



THE CITY RECORD

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THE CITY RECORD

MICHAEL R. BLOOMBERG, Mayor

EDNA WELLS HANDY, Commissioner, Department of Citywide Administrative Services.
ELI BLACHMAN, Editor of The City Record.

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PUBLIC HEARINGS AND MEETINGS

See Also: Procurement; Agency Rules

STATEN ISLAND BOROUGH PRESIDENT

PUBLIC MEETING

The Staten Island Borough Board will hold a public meeting on Wednesday, December 4, 2013 in Conference Room 122 at 5:30 P.M. at Staten Island Borough Hall, Stuyvesant Place, Staten Island, New York 10301.

n26-d4

BUSINESS INTEGRITY COMMISSION

MEETING

Pursuant to Section 104 of the Public Officers Law, notice is hereby given of an open meeting of the Commissioners of the New York City Business Integrity Commission. The meeting will be held on Friday, December 13, 2013 at 11:30 A.M. at Spector Hall, 22 Reade Street, 1st Floor, New York, New York.

n25-29

CITY PLANNING COMMISSION

PUBLIC HEARINGS

NOTICE IS HEREBY GIVEN THAT RESOLUTIONS Have been adopted by the City Planning Commission Scheduling public hearings on the following matters to be held in Spector Hall, 22 Reade Street, New York, NY, on Wednesday, December 4, 2013 at 10:00 A.M.

BOROUGH OF THE BRONX No. 1

PONTON AVENUE CITY MAP AMENDMENT

CD 11 C 110342 MMX
IN THE MATTER OF an application submitted by Gerald Messuri pursuant to Sections 197-c and 199 of the New York City Charter and Section 5-430 et seq. of the New York City Administrative Code for an amendment to the City Map involving:

- the elimination, discontinuance and closing of Ponton Avenue between Blondell Avenue and Waters Avenue; and
- the adjustment of grades necessitated thereby;

including authorization for any acquisition or disposition of real property related thereto, in accordance with Map No.

13132 dated February 6, 2012 and signed by the Borough President.

BOROUGH OF BROOKLYN No. 2

BERGEN SARATOGA APARTMENTS

CD 16 C 140115 HAK
IN THE MATTER OF an application submitted by the Department of Housing Preservation and Development (HPD):

- pursuant to Article 16 of the General Municipal Law of New York State for:
 - the designation of properties located at 317/335 Saratoga Avenue and 1943/1963 Bergen Street (Block 1447, Lots 1,3,4,5, 6,7,8,9,73,74, 75,76 and 77) as an Urban Development Action Area; and
 - an Urban Development Action Area Project for such area; and
- pursuant to Section 197-c of the New York City Charter for the disposition of such property to a developer to be selected by HPD;

to facilitate the development of a five-story building with approximately 80 residential units of affordable and supportive housing.

BOROUGH OF QUEENS Nos. 3 & 4

NORTH CONDUIT AVENUE REZONING No. 3

CD 12 C 070194 ZMQ
IN THE MATTER OF an application submitted by Tserpes Holding LLC pursuant to Sections 197-c and 201 of the New York City Charter for an amendment of the Zoning map, Section No. 18d:

- changing from an R3-2 District to a C4-2 District property bounded by 135th Avenue, 142nd Street, North Conduit Avenue, and a line 105 feet westerly of 142nd Street; and
- changing from an R3A District to a C4-2 District property bounded by a line 40 feet northerly of North Conduit Avenue (straight line portion), a line 105 feet westerly of 142nd Street, North Conduit Avenue*, and 140th Street;

as shown on a diagram (for illustrative purposes only), dated August 19, 2013, and subject to the conditions of CEQR Declaration E-319.

*Note: a portion of North Conduit Avenue is proposed to be demapped under a concurrent related application (C 090033 MMQ).

No. 4

CD 12 C 090033 MMQ
IN THE MATTER OF an application submitted by Tserpes Holding LLC pursuant to Sections 197-c and 199 of the New York City Charter and Section 5-430 et seq. of the New York City Administrative Code for an amendment to the City Map involving:

- the elimination, discontinuance and closing of a portion of North Conduit Avenue;

- the extinguishment of an easement north of North Conduit Avenue between 140th and 142nd streets;
- the adjustment of grades necessitated thereby; including authorization for any acquisition or disposition of real property related thereto, in accordance with Map No. 5005 dated January 22, 2009 and signed by the Borough President.

BOROUGH OF STATEN ISLAND No. 5

135 CANAL STREET OFFICE SPACE

CD 1 N 140186 PXR
IN THE MATTER OF a Notice of Intent to acquire office space submitted by the Department of Citywide Administrative Services, pursuant to Section 195 of the New York City Charter for use of property located at 135 Canal Street (Block 527, Lots 1, 5) (DOHMH offices).

BOROUGH OF MANHATTAN No. 6

123 WILLIAM STREET OFFICE SPACE

CD 1 N 140187 PXM
IN THE MATTER OF a Notice of Intent to acquire office space submitted by the Department of Citywide Administrative Services, pursuant to Section 195 of the New York City Charter for use of property located at 123 William Street (Block 78, Lot 4) (HRA offices).

YVETTE V. GRUEL, Calendar Officer
City Planning Commission
22 Reade Street, Room 2E
New York, New York 10007
Telephone (212) 720-3370

n20-d4

COMMUNITY BOARDS

PUBLIC HEARINGS

PUBLIC NOTICE IS HEREBY GIVEN THAT the following matters have been scheduled for public hearing by Community Boards:

BOROUGH OF QUEENS

COMMUNITY BOARD NO. 11 - Monday, December 2, 2013 at 7:30 P.M., M.S. 158, 46-35 Oceania Avenue, Bayside, NY

BSA# 781-78-BZ

An application has been submitted to the NYC Board of Standards and Appeals for an amendment to a previously granted variance for an extension of term permitting the operation of an automobile repair establishment at 200-15 Northern Boulevard.

n25-d2

LANDMARKS PRESERVATION COMMISSION

PUBLIC HEARINGS

NOTICE IS HEREBY GIVEN that pursuant to the provisions of Title 25, chapter 3 of the Administrative Code of the City of New York (Sections 25-307, 25-308, 25-309, 25-313, 25-318, 25-320) (formerly Chapter 8-A, Sections 207-6.0, 207-7.0, 207-12.0, 207-17.0, and 207-19.0), on Tuesday, December 10, 2013 at 9:30 A.M. in the morning of that day, a public hearing will be held in the Conference Room at 1 Centre Street, 9th Floor, Borough of Manhattan with respect to the following properties and then followed by a public meeting. Any person requiring reasonable accommodation in order to participate in the hearing or attend the meeting should call or write the Landmarks Commission no later than five (5) business days before the hearing or meeting.

CERTIFICATE OF APPROPRIATENESS

BOROUGH OF STATEN ISLAND 14-8772 - Block 2822, lot 12-1333 Bay Street-Saint John's Church - Individual Landmark

An English parish style church with Victorian Gothic style details designed by Arthur D. Gilman and built c. 1869-71. Application is to install a barrier-free access ramp. Community District 1.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF BROOKLYN 13-1833 - Block 226, lot 33-67 Pineapple Street-Brooklyn Heights Historic District
A Greek Revival style rowhouse built in 1835. Application is to construct a rear yard addition. Zoned R7-1. Community District 2.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF BROOKLYN 12-4903 - Block 251, lot 33-54 Remsen Street - Brooklyn Heights Historic District
A Greek Revival style house built in 1844. Application is to install a barrier-free access lift. Community District 2.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF BROOKLYN 13-7437 - Block 1959, lot 13-417 Clermont Avenue - Fort Greene Historic District
An Italianate style rowhouse built c.1866. Application is to replace windows and construct a rear yard addition. Community District 2.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF BROOKLYN 14-9297 - Block 1068, lot 1-117 8th Avenue-Park Slope Historic District
A Romanesque Revival style mansion designed by C.P.H. Gilbert and built in 1888. Application is to create a new masonry opening and install a door and transom, and to install rooftop HVAC equipment. Zoned R7B. Community District 6.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF BROOKLYN 14-5567 - Block 948, lot 68-115 Lincoln Place-Park Slope Historic District
An Italianate style rowhouse built in 1874-75. Application is to construct a rear yard addition. Zoned R6B. Community District 6.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF BROOKLYN 15-0002 - Block 1075, lot 67-527 1st Street-Park Slope Historic District
A British Regency style house built in 1910. Application is to alter and create window openings at the rear and side elevations. Community District 6.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF BROOKLYN 14-9708 - Block 1143, lot 57-576 Carlton Avenue-Prospect Heights Historic District
A vacant lot. Application is to construct a new building. Zoned R6B. Community Board 8.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF BROOKLYN 15-0892 - Block 655, lot 31-749 Fifth Avenue-Weir Greenhouse-Individual Landmark
A greenhouse building designed by Mercein Thomas and built in 1880 and altered by George Curtis Gillespie in 1895. Application is to demolish an ancillary structure on the same lot as the greenhouse. Community District 7.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 14-9648 - Block 23, lot 19-18 Broad Street -The New York Stock Exchange - Individual Landmark
A neo-Classical style building designed by George B. Post and built in 1901-03. Application is to install a Fast Acting Security Shutter. Community District 1.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 15-0708 - Block 487, lot 29-144 Spring Street-SoHo-Cast Iron Historic District
A parking lot. Application is to construct a new building. Zoned M1-5A. Community District 2.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 14-7554 - Block 544, lot 20-439 Lafayette Street-NoHo Historic District
A Renaissance Revival style warehouse building designed by D & J Jardine and built in 1889-90. Application is to establish a master plan governing the future installation of painted wall signs. Zoned M1-5B. Community District 2.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 14-9120 - Block 624, lot 1-585 Hudson Street -Greenwich Village Historic District
A loft building designed by D & J Jardine and built in 1890. Application is to install mechanical equipment at the courtyard. Community District 2.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 14-9729 - Block 574, lot 35-18 West 11th Street-Greenwich Village Historic District
A brick rowhouse designed by Hugh Hardy and built in 1979. Application is to construct a new rear facade and a rooftop addition, and excavate at the cellar. Zoned R6. Community District 2.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 14-9586 - Block 395, lot 60-146 Waverly Place-Greenwich Village Historic District
A Greek Revival style rowhouse built in 1839. Application is to construct rooftop bulkheads, demolish and reconstruct a rear yard addition, and excavate at the cellar and rear yard. Zoned R6. Community District 2.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 14-7097 - Block 614, lot 13-291 West 4th Street-Greenwich Village Historic District
A Federal style house built in 1827-28. Application is to reconstruct the stoop. Community District 2.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 15-0304 - Block 586, lot 42-49 Carmine Street-Greenwich Village Historic District
Extension II
An altered Federal style row house built in 1878. Application is to install new storefront infill, signage, and lighting. Community District 2.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 14-6990 - Block 447, lot 1-88 2nd Avenue, aka 88-90 2nd Avenue, 301 East 5th Street-East Village/Lower East Side Historic District
A Renaissance Revival style apartment building, designed by Bernstein & Bernstein and built in 1903-04. Application is to legalize alterations to the enclosed sidewalk cafe without Landmarks Preservation Commission permit(s) and to further modify the cafe. Community District 3.

ADVISORY REPORT
BOROUGH OF MANHATTAN 15-0943 - Block 1280, lot 1-71-105 East 42nd Street-Grand Central Terminal - Individual & Interior Landmark
A French Beaux-Arts style railroad terminal, designed by Reed & Stem and Warren & Wetmore, and built in 1903-13. Application is to remove a section of a wall and install stairs. Community District 5.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 14-8061 - Block 846, lot 26-860 Broadway, aka 27-29 East 17th Street and 32-34 East 18th Street-Ladies' Mile Historic District
A neo-Grec style commercial store building designed by Detlef Lienau and built in 1883-84 and altered and refaced by F.H. Dewey & Company in 1925. Application is to construct a rooftop addition and replace storefront infill. Zoned C6-4/M1-5M. Community District 5.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 14-7844 - Block 1144, lot 7501-105 West 72nd Street-Upper West Side / Central Park West Historic District
A neo-Renaissance style apartment building with stylized Churrigueresque style elements designed by George & Edward Blum and built in 1913. Application is to install a barrier-free access ramp and railings. Community District 7.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 15-0972 - Block 1229, lot 8-2267 Broadway-Riverside-West End Historic District
Extension I
A Renaissance Revival style flats building with a commercial ground floor designed by George F. Pelham, and built in 1899-1900. Application is to install storefront infill. Community District 7.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 14-7466 - Block 1393, lot 70-973 Fifth Avenue-Metropolitan Museum Historic District
A neo-Italian Renaissance style townhouse designed by McKim, Mead, and White, and built in 1902-05. Application is to construct rooftop additions. Zoned R10. Community District 8.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF MANHATTAN 14-6968 - Block 2179, lot 701-799 Fort Washington Avenue -The Cloisters-Individual Landmark
A museum complex composed of portions of medieval buildings and modern structures designed by Charles Collens and built between 1934 and 1938. Application is to modify a masonry opening and replace a window. Community District 12.

ADVISORY REPORT
BOROUGH OF BRONX 15-0779 - Block 2341, lot 1-425 Grand Concourse-Public School 31-Individual Landmark
A Collegiate Gothic style school building designed by C.B.J. Snyder and built in 1897-99. Application is to demolish the building. Community District 1.

CERTIFICATE OF APPROPRIATENESS
BOROUGH OF BRONX 14-3734 - Block 2460, lot 1-900 Grand Concourse -Grand Concourse Historic District
A Colonial Revival style hotel building designed by Maynicke & Franke and built in 1922-23. Application is to replace windows and storefront infill and construct a rooftop addition. Zoned C4-6. Community District 4.

TRANSPORTATION

■ PUBLIC HEARINGS

NOTICE IS HEREBY GIVEN, pursuant to law, that the following proposed revocable consents, have been scheduled for a public hearing by the New York City Department of Transportation. The hearing will be held at 55 Water Street, 9th Floor, Room 945 commencing at 2:00 P.M. on Wednesday, December 18, 2013. Interested parties can obtain copies of proposed agreements or request sign-language interpreters (with at least seven days prior notice) at 55 Water Street, 9th Floor SW, New York, NY 10041, or by calling (212) 839-6550.

#1 In the matter of a proposed revocable consent authorizing 5th Midtown LLC to continue to maintain and use two flagpoles on the north sidewalk of East 46th Street, east of Fifth Avenue, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from July 1, 2013 to June 30, 2023.

There shall be no compensation required for this revocable consent

the maintenance of a security deposit in the sum of \$5,000 and the insurance shall be in the amount of One Million Dollars (\$1,000,000) per occurrence, and Two Million Dollars (\$2,000,000) aggregate.

#2 In the matter of a proposed revocable consent authorizing Consolidated Edison Company of New York, Inc. to continue to maintain and use bollards and lampposts on the east sidewalk of Irving Place, between East 14th and East 15th Streets, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from July 1, 2013

to June 30, 2023 and provides among other terms and conditions for compensation payable to the City according to the following schedule:

For the period of July 1, 2013 to June 30, 2023 - \$1,300/ annum.

the maintenance of a security deposit in the sum of \$3,000 and the insurance shall be in the amount of One Million Dollars (\$1,000,000) per occurrence, and Two Million Dollars (\$2,000,000) aggregate.

#3 In the matter of a proposed revocable consent authorizing DIFT, LLC to construct, maintain and use overhead building lights over the north sidewalk of Union Square East, west of East 15th Street, and over the west sidewalk of East 15th Street, north of Union Square East, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from the date of Approval by the Mayor to June 30, 2024 and provides among other terms and conditions for compensation payable to the City according to the following schedule:

From the Approval Date to June 30, 2024 - \$1,825/annum.

the maintenance of a security deposit in the sum of \$5,000 and the insurance shall be the amount of One Million Dollars (1,000,000) per occurrence, and two Million Dollars (\$2,000,000) aggregate.

#4 In the matter of a proposed revocable consent authorizing Frank & Walter Eberhart L.P. #1 to continue to maintain and use a fenced-in area, on the north sidewalk of east 81st Street, between First and Second Avenues, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from July 1, 2013 to June 30, 2023 and provides among other terms and conditions for compensation payable to the City according to the following schedule:

For the period from July 1, 2013 to June 30, 2023 - \$237/annum.

The maintenance of a security deposit in the sum of \$1,500 and the insurance shall be the amount of One Million Dollars (\$1,000,000) per occurrence, and Two Million Dollars (\$2,000,000) aggregate.

#5 In the matter of a proposed revocable consent authorizing Michael Chaney and Larissa A. Kirschner to construct, maintain and use a fenced-in area on the south sidewalk of West 23rd Street, between Eighth Avenue and Ninth Avenue, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from the date of Approval by the Mayor to June 30, 2024 and provides among other terms and conditions for compensation payable to the City according to the following schedule:

From the Approval Date to June 30, 2024 - \$307/annum.

the maintenance of a security deposit in the sum of \$5,000 and the insurance shall be in the amount of One Million Dollars (\$1,000,000) per occurrence, and Two Million Dollars (\$2,000,000) aggregate.

☛ n27-d18

NOTICE IS HEREBY GIVEN, pursuant to law, that the following proposed revocable consents, have been scheduled for a public hearing by the New York City Department of Transportation. The hearing will be held at 55 Water Street, 9th Floor, Room 945 commencing at 2:00 P.M. on Wednesday, December 4, 2013. Interested parties can obtain copies of proposed agreements or request sign-language interpreters (with at least seven days prior notice) at 55 Water Street, 9th Floor SW, New York, NY 10041, or by calling (212) 839-6550.

#1 In the matter of a proposed revocable consent authorizing 111 Livingston LLC to continue to maintain and use three fuel oil storage tanks under the north sidewalk of Livingston Street, west of Boerum Place, in the Borough of Brooklyn. The proposed revocable consent is for a term of ten years from July 1, 2013 to June 30, 2023 and provides among other terms and conditions for compensation payable to the City according to the following schedule:

For the period July 1, 2013 to June 30, 2014 - \$1,940
For the period July 1, 2014 to June 30, 2015 - \$1,995
For the period July 1, 2015 to June 30, 2016 - \$2,050
For the period July 1, 2016 to June 30, 2017 - \$2,105
For the period July 1, 2017 to June 30, 2018 - \$2,160
For the period July 1, 2018 to June 30, 2019 - \$2,215
For the period July 1, 2019 to June 30, 2020 - \$2,270
For the period July 1, 2020 to June 30, 2021 - \$2,325
For the period July 1, 2021 to June 30, 2022 - \$2,380
For the period July 1, 2022 to June 30, 2023 - \$2,435

the maintenance of a security deposit in the sum of \$12,000 and the insurance shall be in the amount of One Million Dollars (\$1,000,000) per occurrence, and Two Million Dollars (\$2,000,000) aggregate.

#2 In the matter of a proposed revocable consent authorizing Boro Park Land Co., LLC and Maimonides Medical Center to continue to maintain and use a bridge over and across 49th Street east of Tenth Avenue, in the Borough of Brooklyn. The proposed revocable consent is for a term of ten years from July 1, 2013 to June 30, 2023 and provides among other terms and conditions for compensation payable to the City according to the following schedule:

For the period July 1, 2013 to June 30, 2014 - \$10,639
For the period July 1, 2014 to June 30, 2015 - \$10,942
For the period July 1, 2015 to June 30, 2016 - \$11,245
For the period July 1, 2016 to June 30, 2017 - \$11,548
For the period July 1, 2017 to June 30, 2018 - \$11,851
For the period July 1, 2018 to June 30, 2019 - \$12,154
For the period July 1, 2019 to June 30, 2020 - \$12,457
For the period July 1, 2020 to June 30, 2021 - \$12,760
For the period July 1, 2021 to June 30, 2022 - \$13,063

For the period July 1, 2022 to June 30, 2023 - \$13,366

the maintenance of a security deposit in the sum of \$13,400 and the insurance shall be in the amount of One Million Two Hundred Fifty Thousand Dollars (\$1,250,000) per occurrence, and Five Million Dollars (\$5,000,000) aggregate.

