Division of Economic & Financial Opportunity
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New York, NY 10006

NYC Agency M/WBE Utilization Plans

Fiscal Year 2022

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Overview of Agency M/WBE Utilization Plans

New York City's Minority and Women-Owned Business Enterprise (M/WBE) program, established in 2005, was designed to promote government contracting opportunities for certified M/WBEs. Accordingly, the Department of Small Business Services (SBS) built a program dedicated to promoting fairness and equity in accessing contracting opportunities for City procurement.

Utilization Plans are required for agencies with total procurements in excess of $5 million in the previous full fiscal year (excluding contracts that are exempt from the M/WBE participation requirements as required by local law). Utilization Plans are designed to be a planning tool to assist agencies increase the utilization of M/WBEs in agency procurements for the fiscal year.

Agencies are required to establish M/WBE participation goals for Fiscal Year 2022 based on the size and nature of the anticipated procurements that will be subject to the M/WBE participation requirements as well as the availability of certified M/WBEs with the capacity to perform the specific types and scale of work anticipated in such procurements. Agencies are further required to review their agency's FY20 performance data, FY21 preliminary performance data, the number of M/WBEs certified in FY20 & FY21, and the M/WBE Online Directory.

As required by N.Y.C. Admin. Code § 6-129(g)(4), SBS has determined that no plans when viewed in the aggregate establish any goals exceeding the corresponding citywide goals.

City of New York
Fiscal Year 2022 Agency M/WBE Utilization Plan

Administration for Children's Services

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FY22 Utilization Plan Goals for Black Minority Group (Includes all genders)

A.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Black minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	12%	0%	0%	0%	2%

Justification:Historically, ACS has not procured many construction contracts. The majority of ACS' construction needs are primarlily bundled and submitted to the NYC Department of Desisgn and Construction. ACS anticipates fewer construction-related procurements in FY22, if any arise, we will engage M/WBE vendors through our internal M/WBE data and Small Business Services Online directory of M/WBE vendors.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	11.81%	1%	15.7%	3.1%	3%

Justification:Many of the vendors contracted with ACS under this type of service are specialized group of organizations that are typically large entities or individuals with special licenses, certifications, service models, and / or experience. Therefore, ACS anticipates that goals on all procurement opportunities for professional services such as Detention Vendor Management & Engineering Consulting Services and Records Management - Consulting Services will be based on goals of M/WBE availability.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	14.32%	2%	25.5%	2.1%	6%

Justification:ACS anticiptes an influx amount of standard services within this category and historically has maintained an excellent track record in utilizing M/WBE vendors. ACS anticipates awarding a significant number of contracts to M/WBE vendors for services such as Maintenance and Repair of Electrical Systems, Snow Removal Services, and Secured Glazing Required at ACS Detention Facilities in FY22. We anticipate continued success in awarding M/WBE Prime contractors in this category.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	5.94%	5%	3.50%	1.1%	5%

Justification:ACS anticipates a modest amount of contract awards to M/WBE Prime contractors in this category. We have maintaned an excellent record of utilizing M/WBE vendors as Prime contractors and expect the trend to continue. We anticipates awarding contracts like Laundry Services and Installation/Repair/Maintenance of Electronic Security Systems to M/WBE vendors in FY22.

B.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Black minority group for FY22.

Advertise procurements in various publications targeting MWBE vendors
Include MWBE Program presentations in all Pre-Bid and Proposal Conferences for procurements containig MWBE goals
Facillitate networking between Prime and certified MWBE vendors for potential sub-contracting and/or Joint Venture opportunitites
Encourage the use of Method 72 MWBE Small Purchases where practicable
Co-sponsor MWBE networking events with city agencies
Facilitate networking opportunities between ACS Program Liaisons and high-performing certified MWBE vendors
Work with the agency's Chief Diversity Officer to promote awareness of the MWBE program and utilization of MWBE vendors among ACS senior staff through periodic presentations at Cabinet meetings

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Asian Minority Group (Includes all genders)

C.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Asian minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	11.1%	0%	100%	0%	1%

Justification: Historically, ACS has not procured many construction contracts. The majority of ACS' construction needs are primarlily bundled and submitted to the NYC Department of Desisgn and Construction. ACS anticipates fewer construction-related procurements in FY22, if any arise, we will engage M/WBE vendors through our internal M/WBE data and Small Business Services Online directory of M/WBE vendors.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	9.4%	39%	23.8%	41.1%	20%

Justification: Many of the vendors contracted with ACS under this type of service are specialized group of organizations that are typically large entities or individuals with special licenses, certifications, service models, and / or experience. ACS anticipates procuring a modest number Professional services contracts and will engage M/WBE vendors in this enthnic group as the need arise.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	9.88%	6%	16.1%	1.8%	6%

Justification:ACS contracts with a very specialized group of organizations and providers in the child welfare and juvenile justice fields. These service providers are typically large entities or individuals with special licenses, certifications, service models and/or expertise. There are several procurements for new program initiaitves in this category planned for FY 22 and M/WBE goals will be set accordingly as the need arise.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	10.59%	11%	11.9%	2.7%	5%

Justification:Traditionally, ACS has a high utilization with M/WBE vendors as prime contractors in this area of services. ACS anticipates a modest amount of contracts subject to Local Law 1 within this range and has set the utilization goal accordingly.

D.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Asian minority group for FY22.

Advertise procurements in various publications targeting Asian MWBE vendors. Include MWBE Program presentations in all Pre-Bid and Proposal Conferences for procurements containig MWBE goals. ACS plans on engaging more Asian minority groups in FY22 for contract opportunities by increasing outreach to available M/WBE vendors before procurement

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Hispanic Minority Group (Includes all genders)

E.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Hispanic minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	17.95%	0%	0%	0%	1%

Justification: The majority of ACS' construction needs are primarlily bundled and submitted to the NYC Department of Desisgn and Construction. ACS anticipates procuring fewer construction-related procurements in FY22 and will therefore, set utilization goals as the need arise.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	8.99%	3%	4.5%	5%	5%

Justification: ACS contracts with a very specialized group of organizations and providers in the child welfare and juvenile justice fields. These service providers are typically large entities or individuals with special licenses, certifications, service models and/or expertise. Therefore, ACS anticipates that goals on all procurement opportunities for professional services will be based on goals pertaining to M/WBE availability.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	10.2%	59%	3.7%	14.1%	10%

Justification:ACS has awarded several contracts to certified MWBE Prime contractors in this category. The agency's FY22 plan includes procuremnts for services such as maintenanece, laundry and snow removal. Historical data indicates a significant pool of M/WBE vendors with the capacity to perform these types of services required by the agency.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	7.07%	8%	28%	5.4%	5%

Justification:ACS has maintaned an excellent record of utilizing M/WBE vendors as Prime contractors and expect the trend to continue. ACS anticipates a modest amount of contracts subject to Local Law 1 within this category for FY22 and has set utilization goals accordingly.

F.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Hispanic minority group for FY22.

Advertise procurements in various publications targeting MWBE vendors
Include MWBE Program presentations in all Pre-Bid and Proposal Conferences for procurements containig MWBE goals
Facillitate networking between Prime and certified MWBE vendors for potential sub-contracting and/or Joint Venture opportunitites
Encourage the use of Method 72 MWBE Small Purchases where allowable
Co-sponsor MWBE networking events with city agencies
Facilitate networking opportunities between ACS Program Liaisons and high-performing certified MWBE vendors
Work with the Agency Chief Diversity Offiver to promote awareness of the MWBE program and utilization of MWBE vendors among ACS senior staff through periodic presentations at Cabinet meetings

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Native American Minority Group (Includes all genders)

G.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Native American minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	0.56%	N/A	0%	0%	1%

Historically, ACS has never procured any construction contracts with this ethnic group. ACS anticipates procuring fewer construction contracts for FY22 , however, should the need for this type of services arise, ACS will engage an M/WBE in this ethnic group.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	0.65%	N/A	0%	0%	1%

Justification: Historically, ACS has never procured any contracts in this category within this ethnic group. However, we anticipate procuring a modest amount of professional services and will make it a priority to engage M/WBE vendors in this ethnic group to participate when the need for this type of services are requested.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	0.03%	N/A	0%	0%	1%

Justification:Historically, ACS has never contracted with any M/WBE within this ethnic group. Nevertheless, ACS anticipates an influx amount of standard service contracts and will make it a priority to engage the participation of M/WBE vendors in this ethnic group.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	2.44%	N/A	0%	0%	1%

Justification:Historically, ACS has never contracted with any M/WBE within this ethnic group. But ACS will engage M/WBE vendors in this ethnic group as the need for this services are requested.

H.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Asian minority group for FY22.

Advertise procurements in various publications targeting MWBE vendors
Include MWBE Program presentations in all Pre-Bid and Proposal Conferences for procurements containig MWBE goals
Facillitate networking between Prime and certified MWBE vendors for potential sub-contracting and/or Joint Venture opportunitites
Encourage the use of Method 72 MWBE Small Purchases where practicable
Co-sponsor MWBE networking events with city agencies
Facilitate networking opportunities between ACS Program Liaisons and high-performing certified MWBE vendors
Work with the agency's Chief Diversity Officer to promote awareness of the MWBE program and utilization of MWBE vendors among ACS senior staff through periodic presentations at Cabinet meetings

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Women (Includes minority women)

I.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for Women for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	25.66%	0%	0%	0%	2%

Justification: The majority of ACS' construction needs are primarlily bundled and submitted to the NYC Department of Desisgn and Construction. ACS anticipates procuring fewer construction-related procurements in FY22 and will therefore, set utilization goals as the need arise.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	36.67%	49%	32.9%	60.9%	10%

Justification: ACS contracts with a very specialized group of organizations and providers in the child welfare and juvenile justice fields. These service providers are typically large entities or individuals with special licenses, certifications, service models and/or expertise. Therefore, ACS anticipates that goals on all procurement opportunities for professional services will be based on goals pertaining to M/WBE availability.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	29.26%	62%	45.6%	15.4%	10%

Justification:ACS has awarded several contracts to certified MWBE Prime contractors in this category. The agency's FY22 plan includes procuremnts for services such as maintenanece, laundry and snow removal. Historical data indicates a significant pool of M/WBE vendors with the capacity to perform these types of services required by the agency.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	30.51%	23%	36.1%	10.6%	5%

Justification:ACS has maintaned an excellent record of utilizing M/WBE vendors as Prime contractors and expect the trend to continue. ACS anticipates a modest amount of contracts subject to Local Law 1 within this category for FY22 and has set utilization goals accordingly.

J.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for Women for FY22.

Advertise procurements in various publications targeting MWBE vendors
Include MWBE Program presentations in all Pre-Bid and Proposal Conferences for procurements containig MWBE goals
Facillitate networking between Prime and certified MWBE vendors for potential sub-contracting and/or Joint Venture opportunitites
Encourage the use of Method 72 MWBE Small Purchases where practicable
Co-sponsor MWBE networking events with city agencies
Facilitate networking opportunities between ACS Program Liaisons and high-performing certified MWBE vendors
Work with the agency's Chief Diversity Officer to promote awareness of the MWBE program and utilization of MWBE vendors among ACS senior staff through periodic presentations at Cabinet meetings

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

Q.	Other Agency Information
Please provide any information, not covered in the FY22 M/WBE Utilization Plan, which your agency deems relevant or necessary regarding your agency's M/WBE utilization goals.	

ACS responds to every M/WBE vendor inquiry and routes it to the appropriate divisional contact.
ACS will be reviewing various ways to improve the Disparity Within the Disparity.

R.	Agency M/WBE Leadership Contact Information

List the names, titles, and contact information for all agency contacts responsible for implementation of your agency's utilization plan.

1)

Name:	Joseph Cardieri
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2)

Name:	Rachel Miller
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3)

Name:	Michael Walker
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4)

Name:	Eden Hauslaib
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5)

Name:	Bobby Akumah
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City of New York
Fiscal Year 2022 Agency M/WBE Utilization Plan

Department of Citywide Administrative Services

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FY22 Utilization Plan Goals for Black Minority Group (Includes all genders)

A.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Black minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	12%	0%	0%	0%	12%

Justification: Construction Under $35K are limited, Construction $35K-100K are limited as well. Construction 100k-150K are awarded under the Non-Competitive Small Purchase awarded only to an MWBE. Therefore, Capital Construction contracts were transferred to DDC in FY14. However, for FY22 DCAS anticipates construction services procurements for On-Call Emegency Contracts for Construction Work and Construction-Related Services for CATEGORY 1 - Critical Public Building Restoration and Citywide Plumbing Contractor Requirements Contract. A complete review of the scope of work and subcontracting areas, MWBE's will be encourage to bid or become a subcontractor on the upcoming project. DCAS will be focusing on connecting more to the Black American, Hispanic M/WBEs, Native American M/WBEs, and Asian WBEs first, for subcontracting oppportunities on our upcoming FY22 contracts.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	11.81%	1%	0.4%	0%	11.81%

Justification: Contracts of $100k Goals are only set for DCAS 856 agency contracts. Over 100k DCAS anticipates FY22 contracts for Professional Services for Language Services (Computer Assisted Realtime Transcription (CART) and Sign Language Services) and Landscape Maintenance, Irrigation Maintenance and Irrigation Maintenance with Rainwater Harvesting Tanks System (Multiyear - CS). Therefore, Professional Services are defined as a class of highly individualized services that typically requires the provider to have a specialized field or certification. An analysis will be completed using the SBS Directory to locate MWBE under these specialized requirements. DCAS will be focusing on connecting more to the Black American, Hispanic M/WBEs, Native American M/WBEs, and Asian WBEs first, for subcontracting oppportunities on our upcoming FY22 contracts.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	14.32%	2%	5%	8.6%	14.32%

Justification: Contract of $100k goals are only set for DCAS 856 agency contracts. Therefore, FY22 procurements may include Inspection and Tests of Conveyance Systems - Brooklyn Queens Staten Island Manhatan and Bronx also, Citywide Asbestos Abatement Contract. A complete review of the scope of work and subcontracting areas, MWBE's will be encourage to bid or become a subcontractor on the upcoming project. DCAS will be focusing on connecting more to the Black American, Hispanic M/WBEs, Native American M/WBEs, and Asian WBEs first, for subcontracting oppportunities on our upcoming FY22 contracts.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	5.94%	6%	9.1%	1.5%	5.94%

Justification: Contracts of $100k MWBE Goals are set for DCAS 856 agency contracts. However, with the new law DCAS MWBE Team are reviewing all goods contracts to establish an aggressive goal. Therefore, under the new MWBE Initiative majority of the goods have been awarded to an MWBE vendor using the MWBE Non-Competitive Small Purchase Method. DCAS will be focusing on connecting more to Black American, Hispanic M/WBEs, Native American M/WBEs, and Asian WBEs for our upcoming FY22 goods contract oppportunities.

B.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Black minority group for FY22.

DCAS MWBE Team will continue to host virtual meetings with MWBE's and DCAS OCP to discuss upcoming procurements for FY22 and mwbe performances. The Team will continue to work closely with the OCP to review scopes of work and complete an analysis on potential areas that can be subcontract to an MWBE. Therefore, a thorough analysis will be completed based on the industry of the procurements, MWBE availability/capacity, also locating MWBE's under the new Executive Order and the MWBE Non-Competitive Small Purchase, this allows a broader award to the MWBE Community. Therefore, for FY22 Utilization Plan for the upcoming procurements listed above DCAS Team will continue to host virtual MWBE Bi-Monthly group meetings, along with one-on-one virtual vendor meetings to make those key connections with vendor and DCAS LOS. However, DCAS is currently advertising upcoming procurement opportunities on the DCAS MWBE website and NYC Open Data to further provide MWBE's with a more advance notice to all our upcoming projects. We are continuing outreach to the MWBE Community by working closely with NYC Small Business Services (SBS), PTAC and other participating agencies. DCAS MWBE Office will pick up training to the various DCAS Lines of Service and OCP Procurement Staff on the M/WBE requirements of Local Law 1 (LL1), Executive Order 59 and the MWBE Noncompetitive Small Purchase new rule that took affect July 1st, 2021. other informational sessions such as kick-off meetings and pre-solicitation meetings for the upcoming procurements listed above, we will also connect Prime Contractors to Black, Hispanic, Native and Asians (WBE) vendors first. Therefore, DCAS will continue to focus on the new guidance provided by OMWBE to ensure for our M/WBE Noncompetitive, Small Purchase method. The analysis will connect first with Black American M/WBEs, Hispanic American M/WBEs, Native American M/WBEs and/or Asian American WBEs when soliciting quotes through Passport.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Asian Minority Group (Includes all genders)

C.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Asian minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	11.1%	0%	16.6%	51.8%	11.1%

Justification: Construction Under $35K are limited, Construction $35K-100K are limited as well. Construction 100k-150K are awarded under the Non-Competitive Small Purchase awarded only to an MWBE. Therefore, Capital Construction contracts were transferred to DDC in FY14. However, for FY22 DCAS anticipates construction services procurements for On-Call Emegency Contracts for Construction Work and Construction-Related Services for CATEGORY 1 - Critical Public Building Restoration and Citywide Plumbing Contractor Requirements Contract. A complete review of the scope of work and subcontracting areas, MWBE's will be encourage to bid or become a subcontractor on the upcoming project. DCAS will be focusing on connecting more to the Black American, Hispanic M/WBEs, Native American M/WBEs, and Asian WBEs first, for subcontracting oppportunities on our upcoming FY22 contracts.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	9.4%	3%	0.6%	45.1%	9.4%

Justification: Contract of $100k goals are only set for DCAS 856 agency contracts. Therefore, FY22 procurements may include Inspection and Tests of Conveyance Systems - Brooklyn Queens Staten Island Manhatan and Bronx also, Citywide Asbestos Abatement Contract. A complete review of the scope of work and subcontracting areas, MWBE's will be encourage to bid or become a subcontractor on the upcoming project. DCAS will be focusing on connecting more to the Black American, Hispanic M/WBEs, Native American M/WBEs, and Asian WBEs first, for subcontracting oppportunities on our upcoming FY22 contracts.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	9.88%	4%	0.3%	11.9%	9.88%

Justification: Contract of $100k goals are only set for DCAS 856 agency contracts. Therefore, FY22 procurements may include Inspection and Tests of Conveyance Systems - Brooklyn Queens Staten Island Manhatan and Bronx also, Citywide Asbestos Abatement Contract. A complete review of the scope of work and subcontracting areas, MWBE's will be encourage to bid or become a subcontractor on the upcoming project. DCAS will be focusing on connecting more to the Black American, Hispanic M/WBEs, Native American M/WBEs, and Asian WBEs first, for subcontracting oppportunities on our upcoming FY22 contracts.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	10.59%	16%	19.6%	4%	10.59%

Justification: Under $20k and $20k - $100k MWBE Goals are for DCAS 856 agency contracts. However, with the new laws
DCAS MWBE Team will continue to review all goods contracts, complete a market research to establish an aggressive goal on goods contracts, also continue to ensure MWBE's have first precedence over a non-mwbe.
DCAS will be focusing on connecting more to the Black American, Hispanic M/WBEs, Native American M/WBEs, and Asian WBEs for our upcoming FY22 goods contract oppportunities.

D.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Asian minority group for FY22.

DCAS MWBE Team will continue to host virtual meetings with MWBE's and DCAS OCP to discuss upcoming procurements for FY22 and mwbe performances. The Team will continue to work closely with the OCP to review scopes of work and complete an analysis on potential areas that can be subcontract to an MWBE. Therefore, a thorough analysis will be completed based on the industry of the procurements, MWBE availability/capacity, also locating MWBE's under the new Executive Order and the MWBE Non-Competitive Small Purchase, this allows a broader award to the MWBE Community. Therefore, for FY22 Utilization Plan for the upcoming procurements listed above DCAS Team will continue to host virtual MWBE Bi-Monthly group meetings, along with one-on-one virtual vendor meetings to make those key connections with vendor and DCAS LOS. However, DCAS is currently advertising upcoming procurement opportunities on the DCAS MWBE website and NYC Open Data to further provide MWBE's with a more advance notice to all our upcoming projects. We are continuing outreach to the MWBE Community by working closely with NYC Small Business Services (SBS), PTAC and other participating agencies. DCAS MWBE Office will pick up training to the various DCAS Lines of Service and OCP Procurement Staff on the M/WBE requirements of Local Law 1 (LL1), Executive Order 59 and the MWBE Noncompetitive Small Purchase new rule that took affect July 1st, 2021. other informational sessions such as kick-off meetings and pre-solicitation meetings for the upcoming procurements listed above, we will also connect Prime Contractors to Black, Hispanic, Native and Asians (WBE) vendors first. Therefore, DCAS will continue to focus on the new guidance provided by OMWBE to ensure for our M/WBE Noncompetitive, Small Purchase method. The analysis will connect first with Black American M/WBEs, Hispanic American M/WBEs, Native American M/WBEs and/or Asian American WBEs when soliciting quotes through Passport.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Hispanic Minority Group (Includes all genders)

E.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Hispanic minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	17.95%	73%	1.3%	0%	17.95%

Justification: Construction Under $35K are limited, Construction $35K-100K are limited as well. Construction 100k-150K are awarded under the Non-Competitive Small Purchase awarded only to an MWBE. Therefore, Capital Construction contracts were transferred to DDC in FY14. However, for FY22 DCAS anticipates construction services procurements for On-Call Emegency Contracts for Construction Work and Construction-Related Services for CATEGORY 1 - Critical Public Building Restoration and Citywide Plumbing Contractor Requirements Contract. A complete review of the scope of work and subcontracting areas, MWBE's will be encourage to bid or become a subcontractor on the upcoming project.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	8.99%	5%	0.9%	0.2%	8.99%

Justification: Contracts of $100k Goals are only set for DCAS 856 agency contracts. Over 100k DCAS anticipates FY22 contracts for Professional Services for Language Services (Computer Assisted Realtime Transcription (CART) and Sign Language Services) and Landscape Maintenance, Irrigation Maintenance and Irrigation Maintenance with Rainwater Harvesting Tanks System (Multiyear - CS). Therefore, Professional Services are defined as a class of highly individualized services that typically requires the provider to have a specialized field or certification. An analysis will be completed using the SBS Directory to locate MWBE under these specialized requirements. DCAS will be focusing on connecting more to the Black American, Hispanic M/WBEs, Native American M/WBEs, and Asian WBEs first, for subcontracting oppportunities on our upcoming FY22 contracts.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	10.2%	1%	0.1%	6%	10.2%

Justification: Contract of $100k goals are only set for DCAS 856 agency contracts. Therefore, FY22 procurements may include Inspection and Tests of Conveyance Systems - Brooklyn Queens Staten Island Manhatan and Bronx also, Citywide Asbestos Abatement Contract. A complete review of the scope of work and subcontracting areas, MWBE's will be encourage to bid or become a subcontractor on the upcoming project. DCAS will be focusing on connecting more to Black American, Hispanic M/WBEs, Native American M/WBEs, and Asian WBEs for subcontract oppportunities first on our upcoming FY22 contracts.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	7.07%	10%	10.8%	2.2%	7.07%

Justification: Contracts of $100k MWBE Goals are set for DCAS 856 agency contracts. However, with the new law DCAS MWBE Team are reviewing all goods contracts to establish an aggressive goal. Therefore, under the new MWBE Initiative majority of the goods have been awarded to an MWBE vendor using the MWBE Non-Competitive Small Purchase Method. DCAS will be focusing on connecting more to the Black American, Hispanic M/WBEs, Native American M/WBEs, and Asian WBEs for our upcoming FY22 goods contract oppportunities.

