



**The City of New York**  
**BUSINESS INTEGRITY COMMISSION**  
100 Church Street · 20th Floor  
New York · New York 10007  
Tel. (212) 437-0500 · Fax (646) 500-7096  
[www.nyc.gov/bic](http://www.nyc.gov/bic)

Elizabeth Crotty  
*Commissioner and Chair*

May 6, 2025

***REMINDER NOTICE:***  
***Changes to BIC Class B Photo ID Application***

To Public Wholesale Market Registrants:

Please be aware that in effect now, ***BIC has updated the Class B Photo ID Application for market employees.***

The Photo ID Application is attached to this notice or available [online here](#) under “Market Applications – Class B Photo ID Instructions and Application.”

This is a reminder that photo ID applications ***will NOT be reviewed or accepted*** unless submitted with **ALL REQUIRED DOCUMENTS**:

- Completed application for each individual
- Photo of the individual
- Signed and notarized certification form
- Full payment in the form of a certified check, money order, or company check

Please contact the BIC Licensing Unit with questions by calling (212) 437-0555 or emailing [Licensing@bic.nyc.gov](mailto:Licensing@bic.nyc.gov).

Thank you for your attention to this matter.