#3 In the matter of a proposed revocable consent authorizing Maimonides Medical Center to continue to maintain and use service tunnel the south sidewalk of 48th Street, west of 10th Avenue, in the Borough of Brooklyn. The proposed revocable consent is for a term of ten years from July 1, 2013 to June 30, 2023 and provides among other terms and conditions for compensation payable to the City according to the following schedule:

For the period July 1, 2013 to June 30, 2014 - \$20,063
 For the period July 1, 2014 to June 30, 2015 - \$20,635
 For the period July 1, 2015 to June 30, 2016 - \$21,207
 For the period July 1, 2016 to June 30, 2017 - \$21,779
 For the period July 1, 2017 to June 30, 2018 - \$22,351
 For the period July 1, 2018 to June 30, 2019 - \$22,923
 For the period July 1, 2019 to June 30, 2020 - \$23,495
 For the period July 1, 2020 to June 30, 2021 - \$24,067
 For the period July 1, 2021 to June 30, 2022 - \$24,639
 For the period July 1, 2022 to June 30, 2023 - \$25,211

the maintenance of a security deposit in the sum of \$25,300 and the insurance shall be the amount of One Million Two Hundred Fifty Thousand Dollars (1,250,000) per occurrence, and Five Million Dollars (\$5,000,000) aggregate.

#4 In the matter of a proposed revocable consent authorizing The New York Public Library to construct, maintain and use planted areas and benches on the west sidewalk of Lenox Avenue, between West 135th Street and West 136th Street, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from the date of approval by the Mayor to June 30, 2024 and provides among other terms and conditions for compensation payable to the City according to the following schedule:

From the Approval Date to June 30, 2024 - \$25/annum

there is no security deposit and the insurance shall be in the amount of One Million Dollars (\$1,000,000) per occurrence, and Two Million Dollars (\$2,000,000) aggregate.

#5 In the matter of a proposed revocable consent authorizing The Port Authority of New York and New Jersey to construct, maintain and use duct banks under and across properties in the vicinity of LaGuardia Airport, Grand Central Parkway and 23rd Avenue, in the Borough of Queens. The proposed revocable consent is for a term of ten years from the date of approval by the Mayor to June 30, 2024 and provides among other terms and conditions for compensation payable to the City according to the following schedule:

From the Approval date to June 30, 2014 - \$27,808/annum

For the period July 1, 2014 to June 30, 2015 - \$28,601
 For the period July 1, 2015 to June 30, 2016 - \$29,394
 For the period July 1, 2016 to June 30, 2017 - \$30,187
 For the period July 1, 2017 to June 30, 2018 - \$30,980
 For the period July 1, 2018 to June 30, 2019 - \$31,773
 For the period July 1, 2019 to June 30, 2020 - \$32,566
 For the period July 1, 2020 to June 30, 2021 - \$33,359
 For the period July 1, 2021 to June 30, 2022 - \$34,152
 For the period July 1, 2022 to June 30, 2023 - \$34,945
 For the period July 1, 2023 to June 30, 2024 - \$35,738

the maintenance of a security deposit in the sum of \$35,800 and the insurance shall be in the amount of One Million Dollars (\$1,000,000) per occurrence, and Two Million Dollars (\$2,000,000) aggregate.

n13-d4

COURT NOTICE

SUPREME COURT

NOTICE

RICHMOND COUNTY IA PART 89 NOTICE OF PETITION INDEX NUMBER (CY) 4047/13

In the Matter of the Application of the CITY OF NEW YORK relative to acquiring title in fee simple absolute in certain real property, where not heretofore acquired, for

NEW CREEK BLUEBELT, PHASE 5A

Within an area generally bounded by Hunter Avenue, Olympia Boulevard, Graham Boulevard, Baden Place, Seaver Avenue, Slater Boulevard, Quincy Avenue, Patterson Avenue, Jefferson Avenue, and Colony Avenue in the Borough of Staten Island, City and State of New York.

PLEASE TAKE NOTICE that the Corporation Counsel of the City of New York intends to make application to the Supreme Court of the State of New York, Richmond County, IA Part 89, for certain relief.

The application will be made at the following time and place: At 360 Adams Street, in the Borough of Brooklyn, City and State of New York, on December 19, 2013 at 2:30 P.M., or as soon thereafter as counsel can be heard.

The application is for an order:

- 1) authorizing the City to file an acquisition map in the Office of the Clerk of Richmond County;
- 2) directing that upon the filing of said map, title to the property sought to be acquired shall vest in the City;
- 3) providing that just compensation therefor be ascertained

and determined by the Supreme Court without a jury; and 4) providing that notices of claim must be served and filed within one calendar year from the date of service of the Notice of Acquisition for this proceeding.

The City of New York, in this proceeding, intends to acquire title in fee simple absolute to certain real property where not heretofore acquired for the same purpose, for **New Creek Bluebelt Phase 5A** in the Borough of Staten Island City and State of New York.

The description of the real property to be acquired is as follows:

ALL that certain plot, piece or parcel of land, situate, lying and being in the Borough of Staten Island, County of Richmond, City and State of New York, bounded and described as follows:

BEGINNING at the corner formed by the intersection of the former northerly side of Jefferson Avenue (70.00 feet wide) and the easterly side of Olympia Boulevard;

RUNNING THENCE along the easterly side of Olympia Boulevard, North 35 degrees 33 minutes 44 seconds East, a distance of 88.26 feet to a point;

THENCE South 54 degrees 26 minutes 56 seconds East, a distance of 208.99 feet to a point located at the center line of Colony Avenue;

THENCE along the center line of Colony Avenue, North 35 degrees 33 minutes 44 seconds East, a distance of 90.00 feet to a point;

THENCE through a bed of Colony Avenue, South 54 degree 26 minutes 56 seconds East, a distance of 30.00 feet to a point on the easterly side of Colony Avenue;

THENCE along the easterly side of Colony Avenue, South 35 degrees 33 minutes 44 seconds West, a distance of 90.00 feet to a point;

THENCE South 54 degrees 26 minutes 56 seconds East, a distance of 42.76 feet to a point;

THENCE South 33 degrees 58 minutes 56 seconds West, a distance of 80.51 feet to a point on the northerly side of Jefferson Avenue;

THENCE along the northerly side of Jefferson Avenue, South 56 degrees 01 minute 04 seconds East, a distance of 80.00 feet to a point;

THENCE North 33 degrees 58 minutes 56 seconds East, a distance of 78.32 feet to a point;

THENCE South 54 degrees 26 minutes 56 seconds East, a distance of 67.20 feet to a point on the westerly side of Baden Place;

THENCE along the westerly side of Baden Place, North 35 degrees 33 minutes 44 seconds East, a distance of 120.00 feet to a point;

THENCE South 54 degrees 26 minutes 56 seconds East, a distance of 30.00 feet to a point on the center line of Baden Place;

THENCE along the center line of Baden Place, North 35 degrees 33 minutes 44 seconds East, a distance of 140.00 feet to a point;

THENCE through a bed of Baden Place and along the southerly side of Graham Boulevard, South 54 degrees 26 minutes 55 seconds East, a distance of 175.00 feet to a point;

THENCE South 35 degrees 33 minutes 44 seconds West, a distance of 100.00 feet to a point;

THENCE South 54 degrees 26 minutes 55 seconds East, a distance of 45.00 feet to a point on the westerly side of Patterson Avenue;

THENCE along the westerly side of Patterson Avenue, North 35 degrees 33 minutes 44 seconds East, a distance of 100.00 feet to a point formed by the intersection of the westerly side of Patterson Avenue and the southerly side of Graham Boulevard;

THENCE through the bed of Patterson Avenue, South 54 degrees 26 minutes 55 seconds East, a distance of 30.00 feet to a point at the center line of said Patterson Avenue;

THENCE along the center line of Patterson Avenue, South 35 degrees 33 minutes 44 seconds West, a distance of 240.00 feet to a point;

THENCE through the bed of Patterson Avenue, North 54 degrees 36 minutes 55 seconds West, a distance of 30.00 feet to a point on the westerly side of Patterson Avenue;

THENCE along the westerly side of Patterson Avenue, North 35 degrees 33 minutes 44 seconds East, a distance of 100.00 feet to a point;

THENCE the following three (3) courses and distances:
 1) North 54 degrees 26 minutes 55 seconds West, a distance of 95.00 feet to a point;
 2) North 35 degrees 33 minutes 44 seconds East, a distance of 40.00 feet to a point;
 3) North 54 degrees 26 minutes 55 seconds West, a distance of 95.00 feet to a point on the easterly side of Baden Place;

THENCE along the easterly side of Baden Place, South 35 degrees 33 minutes 44 seconds West, a distance of 80.00 feet to a point;

THENCE the following three (3) courses and distances:
 1) South 54 degrees 26 minutes 55 seconds East, a distance of 95.00 feet to a point;
 2) South 35 degrees 33 minutes 44 seconds West, a distance of 60.00 feet to a point;
 3) South 54 degrees 26 minutes 55 seconds East, a distance of 27.43 feet to a point;

THENCE South 33 degrees 58 minutes 56 seconds West, a distance of 126.47 feet to a point on the center line of Jefferson Avenue;

THENCE along the center line of Jefferson Avenue, North 56 degrees 01 minute 04 seconds West, a distance of 406.09 feet to a point formed by the intersection of the center lines of Jefferson Avenue and Colony Avenue;

THENCE along the center line of Colony Avenue, South 35 degrees 33 minutes 44 seconds West, a distance of 127.28 feet to a point;

THENCE the following three (3) courses and distances:
 1) North 54 degrees 26 minutes 16 seconds West, a distance of 166.60 feet to a point;
 2) North 33 degrees 58 minutes 56 seconds East, a distance of 87.65 feet, more or less, to a point;
 3) North 56 degrees 01 minute 04 seconds West, a distance of 40.00 feet to a point at the easterly side of Olympia Boulevard;

THENCE along the easterly side of Olympia Boulevard and through the bed of Jefferson Avenue, North 35 degrees 33 minutes 44 seconds East, a distance of 70.02 feet, more or less, to a point or place of **BEGINNING**.

The above described parcel includes the beds of Jefferson Avenue, Colony Avenue, Baden Place and Patterson Avenue, Tax Lots 33 and 37 in Tax Block 3792, Tax Lots 1, 3 and 5 in Tax Block 3767, Tax Lot 1, 3 and 8 in Tax Block 3768, Tax Lots 4, 8, 11, 19, 22, 23 and 29 in Tax Block 3769, as shown on the Tax Map of the City of New York for the Borough of Staten Island as said Tax Map existed on September 10, 2012.

ALL that certain plot, piece or parcel of land, situate, lying and being in the Borough of Staten Island, County of Richmond, City and State of New York, bounded and described as follows:

BEGINNING at the point on the northerly side of Graham Boulevard distant 45.00 feet easterly from the corner formed by the intersection of the easterly side of Baden Place and the northerly side of Graham Boulevard;

RUNNING THENCE parallel to the easterly side of Baden Place, North 35 degrees 33 minutes 44 seconds East, a distance of 100.00 feet to a point;

THENCE parallel to the northerly side of Graham Boulevard, South 54 degrees 26 minutes 55 seconds East, a distance of 40.00 feet to a point;

THENCE again parallel to the easterly side of Baden Place, South 35 degrees 33 minutes 44 seconds West, a distance of 100.00 feet to a point on the northerly side of Graham Boulevard;

THENCE along the northerly side of Graham Boulevard, North 54 degrees 26 minutes 55 seconds West, a distance of 40.00 feet to a point or place of **BEGINNING**.

The above described parcel includes Tax Lot 37 in Tax Block 3763, as shown on the Tax Map of the City of New York for the Borough of Staten Island as said Tax Map existed on September 10, 2012.

ALL that certain plot, piece or parcel of land, situate, lying and being in the Borough of Staten Island, County of Richmond, City and State of New York, bounded and described as follows:

BEGINNING at the corner formed by the intersection of the northerly side of Graham Boulevard and former westerly side of Patterson Avenue (60.00 feet wide);

RUNNING THENCE along the westerly side of Patterson Avenue, North 35 degrees 33 minutes 44 seconds East, a distance of 180.00 feet to a point;

THENCE the following four (4) courses and distances:
 1) North 54 degrees 26 minutes 55 seconds West, a distance of 95.00 feet to a point;
 2) North 35 degrees 33 minutes 44 seconds East, a distance of 340.00 feet to a point;
 3) North 54 degrees 26 minutes 55 seconds West, a distance of 27.27 feet to a point;
 4) North 33 degrees 58 minutes 56 seconds East, a distance of 127.35 feet to a point on the center line of Seaver Avenue;

THENCE along said center line of Seaver Avenue, South 56 degrees 01 minute 04 seconds East, a distance of 89.97 feet to a point on the center line of Patterson Avenue;

THENCE along the center line of Patterson Avenue, North 31 degrees 44 minutes 42 seconds East, a distance of 242.57 feet to a point;

THENCE through the bed of Patterson Avenue, South 43 degrees 11 minutes 35 seconds East, a distance of 31.06 feet to a point formed by the intersection of the easterly side of Patterson Avenue and the southerly side of Slater Boulevard;

THENCE along the easterly side of Patterson Avenue, South 31 degrees 44 minutes 42 seconds West, a distance of 205.65 feet to a point formed by the intersection of the easterly side of Patterson Avenue and the northerly side of Seaver Avenue;

THENCE along the northerly side of Seaver Avenue, South 56 degrees 01 minute 04 seconds East, a distance of 37.23 feet to a point;

THENCE the following five (5) courses and distances:
 1) North 33 degrees 58 minutes 56 seconds East, a distance of 80.00 feet to a point;
 2) South 56 degrees 01 minute 04 seconds East, a distance of 60.00 feet to a point;
 3) North 33 degrees 58 minutes 56 seconds East, a distance of 10.76 feet to a point;
 4) South 45 degrees 39 minutes 40 seconds East, a distance of 121.99 feet to a point
 5) North 33 degrees 58 minutes 56 seconds East, a distance of 90.32 feet to a point on the southerly side of Slater Boulevard;

THENCE through the beds of New Creek and Canoe Place South and along the southerly side of Slater Boulevard,

South 43 degrees 11 minutes 35 seconds East, a distance of 123.04 feet to a point;

THENCE South 46 degrees 48 minutes 25 seconds West, a distance of 150.00 feet to a point on the southerly side of Seaver Avenue;

THENCE along the southerly side of Seaver Avenue, North 43 degrees 11 minutes 35 seconds West, a distance of 81.55 feet to a point at the corner formed by the intersection of the easterly side of Canoe Place South and the southerly side of Seaver Avenue;

THENCE along the easterly side of Canoe Place South, North 22 degrees 41 minutes 11 seconds West, a distance of 131.48 feet to a point at the corner formed by the easterly side of Canoe Place South and the northerly side of Iona Street;

THENCE along the northerly side of Iona Street South 43 degrees 11 minutes 35 seconds East, a distance of 57.82 feet to a point;

THENCE through the bed of Iona Street, South 46 degrees 48 minutes 18 seconds West, a distance of 15.00 feet to a point on the center line of Iona Street;

THENCE along the center line of Iona Street and partially through the bed of Canoe Place South, North 43 degrees 11 minutes 35 seconds West, a distance of 83.97 feet to a point;

THENCE through the bed of New Creek, North 82 degrees 23 minutes 17 seconds West, a distance of 36.59 feet to a point;

THENCE North 54 degrees 26 minutes 16 seconds West, a distance of 207.85 feet to a point on the center line of Patterson Avenue;

THENCE along the center line of Patterson Avenue, South 35 degrees 33 minutes 44 seconds West, a distance of 520.01 feet to a point;

THENCE through the bed of Patterson Avenue, North 54 degrees 26 minutes 55 seconds West, a distance of 30.00 feet to a point or place of **BEGINNING**.

Surveys, maps or plans of the property to be acquired are on file in the office of the Corporation Counsel of the City of New York, 100 Church Street, New York, New York 10007.

PLEASE TAKE FURTHER NOTICE THAT, pursuant to EDPL § 402(B)(4), any party seeking to oppose the acquisition must interpose a verified answer, which must contain specific denial of each material allegation of the petition controverted by the opponent, or any statement of new matter deemed by the opponent to be a defense to the proceeding. Pursuant to CPLR 403, said answer must be served upon the office of the Corporation Counsel at least seven (7) days before the date that the petition is noticed to be heard.

Dated: November 12, 2013, New York, New York
MICHAEL A. CARDOZO
Corporation Counsel of the City of New York
Attorney for the Condemnor
100 Church Street
New York, New York 10007
Tel. (212) 356-2670

SEE MAPS ON BACK PAGES

n22-d6

PROPERTY DISPOSITION

CITYWIDE ADMINISTRATIVE SERVICES

■ AUCTION

PROPOSED SALE OF CERTAIN NEW YORK CITY REAL PROPERTY PARCELS BY PUBLIC AUCTION

PUBLIC NOTICE IS HEREBY GIVEN THAT The Department of Citywide Administrative Services proposes to offer the properties listed herein for sale at Public Auction.

In accordance with Section 384 of the New York City Charter, a Public Hearing was held on October 30, 2013 for these properties at Spector Hall, 22 Reade Street, 2nd Floor Conference Room, Borough of Manhattan.

These properties will be sold in accordance with the Standard Terms and Conditions of Sale dated August 26, 2013. An asterisk (*) appears adjacent to those parcels subject to Special Terms and Conditions.

They have been approved for sale by the Mayor of the City of New York, and will be offered at public auction on December 4, 2013.

The brochure for this sale is available on the DCAS website at nyc.gov/auctions. Additionally, brochures are available at 1 Centre Street, 20th Floor North, New York, New York 10007, or by calling (212) 386-0622.

18 Parcels		
Borough of The Bronx		
Block	Lot(s)	Upset Price
*2575	31	\$234,000
2575	34	\$3,082,500
3844	1000	\$225,000
Borough of Brooklyn		
Block	Lot(s)	Upset Price
1465	29,42,43,44	\$274,000

6037	102	\$525,000
7208	302	\$360,000

Borough of Queens		
Block	Lot(s)	Upset Price
2573	124	\$7,950,000
10193	85	\$9,000
14243	1119	\$34,500
14243	1169	\$33,000
and		
14246	1169	
*14246	1189	\$50,500
14253	1512,1513,1514	\$115,000
14254	1638,1639,1640, 2037	\$115,000
*15306	11	\$154,500
16066	50	\$26,500
16103	83,84	\$88,500
16290	999	\$295,500

Borough of Staten Island		
Block	Lot(s)	Upset Price
6253	9	\$274,000

n1-d4

OFFICE OF CITYWIDE PURCHASING

■ NOTICE

The Department of Citywide Administrative Services, Office of Citywide Purchasing is currently selling surplus assets on the internet. Visit

<http://www.publicsurplus.com/sms/nycdcas.ny/browse/home>. To begin bidding, simply click on 'Register' on the home page. There are no fees to register. Offerings may include but are not limited to: office supplies/equipment, furniture, building supplies, machine tools, HVAC/plumbing/electrical equipment, lab equipment, marine equipment, and more. Public access to computer workstations and assistance with placing bids is available at the following locations:

- DCAS Central Storehouse, 66-26 Metropolitan Avenue, Middle Village, NY 11379
- DCAS, Office of Citywide Purchasing, 1 Centre Street, 18th Floor, New York, NY 10007.

jy24-d1

LAW

■ NOTICE

NOTICE IS HEREBY GIVEN THAT A REAL PROPERTY ACQUISITION AND DISPOSITION PUBLIC HEARING, in accordance with Section 1266-c of the New York Public Authorities Law, will be held on Monday, December 23, 2013 commencing at 10:00 A.M. at 22 Reade Street, 2nd Floor Conference Room, in the Borough of Manhattan, in the matter of the addition of a special transit land use transit easement to the Agreement of Lease dated June 1, 1953 (as extended, supplemented, amended and renewed) between the City of New York, as landlord, and the New York City Transit Authority, as tenant. Said easement will be located on Block 1330, Lot 15 (f/k/a part of Lot 13) in the Borough of Manhattan, City and State of New York.

Individuals requesting Sign Language interpreters should contact the Mayor's Office of Contract Services, Public Hearings Unit, 253 Broadway, Room 915, New York, NY 10007, (212) 788-7490, no later than SEVEN (7) BUSINESS DAYS PRIOR TO THE PUBLIC HEARING. TDD users should call Verizon relay services.

n22-d23

POLICE

OWNERS ARE WANTED BY THE PROPERTY CLERK DIVISION OF THE NEW YORK CITY POLICE DEPARTMENT.