F.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Hispanic minority group for FY22.

DCAS MWBE Team will continue to host virtual meetings with MWBE's and DCAS OCP to discuss upcoming procurements for FY22 and mwbe performances. The Team will continue to work closely with the OCP to review scopes of work and complete an analysis on potential areas that can be subcontract to an MWBE. Therefore, a thorough analysis will be completed based on the industry of the procurements, MWBE availability/capacity, also locating MWBE's under the new Executive Order and the MWBE Non-Competitive Small Purchase, this allows a broader award to the MWBE Community. Therefore, for FY22 Utilization Plan for the upcoming procurements listed above DCAS Team will continue to host virtual MWBE Bi-Monthly group meetings, along with one-on-one virtual vendor meetings to make those key connections with vendor and DCAS LOS. However, DCAS is currently advertising upcoming procurement opportunities on the DCAS MWBE website and NYC Open Data to further provide MWBE's with a more advance notice to all our upcoming projects. We are continuing outreach to the MWBE Community by working closely with NYC Small Business Services (SBS), PTAC and other participating agencies. DCAS MWBE Office will pick up training to the various DCAS Lines of Service and OCP Procurement Staff on the M/WBE requirements of Local Law 1 (LL1), Executive Order 59 and the MWBE Noncompetitive Small Purchase new rule that took affect July 1st, 2021. other informational sessions such as kick-off meetings and pre-solicitation meetings for the upcoming procurements listed above, we will also connect Prime Contractors to Black, Hispanic, Native and Asians (WBE) vendors first. Therefore, DCAS will continue to focus on the new guidance provided by OMWBE to ensure for our M/WBE Noncompetitive, Small Purchase method. The analysis will connect first with Black American M/WBEs, Hispanic American M/WBEs, Native American M/WBEs and/or Asian American WBEs when soliciting quotes through Passport.

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FY22 Utilization Plan Goals for Native American Minority Group (Includes all genders)

G.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Native American minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	0.56%	N/A	0%	0%	0.56

Justification: Construction Under $35K are limited, Construction $35K-100K are limited as well. Construction 100k-150K are awarded under the Non-Competitive Small Purchase awarded only to an MWBE. Therefore, Capital Construction contracts were transferred to DDC in FY14. However, for FY22 DCAS anticipates construction services procurements for On-Call Emegency Contracts for Construction Work and Construction-Related Services for CATEGORY 1 - Critical Public Building Restoration and Citywide Plumbing Contractor Requirements Contract. A complete review of the scope of work and subcontracting areas, MWBE's will be encourage to bid or become a subcontractor on the upcoming project. DCAS will be focusing on connecting more to Black American, Hispanic M/WBEs, Native American M/WBEs, and Asian WBEs for subcontract oppportunities first on our upcoming FY22 contracts.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	0.65%	N/A	0%	0%	0.65%

Justification: Contracts of $100k Goals are only set for DCAS 856 agency contracts. Over 100k DCAS anticipates FY22 contracts for Professional Services for Language Services (Computer Assisted Realtime Transcription (CART) and Sign Language Services) and Landscape Maintenance, Irrigation Maintenance and Irrigation Maintenance with Rainwater Harvesting Tanks System (Multiyear - CS). Therefore, Professional Services are defined as a class of highly individualized services that typically requires the provider to have a specialized field or certification. An analysis will be completed using the SBS Directory to locate MWBE under these specialized requirements. DCAS will be focusing on connecting more to Black American, Hispanic M/WBEs, Native American M/WBEs, and Asian WBEs for subcontract oppportunities first on our upcoming FY22 contracts.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	0.03%	N/A	0%	0%	0.03%

Justification: Contract of $100k goals are only set for DCAS 856 agency contracts. Therefore, FY22 procurements may include Inspection and Tests of Conveyance Systems - Brooklyn Queens Staten Island Manhatan and Bronx also, Citywide Asbestos Abatement Contract. A complete review of the scope of work and subcontracting areas, MWBE's will be encourage to bid or become a subcontractor on the upcoming project. DCAS will be focusing on connecting more to Black American, Hispanic M/WBEs, Native American M/WBEs, and Asian WBEs for subcontract oppportunities first on our upcoming FY22 contracts.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	2.44%	N/A	0%	0%	2.44%

Justification: Contracts of $100k MWBE Goals are set for DCAS 856 agency contracts. However, with the new law DCAS MWBE Team are reviewing all goods contracts to establish an aggressive goal. Therefore, under the new MWBE Initiative majority of the goods have been awarded to an MWBE vendor using the MWBE Non-Competitive Small Purchase Method. DCAS will be focusing on connecting more to the Black American, Hispanic M/WBEs, Native American M/WBEs, and Asian WBEs for our upcoming FY22 goods contract oppportunities.

H.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Asian minority group for FY22.

DCAS MWBE Team will continue to host virtual meetings with MWBE's and DCAS OCP to discuss upcoming procurements for FY22 and mwbe performances. The Team will continue to work closely with the OCP to review scopes of work and complete an analysis on potential areas that can be subcontract to an MWBE. Therefore, a thorough analysis will be completed based on the industry of the procurements, MWBE availability/capacity, also locating MWBE's under the new Executive Order and the MWBE Non-Competitive Small Purchase, this allows a broader award to the MWBE Community. Therefore, for FY22 Utilization Plan for the upcoming procurements listed above DCAS Team will continue to host virtual MWBE Bi-Monthly group meetings, along with one-on-one virtual vendor meetings to make those key connections with vendor and DCAS LOS. However, DCAS is currently advertising upcoming procurement opportunities on the DCAS MWBE website and NYC Open Data to further provide MWBE's with a more advance notice to all our upcoming projects. We are continuing outreach to the MWBE Community by working closely with NYC Small Business Services (SBS), PTAC and other participating agencies. DCAS MWBE Office will pick up training to the various DCAS Lines of Service and OCP Procurement Staff on the M/WBE requirements of Local Law 1 (LL1), Executive Order 59 and the MWBE Noncompetitive Small Purchase new rule that took affect July 1st, 2021. other informational sessions such as kick-off meetings and pre-solicitation meetings for the upcoming procurements listed above, we will also connect Prime Contractors to Black, Hispanic, Native and Asians (WBE) vendors first. Therefore, DCAS will continue to focus on the new guidance provided by OMWBE to ensure for our M/WBE Noncompetitive, Small Purchase method. The analysis will connect first with Black American M/WBEs, Hispanic American M/WBEs, Native American M/WBEs and/or Asian American WBEs when soliciting quotes through Passport.

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FY22 Utilization Plan Goals for Women (Includes minority women)

I.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for Women for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	25.66%	6%	16.6%	0.2%	25.66%

Justification: Construction Under $35K are limited, Construction $35K-100K are limited as well. Construction 100k-150K are awarded under the Non-Competitive Small Purchase awarded only to an MWBE. Therefore, Capital Construction contracts were transferred to DDC in FY14. However, for FY22 DCAS anticipates construction services procurements for On-Call Emegency Contracts for Construction Work and Construction-Related Services for CATEGORY 1 - Critical Public Building Restoration and Citywide Plumbing Contractor Requirements Contract. A complete review of the scope of work and subcontracting areas, MWBE's will be encourage to bid or become a subcontractor on the upcoming project. DCAS will be focusing on connecting more to Black American, Hispanic M/WBEs, Native American M/WBEs, and Asian WBEs for subcontract oppportunities first on our upcoming FY22 contracts.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	36.67%	14%	1.4%	37.7%	36.67%

Justification: Contracts of $100k Goals are only set for DCAS 856 agency contracts. Over 100k DCAS anticipates FY22 contracts for Professional Services for Language Services (Computer Assisted Realtime Transcription (CART) and Sign Language Services) and Landscape Maintenance, Irrigation Maintenance and Irrigation Maintenance with Rainwater Harvesting Tanks System (Multiyear - CS). Therefore, Professional Services are defined as a class of highly individualized services that typically requires the provider to have a specialized field or certification. An analysis will be completed using the SBS Directory to locate MWBE under these specialized requirements. DCAS will be focusing on connecting more to Black American, Hispanic M/WBEs, Native American M/WBEs, and Asian WBEs for subcontract oppportunities first on our upcoming FY22 contracts.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	29.26%	9%	22.5%	14%	29.26%

Justification: Contract of $100k goals are only set for DCAS 856 agency contracts. Therefore, FY22 procurements may include Inspection and Tests of Conveyance Systems - Brooklyn Queens Staten Island Manhatan and Bronx also, Citywide Asbestos Abatement Contract. A complete review of the scope of work and subcontracting areas, MWBE's will be encourage to bid or become a subcontractor on the upcoming project. DCAS will be focusing on connecting more to Black American, Hispanic M/WBEs, Native American M/WBEs, and Asian WBEs for subcontract oppportunities first on our upcoming FY22 contracts.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	30.51%	35%	50.5%	31.9%	30.51%

Justification: Contracts of $100k MWBE Goals are set for DCAS 856 agency contracts. However, with the new law DCAS MWBE Team are reviewing all goods contracts to establish an aggressive goal. Therefore, under the new MWBE Initiative majority of the goods have been awarded to an MWBE vendor using the MWBE Non-Competitive Small Purchase Method. DCAS will be focusing on connecting more to the Black American, Hispanic M/WBEs, Native American M/WBEs, and Asian WBEs for our upcoming FY22 goods contract oppportunities.

J.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for Women for FY22.

DCAS MWBE Team will continue to host virtual meetings with MWBE's and DCAS OCP to discuss upcoming procurements for FY22 and mwbe performances. The Team will continue to work closely with the OCP to review scopes of work and complete an analysis on potential areas that can be subcontract to an MWBE. Therefore, a thorough analysis will be completed based on the industry of the procurements, MWBE availability/capacity, also locating MWBE's under the new Executive Order and the MWBE Non-Competitive Small Purchase, this allows a broader award to the MWBE Community. Therefore, for FY22 Utilization Plan for the upcoming procurements listed above DCAS Team will continue to host virtual MWBE Bi-Monthly group meetings, along with one-on-one virtual vendor meetings to make those key connections with vendor and DCAS LOS. However, DCAS is currently advertising upcoming procurement opportunities on the DCAS MWBE website and NYC Open Data to further provide MWBE's with a more advance notice to all our upcoming projects. We are continuing outreach to the MWBE Community by working closely with NYC Small Business Services (SBS), PTAC and other participating agencies. DCAS MWBE Office will pick up training to the various DCAS Lines of Service and OCP Procurement Staff on the M/WBE requirements of Local Law 1 (LL1), Executive Order 59 and the MWBE Noncompetitive Small Purchase new rule that took affect July 1st, 2021. other informational sessions such as kick-off meetings and pre-solicitation meetings for the upcoming procurements listed above, we will also connect Prime Contractors to Black, Hispanic, Native and Asians (WBE) vendors first. Therefore, DCAS will continue to focus on the new guidance provided by OMWBE to ensure for our M/WBE Noncompetitive, Small Purchase method. The analysis will connect first with Black American M/WBEs, Hispanic American M/WBEs, Native American M/WBEs and/or Asian American WBEs when soliciting quotes through Passport.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

Q.	Other Agency Information

Please provide any information, not covered in the FY22 M/WBE Utilization Plan, which your agency deems relevant or necessary regarding your agency's M/WBE utilization goals.

DCAS MWBE Team will continue to host virtual meetings with MWBE's and DCAS OCP to discuss upcoming procurements for FY22 and mwbe performances. The Team will continue to work closely with the OCP to review scopes of work and complete an analysis on potential areas that can be subcontract to an MWBE. Therefore, a thorough analysis will be completed based on the industry of the procurements, MWBE availability/capacity, also locating MWBE's under the new Executive Order and the MWBE Non-Competitive Small Purchase, this allows a broader award to the MWBE Community. Therefore, for FY22 Utilization Plan for the upcoming procurements listed above DCAS Team will continue to host virtual MWBE Bi-Monthly group meetings, along with one-on-one virtual vendor meetings to make those key connections with vendor and DCAS LOS. However, DCAS is currently advertising upcoming procurement opportunities on the DCAS MWBE website and NYC Open Data to further provide MWBE's with a more advance notice to all our upcoming projects. We are continuing outreach to the MWBE Community by working closely with NYC Small Business Services (SBS), PTAC and other participating agencies. DCAS MWBE Office will pick up training to the various DCAS Lines of Service and OCP Procurement Staff on the M/WBE requirements of Local Law 1 (LL1), Executive Order 59 and the MWBE Noncompetitive Small Purchase new rule that took affect July 1st, 2021. other informational sessions such as kick-off meetings and pre-solicitation meetings for the upcoming procurements listed above, we will also connect Prime Contractors to Black, Hispanic, Native and Asians (WBE) vendors first. Therefore, DCAS will continue to focus on the new guidance provided by OMWBE to ensure for our M/WBE Noncompetitive, Small Purchase method. The analysis will connect first with Black American M/WBEs, Hispanic American M/WBEs, Native American M/WBEs and/or Asian American WBEs when soliciting quotes through Passport. DCAS OMWBE will strongly continue to participate in other virtual networking events, working closely with DCAS OCP to provide a detail MWBE list that focus on the black, hispanic, native american and asain (wbe) vendors to inform them of the many upcoming opportunities approaching.

R.	Agency M/WBE Leadership Contact Information

List the names, titles, and contact information for all agency contacts responsible for implementation of your agency's utilization plan.

1)

Name:	Mersida Ibric
Title:	DCAS OCP Deputy Commissioner/ MWBE Chief Diversity Officer
Phone:	212-386-6311
Email:	Mibric@dcas.nyc.gov

2)

Name:	Julieann Lee
Title:	MWBE Officer
Phone:	212-386-0460
Email:	Julee@dcas.nyc.gov

3)

Name:	Roman Gofman
Title:	DCAS OCP Agency Chief Contracting Officer
Phone:	212-386-6283
Email:	RGofman@dcas.nyc.gov

4)

Name:	Adam Buchanan
Title:	DCAS OCP Agency Chief Contracting Officer
Phone:	212-386-6333
Email:	Abuchanan@dcas.nyc.gov

5)

Name:	
Title:	
Phone:	
Email:	

City of New York
Fiscal Year 2022 Agency M/WBE Utilization Plan

Department of Design & Construction

Street Address: 30-30 Thomson Avenue, Long Island City, NY 11101

M/WBE Officer Name: Wayne Lambert	**Telephone: (718) 391-1652**
Email: Lambertwa@ddc.nyc.gov	

ACCO Name:	**Telephone:**
Email:	

FY22 Utilization Plan Goals for Black Minority Group (Includes all genders)

A.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Black minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	12%	2%	3.4%	2.7%	10%

Justification: Construction projects are typically procured through Competitive Sealed Bids (CSB), with the contract awarded to the lowest responsible and responsive bidder and the agency having less control over the selcted vendor. DDC will continue to set disaggregated goals on all construction projects, in an effort to address deeper disparities. Previous data displays low utilization in this category, and DDC anticipates procuring specialized construction services for both infrastructure and public buildings projects, where the agency will conduct targeted outreach around the opportunities. Additionally, consideration will be given to the fact that there has been an increase of 30 MBE-Black construction firms from FY20 to FY21. The agency also plans to increase performance with use of M/WBE discretionary tools, and work with SBS to identify more MBE-Black firms to ensure that there is sufficient availability in this area.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	11.81%	1%	3.8%	6.1%	12%

Justification: There has been an increase of 15 MBE-Black professional services firms from FY20 to FY21. With the initiation of DDC's 3-year requirement contract awarded to (2) MBE-Black firms, the increase in the M/WBE discretionary spending limit, and additional tools that allow City agencies to target specific M/WBEs, in addition to increased outreach efforts, the agency will set a goal of 12% in this category.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	14.32%	10%	13.1%	7.8%	10%

Justification: There were a limited number of standard services procurements in the previous fiscal year, and a decrease of 10 MBE-Black vendors who provide these services from FY20 to FY21 . Given this information, DDC goal will set a 10% goal in this category and aim to apply disaggregated goals accordingly to address deeper disparities.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	5.94%	6%	1.2%	6.8%	7%

Justification: The projection is partially based on the actual M/WBE utilization for the previous fiscal years. With a wide availability of M/WBE vendors at this level, the agency has set a 7% goal in this category, also considering the fact that DDC doesn't spend a lot in this industry area.

B.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Black minority group for FY22.

Continued implementation of executive orders
Maximizing use of the M/WBE Small Purchase procurement method
Quality-based selection process
Mentoring Program
M/WBE PQLs
M/WBE Pedestrian Ramp Initiative
Targeted Outreach

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Asian Minority Group (Includes all genders)

C.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Asian minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	11.1%	7%	6.4%	5.3%	8%

Justification: Construction projects are typically procured through Competitive Sealed Bids (CSB), with the contract awarded to the lowest responsible and responsive bidder and the agency having less control over the selcted vendor. DDC will continue to set disaggregated goals on all construction projects, in an effort to address deeper disparities. Previous data displays low utilization in this category, and DDC anticipates procuring specialized construction services for both infrastructure and public buildings projects, where the agency will conduct targeted outreach around the opportunities. Additionally, consideration will be given to the fact that there has been an increase of 58 MBE-Asian construction firms from FY20 to FY21. The agency also plans to increase performance with use of M/WBE discretionary tools, and work with SBS to identify more MBE-Asian firms to ensure that there is sufficient availability in this area.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	9.4%	2%	8.1%	17.9%	15%

Justification: There has been an increase of 16 MBE-Asian professional services firms from FY20 to FY21. With the initiation of DDC's 3-year requirement contract awarded to (7) MBE-Asian firms, the increase in the M/WBE discretionary spending limit, and additional tools that allow City agencies to target specific M/WBEs, in addition to increased outreach efforts, the agency will set a 15% goal in this category.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	9.88%	7%	3.3%	1.7%	5%

Justification: There were a limited number of standard services procurements in the previous fiscal year, and a decrease of 54 MBE-Asian vendors who provide these services from FY20 to FY21 . Given this information, the goal will be set at 2% in this category and DDC will aim to apply disaggregated goals accordingly.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	10.59%	16%	16.9%	13.7%	17%

Justification: The projection is partially based on the actual M/WBE utilization for the previous fiscal years. With a wide availability of M/WBE vendors at this level and an increase of seventeen (17) MBE-Asian vendors, the agency will set a 17% goal in this category.

D.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Asian minority group for FY22.

Continued implementation of executive orders
Maximizing use of the M/WBE Small Purchase procurement method
Quality-based selection process
Mentoring Program
M/WBE PQL
M/WBE Pedestrian Ramp Initiative
Targeted outreach

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Hispanic Minority Group (Includes all genders)

E.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Hispanic minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	17.95%	12%	4.2%	1.1%	10%

Justification: Construction projects are typically procured through Competitive Sealed Bids (CSB), with the contract awarded to the lowest responsible and responsive bidder and the agency having less control over the selcted vendor. DDC will continue to set disaggregated goals on all construction projects, in an effort to address deeper disparities. Previous data displays low utilization in this category, and DDC anticipates procuring specialized construction services for both infrastructure and public buildings projects, where the agency will conduct targeted outreach around the opportunities. Additionally, consideration will be given to the fact that there has been an increase of 41 MBE-Hispanic construction firms from FY20 to FY21. The agency also plans to increase performance with use of M/WBE discretionary tools, and work with SBS to identify more MBE-Hispanic firms to ensure that there is sufficient availability in this area.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	8.99%	2%	4.4%	6.4%	9%

Justification: There has been an increase of 10 MBE-Hispanic professional services firms from FY20 to FY21. With the initiation of DDC's 3-year requirement contract, the increase in the M/WBE discretionary spending limit, and additional tools that allow City agencies to target specific M/WBEs, in addition to increased outreach efforts, the agency will set a 9% goal in this category.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	10.2%	9%	32.8%	4%	4%

Justification: There were a limited number of standard services procurements in the previous fiscal year, and a decrease of 74 MBE-Hispanic firms who provide these services from FY20 to FY21 . Given this information, the goal will be set at 10% goal in this category and aim to apply disaggregated goals accordingly.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	7.07%	12%	10%	10.9%	10%

Justification: The projection is partially based on the actual M/WBE utilization for the previous fiscal years. With a wide availability of M/WBE vendors at this level and an decrease of 250 MBE-Hispanic vendors, the agency will set a 10% goal in this category.

F.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Hispanic minority group for FY22.

Continued implementation of executive orders
Maximizing use of the M/WBE Small Purchase procurement method
Quality-based selection process
Mentoring Program
M/WBE PQL
M/WBE Pedestrian Ramp Initiative
Targeted outreach

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Native American Minority Group (Includes all genders)

G.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Native American minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	0.56%	N/A	0%	0%	1%

Justification: Construction projects are typically procured through Competitive Sealed Bids (CSB), with the contract awarded to the lowest responsible and responsive bidder and the agency having less control over the selcted vendor. DDC will continue to set disaggregated goals on all construction projects, in an effort to address deeper disparities. Previous data displays low utilization in this category, and DDC anticipates procuring specialized construction services for both infrastructure and public buildings projects, where the agency will conduct targeted outreach around the opportunities. There has been no increase in the number of MBE-Native American construction firms from FY20 to FY21. The agency plans to increase performance with use of M/WBE discretionary tools, and work with SBS to identify more MBE-Native Americans firms to ensure that there is increased availability in this area.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	0.65%	N/A	0%	0%	1%

Justification: There has been an increase of (2) MBE Native American professional services firms from FY20 to FY21. With the increase in the M/WBE discretionary spending limit, and additional tools that allow City agencies to target specific M/WBEs, in addition to increased outreach efforts, the agency will set a 1% goal in this category.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	0.03%	N/A	0%	0%	1%

Justification: There were a limited number of standard services procurements in the previous fiscal year, and no/low availability of certified Native American vendors who provide these services. Given this information, a 1% goal will be set in this category and DDC will aim to apply disaggregated goals accordingly and work with SBS to identify firms in this category.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	2.44%	N/A	0%	0%	1%

Justification: There is no/low availability of certified Native American vendors. DDC will set a 1% goal in this category and make every effort to identify contract opportunities for Native American firms.

H.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Asian minority group for FY22.

