventions to support the survival of neighborhood businesses in New York City. The Program will incentivize participation by small businesses Citywide by providing an opportunity for businesses to receive assistance to identify business challenges and recommended interventions, and, subject to appropriation, implementation funding to make suggested operational or physical changes. DSBS will collect baseline and follow-up performance data to evaluate the effectiveness of these interventions in assisting participating business in continuing to provide jobs, goods, and services in their current locations. Knowledge gained through the Program will allow DSBS to

disseminate informed advice through its Business Solutions Center network and other business support and education programs, to assist small, commercial tenant businesses Citywide in remaining competitive in neighborhoods experiencing rising commercial rents.

##### **§ 15-02: Definitions.**

As used in this chapter, the following terms have the following meanings:

**Applicant.** "Applicant" means a commercial business that is applying for this Grant.

**Application.** "Application" means a written request in a form satisfactory to DSBS, supplemented by all requested supporting documents, made by an Applicant to DSBS to determine the eligibility of an Applicant for a Grant.

**Business Needs Assessment.** "Business Needs Assessment" means a customized analysis of Applicant's business operations, conducted by an expert in coordination with DSBS, which describes strategies for Applicants to adapt their operations to improve their businesses and increase their chances to thrive in their current locations despite changing real estate conditions.

**City.** "City" means the City of New York.

**Business.** "Business" means a sole proprietorship, partnership, corporation or other legal entity involved in the sale of goods or services directly to the public from a physical location in the City.

**DSBS.** "DSBS" means the Department of Small Business Services or its successor.

**Fiscal year.** "Fiscal Year" means the period beginning July 1st and ending June 30th of the next calendar year.

**Franchise.** "Franchise" means, as defined by 16 C.F.R. § 436.1, a continuing commercial relationship or arrangement, whatever it may be called, in which the terms of the offer or contract specify, or the franchise seller promises or represents, orally or in writing that: (1) the franchisee will obtain the right to operate a business that is identified or associated with the franchisor's trademark, or to offer, sell or distribute goods, services or commodities that are identified or associated with the franchisor's trademark; (2) the franchisor will exert or has authority to exert a significant degree of control over the franchisee's method of operation, or provide significant assistance in the franchisee's method of operation; and (3) as a condition of obtaining or commencing operation of the franchise, the franchisee makes a required payment or commits to make a required payment to the franchisor or its affiliate.

**Grant.** "Grant" means one or more disbursements from the Love Your Local Small Business Grant Program to an Applicant for the purpose of implementing recommendations made in the Business Needs Assessment.

**Grant Agreement.** "Grant Agreement" means a duly executed, legally binding contract between DSBS and an Applicant setting out terms and conditions for the use of grant funds.

**National Retailers/Chains.** "National Retailers/Chains" means a business that has at least two locations in the City and at least one location outside the City limits.

**Small Business.** "Small Business" means a small business as described by the United States Small Business Administration ("SBA") pursuant to Part 121 of Title 13 of the Code of Federal Regulations.

##### **§ 15-03: General Eligibility Requirements.**

a. Eligible Recipients. To be eligible for a Grant, an Applicant must satisfy the following criteria:

1. Applicant must operate a Business;
2. Applicant must not be in violation of any applicable Federal, State, or Local law, rule or regulation;
3. Food businesses subject to inspection by the New York City Department of Health and Mental Hygiene must have an A or B letter grade;
4. Applicant must be a small business;
5. Applicant must have been operating in the City for a minimum of three (3) years prior to the date of the application;
6. Applicant must not operate a Franchise, except that Franchises that the SBA has determined to be small businesses may be eligible;
7. Applicant must rent its current location of operation from an entity or individual that is not affiliated with the Applicant, as such affiliation is defined in the City's Vendor's Guide to VENDEX ([https://www1.nyc.gov/assets/mocs/downloads/pdf/VendorsGuideToVendex-2012\\_07\\_31.pdf](https://www1.nyc.gov/assets/mocs/downloads/pdf/VendorsGuideToVendex-2012_07_31.pdf));

8. Applicant must not owe any Federal, State or City taxes and must not be delinquent in payments owed to resolve judgments or liens;

9. All required licenses or permits relating to the Applicant's commercial business must be current;

10. Applicant must document that within the ten (10) years prior to its Application to the Program, it has experienced at least a five percent (5%) increase in costs directly related to operating in rented commercial space. Documentation may include, but need not be limited to: lease(s), utility bills, property tax bills or cancelled checks, which reflect increased rental costs, an increased burden relating to payment of property taxes or increased utility costs at its current location; and

11. Applicant must complete an Application. Application will be available online at [www.nyc.gov/sbs](http://www.nyc.gov/sbs) and by directly contacting DSBS.

b. Business Improvement Projects. Grants may only be used to implement recommendations from the Business Needs Assessment at the location that is the subject of the Grant. Eligible business improvement projects may include:

1. Operational improvements to Applicant's business;
2. Performing outreach and interviewing prospective employees for Applicant's business;
3. Training Applicant's employees;
4. Technological updates to Applicant's business;
5. Physical enhancements of Applicant's business location; or
6. Financial management changes to Applicant's business.

#### § 15-04: Selection Criteria.

a. Eligibility. Basic eligibility will be determined based on an Applicant's ability to meet the requirements set forth in subdivision a of § 15-03 of this chapter. Ineligible Applicants will be eliminated from further consideration.

b. Preliminary Ranking  
DSBS will rank all eligible Applicants using the following numerical rating scale:

##### 1. Business Criteria.

(a) Number of years in operation (1-5 points, with 1 point for 3-5 years and 5 points for 12 years or longer);

(b) Time remaining on current lease (0-5 points, with zero points for less than 1 year and 5 points for more than 10 years);

(c) Amount of real estate cost increase (1-5 points, with 1 point for 5-10% and 5 points for 40% or more);

(d) Number of employees (0-5 points, with zero points for 0-1 employees and five points for twenty or more employees);

(e) Nomination for DSBS' Community Cornerstone Program (1 point for nominated businesses);

(f) National retailers/chain store(s) within a five block radius of Applicant's business location offering the same goods or services (0-5 points with zero points for no nearby chain competitor and 5 points for 5 or more chain competitors); and

(g) Neighborhood/community engagement (0 or 1 point for engagement that may include, but not be limited to, sponsoring local community projects, hosting community events, featuring local artists, musicians or performers, and/or sourcing/featuring local products or services).

##### 2. Neighborhood Criteria.

DSBS will consult independent and current data sources to assign a score to Applicant for each of the following neighborhood criteria:

(a) The percentage of small businesses in the neighborhood of the Applicant's Business (1-3 points, with 1 point for neighborhoods where the percentage of small businesses is greater than 30% of all local businesses and 3 points for neighborhoods where the percentage of small businesses is less than 20% of all local businesses). "Small business" and "neighborhood" will have the same meanings as those terms have when used in the Association for Neighborhood Housing and Development's Equitable Economic Development Indicators;

(b) The number of small business loans in the neighborhood of the Applicant's Business (1-3 points,

with 1 point for neighborhoods determined to have a high number of small business loans (approximately 3,000 or more) and 3 points for neighborhoods determined to have a low number of small business loans (approximately 1,200 or fewer)). "Small business" and "neighborhood" will have the same meanings as those terms have when used in the Association for Neighborhood Housing and Development's Equitable Economic Development Indicators;

(c) The household median income in the neighborhood of the Applicant's Business (1-3 points, with 1 point for neighborhoods determined to have a neighborhood household median income of approximately \$60,000 per year or higher and 3 points for neighborhoods determined to have a neighborhood household median income of approximately \$42,000 per year or lower). "Neighborhood" has the definition set forth in the American Community Survey;

(d) The percentage of change in the presence of national retailers/chains in the neighborhood of the Applicant's Business (1-3 points, with 1 point for neighborhoods with an increase of 20% or less in the number of national retailers/chains since 2009 and 3 points for neighborhoods with an increase of 35% or more change in the number of national retailers/chains since 2009). "Neighborhood" will have the same meaning as the term has when used in the Center for an Urban Future's annual reports on the prevalence of chain restaurants;

(e) Neighborhood affordability (1-3 points, with 1 point for businesses in neighborhoods classified as high income and 3 points for neighborhoods classified as both low income and gentrifying, as defined in the Furman Center State of New York City's Housing and Neighborhoods. "Neighborhood" will have the same meaning as the term has when used in the Gentrification Analysis of the Furman Center's periodic reports on New York City's housing and neighborhoods.