The following listed property is in the custody, of the Property Clerk Division without claimants.

Recovered, lost, abandoned property, property obtained from prisoners, emotionally disturbed, intoxicated and deceased persons; and property obtained from persons incapable of caring for themselves.

Motor vehicles, boats, bicycles, business machines, cameras, calculating machines, electrical and optical property, furniture, furs, handbags, hardware, jewelry, photographic equipment, radios, robes, sound systems, surgical and musical instruments, tools, wearing apparel, communications equipment, computers, and other miscellaneous articles.

INQUIRIES

Inquiries relating to such property should be made in the Borough concerned, at the following office of the Property Clerk.

FOR MOTOR VEHICLES

(All Boroughs):

- * **Springfield Gardens Auto Pound, 174-20 North Boundary Road, Queens, NY 11430, (718) 553-9555**
- * **Erie Basin Auto Pound, 700 Columbia Street, Brooklyn, NY 11231, (718) 246-2030**

FOR ALL OTHER PROPERTY

- * **Manhattan - 1 Police Plaza, New York, NY 10038, (646) 610-5906.**
- * **Brooklyn - 84th Precinct, 301 Gold Street, Brooklyn, NY 11201, (718) 875-6675.**
- * **Bronx Property Clerk - 215 East 161 Street, Bronx, NY 10451, (718) 590-2806.**
- * **Queens Property Clerk - 47-07 Pearson Place, Long Island City, NY 11101, (718) 433-2678.**
- * **Staten Island Property Clerk - 1 Edgewater Plaza, Staten Island, NY 10301, (718) 876-8484.**

j1-d31

PROCUREMENT

"Compete To Win" More Contracts!
Thanks to a new City initiative - "Compete to Win" - the NYC Department of Small Business Services offers a new set of FREE services to help create more opportunities for minority and women-owned businesses to compete, connect and grow their business with the City. With NYC Construction Loan, Technical Assistance, NYC Construction Mentorship, Bond Readiness, and NYC Teaming services, the City will be able to help even more small businesses than before.

- **Win More Contracts at nyc.gov/competetowin**

"The City of New York is committed to achieving excellence in the design and construction of its capital program, and building on the tradition of innovation in architecture and engineering that has contributed to the City's prestige as a global destination. The contracting opportunities for construction/construction services and construction-related services that appear in the individual agency listings below reflect that commitment to excellence."

HHS ACCELERATOR

To respond to human services Requests for Proposals (RFPs) released Fall 2013 and later, vendors must first complete and submit an electronic prequalification application using the City's Health and Human Services (HHS) Accelerator System. The HHS Accelerator System is a web-based system maintained by the City of New York for use by its human services Agencies to manage procurement. To establish this, the City of New York is using the innovative procurement method, as permitted and in accordance with Section 3-12 of the Procurement Policy Board Rules of the City of New York ("PPB Rules"). The new process will remove redundancy by capturing information about boards, filings, policies, and general service experience centrally. As a result, specific proposals for funding will be more focused on program design, scope, and budget.

Important information about the new method

- Prequalification applications are required every three years
- Documents related to annual corporate filings must be submitted on an annual basis to remain eligible to compete
- Prequalification applications will be reviewed to validate compliance with corporate filings, organizational capacity, and relevant service experience
- Approved organizations will be eligible to compete and would submit electronic proposals through the system.

RFPs to be managed by HHS Accelerator are listed on the NYC Procurement Roadmap located at http://www.nyc.gov/html/hhsaccelerator/html/roadmap/roadmap_shtml. All current and prospective vendors should frequently review information listed on roadmap to take full advantage of upcoming opportunities for funding.

Participating NYC Agencies

HHS Accelerator, led by the Deputy Mayor for Health and Human Services, is governed by an Executive Steering Committee of Agency Heads who represent the following NYC Client and Community-based Services Agencies: Administration for Children's Services (ACS) Department for the Aging (DFTA) Department of Corrections (DOC) Department of Health and Mental Hygiene (DOHMH) Department of Homeless Services (DHS) Department of Probation (DOP) Department of Small Business Services (SBS) Department of Youth and Community Development (DYCD) Housing and Preservation Department (HPD) Human Resources Administration (HRA) Office of the Criminal Justice Coordinator (CJC)

To sign up for training on the new system, and for additional information about HHS Accelerator, including background materials, user guides and video tutorials, please visit www.nyc.gov/hhsaccelerator.

ADMINISTRATION FOR CHILDREN'S SERVICES

■ SOLICITATIONS

Human / Client Services

NON-SECURE DETENTION GROUP HOMES – Negotiated Acquisition – Judgment required in evaluating proposals - PIN# 06813N0006 – DUE 06-30-15 AT 2:00 P.M. – The Administration for Children's Services, Division of Youth and Family Justice is soliciting applications from organizations interested in operating non-secure detention group homes in New York City. This is an open-ended solicitation.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.
Administration for Children's Services, 150 William Street, 9th Floor, New York, NY 10038.
Michael Walker (212) 341-3617; Fax: (917) 551-7239; michael.walker@dfa.state.ny.us

o31-a20

■ AWARDS

Human / Client Services

CHILD CARE SERVICES – BP/City Council Discretionary – PIN# 06814L0027001 – AMT: \$622,088.00 – TO: Pamela C. Torres Day Care Center, Inc., 161 Saint Anns Avenue, Bronx, NY 10454.

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CITY COUNCIL

ADMINISTRATIVE SERVICES

SOLICITATIONS

Goods & Services

COUNCIL HEARING ROOM AUDIO/VISUAL UPGRADE – Sole Source – Available only from a single source - PIN# 1022013112113 – DUE 11-29-13 AT 2:00 P.M. – NYCC/Administrative Services Division intends to enter into sole source negotiations with Cave Group LLC., to obtain SAVANT Audio/Visual equipment, technical assistance, maintenance, and support services in conjunction with its upgrade for 250 Broadway hearing rooms. Any firm that believes it can provide this requirement is invited to notify us in writing addressed to the New York City Council, 250 Broadway, 16th Floor, New York, NY 10007, Attn: Edward O'Malley, eomalley@city.nyc.gov; (212) 788-6925; Fax: (212) 442-4839.

n21-27

CITYWIDE ADMINISTRATIVE SERVICES

OFFICE OF CITYWIDE PURCHASING

SOLICITATIONS

Goods

GRP: FERNO EMSAR CLASS 1, 2, AND 3 – Competitive Sealed Bids – PIN# 8571400197 – DUE 12-24-13 AT 10:30 A.M.
● GRP: FAIRBANKS MORSE PUMPS – Competitive Sealed Bids – PIN# 8571300509 – DUE 12-24-13 AT 10:30 A.M.

A copy of the bid can be downloaded from the City Record Online site at <http://a856-internet.nyc.gov/nycvendonline/home.asp>. Enrollment is free. Vendors may also request the bid by contacting Vendor Relations via email at deasdmssbids@dcas.nyc.gov, by telephone at (212) 669-8610 or by fax at (212) 669-7603.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Department of Citywide Administrative Services,
1 Centre Street, 18th Floor, New York, NY 10007.
Deborah Hibbler (212) 386-0411; Fax: (212) 313-3167;
dhibbler@dcas.nyc.gov

City Certified Minority and Women - Owned Business Enterprises (M/WBEs) are encouraged to respond to all DCAS solicitations for competitive Bids/Proposals.

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CANINE FOOD FOR NYPD – Competitive Sealed Bids – PIN# 8571300525 – DUE 12-20-13 AT 10:00 A.M. – A copy of the bid can be downloaded from the City Record Online site at <http://a856-internet.nyc.gov/nycvendonline/home.asp>. Enrollment is free. Vendors may also request the bid by contacting Vendor Relations via email at deasdmssbids@dcas.nyc.gov, by telephone at (212) 669-8610 or by fax at (212) 669-7603.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Department of Citywide Administrative Services,
1 Centre Street, 18th Floor, New York, NY 10007.
Edith Fezzuoglio (212) 669-8589; Fax: (212) 313-3165;
efezuo@dcas.nyc.gov

City Certified Minority and Women - Owned Business Enterprises (M/WBEs) are encouraged to respond to all DCAS solicitations for competitive Bids/Proposals.

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Services (Other Than Human Services)

PUBLIC SURPLUS ONLINE AUCTION – Other – PIN# 0000000000 – DUE 12-31-14.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Department of Citywide Administrative Services,
66-26 Metropolitan Avenue, Queens Village, NY 11379.
Donald Lepore (718) 417-2152; Fax: (212) 313-3135;
dlepore@dcas.nyc.gov

s6-f25

AWARDS

Services (Other Than Human Services)

BACK-UP OFFICE CLEANING SERVICES, CITYWIDE – Competitive Sealed Bids – PIN# 8571200552 – AMT: \$2,486,069.25 – TO: Quality Floorshine Corp., 199 Lee Avenue, Brooklyn, NY 11211.

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VENDOR LISTS

Goods

EQUIPMENT FOR DEPARTMENT OF SANITATION – In accordance with PPB Rules, Section 2.05(c)(3), an acceptable brands list will be established for the following equipment for the Department of Sanitation:

- Collection Truck Bodies
- Collection Truck Cab Chassis
- Major Component Parts (Engine, Transmission, etc.)

Applications for consideration of equipment products for inclusion on the acceptable brands list are available from: Mr. Edward Andersen, Procurement Analyst, Department of Citywide Administrative Services, Office of Citywide Procurement, 1 Centre Street, 18th Floor, New York, NY 10007. (212) 669-8509.

j2-d31

DESIGN & CONSTRUCTION

CONTRACTS

AWARDS

Construction/Construction Services

RECONSTRUCTION OF PERSHING SQUARE WEST AT PARK AVENUE WEST FROM 40TH STREET TO 42ND STREET, MANHATTAN – Competitive Sealed Bids – PIN# 85014B0092001 – AMT: \$10,371,035.27 – TO: Triumph Construction Corp., 1354 Seneca Avenue, Bronx, NY 10474. PROJECT ID: HWPLZ004M/DDC PIN: 8502013HW0043C.

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ENVIRONMENTAL PROTECTION

SOLICITATIONS

Construction/Construction Services

CONSTRUCTION OF RIGHT OF WAY BIOWALES AND STORMWATER GREENSTREET IN CSO TRIBUTARY AREA BB-008 – Competitive Sealed Bids – PIN# 82614B0016 – DUE 12-19-13 AT 11:30 A.M. – PROJECT #GQBB08-01. Document Fee: \$100.00.
● CONSTRUCTION OF RIGHT OF WAY BIOWALES AND STORMWATER GREENSTREET IN CSO TRIBUTARY AREA RH-034 – Competitive Sealed Bids – PIN# 82614B0008 – DUE 12-19-13 AT 11:30 A.M. - PROJECT #GKRH-34-02. Document Fee: \$100.00.
● CONSTRUCTION OF RIGHT OF WAY BIOWALES AND STORMWATER GREENSTREET IN VARIOUS LOCATIONS, QUEENS – Competitive Sealed Bids – PIN# 82614B0014 – DUE 12-19-13 AT 11:30 A.M. - PROJECT #GQROWB-01. Document Fee: \$100.00.
● CONSTRUCTION OF RIGHT OF WAY BIOWALES AND STORMWATER GREENSTREET IN CSO TRIBUTARY AREA BB-006 – Competitive Sealed Bids – PIN# 82614B0015 – DUE 12-19-13 AT 11:30 A.M. - PROJECT #GQBB06-03. Document Fee: \$100.00.

There will be a pre-bid conference on 12/11/2013 at 10:00 A.M. located at 59-17 Junction Blvd., 11th Floor, Conference Room. Project Manager, Raymond Palmares, (718) 595-4093.

Please be advised, these contracts are subject to the Local Law 1 M/WBE, Apprenticeship Program Requirements.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Department of Environmental Protection,
59-17 Junction Blvd, 17th Floor, Flushing, NY 11373.
Fabian Heras (718) 595-4472; fhervas@dep.nyc.gov

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HEALTH AND HOSPITALS CORPORATION

The New York City Health and Hospitals Corporation is regularly soliciting bids for supplies and equipment at its Central Purchasing Offices, 346 Broadway, New York City, Room 516, for its Hospitals and Diagnostic and Treatment Centers. All interested parties are welcome to review the bids that are posted in Room 516 weekdays between 9:00 a.m. and 4:30 p.m. For information regarding bids and the bidding process, please call (212) 442-4018.

j1-d31

HEALTH AND MENTAL HYGIENE

AGENCY CHIEF CONTRACTING OFFICER

AWARDS

Human/Client Services

HIV EDUCATION – BP/City Council Discretionary – PIN# 13AC064601R0X00 – AMT: \$156,250.00 – TO: Health People, Inc., 552 Southern Boulevard, Bronx, NY 10455.

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INTENT TO AWARD

Goods

HIV-1 ANTIBODY TESTS – Sole Source – Available only from a single source - PIN# 14AE016201R0X00 – DUE 12-18-13 AT 4:00 P.M. – The Department intends to enter into a sole source agreement with Biolytical Laboratories, Inc., for the provision of INSTI™ HIV-1 Antibody Tests and Controls to Department of Health clinics and community health centers, community based organizations, hospitals and clinics across New York City. The INSTI™ HIV-1 Antibody Tests and Controls will expand the fastest available INSTI HIV Rapid Testing that can produce a result in 60 seconds. The term of the contract will be from 07/01/2013 to 06/30/2016. Any vendor that believes it can provide these services for such procurement in the future is invited to submit an expression of intent which must be received no later than December 18, 2013, 4:00 P.M.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Health and Mental Hygiene, 42-09 28th Street, 17th Floor,
Long Island City, NY 11101. Paul Romain (347) 396-6654;
Fax: (347) 396-6758; promain1@health.nyc.gov

n27-d4

HOUSING AUTHORITY

SOLICITATIONS

Construction/Construction Services

EXTERIOR RESTORATION AND ROOFING REPLACEMENT AT BROWN HOUSES AND GLENMORE PLAZA (BOND "B" PROJECT) – Competitive Sealed Bids – PIN# BW1322700 – DUE 12-19-13

AT 10:00 A.M. – Bid documents are available Monday through Friday, 9:00 A.M. to 4:00 P.M., for a \$25.00 fee in the form of a money order or certified check made payable to NYCHA. Documents can also be obtained by registering with I-supplier and downloading documents.

A pre-bid conference is scheduled for December 5, 2013 at 11:00 A.M. at Glenmore Plaza and 2:00 P.M. at Brown Houses. Although attendance is not mandatory, it is strongly recommended that you attend. NYCHA staff will be available to address all inquiries relevant to this contract.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Housing Authority, 90 Church Street, New York, NY 10007.
Vaughn Banks (212) 306-6727; Fax: (212) 306-5152;
vaughn.banks@nycha.nyc.gov

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Services (Other Than Human Services)

SANDY PROGRAM MANAGER – Request for Proposals – PIN# 60267 – DUE 12-17-13 AT 2:00 P.M. – NYCHA is issuing this RFP to invite qualified and experienced Program Management consulting firms to submit Proposals to provide NYCHA with Program Management Professional Services in connection with the oversight and management of NYCHAs Sandy Resiliency and Renewal Program along with various capital projects presently underway, or to be undertaken by NYCHA arising out of Superstorm Sandy. Such projects may include reconstruction and/or relocation of boiler rooms, electric meter rooms and other mechanical systems; structural and restoration repair work in apartments, common areas, and community spaces; site restoration work; possible new construction to relocate mechanical equipment; cleaning to repair damage to building elements; and engineering controls to prevent future storm related damage due to floods.

Each Proposer is required to submit one (1) signed original and five (5) copies of its technical proposal (Technical Proposal) and five (5) signed originals of its fee proposal (Fee Proposal). The originals must be clearly labeled as such. If there are any differences between the original and any of the copies, the material in the original will prevail. In addition to the paper copies of the Proposal, Proposers shall submit one (1) complete and exact copy of the Proposal on CD-ROM or Flash drive in Microsoft Office (2003 version or later) or Adobe pdf format.

A non-mandatory Proposers Conference will be held on Wednesday, December 4, 2013 at 12:00 Noon at NYCHAs Offices located at 90 Church Street, New York, New York 10007 in the 5th floor Ceremonial Room. Although not required, attendance is highly recommended for all interested Proposers. NYCHA additionally recommends that prospective. All firms seeking to attend the Proposers Conference must notify NYCHAs Coordinator by no later than 1:00 P.M. on Tuesday, December 3, 2013 (the Conference Confirmation Deadline), of their intent to attend the Proposers Conference. NYCHA additionally recommends that prospective Proposers submit any questions, in writing, in advance of the Proposers Conference to NYCHAs Coordinator prior to the Conference Confirmation Deadline. Proposers submit written questions to NYCHAs RFP Coordinator via e-mail in advance of the Proposers Conference. Written questions will also be accepted after the Proposers Conference but in no event later than 4:00 P.M. on Friday, December 6, 2013. Questions submitted must include the Proposers name as well as the name, title, address, telephone number, and e-mail address of the individual to whom responses to the questions should be given. Proposers will be permitted to ask additional questions at the Proposers Conference.

NYCHA will endeavor to provide all firms that received a copy of this RFP with the questions posed, along with NYCHAs responses, no later than (5) five business days following the Proposers Conference. Proposers should refer to Section III.B of this RFP for details on Proposal packaging and submission requirements.

The anticipated award date of the Agreement is on or about January 31, 2014.

Interested firms are invited to obtain a copy on NYCHA's website: Doing Business With NYCHA. <http://www.nyc.gov/nychabusiness>; Select Selling to NYCHA. Vendors are instructed to access the Getting Started: Register or Log-in link. If you have supplied goods or services to NYCHA in the past and you have your log-in credentials, click Returning iSupplier users, Log-in here. If you do not have your log-in credentials, select Click here to Request a Log-in ID. Upon access, select Sourcing Supplier then Sourcing Homepage; conduct a search for applicable RFP number. Proposers electing to obtain a non-electronic paper document will be subject to a \$25.00 non-refundable fee; payable to NYCHA by USPS-Money Order/Certified Check only for each set of RFP documents requested. Remit payment to NYCHA Finance Department at 90 Church Street, 6th Floor; obtain receipt and present it to the Supply Management Procurement Group; RFP package will be generated at time of request.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Housing Authority, 90 Church Street, 6th Floor, New York, NY 10007. Jacques Barbot (212) 306-3265;
Fax: (212) 306-5109; Jacques.Barbot@nycha.nyc.gov.

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HUMAN RESOURCES ADMINISTRATION

AWARDS

Services (Other Than Human Services)

MAINTENANCE AND SUPPORT SERVICES FOR THE HHS CONNECT COMMON – Intergovernmental Purchase – Judgment required in evaluating proposals - PIN# 09614O0006001 – AMT: \$3,715,611.43 – TO: International Business Machines, 33 Maiden Lane, 2nd Floor, New York, NY 10038. This contract term shall be from 07/01/2013 - 06/30/2014 and the Internal PIN number is 14GSEHT00301.

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PARKS AND RECREATION

REVENUE AND CONCESSIONS

■ SOLICITATIONS

Services (Other Than Human Services)

OPERATION, MAINTENANCE AND MANAGEMENT OF AN 18-HOLE GOLF COURSE, CLUBHOUSE AND SNACK BAR – Competitive Sealed Proposals – Judgment required in evaluating proposals - PIN# Q15-GC-2013 – DUE 01-10-14 AT 3:00 P.M. – In Forest Park, Queens. There will be a recommended proposer meeting and site tour on Thursday, December 5, 2013 at 11:00 A.M. We will be meeting at the proposed concession site (Block #3866 and Lot #70), which is located at 101 Forest Park Drive, Woodhaven, NY 11421. We will be meeting in front of the clubhouse. If you are considering responding to this RFP, please make every effort to attend this recommended meeting and site tour.