Continued implementation of executive order
Maximizing use of the M/WBE Small Purchase procurement method
Quality-based selection process
Mentoring Program
M/WBE PQL
M/WBE Pedestrian Ramp Initiative
Targeted outreach

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Women (Includes minority women)

I.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for Women for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	25.66%	4%	18.7%	5.4%	7%

Justification: Construction projects are typically procured through Competitive Sealed Bids (CSB), with the contract awarded to the lowest responsible and responsive bidder and the agency having less control over the selcted vendor. DDC will continue to set disaggregated goals on all construction projects, in an effort to address deeper disparities. Previous data displays low utilization in this category, and DDC anticipates procuring specialized construction services for both infrastructure and public buildings projects, where the agency will conduct targeted outreach around the opportunities. Additionally, consideration will be given to the fact that there has been an increase of 67 non-minority Women construction firms from FY20 to FY21. The agency also plans to increase performance with use of M/WBE discretionary tools, and work with SBS to identify firms to ensure that there is sufficient availability in this area.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	36.67%	8%	12%	5.3%	8%

Justification: There has been an increase of 100 non-minority Women firms in the professional services industry from FY20 to FY21. With the increase in the M/WBE discretionary spending limit, and additional tools that allow City agencies to target specific M/WBEs, along with increased outreach efforts, the agency will set a 8% goal in this category.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	29.26%	19%	33.4%	9.4%	20%

Justification: There were a limited number of standard services procurements in the previous fiscal year, and a decrease of 366 Non-minority Women vendors who provide these services from FY20 to FY21. Given this information, a 20% goal will be set in this category.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	30.51%	20%	30.5%	65.3%	30%

Justification: The projection is partially based on the actual M/WBE utilization for the previous fiscal years. With a wide availability of M/WBE vendors at this level and an increase of 250 non-minority Women vendors, the agency will set a 30% goal in this category.

J.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for Women for FY22.

Continued implementation of executive orders
Maximizing use of the M/WBE Small Purchase procurement method
Quality-based selection process
Mentoring Program
M/WBE PQL
M/WBE Pedestrian Ramp Initiative
Targeted outreach

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

Q.	Other Agency Information
Please provide any information, not covered in the FY22 M/WBE Utilization Plan, which your agency deems relevant or necessary regarding your agency's M/WBE utilization goals.	

DDC is working to establish the City's first Mentorship Program, an M/WBE Pedestrian Ramp program, and developing a M/WBE-only PQL for small general construction contracts. Additionally, the agency is applying disaggregated goals to create targeted opportunities and address further disparities, developing a robust M/WBE participation process for the Design-Build project delivery method, which falls outside of Local Law 1 and will further help to build the capacity of M/WBE firms and create more opportunities, and utilize the support of internal and external agency partners to advance various M/WBE program initiatives.

The COVID-19 pandemic has created fiscal constraints and uncertainty of funding for agency projects, impacting DDC's ability to aggressively set goals on various projects where there is high M/WBE availability. Despite the challenges, DDC will continue to maximize goal-setting opportunities and exhaust all efforts to connect M/WBEs to prime and subcontracts, in addition to trainings and networking opportunities. Furthermore, DDC will reassess M/WBE capacity and participation goals placing a priority on identfying opportunites for M/WBEs that are mostly underutilized.

R.	Agency M/WBE Leadership Contact Information

List the names, titles, and contact information for all agency contacts responsible for implementation of your agency's utilization plan.

1)

Name:	Wayne Lambert
Title:	M/WBE Offcier; Chief Diversity and Industry Relations Officer
Phone:	718-391-1652
Email:	Lambertwa@ddc.nyc.gov

2)

Name:	Lea Mapp
Title:	Deputy Chief Diversity Officer
Phone:	718-391-1003
Email:	casele@ddc.nyc.gov

3)

Name:	Rachel Laiserin
Title:	Chief Financial Officer
Phone:	718-391-1840
Email:	LaiserinRA@ddc.nyc.gov

4)

Name:	
Title:	
Phone:	
Email:	

5)

Name:	
Title:	
Phone:	
Email:	

City of New York
Fiscal Year 2022 Agency M/WBE Utilization Plan

Department of Environmental Protection

Street Address: Street Address: 59-17 Junction Blvd. Flushing, NY 11373

M/WBE Officer Name: Joseph Murin	**Telephone: 718-595-6576**
Email: murin@dep.nyc.gov	

ACCO Name: Elisa Velazquez	**Telephone: 718-595-3925**
Email: EVelazquez@dep.nyc.gov	

FY22 Utilization Plan Goals for Black Minority Group (Includes all genders)

A.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Black minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	12%	6%	0%	15.4%	7%

Justification: Given the increase in the number of Black owned firms from FY '18 to FY '21 in construction, the number of M/WBEs that could perform work in this area, DEP's upcoming portfolio, the potential of utilzing the M/WBE non competitive method & historical subcontracting data, DEP anticipates a slight decrease in this area. Base on the average performance over the last three years DEP has seen an increase in the number of companies in the database. We are setting our goal at base upon our average and the number of companies in the database.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	11.81%	0%	0.2%	1.8%	1%

Justification: Given the increase in the number of Black owned firms from FY '18 to FY '21 in professional services, the number of M/WBEs that could perform work in this area, DEP's upcoming portfolio, historical subcontracting data, and DEP does anticipate utilization in this area. Furthermore, with the NCSP procurment available Black owned companies percentage has moved upward because Black owned companies have started to submit proposals on DEP contracts.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	14.32%	1%	0.2%	0.5%	1%

Justification: Given the increase in the number of Black owned firms from FY '18 to FY '21 in Standard Services, the number of M/WBEs that can perform work in this area, the potential of utilzing the M/WBE non competitive method, and DEP's upcoming portfolio of contracts & historical subcontracting data, DEP anticipates a slight increase in this area. Base on average performance over the last three years DEP has seen a consistency for Standard Services in our database.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	5.94%	6%	6.6%	3%	5%

Justification: Given the slight decrease in the number of Black owned firms from FY '18 to FY '21 in goods, the potential of utilzing the M/WBE non competitive method, DEP anticipates a slight increase in this area. Base on the average performance over the last three years DEP has seen an increase in the number of companies in the database.

B.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Black minority group for FY22.

On all procurements advertised in the City Record, DEP requests SBS send an e-blast to all certified M/WBE firms that could potentially bid as a prime contractor & areas that could be subbed. DEP looks at previous micro and Small purchases in a particular industry to determine if a multi year non competitive M/WBE procurement is advantageous. Every reasonable effort must be made to award Micro Purchases to M/WBE's

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Asian Minority Group (Includes all genders)

C.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Asian minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	11.1%	5%	7.1%	5.5%	6%

Justification: Given the slight decrease in the number of Asian owned firms from FY '18 to FY '21 in Construction, the potential of utilizing the M/WBE non competitive method, the number of Asian owned firms that can perform this type of work, DEP's upcoming portfolio of contracts & historical subcontracting data, DEP anticipates an increase in this area. Base on the average performance over the last three years DEP has seen an increase in the number of companies increase in the database. We are setting our goal at % base upon our average and the number of companies in the database.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	9.4%	4%	5.6%	2.6%	4%

Justification: Given the increase in the number of Asian owned firms from FY '18 to FY '21 in Professional Services , the number of Asian owned firms that can perform this type of work, DEP's upcoming portfolio of contracts & historical subcontracting data, DEP anticipates an increase in this area. The percentage has stayed consistent for Asian companies they have typically submitted proposals on DEP contracts.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	9.88%	1%	4%	5.5%	4%

Justification: Given the increase in the number of Asian owned firms from FY '18 to FY '21 in Standard Services, the potential of utilizing the M/WBE non competitive method, the number of Asian owned firms that can perform this type of work, DEP's upcoming portfolio of contracts & historical subcontracting data, DEP anticipates a decrease in this area. Base on the average performance over the last three years DEP has seen an increase in the number of companies in the database for Standard Services.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	10.59%	9%	8.8%	12.3%	10%

Justification: Given the increase in the number of Asian owned firms from FY '18 to FY '21 in Goods, the potential of utilizing the M/WBE non competitive method, the number of Asian owned firms that can perform this type of work, DEP's upcoming portfolio of contracts & historical contracting data, DEP anticipates a decrease in this area. Base on the average performance over the last three years DEP has seen an increase in the number of companies in the database.

D.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Asian minority group for FY22.

On all procurements advertised in the City Record, DEP requests SBS send an e-blast to all certified M/WBE firms that could potentially bid as a prime contractor & areas that could be subbed. DEP looks at previous micro and Small purchases in a particular industry to determine if a multi year non competitive M/WBE procurement is advantageous. Every reasonable effort must be made to award Micro Purchases to M/WBE's

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Hispanic Minority Group (Includes all genders)

E.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Hispanic minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	17.95%	1%	1.4%	1.2%	1%

Justification: Given the slight decrease in the number of Hispanic owned firms from FY '18 to FY '21 in Construction, the potential of utilizing the M/WBE non competitive method, the number of hispanic owned firms that can perform this type of work, DEP's upcoming portfolio of contracts & historical subcontracting data, DEP anticipates a slight increase in this area. Base on the average performance over the last three years DEP has seen an increase in the number of companies increase in the database. We are setting our goal at 1.2% base upon our average and the number of companies in the database.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	8.99%	4%	4.6%	2.5%	4%

Justification: Given the decrease in the number of Hispanic owned firms from FY '18 to FY '21 in Professional Services , the number of hispanic owned firms that can perform this type of work, DEP's upcoming portfolio of contracts & historical subcontracting data, DEP anticipates an increase in this area. The percentage has increased a bit due to the companies submitting more proposals on DEP contracts. DEP anticipates the increase due to to the NCSP procurment upcoming up for DEP.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	10.2%	2%	0.8%	13.6%	5%

Justification: Given the increase in the number of Hispanic owned firms from FY '18 to FY '21 in Standard Services, the potential of utilizing the M/WBE non competitive method, the number of hispanic owned firms that can perform this type of work, DEP's upcoming portfolio of contracts & historical subcontracting data, DEP anticipates a decrease in this area. Base on the average performance over the last three years DEP has seen an increase in the number of companies in the database for Standard Services.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	7.07%	10%	6.2%	5.3%	7.1

Justification: Given the increase in the number of Hispanic owned firms from FY '18 to FY '21 in Goods, the potential of utilizing the M/WBE non competitive method, the number of hispanic owned firms that can perform this type of work, DEP's upcoming portfolio of contracts & historical contracting data, DEP anticipates an increase in this area. Base on the average performance over the last three years DEP has seen an increase in the number of companies in the database.

F.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Hispanic minority group for FY22.

On all procurements advertised in the City Record, DEP requests SBS send an e-blast to all certified M/WBE firms that could potentially bid as a prime contractor & areas that could be subbed. DEP looks at previous micro and Small purchases in a particular industry to determine if a multi year non competitive M/WBE procurement is advantageous. Every reasonable effort must be made to award Micro Purchases to M/WBE's

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Native American Minority Group (Includes all genders)

G.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Native American minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	0.56%	N/A	0%	0%	0%

Justification: The directory has only 1 vendor in this category, therefore setting a goal at this time is not possible

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	0.65%	N/A	0%	0%	0%

Justification: The directory does not list any vendors in this category, therefore setting a goal at this time is not possible

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	0.03%	N/A	0%	0%	0%

Justification: The directory list only one vendor in this category, therefore setting a goal at this time is not possible

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	2.44%	N/A	0%	0%	0%

Justification: The directory has only 1 vendor in this category, therefore setting a goal at this time is not possible

H.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Asian minority group for FY22.

On all procurements advertised in the City Record, DEP requests SBS send an e-blast to all certified M/WBE firms that could potentially bid as a prime contractor & areas that could be subbed. DEP looks at previous micro and Small purchases in a particular industry to determine if a multi year non competitive M/WBE procurement is advantageous. Every reasonable effort must be made to award Micro Purchases to M/WBE's

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Women (Includes minority women)

I.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for Women for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	25.66%	14%	22.6%	14.2%	17%

Justification: Given the increase in the number of Women owned firms from FY '18 to FY '21 in Construction, the potential of utilizing the M/WBE non competitive method, the number of Women owned firms that can perform this type of work, DEP's upcoming portfolio of contracts & historical subcontracting data, DEP anticipates a slight increase in this area. Base on the average performance over the last three years DEP has seen a decrease in the number of companies in the database. We are setting our goal at % base upon our average and the number of companies in the database.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	36.67%	11%	17.4%	10.6%	13%

Justification: Given the slight decrease in the number of Woman owned firms from FY '18 to FY '21 in Professional Services , the number of Woman owned firms that can perform this type of work, DEP's upcoming portfolio of contracts & historical subcontracting data, DEP does not anticipates a change in this area. The percentage has increased a bit due to the companies submitting more proposals on DEP contracts.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	29.26%	8%	3.1%	3.8%	5%

Justification: Given the increase in the number of Women owned firms from FY '18 to FY '21 in Standard Services, the potential of utilizing the M/WBE non competitive method, the number of Women owned firms that can perform this type of work, DEP's upcoming portfolio of contracts & historical subcontracting data, DEP anticipates an increase in this area. Base on the average performance over the last three years DEP has seen a increase in the number of companies in the database for Standard Services.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	30.51%	57%	58.5%	68.3%	61%

Justification: Given the increase in the number of Woman owned firms from FY '18 to FY '21 in Goods, the potential of utilizing the M/WBE non competitive method, the number of Woman owned firms that provide the types of goods DEP purchases, DEP's upcoming portfolio of contracts & historical contracting data, DEP anticipates the percentage to decrease. Sustaining such a high percentage is impossible without decreasing the percentages in goods from other demographics. DEP is making a conscious effort to address the disparity within the disparity.

J.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for Women for FY22.

On all procurements advertised in the City Record, DEP requests SBS send an e-blast to all certified M/WBE firms that could potentially bid as a prime contractor & areas that could be subbed. DEP looks at previous micro and Small purchases in a particular industry to determine if a multi year non competitive M/WBE procurement is advantageous. Every reasonable effort must be made to award Micro Purchases to M/WBE's

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

Q.	Other Agency Information
Please provide any information, not covered in the FY22 M/WBE Utilization Plan, which your agency deems relevant or necessary regarding your agency's M/WBE utilization goals.	

DEP has a large porfolio of contracts (Construction & Service Related) where the work to be performed is hundreds of miles north of the M/WBE footprint within the five (5) boroughs. Given the location, typically M/WBE's do not bid on these contracts thereby lowering DEP's overall utilization. Many of DEP's projects are for the maintenance, repair, and installation of specialzed equipment. Few companies have the requisite experience to perform this work, as such DEP's M/WBE numbers are affected. A large portion of our construction work is State funded and NYC DEP is required to follow the State's guidelines for MWBE.

R.	Agency M/WBE Leadership Contact Information

List the names, titles, and contact information for all agency contacts responsible for implementation of your agency's utilization plan.

1)

Name:	Santo Cimino
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Phone:	718-595-3211
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2)

Name:	Ira Elmore
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3)

Name:	
Title:	
Phone:	
Email:	

4)

Name:	
Title:	
Phone:	
Email:	

5)

Name:	
Title:	
Phone:	
Email:	

City of New York
Fiscal Year 2022 Agency M/WBE Utilization Plan

Department of Homeless Services

Street Address: 150 Greenwich Street, 4WTC, 37th Floor, New York, NY 10007

M/WBE Officer Name: Mark Neal	**Telephone: 929-221-5488**
Email: nealma@dss.nyc.gov	

ACCO Name: Vincent Pullo	**Telephone: 929-221-6347**
Email: Pullov@dss.nyc.gov	

FY22 Utilization Plan Goals for Black Minority Group (Includes all genders)

A.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Black minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	12%	0%	0%	0%	10%

Justification: Under $35K - DHS has not procured many construction contracts. With limited construction related contracts in the micro purchase category, DHS anticipates procuring fewer small construction contracts for FY22. If any micro purchase procurements arise for construction, DHS will engage an M/WBE vendor through our internal M/WBE data and Small Business Services Online directory for M/WBE vendors. $35K-$100K - Typically DHS does not procure many construction contracts under $100K. We don't anticipate any utilization goals in this category.
Over $100K - DHS has limited construction related solicitations in this category, and will probably continue to see this pattern due to the ongoing impact of COVID-19. However, for FY22 we anticipate on solicitating some construction services in this category such as Roofing Reconstruction at Flatlands Shelter.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	11.81%	0%	0%	0%	5%

Justification: Under $20K - DHS anticipates a fair amount of professional service contracts within this range, however, these contracts all fall under consulting services which are under intergovernmental contracts. Therefore, goals for this category are set accordingly as they are requested. $20K - $100K -
Many of the vendors contracted with DHS in this category are non-profit entities. DHS anticipates that goals on all procurement opportunities for professional services. Over $100K - DHS anticipates a fair amount of contracts subject to Local Law 1 within this range and has set the utilization goals accordingly. Most of our professional services fall under the intergovernmental category which is counted in One NYC. All IT contracts will be captured under DHS contracts.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	14.32%	0%	0.2%	0.9%	5%

Justification: Under $20K - DHS anticipates a fair amount of standard services within this range and has maintained an excellent track record in utilizing M/WBE vendors via Micro purchase, Small purchase and other competitively procured contracts. DHS anticipates awarding a significant number of contracts to M/WBE vendors. $20K-$100K - DHS has maintained an excellent track record for utilizing M/WBE vendors for this range of contracts. Therefore, DHS anticipates continued success in awarding a significant number of contracts to M/WBE vendors for services. Over $100K - DHS has a high utilization with M/WBE vendors as prime contractors in this area of services. However, not many M/WBEs have been low bidders. Due to the nature of these contracts, there are also few sub-contracting opportunities.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	5.94%	7%	11.1%	0.6%	10%

Justification: Under $20K - DHS has maintained an excellent track record in utilizing M/WBE vendors in Micro purchase and other competitively procured contracts specifically goods. DHS anticipates procuring goods such as Law Enforcement Training, Storage Containers, and Office Supplies in this category for FY22. Therefore, utilization goals are based on previous years, as well as, upcoming procurements in FY22. $20K-$100K - DHS anticipates a modest amount of contracts subject to Local Law 1 within this range and has set the utilization goals accordingly. Most of the services provided under category falls under Intergovernmental, OGS, GSA and Sole Source contracts. Therefore, DHS anticipates procuring goods such as Medical and Laboratory Supplies and Equipment in this category for FY22.

B.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Black minority group for FY22.

The DHS plans on engaging more Black minority groups in FY22 for contract opportunities by increasing outreach to available M/WBE vendors before procurement solicitaitons are released. Morever, We will ensure that all solicitaitons, whether Micro, Small or Competitive purchases are forwarded and shared with all appropriate M/WBE vendors in the specific commodity codes via the MWBE team & DSBS.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Asian Minority Group (Includes all genders)

C.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Asian minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	11.1%	44%	89%	0%	8%

Justification: Under $35K - DHS has not procured many construction contracts. With limited construction related contracts in the micro purchase category, DHS anticipates procuring fewer small construction contracts for FY22, due to the ongoing impact of COVID-19. If any micro purchase procurements arise for construction, DHS will engage the M/WBE vendors
through our internal M/WBE data and Small Business Services Online directory for M/WBE vendors.
35K-$100K - DHS does not tyoically procure many construction contracts under $100K. Further more, we don't anticipate any utilization goals in this category.
Over $100K - DHS has a limited amount of construction related solicitations but more than FY 21. Therefore for FY22 we anticipate on solicitating a few a more construction services, as things continue to evolve from the impact of COVID 19.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	9.4%	1%	0%	97.4%	5%

Justification: DHS has not procured many professional services in this ethnicity group due to limited professional services related contracts. DHS anticipates procuring fewer professional services contracts for FY22 and will engage M/WBE vendors in this enthnic group.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	9.88%	4%	0.3%	1.6%	6%

Justification: Under $20K - DHS anticipates a fair amount of standard services within this range and has maintained an excellent track record in utilizing M/WBE vendors via Micro purchase, Small purchase and other competitively procured contracts. DHS anticipates awarding a significant number of contracts to M/WBE vendors.
$20K-$100K - DHS has maintained an excellent track record for utilizing M/WBE vendors for this range of contracts. Therefore, DHS anticipates continued success in awarding a significant number of contracts
to M/WBE vendors. Over $100K - DHS has a high utilization with M/WBE vendors as prime contractors in this area of services. However, not many M/WBEs have been low bidders. Due to the nature of these contracts, there are also few sub-contracting opportunities.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	10.59%	27%	20.4%	30.4%	10%

Justification: Under $20K - DHS has maintained an excellent track record in utilizing M/WBE vendors in Micro purchase and other competitively procured contracts specifically goods. DHS anticipates procuring goods such as Law Enforcement Training, Storage Containers, and Office Supplies in this category for FY22. Therefore, utilization goals are based on previous years, as well as, upcoming procurements in FY22. $20K-$100K - DHS anticipates a modest amount of contracts subject to Local Law 1 within this range and has set the utilization goals accordingly. Most of the services provided under category falls under Intergovernmental, OGS, GSA and Sole Source contracts. Therefore, DHS anticipates procuring goods such as Medical and Laboratory Supplies and Equipment in this category for FY22.

D.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Asian minority group for FY22.

The DHS plans on engaging more Asian minority groups in FY22 for contract opportunities by increasing outreach to available M/WBE vendors before procurement solicitations are released. Moreover, we will ensure that all solicitations, whether Micro, Small or Competitive purchases are forwarded and shared with all appropriate M/WBE vendors in the specific commodity code.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Hispanic Minority Group (Includes all genders)

E.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Hispanic minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	17.95%	3%	11%	0%	3%

Justification: Under $35K - DHS has not procured many construction contracts. With limited construction related contracts in the micro purchase category, DHS anticipates procuring fewer small construction contracts for FY22. If any micro purchase procurements arise for construction, DHS will engage an M/WBE vendor through our internal M/WBE data and Small Business Services Online directory for M/WBE vendors.
$35K-$100K - Typically DHS does not procure many construction contracts under $100K. We don't anticipate any utilization goals in this category.
Over $100K - DHS rarely receives bids from Hispanic firms. DHS has identified potential services that can be subcontracted to an MWBEs. All of our projects in this category have MWBE goals. For FY22 we anticipate on solicitating some construction services in this category such as George Daly Façade Reconstruction.

Industry 2	Citywide Goal	FY19 Performance	FY20 Peformance	FY21 Preliminary	FY22 Goal
Professional Services	8.99%	3%	21.4%	0%	5%

Justification: Under $20K - DHS anticipates a fair amount of professional service contracts within this range
and goals for this category are set accordingly as they are requested. $20K - $100K - Many of the vendors contracted with DHS in this category are not-for-profit entities. Therefore, DHS anticipates that goals on all procurement opportunities for professional services.
Over $100K - DHS anticipates a fair amount of contracts subject to Local Law 1 within this range and has set the utilization goals accordingly. Most of our professional services fall under the intergovernmental category which is
counted in One NYC. All IT contracts will be captured under DHS contracts.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	10.2%	0%	1.1%	0%	5%

Justification: Under $20K - DHS anticipates a fair amount of standard services within this range and has maintained an excellent track record in utilizing M/WBE vendors via Micro purchase, Small purchase and other competitively procured contracts. DHS anticipates awarding a significant number of contracts to M/WBE vendors for services.
$20K-$100K - DHS has maintained an excellent track record for utilizing M/WBE vendors for this range of contracts. Therefore, DHS anticipates continued success in awarding a significant number of contracts to M/WBE vendors for services.
Over $100K - DHS has a high utilization with M/WBE vendors as prime and anticipates Standard Services contracts for FY22 like Shredding Services - Citywide. However, not many M/WBEs have been low bidders.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	7.07%	12%	20.4%	20.7%	8%

Justification: Under $20K - DHS has maintained an excellent track record in utilizing M/WBE vendors in Micro purchase and other competitively procured contracts specifically goods. DHS anticipates procuring goods such as Police items & Storage containers in this category for FY22. Therefore, utilization goals are based on previous years as well as anticipated procurement in FY22.
$20K-$100K - DHS anticipates a modest amount of contracts subject to Local Law 1 within this range and has set
the utilization goals accordingly. Most of the services provided under this category falls under Intergovernmental, OGS,
GSA and Sole Source contracts. Therefore, DHS anticipates procuring goods such as On-Call Surveying, Servicing & Sampling Analysis for Asbestos Materials in this spending category for FY22.

