

# Quarterly Report of the Chief Privacy Officer on Agency Collections and Disclosures Made Under Exigent Circumstances or in Violation of the Identifying Information Law\*

**Reporting Period: 10.1.24 through 12.31.24**

\*This report is compiled in accordance with the requirements of Section 23-1202 of the New York City Administrative Code, which requires the Chief Privacy Officer to submit a quarterly report containing an anonymized compilation or summary of agency collections and disclosures of identifying information made under exigent circumstances or in violation of the Identifying Information Law to the Speaker of the City Council.

Description	Total
<b>Total number of collections and disclosures of identifying information reported by agencies made under exigent circumstances:</b> (N.Y.C. Admin. Code § 23-1202(d))	0
<b>Total number of disclosures of identifying information reported by agencies made in violation of the Identifying Information Law:</b> (N.Y.C. Admin. Code § 23-1202(c)(4))	39

For the reporting period October 1, 2024 through December 31, 2024, City agencies and offices have reported collections and disclosures made under exigent circumstances or in violation of the Identifying Information Law as summarized below.

Type of disclosure reported	Summary description
Disclosure in Violation of the Identifying Information Law (10)	Agency employee improperly disclosed identifying information to a member of the public.
Disclosure in Violation of the Identifying Information Law (9)	Agency employee improperly sent an electronic message containing identifying information to a member of the public.
Disclosure in Violation of the Identifying Information Law (3)	Agency employee inadvertently emailed client identifying information to more recipients than was intended.
Disclosure in Violation of the Identifying Information Law (3)	Agency employee inadvertently emailed a document containing client identifying information to another agency.
Disclosure in Violation of the Identifying Information Law (2)	Agency employee inadvertently emailed client identifying information to a member of the public.
Disclosure in Violation of the Identifying Information Law (2)	Agency employee inadvertently mailed a document containing client identifying information to a member of the public.
Disclosure in Violation of the Identifying Information Law	Contractor experienced a security incident resulting in disclosures of identifying information to a third party.
Disclosure in Violation of the Identifying Information Law	Agency employee's laptop containing identifying information was stolen.
Disclosure in Violation of the Identifying Information Law	Agency employee disclosed identifying information to a media outlet.

Disclosure in Violation of the Identifying Information Law	Contractor inadvertently disclosed identifying information due to a technical error.
Disclosure in Violation of the Identifying Information Law	Agency employee inadvertently left a laptop containing identifying information in a residential building.
Disclosure in Violation of the Identifying Information Law	Agency employee inadvertently emailed a document containing identifying information to opposing counsel.
Disclosure in Violation of the Identifying Information Law	Agency employee disposed of documents containing identifying information before shredding them.
Disclosure in Violation of the Identifying Information Law	Contractor disposed of documents containing identifying information before shredding them.
Disclosure in Violation of the Identifying Information Law	Agency employee inadvertently emailed identifying information to an employee at another city agency and opposing counsel.
Disclosure in Violation of the Identifying Information Law	Agency employee improperly disclosed identifying information to another city agency.

Submitted by: Michael Fitzpatrick  
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Date: 01/30/2025