3. Based on the numerical scores assigned to each Applicant, DSBS will identify the fifty Applicants with the highest scores. A tie between Applicants with the same scores will be broken by analyzing points granted for individual business criteria first, followed by neighborhood criteria. These fifty Applicants will be given an opportunity to receive an initial Business Needs Assessment. In the event that one or more of these fifty Applicants do not complete the initial Business Needs Assessment, DSBS may select replacements from the remaining ranked businesses, in order in which such businesses are ranked.

4. Any Applicant that is not identified as being among the fifty Applicants with the highest scores will be offered other DSBS services to address its needs.

##### c. Initial Business Needs Assessment.

1. The initial Business Needs Assessment will require each Applicant to attend in-person meeting(s) with an expert advisor assigned by DSBS. The meeting(s) may take place at Applicant's business and/or a NYC Business Solutions Center and will span a total of up to four (4) hours.

(a) During the initial Business Needs Assessment, Applicants will be asked to provide business financial statements, and to answer questions about the business' financial position. In addition, Applicants will be asked to rate and demonstrate their willingness to implement and make operational changes recommended by DSBS.

(b) Businesses that fail to participate fully in the initial Business Needs Assessment or to timely provide requested documentation will be deemed ineligible for further consideration for the Program, but will be referred for other appropriate DSBS services.

2. The following rubric will be used to complete the initial Business Needs Assessment, resulting in a score for each Applicant.

Financial Management				
The Financial Management assessment category considers the adequacy of key financial management practices and systems, and the availability of financial statements covering a time period appropriate to assess Applicant's financial position.				
Availability of Financial Statements	Possible Points			
	0	1	2	3
Income statement	Cannot produce	1 year or less	Between 1 & 3 years	More than 3 years
Balance sheet	Cannot produce	1 year or less	Between 1 & 3 years	More than 3 years
Inventory Controls	0	1	2	3
Does applicant have a system or practices to accurately track inventory on a daily, weekly or monthly basis?	No system or practices	Existing but inadequate system or practices	Existing & adequate system or practices	N/A
Months of inventory reports available	Less than 1	1-6	7-12	More than 12
Sales Tracking	0	1	2	3
Does applicant have a system or practices that accurately track sales on a daily, weekly or monthly basis?	No system or practices	Existing but inadequate system or practices	Existing & adequate system or practices	N/A
Months of sales reports available	Less than 1	1-6	7-12	More than 12
Payroll Records	0	1	2	3
Does applicant use a payroll provider, payroll software, or other system that provides accurate records of wages, taxes, and related benefits?	No system or practices	Existing but inadequate system or practices	Existing & adequate system or practices	N/A
Months of payroll records available	Less than 1	1-6	7-12	More than 12

Financial Position				
The Financial Position assessment category considers how Applicant performs against industry standards for key financial metrics provided by expert consultants on NYC business performance and/or national standards. Information gathered during the Financial Management assessment will be analyzed and scored, as described below.				
Product Cost	Possible Points			
	0	5	5	10
Divide total sales by cost of goods sold to calculate this percentage for every month over the past twelve month period, then calculate an average describing the year overall.	Insufficient records to calculate one year average	At financial risk = higher than 35%	At competitive risk = lower than 18%	Healthy = 18-35%
	0	0	1	2
Calculate the same average for all prior years for which reliable data is available and consider whether there is an upward, neutral or downward trend.	Insufficient records to calculate trend	Upward trend	Neutral trend	Downward trend

Labor Cost	0	5	5	10
Divide total sales by cost of labor (wages, taxes, insurance) to calculate this percentage for every month over the past twelve month period, then calculate an average describing the year overall.	Insufficient records to calculate 1 year average	At financial risk = higher than 35%	At competitive risk = lower than 18%	Healthy = 18-35%
	0	0	1	2
Calculate the same labor cost average for all prior years for which reliable data is available and consider whether there is an upward, neutral or downward trend.	Insufficient records to calculate trend	Upward trend	Neutral trend	Downward trend
Occupancy Cost	0	5	10	N/A
Divide total revenue by total occupancy costs (rent + real estate taxes + property insurance) to calculate this percentage for every month over the past twelve month period, then calculate an average describing the year overall.	Insufficient records to calculate	At financial risk – higher than 10%	Healthy – 10% or lower	N/A
Net Profit Margin	0	0	5	10
Using data from the past twelve months, subtract all costs (operating expenses, cost of goods sold, etc.) from all revenues (sales, fees, other income) to find net profit. Divide net profit by revenue to find net profit margin and compare to industry standards.	Insufficient records to calculate or negative	Positive & more than 50% above industry standard	Positive & more than 50% below industry standard	Within 50% of industry standard

Implementation Feasibility						
The Implementation Feasibility assessment category considers the feasibility of implementing projects to improve the Applicant's financial position. Applicant will be asked to rate its openness to make specific types of changes and asked to describe examples of past, related attempts to strengthen the business.						
	Openness Rating (OR)			Openness Demonstration (OD)		
	Unwilling or resistant	Somewhat Willing	Enthusiastic	Past attempt?		Total (OR x OD)
	1	2	3	Yes (x2)	No (x1)	
Willingness to cut operating costs (ex: add Point of Sale system to improve inventory control, upgrade equipment to lower energy costs)						

Willingness to adapt existing goods & services (ex: analyze profitability of specific products services and eliminate unprofitable offerings; reduce product costs; increase prices)						
Willingness to try to increase profits by adding new products & services (ex: add alcohol sales, new product line or online sales)						

3. The twenty Applicants with the highest initial Business Needs Assessment score will be selected to receive an Intensive Business Needs Assessment and grant funding. In the event of a tie, Applicants with the highest number of years in business, in descending order, will be selected. If the number of years in business also results in a tie, Applicants with the greatest number of employees, in descending order, will be selected.

4. In the event that one of the twenty selected Applicants does not complete an Intensive Business Needs Assessment and/or enter into a grant agreement, DSBS may select replacements from the remaining Applicants, in the order of their total scores.

