



BROOKLYN COMMUNITY BOARD 5
THE CITY OF NEW YORK

ERIC ADAMS, BOROUGH PRESIDENT
ANDRE T. MITCHELL, BOARD CHAIRMAN | WALTER CAMPBELL, DISTRICT MANAGER

"ONE COMMUNITY, ONE VOICE"

August 4, 2014

Ms. Ilacia Zuell
NYC Equal Employment
Practices Commission
253 Broadway, Suite 602
New York, New York 10007

Re: EEO Policy and Guide

Dear Ms. Zuell:

As per an e-mail from Ms. Melody Ruiz this letter is to inform you that the distribution of the EEO Policy and Guide has been distributed to all employees of Community Board 5 and a copy was posted on the bulletin board that is visible in the work site area.

Thanking you in anticipation.

Sincerely,

Walter Campbell
District Manager
Community Board #5

cc: Ms. Melody Ruiz
Ms. Ama Dwimoh, Esq.