



THE CITY OF NEW YORK  
OFFICE OF THE MAYOR  
NEW YORK, N.Y. 10007

**EXECUTIVE ORDER NO. 43**

**DECEMBER 2, 1992**

**THE MAYOR'S OFFICE FOR HOMELESS FACILITIES  
AND SERVICE DEVELOPMENT**

WHEREAS, over the last three years, this administration has allocated extensive resources towards addressing the needs of homeless families and individuals in the City of New York, including the provision of permanent housing to 15,000 homeless families and quadrupling the number of transitional housing units, and

WHEREAS, in furtherance of this commitment and consistent with recommendations made by the New York City Commission on Homelessness established by the Mayor, and in an effort to provide assistance to the homeless in the most effective and efficient manner, the Mayor will propose legislation to create a new agency whose function will be to provide City services to homeless families and individuals, expedite the construction of transitional housing for the homeless, and transfer the operation of such housing to not-for-profit organizations, and

WHEREAS, the creation of this new City agency will require extensive planning and coordination with various City, State and federal entities as well as the enactment of a local law, and

WHEREAS, in order to begin immediately the improvement of the development of facilities, and provision of services for homeless families and individuals and to plan for and oversee the transition to the new agency, it is necessary to establish an interim Mayoral Office;

NOW, THEREFORE, by virtue of the power vested in me as Mayor of the City of New York, it is hereby ordered;

Section 1. Office for Homeless Facilities and Service Development. There is hereby established in the Office of the Mayor the Office for Homeless Facilities and Service Development which shall be headed by a Director who shall be appointed by and serve at the pleasure of the Mayor. The Office shall report to and be directly accountable to the Deputy Mayor for Health and Human Services.

Section 2. Responsibilities of the Office. Until such time as the new agency is created, the Office shall, in consultation with the Human Resources Administration (HRA), the Department of Housing Preservation and Development and other agencies involved in the provision of services for homeless families and individuals, and consistent with law, (1) oversee and direct on behalf of the Mayor the actions necessary for the establishment of a new City agency to manage the delivery of services to homeless families and individuals, (2) participate in the planning and implementation of the redesigning and restructuring of the current system for the provision of services and facilities for homeless families and individuals, (3) make recommendations to HRA concerning the planning and development of and contracting for services and facilities for homeless families and individuals, and (4) encourage the participation of and receive proposals from the public and

the private sectors for the development of services and facilities for homeless families and individuals, including the evaluation and negotiation of such proposals and the obtaining of the necessary approvals therefor.

Section 3. In carrying out its responsibilities, the Office shall have the following functions:

(1) to oversee the planning, design and siting of all new facilities for homeless families and individuals;

(2) to make recommendations to and assist HRA in the development of all new contracts for the provision of services and facilities for the homeless, including drafting requests for proposals, evaluating the responses thereto, drafting and negotiating contracts with providers, administering contracts and monitoring performance under the contracts;

(3) to participate in the development and coordination of City policy related to homelessness, in consultation with the Mayor's Office on Homelessness and Single Room Occupancy (SRO) Housing Services;;

(4) to assist in the development of programs designed to improve access of homeless families and individuals to existing private sector housing;

(5) to encourage the participation of the private sector in the development of safe and affordable transitional housing for homeless families and individuals; and

(6) to facilitate the acquisition, rehabilitation and construction of transitional housing for homeless families and individuals.