§ 15-05: Intensive Business Needs Assessment.

a. The Intensive Business Needs Assessment will provide each of the twenty selected Applicants with an expert business advisor to analyze each Applicant's business condition with respect to operations, regulatory compliance and procedures, employees and hiring, technology, physical condition of premises and financial management. The expert business advisor will also explore the potential for changes to maximize business success and survival.

b. Intensive Business Needs Assessments will require each Applicant to attend in-person meetings with a DSBS assigned advisor at Applicant's business location and/or a NYC Business Solutions Center for a total of up to twenty-one (21) hours. During the intensive assessment period, each Applicant will be asked detailed questions related to their business' real estate costs, inventory, premises, operations, marketing, staffing and other topics. An applicant that fails to participate fully in the Intensive Business Needs Assessment or to timely provide requested documentation will be dismissed from the Program and will not be eligible for the disbursement of a Grant, but may be referred for other appropriate DSBS services.

c. The Intensive Business Needs Assessment will result in recommendations for how Applicant can improve its business and increase its chance of survival in its current location despite changing real estate conditions. Applicants who participate fully in the intensive Business Needs Assessment will receive recommended business improvement projects to implement using a Grant. The Grant must be used to implement such business improvement projects.

§ 15-06: Compliance.

DSBS shall prepare a Grant Agreement to be executed by the Applicants and DSBS. The Grant Agreement shall stipulate terms of compliance and participation in the Program and provide at a minimum:

- a. Relevant terms and conditions, including applicable insurance requirements;
- b. A list of eligible business improvement projects;
- c. A budget for the business improvement projects for which the Applicant will receive grant funds;
- d. A schedule for disbursing Grant funds;

e. A schedule for reporting and monitoring Grant use and impact, including sharing data on job retention and creation and annual business revenues for three years following receipt of the Grant.

NEW YORK CITY LAW DEPARTMENT  
 DIVISION OF LEGAL COUNSEL  
 100 CHURCH STREET  
 NEW YORK, NY 10007  
 (212) 356-4028

CERTIFICATION PURSUANT TO  
 CHARTER §1043(d)

**RULE TITLE:** Rules Governing Love Your Local Grant Program  
**REFERENCE NUMBER:** 2018 RG 039  
**RULEMAKING AGENCY:** Department of Small Business Services (DSBS)

I certify that this office has reviewed the above-referenced proposed rule as required by Section 1043(d) of the New York City Charter, and that the above-referenced proposed rule:

- (i) is drafted so as to accomplish the purpose of the authorizing provisions of law;
- (ii) is not in conflict with other applicable rules;
- (iii) to the extent practicable and appropriate, is narrowly drawn to achieve its stated purpose; and
- (iv) to the extent practicable and appropriate, contains a statement of basis and purpose that provides a clear explanation of the rule and the requirements imposed by the rule.

/s/ STEVEN GOULDEN  
 Acting Corporation Counsel

Date: April 13, 2018

NEW YORK CITY MAYOR'S OFFICE OF OPERATIONS  
 253 BROADWAY, 10<sup>th</sup> FLOOR  
 NEW YORK, NY 10007  
 (212) 788-1400

CERTIFICATION/ANALYSIS  
 PURSUANT TO CHARTER SECTION 1043(d)

**RULE TITLE:** Rules Governing Love Your Local Grant Program  
**REFERENCE NUMBER:** SBS-10  
**RULEMAKING AGENCY:** Department of Small Business Services

I certify that this office has analyzed the proposed rule referenced above as required by Section 1043(d) of the New York City Charter, and that the proposed rule referenced above:

- (i) Is understandable and written in plain language for the discrete regulated community or communities;
- (ii) Minimizes compliance costs for the discrete regulated community or communities consistent with achieving the stated purpose of the rule; and
- (iii) Does not provide a cure period because it does not establish a violation, modification of a violation, or modification of the penalties associated with a violation.

/s/ Francisco X. Navarro  
 Mayor's Office of Operations

April 12, 2018  
 Date

Accessibility questions: (212) 513-6352, by: Thursday, May 24, 2018, 5:00 P.M.



← a23



HOUSING PRESERVATION AND DEVELOPMENT

■ NOTICE

REQUEST FOR COMMENT  
 REGARDING AN APPLICATION FOR A  
 CERTIFICATION OF NO HARASSMENT

Notice Date: April 16, 2018

To: Occupants, Former Occupants, and Other Interested Parties

Property: Address	Application #	Inquiry Period
68 REAR North 8 <sup>th</sup> Street, Brooklyn	25/18	October 4, 2004 to Present
109 Roebling Street, Brooklyn	31/18	October 4, 2004 to Present
69 North 7 <sup>th</sup> Street, Brooklyn	33/18	October 4, 2004 to Present
540 Driggs Avenue, Brooklyn	34/18	October 4, 2004 to Present
100 South 4 <sup>th</sup> Street, Brooklyn a/k/a 98-104 South 4 <sup>th</sup> Street	35/18	October 4, 2004 to Present

**Authority: Greenpoint-Williamsburg Anti-Harassment Area, Zoning Resolution §§23-013, 93-90**

Before the Department of Buildings can issue a permit for the alteration or demolition of a multiple dwelling in certain areas designated in the Zoning Resolution, the owner must obtain a "Certification of No Harassment" from the Department of Housing Preservation and Development ("HPD") stating that there has not been harassment of the building's lawful occupants during a specified time period. Harassment is conduct by an owner that is intended to cause, or does cause, residents to leave or otherwise surrender any of their legal occupancy rights. It can include, but is not limited to, failure to provide essential services (such as heat, water, gas, or electricity), illegally locking out building residents, starting frivolous lawsuits, and using threats or physical force.

The owner of the building identified above has applied for a Certification of No Harassment. If you have any comments or evidence of harassment at this building, please notify HPD at **CONH Unit, 100 Gold Street, 6<sup>th</sup> Floor, New York, NY 10038**, by letter postmarked not later than 30 days from the date of this notice or by an in-person statement made within the same period. To schedule an appointment for an in-person statement, please call **(212) 863-5277 or (212) 863-8211**.

a16-24

**REQUEST FOR COMMENT  
REGARDING AN APPLICATION FOR A  
CERTIFICATION OF NO HARASSMENT**

**Notice Date: April 16, 2018**

**To: Occupants, Former Occupants, and Other Interested Parties**

Property: Address	Application #	Inquiry Period
443 West 44 <sup>th</sup> Street, Manhattan	29/18	March 15, 2003 to Present
412 West 46 <sup>th</sup> Street, Manhattan	30/18	March 16, 2003 to Present
454 West 44 <sup>th</sup> Street, Manhattan	32/18	March 20, 2003 to Present

**Authority: Special Clinton District, Zoning Resolution §96-110**

Before the Department of Buildings can issue a permit for the alteration or demolition of a multiple dwelling in certain areas designated in the Zoning Resolution, the owner must obtain a "Certification of No Harassment" from the Department of Housing Preservation and Development ("HPD") stating that there has not been harassment of the building's lawful occupants during a specified time period. Harassment is conduct by an owner that is intended to cause, or does cause, residents to leave or otherwise surrender any of their legal occupancy rights. It can include, but is not limited to, failure to provide essential services (such as heat, water, gas, or electricity), illegally locking out building residents, starting frivolous lawsuits, and using threats or physical force.

