



THE CITY OF NEW YORK
OFFICE OF THE MAYOR
NEW YORK, N.Y. 10007

EXECUTIVE ORDER NO. 53

January 29, 1993

DEPUTY MAYORS AND COUNSEL TO THE MAYOR
(Supersedes Executive Order No. 33, dated 12/27/91)

By the power vested in me as Mayor of the City of New York, it is hereby ordered:

Section 1. There shall be six Deputy Mayors. One shall be designated the First Deputy Mayor, one shall be designated Deputy Mayor for Finance and Economic Development, one shall be designated Deputy Mayor for Planning and Development, one shall be designated Deputy Mayor for Public and Community Affairs, one shall be designated Deputy Mayor for Public Safety, and one shall be designated Deputy Mayor for Health and Human Services.

§2. The First Deputy Mayor shall:

- a. Supervise and coordinate the operations of all administrations, departments, agencies, boards, offices, committees, and commissions except as otherwise provided herein.
- b. Supervise and coordinate the operations of the Mayor's Office of Operations, the Office of City Legislative Affairs, the Office of State Legislative Affairs, and the Mayor's Office in Washington, D.C.
- c. Act on behalf of the Mayor, either directly or through the Office of City Legislative Affairs, the Office of State Legislative Affairs, or the Mayor's Office in Washington, D.C., with respect to all City, State and federal legislative matters affecting the City; direct the activities of the Mayor's legislative representatives in New York City, Albany, and Washington, D.C.; represent the Mayor before City Council, Congressional and State legislative committees; and maintain liaison with the Office of the President and all federal departments and agencies, the Office of the Governor and all State departments and agencies, and the City Council.

- d. **Serve as the Mayor's representative, either directly or through the Offices of City and State Legislative Affairs, on, and maintain liaison with, regional bodies and intergovernmental agencies operating within the New York metropolitan region.**
- e. **Maintain liaison, either directly or through the Mayor's Office in Washington, D.C., with the United States Conference of Mayors, the National League of Cities, the New York Conference of Mayors and other similar bodies.**
- f. **Maintain liaison with and review the activities of the Board of Education, the New York City School Construction Authority, the City University of New York, and the Metropolitan Transportation Authority.**
- g. **Supervise and coordinate the preparation of the City's Revenue, Expense and Capital Budgets and the operations of the Office of Management and Budget.**
- h. **Develop, supervise and coordinate policies and programs relating to personnel and management practices.**
- i. **Succeed to the powers and duties of the "Deputy Mayor - City Administrator of the City" under section 7384 of the Unconsolidated Laws (Chapter 1016 of the Laws of 1969).**
- j. **Act for and on behalf of the Mayor in the exercise of all functions, powers and duties which the Mayor may have pursuant to the New York State Local Finance Law, as the same may from time to time be amended, the New York State Financial Emergency Act for the City of New York, as the same may from time to time be amended, Article 10 of the Public Authorities Law, as the same may from time to time be amended, and the New York City Municipal Water Finance Authority Act, as the same may from time to time be amended, including, but not limited to, full power to execute for and on behalf of the Mayor, any agreement, amendment to such agreement or other document pursuant to such laws.**
- k. **Execute and deliver, in the name and on behalf of the Mayor, a certificate approving any borrowing of funds or pledge of assets or revenues by the New York City Health and Hospitals Corporation which would require the approval of the Mayor pursuant to the "Memorandum of Agreement Between New York City Health and Hospitals Corporation and The City of New York Relating to Operating Expenditures by the Corporation", dated July 1, 1970.**
- l. **Execute and deliver, in the name and on behalf of the City, Official Statements of the City relating to the issuance of the City's obligations.**

- m. Represent the Mayor, when so directed by the Mayor, on any board, committee, commission or corporation of which the Mayor is a member.
- n. Perform any function, power or duty of the Mayor in relation to the execution of contracts, franchises, revocable consents, deeds and satisfactions.
- o. Perform any function, power or duty which the Mayor has (and is authorized to delegate) pursuant to New York City Charter sections 217, 219, and 344, and pursuant to Administrative Code section 5-304.
- p. Perform such other duties as the Mayor may direct.

§3. The First Deputy Mayor is hereby delegated the authority to perform all functions, powers or duties of the Mayor which the Mayor is authorized to delegate, in the event that the Mayor is unable to perform such functions, powers or duties for a reason specified in subdivision a of section 10 of the New York City Charter.

