

# EQUAL EMPLOYMENT PRACTICES COMMISSION

City of New York

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*Interim Executive Director*

Judith Garcia Quiñonez  
*Counsel*

May 24, 2012

Lois M. Rosenblatt, Esq.  
Queens County Public Administrator  
88-11 Sutphin Boulevard, Room 61  
Jamaica, New York 11435

Re: Resolution #12/08-944C: Implementation of Corrective Actions Pursuant to the Audit of Compliance by the Queens County Public Administrator (QCPA) with its Equal Employment Opportunity Policy (EEOP) from January 1, 2008 to December 31, 2010.

Dear Ms. Rosenblatt:

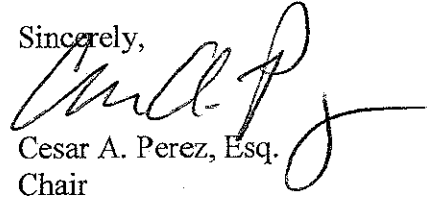
Pursuant to Section 832 of Chapter 36 of the New York City Charter, the Equal Employment Practices Commission (EEPC) was required to monitor audit compliance by the Office of the Queens County Public Administrator for a period not to exceed six months. The compliance period was April, 2012 through September, 2012. The Agency's Final Compliance Report was submitted on May 21, 2012.

The goal of monitoring was to determine if the QCPA implemented all recommended corrective actions pursuant to our audit of compliance by your agency with its Equal Employment Opportunity Policy from January 1, 2008 to December 31, 2010.

After completing its review of the Compliance Reports submitted by your agency, EEPC staff submitted a Compliance Summary Report for Commission review. This Commission has determined that the QCPA has implemented the recommended corrective actions as required by Chapters 35 and 36 of the New York City Charter to the Commission's satisfaction. The Office of the Queens County Public Administrator is now in compliance with the requirements of its Equal Employment Opportunity Policy and the Commission's positions.

On behalf of this Commission, I want to thank you and EEO Officer Susan B. Brown for the cooperation extended to the EEPC Compliance Unit during the compliance-monitoring period.

Sincerely,

A handwritten signature in black ink, appearing to read 'Cesar A. Perez', with a long horizontal flourish extending to the right.

Cesar A. Perez, Esq.  
Chair

C: Susan B. Brown, Deputy Public Administrator /EEO Officer, QCPA

**EQUAL EMPLOYMENT PRACTICES COMMISSION  
CITY OF NEW YORK**

**RESOLUTION #12/08-944C:** Determination of implementation by the Queens County Public Administrator of the recommended corrective actions made by the Equal Employment Practices Commission pursuant to its audit of the Office of the Queens County Public Administrator's compliance with its Equal Employment Opportunity Program from January 1, 2008 to December 31, 2010.

**Whereas**, pursuant to Chapter 36, Section 831(d)(2) and (5) of the New York City Charter, the Equal Employment Practices Commission is authorized to audit and evaluate the employment practices, programs, policies, and procedures of city agencies and their efforts to ensure fair and effective equal employment opportunity for minority group members and women, and to make recommendations to city agencies to insure equal employment opportunity for minority group members and women; and

**Whereas**, pursuant to the Administrative Code of the City of New York, Title 8, as amended, the City established the New York City Human Rights Law, which identified other groups for protection from discrimination in employment; and

**Whereas**, pursuant to its audit of the Queens County Public Administrator's (QCPA ) Equal Employment Opportunity Program, the Equal Employment Practices Commission (EEPC) issued a preliminary determination letter, dated October 6, 2011, setting forth its findings and recommended corrective actions; and

**Whereas**, the QCPA submitted its response to the EEPC's preliminary determination letter, on November 3, 2011; and

**Whereas**, in accordance with Chapter 36, Section 832(c) of the New York City Charter, the EEPC issued its final determination letter on December 22, 2011, identifying those recommendations accepted and rejected by QCPA; and

**Whereas**, QCPA submitted its response to EEPC's final determination letter, on January 13, 2012; and

**Whereas**, in accordance with Chapter 36, Section 832 (c) of the City Charter, the EEPC was required to monitor the QCPA for a period not to exceed six months, from April 2012 through September 2012, to determine whether it implemented the aforementioned recommended corrective actions; and

**Whereas**, the Queens County Public Administrator submitted its Final Compliance Report on May 21, 2012; and

**Whereas**, all of the aforementioned recommended corrective actions are required by, or are consistent with, the Queens County Public Administrator's Equal Employment Opportunity Policy; and

**Whereas**, the members of this Commission have reviewed a Compliance Summary Report prepared by EEPC staff, affirming that the aforementioned recommendations have been implemented to the Commission's satisfaction. Now Therefore,

**Be It Resolved,**

that the Office of the Queens County Public Administrator has implemented the recommended corrective actions deemed necessary to ensure compliance with equal employment opportunity pursuant to the requirements of Chapters 35 and 36 of the City Charter.

**Be It Finally Resolved,**

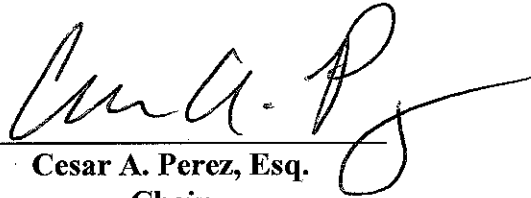
that the Commission authorizes the Chair, Cesar A. Perez, to forward a letter to the Queens County Public Administrator, Lois M. Rosenblatt, Esq., formally informing her that the QCPA has implemented the recommended corrective actions to the Commission's satisfaction.

Approved unanimously on May 24, 2012.

**Malini Cadambi Daniel**  
Commissioner

**Elaine S. Reiss, Esq.**  
Commissioner

**Arva R. Rice**  
Commissioner

  
Cesar A. Perez, Esq.  
Chair