The owner of the building identified above has applied for a Certification of No Harassment. If you have any comments or evidence of harassment at this building, please notify HPD at **CONH Unit, 100 Gold Street, 6<sup>th</sup> Floor, New York, NY 10038**, by letter postmarked not later than 30 days from the date of this notice or by an in-person statement made within the same period. To schedule an appointment for an in-person statement, please call **(212) 863-5277 or (212) 863-8211**.

a16-24

**REQUEST FOR COMMENT  
REGARDING AN APPLICATION FOR A  
CERTIFICATION OF NO HARASSMENT**

**Notice Date: April 16, 2018**

**To: Occupants, Former Occupants, and Other Interested Parties**

Property: Address	Application #	Inquiry Period
253 West 101st Street, Manhattan	27/18	March 13, 2015 to Present
117 West 118th Street, Manhattan	36/18	March 23, 2015 to Present
218 Bowery, Manhattan a/k/a 218-220 Bowery	37/18	March 23, 2015 to Present
2524 Creston Avenue, Bronx	24/18	March 1, 2015 to Present
46 Gates Avenue, Brooklyn	25/18	March 8, 2015 to Present
1227 Dean Street, Brooklyn	28/18	March 14, 2015 to Present
326 Greene Avenue, Brooklyn	38/18	March 23, 2015 to Present
3017 Brighton 5th Street, Brooklyn	39/17	March 28, 2015 to Present
152 Henry Street, Brooklyn	40/18	March 28, 2015 to Present

**Authority: SRO, Administrative Code §27-2093**

Before the Department of Buildings can issue a permit for the alteration or demolition of a single room occupancy multiple dwelling, the owner must obtain a "Certification of No Harassment" from the Department of Housing Preservation and Development ("HPD") stating that there has not been harassment of the building's lawful occupants during a specified time period. Harassment is conduct by an owner that is intended to cause, or does cause, residents to leave or otherwise surrender any of their legal occupancy rights. It can include, but is not limited to, failure to provide essential services (such as heat, water, gas, or electricity), illegally locking out building residents, starting frivolous lawsuits, and using threats or physical force.

The owner of the building identified above has applied for a Certification of No Harassment. If you have any comments or evidence of harassment at this building, please notify HPD at **CONH Unit, 100 Gold Street, 6<sup>th</sup> Floor, New York, NY 10038**, by letter postmarked not later than 30 days from the date of this notice or by an in-person statement made within the same period. To schedule an appointment for an in-person statement, please call **(212) 863-5277 or (212) 863-8211**.

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**MAYOR'S OFFICE OF CONTRACT SERVICES**

■ NOTICE

Notice of Intent to Issue New Solicitation(s) Not Included in FY 2018 Annual Contracting Plan and Schedule

**NOTICE IS HEREBY GIVEN** that the Mayor will be issuing the following solicitation(s) not included in the FY 2018 Annual Contracting Plan and Schedule that is published, pursuant to New York City Charter § 312(a):

Agency: Department of Information Technology and Telecommunications  
Description of services sought: Temporary personnel services in twenty four (24) categories of technical expertise, to help with critical operations on an as-needed basis. The services to be provided will include a variety of short term, long term and emergency projects.  
Start date of the proposed contract: 2/13/2019  
End date of the proposed contract: 2/12/2024  
Method of solicitation the agency intends to utilize: Competitive Sealed Bid  
Personnel in substantially similar titles within agency: 19  
Headcount of personnel in substantially similar titles within agency: 19

◀ a23

**CHANGES IN PERSONNEL**

DISTRICT ATTORNEY QNS COUNTY FOR PERIOD ENDING 03/23/18						
NAME	TITLE	NUM	SALARY	ACTION	PROV EFF DATE	AGENCY
ARSHAKYAN	MARTINA	30114	\$64000.0000	INCREASE	YES 03/04/18	904
CARR JR	CURTIS F	30114	\$65000.0000	APPOINTED	YES 03/04/18	904
COALTER	JESSICA E	30114	\$65000.0000	APPOINTED	YES 03/04/18	904
COLLAZO	JASMINE E	56057	\$35683.0000	RESIGNED	YES 03/14/18	904
GIORDANO	RICHARD J	30114	\$88000.0000	INCREASE	YES 03/12/18	904
HELLER-ZUPNICK	JOYCE	82950	\$120000.0000	INCREASE	YES 03/13/18	904
HOULE	RACHEL N	30114	\$65000.0000	INCREASE	YES 03/07/18	904

IORIO	AILEEN	E	30114	\$65000.0000	APPOINTED	YES	03/04/18	904
LASKY	MERRI	T	30114	\$146843.0000	RETIRED	YES	03/16/18	904
LIVERMORE	MARION	D	30114	\$65000.0000	APPOINTED	YES	03/04/18	904
MORALES	JENNIFER	L	56056	\$34814.0000	APPOINTED	YES	03/11/18	904
PELLEGRINO	SAMUEL	L	30114	\$64000.0000	APPOINTED	YES	03/04/18	904
SWENSON	ANDREA	L	56057	\$42500.0000	RESIGNED	YES	03/04/18	904
WASSEL	DEBORAH	E	30114	\$75000.0000	RESIGNED	YES	03/04/18	904

DISTRICT ATTORNEY RICHMOND COU  
FOR PERIOD ENDING 03/23/18

TITLE								
NAME	NUM	SALARY	ACTION	PROV	EFF DATE	AGENCY		
BELLUOMO	ELIZABET A	56057	\$45000.0000	APPOINTED	YES	03/11/18	905	

OFFICE OF THE MAYOR  
FOR PERIOD ENDING 04/06/18

TITLE								
NAME	NUM	SALARY	ACTION	PROV	EFF DATE	AGENCY		
BETANCOURT	TIANA	M	06393	\$64000.0000	APPOINTED	YES	03/18/18	002
DIAZ	MELISSA	J	0668A	\$110000.0000	RESIGNED	YES	12/22/17	002
EIFERMAN	JULIA	F	0668A	\$91000.0000	APPOINTED	YES	03/18/18	002
JOSEPH KURIEN	SARAH		0527A	\$92700.0000	INCREASE	YES	03/04/18	002
LOUIS	DONNA	J	0668A	\$95000.0000	APPOINTED	YES	03/25/18	002
MEYER	JANE	R	0668A	\$70000.0000	INCREASE	YES	01/16/18	002
PULIDO	ALBERT	D	0668A	\$115000.0000	APPOINTED	YES	03/18/18	002
RODRIGUEZ	PAUL	R	0527A	\$214225.0000	INCREASE	YES	12/31/17	002
RODRIGUEZ	RICARDO	A	0668A	\$115000.0000	INCREASE	YES	03/18/18	002
SALAZAR-RODRIGU	PRISCA	K	0668A	\$168105.0000	INCREASE	YES	02/18/18	002
STEIN	SETH	A	0668A	\$90000.0000	INCREASE	YES	01/14/18	002
TARANTO	JOSEPH	A	0668A	\$115000.0000	APPOINTED	YES	03/25/18	002
VIGUERS	JONATHAN	E	0668A	\$105000.0000	INCREASE	YES	03/04/18	002
WILLIAMS	DOMINIC	C	05278	\$220000.0000	INCREASE	YES	01/14/18	002

BOARD OF ELECTION  
FOR PERIOD ENDING 04/06/18

TITLE								
NAME	NUM	SALARY	ACTION	PROV	EFF DATE	AGENCY		
CAICEDO	BRITTANY	A	94206	\$60000.0000	INCREASE	YES	03/11/18	003
CAPICI	LAWRENCE	J	94206	\$60000.0000	INCREASE	YES	03/11/18	003
CHUNG	SUET	K	94216	\$16,870.0000	INCREASE	YES	03/25/18	003
DAVIS	THEODORE	R	94210	\$33220.0000	INCREASE	YES	03/18/18	003
DIGIULIO	MARY	H	94232	\$37156.0000	INCREASE	YES	03/11/18	003
DREZON TEPLER	MARCIA	J	94207	\$47098.0000	INCREASE	YES	03/11/18	003
GREEN	RONALD		94367	\$13,790.0000	APPOINTED	YES	03/18/18	003
GUGLIELMI	STEVEN		94201	\$103870.0000	DECREASE	YES	03/18/18	003
LINDELL	LEAH	D	94216	\$30832.0000	INCREASE	YES	03/25/18	003
MOSS	JUSTIN	M	94216	\$30832.0000	INCREASE	YES	03/25/18	003
SINGLETON	LOLLIE		94216	\$36794.0000	RESIGNED	YES	03/22/18	003
YEUNG	WILLIAM		94207	\$25,770.0000	INCREASE	YES	03/18/18	003