TELECOMMUNICATION DEVICE FOR THE DEAF (TDD)
212-504-4115.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.
Parks and Recreation, 830 5th Avenue, Room 407, New York, NY 10065. Alexander Han (212) 360-1397; Fax: (212) 360-3434; Alexander.Han@parks.nyc.gov

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POLICE

CONTRACT ADMINISTRATION UNIT

■ SOLICITATIONS

Services (Other Than Human Services)

FIRE ALARM MAINTENANCE AND SERVICE – Competitive Sealed Bids – PIN# 05614B0004 – DUE 12-30-13 AT 2:00 P.M. – For fire alarm maintenance and service for three years at Police Headquarters - EPIN 05614B0004 - Agency PIN 056140000900. A mandatory pre-bid conference is scheduled to be held 9:30 A.M., Tuesday, December 3, 2013 at the 1 Police Plaza, Room S-136, New York, NY 10038. If you are interested, you may obtain a free copy of the bid package in 3 ways: (1) Online at www.nyc.gov/cityrecord, click "visit City Record On-Line (CROL)" link. Click "Search Procurement Notices." Enter PIN# 05614B0004. Click "Submit." Log in or enroll to download solicitations and/or awards. (2) In person, Monday - Friday, 9:00 A.M. - 5:00 P.M. at Contract Administration Unit, 51 Chambers Street, Room 310, New York, NY 10007. (3) Contact Stephanie Gallop at (646) 610-5225. This procurement is subject to participation goals for MBEs and/or WBEs as required by Local Law 1 of 2013. Please be advised that respondents must arrive early for processing through the security checkpoints, possess a valid government issued identification card and the invitation to the optional pre-bid conference. There is no parking at 1 Police Plaza.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.
Police Department, 51 Chambers Street, Room 310, New York, NY 10007. Stephanie Gallop (646) 610-5225; stephanie.gallop@nypd.org

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CHILLER / COMPRESSOR MAINTENANCE AND SERVICE – Competitive Sealed Bids – PIN# 05614B0006 – DUE 12-30-13 AT 11:00 A.M. – The New York City Police Department seeks a vendor for furnishing all labor and material necessary and required for three year service and maintenance of chillers and compressors at Police Headquarters - EPIN 05614B0006 - Agency PIN 056140000905. A mandatory pre-bid conference is scheduled to be held 9:30 A.M., Wednesday, December 4, 2013 at the 1 Police Plaza, Room S-136, New York, NY 10038. If you are interested, you may obtain a free copy of the bid package in 3 ways: (1) Online at www.nyc.gov/cityrecord, click "visit City Record On-Line (CROL)" link. Click "Search Procurement Notices." Enter PIN# 05614B0006. Click "Submit." Log in or enroll to download solicitations and/or awards. (2) In person, Monday - Friday, 9:00 A.M. - 5:00 P.M. at Contract Administration Unit, 51 Chambers Street, Room 310, New York, NY 10007. (3) Contact Stephanie Gallop at (646) 610-5225. This procurement is subject to participation goals for MBEs and/or WBEs as required by Local Law 1 of 2013. Please be advised that respondents must arrive early for processing through the checkpoints, possess a valid government issued identification card and the invitation to the mandatory pre-bid conference. There is no parking at 1 Police Plaza.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.
Police Department, 51 Chambers Street, Room 310, New York, NY 10007. Stephanie Gallop (646) 610-5225; stephanie.gallop@nypd.org

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SANITATION

AGENCY CHIEF CONTRACTING OFFICER

■ INTENT TO AWARD

Services (Other Than Human Services)

SOLID WASTE MANAGEMENT - NEGOTIATED ACQUISITION FOR ENVIRONMENTAL MARKET SERVICES CONSULTANT FOR RIN TRADING OF FRESH KILLS BIOGAS – Negotiated Acquisition – PIN# 82713RR00035 – DUE 12-11-13 AT 11:00 A.M. – The Department of Sanitation provides this notice of its intent to enter into negotiations for a short-term revenue contract with vendors with specialized expertise to develop, validate and monetize renewable fuel credits for Fresh Kills biogas in compliance with the requirements of the federal Renewable Fuel Standard program. The Department of Sanitation, ACCO, has determined that a negotiated acquisition procurement is the most competitive, practicable and appropriate selection method under the circumstances and that the method is the most advantageous to the City because gas production at Fresh Kills Landfill is finite and

diminishing and there is a limited time period in which to comply with the federal program to generate renewable fuel credits. A Negotiated Acquisition solicitation will quickly result in competitive proposals from specialized vendors and a contract that will enable the City to realize appropriate biogas revenues under this federal program.

Prospective vendors are required to have special expertise and acquired knowledge.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.
Department of Sanitation, 44 Beaver Street, New York, NY 10004. Sarah Dolinar (212) 437-4508.

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SCHOOL CONSTRUCTION AUTHORITY

CONTRACT ADMINISTRATION

■ SOLICITATIONS

Construction / Construction Services

GYMNASIUM FLOORING REPLACEMENT – Competitive Sealed Bids – PIN# SCA14-14377D-1 – DUE 12-16-13 AT 10:00 A.M. – Project Range: \$1,180,000.00 to \$1,246,000.00. Non-refundable Bid Document Charge: \$100.00, all major credit cards in addition to certified checks or money orders only. Make payable to the New York City School Construction Authority. Bidders must be pre-qualified by the SCA.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.
School Construction Authority, 30-30 Thomson Avenue, Long Island City, NY 11101. Stacia Edwards (718) 752-5849; sedwards@nycsca.org

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TRANSPORTATION

BRIDGES

■ AWARDS

Construction / Construction Services

PROTECTIVE COATING AND REI FOR THE QUEENS BLVD. AND LONG ISLAND EXPRESSWAY BRIDGES – Request for Proposals – PIN# 84112QUBR649 – AMT: \$1,846,202.53 – TO: LIRO Engineers, Inc., 6 Aerial Way, Syosset, NY 11781.
● **TREVCON CONSTRUCTION COMPANY, INC.** – Request for Proposals – PIN# 84111SISI579 – AMT: \$1,854,755.00 – TO: Trevcon Construction Company, Inc., 30 Church Street, Liberty Corner, NJ 07938.

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AGENCY PUBLIC HEARINGS ON CONTRACT AWARDS

NOTE: Individuals requesting Sign Language Interpreters should contact the Mayor's Office of Contract Services, Public Hearings Unit, 253 Broadway, 9th Floor, New York, N.Y. 10007, (212) 788-7490, no later than SEVEN (7) BUSINESS DAYS PRIOR TO THE PUBLIC HEARING. TDD users should call Verizon relay services.

ADMINISTRATION FOR CHILDREN'S SERVICES

■ PUBLIC HEARINGS

A PUBLIC HEARING IN THE MATTER of two proposed contracts between the Administration for Children's Services of the City of New York and the contractors listed below, for the provision of Parent Advocate Services. The term of the contract will be from approximately October 1, 2013 to September 30, 2016, with two renewal options from October 1, 2016 to September 30, 2019 and from October 1, 2019 to September 30, 2022.

CONTRACTOR/ADDRESS

- Jewish Child Care Association of New York
858 East 29th Street, Brooklyn, New York 11210
E-PIN 06813P0006001 **Amount** \$1,900,800
- Center for Human Development & Family Services (CHDFS), Inc.
307 West 38th Street, Suite 817,
New York, New York 10018
E-PIN 06813P0006002 **Amount** \$1,900,800

The proposed contractors have been selected by means of a Competitive Sealed Proposal Process, pursuant to Section 3-03 of the Procurement Policy Board Rules.

A copy of the draft contracts are available for public inspection at the New York City Administration for Children's Services, Office of Procurement, Child Welfare Services, 150 William Street, 9th Floor, Borough of Manhattan, on business days from Wednesday, November 27, 2013 through Friday, November 29, 2013, exclusive of holidays, between the hours of 10:00 A.M. and 4:00 P.M. Please contact Rafael Asusta of the Child Welfare Contract Services Unit at (212) 341-3511 to arrange a visitation.

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EDUCATION

CONTRACTS AND PURCHASING

■ PUBLIC HEARINGS

The Department of Education's (DOE) Chancellor's Committee on Contracts (COC) has been asked for approval

to enter into contract negotiations with the following organization(s) for the services described below. Other organizations interested in providing these services to the DOE are invited to indicate their ability to do so in writing to Jay G. Miller at 65 Court Street, Room 1201, Brooklyn, NY 11201. Responses should be received no later than 9:00 A.M., Friday, December 4, 2013. Any COC approval will be contingent upon no expressions of interest in performing services by other parties.

Item(s) for Consideration:

1. Stanford Center for Assessment, Learning & Equity (SCALE)

The Division of Academics, Performance and Support seeks approval to extend an agreement with SCALE to provide programming and professional development to support the implementation of the Local Measures of Student Learning requirement of the new teacher evaluation and development system.

Term: 3/1/14 - 2/28/15 Total Contract Cost: \$534,950

2. City University of New York (CUNY) Office of Collaborative Programs

The Office of School Programs and Partnerships seeks approval to contract with the CUNY Office of Collaborative Programs to coordinate and implement the FY14 New York City Science and Engineering Fair.

Term: 7/1/13 - 6/30/14 Total Contract Cost: \$349,989

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AGENCY RULES

MAYOR'S OFFICE OF CONTRACT SERVICES

PROCUREMENT POLICY BOARD

■ NOTICE

NOTICE OF ADOPTION OF FINAL RULE

The Procurement Policy Board has adopted amendments to **Chapter 1 General Provisions and Chapter 3 Methods of Source Selection** of its Rules pursuant to Section 311 of the New York City Charter. The amendments were published in *The City Record* on August 2, 2013, and the required public hearing was held on September 10, 2013. The amendments were adopted by the Procurement Policy Board on October 24, 2013. These rules will take effect 30 days after publication.

Statement of Basis and Purpose

This rule is proposed pursuant to the authority of the Procurement Policy Board under sections 311 and 1043 of the New York City Charter.

The proposed amendments to the Procurement Policy Board Rules ("Rules") seek to establish an alternative method of procuring investment management services for the assets of the New York City Retirement Systems and related funds (collectively the "Systems"). The proposed process was tested and arises from a pilot program, established under Section 3-12 of the Rules for Innovative Procurement Methods.

The goals of the proposed amendments to the Rules are to:

1) leverage existing financial databases and the analytical resources of the Systems investment consultants to increase competition and expand the universe of managers that may be considered for retention by the Systems;

2) increase the pool of top tier investment management firms to invest the System's assets by establishing a process whereby all qualified investment managers are considered for possible contract award;

3) reduce the time it takes to complete the procurement process by eliminating the need to review and evaluate large numbers of proposals regardless of performance ranking and instead allow the investment staff working on behalf of the Systems to concentrate its evaluation on the highest performers, as determined through industry wide assessments and sophisticated analytics performed by the Systems' consultants; and

4) allow the Systems to react more quickly to market opportunities, which should improve performance and reduce market impact on the Systems' portfolios.

"Shall" and "must" denote mandatory requirements and may be used interchangeably in the rules of this board, unless otherwise specified or unless the context clearly indicates otherwise.

The Proposed Rules Amendments

New material is underlined.

Section 1. Subdivision (e) of section 1-01 of Chapter 1 of Title 9 of the Rules of the City of New York is amended by adding the following new definitions of "city retirement system," "investment consultant," "investment manager," "investment manager search," "notice of search" and "shortlist of investment managers" in alphabetical order to read as follows:

City Retirement System or Retirement System. One of the defined benefit retirement plans that offers benefits defined by law for participating City employees. City Retirement System shall include pension related funds, such as the variable supplements funds, that provide non-pension benefits to City employees.

Investment Consultant. The investment consultant(s) engaged for the purpose of providing investment consulting

services to a City Retirement System and selected by the Board of a City Retirement System to participate in an Investment Manager Search.

Investment Manager. A firm that makes investments in portfolios of publicly held securities on behalf of one or more City Retirement Systems.

Investment Manager Search. A method of source selection for investment management services for the City Retirement Systems under which candidates for consideration of potential award of a contract are identified through the review and screening of industry databases, in accordance with procedures specified in this chapter.

Notice of Search. All documents, whether attached or incorporated by reference, used for notifying Investment Managers of the opportunity to participate in the Investment Manager Search method of procurement.

Shortlist of Investment Managers. The list of recommended Investment Managers that received multiple recommendations from the Investment Consultants.

§ 2. Chapter 3 of Title 9 of the Rules of the City of New York is amended by adding a new section 3-15 to read as follows:

Section 3-15 INVESTMENT MANAGER SEARCH

(a) **Policy.** Notwithstanding any other provision of this title, the preferred method of procuring investment management services for the assets of the City's Retirement Systems shall be the Investment Manager Search as described in this section. Upon the demonstration of compelling circumstances and in accordance with this section, an alternative procurement method to procure investment manager services may be utilized with the approval of the CCPO.

(b) **Content of Notice of Search.** Notices of Search shall include the following:

- (1) the Retirement Systems participating in the search;
- (2) the asset class or classes for which Investment Managers are being sought;
- (3) the minimum requirements for eligibility;
- (4) the factors upon which Investment Consultant recommendations will be made after application of minimum requirements;
- (5) the database(s) to be reviewed for purposes of identifying candidates for further consideration and the date on which review of the database(s) may commence;
- (6) information regarding how to participate in the database(s);
- (7) a statement that the contract award will be made to the responsible Investment Manager(s) whose product is determined to be the most advantageous to the Retirement System, taking into consideration the price and such other factors or criteria that are set forth in the Notice of Search;
- (8) the specific criteria and relative weight of each criterion or category of criteria that will be used by the Evaluation Committee to evaluate Investment Managers; and
- (9) a statement of how price will be evaluated.

(c) **Evaluation Process.**

(1) **Consultant Review.** The respective Investment Consultant(s) for each participating Retirement System shall independently review information posted in the databases identified in the Notice of Search, and provide a written report that identifies the Investment Managers that meet the minimum requirements set forth in the Notice of Search. The Investment Consultants shall provide to the Evaluation Committee a report confirming databases searched and a list of Investment Managers that meet the minimum requirements.

- (i) Investment Managers meeting the minimum requirements shall be further analyzed by each participating Investment Consultant based on quantitative and qualitative factors used for institutional investment management services searches. Such factors shall include, but are not limited to, investment philosophy, strategy and process; organizational stability, expertise and expertise of staff; regulatory history as well as analysis of customary and appropriate historic and comparative investment portfolio performance metrics; and such other factors consistent with industry standards for institutional investment management services and the Retirement System's investment policies and guidelines.
- (ii) Following the analysis in subparagraph (i) of this paragraph, each Investment Consultant shall provide a written report describing the basis for its recommendations of qualified Investment Managers for further consideration by the evaluation committee.

(2) **Evaluation Committee.** An evaluation committee consisting of no fewer than three persons with knowledge, expertise, and experience sufficient to make a fair and reasonable evaluation shall be established. The ACCO shall require each member of the evaluation committee to submit a signed statement, in a format approved by the CCPO, agreeing to prohibitions on any conflicts of interest. The evaluation committee may include outside evaluators

pursuant to section 3-03(g)(1)(b) of this chapter.

(3) **Shortlist of Investment Managers.**

- (i) The evaluation committee shall establish a Shortlist of qualified Investment Managers for further review comprised of the Investment Managers that received multiple recommendations from the Investment Consultants.
- (ii) The ACCO shall contact each Investment Manager on the Shortlist and request written confirmation that he or she is interested in being considered for a contract award. Any Investment Manager who does not provide written confirmation within the time period established by the ACCO, such period not to be less than ten days, shall be removed from the Shortlist.

(4) **Evaluation Committee Review.** The evaluation committee shall then evaluate the Shortlist of Investment Managers in accordance with the evaluation criteria set forth in the Notice of Search. The evaluation committee may require Investment Managers on the Shortlist of Investment Managers to submit information and documentation consistent with the evaluation criteria in the Notice of Search. The Evaluation Committee will review the recommendations of the Investment Consultants and work with each Investment Consultant to obtain information and documentation necessary to optimize the portfolio recommendations for the respective Board of Trustees.

- (i) **Rating Sheets.** Ratings sheets or other written evaluation forms shall be used to evaluate Investment Managers and each evaluator shall sign and date his or her rating sheet. Initial ratings may be amended and the amended ratings recorded on amended rating sheets. Copies of all initial and amended rating sheets or evaluation forms shall be maintained.
- (ii) The Evaluation Committee shall, based on its ratings, refine the Shortlist to create a Finalist List from which to solicit written proposals. Such written proposals shall include, at a minimum, a proposed investment strategy, process, and guidelines; a proposed staffing structure including key personnel; and a price proposal.
- (iii) **Discussions with Investment Managers.** The evaluation committee may elect to enter into discussions with those Investment Managers as part of the evaluation process either before or after proposals are solicited and/or for the purpose of arriving at a contract that will be most advantageous to the Retirement System(s), taking into consideration price and the other evaluation factors set forth in the Notice of Search.
- (iv) **Conduct of Discussions.**
 - (A) Investment Managers shall be accorded fair treatment with respect to any opportunity for discussions and clarifications of information.
 - (B) Working with the Evaluation Committee and Investment Consultants, the ACCO shall provide the Investment Manager with customized agendas and schedule for conducting discussions.
 - (C) Auction techniques (revealing one Investment Manager's price to another) and disclosure of any information derived from competing proposals are prohibited.
 - (D) Any oral clarification of a proposal shall be confirmed in writing by the Investment Manager.

(v) **Best and Final Offers.** Best and final offers are the revised and corrected final offers submitted by Investment Managers after discussions, if any, have been held. The ACCO shall establish a common date and time for the submission of best and final offers. Best and final offers shall be submitted only once unless the ACCO makes a determination that it is in the Retirement System's best interest to conduct additional discussions and/or require another submission of best and final offers. All best and final offers shall be handled in accordance with the control procedures contained in Section 3-03(f)(9) of this section. Best and final offers shall be evaluated in accordance with this subdivision and the Notice of Search.

(vi) **Report to Board of Trustees.** The Evaluation Committee, in consultation with the Investment Consultants, shall provide the Board of Trustees of the participating Retirement System(s) or its delegatee with a written report summarizing the evaluation of all firms on the Shortlist of Investment Managers and at least two optimized portfolio recommendations prior to the Board of Trustees making a determination on the award of contract(s).

(5) **Investment Manager Selection.** Contract award(s), if any, must be made to the responsible proposer whose proposal is determined to be the most advantageous to the Retirement System(s), taking into consideration the price and such other factors or criteria that are set forth in the Notice of Search. In

evaluating Investment Managers, only price, portfolio optimization and the criteria set forth in the Notice of Search may be considered. In considering price, methods such as ranking the Investment Managers on the Shortlist of Investment Managers by price, evaluating price per technical point, or evaluating Investment Managers on the Shortlist of Investment Managers in accordance with another combination of price and technical merit may be used. Such methods may result in selection of the highest technically rated Investment Manager over another technically qualified Investment Manager who offered a lower fee as a result of factors including, but not limited to, the selected Investment Managers' philosophy, strategy and process; stability and expertise of staff; regulatory history; and analysis of customary and appropriate historic and comparative investment portfolio metrics.

(6) **Documentation of Award.** The ACCO shall make a determination showing the basis on which the contract award was made to the responsible Investment Manager whose product was determined to be the most advantageous to the Retirement System(s), taking into consideration the price and such other factors or criteria that are set forth in the Notice of Search. This determination shall be included in a Recommendation for Award. Each Recommendation for Award shall include at a minimum the following information:

- (i) justification of the award;
- (ii) if the award is for services for which there is price history, a price comparison of the proposed price versus previous price, if applicable, with the rationale for any increases supported by cost/price analysis data;
- (iii) reasons for multiple awards;
- (iv) any special terms and conditions included in the proposed contract via the use of cost/price analysis techniques;
- (v) affirmative finding of responsibility for the selected Investment Manager(s); and
- (vi) efforts to negotiate better value.

Upon determination of the most favorable product(s) and after obtaining all required approvals, the Contracting Officer shall award the contract to that Investment Manager.

(d) **Public Notice.**

(1) **Notices of Search.** Notice of Notices of Search above the small purchase limits shall be published once in the City Record not less than twenty days before Investment Manager information is required to be entered into a database. Such notice shall include:

- (i) Retirement System(s) names;
- (ii) PIN;
- (iii) title and/or brief description of the investment services being sought;
- (iv) how interested investment managers may provide data to be included in identified databases, including date and time by which such data shall be submitted; and
- (v) required minimum qualifications or eligibility requirements, if any.

(2) Simultaneous to their publication as required by paragraph one of this subdivision, Notices of Search shall be posted on the City's website in a location that is accessible to the public. Notices of Search shall also be furnished to each participating Investment Consultant. Notices of Search shall be made available electronically.