F.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Hispanic minority group for FY22.

The DHS plans on engaging more Hispanic minority groups in FY22 for contract opportunities by increasing outreach to available M/WBE vendors before procurement solicitations are released. Moreover, we will ensure that all solicitations, whether Micro, Small or Competitive purchases are forwarded and shared with all appropriate M/WBE vendors in the specific commodity code.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Native American Minority Group (Includes all genders)

G.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Native American minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	0.56%	N/A	0%	0%	1%

Justification: DHS has never procured any construction contracts with this ethnic group. DHS anticipates procuring fewer construction contracts for FY22, due to the continuous impact of COVID-19. However, should the need for this type of services arise, DHS will engage all of our certified M/WBE vendors in this ethnic group.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	0.65%	N/A	0%	0%	1%

Justification: DHS has never procured any professional services within this type of ethnic group. However, DHS anticipates procuring a minimal amount of professional service contracts and will make it a priority to engage M/WBE vendors in this ethnic area to participate when the need for this type of services are requested.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	0.03%	N/A	0%	0%	1%

Justification: DHS has never contracted with any M/WBE within this ethnic group. Nevertheless, DHS anticipates a minimal amount of standard service contracts and will make it a priority to engage the participation of M/WBE vendors in this ethnic group.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	2.44%	N/A	0%	0%	1%

Justification: DHS has never contracted with any M/WBE vendors within this ethnic group. Most of the services provided under this category falls under Intergovernmental, OGS, GSA and Sole source contracts. DHS will engage M/WBE vendors in this ethnic group as the need for their services are requested.

H.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Native American minority group for FY22.

The DHS plans on engaging Native American minority groups in FY22 for contract opportunities by increasing outreach to available M/WBE vendors before procurement solicitations are released. Moreover, we will ensure that all solicitations, whether Micro, Small or Competitive purchases are forwarded and shared with all appropriate M/WBE vendors in the specific commodity code.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Women (Includes minority women)

I.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for Women for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	25.66%	0%	44.5%	0%	8%

Justification: Under $35K - DHS has not procured many construction contracts. With limited construction related contracts in the micro purchase category, DHS anticipates procuring fewer small construction contracts for FY22. If any micro purchase procurements arise for construction, DHS will engage an M/WBE vendor through our internal M/WBE data and Small Business Services Online directory for M/WBE vendors.
$35K-$100K - Typically DHS does not procure many construction contracts under $100K. We don't anticipate any utilization goals in this category.
Over $100K - DHS has very few construction related solicitations in this category, however for FY22 we anticipate on solicitating some construction services in this category such as Roof Reconstruction at Flatlands Shelter.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	36.67%	1%	23.6%	0.6%	14%

Justification: Under $20K - DHS anticipates a fair amount of professional service contracts within this range and goals for this category are set accordingly as they are requested. $20K - $100K - Many of the vendors contracted with DHS in this category are not-for-profit entities. Therefore, DHS anticipates that goals on all procurement opportunities for professional services. Over $100K - DHS anticipates a fair amount of contracts subject to Local Law 1 within this range and has set the utilization goals accordingly. Most of our professional services fall under the intergovernmental category which is counted in One NYC. All IT contracts will be captured under DHS contracts.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	29.26%	0%	1.3%	1.7%	10%

Justification: Under $20K - DHS anticipates a fair amount of standard services within this range and has maintained an excellent track record in utilizing M/WBE vendors via Micro purchase, Small purchase and other competitively procured contracts. DHS anticipates awarding a significant number of contracts to M/WBE vendors.
$20K-$100K - DHS has maintained an excellent track record for utilizing M/WBE vendors for this range of contracts. Therefore, DHS anticipates continued success in awarding a significant number of contracts to M/WBE vendors. Over $100K - DHS has a high utilization with M/WBE vendors as prime contractors in this area of services. However, not many M/WBEs have been low bidders. Due to the nature of these contracts, there are also few sub-contracting opportunities.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	30.51%	32%	49.4%	31.7%	17%

Justification: Under $20K - DHS has maintained an excellent track record in utilizing M/WBE vendors in Micro purchase and other competitively procured contracts specifically goods. DHS anticipates procuring goods such as Office Supplies and various Police supplies in this category for FY22. Therefore, utilization goals are based on previous years as well as anticipated procurement in FY22.
$20K-$100K - DHS anticipates a modest amount of contracts subject to Local Law 1 within this range and has set the utilization goals accordingly. Most of the services provided under category falls under Intergovernmental, OGS, GSA and Sole Source contracts. Therefore, DHS anticipates procuring goods such as Office Furniture, Interior/Exterior Signage and Toners in this spending category for FY21.

J.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for Women for FY22.

The DHS plans on engaging more Women in FY22 for contract opportunities by increasing outreach to available M/WBE vendors before procurement solicitations are released. Moreover, we will ensure that all solicitations, whether Micro, Small or Competitive purchases are forwarded and shared with all appropriate M/WBE vendors in the specific commodity code.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

Q.	Other Agency Information
Please provide any information, not covered in the FY22 M/WBE Utilization Plan, which your agency deems relevant or necessary regarding your agency's M/WBE utilization goals.	

We have a robust utilization that does not count for our IT contracts due to the method of procurement. Also we will continue review and implement various ways to improve MWBE utilization in human services contracting.

R.	Agency M/WBE Leadership Contact Information

List the names, titles, and contact information for all agency contacts responsible for implementation of your agency's utilization plan.

1)

Name:	Mark Neal
Title:	Chief Diversity, Equity and Inclusion Officer (Acting/ MWBE Officer)
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2)

Name:	Vincent Pullo
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Phone:	929-221-6347
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3)

Name:	
Title:	
Phone:	
Email:	

4)

Name:	
Title:	
Phone:	
Email:	

5)

Name:	
Title:	
Phone:	
Email:	

City of New York
Fiscal Year 2022 Agency M/WBE Utilization Plan

Department of Buildings

Street Address: 280 Broadway, New York, NY 10007	
M/WBE Officer Name: Sharon Neill	**Telephone: 212-393-2210**
Email: SNeill@buildings.nyc.gov	
ACCO Name: Leesel A. Wong	**Telephone: 212-393-2242**
Email: lewong@buildings.nyc.gov	

FY22 Utilization Plan Goals for Black Minority Group (Includes all genders)

A.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Black minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	12%	0%	0%	0%	0%

Justification: The agency will utilize it's contractor to perform construction services

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	11.81%	2%	0.4%	6.8%	6%

Justification: Based on the requirement as of July 1, 2021, the agency will make agressive efforts in acquiring more vendor in this category

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	14.32%	5%	0%	1%	5%

Justification: The agency will make every effort to increase participation for standard services under this category

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	5.94%	3%	5.7%	9.7%	10%

Justification: The agency will make every effort to increase participation for standard services under this category

B.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Black minority group for FY22.

The agency will reach out to vendor when solicitations are out

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Asian Minority Group (Includes all genders)

C.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Asian minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	11.1%	0%	100%	0%	N/A

Justification: The agency will utilize it's contractor to perform construction services

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	9.4%	0%	4.2%	9.1%	9%

Justification: The agency will try to continue to obtain and maintain professional services for this category

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	9.88%	22%	5.8%	0%	5%

Justification: The agency will work to obtain vendors in this category

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	10.59%	7%	7%	1.8%	3%

Justification: The agency will try to goods from vendor within this category

D.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Asian minority group for FY22.

Utilizing the small business assistance, the agency will try to target vendors within this category

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Hispanic Minority Group (Includes all genders)

E.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Hispanic minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	17.95%	0%	0%	0%	0%

Justification:The agency will utilize it's contractor to perform construction services

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	8.99%	28%	0.5%	4.4%	5%

Justification: The agency endevors to reachout to more vendors under this cagegory

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	10.2%	1%	0.9%	0%	2%

Justification: Availability permitting, the agency will aim to reach more vendors under this cagegory

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	7.07%	27%	28.7%	0.0%	5%

Justification: Availability permitting, the agency will aim to reach more vendors under this cagegory

F.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Hispanic minority group for FY22.

Utilizing SBS aide, the agency will try to reach more vendors within this category

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Native American Minority Group (Includes all genders)

G.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Native American minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	0.56%	N/A	0%	0%	N/A

Justification: No available contractor under this category

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	0.65%	N/A	0%	0%	N/A

Justification: No available contractor under this category

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	0.03%	N/A	0%	0%	N/A

Justification: No available contractor under this category

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	2.44%	N/A	0%	0%	N/A

Justification: No available contractor under this category

H.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Asian minority group for FY22.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Women (Includes minority women)

I.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for Women for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	25.66%	37%	0%	0%	N/A

Justification: The agency will utilize it's contractor to perform construction services

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	36.67%	7%	5.9%	12.5%	3%

Justification: The agency will reach out to more vendors within this category

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	29.26%	23%	20.2%	1.4%	3%

Justification: The agency will try to obtain this goal

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	30.51%	30%	39%	60.1%	10%

Justification: The agency will try to obtain goodsfrom vendors within this category

J.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for Women for FY22.

Utilizing the small business assistance, the agency will try to target vendors within this category

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

Q.	Other Agency Information
Please provide any information, not covered in the FY22 M/WBE Utilization Plan, which your agency deems relevant or necessary regarding your agency's M/WBE utilization goals.	

The agency will make every effort to support the diversity within the diversity.

R.	Agency M/WBE Leadership Contact Information

List the names, titles, and contact information for all agency contacts responsible for implementation of your agency's utilization plan.

1)	**Name:**	Sharon Neill
	Title:	Deputy Commissioner/ M/WBE Officer
	Phone:	212-393-2210
	Email:	SNeill@buildings.nyc.gov

2)	**Name:**	Kareem Gabriel
	Title:	Chief Diversity Officer
	Phone:	212-393-2718
	Email:	Kgabriel@buildings.nyc.gov

3)	**Name:**	Leesel A. Wong
	Title:	ACCO
	Phone:	212-393-2242
	Email:	lewong@buildings.nyc.gov

4)	**Name:**	
	Title:	
	Phone:	
	Email:	

5)	**Name:**	
	Title:	
	Phone:	
	Email:	

City of New York
Fiscal Year 2022 Agency M/WBE Utilization Plan

Department of Correction

Street Address: 75-20 Astoria Blvd Suite 160

M/WBE Officer Name: LacyAnn Dunkley	**Telephone: 718-546-0766**
Email: lacyann.dunkley@doc.nyc.gov	

ACCO Name: Ava B. Rice	**Telephone: 718-546-0690**
Email: Ava.rice@doc.nyc.gov	

FY22 Utilization Plan Goals for Black Minority Group (Includes all genders)

A.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Black minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	12%	0%	0%	3.6%	8%

Justification: Based on incoming procurements DOC anticipates the availability of M/WBEs to perform the work. DOC has taken into consideration the specialized nature of the department's procurements, historical utilization of M/WBE firms, and the challenges of working in a correctional facility. The department anticipates a large construction portfolio for FY22 with the maintenance and repair services of several facilities. The department actively seeks to engage prime contractors and subcontractors for construction projects with the assistance of the Mayor's Office of M/WBEs.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	11.81%	0%	9.1%	2%	3%

Justification: Historically, DOC's utilization for this industry is below the citywide goal due to the specialized systems and services that is utilized by the department. For FY22, the department anticipates a low participation goal for this minority category as the procurements listed on the LL1 plan require specialized licenses and software. In addition, several professional service projects listed on the department's LL1 plan may be postponed due to budgetary restrictions and/or low priority. However, the department plans to boost its utilization rate for this category by enagaging vendors through small purchases and the M/WBE discretionary method.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	14.32%	22%	1.6%	1.9%	5%

Justification: Historically, DOC's utilization for this industry is below the citywide goal due to the specialized systems and services that is utilized by the department. For FY22, the department anticipates a low participation goal for this minority category as the procurements listed on the LL1 plan require specialized licenses and software. In addition, several professional service projects listed on the department's LL1 plan may be postponed due to budgetary restrictions and/or low priority. However, the department plans to boost its utilization rate for this category by enagaging vendors through small purchases and the M/WBE discretionary method.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	5.94%	10%	11.5%	5.8%	10%

Justification: The department plans to increase its utilization rate for this category by engaging vendors through micro and small purchases and the M/WBE discretionary method.

B.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Black minority group for FY22.

For all applicable procurements, DOC will send the notice of solicitation and pre-bid notifications to vendors that identify as this minority group. DOC actively seeks prime contractors and subcontractors to solicit by alerting the Mayor's Office of M/WBEs of potential projects/bids. At the start of FY22, the department adapted the recovery for all initiative to increase its utilization rates for M/WBE Non-competitive purchases. DOC is also actively collobrates with Buyerservices to identifity and engage vendors of this minority group for all industries and procurement methods.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Asian Minority Group (Includes all genders)

C.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Asian minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	11.1%	4%	56.3%	58.1%	10%

Justification: Based on incoming procurements DOC anticipates the availability of M/WBEs to perform the work. DOC has taken into consideration the specialized nature of the department's procurements, historical utilization of M/WBE firms, and the challenges of working in a correctional facility. The department anticipates a large construction portfolio for FY22 with the maintenance and repair services of several facilities. The department actively seeks to engage prime contractors and subcontractors for construction projects with the assistance of the Mayors Office of M/WBEs.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	9.4%	19%	6.6%	0.2%	8%

Justification: Based on incoming procurements, DOC anticipates the availability of M/WBEs to perform the work. However, several professional service projects listed on the department's LL1 plan may be postponed due to budgetary restrictions and/or low priority. DOC's utilization rates for this category may increase through the department's use of the M/WBE discretionary method.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	9.88%	8%	0.4%	1.8%	5%

Justification: Based on DOC historical M/WBE utilization and projected procurements, DOC anticipates low to no availability of members of this category to perform the work in FY22. Several procurements will be solicited with no participation goals based on preliminary research by DOC's M/WBE Officer.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	10.59%	10%	4.5%	20.7%	10%

Justification: The department plans to increase its utilization rate for this category by engaging vendors through micro and small purchases and the M/WBE discretionary method.

D.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Asian minority group for FY22.

For all applicable procurements, DOC will send the notice of solicitation and pre-bid notifications to vendors who identify under this minority group.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Hispanic Minority Group (Includes all genders)

E.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Hispanic minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	17.95%	0%	0%	0%	5%

Justification: Historically, the agency's utilization rate for this minority group and category is low. However, DOC anticipates a large construction portfolio for the maintenance and repair services of several facilities. Based on the number of firms certified for this industry, DOC was able to locate 72 potential general construction contractors who may be able to perform on the department's FY21 construction contracts.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	8.99%	1%	29.9%	27.8%	10%

Justification: DOC's utilization for professional services is low due the specialized system that is used by the agency. Based on the contracts listed on the LL1 plan, DOC anticipates a low to no participation goal for this minority category. Several professional service projects listed on the department's LL1 plan may be postponed due to budgetary restrictions and/or low priority. However, the department plans to boost its utilization rate for this category by engaging vendors through small purchases and the M/WBE discretionary method.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	10.2%	3%	2.5%	1%	3%

Justification: Based on DOC 's historical M/WBE utilization and projected procurements, DOC anticipates low availability of M/WBEs to perform the work on . Several procurements will be solicitated with no participation goal based on preliminary research by DOC's M/WBE Officer. In an effort to increase its utilization rates, whenever possible, DOC will engage vendors in this minority group through micro, small, and discretionary purchases.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	7.07%	9%	9.7%	4.9%	8%

Justification: he department plans to increase its utilization rate for this category by engaging vendors through micro and small purchases and the M/WBE discretionary method.

F.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Hispanic minority group for FY22.

For all applicable procurements, DOC will send the notice of solicitation and pre-bid notifications to vendors that identify as this minority group. DOC actively seeks prime contractors and subcontractors to solicit by alerting the Mayor’s Office of M/WBEs of potential projects/bids. At the start of FY22, the department adapted the recovery for all initiative to increase its utilization rates for M/WBE Non-competitive purchases. DOC is also actively collobrates with Buyerservices to identifity and engage vendors of this minority group for all industries and procurement methods.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Native American Minority Group (Includes all genders)

G.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Native American minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	0.56%	N/A	0%	0%	0%

Justification: Due to the limited availabilty of vendors in this minority group, DOC is unable to establish a goal for this industry.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	0.65%	N/A	0%	0%	N/A

Justification: DOC was unable to locate vendors for this minority group whose business or services meet the requirements needed for the procurements planned for this industry.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	0.03%	N/A	0%	0%	N/A

Justification:DOC was unable to locate vendors on the online directory for this minority group for this industry.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	2.44%	N/A	0%	0%	N/A

Justification:Only 1 vendor is listed that specializes in construction equipment rental. Thus, based on DOCs LL1 and LL63 plan, the department does not anticipate the rental of any construction related equipment.

H.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Asian minority group for FY22.

Due to limited availability of vendors, DOC does not anticipate high utilization for this minority group.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Women (Includes minority women)

I.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for Women for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	25.66%	0%	68.4%	23.8%	10%

Justification: Based on incoming procurements DOC anticipates the availability of M/WBEs to perform the work. DOC has taken into consideration the specialized nature of the department's procurements, historical utilization of M/WBE firms, and the challenges of working in a correctional facility.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	36.67%	16%	17.4%	10.8%	10%

Justification: Based on incoming procurements, DOC anticipates the availability of M/WBEs to perform the work.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	29.26%	15%	18.4%	1.50%	5%

Justification: Based on DOC historical M/WBE utilization and projected procurements, DOC anticipates low to no availability of members of this category to perform the work in FY22. Several procurements will be solicited with no participation goals based on preliminary research by DOC's M/WBE Officer. In an effort to increase utilization, DOC plans to solicit from this minority group whenever possible using the agency's discretionary method.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	30.51%	35%	31.3%	50%	30%

Justification: Based on DOCs LL1 plan, there are no formal procurements anticipated in this industry. However, the department plans to solicit from this group whenever possible using the M/WBE small purchase method.

J.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for Women for FY22.

For all applicable procurements, DOC will send the notice of solicitation and pre-bid notifications to vendors that identify as this minority group. DOC actively seeks prime contractors and subcontractors to solicit by alerting the Mayor's Office of M/WBEs of potential projects/bids. At the start of FY22, the department adapted the recovery for all initiative to increase its utilization rates for M/WBE Non-competitive purchases. DOC is also actively collobrates with Buyerservices to identifity and engage vendors of this minority group for all industries and procurement methods.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

Q.	Other Agency Information
Please provide any information, not covered in the FY22 M/WBE Utilization Plan, which your agency deems relevant or necessary regarding your agency's M/WBE utilization goals.	

As the City begins the process of relocating and modernizing DOC facilities, DOC anticipates a reduction of projects listed on the FY22 LL1 plan. However, for all applicable procurements, DOC will send the notice of solicitation and pre-bid notifications to all identified M/WBE vendors for planned procurements. DOC actively plans to alert the Mayor's Office of M/WBEs and Buyer Services of potential projects/bids.

R.	Agency M/WBE Leadership Contact Information

List the names, titles, and contact information for all agency contacts responsible for implementation of your agency's utilization plan.

1)	**Name:**	Lynelle Maginley-Liddie
	Title:	Acting Senior Deputy Commissioner/Chief Diversity Officer
	Phone:	718-546-0814
	Email:	Lynelle.Maginley-Liddie@doc.nyc.gov

2)	**Name:**	LacyAnn Dunkley
	Title:	M/WBE Compliance Officer
	Phone:	718-546-0766
	Email:	lacyann.Dunkley@doc.nyc.gov

3)	**Name:**	Ava B. Rice
	Title:	Assistant Commissioner/Agency Chief Contracting Officer
	Phone:	718-546-0690
	Email:	ava.rice@doc.nyc.gov

4)	**Name:**	Kareem Alibocas
	Title:	Deputy ACCO- Formal Contracts Unit
	Phone:	718-546-0689
	Email:	kareem.Alibocas@doc.nyc.gov

5)	**Name:**	Wayne Cogner
	Title:	Deputy ACCO- Small Purchasing Unit
	Phone:	718-546-0786
	Email:	wayne.cogner@doc.nyc.gov

City of New York
Fiscal Year 2022 Agency M/WBE Utilization Plan

Department of Finance

Street Address: 59 Maiden Lane, 32nd Floor, New York, NY 10038

M/WBE Officer Name: Jacqueline James	**Telephone: (212) 602-7020**
Email: JamesJ@finance.nyc.gov	

DACCO Name: Celloy Williams	**Telephone: (212) 291-4427**
Email: WilliamsCelloy@finance.nyc.gov	

FY22 Utilization Plan Goals for Black Minority Group (Includes all genders)

A.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Black minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	12%	0%	0%	0%	0%

Justification: The New York City Department of Finance does not procure construction or construction related services above the micro purchase limit.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	11.81%	6%	0%	0%	7%

Justification: Based on the number of currently certified M/WBE Black owned businesses with the capacity to perform/provide this specific type of services/work and current health environment, the New York City Department of Finance will set the above goal to increase utilization and maintain consistency in this area of procurement.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	14.32%	1%	20.2%	0.3%	14%

Justification: Based on the number of currently certified M/WBE Black owned businesses with the capacity to perform/provide this specific type of services/work and current health environment, the New York City Department of Finance will set the above goal to increase utilization and maintain consistency in this area of procurement.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	5.94%	4%	20.7%	8.5%	6%

Justification: Based on the number of currently certified M/WBE Black owned businesses, current public health environment and agency's anticipated projects for FY'22, the New York City Department of Finance will set the above goal to maintain consistency with the Citywide goal in this area of procurement.

B.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Black minority group for FY22.

The New York City Department of Finance (DOF), Office of Purchasing and Contracts (OPC) will continue to hold biweekly meetings or conference calls to discuss topics such as M/WBE Purchasing Method, Discretionary Spending, and Targeted Procurement Opportunities strategies. Moreover, the DOF will also continue to post future and current procurement opportunities on the DOF Website and leverage outreach efforts with the New York City Department of Small Business Services (SBS) in areas of difficulty in participation of M/WBE companies. Lastly, the DOF will continue updating internal lists of potential M/WBE vendors who might provide services/goods needed under the agency areas of procurement.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Asian Minority Group (Includes all genders)

C.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Asian minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	11.1%	0%	100%	0%	0%

Justification: The New York City Department of Finance does not procure construction or construction related services above the micro purchase limit.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	9.4%	3%	0.1%	2.5%	6%

Justification: Based on the number of currently certified M/WBE Asian owned businesses with the capacity to perform/provide this specific type of services/work and current public health environment, the New York City Department of Finance will set the above goal to increase utilization and maintain consistency in this area of procurement.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	9.88%	3%	0.4%	0.2%	6%

Justification: Based on the number of currently certified M/WBE Asian owned businesses with the capacity to perform/provide this specific type of services/work, current public health environment and anticipated procurements, the New York City Department of Finance will set the above goal to increase utilization and maintain consistency in this area of procurement.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	10.59%	16%	4.3%	8.6%	10%

Justification: Based on the number of currently certified M/WBE Asian owned businesses and current public health environment, the New York City Department of Finance will set the above goal to maintain consistency with the Citywide goal in this area of procurement.