§4. The Deputy Mayor for Finance and Economic Development shall:

- a. Advise and assist the Mayor regarding all policies, planning and programs designed to implement and enhance the fiscal operations and financial and business management practices of the City.
- b. Advise and assist the Mayor regarding all policies, planning, and programs designed to foster the economic growth of the City, including those relating to: commercial and industrial development; telecommunications; energy; foreign trade and investment; government regulation; film, theatre and broadcasting; air, land and sea freight; revenue enhancement; and tax policy and programs.
- c. Supervise and coordinate the operations of the Departments of Finance, Employment, Telecommunications and Energy, and Business Services; the Economic Policy and Marketing Group; the Office of Film, Theatre, and Broadcasting; and the New York City Commission for the United Nations and Consular Corps.
- d. Maintain liaison with and review the activities of the Tax Commission and the Industrial Loft Advisory Council.
- e. Serve as Chairperson of the Development Funds Steering Committee, the Commercial Incentive Boundary Area Commission, and the Industrial and Commercial Incentive Board.

- f. **Coordinate the activities of the New York Convention and Visitors Bureau, the Brooklyn Navy Yard Development Corporation, the Economic Development Corporation, and the New York City Industrial Development Agency.**
- g. **Direct and coordinate the activities of all administrations, departments, agencies, boards, offices, committees and commissions with respect to fiscal, telecommunications and energy policies, planning and programs.**
- h. **Maintain liaison with the New York State Department of Economic Development, New York State Urban Development Corporation, the Port Authority of New York and New Jersey, the Power Authority of the State of New York, the New York State Public Service Commission, the New York State Municipal Assistance Corporation for the City of New York, the New York State Financial Control Board, the New York City Alliance for International Business, Ltd., and State and federal agencies and executive offices with respect to matters of City fiscal operations, economic development, and energy and telecommunications policies and programs.**
- i. **Act for and on behalf of the Mayor in the exercise of all functions, powers and duties which the Mayor may have pursuant to the New York State Local Finance Law, as the same may from time to time be amended, the New York State Financial Emergency Act for the City of New York, as the same may from time to time be amended, Article 10 of the Public Authorities Law, as the same may from time to time be amended, and the New York City Municipal Water Finance Authority Act, as the same may from time to time be amended, including, but not limited to, full power to execute for and on behalf of the Mayor, any agreement, amendment to such agreement or other document pursuant to such laws.**
- j. **Execute and deliver, in the name and on behalf of the Mayor, a certificate approving any borrowing of funds or pledge of assets or revenues by the New York City Health and Hospitals Corporation which would require the approval of the Mayor pursuant to the "Memorandum of Agreement Between New York City Health and Hospitals Corporation and The City of New York Relating to Operating Expenditures by the Corporation," dated July 1, 1970.**
- k. **Execute and deliver, in the name and on behalf of the City, Official Statements of the City relating to the issuance of the City's obligations.**
- l. **Represent the Mayor, when so directed by the Mayor, on any board, committee, commission or corporation of which the Mayor is a member.**

- m. **Perform any function, power or duty of the Mayor in relation to the execution of contracts, franchises, revocable consents, deeds and satisfactions.**
 - n. **Perform such other duties as the Mayor may direct.**
- §5. **The Deputy Mayor for Planning and Development shall:**
- a. **Supervise and coordinate all land use planning and development activities of the City.**
 - b. **Coordinate the operations of the Departments of Environmental Protection, Cultural Affairs, Parks and Recreation, City Planning and Housing Preservation and Development; the Office of Housing Coordination; and the Office of Environmental Coordination.**
 - c. **Maintain liaison with and review the activities of the City Planning Commission; the Landmarks Preservation Commission; the Landmark Hardship Review Panel; the Art Commission; the Board of Standards and Appeals; the Loft Board; the Environmental Control Board; and the New York City Housing Authority.**
 - d. **Serve as Chairperson of the Waterfront Management Advisory Board.**
 - e. **Review the data analyses and estimates of the 1990 Census Project and maintain liaison with the United States Census Bureau and other federal and State agencies regarding the 1990 Census.**
 - f. **Supervise and coordinate the operations of the Community Development Block Grant Application Program.**
 - g. **Supervise and coordinate the operations of the Commission on the Status of Women.**
 - h. **Act for and on behalf of the Mayor in the exercise of all functions, powers and duties which the Mayor may have pursuant to the New York State Local Finance Law, as the same may from time to time be amended, the New York State Financial Emergency Act for the City of New York, as the same may from time to time be amended, Article 10 of the Public Authorities Law, as the same may from time to time be amended, and the New York City Municipal Water Finance Authority Act, as the same may from time to time be amended, including, but not limited to, full power to execute for and on behalf of the Mayor, any agreement, amendment to such agreement or other document pursuant to such laws.**