CAMPAIGN FINANCE BOARD  
FOR PERIOD ENDING 04/06/18

TITLE								
NAME	NUM	SALARY	ACTION	PROV	EFF DATE	AGENCY		
COLON	DAPHNE		0660A	\$57000.0000	APPOINTED	YES	03/18/18	004
DODELL	SUE	E	30085	\$81189.0000	RESIGNED	NO	06/23/17	004
SHABAB	SYED	A	06601	\$15.0000	APPOINTED	YES	03/19/18	004

OFFICE OF THE ACTUARY  
FOR PERIOD ENDING 04/06/18

TITLE								
NAME	NUM	SALARY	ACTION	PROV	EFF DATE	AGENCY		
HUYNH	ANDERSON		82985	\$135000.0000	INCREASE	YES	03/08/18	008

NYC EMPLOYEES RETIREMENT SYS  
FOR PERIOD ENDING 04/06/18

TITLE								
NAME	NUM	SALARY	ACTION	PROV	EFF DATE	AGENCY		
CHEN	XIAOLING		40491	\$38529.0000	APPOINTED	NO	03/18/18	009
FOLKES	YVONNA	G	40491	\$44308.0000	TRANSFER	NO	01/16/18	009
LUI	JENNIFER		40491	\$38529.0000	APPOINTED	NO	03/18/18	009
MARTIN	JILLIAN	J	40526	\$35710.0000	APPOINTED	NO	03/18/18	009
MUI	CHON LOI		10124	\$56798.0000	PROMOTED	NO	03/18/18	009
NEKRASOVA	TATYANA		13631	\$80943.0000	DECREASE	NO	03/18/18	009
PARRA	CECILIA		40491	\$44308.0000	APPOINTED	NO	03/18/18	009
SOWE	CHERNO	A	40491	\$38529.0000	APPOINTED	NO	03/18/18	009
STEWART	NATASHA	M	40491	\$38529.0000	APPOINTED	NO	03/22/18	009
VAUGHAN	HAILEY	M	82986	\$146686.0000	INCREASE	NO	03/18/18	009

PRESIDENT BOROUGH OF MANHATTAN  
FOR PERIOD ENDING 04/06/18

TITLE								
NAME	NUM	SALARY	ACTION	PROV	EFF DATE	AGENCY		
ESPINO	NATALIE	A	22117	\$51500.0000	APPOINTED	YES	03/25/18	010

BOROUGH PRESIDENT-BROOKLYN  
FOR PERIOD ENDING 04/06/18

TITLE								
NAME	NUM	SALARY	ACTION	PROV	EFF DATE	AGENCY		
HAMER	SYLVIA	B	06431	\$145653.0000	RESIGNED	YES	12/17/17	012

OFFICE OF THE COMPTROLLER  
FOR PERIOD ENDING 04/06/18

TITLE								
NAME	NUM	SALARY	ACTION	PROV	EFF DATE	AGENCY		
ABDUL-KARIM GRU	ABUBAKAR	A	40510	\$48631.0000	APPOINTED	YES	03/18/18	015
CANO	MARICELA		56057	\$58710.0000	RESIGNED	YES	03/30/18	015
CARO	AIDA		10124	\$55994.0000	RETIRED	NO	03/31/18	015
FANG	DANIEL	L	10050	\$156560.0000	RESIGNED	YES	02/01/18	015
HARARY	MICHAEL	M	10044	\$89095.0000	RESIGNED	YES	11/30/17	015
HOPKINS	CHRISTOP	R	95611	\$120000.0000	APPOINTED	YES	03/18/18	015
JAMES	SHADE		12158	\$51000.0000	APPOINTED	YES	03/25/18	015
MARUFFI	STEVEN	V	06710	\$48631.0000	APPOINTED	YES	03/18/18	015

MILLER	CRAIG	F	95005	\$155000.0000	APPOINTED	YES	03/18/18	015
MOIN	MURSHEDU	G	40925	\$52000.0000	APPOINTED	YES	03/25/18	015
OWEN-DUNOW	MAX		13198	\$63000.0000	RESIGNED	YES	02/11/18	015
PERSAUD	PAUL	W	10033	\$90000.0000	RESIGNED	YES	12/30/17	015
SILVERSTEIN	DAVID	I	40502	\$70786.0000	RETIRED	NO	03/17/18	015
SINGH	GURDEEP		40510	\$53759.0000	APPOINTED	YES	03/18/18	015
SOWE	CHERNO	A	10001	\$84460.0000	RESIGNED	YES	01/13/18	015
STERNE	JONATHAN		10033	\$64890.0000	RESIGNED	YES	12/02/17	015
WANG	XIAOCHEN		10209	\$17,000.0000	APPOINTED	YES	03/18/18	015
YU	KENNY		40910	\$48631.0000	APPOINTED	YES	03/11/18	015
ZALDONIS	MAURA	C	40925	\$65000.0000	APPOINTED	YES	03/18/18	015

OFFICE OF EMERGENCY MANAGEMENT  
FOR PERIOD ENDING 04/06/18

TITLE								
NAME	NUM	SALARY	ACTION	PROV	EFF DATE	AGENCY		
AL-KAABAH II	JEFFREY	I	06765	\$80000.0000	APPOINTED	YES	03/18/18	017
MENTLIK	BRYAN	H	06766	\$65457.0000	RESIGNED	YES	03/20/18	017
UMBERGER	MELISSA	A	06765	\$82000.0000	INCREASE	YES	03/18/18	017

OFFICE OF MANAGEMENT & BUDGET  
FOR PERIOD ENDING 04/06/18

TITLE								
NAME	NUM	SALARY	ACTION	PROV	EFF DATE	AGENCY		
BRISTOW	WALTER	J	06088	\$69358.0000	APPOINTED	YES	03/25/18	019
CHERNY	KENT	T	0608A	\$131969.0000	INCREASE	YES	03/11/18	019
LEE	RAYMOND		0608A	\$131969.0000	INCREASE	YES	02/04/18	019
PARVIN	RUSSHANA		05363	\$55000.0000	APPOINTED	YES	03/18/18	019
PUCKETT	MATTHEW	F	06088	\$63000.0000	APPOINTED	YES	03/25/18	019
TEJEDA DE LOS S	FERNANDO	A	06088	\$48853.0000	APPOINTED	YES	03/25/18	019