D.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Asian minority group for FY22.

The New York City Department of Finance (DOF), Office of Purchasing and Contracts (OPC) will continue to hold biweekly meetings or conference calls to discuss topics such as M/WBE Purchasing Method, Discretionary Spending, and Targeted Procurement Opportunities strategies. Moreover, the DOF will also continue to posts future and current procurement opportunities in the DOF Website and leverage outreach efforts with the New York City Department of Small Business Services (SBS) in areas of difficulty in participation of M/WBE companies. Lastly, the DOF will continue updating internal lists of potential M/WBE vendors who might provide services/goods needed under the agency areas of procurement.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Hispanic Minority Group (Includes all genders)

E.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Hispanic minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	17.95%	0%	0%	0%	0%

Justification: The New York City Department of Finance (DOF) does not procure construction or construction related services above the micro purchase limit.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	8.99%	0%	0%	0.9%	3%

Justification: Based on the number of currently certified M/WBE Hispanic/Latino owned businesses with the capacity to perform/provide this specific type of services/work and current public health environment, the New York City Department of Finance will set the above goal to increase utilization and maintain consistency in this area of procurement.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	10.2%	5%	1.5%	0.8%	6%

Justification: Based on the number of currently certified M/WBE Hispanic/Latino owned businesses with the capacity to perform/provide this specific type of services/work and current public health environment, the New York City Department of Finance will set the above goal to increase utilization and maintain consistency in this area of procurement.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	7.07%	9%	9.1%	8.1%	7%

Justification: Based on the number of currently certified M/WBE Hispanic/Latino owned businesses, current public health environment and agency anticipated procurements, the New York City Department of Finance will set the above goal to maintain consistency with the Citywide goal in this area of procurement.

F.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Hispanic minority group for FY22.

The New York City Department of Finance (DOF), Office of Purchasing and Contracts (OPC) will continue to hold biweekly meetings or conference calls to discuss topics such as M/WBE Purchasing Method, Discretionary Spending, and Targeted Procurement Opportunities strategies.
Moreover, the DOF will also continue to posts future and current procurement opportunities in the DOF Website and leverage outreach efforts with the New York City Department of Small Business Services (SBS) in areas of difficulty in participation of M/WBE companies. Lastly, the DOF will continue updating internal lists of potential M/WBE vendors who might provide services/goods needed under the agency areas of procurement.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Native American Minority Group (Includes all genders)

G.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Native American minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	0.56%	N/A	0%	0%	0%

Justification: The New York City Department of Finance (DOF) does not procure construction or construction related services above the micro purchase limit.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	0.65%	N/A	0%	0%	0.30%

Justification: Based on the limited number of currently certified M/WBE Native American owned businesses and agency's anticipated procurements, the New York City Department of Finance sets the above goal to in this area of procurement.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	0.03%	N/A	0%	0%	0.03%

Justification: Based on the limited number of currently certified M/WBE Native American owned businesses and agency's anticipated procurements, the New York City Department of Finance sets the above goal to in this area of procurement.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	2.44%	N/A	0%	0%	1%

Justification: Based on the limited number of currently certified M/WBE Native American owned businesses, historical utilization and current public health environment, the New York City Department of Finance will set the above goal to maintain consistency in this area of procurement.

H.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Native American minority group for FY22.

The New York City Department of Finance (DOF), Office of Purchasing and Contracts (OPC) will continue to hold biweekly meetings or conference calls to discuss topics such as M/WBE Purchasing Method, Discretionary Spending, and Targeted Procurement Opportunities strategies. Moreover, the DOF will also continue to posts future and current procurement opportunities in the DOF Website and leverage outreach efforts with the New York City Department of Small Business Services (SBS) in areas of difficulty in participation of M/WBE companies. Lastly, the DOF will continue updating internal lists of potential M/WBE vendors who might provide services/goods needed under the agency areas of procurement.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Women (Includes minority women)

I.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for Women for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	25.66%	0%	0%	0%	0%

Justification: The New York City Department of Finance (DOF) does not procure construction or construction related services above the micro purchase limit.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	36.67%	11%	3.1%	1.2%	5%

Justification: Based on the number of currently certified M/WBE Women owned businesses and current public health environment, the New York City Department of Finance will set the above goal to maintain consistency in this area of procurement as indicated in the M/WBE Noncompetitive Small Purchase Method: Recovery for All Memo.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	29.26%	68%	2.4%	0.5%	5%

Justification: Based on the number of currently certified M/WBE Women owned businesses and current public health environment, the New York City Department of Finance will set the above goal to maintain consistency in this area of procurement as indicated in the M/WBE Noncompetitive Small Purchase Method: Recovery for All Memo.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	30.51%	42%	34.3%	44.6%	20%

Justification: Based on the number of currently certified M/WBE Women owned businesses and current public health environment, the New York City Department of Finance will set the above goal to maintain consistency in this area of procurement as indicated in the M/WBE Noncompetitive Small Purchase Method: Recovery for All Memo.

J.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for Women for FY22.

The New York City Department of Finance (DOF), Office of Purchasing and Contracts (OPC) will continue to hold biweekly meetings or conference calls to discuss topics such as M/WBE Purchasing Method, Discretionary Spending, and Targeted Procurement Opportunities strategies. Moreover, the DOF will also continue to posts future and current procurement opportunities in the DOF Website and leverage outreach efforts with the New York City Department of Small Business Services (SBS) in areas of difficulty in participation of M/WBE companies. Lastly, the DOF will continue updating internal lists of potential M/WBE vendors who might provide services/goods needed under the agency areas of procurement in order to adhere to the M/WBE Noncompetitive Small Purchase Method: Recovery for All Memo.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

Q.	Other Agency Information
Please provide any information, not covered in the FY22 M/WBE Utilization Plan, which your agency deems relevant or necessary regarding your agency's M/WBE utilization goals.	

Please note that the M/WBE Goals set on this FY22 LL1 Utilization Plan are based on the current number of certified firms and past procurement data obtained from CheckBook NYC that can provide or have provided the specified services/goods procured by the New York City Department of Finance (DOF). In addition, the Native American category is newly certified and has a limited amount of certified companies in the NYC Online Directory of Certified Businesses. Lastly, the preliminary goals indicated in DOF's procurement plan also reflect adjustments made as per the M/WBE Noncompetitive Small Purchase Method: Recovery for All Memo.

R.	Agency M/WBE Leadership Contact Information

List the names, titles, and contact information for all agency contacts responsible for implementation of your agency's utilization plan.

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4)	**Name:**	
	Title:	
	Phone:	
	Email:	

5)	**Name:**	
	Title:	
	Phone:	
	Email:	

City of New York
Fiscal Year 2022 Agency M/WBE Utilization Plan

Department of Health & Mental Hygiene

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ACCO Name: Judi Rich Soehren	**Telephone: 347-396-6644**
Email: jsoehren@health.nyc.gov	

FY22 Utilization Plan Goals for Black Minority Group (Includes all genders)

A.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Black minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	12%	9%	1.7%	42.1%	12%

Justification: Based on DOHMH's actual utilization in previous fiscal years and a preliminary analysis of potential upcoming procurements, a goal of 12% has been set in this category.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	11.81%	3%	5.9%	3.6%	4%

Justification: Based on DOHMH's actual utilization for past fiscal years, a preliminary analysis of potential upcoming procurements (which are primarily for specialized medical services, where there aren't many M/WBEs who provide the service), and the availability of M/WBEs, DOHMH will set a 4% goal in this area.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	14.32%	8%	8.3%	12.7%	11%

Justification: Based on DOHMH's actual utilization in previous fiscal years, a preliminary analysis of potential upcoming procurements, and the limited availability of M/WBEs who provide services such as lab and medical equipment repair/maintenance/certification, and parking garages, a goal of 11% has been set in this category. FY '22 goal is lower than the FY '21 Preliminary actual to reflect fewer COVID procurements.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	5.94%	9%	8.9%	9.5%	10%

Justification: Based on DOHMH's actual utilization in previous fiscal years and a preliminary analysis of potential upcoming procurements, a goal of 10% has been set in this category.

B.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Black minority group for FY22.

DOHMH's goal for this category will be reviewed as the procurement needs of the agency evolve during the fiscal year, and the agency will make the best good faith efforts to identify and utilize M/WBEs for all opportunities. Additionally, the agency will continue to implement the micro purchase policy directing all agency buyers to conduct a detailed search for available M/WBEs before utilizing a non-M/WBE. Also, the agency will continue to use the MWBE Non Competitive Purchase Method for purchases between $20,000-$500,000 and include 50 MWBE's when there is availability. DOHMH will continue to utilize disaggregated goal setting when establishing M/WBE participation goals on prime contracts subject to Local Law 1 ensuring underrepresented groups are included when available.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Asian Minority Group (Includes all genders)

C.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Asian minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	11.1%	50%	6%	0%	6%

Justification: DOHMH does not procure many construction contracts. Based on historic utilization and planned procurements, we have set a 6% goal.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	9.4%	2%	2.9%	3.6%	3%

Justification: Based on DOHMH's actual utilization for past fiscal years, a preliminary analysis of potential upcoming procurements (which are primarily for specialized medical services, where there aren't many M/WBEs who provide the service), and the availability of M/WBEs, DOHMH will set a 3% goal in this area.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	9.88%	1%	15.1%	9.6%	6%

Justification: Based on DOHMH's actual utilization in previous fiscal years, a preliminary analysis of potential upcoming procurements, and the limited availability of M/WBEs who provide services such as lab and medical equipment repair/maintenance/certification, and parking garages, a goal of 6% has been set in this category. FY '22 goal is lower than the FY '21 Preliminary actual to reflect fewer COVID procurements.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	10.59%	16%	16.6%	30.3%	11%

Justification: Based on DOHMH's actual utilization in previous fiscal years and a preliminary analysis of potential upcoming procurements, a goal of 11% has been set in this category. FY '22 goal is lower than the FY '21 Preliminary actual to reflect fewer COVID procurements.

D.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Asian minority group for FY22.

DOHMH's goal for this category will be reviewed as the procurement needs of the agency evolve during the fiscal year, and the agency will make the best good faith efforts to identify and utilize M/WBEs for all opportunities. Additionally, the agency will continue to implement the micro purchase policy directing all agency buyers to conduct a detailed search for available M/WBEs before utilizing a non-M/WBE. Also, the agency will continue to use the MWBE Non Competitive Purchase Method for purchases between $20,000-$500,000 and include 50 MWBE's when there is availability. DOHMH will continue to utilize disaggregated goal setting when establishing M/WBE participation goals on prime contracts subject to Local Law 1 ensuring underrepresented groups are included when available.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Hispanic Minority Group (Includes all genders)

E.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Hispanic minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	17.95%	31%	16.2%	18.9%	18%

Justification: DOHMH does not procure many construction contracts. Based on historic utilization and planned procurements, we have set a 18% goal.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	8.99%	42%	1.9%	0.6%	7%

Justification: Based on DOHMH's actual utilization for past fiscal years, a preliminary analysis of potential upcoming procurements (which are primarily for specialized medical services, where there aren't many M/WBEs who provide the service), and the availability of M/WBEs, DOHMH will set a 7% goal in this area.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	10.2%	61%	15.1%	7.7%	10%

Justification: Based on DOHMH's actual utilization in previous fiscal years, a preliminary analysis of potential upcoming procurements, and the limited availability of M/WBEs who provide services such as lab and medical equipment repair/maintenance/certification, and parking garages, a goal of 10% has been set in this category.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	7.07%	6%	8.6%	12.7%	8%

Justification: Based on DOHMH's actual utilization in previous fiscal years and a preliminary analysis of potential upcoming procurements, a goal of 8% has been set in this category. FY '22 goal is lower than the FY '21 Preliminary actual to reflect fewer COVID procurements.

F.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Hispanic minority group for FY22.

DOHMH's goal for this category will be reviewed as the procurement needs of the agency evolve during the fiscal year, and the agency will make the best good faith efforts to identify and utilize M/WBEs for all opportunities. Additionally, the agency will continue to implement the micro purchase policy directing all agency buyers to conduct a detailed search for available M/WBEs before utilizing a non-M/WBE. Also, the agency will continue to use the MWBE Non Competitive Purchase Method for purchases between $20,000-$500,000 and include 50 MWBE's when there is availability. DOHMH will continue to utilize disaggregated goal setting when establishing M/WBE participation goals on prime contracts subject to Local Law 1 ensuring underrepresented groups are included when available.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Native American Minority Group (Includes all genders)

G.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Native American minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	0.56%	N/A	0%	0%	0%

Justification: DOHMH does not procure many construction contracts. Based on MWBE availability for this minority group, DOHMH has set a 0% goal.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	0.65%	N/A	0%	0%	0.00%

Justification: Based on DOHMH's actual utilization for past fiscal years, a preliminary analysis of potential upcoming procurements (which are primarily for specialized medical services, where there aren't many M/WBEs who provide the service), and the availability of M/WBEs in this minority group is very limited. Therefore, DOHMH will set a 0% goal in this area.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	0.03%	N/A	0%	0%	0%

Justification: Based on DOHMH's actual utilization in previous fiscal years, a preliminary analysis of potential upcoming procurements, and there are no MWBE's in this category that provide such services such as lab and medical equipment repair/maintenance/certification, and parking garages , a goal of 0% has been set in this category.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	2.44%	N/A	0%	0%	0.50%

Justification: Based on DOHMH's actual utilization in previous fiscal years and a preliminary analysis of potential upcoming procurements and the limited availability of MWBE's in this category, a goal of 0.5% has been set in this category.

H.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Asian minority group for FY22.

DOHMH's goal for this category will be reviewed as the procurement needs of the agency evolve during the fiscal year, and the agency will make the best good faith efforts to identify and utilize M/WBEs for all opportunities. Additionally, the agency will continue to implement the micro purchase policy directing all agency buyers to conduct a detailed search for available M/WBEs before utilizing a non-M/WBE. Also, the agency will continue to use the MWBE Non Competitive Purchase Method for purchases between $20,000-$500,000 and include 50 MWBE's when there is availability. DOHMH will continue to utilize disaggregated goal setting when establishing M/WBE participation goals on prime contracts subject to Local Law 1 ensuring underrepresented groups are included when available.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Women (Includes minority women)

I.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for Women for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	25.66%	16%	8.2%	39%	10%

Justification: DOHMH does not procure many construction contracts. Based on historic utilization and planned procurements, we have set a 10% goal. FY '22 goal is lower than the FY '21 Preliminary actual to reflect fewer COVID procurements.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	36.67%	5%	31.3%	6.9%	7%

Justification: Based on DOHMH's actual utilization for past fiscal years, a preliminary analysis of potential upcoming procurements (which are primarily for specialized medical services, where there aren't many M/WBEs who provide the service), and the availability of M/WBEs, DOHMH will set a 7% goal in this area.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	29.26%	65%	14.7%	28.6%	22%

Justification: Based on DOHMH's actual utilization in previous fiscal years, a preliminary analysis of potential upcoming procurements, and the limited availability of M/WBEs who provide services such as lab and medical equipment repair/maintenance/certification, and parking garages, a goal of 22% has been set in this category. FY '22 goal is lower than the FY '21 Preliminary actual to reflect fewer COVID procurements.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	30.51%	38%	38.6%	30.3%	29%

Justification: Based on DOHMH's actual utilization from past years, a preliminary analysis of potential upcoming procurements, and considering the Citywide Goal, a goal of 29% has been set in this category.

J.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for Women for FY22.

DOHMH's goal for this category will be reviewed as the procurement needs of the agency evolve during the fiscal year, and the agency will make the best good faith efforts to identify and utilize M/WBEs for all opportunities. Additionally, the agency will continue to implement the micro purchase policy directing all agency buyers to conduct a detailed search for available M/WBEs before utilizing a non-M/WBE. Also, the agency will continue to use the MWBE Non Competitive Purchase Method for purchases between $20,000-$500,000 and include 50 MWBE's when there is availability. DOHMH will continue to utilize disaggregated goal setting when establishing M/WBE participation goals on prime contracts subject to Local Law 1 are included when available.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

Q.	Other Agency Information
Please provide any information, not covered in the FY22 M/WBE Utilization Plan, which your agency deems relevant or necessary regarding your agency's M/WBE utilization goals.	

Agency Initiatives:
- Continue coordination with SBS, MOCS, OMWBE and other related agencies to conduct various M/WBE trainings, workshops, and networking events for vendors and staff.
-Leverage the M/WBE Non Competitive Small Purchase procurement method ($20k - $500k) to increase the agency's overall utilization and ensure the inclusion of underrepresented MWBE's, including the prioritization of Black and Hispanic WBE's in each solicitation, where there is availability
- Continue implementation of the agency's Micro Purchase Policy including the prioritization of Black and Hispanic WBEs; and establish disaggregated goals on contracts subject to Local Law 1 ensuring underrepresented groups are included when available.

R.	Agency M/WBE Leadership Contact Information

List the names, titles, and contact information for all agency contacts responsible for implementation of your agency's utilization plan.

1)	**Name:**	Sami Jarrah
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5)	**Name:**	Cornell Wrisby
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City of New York
Fiscal Year 2022 Agency M/WBE Utilization Plan

Department of Information Technology & Telecommunications

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ACCO Name: Robert Aboulafia	**Telephone: (646) 745-5061**
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FY22 Utilization Plan Goals for Black Minority Group (Includes all genders)

A.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Black minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	12.0%	100.0%	0.0%	0.0%	0.0%

Justification: Historically, DoITT does not procure construction services. We currently have no plans for construction services during FY22, thus no Local Law 1 utilization goals will be established.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	11.81%	0.8%	0.0%	0.0%	1.5%

Justification: DoITT's performance in this category will be affected by the Negotiated Acquisition Extensions of Citywide Systems Integration, Quality Control and IT Security Services contracts valued at $47M, only $7.5M of which will be awarded to M/WBEs, and the Renewal of another large contract awarded to a non-M/WBE for Public Safety 911 Call Handling Software System valued at $50M. In early FY22, DoITT issued a new solicitation for Systems Integration Citywide Agreements and new RFPs for Quality Control and IT Security will also be released in FY22. DoITT hopes to award to as many M/WBE primes as possible and the contracts will require M/WBE subcontractor participation goals at the task order level. In addition, DoITT has greatly increased its use of the M/WBE method to procure IT staff augmentation resources and targets underrepresented groups per the 'Recovery for All' policy. DoITT continues its efforts to identify and engage with Black-owned M/WBEs in the hope of awarding more contracts in this category.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	14.32%	1.5%	0.0%	2.4%	1.0%

Justification: DoITT's performance in this category will be affected by the Renewal of a large contract to a non-MWBE firm for Call Taking Services for the 311 Customer Service Center valued at $26M. Apart from this renewal, DoITT is planning approximately $2.9M in other Standard Services procurements, of which $1.2M or 43% is expected to be awarded to M/WBEs. However, DoITT does not typically procure a lot of Standard Services.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	5.94%	8.1%	10.4%	8.1%	20.0%

Justification: DoITT anticipates consistent and strong performance for Black-owned firms in this industry. It is important to note that vendors must be authorized to resell by the manufacturer in order for us to purchase from them. DoITT anticipates improved performance with Black-owned firms as it targets underrepresented groups per the 'Recovery for All' policy. DoITT will continue its efforts to identify and engage with M/WBE's in hopes of awarding more contracts to Black-owned M/WBE's in this industry.

B.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Black minority group for FY22.

In early FY22, DoITT conducted targeted and sustained outreach to the City's M/WBE IT vendors to inform them of the release of the Systems Integrator RFP and encouraged them to submit a proposal. As a result, DoITT hopes to award prime contracts to as many M/WBEs as possible. We will do the same for the Quality Control and IT Security Services RFPs which will also be released in FY22. In addition, DoITT has greatly increased its use of the M/WBE procurement method to procure goods and services and has reduced cycle time for these procurements by developing standard terms and conditions which have been pre-approved by the Law Department. In ongoing efforts, DoITT continues to engage in outreach activities and virtual networking events; assist M/WBE firms to identify the most relevant opportunities to work with DoITT; facilitate introductions between M/WBE firms and prime vendors; encourage eligible firms to apply for M/WBE certification and assist them through the process; conduct detailed analysis for each subject contract to determine goals based on availability; ensure Primes are meeting their M/WBE subcontracting goals; and advocate for M/WBE firms when they encounter obstacles to information, access, or opportunity.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Asian Minority Group (Includes all genders)

C.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Asian minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	11.1%	0.0%	0.0%	0.0%	0.0%

Justification: Historically, DoITT does not procure construction services. We currently have no plans for construction services during FY22, thus no Local Law 1 utilization goals will be established.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	9.4%	7.3%	14.0%	6.3%	7.2%

Justification: DoITT's performance in this category will be affected by the Negotiated Acquisition Extensions of Citywide Systems Integration, Quality Control and IT Security Services contracts valued at $47M, only $7.5M of which will be awarded to M/WBEs, and the Renewal of another large contract awarded to a non-M/WBE for Public Safety 911 Call Handling Software System valued at $50M. In early FY22, DoITT issued a new solicitation for Systems Integration Citywide Agreements and new RFPs for Quality Control and IT Security will also be released in FY22. DoITT hopes to award to as many M/WBE primes as possible and the contracts will require M/WBE subcontractor participation goals at the task order level. In addition, DoITT has greatly increased its use of the M/WBE method to procure IT staff augmentation resources and targets underrepresented groups per the 'Recovery for All' policy. DoITT continues its efforts to identify and engage with Asian-owned M/WBEs in the hope of awarding more contracts in this category.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	9.88%	6.7%	0.3%	11.8%	1.0%

Justification: DoITT's performance in this category will be affected by the Renewal of a large contract to a non-MWBE firm for Call Taking Services for the 311 Customer Service Center valued at $26M. Apart from this renewal, DoITT is planning approximately $2.9M in other Standard Services procurements, of which $1.2M or 43% is expected to be awarded to M/WBEs. However, DoITT does not typically procure a lot of Standard Services.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	10.59%	30.7%	31.2%	41.7%	20.0%

Justification: DoITT anticipates consistent and strong performance for Asian-owned firms in this industry. It is important to note that vendors must be authorized to resell by the manufacturer in order for us to purchase from them. DoITT anticipates improved performance with Asian Woman-owned firms as it targets underrepresented groups per the 'Recovery for All' policy. DoITT will continue its efforts to identify and engage with M/WBE's in hopes of awarding more contracts to Asian-owned M/WBE's in this industry.

D.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Asian minority group for FY22.