- i. Execute and deliver, in the name and on behalf of the Mayor, a certificate approving any borrowing of funds or pledge of assets or revenues by the New York City Health and Hospitals Corporation which would require the approval of the Mayor pursuant to the "Memorandum of Agreement Between New York City Health and Hospitals Corporation and The City of New York Relating to Operating Expenditures by the Corporation," dated July 1, 1970.
- j. Execute and deliver, in the name and on behalf of the City, Official Statements of the City relating to the issuance of the City's obligations.
- k. Represent the Mayor, when so directed by the Mayor, on any board, committee, commission or corporation of which the Mayor is a member.
- l. Perform any function, power or duty of the Mayor in relation to the execution of contracts, franchises, revocable consents, deeds and satisfactions.
- m. Perform such other duties as the Mayor may direct.

§6. The Deputy Mayor for Public and Community Affairs shall:

- a. Coordinate the formulation and implementation of public education and outreach initiatives regarding City policies and programs in conjunction with the Mayor, the other Deputy Mayors, Agency Heads, and the communications and public affairs offices of Mayoral agencies.
- b. Coordinate the operations of the Mayor's Press Office, the Mayor's Scheduling Committee, the Mayor's Office of Speech Writing, the Mayor's Office of Special Projects and Events, and the Mayor's Office of Correspondence Services.
- c. Work with the Deputy Mayor for Finance and Economic Development to assist in promoting the communications, marketing and programming activities of the Mayor's Office of Partnership Programs, the Department of Business Services, the WNYC Communications Group, the Department of Telecommunications and Energy, the Mayor's Office of Film, Theatre and Broadcasting, and the Economic Policy and Marketing Group.
- d. Supervise and coordinate the operations of the Community Assistance Unit, the City Volunteer Corps, the Mayor's Voluntary Action Center, the Community Development Agency, the Mayor's Commission on Protocol, and the Increase the Peace Volunteer Corps.

- e. Supervise and coordinate the operations of the Offices of African-American/Caribbean Affairs, Asian Affairs, Latino Affairs, European-American Affairs, Immigrant Affairs and Veterans Affairs, and the Office for the Lesbian and Gay Community.
 - f. Maintain liaison with and review the activities of the Voter Assistance Commission.
 - g. Act for and on behalf of the Mayor in the exercise of all functions, powers and duties which the Mayor may have pursuant to the New York State Local Finance Law, as the same may from time to time be amended, the New York State Financial Emergency Act for the City of New York, as the same may from time to time be amended, Article 10 of the Public Authorities Law, as the same may from time to time be amended, and the New York City Municipal Water Finance Authority Act, as the same may from time to time be amended, including, but not limited to, full power to execute any agreement, amendment to such agreement or other document pursuant to such laws.
 - h. Execute and deliver, in the name and on behalf of the Mayor, a certificate approving any borrowing of funds or pledge of assets or revenues by the New York City Health and Hospitals Corporation which would require the approval of the Mayor pursuant to the "Memorandum of Agreement Between New York City Health and Hospitals Corporation and the City of New York Relating to Operating Expenditures by the Corporation," dated July 1, 1970.
 - i. Execute and deliver, in the name and on behalf of the City, Official Statements of the City relating to the issuance of the City's obligations.
 - j. Represent the Mayor, when so directed by the Mayor, on any board, committee, commission or corporation of which the Mayor is a member.
 - k. Perform any function, power or duty of the Mayor in relation to the execution of contracts, franchises, revocable consents, deeds and satisfactions.
 - l. Perform such other duties as the Mayor may direct.
- §7. The Deputy Mayor for Public Safety shall:
- a. Advise and assist the Mayor regarding all policies, planning and programs regarding the criminal justice system.