(3) **Notice of Manager Selection.**

- (i) **Frequency.** Notice of Investment Manager selection exceeding the small purchase limits shall be published once in the City Record within fifteen days after registration of the contract.
- (ii) **Content.** Such notice shall include:
 - (A) Retirement System name;
 - (B) PIN;
 - (C) title and/or brief description of the services procured;
 - (D) name and address of the Investment Manager;
 - (E) dollar value of the contract; and
 - (F) procurement method by which the contract was let.

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NOTICE OF ADOPTION OF FINAL RULE

The Procurement Policy Board has adopted amendments to **Chapter 1 General Provisions, Chapter 2 Procurement Process, Chapter 3 Methods of Source Selection, and Chapter 4 Contract Administration** of its Rules pursuant to Section 311 of the New York City Charter. The amendments were published in *The City Record* on August 2, 2013, and the required public hearing was held on September 10, 2013. The amendments were adopted by the Procurement Policy Board on October 24, 2013. These rules will take effect 30 days after publication.

Statement of Basis and Purpose

The City of New York invests billions of dollars annually in client and community-based services through competitive contracts. These contracts are awarded to providers to deliver a wide range of services such as mental health counseling, workforce training, foster care, after school programs, senior centers, and shelter and housing programs. The city agencies contracting for these services include the Administration for Children's Services, Department for the Aging, Department of Correction, Office of the Criminal Justice Coordinator, Department of Health and Mental Hygiene, Department of Homeless Services, Department of Probation, Department of Housing Preservation and Development, Human Resources Administration, Department of Small Business Services, and Department of Youth and Community Development.

To streamline the procurement process for these client services contracts, on April 9, 2012, the Mayor issued Executive Order No. 160 (EO 160), establishing HHS Accelerator within the Office of the Mayor. HHS Accelerator was created to simplify and speed the contract process for client and community-based Services providers. Through a deliberate and collaborative multi-year planning process with providers, redundant paper-based requirements were removed, processes reengineered, and contract documents standardized. HHS Accelerator allows vendors to pre-qualify online, and upload and store documents electronically that were previously submitted by hard copy for each contract solicitation. HHS Accelerator also provides City oversight and contracting agencies a means for standardizing the procurement process, in particular service categories, and for monitoring solicitations centrally. EO 160 also established the position of HHS Accelerator Director.

The amendments to the rules:

- Define functions of HHS Accelerator and authority of the HHS Accelerator Director;
- Establish the HHS Accelerator Rule as the default procurement method for client service contracts except as otherwise provided in the rule;
- Set forth the policy and criteria governing the prequalification of vendors through HHS Accelerator, including a method for a vendor to appeal denial of prequalification through HHS Accelerator;
- Establish a process for soliciting proposals from prequalified vendors through HHS Accelerator.

New material is underlined and deletions are [bracketed].

"Shall" and "must" denote mandatory requirements and may be used interchangeably in the rules of this department, unless otherwise specified or unless the context clearly indicates otherwise.

Section 1. Paragraph (1) subdivision(e) of section 1-01 of Chapter 3 of Title 9 of the Rules of the City of New York is amended to read as follows:

Section 1-01 Definitions

HHS (Health and Human Services) Accelerator. HHS Accelerator is an office that facilitates the central management of the procurement process for client services and contractual relationships with client services vendors by creating and maintaining a web-based document vault for client services vendors; by creating and maintaining a centralized, electronic and web-accessible categorization system of services provided for all City agencies; by prequalifying client services providers; and by managing procurements for client services.

HHS Accelerator Director. A position designated by the Mayor to head HHS Accelerator with regard to procurements conducted through HHS Accelerator.

§ 2. Paragraph 2 of subdivision (c) of section 2-04 of Chapter 2 of Title 9 of the Rules of the City of New York is amended to read as follows:

Section 2-04 MULTI-TERM CONTRACTS (CLIENT SERVICES)

(2) The form of the draft and final Plans shall be prescribed by the CCPO, in consultation with the HHS Accelerator Director. The draft and final Plans shall include, but not be limited to: the type of services to be provided, the authorized maximum amount of funding associated with the program, the authorized number of contracts to be let for a particular program, and the month and year of the next planned competitive solicitation.

§ 3. Paragraph 6 of subdivision (c) of Section 2-04 of Chapter 2 of Title 9 of the Rules of the City of New York is amended to read as follows:

(6) The agency shall submit to the CCPO and the HHS Accelerator Director by August 31 a copy of the Plan approved by the ACCO.

§ 4. Subdivision (d) of Section 2-04 of Chapter 2 of Title 9 of the Rules of the City of New York is amended to read as follows:

(d) Determination and Approvals. Prior to issuing a solicitation for a multi-term contract, the ACCO, with the approval of the HHS Accelerator Director for those procurements procured pursuant to Section 3-16 of these Rules, shall make a determination that:

§ 5. Paragraph (2)(i) of subdivision (e) of section 2-08 of Title 9 of the Rules of the City of New York is amended to read as follows:

(i) by applicants, at the time of an application for inclusion on a prequalified list, provided that this requirement shall not apply to applications under HHS Accelerator pursuant to Rule 3-16;

§6. Paragraph 6 of subdivision (b) of section 2-09 of Title 9 of the Rules of the City of New York is amended to read as follows:

Section 2-09 RECOMMENDATION FOR AWARD.

(6) date of City Record publication and date and publication name of any other advertised notice. If a prequalified vendor list other than HHS Accelerator is used, date(s) of advertisement(s) for prequalified list; if the procurement is from a sole source, the date of the notice of intent to enter sole source negotiations;

§ 7. Subdivision (c) of section 3-01 of Title 9 of the Rules of the City of New York is amended to read as follows:

(c) Preference for Competitive Sealed Proposals in Certain Contracts. Procurement by competitive sealed proposals, including, where applicable, through HHS Accelerator, is the preferred method for awarding contracts for non-commodity data processing equipment and for information technology, non-commodity data processing, architectural, engineering, client, legal, accounting, financial, training, educational, cultural, medical, managed care, employee health benefits, scientific management, research, performing arts, and systems consultation services, and/or other similar services.

A "Special Case" determination is not required for such procurements.

§ 8. Subdivision (a) of section 3-10 of Title 9 of the Rules of the City of New York is amended to read as follows:

(a) **Policy.** Prequalification allows an agency to evaluate the qualifications of vendors for provision of particular categories of goods, services, construction, or construction-related services (including subcategories based on expertise, size, dollar size of project, or other factors as determined by the ACCO) before issuing a solicitation for a specific contract. Except for procurements for construction, a procurement using a PQL shall be considered a "special case" under these Rules. This Section does not apply to the prequalification of vendors through HHS Accelerator pursuant to Section 3-16.

§ 9. Chapter 3 of Title 9 of the Rules of the City of New York is amended by adding a new section 3-16 to read as follows:

Section 3-16 HHS Accelerator.

(a) Policy.

(1) Client services contracts must be procured through HHS Accelerator unless the HHS Accelerator Director authorizes, with the approval of the CCPO, the use of a different procurement method. Notwithstanding the above, the authorization of the HHS Accelerator Director is not required for procurements pursuant to Section 1-02(d); Section 1-02(e); Section 3-04(b)(2)(iii); Section 3-05; Section 3-06; Section 3-08; Section 3-09; and Section 3-13.

(2) The HHS Accelerator Director prequalifies vendors by evaluating their qualifications to provide client services (including subcategories of specific client services). When procuring client services pursuant to this Section, an agency must issue a solicitation for a specific contract to HHS Accelerator prequalified vendors in accordance with the provisions of this Section. The ACCO may permit joint ventures of two or more prequalified vendors. A procurement using HHS Accelerator is considered a "special case" under these Rules without the requirement for a further determination.

(b) Criteria. In developing the HHS Accelerator PQL, the HHS Accelerator Director may use any of the criteria listed in this subsection. Criteria that may be used to prequalify vendors for HHS Accelerator include, but are not limited to:

- (1) current and past experience with similar projects;
- (2) references, past performance, and reliability;
- (3) organization, number of staff, staff abilities and experience, and the organization's ability to undertake the type and complexity of work;
- (4) financial capability, responsibility and reliability for such type and complexity of work, and availability of appropriate resources;
- (5) compliance with all federal, state, and local laws, rules, licensing requirements, where applicable, and executive orders, including but not limited to compliance with existing labor standards;
- (6) compliance with equal employment opportunity requirements and anti-discrimination laws;
- (7) business integrity of vendor.

(c) Public Notice of HHS Accelerator PQL.

(1) Frequency. At least once annually for five consecutive editions, the HHS Accelerator Director must publish in the City Record, a notice or notices specifically identifying client services categories covered by HHS Accelerator and inviting vendors to apply for inclusion on the HHS Accelerator PQL. The same documents published in the City record must be posted continuously and prominently on the City's website. The City's website shall also include the criteria used to prequalify vendors. The application to be included on the HHS Accelerator PQL must always be available.

(2) Content. The notice must include contact information for the HHS Accelerator Office, the procurement category, and information on how the vendor may obtain an application.

(d) Prequalification Questionnaire. A vendor must complete and submit a prequalification questionnaire

developed by the HHS Accelerator Director in consultation with the CCPO. After prequalification, a vendor may update information contained in HHS Accelerator as needed. At least once every three years, and when submitting any bid or proposal in response to a solicitation from the HHS Accelerator PQL, vendors must affirm that there has been no change in the information included in the prequalification questionnaire, or if there have been changes, provide the changed information.

(e) Making the Prequalification Decision. Prequalification questionnaires will be reviewed by the HHS Accelerator Director and other personnel with knowledge, expertise, and experience sufficient to make a fair and reasonable determination, as appropriate. The HHS Accelerator Director must approve or deny prequalification within ninety days from the date of submission of a properly completed prequalification questionnaire.

(f) Denial or Revocation of Prequalification.

(1) Any vendor whose qualifications fail to meet the criteria established by the HHS Accelerator Director will be denied prequalification. The prequalified status of a vendor may be revoked at any time based on changed circumstance, conditions, or status of the vendor or its staff, or additional information acquired by the HHS Accelerator Director, or further analysis of the information upon which the original prequalification determination was made where the new information or further analysis indicates that the vendor does not meet the established criteria for prequalification.

(2) The HHS Accelerator Director must notify the vendor in writing of a denial or revocation of prequalification, stating the reasons for the determination and informing the vendor of the right to appeal. The notification must also include the following statement:

The vendor must also send a copy of its appeal to the New York City Comptroller, for informational purposes, at the Office of the New York City Comptroller, Office of Contract Administration, 1 Centre Street, Room 1005, New York, NY 10007, (212) 669-2323.

A copy of the HHS Accelerator Director's determination must also be sent to the CCPO for inclusion in the VENDEX database and to the Comptroller's Office.

(3) HHS Accelerator PQLs must be reviewed at least once every three years to ensure that firms that no longer meet prequalification criteria are not retained on the list.

(g) Appeal of Denial or Revocation of Prequalification.

(1) Time Limit. A vendor shall have fifteen days from receipt of the determination to file a written appeal of that determination with the HHS Accelerator Director. Receipt of notice by the vendor will be deemed to be no later than five days from the date of mailing, or upon delivery if delivered using a system that provides proof of the date of delivery. Filing of the appeal must be accomplished by actual delivery of the hard copy appeal document to the office of the HHS Accelerator Director using a system that provides proof of the date of delivery.

(2) Form and Content. The appeal must be in writing and must briefly state all of the facts or other basis upon which the vendor contests the HHS Accelerator Director's determination. Supporting documentation, if any, must be included.

(3) Determination. The HHS Accelerator Director must consider the appeal, and must make a prompt written decision with respect to its merits. The HHS Accelerator Director may in his/her sole discretion convene an informal conference with the vendor to resolve the issue by mutual consent prior to making a determination.

(4) Notification. A copy of the decision of the HHS Accelerator Director must be sent to the vendor, stating the reasons for the decision and informing the vendor of the right to appeal. A copy of the determination must be sent to the Comptroller's Office and to the CCPO to modify the VENDEX database.

(5) Appeal to OATH. The decision of the HHS Accelerator Director shall be final unless appealed to OATH. If a vendor wishes to contest the HHS Accelerator Director's decision, it may appeal to OATH, which shall hear and take final action in the matter in accordance with its rules. The petition to OATH shall be filed by the vendor within fifteen days of the date of the decision. Supporting documentation, if any, shall be included. The vendor shall, at the same time, send a copy of its appeal to the HHS Accelerator Director, CCPO, and Comptroller's Office. The HHS Accelerator Director shall forward a copy of all appeal-related documents within fourteen days of its receipt of the copy of the vendor's appeal to OATH. During the pendency of the appeal, an Agency may proceed with the solicitation. OATH shall review the decision and determine whether that decision is arbitrary or capricious and whether it is based on substantial evidence. Copies of OATH's determination shall be sent to the vendor, HHS Accelerator Director, Comptroller's Office, and, where the decision results in the revocation of prequalification, to the CCPO for any modifications to the VENDEX database.

(h) Prequalification Not a Finding of Responsibility. That a vendor has been prequalified does not imply a finding of responsibility for a particular procurement. Between the time of receipt of proposals or bid opening and contract award, the ACCO may determine that a prequalified vendor is not responsible for a particular procurement pursuant to Section 2-08. If the ACCO makes such determination, in addition to the requirements of Section 2-08, he or she must also notify the HHS Accelerator Director, who will then determine whether a vendor should be removed from the PQL.

(i) Solicitation from HHS Accelerator PQL. The solicitation of bids or proposals through HHS Accelerator is limited to vendors on the HHS Accelerator PQL who are prequalified in the specific category(ies) of client services being solicited. The solicitation of bids or proposals through HHS Accelerator must be publicly advertised to provide notice to vendors of the solicitation and an opportunity to apply for prequalification in order to submit a proposal.

(j) Requirement for a Concept Report for a New Client Services Program. At least 45 days prior to issuing a Client Services Requests for Proposals ("CS-RFP") for a new client services program, the agency must publicly release a concept report regarding such CS-RFP.

(1) For the purposes of this section, the term "new client services program" means any program that differs substantially in scope from an agency's current contractual client services programs, including, but not limited to, substantial differences in the number or types of clients, geographic areas, evaluation criteria, service design, or price maximums or ranges per participant, if applicable.

(2) For the purposes of this section, the term "concept report" means a document outlining the basic requirements of an RFP for client services contracts and includes, but is not limited to, the following information:

(i) purpose of the CS-RFP;

(ii) planned method of evaluating proposals;

(iii) proposed term of the contract(s);

(iv) procurement timeline, including, but not limited to, the expected start date for the new contract(s), expected CS-RFP issuance date, approximate proposal submission deadline and expected award announcement date;

(v) funding information, including but not limited to, total funding available for the CS-RFP and sources of funding, anticipated number of contracts to be awarded, average funding level of contracts, anticipated funding minimums, maximums or ranges per participant, if applicable, and funding match requirements, if any;

(vi) program information, including, but not limited to, as applicable, proposed model or program parameters, site, service hours, participant population(s) to be served and participant minimums and/or maximums; and

(vii) proposed vendor performance reporting requirements.

(3) Notwithstanding the issuance of a concept report, the agency may change the above-required information at any time after the issuance of such concept report.

(4) Prior to release of the concept report, the agency must publish a notification of its release in five consecutive editions of the City Record and electronically on the City's website in a location that is accessible to the public.

(5) Upon release, the concept report must be posted electronically on the City's website in a location that is accessible to the public.

(6) Non-compliance with this section shall not be grounds to invalidate a contract.

(k) CS-RFP Contents. CS-RFPs must include the following data:

(1) statement that the contract award will be made only to vendors that are prequalified through HHS Accelerator at the time that proposals are due;

(2) statement that the contract award will be made to the responsible proposer whose proposal is determined to be the most advantageous to the City, taking into consideration the price and such other criteria that are set forth in the RFP;

(3) statement of work or scope of services statement, performance requirements, and any special instructions;

(4) the specific criteria and the relative weight of each criterion or category of criteria that will be used to evaluate the proposals;

(5) statement of how price will be evaluated. In addition, the following statements regarding price must be included:

(i) a notice that prices shall be irrevocable until contract award, unless the proposal is withdrawn, and that offers may be withdrawn only after the

expiration of ninety days (or such longer period as is specified in the solicitation) after opening of proposals, in writing received by the agency prior to award;

(ii) if applicable, request for cost breakdown of the proposed price;

(6) proposal submission requirements including requirements, if any, for the electronic submission of proposals, including through the use of documents contained in the HHS Accelerator document repository; if applicable, that technical and price proposals must be submitted in separate sealed envelopes (paper) or attachments (electronic); and the time and date after which proposals will not be accepted as well as the location of proposal submission;

(7) other information such as delivery dates or time frames within which the work must be completed. Where it is anticipated that a contract will extend beyond one year, the following information must be included in any solicitation, in addition to any other requirements of these Rules:

(i) a statement of intent to award a multi-term contract, and an estimate of the quantity of services required for the proposed contract period;

(ii) a request for a proposal of a total price which shall be binding in the first year and may be negotiable from year to year thereafter;

(iii) that the multi-term contract is subject to modification or cancellation if adequate funds are not appropriated to the agency to support continuation of performance in any fiscal year succeeding the first;

(iv) that the multi-term contract is subject to modification or cancellation if the vendor's performance is not satisfactory;

(v) that the Contracting Officer must notify the vendor as soon as is practicable that the funds are, or are not, available for the continuation of the multi-term contract for each succeeding fiscal year;

(vi) whether proposers must submit prices for the first year, for the entire period of performance, or for some portion of the period; and

(vii) a statement setting forth those costs, if any, for which the vendor will be reimbursed in the event of cancellation;

(8) general as well as special terms and conditions, if applicable;

(9) a notice of the proposer's rights to appeal certain decisions;

(10) a notice of the City's prompt payment policy, including an explanation of the requirements for invoicing;

(11) a requirement for acknowledgment of amendments;

(12) if applicable, a request for a description of experience in the line of work being considered (including references);

(13) if applicable and necessary in the judgment of the Contracting Officer, a request for description of staff capability along with the resumes of key individuals who will work on the contract;

(14) a notice that although discussions may be conducted with offerors submitting acceptable proposals, award may be made without any discussions;

(15) if applicable, a provision on the submission and consideration of multiple or alternate proposals;

(16) a provision that proposers should clearly identify those portions of their proposals that they deem to be confidential, proprietary information or trade secrets and provide any justification why such materials, upon request, should not be disclosed by the City. Such information must be easily separable from the non-confidential sections of the proposals;

(17) a notice that contract award is subject to the provisions of the MacBride Principles Law;

(18) a notice that contract award is subject to applicable provisions of federal, state, and other local laws and executive orders requiring affirmative action and equal employment opportunity;

(19) if applicable, a notice that contract award is subject to completion of a VENDEX questionnaire and review of that information by the Department of Investigation;

(20) where applicable, all information required pursuant to Section 312(a) of the Charter;

(21) the following statement:

The New York City Comptroller is charged with the audit of contracts in New York City. Any vendor who believes that there has been unfairness, favoritism, or impropriety in the proposal process should inform the Comptroller, Office of Contract Administration, 1 Centre Street, Room 1005, New York, NY 10007; telephone number (212) 669-2323; and

(22) name, address, and telephone number of contact person; and

(23) if applicable, information regarding multiple award task order contracts for services.

(l) "Open ended" CS -RFPs. For a client services program in which there is available funding for more than the available responsible vendor, and for which the requirements and qualifications are unusually complex and difficult to predict (such as Uniform Land Use Review Procedures approvals of appropriate sites, licenses, etc.) and for which interested potential vendors may become qualified during the course of a year, the ACCO may designate the applicable RFP as an "open-ended RFP." If an RFP is so designated, the agency must publish quarterly in the City Record a notice of solicitation, clearly stating that the RFP may be obtained at any time and that proposals may be submitted in response to the RFP on an on-going basis. When an agency decides to terminate the open-ended RFP, it must publish the termination in the City Record.

(m) Proposal Preparation Time and Form.

(1) Vendors must be given a reasonable time to prepare their proposals, and this time must never be less than ten days. How proposals are to be submitted, including any required forms, must be included in the RFP.

(2) The ACCO is responsible for ensuring that an extract or copy of the scope of work is available for public inspection upon request at the agency issuing the solicitation and that the notice of the solicitation includes a description of the proposed service area and the name and telephone number of an agency individual who can be contacted to provide a copy of the extract or the scope of work.