In early FY22, DoITT conducted targeted and sustained outreach to the City's M/WBE IT vendors to inform them of the release of the Systems Integrator RFP and encouraged them to submit a proposal. As a result, DoITT hopes to award prime contracts to as many M/WBEs as possible. We will do the same for the Quality Control and IT Security Services RFPs which will also be released in FY22. In addition, DoITT has greatly increased its use of the M/WBE procurement method to procure goods and services and has reduced cycle time for these procurements by developing standard terms and conditions which have been pre-approved by the Law Department. In ongoing efforts, DoITT continues to engage in outreach activities and virtual networking events; assist M/WBE firms to identify the most relevant opportunities to work with DoITT; facilitate introductions between M/WBE firms and prime vendors; encourage eligible firms to apply for M/WBE certification and assist them through the process; conduct detailed analysis for each subject contract to determine goals based on availability; ensure Primes are meeting their M/WBE subcontracting goals; and advocate for M/WBE firms when they encounter obstacles to information, access, or opportunity.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Hispanic Minority Group (Includes all genders)

E.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Hispanic minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	17.95%	0.0%	0.0%	0.0%	0.0%

Justification: Historically, DoITT does not procure construction services. We currently have no plans for construction services during FY22, thus no Local Law 1 utilization goals will be established.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	8.99%	0.0%	0.0%	0.7%	1.3%

Justification: DoITT's performance in this category will be affected by the Negotiated Acquisition Extensions of Citywide Systems Integration, Quality Control and IT Security Services contracts valued at $47M, only $7.5M of which will be awarded to M/WBEs, and the Renewal of another large contract awarded to a non-M/WBE for Public Safety 911 Call Handling Software System valued at $50M. In early FY22, DoITT issued a new solicitation for Systems Integration Citywide Agreements and new RFPs for Quality Control and IT Security will also be released in FY22. DoITT hopes to award to as many M/WBE primes as possible and the contracts will require M/WBE subcontractor participation goals at the task order level. In addition, DoITT has greatly increased its use of the M/WBE method to procure IT staff augmentation resources and targets underrepresented groups per the 'Recovery for All' policy. DoITT continues its efforts to identify and engage with Hispanic-owned M/WBEs in the hope of awarding more contracts in this category.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	10.2%	71.1%	8.5%	33.5%	1.0%

Justification: DoITT's performance in this category will be affected by the Renewal of a large contract to a non-MWBE firm for Call Taking Services for the 311 Customer Service Center valued at $26M. Apart from this renewal, DoITT is planning approximately $2.9M in other Standard Services procurements, of which $1.2M or 43% is expected to be awarded to M/WBEs. However, DoITT does not typically procure a lot of Standard Services

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	7.07%	28.7%	22.6%	10.5%	20.0%

Justification: DoITT anticipates consistent and strong performance for Hispanic-owned firms in this industry. It is important to note that vendors must be authorized to resell by the manufacturer in order for us to purchase from them. DoITT anticipates improved performance with Hispanic-owned firms as it targets underrepresented groups per the 'Recovery for All' policy. DoITT will continue its efforts to identify and engage with M/WBE's in hopes of awarding more contracts to Hispanic-owned M/WBE's in this industry.

F.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Hispanic minority group for FY22.

In early FY22, DoITT conducted targeted and sustained outreach to the City's M/WBE IT vendors to inform them of the release of the Systems Integrator RFP and encouraged them to submit a proposal. As a result, DoITT hopes to award prime contracts to as many M/WBEs as possible. We will do the same for the Quality Control and IT Security Services RFPs which will also be released in FY22. In addition, DoITT has greatly increased its use of the M/WBE procurement method to procure goods and services and has reduced cycle time for these procurements by developing standard terms and conditions which have been pre-approved by the Law Department. In ongoing efforts, DoITT continues to engage in outreach activities and virtual networking events; assist M/WBE firms to identify the most relevant opportunities to work with DoITT; facilitate introductions between M/WBE firms and prime vendors; encourage eligible firms to apply for M/WBE certification and assist them through the process; conduct detailed analysis for each subject contract to determine goals based on availability; ensure Primes are meeting their M/WBE subcontracting goals; and advocate for M/WBE firms when they encounter obstacles to information, access, or opportunity.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Native American Minority Group (Includes all genders)

G.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Native American minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	0.56%	N/A	0.0%	0.0%	0.0%

Justification: Historically, DoITT does not procure construction services. We currently have no plans for construction services during FY22, thus no Local Law 1 utilization goals will be established.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	0.65%	N/A	0.0%	0.0%	0.0%

Justification: DoITT's performance in this category will be affected by the Negotiated Acquisition Extensions of Citywide Systems Integration, Quality Control and IT Security Services contracts valued at $47M, only $7.5M of which will be awarded to M/WBEs, and the Renewal of another large contract awarded to a non-M/WBE for Public Safety 911 Call Handling Software System valued at $50M. In early FY22, DoITT issued a new solicitation for Systems Integration Citywide Agreements and new RFPs for Quality Control and IT Security will also be released in FY22. DoITT hopes to award to as many M/WBE primes as possible and the contracts will require M/WBE subcontractor participation goals at the task order level. DoITT continues its efforts to identify and engage with Native American-owned M/WBEs, however, there are only four (4) Native American owned firms listed in the entire Online Directory of Certified Businesses.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	0.03%	N/A	0.0%	0.0%	0.0%

Justification: DoITT's performance in this category will be affected by the Renewal of a large contract to a non-MWBE firm for Call Taking Services for the 311 Customer Service Center valued at $26M. Apart from this renewal, DoITT is planning approximately $2.9M in other Standard Services procurements, of which $1.2M or 43% is expected to be awarded to M/WBEs. However, DoITT does not typically procure a lot of Standard Services. In addition, there are only four (4) Native American owned firms listed in the entire Online Directory of Certified Businesses.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	2.44%	N/A	0.0%	0.0%	0.0%

Justification: DoITT has not set a goal for Native American-owned firms in this industry. It is important to note that vendors must be authorized to resell by the manufacturer in order for us to purchase from them. DoITT will continue its efforts to identify and engage with Native American-owned M/WBE's, however there are only four (4) Native American owned firms listed in the entire Online Directory of Certified Businesses.

H.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Asian minority group for FY22.

In early FY22, DoITT conducted targeted and sustained outreach to the City's M/WBE IT vendors to inform them of the release of the Systems Integrator RFP and encouraged them to submit a proposal. As a result, DoITT hopes to award prime contracts to as many M/WBEs as possible. We will do the same for the Quality Control and IT Security Services RFPs which will also be released in FY22. In addition, DoITT has greatly increased its use of the M/WBE procurement method to procure goods and services and has reduced cycle time for these procurements by developing standard terms and conditions which have been pre-approved by the Law Department. In ongoing efforts, DoITT continues to engage in outreach activities and virtual networking events; assist M/WBE firms to identify the most relevant opportunities to work with DoITT; facilitate introductions between M/WBE firms and prime vendors; encourage eligible firms to apply for M/WBE certification and assist them through the process; conduct detailed analysis for each subject contract to determine goals based on availability; ensure Primes are meeting their M/WBE subcontracting goals; and advocate for M/WBE firms when they encounter obstacles to information, access, or opportunity.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Women (Includes minority women)

I.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for Women for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	25.66%	0.0%	0.0%	0.0%	0.0%

Justification: Historically, DoITT does not procure construction services. We currently have no plans for construction services during FY22, thus no Local Law 1 utilization goals will be established.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	36.67%	9.2%	22.3%	10.0%	10.2%

Justification: DoITT's performance in this category will be affected by the Negotiated Acquisition Extensions of Citywide Systems Integration, Quality Control and IT Security Services contracts valued at $47M, only $7.5M of which will be awarded to M/WBEs, and the Renewal of another large contract awarded to a non-M/WBE for Public Safety 911 Call Handling Software System valued at $50M. In early FY22, DoITT issued a new solicitation for Systems Integration Citywide Agreements and new RFPs for Quality Control and IT Security will also be released in FY22. DoITT hopes to award to as many M/WBE primes as possible and the contracts will require M/WBE subcontractor participation goals at the task order level. In addition, DoITT has greatly increased its use of the M/WBE method to procure IT staff augmentation resources and targets underrepresented groups per the 'Recovery for All' policy. DoITT continues its efforts to identify and engage with Woman-owned M/WBEs in the hope of awarding more contracts in this category.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	29.26%	74.2%	38.5%	12.9%	1.0%

Justification: DoITT's performance in this category will be affected by the Renewal of a large contract to a non-MWBE firm for Call Taking Services for the 311 Customer Service Center valued at $26M. Apart from this renewal, DoITT is planning approximately $2.9M in other Standard Services procurements, of which $1.2M or 43% is expected to be awarded to M/WBEs. However, DoITT does not typically procure a lot of Standard Services.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	30.51%	31.4%	32.6%	32.4%	20.0%

Justification: DoITT anticipates overall weaker performance compared to prior years for Woman-owned firms in this industry as it targets underrepresented groups per the 'Recovery for All' policy. It is important to note that vendors must be authorized to resell by the manufacturer in order for us to purchase from them and Non-Minority woman are represented in greater numbers. DoITT does expect improved performance with Woman-owned MBEs and will continue its efforts to identify and engage with all M/WBEs in hopes of awarding more contracts to Woman-owned M/WBE's in this industry.

J.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for Women for FY22.

In early FY22, DoITT conducted targeted and sustained outreach to the City's M/WBE IT vendors to inform them of the release of the Systems Integrator RFP and encouraged them to submit a proposal. As a result, DoITT hopes to award prime contracts to as many M/WBEs as possible. We will do the same for the Quality Control and IT Security Services RFPs which will also be released in FY22. In addition, DoITT has greatly increased its use of the M/WBE procurement method to procure goods and services and has reduced cycle time for these procurements by developing standard terms and conditions which have been pre-approved by the Law Department. In ongoing efforts, DoITT continues to engage in outreach activities and virtual networking events; assist M/WBE firms to identify the most relevant opportunities to work with DoITT; facilitate introductions between M/WBE firms and prime vendors; encourage eligible firms to apply for M/WBE certification and assist them through the process; conduct detailed analysis for each subject contract to determine goals based on availability; ensure Primes are meeting their M/WBE subcontracting goals; and advocate for M/WBE firms when they encounter obstacles to information, access, or opportunity.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

Q.	Other Agency Information

Please provide any information, not covered in the FY22 M/WBE Utilization Plan, which your agency deems relevant or necessary regarding your agency's M/WBE utilization goals.

DoITT is committed to increasing opportunities for M/WBE's in the IT & Telecom Industries. Across all industries in which we procure, DoITT has been diligent in making our prime vendors and IT manufacturers aware of the importance of expanding their M/WBE networks. In May of 2021, we conducted a meeting led by Commissioner Tisch in which we stressed the importance of the M/WBE program to DoITT and the vendors' and manufacturers' role in its success. We also conducted agencywide information sessions, first with our executives and then with next level staff, to clearly communicate that M/WBE participation is part of the definition of success at DoITT. DoITT's Procurement and M/WBE teams meet regularly with operating staff to understand new procurements in the pipeline so that we can be proactive in identifying M/WBE primes, subcontractors, and suppliers. We also meet regularly with our prime vendors to ensure they are meeting their contract goals. Additionally, DoITT encourages M/WBE participation on all of our contracts and franchise agreements, even though many are not subject to LL1 and not included in OneNYC numbers. In FY22, we plan to launch two initiatives – DoITT's M/WBE Vendor Advisory Committee, and the Request for Consideration process. Under the first initiative, we will create a forum in which we will meet regularly with a diverse group of M/WBE vendors to identify and prioritize issues and find ways to improve our performance. Under the latter, we will provide more opportunities for M/WBE firms to present their business ideas and capabilities to decision makers from DoITT's operating divisions.

R.	Agency M/WBE Leadership Contact Information
List the names, titles, and contact information for all agency contacts responsible for implementation of your agency's utilization plan.	

1)

Name:	Janine Gilbert
Title:	First Deputy Commissioner/Chief Diversity Officer/Chief M/WBE Officer
Phone:	718-403-1988
Email:	janine@doitt.nyc.gov

2)

Name:	Joseph Antonelli
Title:	Deputy Commissioner, Management and Budget
Phone:	718-403-8306
Email:	jantonelli@doitt.nyc.gov

3)

Name:	Robert Aboulafia
Title:	Associate Commissioner, Procurement and Vendor Management
Phone:	718-403-8677
Email:	raboulafia@doitt.nyc.gov

4)

Name:	Guy Oliveri
Title:	M/WBE Officer
Phone:	718-403-8204
Email:	goliveri@doitt.nyc.gov

5)

Name:	John Gioia
Title:	ACCO (Acting)
Phone:	718-403-8503
Email:	jgioia@doitt.nyc.gov

6)

Name:	Shannez Thompson
Title:	M/WBE Compliance Analyst
Phone:	718-923-3747
Email:	shthompson@doitt.nyc.gov

City of New York
Fiscal Year 2022 Agency M/WBE Utilization Plan

Department of Transportation

Street Address: 55 Water Street - 8th Floor New York, NY 10041	
M/WBE Officer Name: Carlos Bannister	Telephone: 212-839-9421
Email: cbannister@dot.nyc.gov	
ACCO Name: Nancy Carolan	Telephone: 212-839-9292
Email: ncarolan@dot.nyc.gov	

FY22 Utilization Plan Goals for Black Minority Group (Includes all genders)

A.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Black minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	12%	0%	0.2%	0.1%	9%

Justification: The majority of our contracts will have multiple subcontracting opportunities in trucking, security, and thermoplastic. We have seen vendors from this category performed in the past as subcontractors. Additionally, we believe an opportunity for a sub from this category can be a prime contractor for our thermoplastic bus/bike contract.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	11.81%	0%	0.8%	0.1%	11%

Justification: On our FY22 plan we have several Resident Engineering Services and Design contracts that we see multiple opportunities for vendors from this category to be prime or subs. Additionally, we expect to have disaggregated goals on multiple projects where a 10% subcontracting goals will be assigned on each individual contract for Resident Engineering and Total Design contracts.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	14.32%	5%	0.8%	0.5%	10%

Justification: Looking at our procurement plan for FY'22, we have identified potential subcontracting opportunities. Historically we have seen the primes in this industry sub out the security services where we believe many of the MWBE certified for this minority category can receive opportunities.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	5.94%	11%	4.5%	5.7%	10%

Justification: After review of past micros purchases, mwbe discretion spend, p-card purchases for IT, electrical and various goods we have identified MWBE firms in this minority category that can potential provide goods for us in FY'22.

B.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Black minority group for FY22.

After reviewing the agency's procurement portfolio for FY22, the availability of vendors in this minority group, and past subcontracting performance, the CDO / Chief MWBE Officer and ACCO have identified various contracts where we can disaggregate goals. Disaggregating the goals will increase the utilization of this minority group. In addition, we will have ongoing conversations and training with our fiscal officers to monitor their efforts in ensuring vendors from this category are informed and solicited on future procurements. Also, we quarterly meet with various councils and groups in NYC to receive feedback on our contract language, pre-qualification requirements and share ideas on how we can utilize more vendors from this category. Lastly, we have identified DBE's on federal projects that can be certified as City MWBE's to help in various industries to help increase our vendor pool for this minority group.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Asian Minority Group (Includes all genders)

C.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Asian minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	11.1%	2%	0.1%	2.8%	8%

Justification: After reviewing our procurements to be solicited for FY'22, we see subcontracting opportunities for absteos removal, plumbing, and concrete work where this minority group has performed well in the past. Additionally, they are potential opportunities for vendors to have joint venture on as primes for our Component Rehab projects.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	9.4%	7%	19.1%	26.8%	18%

Justification: Based on our agency procurement portfolio for FY'22, review of vendor availability, and past subcontracting, we see many opportunities for vendors in this minority group to be prime and subs on several of our Total Design and Resident Engineering Inspection contracts.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	9.88%	1%	1.3%	1.2%	2%

Justification: After review of projected prime / subcontracting opportunities and our past subcontracting history we only found limited subcontracting opportunities for this minority group.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	10.59%	10%	13.7%	10.9%	11%

Justification: Historically we have seen this minority group being utilized a lot in our IT-related good purchases. Looking at the projected procurements for FY'22, we identified IT-related goods that vendors from this minority group, we will procure through the MWBE small purchase method.

D.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Asian minority group for FY22.

Typically we have seen the majority of the opportunities received from this minority group were in the industries of Professional Services for Bridge engineering and IT-related projects. However, we intend to diversify our pool of vendors to give new vendors opportunities, so we have partnered with various organizations and attend multiple outreach events to meet new vendors. In addition, we have encouraged various fiscal officers and divisions to give new vendors from this minority category opportunities rather than going to the same vendors all the time.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Hispanic Minority Group (Includes all genders)

E.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Hispanic minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	17.95%	5%	3.5%	0.4%	10%

Justification: After reviewing the availability and capacity of the vendors in this minority category, we noticed some familiar names who have bid on our past contracts as joint-venture partners in FY20. Additionally, we were able to identify many of the subcontractors on our bridge rehab, painting, and trucking from this minority category. Since most of our FY22 contracts will be for Bridge rehab and reconstruction, we believe many vendors from this minority group can be prime contractors or subs on our FY'22 procurements.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	8.99%	2%	0.8%	0.5%	10%

Justification: We intend to put a subcontracting goal of 10% for this minority category on our 30% MWBE goal for Resident Engineering / Total Design contracts. There is a significant amount of subcontracting opportunities for Community Outreach, Architectural Design, and Environmental Planning. Additionally, we have met some new vendors from this minority category through virtual outreach events that can potentially be the prime consultant for some of our projected design and resident engineering procurements.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	10.2%	1%	5.7%	3.3%	10%

Justification: There is potential prime contracting for this minority category for our Ferry drydocking contracts. In addition, we have identified multiple vendors from this minority category for subcontracting opportunities on our garage maintenance contracts for snow removal, security, and cleaning.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	7.07%	8%	11.1%	7.3%	9%

Justification: Looking at our last three fiscal years and projected procurements for solicitation for FY'22, we have identified viable vendors from this minority category that can compete for opportunities for goods for electrical, mechanical, and IT-related purchases.

F.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Hispanic minority group for FY22.

In our efforts to diversify the opportunities, we intend to partner with the OMWBE and Small Business Services Buyer Unit to help us continue to train our fiscal officers in navigating the NYC MWBE directory. Additionally, we have stressed joint-venture partnerships with our primes. We have seen some of the prime contractors forming a J/V with vendors from this minority group and was the apparent lowest bidder on one of our Bridge construction jobs. Lastly, we continue to share and inform some of the DBE's on federal projects that can potentially be certified as City MWBE's to help in various industries to help increase our vendor pool for this minority group.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Native American Minority Group (Includes all genders)

G.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Native American minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	0.56%	N/A	0%	0%	0%

Justification: We haven't found a sufficient amount of vendors from this minority category to put a goal for this industry.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	0.65%	N/A	0%	0%	0%

Justification: We haven't found a sufficient amount of vendors from this minority category to put a goal for this industry.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	0.03%	N/A	0%	0%	0%

Justification: We haven't found a sufficient amount of vendors from this minority category to put a goal for this industry.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	2.44%	N/A	0%	0%	0%

Justification: We haven't found a sufficient amount of vendors from this minority category to put a goal for this industry.

H.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Asian minority group for FY22.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Women (Includes minority women)

I.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for Women for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	25.66%	6%	2.7%	12.2%	12%

Justification: After reviewing our procurement portfolio for FY'22, we see opportunities for steel erection, plumbing, and trucking services as prime/ subcontractors for our Bridge rehab work. Also, we have identified two WBEs that can potentially be primes for our thermoplastic contracts.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	36.67%	3%	5.4%	6.1%	27%

Justification: Based on our past performance in this industry for this minority category and the upcoming opportunities for FY'22 we have identified a vendor pool that can perform as subconsultants for survey, community outreach, engineering design and geotechnical services.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	29.26%	6%	13.3%	2.3%	12%

Justification: Looking at FY22, the majority of the opportunities for this industry will probably subcontracting opportunities on our parking garage maintenance contracts.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	30.51%	46%	53.4%	49.3%	30%

Justification: Based on the history and the projected goods we will procure in FY'22 in the areas of masonry, electrical, uniforms, IT and office supplies, we have identified multiple vendors from this minority category that we plan to utilized.

J.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for Women for FY22.

NYCDOT has participated with organizations in forums that focused on Women in Construction and did presentations on how to do business with NYCDOT. Additionally, the ACCO and the NYCDOT MWBE team have met with vendors from this minority category to find procurement opportunities that fit their capabilities. Lastly, the CDO/MWBE Officer and ACCO put goals on individual contracts for women's participation in subcontracting on professional service contracts and looking to do this on other industries.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

Q.	Other Agency Information
Please provide any information, not covered in the FY22 M/WBE Utilization Plan, which your agency deems relevant or necessary regarding your agency's M/WBE utilization goals.	

Primarily the programs that impact NYCDOT's MWBE Utilization or its ability to participate in the Local Law 1 program are the USDOT Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) DBE Program, and the MWBE for State program Consolidated Local Street and Highway Improvement Program (CHIPS). However, NYCDOT continues to get DBEs that are not certified with NY City MWBE program to get certified so NYCDOT can expand the pool of vendors we can use on our LL1 projects.

R.	Agency M/WBE Leadership Contact Information

List the names, titles, and contact information for all agency contacts responsible for implementation of your agency's utilization plan.

1)

Name:	Carlos Bannister
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2)

Name:	Nancy Carolan
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3)

Name:	
Title:	
Phone:	
Email:	

4)

Name:	
Title:	
Phone:	
Email:	

5)

Name:	
Title:	
Phone:	
Email:	

City of New York
Fiscal Year 2022 Agency M/WBE Utilization Plan

Department of Parks & Recreation

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Email: Joy.Wang@parks.nyc.gov	

ACCO Name: Christopher Adkins (DPR-C)	Telephone: (718) 393-7345
Email: Christopher.Adkins@parks.nyc.gov	

ACCO Name: Parmod Tripathi (DPR-E)	Telephone: 718-830-7951
Email: parmod.tripathi@parks.nyc.gov	

FY22 Utilization Plan Goals for Black Minority Group (Includes all genders)

A.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Black minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	12%	3%	3.9%	1.4%	3%

Justification: Historically there is a small percentage of Black minority firms that perform on our contracts. Parks plans to increase our Black minority utilization in FY22 in three ways. 1- Setting disaggregated goal. Parks have started to set disaggregated goals and the goals give preference to the underrepresented ethnicites in the order of Black, Hispanic, Asian WBE, and Native American. 2-Use the newly issued MWBE Noncompetive Small Purchase Initiative to target Black minority firms. 3-Continue vendor engagement effort. Agency program staff, procurement staff as well as the M/WBE staff are making extensive effort to identify and bring on additonal Black minority firms. Therefore, Parks' FY 22 goal is increased to 3% from FY21's preliminary utilization rate.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	11.81%	0%	0.3%	0%	1%

Justification: Parks will make every effort to utilize Black minority firms for our needs in the professional services industry. We continue to establish robust M/WBE goal on individual professional service work order with the preference to Black, Hispanic, Asian WBE, and Native American. Similiarly to the construction side, Parks will use the newly issued MWBE Noncompetive Small Purchase Initiative and continue with our vendor engagement effort to target Black minority firms. Additionally the 5% point perference for M/WBE firms will encourage more M/WBE firms (including qualified M/WBE JV) to respond to Parks' RFPx. Therefore, Parks' FY 22 goal is increased to 1% from FY21's preliminary utilization rate.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	14.32%	0%	0.9%	2.8%	1%

Justification: We will try to find qualified mwbe vendors. Contracts do not have any subcontracting and/or there is limited qualified mwbe vendor pool available.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	5.94%	5%	2.6%	6.2%	3%

Justification: Parks will continue to work on finding new certified mwbe vendors able to meet our goods needs.

