

Describe the following types of disclosures. *Note, you may have multiple disclosures of the same type.*

DISCLOSURES					
	<i>Type of Disclosure</i>	<i>Describe the Specific Activity</i>	<i>Classification</i>	<i>Describe the agency purpose or mission served by this Disclosure.</i>	<i>Was this disclosure made pursuant to an external request?</i>
1	Audit	CCPC publishes reports that usually have case examples to illustrate our critiques. While we do not include pedigree information in these examples, there could be instances where readers would be able to identify the subjects and/or complainants based on the factual allegations or circumstances described. This is more likely when the case has previously received media attention.	Pre-approved as routine	Executive Order 18, which established this Commission, requires that CCPC publish at least one report per year that provides information regarding the NYPD's efforts to prevent, detect, investigate, and discipline corruption or serious misconduct. In our annual reports, we typically include sections evaluating a sample of internal investigations and analyses of the NYPD's formal discipline that was meted out during the previous year. We use examples to illustrate investigative deficiencies or to describe cases with which we disagreed with the penalty.	No

2	None of the above	In our reports, we include a section with Commissioner Biographies which provide the names and educational and employment histories of our Commissioners. We also include a list of staff members who are presently employed by CCPC or who worked on the report prior to their departure from CCPC.	Pre-approved as routine	This is a routine section in our reports and contains information that is found on CCPC's website regarding the Commissioners who serve pro bono and are appointed by and report to the Mayor's office.	No
3	Response to a Request or Demand	We provide newspaper clippings, reports, Internal Affairs closing reports, and the NYPD's charges and specifications that are in our possession when these materials are requested pursuant to the Freedom of Information Law (FOIL).	Pre-approved as routine	We are required by law to provide this information unless there is a legal prohibition or an enumerated exemption.	Yes
4	Law Enforcement	Names, addresses, email addresses, IP addresses, and telephone numbers of individuals who contact CCPC to make a complaint about	Pre-approved as routine	CCPC often receives complaints regarding police officer misconduct. The Executive Order which created CCPC withholds investigative	Yes

		members of the NYPD or other city government employees.		authority except in very narrow situations requiring the approval of the Mayor, the Commissioner of the Department of Investigation, and the NYPD Police Commissioner. CCPC is mandated in this Executive Order to forward any complaints to the NYPD's Internal Affairs Bureau. If we deem that another City agency may also be appropriate to investigate the complaint, we will also forward the information to that agency. Most typically, we forward some complaints to the Civilian Complaint Review Board.	
5	Client or Customer Service	CCPC sometimes provides people who make complaints to our agency with the contact information for specific people in other City or State agencies. This is	Pre-approved as routine	Since CCPC does not investigate complaints, in order to save a complaint from being referred back and forth between people, we may make direct contact with a	Yes

		done with the consent of the person whose name and direct phone number is being provided.		person at a more appropriate agency and ask for their consent to have their name and direct work telephone number be provided to a complainant.	
6	Human Resources and other Personnel Matters	CCPC does not have our own administrative staff beyond our office manager. Therefore, on-boarding of any employees is done through the Department of Investigation. To completed any hiring, resumes for candidates who have been interviewed are sent to the Department of Investigation. Performance evaluations of staff members are also sent to the Department of Investigations Human Resources office as well as any justifications for merit raises.	Pre-approved as routine	To hire staff, CCPC has to provide resumes among other material to the Department of Investigation who then arranges to meet with prospective staff and sends material to the Office of Management and Budget for approval to hire. Additionally, the Department of Investigation handles CCPC's payroll so staff information is given to the Department of Investigation so our employees can get paid.	No
7	Office Administration	CCPC discloses names, addresses, telephone numbers, social security	Pre-approved as routine	Non-member identification cards allow CCPC staff and	Yes

		numbers, and physical descriptions of our Commissioners and staff to the NYPD so we can obtain NYPD non-member identification cards.		Commissioners to bypass the visitor's line when entering One Police Plaza for meetings and briefings with NYPD executives.	
8	Office Administration	The names, employer, and photographs of CCPC staff are provided to the building management of 17 Battery Place.	Pre-approved as routine	This information is provided so that staff members can obtain building identification cards. These cards are used when turnstiles to the lobby are operational.	Yes
9	Response to a Request or Demand	Names and contact information for persons who appeal denials or partial denials of Freedom of Information Law Requests are disclosed to the State Committee on Open Government when the appeal is decided.	Pre-approved as routine	This is a requirement under the Public Officers Law when there is an appeal. A copy of the decision on the appeal must be sent to the State Committee on Open Government. In addition to the decision, the original appeal submitted must be sent to the Committee.	Yes
10	Response to a Request or Demand	Notifications for requests made pursuant to the Freedom of Information Law which involve requests for materials	Pre-approved as routine	In 2019, CCPC and the NYPD entered into a Memorandum of Understanding, which required CCPC to notify	Yes

		created by the NYPD, are given to the NYPD's FOIL Unit.		the NYPD of any requests made pursuant to the Freedom of Information Law that requested NYPD materials.	
11	Education	Names and contact information for staff members are provided when staff members choose or are required to attend trainings, conferences, or continuing legal education courses.	Pre-approved as routine	Professional development allows staff to grow their skills, fulfill bar registration continuing legal education requirements, and provides networking opportunities with members of other law enforcement oversight agencies.	Yes
12	Compliance	Commissioners names, addresses, email addresses, telephone numbers, and the last four digits of their social security numbers are provided to the Department of Investigation's liaison with the Conflict of Interest Board for the purpose of sending out financial disclosure forms.	Pre-approved as routine	During this period, non-paid Commissioners were required to complete short forms for the Conflicts of Interest Board as they were designated as policy makers.	Yes
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For each **disclosure**, select the type of entity **and** provide the name of the entity that received the identifying information.

	<i>Type of Entity</i>	<i>Name of Entity</i>
1	City Agency	Department of Investigation
2	City Agency	Office of Management and Budget
3	City Agency	New York City Police Department
4	City Agency	The Office of the Mayor
5	Other Private Sector Company	Building Management Company
6	Media Outlet	The City (by several different reporters)
7	Media Outlet	Muckrock.com
8	Other Nonprofit	National Association of Civilian Oversight of Law Enforcement
9	City Agency	Civilian Complaint Review Board
10	State Agency	New York State Committee on Open Government
11	City Agency	Conflicts of Interest Board
12	Media Outlet	Possible Reporter but cannot determine the media outlet
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OPTIONAL QUESTION: Using the table below, describe any proposals for disclosures of identifying information that your agency declined to approve.

	<i>Type of Entity that Requested the Identifying Information</i>	<i>Name of the Entity</i>	<i>Reason for the Request</i>	<i>Description of Agency's Rationale for Rejection</i>
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