LAW DEPARTMENT  
FOR PERIOD ENDING 04/06/18

TITLE								
NAME	NUM	SALARY	ACTION	PROV	EFF DATE	AGENCY		
BELLIDO	YANITZA		60215	\$31858.0000	INCREASE	YES	02/18/18	025
CHANDLER	ULENE		30726	\$44409.0000	RESIGNED	NO	03/25/18	025
FERGUSON III	VINCENT	M	30726	\$44409.0000	APPOINTED	YES	03/25/18	025
FLEURANT	CALEB	J	30112	\$83019.0000	APPOINTED	YES	03/18/18	025
FRANCISQUE	EDWIN		10050	\$152763.0000	APPOINTED	YES	03/25/18	025
FRANK	KATHERIN	M	30112	\$88325.0000	RESIGNED	YES	03/20/18	025
GASKE	GREGORY	A	30726	\$38617.0000	APPOINTED	YES	03/25/18	025
GRAHAM	JEROME	R	10251	\$18,5413	APPOINTED	YES	03/25/18	025
JENERETTE	TONYA		3011B	\$152763.0000	INCREASE	YES	03/18/18	025
LEVONAITIS	KENNETH		10050	\$172232.0000	APPOINTED	YES	03/25/18	025
LOGIUDICE	ROSEMARY		06591	\$70426.0000	RETIRED	YES	03/22/18	025
MCGOWAN	TAYLOR	L	30112	\$88325.0000	RESIGNED	YES	03/29/18	025
MODAFFERI	MATTHEW		30112	\$114437.0000	RESIGNED	YES	03/27/18	025
OLINER	DANIEL	H	30112	\$79079.0000	RESIGNED	YES	03/28/18	025
PALAFOX	VICTORIA	C	30726	\$38617.0000	APPOINTED	YES	03/25/18	025
PIERRE LOUIS	GARVENS		30726	\$44409.0000	RESIGNED	NO	03/25/18	025
POGULA	MONICA	M	30112	\$88325.0000	RESIGNED	YES	03/28/18	025
STECURA	CHRISTIN	M	30112	\$114437.0000	APPOINTED	YES	03/18/18	025
VLANTES	FRANCINE	A	30112	\$94092.0000	APPOINTED	YES	03/18/18	025
WELIKSON	BENJAMIN		30112	\$94092.0000	RESIGNED	YES	03/25/18	025
WOO	BETTY		3011B	\$172232.0000	INCREASE	YES	03/18/18	025
WRIGHT	BENJAMIN	M	30112	\$103883.0000	APPOINTED	YES	03/25/18	025

LAW DEPARTMENT  
FOR PERIOD ENDING 04/06/18

TITLE								
NAME	NUM	SALARY	ACTION	PROV	EFF DATE	AGENCY		
ZGODNY	VICKI	B	30112	\$51,500.0000	RESIGNED	YES	03/11/18	025

DEPARTMENT OF CITY PLANNING  
FOR PERIOD ENDING 04/06/18

TITLE								
NAME	NUM	SALARY	ACTION	PROV	EFF DATE	AGENCY		
FARGOSE	FLEVIA	F	56058	\$33,930.0000	INCREASE	YES	03/18/18	030
SINGH	TRICIA	R	82994	\$97550.0000	RESIGNED	YES	03/18/18	030

**LATE NOTICE**

**CHARTER REVISION COMMISSION**

■ PUBLIC HEARINGS

NOTICE OF PUBLIC HEARING

The New York City Charter Revision Commission will hold its first public hearing, at 6:30 P.M., on Wednesday, April 25th, 2018. The hearing will be held, at McKee High School, 290 St. Marks Place, Staten Island, NY 10301. This hearing is open to the public and the public will have the opportunity to testify before the Commission.

**Public Hearings**

The Commission will hold public hearings in each borough of the City of New York. Public hearings provide an opportunity for the public to testify in person before the Commission, on any aspect of the Charter. Written testimony is also encouraged, and may be submitted in person at the public hearing, by email to [comments@charter.nyc.gov](mailto:comments@charter.nyc.gov), or through the "Send Comments to the Commission" link on the Commission website, at [www.nyc.gov/charter](http://www.nyc.gov/charter) (on the "About" page). All public hearings and meetings will be livestreamed at [nyc.gov/charter](http://nyc.gov/charter).

**What if I need assistance to participate in the hearing?**

This location is accessible to individuals using wheelchairs or other mobility devices. Induction loop systems and ASL interpreters will be available. In addition, with advance notice, members of the public may request interpretation into the following languages: Arabic, Bengali, Chinese (Mandarin, Cantonese), French, Haitian Creole, Korean, Polish, Russian, Spanish, and Urdu. Please make language interpretation requests or additional accessibility requests by 5:00 P.M., April 23, by emailing the Commission at [requests@charter.nyc.gov](mailto:requests@charter.nyc.gov), or calling (212) 386-5351.



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**COMPTROLLER**

**ASSET MANAGEMENT**

■ SOLICITATION

*Goods and Services*

**RFI FOR INVESTMENT AND FIDUCIARY ANALYSIS OF PRUDENT STRATEGIES FOR DIVESTMENT OF SECURITIES ISSUED BY FOSSIL FUEL RESERVE OWNERS - Other - PIN#015-188-223-00 ZQ - Due 6-1-18 at 3:00 P.M.**

The Office of the New York City Comptroller ("Comptroller"), on behalf of the Teachers Retirement System of the City of New York ("TRS"), New York City Employees' Retirement System ("NYCERS") and the New York City Board of Education Retirement Systems ("BERS") (collectively "the Systems"), is issuing a Request for Information ("RFI") to gather insights and knowledge in order to develop a Request for Proposals ("RFP"), for investment analysis services to evaluate and determine a prudent strategy for potential divestment and exclusion of securities issued by companies owning fossil fuel reserves from the investment portfolios of the Systems within a five year period, consistent with fiduciary duty and the investment objectives of the Systems. Responses to the RFI are welcome from persons or organizations from a variety of disciplines, industries and fields including investment, finance, business, legal, scientific and environmental policy communities, that may or may not intend to propose services in response to the above-referenced RFP, but who wish to provide information that may assist with the objectives of the RFI.

The RFI is for informational purposes only and is not intended as a solicitation for the award of a contract or as a prerequisite for participation in any future solicitation. No contract will be awarded as a result of the RFI and response to the RFI is not required in order to respond to any subsequent RFP.

The RFI, which more fully describes the purpose and objectives of the request, will be available for download from the Comptroller's website, at [www.comptroller.nyc.gov](http://www.comptroller.nyc.gov), on or about April 19, 2018. You must register to download the RFI. Select "RFPs and Solicitations" then "Asset Management RFPs and Solicitation" and click on the link provided to "Register." Questions about the RFI should be emailed to Climate RFI Contact, at [rfilemate@comptroller.nyc.gov](mailto:rfilemate@comptroller.nyc.gov), by May 11, 2018. Responses to the RFI are due by June 1, 2018, by 3:00 P.M. (EDT).

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.  
Comptroller, 1 Centre Street, Room 800, New York, NY 10007. Noreen Pye (212) 669-4949; [aguriel@comptroller.nyc.gov](mailto:aguriel@comptroller.nyc.gov)

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**DESIGN AND CONSTRUCTION**

**AGENCY CHIEF CONTRACTING OFFICER**

■ SOLICITATION

*Construction/Construction Services*

**CONSTRUCTION OF STORM AND COMBINED SEWERS AND APPURTENANCES IN 9TH STREET BETWEEN SMITH ST. AND 2ND AVENUE, ETC-BOROUGH OF BROOKLYN - Competitive**

Sealed Bids - PIN# 85018B0111 - Due 5-16-18 at 11:00 A.M.

PROJECT NO. SEK20068/DDC PIN: 8502013SE0024C

Bid Document Deposit-\$35.00 per set-Company Check or Money Order Only-No Cash Accepted-late bids will not be accepted. Special Experience Requirements. Apprenticeship Participation Requirements apply to this contract Bid documents are available at: <http://ddcbiddocuments.nyc.gov/inet/html/contrbid.asp>, This project is subject to Hire NYC.