(n) Public notice.

(1) Notice of solicitation. When RFPs, notices of their availability or notices of solicitation are published, they must also be simultaneously posted on the City's website in a location that is accessible to the public. An agency may, upon a vendor's request, provide RFPs or notices electronically. Notices of solicitation and copies of the CS-RFP must be delivered electronically at least twenty days prior to the due date to all vendors prequalified through HHS Accelerator for the applicable category(ies), unless a selective solicitation is being utilized pursuant section 3-16(j). Vendors must respond to the solicitation electronically via the HHS Accelerator System.

(2) Notice of Vendor Selection.

(i) Frequency. Notice of vendor selection exceeding the small purchase limits must be published once in the City Record within fifteen days after registration of the contract.

(ii) Content. Such notice must include:

(A) agency name;

(B) PIN;

(C) title and/or brief description of the goods, services, or construction to be procured;

(D) name and address of the vendor;

(E) dollar value of the contract; and

(F) procurement method by which the contract was let.

(o) CS-RFP Handling Procedures.

(1) Pre-Proposal or Pre-Solicitation Conferences. Pre-proposal or pre-solicitation conferences may be conducted as set forth in Section 3-02 of these Rules.

(2) Amendments to CS-RFPs. Amendments to CS-RFPs may be made as set forth in Section 3-02 of these Rules and will be issued by the Agency through HHS Accelerator.

(3) Modification or Withdrawal of Proposals. Proposals may be modified or withdrawn prior to the established due date as set forth in Section 3-02 of these Rules. The established due date is either the time and date announced for receipt of proposals or receipt of modifications to proposals, if any, or if discussions have begun, the time and date by which best and final offers must be submitted.

(4) Late Proposals and Modifications. Any proposal or modification received after the established due date and time at the place designated for receipt is late and may be accepted only as set forth in paragraphs (5) through (8) below.

(5) Handling and Acceptance of Late Proposals. A late proposal may only be accepted if the ACCO determines that it is in the best interest of the City to do so. In such event, the ACCO may hold open the receipt of proposals by no more than three hours, during which time no other competing proposal may be opened. The ACCO may, upon written approval by the CCPO, hold open the receipt of proposals by longer than three hours, but until no later than the original submission time on the next business day; such approval may be given by the CCPO only where the need for holding the receipt of proposals open for a longer time arises from generally applicable emergency circumstances, such as weather or transit emergencies. No late proposals can be accepted if any proposals have been opened. Where an ACCO has determined that it is in the best interest of the City to accept a late proposal, any other late proposal received during the period of extension must also be accepted.

(6) Documentation of Late Proposals. The ACCO must, within one business day of accepting late proposals, document the reasons that it is in the best interest of the City to approve the extension, indicate the length of time extended, list the name of any vendor(s) submitting a proposal received during the extension period established pursuant to paragraph (5) above, and include an affirmative statement that no proposals were opened before the late proposal was accepted and that any other late proposal received during the period of extension was also accepted.

(7) Late Modifications. A late modification of an accepted proposal that makes its terms more favorable to the City must be considered at any time it is received and, if accepted by the ACCO, must be so documented in the Recommendation for Award.

(8) Record. A record must be made of each request for acceptance of a late proposal or modification. A late proposal or modification that is not accepted by the ACCO must not be opened until after registration of the contract.

(9) Receipt and Registration of Proposals. The identity of an offeror shall not be disclosed prior to the established date and time for receipt of proposals. Proposals shall not be opened publicly. Proposals and modifications shall be time and date-stamped upon receipt and held in a secure place until the established due date and time. After the date and time established for the receipt of proposals, a Register of Proposals including shall be prepared and available for public inspection after award of a contract.

(p) Evaluation Process. Award, if any, must be made to the responsible proposer whose proposal is determined to be the most advantageous to the City, taking into consideration the price and such other factors or criteria that are set forth in the RFP. In evaluating the proposals, the agency may consider only price and the criteria set forth in the RFP. In considering price, the agency may use methods such as ranking technically viable proposals by price, evaluating price per technical point, or evaluating proposals in accordance with another combination of price and technical merit. Such methods may result in the agency selecting the highest technically rated proposer over another technically qualified proposer who offered a lower fee as a result of factors including, but not limited to, the selected vendor's superior technical skill and expertise, increased likelihood of timely completion, and/or ability to manage several projects simultaneously with lower overall costs to the City, including costs in City personnel time and consultants.

(1) Evaluation Committee. Proposals must be reviewed by an evaluation committee of no fewer than three persons with knowledge, expertise, and experience sufficient to make a fair and reasonable evaluation. If an RFP incorporates multiple competitions, each competition may be evaluated by a separate committee. Each member of the evaluation committee(s) must submit a signed statement to the ACCO, in a format approved by the CCPO, agreeing to prohibitions on any conflicts of interest.

(a) Randomized evaluation process. If the HHS Accelerator Director determines that the expected number of proposals will be large enough to make it infeasible for each member of the evaluation committee to read each proposal, the ACCO may, subject to the approval of the HHS Accelerator Director, establish a pool of appropriate evaluators and then randomly assign each proposal to at least three such evaluators for review.

(b) Outside Evaluators. The evaluation committee may include persons not employed by the agency. In addition, the ACCO may determine, subject to the approval of the HHS Accelerator Director, that it is in the best interests of the City for the evaluation committee to include persons who are not employees of the City of New York, provided that such non-City employees may not constitute a majority of the evaluation committee. Such persons must serve without compensation, but may be entitled to travel and other related expenses as may be reasonably incurred in their role as an evaluator.

(2) Rating Sheets. Ratings sheets or other written evaluation forms must be used by the evaluators to evaluate proposals. Each evaluator must sign and date his or her rating sheet. Initial

ratings may be amended and the amended ratings recorded on amended ratings sheets. Copies of all initial and amended rating sheets or evaluation forms must be maintained.

(3) Proposal Discussions with Individual Offerors. The evaluation committee must evaluate all proposals and may elect to enter into discussions with those offerors whose proposals are acceptable or are reasonably likely to be made acceptable. Discussions with offerors may be for any or all of the following purposes:

(i) to promote understanding of the City's requirements and the vendors' proposals and capabilities;

(ii) to obtain the best price for the City; or

(iii) to award a contract that will be most advantageous to the City taking into consideration price and the other evaluation criteria in the RFP.

(4) Conduct of Discussions.

(i) Proposers shall be accorded fair treatment with respect to any opportunity for discussions and revisions of proposals.

(ii) The ACCO must set an agenda and schedule for conducting discussions.

(iii) If there is a need for any substantial clarification of, or change in, the RFP, the RFP must be amended to incorporate such clarification or change and the amended RFP must be provided to all proposers.

(iv) Auction techniques (revealing one proposer's price to another) and disclosure of any information derived from competing proposals are prohibited.

(v) Any oral clarification of a proposal must be confirmed in writing by the proposer.

(5) Best and Final Offers. Best and final offers are the revised and corrected final proposals submitted by proposers after discussions, if any, have been held by the agency.

(i) The ACCO must establish a common date and time for the submission of best and final offers.

(ii) Best and final offers may be submitted only once unless the ACCO makes a determination that it is in the City's best interest to conduct additional discussions and/or require another submission of best and final offers.

(iii) Proposers must be informed that if they do not submit a notice of withdrawal or another best and final offer, their immediate previous offer will be construed as their best and final offer.

(iv) All best and final offers must be recorded on the Register of Proposals and handled in accordance with the control procedures contained in this Section.

(v) The ACCO may request best and final offers on the whole proposal or on any one or combination of its component parts (e.g., price, technical qualifications, approach, and/or capability). The request must be the same for all proposers.

(vi) Best and final offers must be evaluated in accordance with subdivision 3-16(q).

(q) Mistakes in Proposals.

(1) Confirmation of Proposal. When the ACCO knows or has reason to conclude before award that a mistake has been made by the proposer, he or she must request the proposer to confirm the proposal. If the proposer alleges there is a mistake in the proposal, the proposal may be corrected or withdrawn during any discussions that are held or if the conditions set forth in this subdivision are met.

(2) Mistakes Discovered After Receipt of Proposals but Before Vendor Selection.

(i) During Discussions Prior to Best and Final Offers. Once discussions are commenced with any proposer or after best and final offers are requested, any offeror may correct any mistake by modifying or withdrawing the proposal until the time and date set for receipt of best and final offers.

(ii) Minor Informalities. Minor informalities, unless otherwise corrected by an offeror, must be treated in accordance with Section 3-02(m)(3)(i) of these Rules.

(iii) Correction of Mistakes. If discussions are not held or if the best and final offers upon which award will be made have been received, mistakes may be corrected and the intended correct offer considered only in accordance with Section 3-02(m)(3)(ii) of these Rules.

(3) Mistakes Discovered After Vendor Selection. Mistakes may not be corrected after vendor selection except in accordance with Section 3-02(m)(4) of these Rules.

(4) Determinations Required. When a proposal is corrected or withdrawn, or correction or withdrawal is denied, a determination must be prepared in accordance with Section 3-02(m)(5) of these Rules.

(r) Vendor Selection and Documentation. The ACCO must make a determination showing the basis on which the contract award was made to the responsible proposer whose proposal was determined to be the most advantageous to the City, taking into consideration the price and other criteria in the RFP. This determination must be included in a Recommendation for Award. Each Recommendation for Award must include at a minimum the following information:

(1) justification of the award;

(2) if the award is for client services for which there is agency price history, a price comparison of the proposed price versus previous price, with reasons for any increases as supported by a cost/price analysis;

(3) reasons for multiple award contracts;

(4) any special terms and conditions included in the proposed contract that were derived from a cost/price analysis;

(5) affirmative finding of responsibility for the selected proposer(s); and

(6) efforts to negotiate better value.

Upon determination of the most favorable proposal and after obtaining all required approvals, the Contracting Officer shall award the contract to that proposer.

§ 10. Paragraph (2) of subdivision (a) of section 4-12 of Chapter 4 of Title 9 of the Rules of the City of New York is amended to read as follows:

(2) In the circumstance wherein an expiring contract for client services is to be replaced by a new contract awarded from an RFP pursuant to Section 3-03 or via HHS Accelerator pursuant to Section 3-16, renewed pursuant to Section 4-04 or extended pursuant to Sections 3-04(b)(2)(iii) or 4-02(b)(1)(iii), the agency should notify the selected vendor of its selection by no later than ninety (90) days prior to the expiration date of the contract that is to be replaced, renewed or extended. Earlier notification is preferable, particularly where the agency anticipates that the vendor will be required to file a new VENDEX questionnaire pursuant to Section 2-08(e)(2). In addition, where an agency proposes to continue services by means of a new RFP award, the Notice of Solicitation for such RFP should be published by the agency pursuant to Section 3-03(d), or by the HHS Accelerator Director pursuant to Section 3-16(b)(1), by no later than two hundred fifty (250) days prior to the expiration of the contracts to be replaced.

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NOTICE OF ADOPTION OF FINAL RULE

The Procurement Policy Board has adopted amendments to **Chapter 3 Methods of Source Selection** of its Rules pursuant to Section 311 of the New York City Charter. The amendments were published in *The City Record* on August 2, 2013, and the required public hearing was held on September 10, 2013. The amendments were adopted by the Procurement Policy Board on October 24, 2013. These rules will take effect 30 days after publication.

Statement of Basis and Purpose

Prior to recent amendments to New York State General Municipal Law § 103, contracts for public work and contracts for purchase contracts (i.e., contracts for the purchase of goods and standard services) had to be procured, as a general matter, by publicly advertised, low sealed bid. The recent changes to GML § 103 (the "Best Value Law") give the City the option to procure purchase contracts based on best value to the City, as that phrase is defined in State Finance Law § 163. Under that section, best value is defined in terms of the optimization of quality, cost and efficiency. PPB Rule 2-09 sets forth the requirements for the Recommendation for Award prepared by the agency's contracting officer. In light of recent amendments to PPB Rules, 9 RCNY §§ 3-02 and 3-03, which give agencies the option to award goods and standard services based on best value to the City instead of lowest bidder, the proposed amendment to Rule 2-09 adds the requirement that the Recommendation for Award set forth the criteria used in determining best value if an award is made to a bidder whose bid represents the best value to the City.

"Shall" and "must" denote mandatory requirements and may be used interchangeably in the rules of this office, unless otherwise specified or unless the context clearly indicates otherwise.

The Proposed Rule Amendments

New material is underlined and deletions are [bracketed].

§3-05 Sole Source Procurement.

(a) Conditions for use. Sole source procurement shall be used only when there is only one source for the required goods, service, or construction. In such case, the accepted price and terms and conditions shall be achieved through negotiation between the agency and the vendor. This section shall apply to all sole source procurements over [\$2,500] \$20,000.

(b) Determination. Prior to entering into sole source negotiations, the ACCO shall make a determination that there is only one source for the required good, service, or

construction.

(1) [For sole source procurements of \$10,000 or less for goods and services and \$15,000 or less for construction and construction-related services, s] Such determination shall include a description of the process by which the agency made such determination.[

(2) For sole source procurements above these amounts, such determination shall also include) a description of the efforts made to ensure that offers were solicited from other sources, and where applicable, a statement of intended actions to develop competition in the future. The agency shall also perform a presolicitation review pursuant to §2-02.

[(3)] (2) A copy of the determination shall be forwarded within five (5) days of completion to the Comptroller.

(c) *Public notice.* (1) *Notice of intent to enter into sole source negotiations.* If expressions of interest are received they shall be evaluated and, if it appears that the good, service, or construction is available from more than a single source, a solicitation shall be issued in accordance with Chapter 3 of these Rules.

(i) *Frequency.* After the ACCO determines that this procurement method will be used [for purchases in excess of \$10,000 for goods and services and \$15,000 for construction and construction-related services], notice of the intent to enter into negotiations shall be published in the City Record for five (5) consecutive editions no fewer than ten calendar days before negotiations are expected to begin and shall be posted on the City's website in a location that is accessible by the public simultaneously with its publication. Such notice shall solicit expressions of interest from vendors qualified to compete on that procurement or in the future. This subdivision shall not apply in cases where Corporation Counsel has provided a written statement that such notice may jeopardize pending litigation or collective bargaining.

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NOTICE OF ADOPTION OF FINAL RULE

The Procurement Policy Board has adopted amendments to **Chapter 2 of Title 9 of the Rules of the City of New York** relating to the **Procurement Process** pursuant to Section 311 of the New York City Charter. The amendments were published in *The City Record* on August 2, 2013, and the required public hearing was held on September 10, 2013. The amendments were adopted by the Procurement Policy Board on October 24, 2013. These rules will take effect 30 days after publication.

Statement of Basis and Purpose

Prior to recent amendments to New York State General Municipal Law § 103, contracts for public work and contracts for purchase contracts (i.e., contracts for the purchase of goods and standard services) had to be procured, as a general matter, by publicly advertised, low sealed bid. The recent changes to GML § 103 (the "Best Value Law") give the City the option to procure purchase contracts based on best value to the City, as that phrase is defined in State Finance Law § 163. Under that section, best value is defined in terms of the optimization of quality, cost and efficiency.

PPB Rule, 9 RCNY § 2-09 sets forth the requirements for the Recommendation for Award prepared by the agency's contracting officer. In light of recent amendments to PPB Rules, 9 RCNY §§ 3-02 and 3-03, which give agencies the option to award goods and standard services based on best value to the City instead of lowest bidder, this amendment to § 2-09 adds the requirement that the Recommendation for Award set forth the criteria used in determining best value if an award is made to a bidder whose bid represents the best value to the City.

"Shall" and "must" denote mandatory requirements and may be used interchangeably in the rules of this office, unless otherwise specified or unless the context clearly indicates otherwise.

New material is underlined and deletions are [bracketed].

Section 1. Paragraphs (4) through (20) of subdivision (b) of section 2-09 of Chapter 2 of Title 9 of the Rules of the City of New York are renumbered paragraphs (5) through (21), and a new paragraph (4) is added, to read as follows:

(4) if award is made to the bidder whose bid represents the best value to the City pursuant to § 3-02(o) of this title, a summary of the criteria used in determining best value;

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SPECIAL MATERIALS

COMPTROLLER

NOTICE

In accordance with Section 232 of the City Charter, the following table represents estimates of New York City's Debt-Incurring Power as of July 1, 2013 and each of the three ensuing fiscal years

(\$ in millions)

	July 1, 2013	July 1, 2014 ^a	July 1, 2015 ^a	July 1, 2016 ^a
Gross Statutory Debt-Incurring Power	\$79,100	\$81,661	\$85,256	\$89,331
Actual Bonds Outstanding as of June 30, 2013 (net) ^b	\$41,215	\$39,301	\$37,097	\$34,811
Plus New Capital Commitments ^c				
FY 2014		9,433	9,433	9,433
FY 2015			5,421	5,421
FY 2016				3,718
Less: Appropriations	(1,929)	(2,215)	(2,310)	(2,264)
Incremental NYCTFA Bonds Outstanding Above \$13.5 billion	8,315	7,774	7,645	7,620
Subtotal: Net Funded Debt Against the Limit	\$47,601	\$54,293	\$57,286	\$58,739
Plus: Contract and Other Liability	6,671	6,671	6,671	6,671
Subtotal: Total Indebtedness Against the Limit	\$54,272	\$60,964	\$63,957	\$65,410
Remaining Debt-Incurring Power within General Limit	\$24,828	\$20,697	\$21,299	\$23,921

^a FYs 2015 through 2017 debt limits are based on the NYC Comptroller's Office's forecast of billable assessed value and related full market value of real property estimates.

^b Net adjusted for Original Issue Discount, Capital Appreciation Bonds, GO bonds issued for the water and sewer system, Business Improvement District debt, and cash on hand.

^c Reflects City-funds capital commitments as of the FY 2014 Adopted Capital Commitment Plan (released in October 2013) and includes cost of issuance and certain Inter-Fund Agreements. In July 2009, the State Legislature included future debt of the NYCTFA PIT bonds under the general debt limit; thus City-funds capital commitments will be funded by the NYCTFA as well.

NOTE: The Debt Affordability Statement released by the City in May 2013 presents data for the last day of each fiscal year, June 30th, instead of the first day of each fiscal year, July 1, as reflected in this table. The City's Debt Affordability Statement forecasts that indebtedness would be below the general debt limit by \$15.08 billion at the end of FY 2014.

SOURCE: NYC Comptroller's Office and the NYC Office of Management and Budget.

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MAYOR'S OFFICE OF CONTRACT SERVICES

NOTICE

Notice of Intent to Issue New Solicitations Not Included in FY 2014 Annual Contracting Plan and Schedule

NOTICE IS HEREBY GIVEN that the Mayor will be issuing the following solicitations not included in the FY 2014 Annual Contracting Plan and Schedule that is published pursuant to New York City Charter § 312(a):

Agency: Department of Environmental Protection
 Vendor: J.E.S. Plumbing & Heating Corp.
 Nature of Services: Installation of indoor water meters and outdoor pits
 Method of extension the agency intends to utilize: Renewal
 New start date of the proposed extended contract: 2/23/2014
 New end date of the proposed extended contract: 2/24/2015
 Modifications sought to the nature of services performed under the contract: None
 Reason(s) the agency intends to extend the contract: It is in the best interest of the City to retain unit prices and continuity of services.
 Personnel in substantially similar titles within agency: None
 Headcount of personnel in substantially similar titles within agency: 0

Agency: Department of Environmental Protection
 Vendor: Stratis Contracting Corp.