- b. **Work with the First Deputy Mayor, in coordination with the Office of Management and Budget and the Office of Operations, to ensure the implementation of Mayoral policies regarding the criminal justice system.**
- c. **Supervise inter-agency initiatives intended to improve the functioning and coordination of agencies involved in the criminal justice system, including the Departments of Police, Correction, Probation and Juvenile Justice, the Courts, and the District Attorneys.**
- d. **Be responsible for the implementation of the Court Facilities Master Plan.**
- e. **Oversee the activities of the Mayor's Arson Strike Force and the Office of Drug Abuse Policy.**
- f. **Oversee the implementation of the City's major criminal justice management information systems.**
- g. **Oversee the use of City funds for legal services to indigent defendants and the funding of programs that provide alternatives to incarceration and detention.**
- h. **Be and perform the duties of the Coordinator of Criminal Justice as provided in section 13 of the New York City Charter.**
- i. **Act for and on behalf of the Mayor in the exercise of all functions, powers and duties which the Mayor may have pursuant to the New York State Local Finance Law, as the same may from time to time be amended, the New York State Financial Emergency Act for the City of New York, as the same may from time to time be amended, Article 10 of the Public Authorities Law, as the same may from time to time be amended, and the New York City Municipal Water Finance Authority Act, as the same may from time to time be amended, including, but not limited to, full power to execute for and on behalf of the Mayor, any agreement, amendment to such agreement or other document pursuant to such laws.**
- j. **Execute and deliver, in the name and on behalf of the Mayor, a certificate approving any borrowing of funds or pledge of assets or revenues by the New York City Health and Hospitals Corporation which would require the approval of the Mayor pursuant to the "Memorandum of Agreement Between New York City Health and Hospitals Corporation and The City of New York Relating to Operating Expenditures by the Corporation", dated July 1, 1970.**
- k. **Execute and deliver, in the name and on behalf of the City, Official Statements of the City relating to the issuance of the City's obligations.**

- l. **Represent the Mayor, when so directed by the Mayor, on any board, committee, commission or corporation of which the Mayor is a member.**
- m. **Perform any function, power or duty of the Mayor in relation to the execution of contracts, franchises, revocable consents, deeds and satisfactions.**
- n. **Perform such other duties as the Mayor may direct.**

§8. The Deputy Mayor for Health and Human Services shall:

- a. **Advise and assist the Mayor regarding all policies, planning and programs regarding health and human services.**
- b. **Work with the First Deputy Mayor, in coordination with the Office of Management and Budget and the Office of Operations, to ensure the implementation of Mayoral policies regarding health and human services.**
- c. **Oversee implementation of all plans and programs for housing and assisting homeless individuals in New York City.**
- d. **Supervise and coordinate the operations of the Departments of Youth Services, Health, and Mental Health, Mental Retardation and Alcoholism Services; the Department for the Aging, the Human Resources Administration; the Office of the Chief Medical Examiner; the Office on Homelessness and Single Room Occupancy Housing Services; the Office on Health Policy; the Office for Children and Families Services; and the Office for People With Disabilities.**
- e. **Maintain liaison with and review the activities of the New York City Health and Hospitals Corporation.**
- f. **Act for and on behalf of the Mayor in the exercise of all functions, powers and duties which the Mayor may have pursuant to the New York State Local Finance Law, as the same may from time to time be amended, the New York State Financial Emergency Act for the City of New York, as the same may from time to time be amended, Article 10 of the Public Authorities Law, as the same may from time to time be amended, and the New York City Municipal Water Finance Authority Act, as the same may from time to time be amended, including, but not limited to, full power to execute any agreement, amendment to such agreement or other document pursuant to such laws.**

- g. Execute and deliver, in the name and on behalf of the Mayor, a certificate approving any borrowing of funds or pledge of assets or revenues by the New York City Health and Hospitals Corporation which would require the approval of the Mayor pursuant to the "Memorandum of Agreement Between New York City Health and Hospitals Corporation and The City of New York Relating to Operating Expenditures by the Corporation", dated July 1, 1970.
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- j. Perform any function, power or duty of the Mayor in relation to the execution of contracts, franchises, revocable consents, deeds and satisfactions.
- k. Perform such other duties as the Mayor may direct.

§9. The Counsel to the Mayor shall:

- a. Supervise and coordinate the operations of the City Commission on Human Rights.
- b. Maintain liaison with and review the activities of the Equal Employment Practices Commission, the Board of Elections and the Campaign Finance Board.
- c. Perform such other duties as the Mayor may direct.

§10. Executive Order No. 40, dated July 20, 1992, sections 1 through 8 of Executive Order No. 33, dated December 27, 1991, and Mayoral Directive No. 92-4 are hereby repealed.

§11. This Order shall take effect immediately.



DAVID N. DINKINS
MAYOR