As of August 2017, the New York City Mayor's Office of Contract Services (MOCS) has launched the Procurement and Sourcing Solutions Portal (PASSPort), a new procurement system that will replace the paper - VENDEX process. All organizations intending to do business with the City of New York should complete an online disclosure process to be considered for a contract.

Since you have submitted a bid to NYC Department of Design and Construction, we are requesting that you create an account and enroll in PASSPort and file all disclosure information. Paper submissions, including Certifications of No Change to existing VENDEX packages will not be accepted in lieu of complete online filings. You can access PASSPort from the following link: <http://www.nyc.gov/passport>.

This procurement is subject to Minority-Owned and Women-Owned Business Enterprises (MWBE) participation goals as required by Local Law 1 of 2013. All respondents will be required to submit an M/WBE Participation Plan with their response. For the MWBE goals, please visit our website at <http://ddcbiddocuments.nyc.gov/inet/html/contrbid.asp> see "Bid Opportunities". For a list of companies certified by the NYC Department of Small Business Services, please visit [www.nyc.gov/buycertified](http://www.nyc.gov/buycertified). To find out how to become certified, visit [www.nyc.gov/getcertified](http://www.nyc.gov/getcertified) or call the DSBS certification helpline at (212) 513-6311.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.  
*Design and Construction, 30-30 Thomson Avenue, Long Island City, NY 11101. Brenda Barreiro (718) 391-1041; [csb\\_projectinquiries@ddc.nyc.gov](mailto:csb_projectinquiries@ddc.nyc.gov)*

Accessibility questions: Disability Services Facilitator (718) 391-2815, email at [DDCEE0@ddc.nyc.gov](mailto:DDCEE0@ddc.nyc.gov), by: Monday, May 7, 2018, 5:00 P.M.



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**EDUCATION**

**CONTRACTS AND PURCHASING**

■ SOLICITATION

*Goods and Services*

**POOL CHEMICALS AND SUPPLIES - Competitive Sealed Bids - PIN#B3142040 - Due 5-23-18 at 4:00 P.M.**

To download, please go to <https://www.finance360.org/vendor>. If you cannot download, send an email to [vendorhotline@schools.nyc.gov](mailto:vendorhotline@schools.nyc.gov), with the RFB number and title in the subject line.

For all questions related to this RFB, please email [IRawls@schools.nyc.gov](mailto:IRawls@schools.nyc.gov), with the RFB number and title in the subject line of your email.

This contract may be accessed for any designated school or building under the jurisdiction of the Board of Education of the City of New York, when ordered to do so in writing by the Chief Executive Officer or authorized representative.

There will be a Pre-Bid Conference on Thursday, April 26, 2018, at 4:00 P.M., Room 1201, at 65 Court Street, Brooklyn, NY 11201.

BID OPENING: THURSDAY, MAY 24, 2018, AT 1:00 P.M., at 65 Court Street, Room 1201, Brooklyn, NY 11233.

The New York City Department of Education (DOE) strives to give all businesses, including Minority and Women-Owned Business Enterprises (MWBEs), an equal opportunity to compete for DOE procurements. The DOE's mission is to provide equal access to procurement opportunities for all qualified vendors, including MWBEs, from all segments of the community. The DOE works to enhance the ability of MWBEs to compete for contracts. DOE is committed to ensuring that MWBEs fully participate in the procurement process.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

*Education, 65 Court Street, Room 1201, Brooklyn, NY 11201. Vendor (718) 935-2300, [vendorhotline@schools.nyc.gov](mailto:vendorhotline@schools.nyc.gov)*



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# READER'S GUIDE

The City Record (CR) is published each business day. The Procurement section of the City Record is comprised of notices of proposed New York City procurement actions, contract awards, and other procurement-related information. Notice of solicitations and other notices for most procurement methods valued at or above \$100,000 for goods, services, and construction must be published once in the City Record, among other requirements. Other procurement methods authorized by law, such as sole source procurements, require notice in the City Record for five consecutive editions. Unless otherwise specified, the agencies and offices listed are open for business Monday through Friday from 9:00 A.M. to 5:00 P.M., except on legal holidays.

## NOTICE TO ALL NEW YORK CITY CONTRACTORS

The New York State Constitution ensures that all laborers, workers or mechanics employed by a contractor or subcontractor doing public work are to be paid the same wage rate that prevails in the trade where the public work is being done. Additionally, New York State Labor Law §§ 220 and 230 provide that a contractor or subcontractor doing public work in construction or building service must pay its employees no less than the prevailing wage. Section 6-109 (the Living Wage Law) of the New York City Administrative Code also provides for a "living wage", as well as prevailing wage, to be paid to workers employed by City contractors in certain occupations. The Comptroller of the City of New York is mandated to enforce prevailing wage. Contact the NYC Comptroller's Office at [www.comptroller.nyc.gov](http://www.comptroller.nyc.gov), and click on Prevailing Wage Schedules to view rates.

## CONSTRUCTION/CONSTRUCTION SERVICES OR CONSTRUCTION-RELATED SERVICES

The City of New York is committed to achieving excellence in the design and construction of its capital program, and building on the tradition of innovation in architecture and engineering that has contributed to the City's prestige as a global destination.

## VENDOR ENROLLMENT APPLICATION

New York City procures approximately \$17 billion worth of goods, services, construction and construction-related services every year. The NYC Procurement Policy Board Rules require that agencies primarily solicit from established mailing lists called bidder/proposer lists. Registration for these lists is free of charge. To register for these lists, prospective suppliers should fill out and submit the NYC-FMS Vendor Enrollment application, which can be found online at [www.nyc.gov/selltonyc](http://www.nyc.gov/selltonyc). To request a paper copy of the application, or if you are uncertain whether you have already submitted an application, call the Vendor Enrollment Center at (212) 857-1680.

## SELLING TO GOVERNMENT TRAINING WORKSHOP

New and experienced vendors are encouraged to register for a free training course on how to do business with New York City. "Selling to Government" workshops are conducted by the Department of Small Business Services at 110 William Street, New York, NY 10038. Sessions are convened on the second Tuesday of each month from 10:00 A.M. to 12:00 P.M. For more information, and to register, call (212) 618-8845 or visit [www.nyc.gov/html/sbs/nycbiz](http://www.nyc.gov/html/sbs/nycbiz) and click on Summary of Services, followed by Selling to Government.

## PRE-QUALIFIED LISTS

New York City procurement policy permits agencies to develop and solicit from pre-qualified lists of vendors, under prescribed circumstances. When an agency decides to develop a pre-qualified list, criteria for pre-qualification must be clearly explained in the solicitation and notice of the opportunity to pre-qualify for that solicitation must be published in at least five issues of the CR. Information and qualification questionnaires for inclusion on such lists may be obtained directly from the Agency Chief Contracting Officer at each agency (see Vendor Information Manual). A completed qualification questionnaire may be submitted to an Agency Chief Contracting Officer at any time, unless otherwise indicated, and action (approval or denial) shall be taken by the agency within 90 days from the date of submission. Any denial or revocation of pre-qualified status can be appealed to the Office of Administrative Trials and Hearings (OATH). Section 3-10 of the Procurement Policy Board Rules describes the criteria for the general use of pre-qualified lists. For information regarding specific pre-qualified lists, please visit [www.nyc.gov/selltonyc](http://www.nyc.gov/selltonyc).