Nature of Services: Repair, Maintenance, and Monitoring Program Service at the Pennsylvania Avenue and Fountain Avenue Landfills.
 Method of extension the agency intends to utilize: Renewal
 New start date of the proposed extended contract: 4/9/2014
 New end date of the proposed extended contract: 4/8/2015
 Modifications sought to the nature of services performed under the contract: None
 Reason(s) the agency intends to extend the contract: To provide uninterrupted services until a successor contract is in place.
 Personnel in substantially similar titles within agency: None
 Headcount of personnel in substantially similar titles within agency: 0

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Notice of Intent to Issue New Solicitations Not Included in FY 2014 Annual Contracting Plan and Schedule

NOTICE IS HEREBY GIVEN that the Mayor will be issuing the following solicitations not included in the FY 2014 Annual Contracting Plan and Schedule that is published pursuant to New York City Charter § 312(a):

Agency: Office of Management and Budget
 Description of services sought: Microsoft Premier Support
 Start date of the proposed contract: 1/1/2014
 End date of the proposed contract: 12/31/2016
 Method of solicitation the agency intends to utilize: Intergovernmental
 Personnel in substantially similar titles within agency: None
 Headcount of personnel in substantially similar titles within agency: 0

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CHANGES IN PERSONNEL

BOARD OF ELECTION POLL WORKERS FOR PERIOD ENDING 10/11/13

NAME	NUM	SALARY	ACTION	PROV	EFF DATE
CANDIANO	DENISE M	9POLL \$1.0000	APPOINTED	YES	01/01/13
CANNON	DENISE	9POLL \$1.0000	APPOINTED	YES	01/01/13
CANNON	DONALD	9POLL \$1.0000	DECEASED	YES	02/27/11
CANSINO	MARVIN F	9POLL \$1.0000	DECEASED	YES	06/22/10
CAQUIAS	LISSETTE L	9POLL \$1.0000	APPOINTED	YES	01/01/13
CARAVEO	BRIAN M	9POLL \$1.0000	APPOINTED	YES	01/01/13
CARBALLO	LOURDES	9POLL \$1.0000	APPOINTED	YES	01/01/13
CARDONA	JOSE A	9POLL \$1.0000	APPOINTED	YES	01/01/13
CARDONA	YESSSENIA	9POLL \$1.0000	APPOINTED	YES	01/01/13
CARLTON	EUGENE	9POLL \$1.0000	APPOINTED	YES	06/14/13
CARNEGARY	RALPH O	9POLL \$1.0000	DECEASED	YES	02/23/11
CARPENTER	MARY	9POLL \$1.0000	DECEASED	YES	01/18/11
CARR	KARL L	9POLL \$1.0000	APPOINTED	YES	01/01/13
CARRERAS	ADRIANA	9POLL \$1.0000	APPOINTED	YES	01/01/13
CARRERAS	DABY	9POLL \$1.0000	APPOINTED	YES	01/01/13
CARRIERO	WILLIAM V	9POLL \$1.0000	DECEASED	YES	05/10/10
CARRINGTON	GARY M	9POLL \$1.0000	DECEASED	YES	01/01/11
CARRION	GINA A	9POLL \$1.0000	DECEASED	YES	07/30/11
CARTER	REGINA	9POLL \$1.0000	APPOINTED	YES	01/01/13
CARTWRIGHT	GLORIA	9POLL \$1.0000	APPOINTED	YES	01/01/13
CARUSO	ANTHONY	9POLL \$1.0000	DECEASED	YES	07/27/10
CASELLA	GERALDIN	9POLL \$1.0000	DECEASED	YES	03/04/12
CASTELLO	FRANK	9POLL \$1.0000	DECEASED	YES	08/19/12
CASTILLO	BRIDGETT	9POLL \$1.0000	APPOINTED	YES	01/01/13
CASTILLO	EVELIO	9POLL \$1.0000	DECEASED	YES	08/06/10

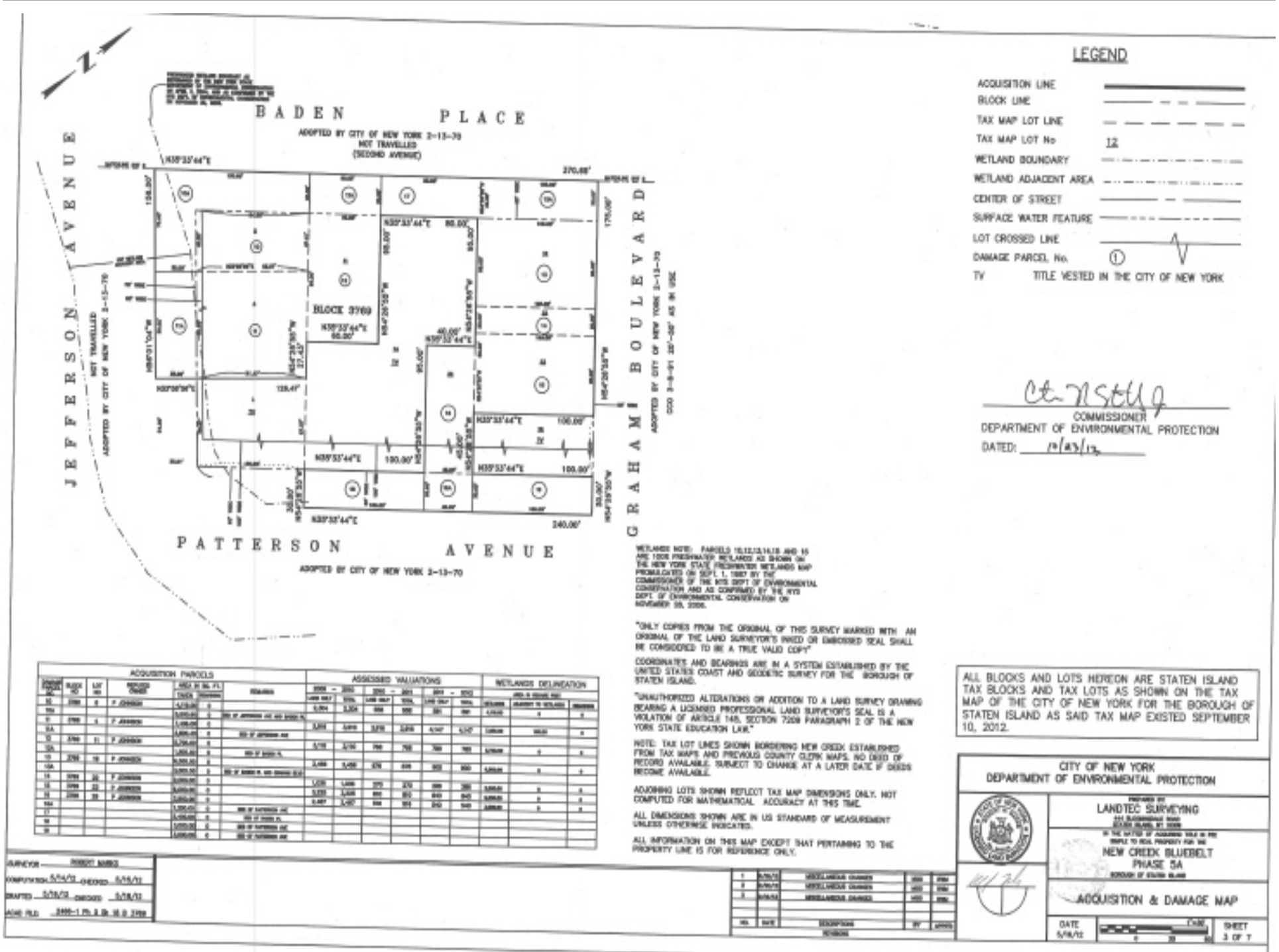
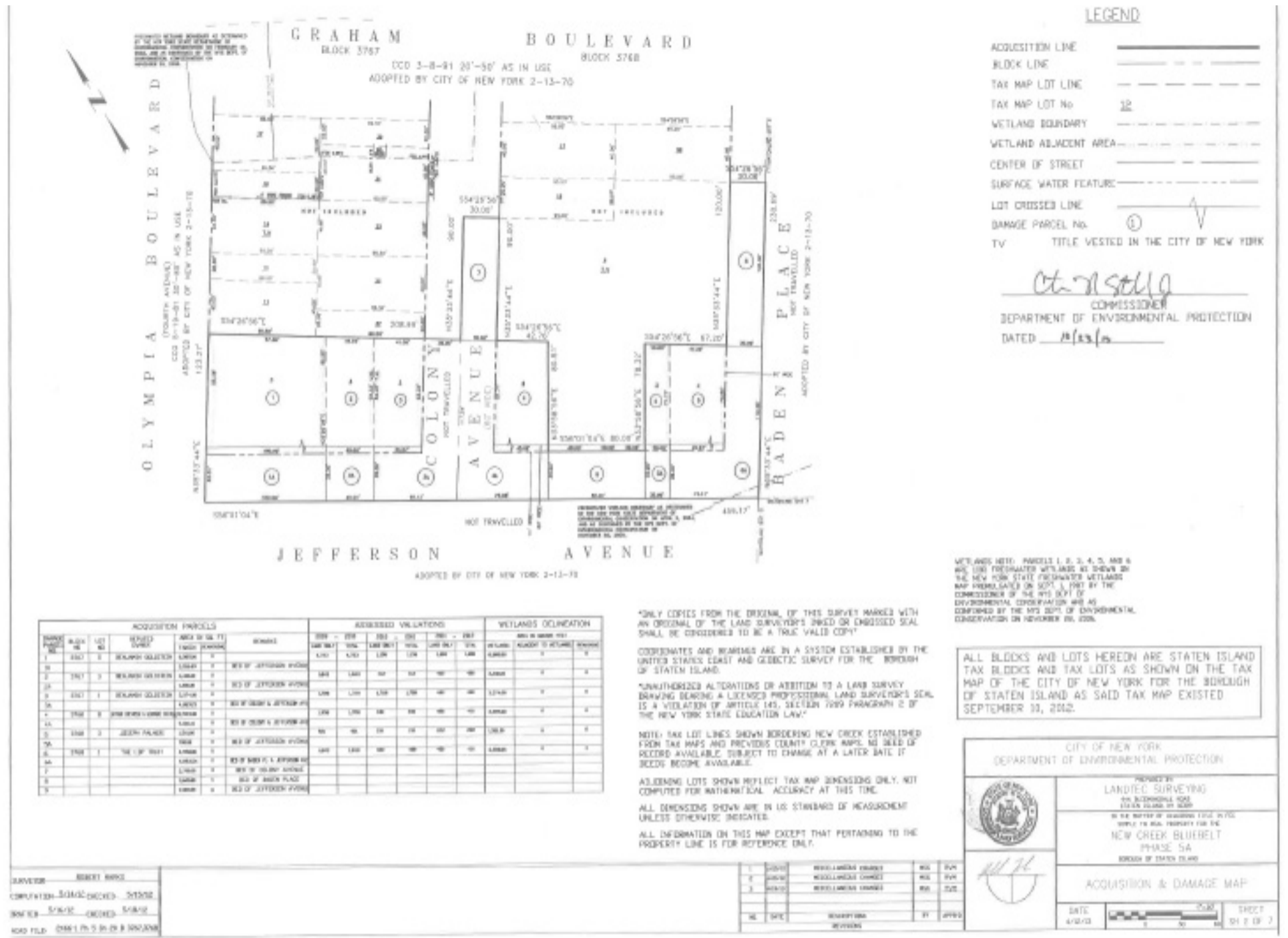
CASTILLO	LUDOVINO	9POLL \$1.0000	DECEASED	YES	09/29/11
CATALANO	JEAN	9POLL \$1.0000	DECEASED	YES	04/19/10
CATUOGNO	PATRICIA A	9POLL \$1.0000	DECEASED	YES	07/20/11
CAUGHMAN	STEVEN C	9POLL \$1.0000	DECEASED	YES	05/27/11
CAUSER	MICHELLE	9POLL \$1.0000	APPOINTED	YES	01/01/13
CENSUS	ASHLEY P	9POLL \$1.0000	APPOINTED	YES	01/01/13
CENTENO	SHERRY A	9POLL \$1.0000	DECEASED	YES	08/10/10
CERNA	ADA	9POLL \$1.0000	DECEASED	YES	02/13/12
CHAI	ANDERINE	9POLL \$1.0000	APPOINTED	YES	01/01/13
CHALMERS	MERRIE E	9POLL \$1.0000	DECEASED	YES	09/16/10
CHAMBERS	ARIEL R	9POLL \$1.0000	APPOINTED	YES	01/01/13
CHAMBLE	MILTON	9POLL \$1.0000	DECEASED	YES	01/06/11
CHAN	THOMAS	9POLL \$1.0000	APPOINTED	YES	01/01/13
CHAPLIN	DEBORAH	9POLL \$1.0000	APPOINTED	YES	01/01/13
CHAPULIN	CATERINA	9POLL \$1.0000	APPOINTED	YES	01/01/13
CHARLES-GITTENS	PATRICIA	9POLL \$1.0000	APPOINTED	YES	01/01/13
CHASE	ERNEST C	9POLL \$1.0000	DECEASED	YES	06/15/11
CHAUDHRY	JAVAID A	9POLL \$1.0000	APPOINTED	YES	01/01/13
CHAVERS	ROBIN A	9POLL \$1.0000	APPOINTED	YES	01/01/13
CHAVEZ	MARIETTA	9POLL \$1.0000	APPOINTED	YES	01/01/13
CHEE - A - TOV	PETER S	9POLL \$1.0000	DECEASED	YES	07/28/12
CHEN	DAN	9POLL \$1.0000	APPOINTED	YES	01/01/13
CHEN	FENG	9POLL \$1.0000	APPOINTED	YES	01/01/13
CHEN	HAIHUAN	9POLL \$1.0000	APPOINTED	YES	01/01/13
CHEN	JINGRAN	9POLL \$1.0000	APPOINTED	YES	01/01/13
CHEN	KUNG	9POLL \$1.0000	DECEASED	YES	03/15/11
CHEN	LIANG BA	9POLL \$1.0000	APPOINTED	YES	01/01/13
CHEN	XIA	9POLL \$1.0000	APPOINTED	YES	01/01/13
CHENAULT	WILLIAM	9POLL \$1.0000	APPOINTED	YES	01/01/13
CHENG	NINA	9POLL \$1.0000	APPOINTED	YES	01/01/13
CHERNOMAZ	FELIX	9POLL \$1.0000	APPOINTED	YES	01/01/13
CHERUBIN	GERLINE	9POLL \$1.0000	APPOINTED	YES	01/01/13
CHICAIZA	KATHERIN	9POLL \$1.0000	APPOINTED	YES	01/01/13
CHIELLO	CLAUDETT C	9POLL \$1.0000	DECEASED	YES	01/29/12

Table listing names, addresses, and dates for various individuals. Includes columns for name, address, date, and status (e.g., APPOINTED, DECEASED).

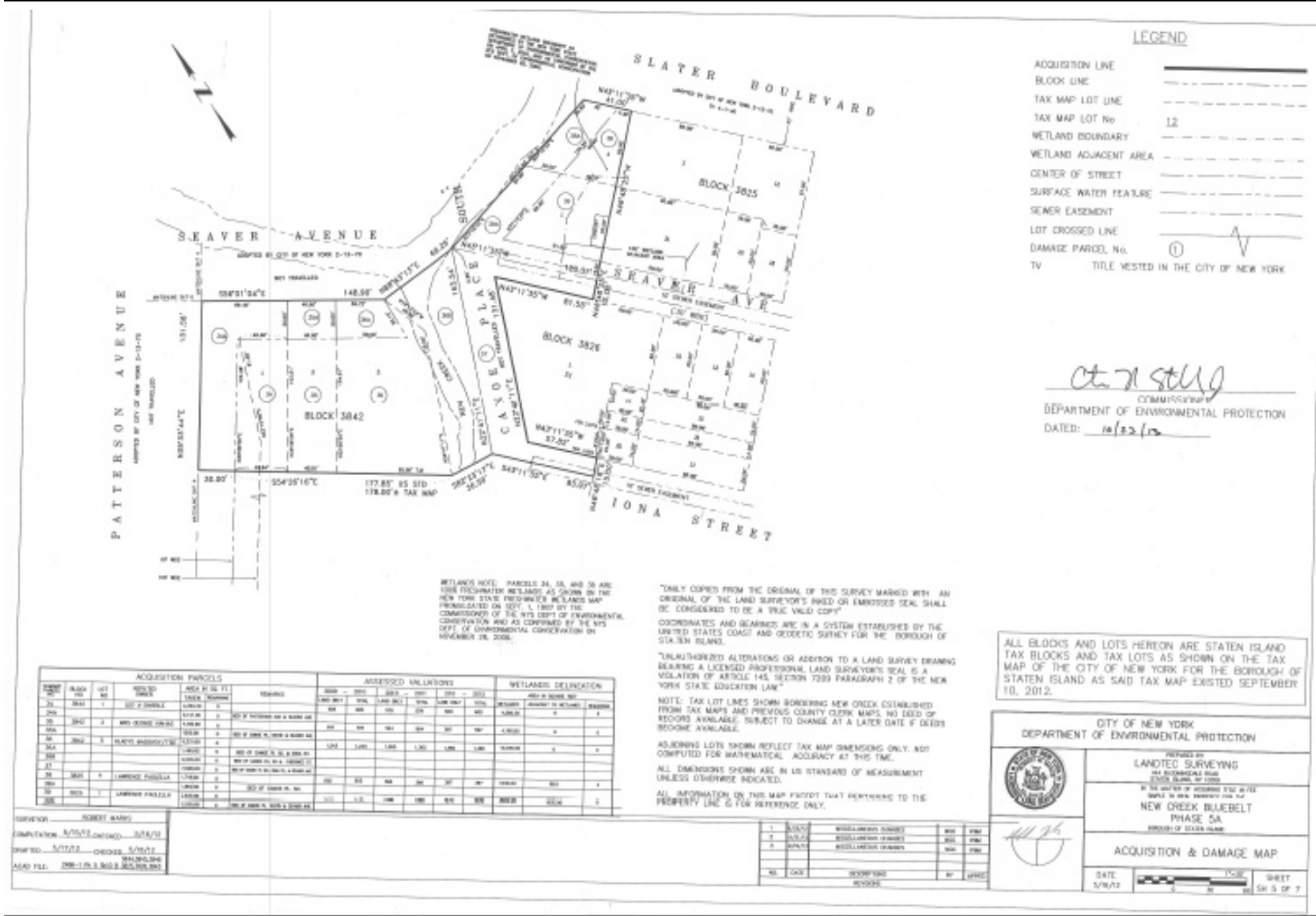
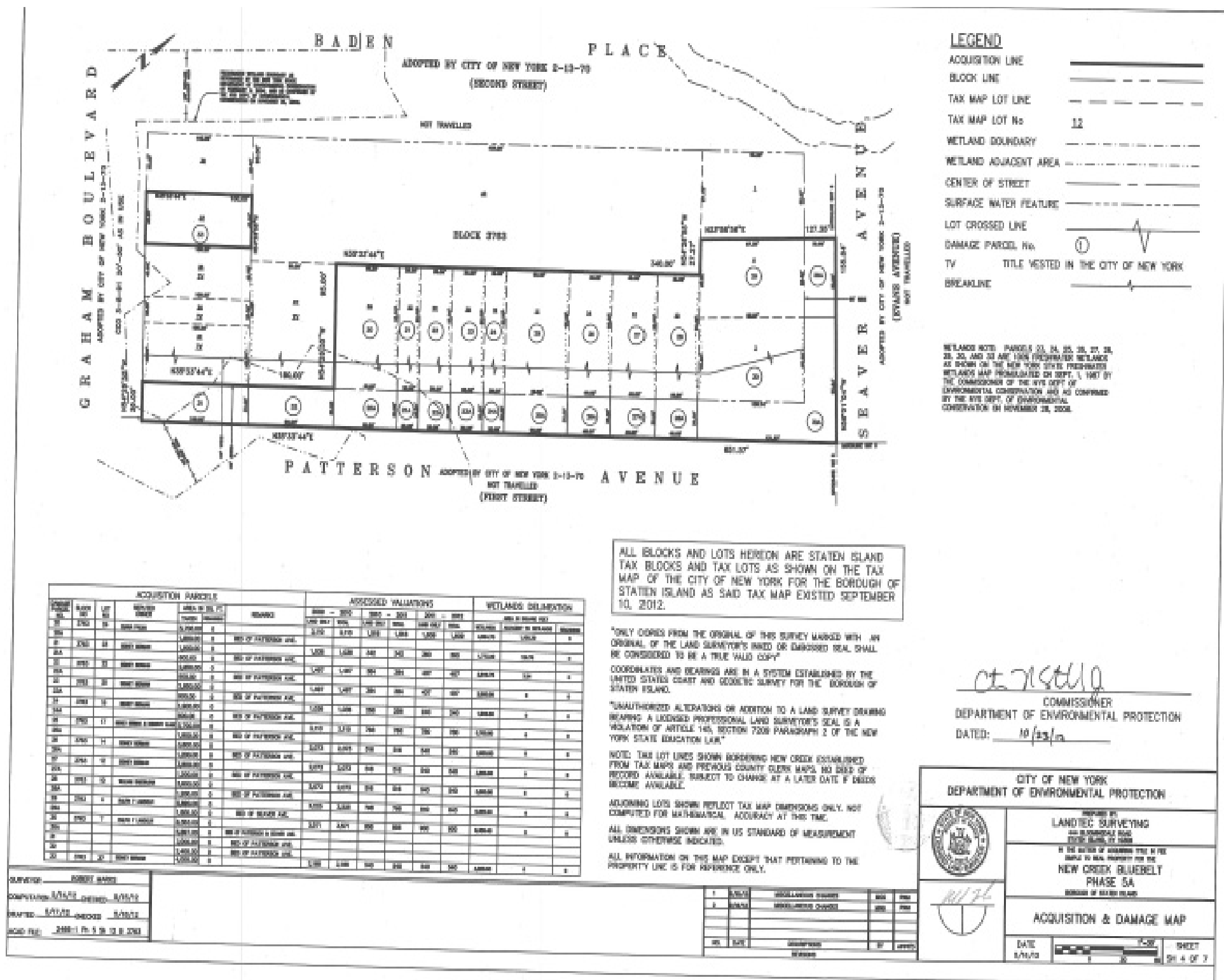
COURT NOTICE MAP FOR NEW CREEK BLUEBELT, PHASE 5A

Legal survey map showing property boundaries, lot numbers, and street names (e.g., OLYMPIA BLVD, BADEN PLACE). Includes a title block with survey details and a signature.