B.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Black minority group for FY22.

Parks plans to achieve agency's utilization goals for the Black minority group for FY22 through the following practices:
1. Setting disaggregated goal with preference to Black, Hispanic, Asian WBE, and Native American
2. Non-Competive Small Purchase Initiative for the underrepresented ethnicity groups
3. Vendor engagement effort: Targeted outreach for specific solicitation, SBS EOI request, Program staff and industrial organization referral and outreach event
4. Compliance monitoring effort: increase compliance monitoring throughout the life cycle of the contract
5. Procurement method that support M/WBE participation: continue with agency's construction PQL program which requires a 50% M/WBE participation goal for non-M/WBE prime.

2

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Asian Minority Group (Includes all genders)

C.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Asian minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	11.1%	12%	14.8%	6.9%	14%

Justification: Agency's records shows a strong presence of Asian minority vendors in the past. Parks expects procurement and construction gradually return to pre-pandemic level, therefore FY 22 goal is set at 14%.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	9.4%	1%	0.1%	2.2%	2%

Justification: Parks will make every effort to utilize M/WBE firms for our needs in the professional services industry. To do this, we are now setting robust M/WBE goals on each and every work order. To meet those goals we will continue to encourage our vendors with master agreements to subcontract to Asian minority firms. In fiscal year 2022, Parks will be solicting new professional services master agreements. The new solicitation will include a 5% point preference for MWBE firms which should encourage more MWBE firms to respond to said solicitations. With this we hope that Asian minority contracting will increase with both are prime and sub vendors. Also for any professional services not covered by our master contracts, we are using the MWBE non competitive small purchase method to the fullest extent possible. Parks expects procurement and construction gradually return to pre-pandemic level, therefore FY 22 goal is set at 2%.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	9.88%	1%	5.5%	5.3%	6%

Justification: We will try to find qualified mwbe vendors. Contracts do not have any subcontracting and/or there is limited qualified mwbe vendor pool available.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	10.59%	8%	8.7%	6.1%	9%

Justification: Parks will continue to work on finding new certified mwbe vendors able to meet our goods needs.

D.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Asian minority group for FY22.

Parks plans to achieve agency's utilization goals for the Asian minority group for FY22 through the following practices:
1. Non-Competive Small Purchase Method
2. Vendor engagement effort: Targeted outreach for specific solicitation, SBS EOI request, Program staff and industrial organization referral and outreach event
3. Compliance monitoring effort: increase compliance monitoring throughout the life cycle of the contract
4. Procurement method that support M/WBE participation : continue with agency's construction PQL program which requires a 50% M/WBE participation goal for non-M/WBE prime.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Hispanic Minority Group (Includes all genders)

E.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Hispanic minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	17.95%	7%	7.4%	2.8%	7%

Justification: Parks plans to increase our Hispanic minority utilization in FY22 in three ways. 1- Setting disaggregated goal. Parks have started to set disaggregated goals and the goals give preference to the underrepresented ethnicites in the order of Black, Hispanic, Asian WBE, and Native American. 2-Use the newly issued MWBE Noncompetive Small Purchase Initiative to target Hispanic minority firms. 3-Continue vendor engagement effort. Agency program staff, procurement staff as well as the M/WBE staff are making extensive effort to identify and bring on additonal Hispanic minority firms. Therefore, Parks' FY 22 goal is increased to 7% from FY21's preliminary utilization rate.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	8.99%	0%	0.2%	0.5%	1%

Justification: Parks will make every effort to utilize Hispanic minority firms for our needs in the professional services industry. We continue to establish robust M/WBE goal on individual professional service work order with the preference to Black, Hispanic, Asian WBE, and Native American. Similiarly to the construction side, Parks will use the newly issued MWBE Noncompetive Small Purchase Initiative and continue with our vendor engagement effort to target Hispanic minority firms. Additionally the 5% point perference for M/WBE firms will encourage more M/WBE firms (including qualified M/WBE JV) to respond to Parks' RFPs. Therefore, Parks' FY 22 goal is increased to 1% from FY21's preliminary utilization rate.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	10.2%	1%	2.2%	27.6%	3%

Justification: We will try to find qualified mwbe vendors. Contracts do not have any subcontracting and/or there is limited qualified mwbe vendor pool available.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	7.07%	7%	5.8%	6.8%	6%

Justification: Parks will continue to work on finding new certified mwbe vendors able to meet our goods needs.

F.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Hispanic minority group for FY22.

Parks plans to achieve agency's utilization goals for the Hispanic minority group for FY22 through the following practices:
1. Setting disaggregated goal with preference to Black, Hispanic, Asian WBE, and Native American
2. Non-Competive Small Purchase Initiative for the underrepresented ethnicity groups
3. Vendor engagement effort: Targeted outreach for specific solicitation, SBS EOI request, Program staff and industrial organization referral and outreach event
4. Compliance monitoring effort: increase compliance monitoring throughout the life cycle of the contract
5. Procurement method that support M/WBE participation: continue with agency's construction PQL program which requires a 50% M/WBE participation goal for non-M/WBE prime.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Native American Minority Group (Includes all genders)

G.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Native American minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	0.56%	N/A	0%	0%	0%

Justification: Agency examined the 4 Native American firms on the SBS online directory, and none provides construction service. Therefore, FY22 goal for this category is set at 0%.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	0.65%	N/A	0%	0%	0%

Justification: Agency examined the 4 Native American firms on the SBS online directory, and none provides professional service that Parks procure. Therefore, FY22 goal for this category is set at 0%.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	0.03%	N/A	0%	0%	N/A

Justification: Contracts do not have any subcontracting and/or there is no qualified mwbe vendor pool available.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	2.44%	N/A	0%	0%	N/A

Justification: There is no qualified mwbe vendor pool available.

H.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Asian minority group for FY22.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Women (Includes minority women)

I.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for Women for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	25.66%	10%	12.2%	11.3%	12%

Justification: Parks traditionally has a high WBE contracting percentage in this category. Parks expects procurement and construction gradually return to pre-pandemic level, therefore FY 22 goal is set at 12%.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	36.67%	24%	19.9%	34.7%	20%

Justification: Agency's FY21 Preliminary rate in this category was skewed by one procurement that with 50% M/WBE participation. Parks will make every effort to utilize M/WBE firms for our needs in the professional services industry. To do this, we are now setting robust M/WBE goals on each and every work order. To meet those goals we will continue to encourage our vendors with master agreements to subcontract to Women owned minority firms. In fiscal year 2022, Parks will be solicting new professional services master agreements. The new solicitation will include a 5% point preference for MWBE firms which should encourage more MWBE firms to respond to said solicitations. With this we hope that Women owned minority contracting will increase with both are prime and sub vendors. Also for any professional services not covered by our master contracts, we are using the MWBE non competitive small purchase method to the fullest extent possible. Parks expects procurement and construction gradually return to pre-pandemic level, therefore FY 22 goal is set at 20%.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	29.26%	2%	4.8%	5.8%	5%

Justification: We will try to find qualified mwbe vendors. Contracts do not have any subcontracting and/or there is limited qualified mwbe vendor pool available.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	30.51%	44%	40.4%	34%	31%

Justification: Parks will continue to work on finding new certified mwbe vendors able to meet our goods needs.

J.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for Women for FY22.

Parks plans to achieve agency's utilization goals for the Women minority group for FY22 through the following practices:
1. Non-Competive Small Purchase Method
2. Vendor engagement effort: Targeted outreach for specific solicitation, SBS EOI request, Program staff and industrial organization referral and outreach event
3. Compliance monitoring effort: increase compliance monitoring throughout the life cycle of the contract
4. Procurement method that support M/WBE participation : continue with agency's construction PQL program which requires a 50% M/WBE participation goal for non-M/WBE prime.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

Q.	Other Agency Information
Please provide any information, not covered in the FY22 M/WBE Utilization Plan, which your agency deems relevant or necessary regarding your agency's M/WBE utilization goals.	

R.	Agency M/WBE Leadership Contact Information

List the names, titles, and contact information for all agency contacts responsible for implementation of your agency's utilization plan.

1)

Name:	Joy Wang
Title:	Deputy Commissioner
Phone:	212-360-1302
Email:	Joy.Wang@parks.nyc.gov

2)

Name:	Christopher Adkins
Title:	Agency Chief Contracting Officer(DPR-C)
Phone:	718-760-6789
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3)

Name:	Parmod Tripathi
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4)

Name:	
Title:	
Phone:	
Email:	

5)

Name:	
Title:	
Phone:	
Email:	

City of New York
Fiscal Year 2022 Agency M/WBE Utilization Plan

Department of Sanitation

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M/WBE Officer Name: Mehak Kapoor	**Telephone:** 212-437-5053
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ACCO Name: Kirk Eng	**Telephone:** 212-437-5048
Email: kieng@dsny.nyc.gov	

FY22 Utilization Plan Goals for Black Minority Group (Includes all genders)

A.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Black minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	12%	0%	10.2%	0%	5%

Justification: In analyzing the number of certified M/WBEs, Citywide goal, the FY performances for the Agency, the M/WBE Noncompetitive Small Purchase method, and the Project Labor Agreement increase, DSNY believes the utilization goal of 5% in this category is feasible. Due to the pandemic, construction services were halted. As the pandemic emergency has been lifted, DSNY has begun to work on construction related procurements.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	11.81%	16%	0%	0.9%	5%

Justification: In analyzing the number of certified M/WBEs, Citywide goal, the FY performances for the Agency, the M/WBE Noncompetitive Small Purchase method, and the upcoming professional services procurements by the Agency, DSNY believes the utilization goal of 5% in this category is feasible.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	14.32%	0%	0.2%	0.4%	5%

Justification: In analyzing the number of certified M/WBEs, Citywide goal, the FY performances for the Agency, the M/WBE Noncompetitive Small Purchase method, and the upcoming standard services procurements by the Agency, DSNY believes the utilization goal of 5% in this category is feasible.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	5.94%	7%	11.20%	4.6%	6%

Justification: In analyzing the number of certified M/WBEs, Citywide goal, the FY performances for the Agency, the M/WBE Noncompetitive Small Purchase method, and the upcoming goods procurements by the Agency, DSNY believes the utilization goal of 6% in this category is feasible.

B.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Black minority group for FY22.

In order to achieve the goals listed above, DSNY plans to do the following but is not limited to: engaging in outreach activities and networking events, encourage eligible firms to apply for certification, set high M/WBE participation goals when feasible, advertise procurement opportunities in minority publications, encourage primes to enter into joint venture with M/WBEs, ensure prime contractors compliance with all LL1 and the respective participation goals, and expand the DSNY M/WBE SOAR program/database.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Asian Minority Group (Includes all genders)

C.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Asian minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	11.1%	5%	37%	39.7%	15%

Justification: In analyzing the number of certified M/WBEs, Citywide goal, the FY performances for the Agency, the M/WBE Noncompetitive Small Purchase method, and the Project Labor Agreement increase, DSNY believes the utilization goal of 15% in this category is feasible. Due to the pandemic, construction services were halted. As the pandemic emergency has been lifted, DSNY has begun to work on construction related procurements.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	9.4%	2%	0.5%	2.7%	5%

Justification: In analyzing the number of certified M/WBEs, Citywide goal, the FY performances for the Agency, the M/WBE Noncompetitive Small Purchase method, and the upcoming professional services procurements by the Agency, DSNY believes the utilization goal of 5% in this category is feasible.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	9.88%	0%	0.3%	7.9%	5%

Justification: In analyzing the number of certified M/WBEs, Citywide goal, the FY performances for the Agency, the M/WBE Noncompetitive Small Purchase method, and the upcoming standard services procurements by the Agency, DSNY believes the utilization goal of 5% in this category is feasible.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	10.59%	12%	12.8%	7%	6%

Justification: In analyzing the number of certified M/WBEs, Citywide goal, the FY performances for the Agency, the M/WBE Noncompetitive Small Purchase method, and the upcoming goods procurements by the Agency, DSNY believes the utilization goal of 6% in this category is feasible.

D.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Asian minority group for FY22.

In order to achieve the goals listed above, DSNY plans to do the following but is not limited to: engaging in outreach activities and networking events, encourage eligible firms to apply for certification, set high M/WBE participation goals when feasible, advertise procurement opportunities in minority publications, encourage primes to enter into joint venture with M/WBEs, ensure prime contractors compliance with all LL1 and the respective participation goals, and expand the DSNY M/WBE SOAR program/database.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Hispanic Minority Group (Includes all genders)

E.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Hispanic minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	17.95%	0%	2.3%	0%	5%

Justification: In analyzing the number of certified M/WBEs, Citywide goal, the FY performances for the Agency, the M/WBE Noncompetitive Small Purchase method, and the Project Labor Agreement increase, DSNY believes the utilization goal of 5% in this category is feasible. Due to the pandemic, construction services were halted. As the pandemic emergency has been lifted, DSNY has begun to work on construction related procurements.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	8.99%	21%	0.9%	0.3%	5%

Justification: In analyzing the number of certified M/WBEs, Citywide goal, the FY performances for the Agency, the M/WBE Noncompetitive Small Purchase method, and the upcoming professional services procurements by the Agency, DSNY believes the utilization goal of 5% in this category is feasible.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	10.2%	0%	0.1%	0.4%	5%

Justification: In analyzing the number of certified M/WBEs, Citywide goal, the FY performances for the Agency, the M/WBE Noncompetitive Small Purchase method, and the upcoming standard services procurements by the Agency, DSNY believes the utilization goal of 5% in this category is feasible.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	7.07%	6%	5.4%	3.4%	5%

Justification: In analyzing the number of certified M/WBEs, Citywide goal, the FY performances for the Agency, the M/WBE Noncompetitive Small Purchase method, and the upcoming goods procurements by the Agency, DSNY believes the utilization goal of 5% in this category is feasible.

F.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Hispanic minority group for FY22.

In order to achieve the goals listed above, DSNY plans to do the following but is not limited to: engaging in outreach activities and networking events, encourage eligible firms to apply for certification, set high M/WBE participation goals when feasible, advertise procurement opportunities in minority publications, encourage primes to enter into joint venture with M/WBEs, ensure prime contractors compliance with all LL1 and the respective participation goals, and expand the DSNY M/WBE SOAR program/database.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Native American Minority Group (Includes all genders)

G.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Native American minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	0.56%	N/A	0%	0%	0%

Justification: As a new category established, DSNY will need additional information on the vendors - industry, type of experience, and number of vendors certified, etc... prior to establishing a goal. Once this information is available, DSNY will update the plan.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	0.65%	N/A	0%	0%	0%

Justification: As a new category established, DSNY will need additional information on the vendors - industry, type of experience, and number of vendors certified, etc... prior to establishing a goal. Once this information is available, DSNY will update the plan.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	0.03%	N/A	0%	0%	0%

Justification: As a new category established, DSNY will need additional information on the vendors - industry, type of experience, and number of vendors certified, etc... prior to establishing a goal. Once this information is available, DSNY will update the plan.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	2.44%	N/A	0%	0%	0%

Justification: As a new category established, DSNY will need additional information on the vendors - industry, type of experience, and number of vendors certified, etc... prior to establishing a goal. Once this information is available, DSNY will update the plan.

H.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Asian minority group for FY22.

In order to achieve the goals listed above, DSNY plans to do the following but is not limited to: engaging in outreach activities and networking events, encourage eligible firms to apply for certification, set high M/WBE participation goals when feasible, advertise procurement opportunities in minority publications, encourage primes to enter into joint venture with M/WBEs, ensure prime contractors compliance with all LL1 and the respective participation goals, and expand the DSNY M/WBE SOAR program/database.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Women (Includes minority women)

I.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for Women for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	25.66%	0%	14.6%	0.3%	5%

Justification: In analyzing the number of certified M/WBEs, Citywide goal, the FY performances for the Agency, the M/WBE Noncompetitive Small Purchase method, and the Project Labor Agreement increase, DSNY believes the utilization goal of 5% in this category is feasible. Due to the pandemic, construction services were halted. As the pandemic emergency has been lifted, DSNY has begun to work on construction related procurements.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	36.67%	36%	3.7%	3.1%	10%

Justification: In analyzing the number of certified M/WBEs, Citywide goal, the FY performances for the Agency, the M/WBE Noncompetitive Small Purchase method, and the upcoming professional services procurements by the Agency, DSNY believes the utilization goal of 10% in this category is feasible.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	29.26%	3%	2%	14.9%	10%

Justification: In analyzing the number of certified M/WBEs, Citywide goal, the FY performances for the Agency, the M/WBE Noncompetitive Small Purchase method, and the upcoming standard services procurements by the Agency, DSNY believes the utilization goal of 10% in this category is feasible.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	30.51%	43%	35.7%	23.2%	15%

Justification: In analyzing the number of certified M/WBEs, Citywide goal, the FY performances for the Agency, the the M/WBE Noncompetitive Small Purchase method, and the upcoming goods procurements by the Agency, DSNY believes the utilization goal of 15% in this category is feasible.

J.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for Women for FY22.

In order to achieve the goals listed above, DSNY plans to do the following but is not limited to: engaging in outreach activities and networking events, encourage eligible firms to apply for certification, set high M/WBE participation goals when feasible, advertise procurement opportunities in minority publications, encourage primes to enter into joint venture with M/WBEs, ensure prime contractors compliance with all LL1 and the respective participation goals, and expand the DSNY M/WBE SOAR program/database.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

Q.	Other Agency Information
Please provide any information, not covered in the FY22 M/WBE Utilization Plan, which your agency deems relevant or necessary regarding your agency's M/WBE utilization goals.	

R.	Agency M/WBE Leadership Contact Information

List the names, titles, and contact information for all agency contacts responsible for implementation of your agency's utilization plan.

1)

Name:	Kirk Eng
Title:	Agency Chief Contracting Officer
Phone:	(212)437-5048
Email:	kieng@dsny.nyc.gov

2)

Name:	Mehak Kapoor
Title:	Deputy Agency Chief Contracting Officer/ Acting M/WBE Officer
Phone:	(212)437-5053
Email:	mkapoor@dsny.nyc.gov

3)

Name:	Jonathan Silverstein
Title:	Deputy Agency Chief Contracting Officer
Phone:	(212)437-5049
Email:	jsilverstein@dsny.nyc.gov

4)

Name:	
Title:	
Phone:	
Email:	

5)

Name:	
Title:	
Phone:	
Email:	

City of New York
Fiscal Year 2022 Agency M/WBE Utilization Plan

Department of Youth & Community Development

Street Address: 123 William Street, 18th Floor, New York, NY 10038	
M/WBE Officer Name: Maria Osorio	**Telephone: (646) 939-2333**
Email: maosorio@dycd.nyc.gov	
ACCO Name: Dana Cantelmi	**Telephone: (646) 343-6310**
Email: dcantelmi@dycd.nyc.gov	

FY22 Utilization Plan Goals for Black Minority Group (Includes all genders)

A.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Black minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	12%	0%	0%	0%	0%

Justification: DYCD is a Human Service contracting agency that does not engage in procuring construction-related services. In the event that a construction-related service is needed DYCD will refer to the M/WBE list supplied by SBS.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	11.81%	0%	0%	0.1%	12%

Justification: Over the past 5 fiscal years, DYCD has procured very litte in Professional Services. Although most of our FY2022 Procurement Plan are in Professional Services, some are expected to have the existing contracts extended. DYCD has a Master Services Agreement for Evaluation that will generate individual task orders, each with their own MWBE analysis and goal. As such, we expect MWBE participation across ethnicity and gender, even with the small decrease in the total number of firms certified in Professional Services. The 12% Citywide goal for this category represents our best estimate of what can be achievable with renewed, concerted, and more targeted M/WBE efforts within this category.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	14.32%	13%	0.5%	0.4%	14%

Justification: In recent years, DYCD has had increased MWBE activity in this category with micro purchase contracts. Larger contracts are typically procured through City's Requirements Contracts. Although there's only 1 proposed RFP, it is expected to be broken up so the Citywide goal for this category represents our best estimate of what can be achievable with renewed, concerted, and more targeted M/WBE efforts within this category.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	5.94%	13%	10.3%	2.5%	6%

Justification: DYCD has been consistent in utilizing MWBEs significantly above the Citywide goal. The pandemic's impact on the City's budget limited agency spend so the FY21 utilization is an outlier but expect FY22 spend to improve with the new Recovery for All initiative. DYCD's commitment to match the Citywide goal of 6% in this category represents our continued efforts to engage and award contracts to certified businesses.

B.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Black minority group for FY22.

Our approach is the same for increasing utiliziation across all ethnic and gender groups with a focus on: award all micropurchases to an MWBE as feasible, outreach to all MWBEs who are in the commodity codes being solicited, attend MWBE events, forums and conferences as available, perform 1-on-1 discussions with vendors seeking to do business with DYCD, refer MWBEs to SBS services as needed, and conduct post award meetings with vendors who do not win awards. As required, DYCD will limit the pool of solicited vendors for all initial M/WBE Noncompetitive Small Purchases ("M/WBE NCSPs") to the following underutilized ethnic and gender categories of M/WBEs: Black American M/WBEs, Hispanic American M/WBEs, Native American M/WBEs and/or Asian American WBEs as stated in the Recovery for All guidance. In addition, DYCD provides training to purchasing staff on the MWBE Program and regulations to ensure complaince across the agency.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Asian Minority Group (Includes all genders)

C.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Asian minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	11.1%	0%	0%	0%	0%

Justification: DYCD is a Human Service contracting agency that does not engage in procuring construction-related services. In the event that a construction-related service is needed DYCD will refer to the M/WBE list supplied by SBS.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	9.4%	36%	0%	0.8%	9%

Justification: Over the past 5 fiscal years, DYCD has procured very litte in Professional Services. Although most of our FY2022 Procurement Plan are in Professional Services, some are expected to have the existing contracts extended. DYCD has a Master Services Agreement for Evaluation that will generate individual task orders, each with their own MWBE analysis and goal. As such, we expect MWBE participation across ethnicity and gender, especially with the increase in the total number of firms certified in Professional Services. The 9% Citywide goal for this category represents our best estimate of what can be achievable with renewed, concerted, and more targeted M/WBE efforts within this category.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	9.88%	8%	0.2%	12.5%	10%

Justification: In recent years, DYCD has had increased MWBE activity in this category with micro purchase contracts. Larger contracts are typically procured through City's Requirements Contracts. Although there's only 1 proposed RFP, it is expected to be broken up so the Citywide goal for this category represents our best estimate of what can be achievable with renewed, concerted, and more targeted M/WBE efforts within this category.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	10.59%	14%	40.5%	0.2%	11%

Justification: DYCD has been consistent in utilizing MWBEs significantly above the Citywide goal. The pandemic's impact on the City's budget limited agency spend so the FY21 utilization is an outlier but expect FY22 spend to improve with the new Recovery for All initiative. DYCD's commitment to match the Citywide goal of 11% in this category represents our continued efforts to engage and award contracts to certified businesses.