## NON-MAYORAL ENTITIES

The following agencies are not subject to Procurement Policy Board Rules and do not follow all of the above procedures: City University, Department of Education, Metropolitan Transportation Authority, Health & Hospitals Corporation, and the Housing Authority. Suppliers interested in applying for inclusion on bidders lists for Non-Mayoral entities should contact these

entities directly at the addresses given in the Vendor Information Manual.

## PUBLIC ACCESS CENTER

The Public Access Center is available to suppliers and the public as a central source for supplier-related information through on-line computer access. The Center is located at 253 Broadway, 9th floor, in lower Manhattan, and is open Monday through Friday from 9:30 A.M. to 5:00 P.M., except on legal holidays. For more information, contact the Mayor's Office of Contract Services at (212) 341-0933 or visit [www.nyc.gov/mocs](http://www.nyc.gov/mocs).

## ATTENTION: NEW YORK CITY MINORITY AND WOMEN-OWNED BUSINESS ENTERPRISES

Join the growing number of Minority and Women-Owned Business Enterprises (M/WBEs) that are competing for New York City's business. In order to become certified for the program, your company must substantiate that it: (1) is at least fifty-one percent (51%) owned, operated and controlled by a minority or woman and (2) is either located in New York City or has a significant tie to New York City's business community. To obtain a copy of the certification application and to learn more about this program, contact the Department of Small Business Services at (212) 513-6311 or visit [www.nyc.gov/sbs](http://www.nyc.gov/sbs) and click on M/WBE Certification and Access.

## PROMPT PAYMENT

It is the policy of the City of New York to pay its bills promptly. The Procurement Policy Board Rules generally require that the City pay its bills within 30 days after the receipt of a proper invoice. The City pays interest on all late invoices. However, there are certain types of payments that are not eligible for interest; these are listed in Section 4-06 of the Procurement Policy Board Rules. The Comptroller and OMB determine the interest rate on late payments twice a year: in January and in July.

## PROCUREMENT POLICY BOARD RULES

The Rules may also be accessed on the City's website at [www.nyc.gov/selltonyc](http://www.nyc.gov/selltonyc)

## COMMON ABBREVIATIONS USED IN THE CR

The CR contains many abbreviations. Listed below are simple explanations of some of the most common ones appearing in the CR:

ACCO	Agency Chief Contracting Officer
AMT	Amount of Contract
CSB	Competitive Sealed Bid including multi-step
CSP	Competitive Sealed Proposal including multi-step
CR	The City Record newspaper
DP	Demonstration Project
DUE	Bid/Proposal due date; bid opening date
EM	Emergency Procurement
FCRC	Franchise and Concession Review Committee
IFB	Invitation to Bid
IG	Intergovernmental Purchasing
LBE	Locally Based Business Enterprise
M/WBE	Minority/Women's Business Enterprise
NA	Negotiated Acquisition
OLB	Award to Other Than Lowest Responsive Bidder/Proposer
PIN	Procurement Identification Number
PPB	Procurement Policy Board
PQL	Pre-qualified Vendors List
RFEI	Request for Expressions of Interest
RFI	Request for Information
RFP	Request for Proposals
RFQ	Request for Qualifications
SS	Sole Source Procurement
ST/FED	Subject to State and/or Federal requirements

## KEY TO METHODS OF SOURCE SELECTION

The Procurement Policy Board (PPB) of the City of New York has by rule defined the appropriate methods of source selection for City procurement and reasons justifying their use. The CR procurement notices of many agencies include an abbreviated reference to the source selection method utilized. The following is a list of those methods and the abbreviations used:

CSB	Competitive Sealed Bidding including multi-step Special Case Solicitations/Summary of Circumstances:
CSP	Competitive Sealed Proposal including multi-step
CP/1	Specifications not sufficiently definite
CP/2	Judgement required in best interest of City
CP/3	Testing required to evaluate
CB/PQ/4	CSB or CSP from Pre-qualified Vendor List/ Advance qualification screening needed
CP/PQ/4	Demonstration Project
DP	Sole Source Procurement/only one source
RS	Procurement from a Required Source/ST/FED
NA	Negotiated Acquisition
	<i>For ongoing construction project only:</i>
NA/8	Compelling programmatic needs
NA/9	New contractor needed for changed/additional work
NA/10	Change in scope, essential to solicit one or limited number of contractors
NA/11	Immediate successor contractor required due to termination/default
	<i>For Legal services only:</i>

NA/12	Specialized legal devices needed; CSP not advantageous
WA	Solicitation Based on Waiver/Summary of Circumstances (Client Services/CSB or CSP only)
WA1	Preventing loss of sudden outside funding
WA2	Existing contractor unavailable/immediate need
WA3	Unsuccessful efforts to contract/need continues
IG	Intergovernmental Purchasing (award only)
IG/F	Federal
IG/S	State
IG/O	Other
EM	Emergency Procurement (award only): An unforeseen danger to:
EM/A	Life
EM/B	Safety
EM/C	Property
EM/D	A necessary service
AC	Accelerated Procurement/markets with significant short-term price fluctuations
SCE	Service Contract Extension/insufficient time; necessary service; fair price Award to Other Than Lowest Responsible & Responsive Bidder or Proposer/Reason (award only) anti-apartheid preference
OLB/a	local vendor preference
OLB/b	recycled preference
OLB/c	other: (specify)

## HOW TO READ CR PROCUREMENT NOTICES

Procurement notices in the CR are arranged by alphabetically listed Agencies, and within Agency, by Division if any. The notices for each Agency (or Division) are further divided into three subsections: Solicitations, Awards, and Lists & Miscellaneous notices. Each of these subsections separately lists notices pertaining to Goods, Services, or Construction.

Notices of Public Hearings on Contract Awards appear at the end of the Procurement Section.

At the end of each Agency (or Division) listing is a paragraph giving the specific address to contact to secure, examine and/or to submit bid or proposal documents, forms, plans, specifications, and other information, as well as where bids will be publicly opened and read. This address should be used for the purpose specified unless a different one is given in the individual notice. In that event, the directions in the individual notice should be followed.

The following is a SAMPLE notice and an explanation of the notice format used by the CR.

# SAMPLE NOTICE

## POLICE

### DEPARTMENT OF YOUTH SERVICES

#### ■ SOLICITATIONS

*Services (Other Than Human Services)*

#### BUS SERVICES FOR CITY YOUTH PROGRAM

-Competitive Sealed Bids- PIN# 056020000293 - DUE 04-21-03 AT 11:00 A.M.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

*NYPD, Contract Administration Unit, 51 Chambers Street, Room 310, New York, NY 10007. Manuel Cruz (646) 610-5225.*

◀m27-30

ITEM	EXPLANATION
POLICE DEPARTMENT	Name of contracting agency
DEPARTMENT OF YOUTH SERVICES	Name of contracting division
■ SOLICITATIONS	Type of Procurement action
<i>Services (Other Than Human Services)</i>	Category of procurement
BUS SERVICES FOR CITY YOUTH PROGRAM	Short Title
CSB	Method of source selection
PIN #056020000293	Procurement identification number
DUE 04-21-03 AT 11:00 A.M.	Bid submission due 4-21-03 by 11:00 A.M.; bid opening date/ time is the same.
<i>Use the following address unless otherwise specified or submit bid/proposal documents; etc.</i>	Paragraph at the end of Agency Division listing providing Agency
◀	Indicates New Ad
m27-30	Date that notice appears in The City Record