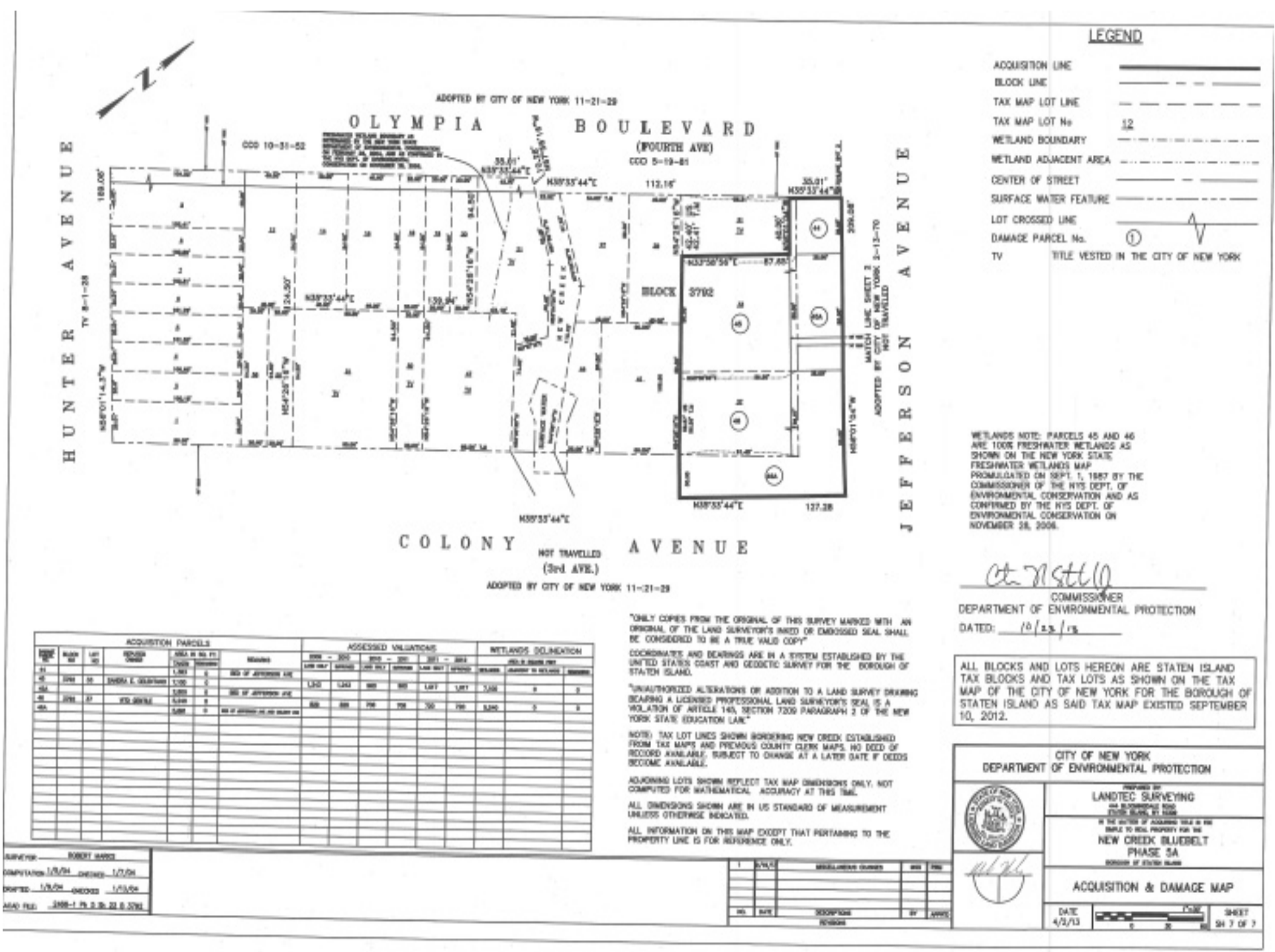
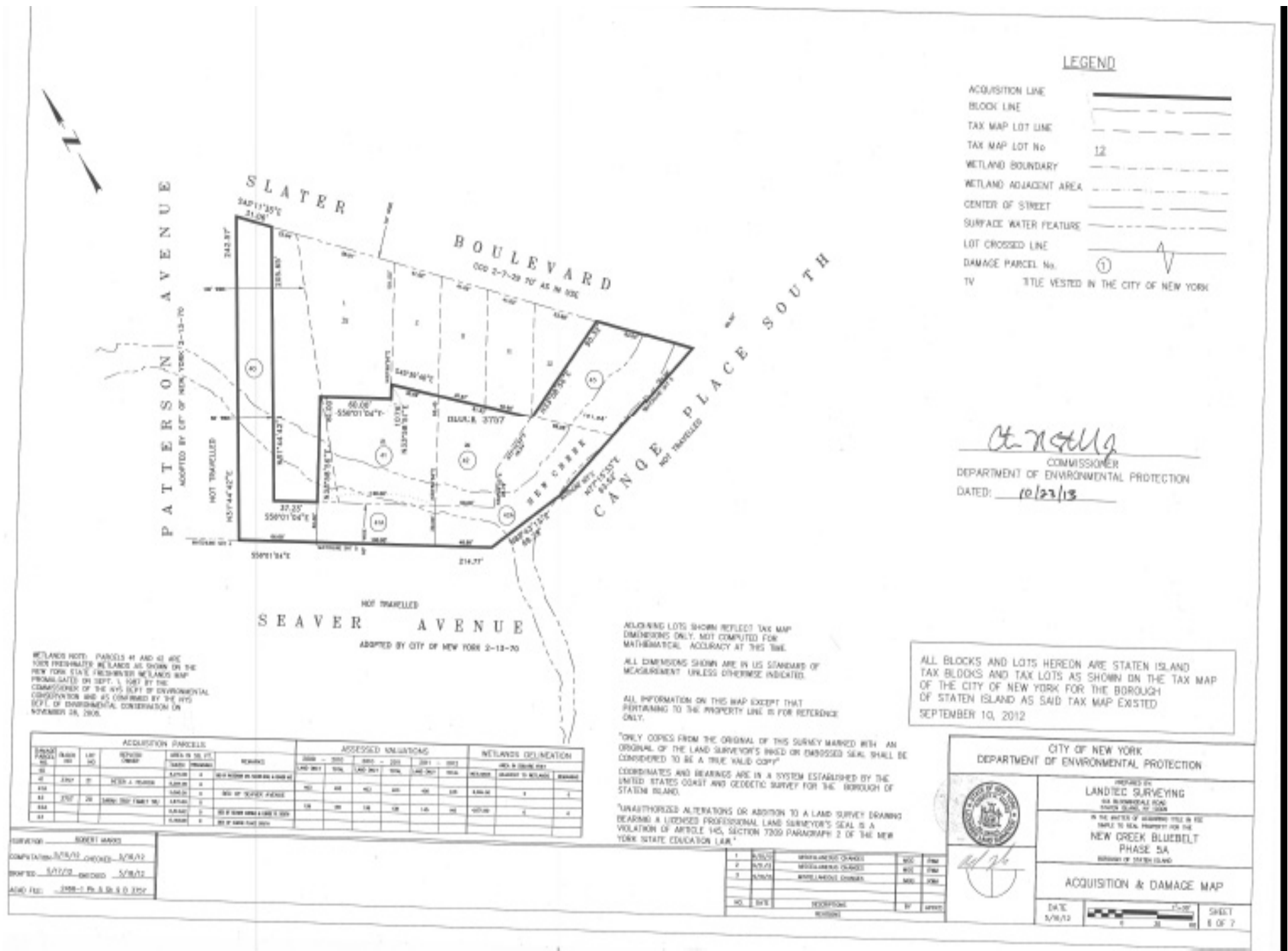
COURT NOTICE MAP FOR NEW CREEK BLUEBELT, PHASE 5A



COURT NOTICE MAP FOR NEW CREEK BLUEBELT, PHASE 5A



COURT NOTICE MAP FOR NEW CREEK BLUEBELT, PHASE 5A



READER'S GUIDE

The City Record (CR) is published each business day and includes notices of proposed New York City procurement actions, contract awards, and other procurement-related information. Solicitation notices for most procurements valued at or above \$100,000 for information technology and for construction and construction related services, above \$50,000 for other services, and above \$25,000 for other goods are published for at least one day. Other types of procurements, such as sole source, require notice in The City Record for five consecutive days. Unless otherwise specified, the agencies and offices listed are open for business Monday through Friday from 9:00 A.M. to 5:00 P.M., except on legal holidays.

NOTICE TO ALL NEW YORK CITY CONTRACTORS

The New York State Constitution ensures that all laborers, workers or mechanics employed by a contractor or subcontractor doing public work are to be paid the same wage rate that prevails in the trade where the public work is being done. Additionally, New York State Labor Law §§ 220 and 230 provide that a contractor or subcontractor doing public work in construction or building service must pay its employees no less than the prevailing wage. Section 6-109 (the Living Wage Law) of the New York City Administrative Code also provides for a "living wage", as well as prevailing wage, to be paid to workers employed by City contractors in certain occupations. The Comptroller of the City of New York is mandated to enforce prevailing wage. Contact the NYC Comptroller's Office at www.comptroller.nyc.gov, and click on Prevailing Wage Schedules to view rates.

CONSTRUCTION/CONSTRUCTION SERVICES OR CONSTRUCTION-RELATED SERVICES

The City of New York is committed to achieving excellence in the design and construction of its capital program, and building on the tradition of innovation in architecture and engineering that has contributed to the City's prestige as a global destination.

VENDOR ENROLLMENT APPLICATION

New York City procures approximately \$17 billion worth of goods, services, construction and construction-related services every year. The NYC Procurement Policy Board Rules require that agencies primarily solicit from established mailing lists called bidder/proposer lists. Registration for these lists is free of charge. To register for these lists, prospective suppliers should fill out and submit the NYC-FMS Vendor Enrollment application, which can be found online at www.nyc.gov/selltonyc. To request a paper copy of the application, or if you are uncertain whether you have already submitted an application, call the Vendor Enrollment Center at (212) 857-1680.

SELLING TO GOVERNMENT TRAINING WORKSHOP

New and experienced vendors are encouraged to register for a free training course on how to do business with New York City. "Selling to Government" workshops are conducted by the Department of Small Business Services at 110 William Street, New York, NY 10038. Sessions are convened on the second Tuesday of each month from 10:00 A.M. to 12:00 P.M. For more information, and to register, call (212) 618-8845 or visit www.nyc.gov/html/sbs/nycbiz and click on Summary of Services, followed by Selling to Government.

PRE-QUALIFIED LISTS

New York City procurement policy permits agencies to develop and solicit from pre-qualified lists of vendors, under prescribed circumstances. When an agency decides to develop a pre-qualified list, criteria for pre-qualification must be clearly explained in the solicitation and notice of the opportunity to pre-qualify for that solicitation must be published in at least five issues of the CR. Information and qualification questionnaires for inclusion on such lists may be obtained directly from the Agency Chief Contracting Officer at each agency (see Vendor Information Manual). A completed qualification questionnaire may be submitted to an Agency Chief Contracting Officer at any time, unless otherwise indicated, and action (approval or denial) shall be taken by the agency within 90 days from the date of submission. Any denial or revocation of pre-qualified status can be appealed to the Office of Administrative Trials and Hearings (OATH). Section 3-10 of the Procurement Policy Board Rules describes the criteria for the general use of pre-qualified lists. For information regarding specific pre-qualified lists, please visit www.nyc.gov/selltonyc.

NON-MAYORAL ENTITIES

The following agencies are not subject to Procurement Policy Board Rules and do not follow all of the above procedures: City University, Department of Education, Metropolitan Transportation Authority, Health & Hospitals Corporation, and the Housing Authority. Suppliers interested in applying for inclusion on bidders lists for Non-Mayoral entities should contact these entities directly at the addresses given in the Vendor Information Manual.

PUBLIC ACCESS CENTER

The Public Access Center is available to suppliers and the public as a central source for supplier-related information through on-line computer access. The Center is located at 253 Broadway, 9th floor, in lower Manhattan, and is open Monday through Friday from 9:30 A.M. to 5:00 P.M., except on legal holidays. For more information, contact the Mayor's Office of Contract Services at (212) 341-0933 or visit www.nyc.gov/mocs.

ATTENTION: NEW YORK CITY MINORITY AND WOMEN-OWNED BUSINESS ENTERPRISES

Join the growing number of Minority and Women-Owned Business Enterprises (M/WBEs) that are competing for New York City's business. In order to become certified for the program, your company must substantiate that it: (1) is at least fifty-one percent (51%) owned, operated and controlled by a minority or woman and (2) is either located in New York City or has a significant tie to New York City's business community. To obtain a copy of the certification application and to learn more about this program, contact the Department of Small Business Services at (212) 513-6311 or visit www.nyc.gov/sbs and click on M/WBE Certification and Access.

PROMPT PAYMENT

It is the policy of the City of New York to pay its bills promptly. The Procurement Policy Board Rules generally require that the City pay its bills within 30 days after the receipt of a proper invoice. The City pays interest on all late invoices. However, there are certain types of payments that are not eligible for interest; these are listed in Section 4-06 of the Procurement Policy Board Rules. The Comptroller and OMB determine the interest rate on late payments twice a year: in January and in July.

PROCUREMENT POLICY BOARD RULES

The Rules may also be accessed on the City's website at www.nyc.gov/selltonyc

COMMON ABBREVIATIONS USED IN THE CR

The CR contains many abbreviations. Listed below are simple explanations of some of the most common ones appearing in the CR:

ACCO	Agency Chief Contracting Officer
AMT	Amount of Contract
CSB	Competitive Sealed Bid including multi-step
CSP	Competitive Sealed Proposal including multi-step
CR	The City Record newspaper
DP	Demonstration Project
DUE	Bid/Proposal due date; bid opening date
EM	Emergency Procurement
FCRC	Franchise and Concession Review Committee
IFB	Invitation to Bid
IG	Intergovernmental Purchasing
LBE	Locally Based Business Enterprise
M/WBE	Minority/Women's Business Enterprise
NA	Negotiated Acquisition
OLB	Award to Other Than Lowest Responsive Bidder/Proposer
PIN	Procurement Identification Number
PPB	Procurement Policy Board
PQL	Pre-qualified Vendors List
RFEI	Request for Expressions of Interest
RFI	Request for Information
RFP	Request for Proposals
RFQ	Request for Qualifications
SS	Sole Source Procurement
ST/FED	Subject to State and/or Federal requirements

KEY TO METHODS OF SOURCE SELECTION

The Procurement Policy Board (PPB) of the City of New York has by rule defined the appropriate methods of source selection for City procurement and reasons justifying their use. The CR procurement notices of many agencies include an abbreviated reference to the source selection method utilized. The following is a list of those methods and the abbreviations used:

CSB	Competitive Sealed Bidding including multi-step <i>Special Case Solicitations/Summary of Circumstances:</i>
CSP	Competitive Sealed Proposal including multi-step
CP/1	Specifications not sufficiently definite
CP/2	Judgement required in best interest of City
CP/3	Testing required to evaluate
CB/PQ/4	
CP/PQ/4	CSB or CSP from Pre-qualified Vendor List/ Advance qualification screening needed
DP	Demonstration Project
SS	Sole Source Procurement/only one source
RS	Procurement from a Required Source/ST/FED
NA	Negotiated Acquisition <i>For ongoing construction project only:</i>
NA/8	Compelling programmatic needs
NA/9	New contractor needed for changed/additional work
NA/10	Change in scope, essential to solicit one or limited number of contractors

NA/11	Immediate successor contractor required due to termination/default <i>For Legal services only:</i>
NA/12	Specialized legal devices needed; CSP not advantageous
WA	Solicitation Based on Waiver/Summary of Circumstances (<i>Client Services/CSB or CSP only</i>)
WA1	Prevent loss of sudden outside funding
WA2	Existing contractor unavailable/immediate need
WA3	Unsuccessful efforts to contract/need continues
IG	Intergovernmental Purchasing (award only)
IG/F	Federal
IG/S	State
IG/O	Other
EM	Emergency Procurement (award only): An unforeseen danger to:
EM/A	Life
EM/B	Safety
EM/C	Property
EM/D	A necessary service
AC	Accelerated Procurement/markets with significant short-term price fluctuations
SCE	Service Contract Extension/insufficient time; necessary service; fair price <i>Award to Other Than Lowest Responsible & Responsive Bidder or Proposer/Reason (award only)</i>
OLB/a	anti-apartheid preference
OLB/b	local vendor preference
OLB/c	recycled preference
OLB/d	other: (specify)

HOW TO READ CR PROCUREMENT NOTICES

Procurement notices in the CR are arranged by alphabetically listed Agencies, and within Agency, by Division if any. The notices for each Agency (or Division) are further divided into three subsections: Solicitations, Awards; and Lists & Miscellaneous notices. Each of these subsections separately lists notices pertaining to Goods, Services, or Construction.

Notices of Public Hearings on Contract Awards appear at the end of the Procurement Section.

At the end of each Agency (or Division) listing is a paragraph giving the specific address to contact to secure, examine and/or to submit bid or proposal documents, forms, plans, specifications, and other information, as well as where bids will be publicly opened and read. This address should be used for the purpose specified unless a different one is given in the individual notice. In that event, the directions in the individual notice should be followed.

The following is a SAMPLE notice and an explanation of the notice format used by the CR.

SAMPLE NOTICE:

POLICE

DEPARTMENT OF YOUTH SERVICES

■ SOLICITATIONS

Services (Other Than Human Services)

BUS SERVICES FOR CITY YOUTH PROGRAM – Competitive Sealed Bids – PIN# 056020000293 – DUE 04-21-03 AT 11:00 A.M.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

NYPD, Contract Administration Unit, 51 Chambers Street, Room 310, New York, NY 10007. Manuel Cruz (646) 610-5225.

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ITEM	EXPLANATION
POLICE DEPARTMENT	Name of contracting agency
DEPARTMENT OF YOUTH SERVICES	Name of contracting division
■ SOLICITATIONS	Type of Procurement action
<i>Services (Other Than Human Services)</i>	Category of procurement
BUS SERVICES FOR CITY YOUTH PROGRAM	Short Title
CSB	Method of source selection
PIN # 056020000293	Procurement identification number
DUE 04-21-03 AT 11:00 am	Bid submission due 4-21-03 by 11:00 am; bid opening date/time is the same.
<i>Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents; etc.</i>	Paragraph at the end of Agency Division listing providing Agency contact information
	NYPD, Contract Administration Unit 51 Chambers Street, Room 310 New York, NY 10007. Manuel Cruz (646) 610-5225.
☛	Indicates New Ad
m27-30	Date that notice appears in The City Record