D.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Asian minority group for FY22.

Our approach is the same for increasing utiliziation across all ethnic and gender groups with a focus on: award all micropurchases to an MWBE as feasible, outreach to all MWBEs who are in the commodity codes being solicited, attend MWBE events, forums and conferences as available, perform 1-on-1 discussions with vendors seeking to do business with DYCD, refer MWBEs to SBS services as needed, and conduct post award meetings with vendors who do not win awards. As required, DYCD will limit the pool of solicited vendors for all initial M/WBE Noncompetitive Small Purchases ("M/WBE NCSPs") to the following underutilized ethnic and gender categories of M/WBEs: Black American M/WBEs, Hispanic American M/WBEs, Native American M/WBEs and/or Asian American WBEs as stated in the Recovery for All guidance. In addition, DYCD provides training to purchasing staff on the MWBE Program and regulations to ensure complaince across the agency.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Hispanic Minority Group (Includes all genders)

E.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Hispanic minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	17.95%	0%	0%	0%	0%

Justification: DYCD is a Human Service contracting agency that does not engage in procuring construction-related services. In the event that a construction-related service is needed DYCD will refer to the M/WBE list supplied by SBS.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	8.99%	0%	0%	0%	9%

Justification: Over the past 5 fiscal years, DYCD has procured very litte in Professional Services. Although most of our FY2022 Procurement Plan are in Professional Services, some are expected to have the existing contracts extended. DYCD has a Master Services Agreement for Evaluation that will generate individual task orders, each with their own MWBE analysis and goal. As such, we expect MWBE participation across ethnicity and gender, especially with the increase in the total number of firms certified in Professional Services. The 9% Citywide goal for this category represents our best estimate of what can be achievable with renewed, concerted, and more targeted M/WBE efforts within this category.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	10.2%	15%	1.3%	2.8%	10%

Justification: In recent years, DYCD has had increased MWBE activity in this category with micro purchase contracts. Larger contracts are typically procured through City's Requirements Contracts. Although there's only 1 proposed RFP, it is expected to be broken up so the Citywide goal for this category represents our best estimate of what can be achievable with renewed, concerted, and more targeted M/WBE efforts within this category.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	7.07%	6%	2.8%	7.7%	7%

Justification: DYCD has exceeded the Citywide goal most fiscal years and expects to increase utilization with implementation of the Recovery of All initiative. DYCD's commitment to match the Citywide goal of 7% in this category represents our continued efforts to engage and award contracts to certified businesses.

F.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Hispanic minority group for FY22.

Our approach is the same for increasing utiliziation across all ethnic and gender groups with a focus on: award all micropurchases to an MWBE as feasible, outreach to all MWBEs who are in the commodity codes being solicited, attend MWBE events, forums and conferences as available, perform 1-on-1 discussions with vendors seeking to do business with DYCD, refer MWBEs to SBS services as needed, and conduct post award meetings with vendors who do not win awards. As required, DYCD will limit the pool of solicited vendors for all initial M/WBE Noncompetitive Small Purchases ("M/WBE NCSPs") to the following underutilized ethnic and gender categories of M/WBEs: Black American M/WBEs, Hispanic American M/WBEs, Native American M/WBEs and/or Asian American WBEs as stated in the Recovery for All guidance. In addition, DYCD provides training to purchasing staff on the MWBE Program and regulations to ensure complaince across the agency.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Native American Minority Group (Includes all genders)

G.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Native American minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	0.56%	N/A	0%	0%	0%

Justification: DYCD is a Human Service contracting agency that does not engage in procuring construction-related services. In the event that a construction-related service is needed DYCD will refer to the M/WBE list supplied by SBS.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	0.65%	N/A	0%	0%	0%

Justification: With no historical procurement data on contracting with Native American firms and only 2 certified Native American firms in Professional Services, a feasible goal cannot be set.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	0.03%	N/A	0%	0%	0%

Justification: With no historical procurement data on contracting with Native American firms and no certified Native American firms in Standard Services, a feasible goal cannot be set.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	2.44%	N/A	0%	0%	0%

Justification: With no historical procurement data on contracting with Native American firms and no certified Native American firms in Goods, a feasible goal cannot be set.

H.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Native American minority group for FY22.

Our approach is the same for increasing utiliziation across all ethnic and gender groups with a focus on: award all micropurchases to an MWBE as feasible, outreach to all MWBEs who are in the commodity codes being solicited, attend MWBE events, forums and conferences as available, perform 1-on-1 discussions with vendors seeking to do business with DYCD, refer MWBEs to SBS services as needed, and conduct post award meetings with vendors who do not win awards. As required, DYCD will limit the pool of solicited vendors for all initial M/WBE Noncompetitive Small Purchases ("M/WBE NCSPs") to the following underutilized ethnic and gender categories of M/WBEs: Black American M/WBEs, Hispanic American M/WBEs, Native American M/WBEs and/or Asian American WBEs as stated in the Recovery for All guidance. In addition, DYCD provides training to purchasing staff on the MWBE Program and regulations to ensure complaince across the agency.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Women (Includes minority women)

I.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for Women for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	25.66%	0%	0%	0%	0%

Justification: DYCD is a Human Service contracting agency that does not engage in procuring construction-related services. In the event that a construction-related service is needed DYCD will refer to the M/WBE list supplied by SBS.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	36.67%	0%	88.1%	1.50%	25%

Justification: Over the past 5 fiscal years, DYCD has procured very litte in Professional Services. Although most of our FY2022 Procurement Plan are in Professional Services, some are expected to have the existing contracts extended. DYCD has a Master Services Agreement for Evaluation that will generate individual task orders, each with their own MWBE analysis and goal. As such, we expect MWBE participation across ethnicity and gender, especially with the increase in the total number of firms certified in Professional Services. The 25% goal for this category represents our best estimate of what can be achievable with renewed, concerted, and more targeted M/WBE efforts within this category.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	29.26%	26%	5.1%	22%	20%

Justification: In recent years, DYCD has had increased MWBE activity in this category with micro purchase contracts. Larger contracts are typically procured through City's Requirements Contracts. Although there's only 1 proposed RFP, it is expected to be broken up so the 20% goal for this category represents our best estimate of what can be achievable with renewed, concerted, and more targeted M/WBE efforts within this category.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	30.51%	45%	22%	43.5%	30%

Justification: DYCD has exceeded the Citywide goal most fiscal years and expects to increase utilization with implementation of the Recovery of All initiative. DYCD's commitment to match the Citywide goal of 30% in this category represents our continued efforts to engage and award contracts to certified businesses.

J.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for Women for FY22.

Our approach is the same for increasing utiliziation across all ethnic and gender groups with a focus on: award all micropurchases to an MWBE as feasible, outreach to all MWBEs who are in the commodity codes being solicited, attend MWBE events, forums and conferences as available, perform 1-on-1 discussions with vendors seeking to do business with DYCD, refer MWBEs to SBS services as needed, and conduct post award meetings with vendors who do not win awards. As required, DYCD will limit the pool of solicited vendors for all initial M/WBE Noncompetitive Small Purchases ("M/WBE NCSPs") to the following underutilized ethnic and gender categories of M/WBEs: Black American M/WBEs, Hispanic American M/WBEs, Native American M/WBEs and/or Asian American WBEs as stated in the Recovery for All guidance. In addition, DYCD provides training to purchasing staff on the MWBE Program and regulations to ensure complaince across the agency.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

Q.	Other Agency Information
Please provide any information, not covered in the FY22 M/WBE Utilization Plan, which your agency deems relevant or necessary regarding your agency's M/WBE utilization goals.	

On behalf of the Mayor's Office, DYCD was responsible for processing all procurements for the NYC Census 2020 Office. Therefore, Census purchases impacted DYCD's performance during Fiscal Year 2020 and the first 2 quarters of Fiscal Year 2021 which were used to prepare the FY2022 Utilization Plan.

R.	Agency M/WBE Leadership Contact Information

List the names, titles, and contact information for all agency contacts responsible for implementation of your agency's utilization plan.

1)	**Name:**	Alan Cheng
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2)	**Name:**	Anthony Ng
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3)	**Name:**	Dana Cantelmi
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4)	**Name:**	Maria Osorio
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5)	**Name:**	
	Title:	
	Phone:	
	Email:	

City of New York
Fiscal Year 2022 Agency M/WBE Utilization Plan

NYC Fire Department

Street Address: 9 MetroTech Center, Brooklyn, NY 11201

M/WBE Officer Name: Lizette Christoff	**Telephone: 718-999-1183**
Email: Lizette.Christoff@fdny.nyc.gov	

ACCO Name: Barry Greenspan	**Telephone: 718-999-1221**
Email: Barry.Greenspan@fdny.nyc.gov	

FY22 Utilization Plan Goals for Black Minority Group (Includes all genders)

A.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Black minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	12%	0%	0.1%	0%	7%

Justification: The FDNY anticipates two formal construction contracts will be awarded in FY22. These contracts will be for Manhole Cover & Roadway Excavation Repair & Repair of Overhead Doors. Historically both types of services are not provided by Black Minority Groups. In FY 21, the FDNY did not make any awards for prime construction contracts under $100,000. We anticipate that any utilization in FY22 will come directly from subcontract awards (specifically from FDNY's awarded General Contracting, Plumbing and Electrical services contracts) or from the M/WBE Noncompetitive Small Purchase Method. Historically, the FDNY has had a low utilization in this area. However, considering the Citywide Goal of 12%, the FDNY will set a goal of 7% in this area. FDNY will suggest Black owned construction firms where applicable as subcontractors for non-M/WBE prime construction vendors.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	11.81%	5%	16.6%	46.5%	5%

Justification: The FDNY does not have any formal professional services contracts that will be released in FY22. In FY 21, the FDNY utilized Black owned vendors for 46% of the Department's professional services awards. The two major awards were a subcontracting awards to Black WBE/MBE firms. For FY22, we do not anticipate a substantial need for subcontracting awards in this area. Most of FDNY's professional service contracts have a full roster of designated M/WBE subcontractors. Considering the Citywide Goal of 11.81%, the FDNY will set a goal of 5% in this area. FDNY will focus on making awards in this area through the M/WBE Non-Competitive Small Purchase Method as needs arise.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	14.32%	0%	1%	0%	7%

Justification: The FDNY anticipates some formal standard services contracts will be awarded in FY22. Most likely, any utilization in this area in FY22 will come directly from subcontract awards (specifcally from FDNY's awarded General Contracting, Plumbing and Electrical services contracts) or from the M/WBE Noncompetitive Small Purchase Method if unforseen Construction needs arise. Historically, the FDNY has had a low utilization in this area. However, considering the Citywide Goal of 14%, the FDNY will set a goal of 7% in this area. FDNY considered the available opportunities in this industry and other standard service awards in areas which lack M/WBE availability, FDNY will set a 7% goal for FY22.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	5.94%	7%	12.1%	5.6%	20%

Justification: FDNY sets a 20% M/WBE Utilization Goal in this area based on the availability of NYC certified Black MBE firms that provide the types of goods that the FDNY typically procures.

B.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Black minority group for FY22.

FDNY will utilize the M/WBE Noncompetitive Small Purchase Method whenever possible to award directly to NYC Certified Black MBE vendors. For larger scale contracts such as Competitive Sealed Bids and RFPs, FDNY will continue to perform extensive outreach prior to the solicitation process when setting M/WBE Goals and completing the M/WBE Participation Goals worksheet. In addition, FDNY will continue to engage the M/WBE community during the procurement process by ensuring that all vendors who provide the applicable goods and services are contacted regarding the solicitation and that their procurement questions are answered during the solicitation process. Post award, if a contract with M/WBE Utilization goals is awarded to a non-M/WBE vendor, the FDNY will assist the prime vendor in searching for and utilizing Black owned businesses.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Asian Minority Group (Includes all genders)

C.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Asian minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	11.1%	44%	4.3%	36.9%	11%

Justification: The FDNY anticipates two formal construction contracts will be awarded in FY22. These contracts will be for Manhole Cover & Roadway Excavation Repair & Repair of Overhead Doors. In FY 21, the FDNY made one subcontracting awards to Asian owned vendors totaling $1.3 Million. Most likely, any utilization in this area in FY22 will come directly from subcontract awards (specifcally from FDNY's awarded General Contracting, Plumbing and Electrical services contracts) or from the M/WBE Noncompetitive Small Purchase Method if unforseen Construction needs arise. Considering the Citywide Goal of 11%, the FDNY will set a goal of 11% in this area.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	9.4%	44%	14.1%	16.2%	9%

Justification: The FDNY does not have any formal professional services contracts that will be released in FY22. In FY 21, the FDNY made two subcontracting awards to Asian owned businesses in this area, totaling $494,000. FDNY's FY21 Utilization in this area was 16%. For FY22, we do not anticipate a substantial need for subcontract awards. Most of FDNY's professional service contracts that have already been awarded have a full roster of designated M/WBE subcontractors. However, considering the the Citywide Goal of 9.4%, and the possibility of making awards via the M/WBE Noncompetitive Small Purchase Method, FDNY will set a goal of 9% in this area.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	9.88%	58%	2.3%	7%	10%

Justification: The FDNY anticipates some formal standard services contracts will be awarded in FY22. Considering FDNY's historically low performance in this area, and that the pool of Asian-owned standard vendors has decreased FDNY will strive to meet the Goal of 10%.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	10.59%	11%	16.9%	19.4%	11%

Justification: FDNY set a 11% M/WBE Utilization Goal in this area based on historical spending and utilization. Considering the availability of NYC certified Asian MBE firms that provide the types of goods that the FDNY typically procures, we are setting a goal of 11%.

D.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Asian minority group for FY22.

FDNY will utilize the M/WBE Noncompetitive Small Purchase Method whenever possible to award directly to NYC Certified Asian MBE vendors. For larger scale contracts such as Competitive Sealed Bids and RFPs, FDNY will continue to perform extensive outreach prior to the solicitation process when setting M/WBE Goals and completing the M/WBE Participation Goals worksheet. In addition, FDNY will continue to engage the M/WBE community during the procurement process by ensuring that all vendors who provide the applicable goods and services are contacted regarding the solicitation and that their procurement questions are answered during the solicitation process. Post award, if a contract with M/WBE Utilization goals is awarded to a non-M/WBE vendor, the FDNY will assist the prime vendor in searching for and utilizing Asian owned businesses.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Hispanic Minority Group (Includes all genders)

E.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Hispanic minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	17.95%	9%	0.5%	0%	10%

Justification: The FDNY anticipates two formal construction contracts will be awarded in FY22. These contracts will be for Manhole Cover & Roadway Excavation Repair & Repair of Overhead Doors. There is the possibility of one Hispanic - WBE bidding on this solicitation when available, she presently holds the contract for Repair of Overhead Doors. In addition, FDNY projects that any utilization in this area in FY22 will come directly from subcontract awards (specifcally from FDNY's awarded General Contracting, Plumbing and Electrical services contracts) or from the M/WBE Noncompetitive Small Purchase Method if unforseen Construction needs arise. Historically, the FDNY has had a low utilization in this area. However, considering the Citywide Goal of 17.95%, the FDNY will set a goal of 10% in this area. FDNY will suggest Hispanic owned construction firms where applicable as subcontractors for non-M/WBE prime construction vendors.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	8.99%	0%	1.2%	3.2%	9%

Justification: The FDNY does not have any formal professional services contracts that will be released in FY22. In FY 21, the FDNY made two awards to a Hispanic owned business for approximately $98,000. One award utilized the M/WBE Noncompetitive Small Purchase Method and was for approximately $94,000 and the other was as a subcontractor for the service of Expediting and Filing, in the amunt of $4,275. For FY22, we do not anticipate a substantial need for subcontract awards in this area. Most of FDNY's professional service contracts that have already been awarded have a full roster of M/WBE subcontractors. Historically, the FDNY has had low utilization in this area. Considering the Citywide Goal of 8.99%, and the possibility of making awards via the M/WBE Noncompetitive Small Purchase Method, FDNY will set a goal of 9% in this area.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	10.2%	1%	0.6%	0.6%	2%

Justification: The FDNY anticipates some formal standard services contracts will be awarded in FY22. FDNY projects that any utilization in this area in FY22 will come directly from the M/WBE Noncompetitive Small Purchase Method. Considering FDNY's historically low performance in this area, FDNY will strive to meet the Goal of 2%.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	7.07%	11%	3.6%	11%	15%

Justification: FDNY set a 15% M/WBE Utilization Goal in this area based on historical spend and utilization and considering the availability of NYC certified Hispanic MBE firms that provide the types of goods that the FDNY typically procures.

F.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Hispanic minority group for FY22.

FDNY will utilize the M/WBE Noncompetitive Small Purchase Method whenever possible to award directly to NYC Certified Hispanic MBE vendors. For larger scale contracts such as Competitive Sealed Bids and RFPs, FDNY will continue to perform extensive outreach prior to the solicitation process when setting M/WBE Goals and completing the M/WBE Participation Goals worksheet. In addition, FDNY will continue to engage the M/WBE community during the procurement process by ensuring that all vendors who provide the applicable goods and services are contacted regarding the solicitation and that their procurement questions are answered during the solicitation process. Post award, if a contract with M/WBE Utilization goals is awarded to a non-M/WBE vendor, the FDNY will assist the prime vendor in searching for and utilizing Hispanic owned businesses.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Native American Minority Group (Includes all genders)

G.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Native American minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	0.56%	N/A	0%	0%	0%

Justification: After considering the Citywide Goal in this category, FDNY has set a 0% Goal in this area for FY22. Although there is currently a lack of availability of certified Native American vendors in the SBS database, FDNY hopes to use the M/WBE Noncompetitive Small Purchase Method to make awards to this group once the vendor pool expands. FDNY will also encourage non-M/WBE prime vendors to make subcontrating awards to Native American-owned businesses where possible.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	0.65%	N/A	0%	0%	0%

Justification: After considering the Citywide Goal in this category, FDNY has set a 0% Goal in this area for FY22. Although there is currently a lack of availability of certified Native American vendors in the SBS database, FDNY hopes to use the M/WBE Noncompetitive Small Purchase Method to make awards to this group once the vendor pool expands. FDNY will also encourage non-M/WBE prime vendors to make subcontrating awards to Native American-owned businesses where possible.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	0.03%	N/A	0%	0%	0%

Justification: After considering the Citywide Goal in this category, FDNY has set a 0% Goal in this area for FY22. FDNY performed a search of the SBS database to determine vendor availability in this area, and currently there are zero vendors certified as Native American. Therefore, the FDNY's goal is based on the lack of availablity of Native American certified vendors.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	2.44%	N/A	0%	0%	1%

Justification: After considering the Citywide Goal in this category, FDNY has set a 1% Goal in this area for FY22. Although there is currently a lack of availability of certified Native American vendors in the SBS database, FDNY hopes to use the M/WBE Noncompetitive Small Purchase Method to make awards to this group once the vendor pool expands.

H.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Asian minority group for FY22.

The FDNY will continue to search the SBS database to gauge the availaiblity of M/WBE vendors certified as Native American. As vendors become certified, the FDNY will solicit them based on the goods or services that they can provide. The M/WBE Noncompetitive Small Purchase Method will be the best way to target awards for this group once vendors are available.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Women (Includes minority women)

I.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for Women for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	25.66%	8%	0.1%	61.70%	7%

Justification: In FY 21, the FDNY did not make awards in prime construction contracts under $100,000. We anticipate that any utilization in this area in FY22 will come directly from subcontract awards (specifcally from FDNY's awarded General Contracting, Plumbing and Electrical services contracts) or from the M/WBE Noncompetitive Small Purchase Method. FDNY will set a goal of 7% in this area. FDNY will suggest Black owned construction firms where applicable as subcontractors for non-M/WBE prime construction vendors.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	36.67%	7%	36.1%	36%	13%

Justification: The FDNY does not have any formal professional contracts that will be awarded in FY22. In FY 21, the FDNY awarded 6 awards ranging from Micropurchases, M/WBE Noncompetitive Small Purchase Method and Subcontracting. These awards total amount was approximetly $1.1 million and were all awarded to a women-owned business. Most likely, any utilization in this area in FY22 will come directly from micropurchases, subcontract awards (specifcally from FDNY's awarded General Contracting, Plumbing and Electrical services contracts) or from the M/WBE Noncompetitive Small Purchase Method if unforseen Construction needs arise. The number of women-owned businesses that provide professional services has increased from 2632 to 2732. This provides a large pool for FDNY to solicit for prime and subcontractor awards. FDNY will set a goal of 13% in this area.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	29.26%	3%	20.8%	1.1%	10%

Justification: In FY 21, the FDNY utilized Women-owned Businesses for 1% of the Department's standard services awards. The number of certified women-owned businesses that provide standard services has decreased from 1182 to 816, which provides a smaller pool for FDNY to solicit for prime and subcontractor awards. FDNY will strive to achieve a goal of 10% in this area.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	30.51%	43%	49.8%	52.6%	40%

Justification: FDNY has made significant progress in the procurement of goods from Women owned businesses in this category, partly due to increased outreach to M/WBE vendors and the FDNY's policy that all buyers should first attempt to utilize the M/WBE Noncompetitive Small Purchase Method prior to bidding competitively. In FY 21, FDNY awarded 53% of the Agency's goods purchases to women-owned businesses. Considering the Citywide Goal, past performance, and the availability of a large pool of certified vendors, FDNY has set a 40% utilization goal in this area.

J.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for Women for FY22.

FDNY will utilize the M/WBE Noncompetitive Small Purchase Method whenever possible to award directly to NYC Certified WBE vendors. For larger scale contracts such as Competitive Sealed Bids and RFPs, FDNY will continue to perform extensive outreach prior to the solicitation process when setting M/WBE Goals and completing the M/WBE Participation Goals worksheet. In addition, FDNY will continue to engage the M/WBE community during the procurement process by ensuring that all vendors who provide the applicable goods and services are contacted regarding the solicitation and that their procurement questions are answered during the solicitation process. Post award, if a contract with M/WBE Utilization goals is awarded to a non-M/WBE vendor, the FDNY will assist the prime vendor in searching for and utilizing Women owned businesses.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

Q.	Other Agency Information
Please provide any information, not covered in the FY22 M/WBE Utilization Plan, which your agency deems relevant or necessary regarding your agency's M/WBE utilization goals.	

FDNY does not have any additional information to provide at this time.

R.	Agency M/WBE Leadership Contact Information

List the names, titles, and contact information for all agency contacts responsible for implementation of your agency's utilization plan.

1)

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2)

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3)

Name:	David Francis
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4)

Name:	
Title:	
Phone:	
Email:	

5)

Name:	
Title:	
Phone:	
Email:	

City of New York
Fiscal Year 2022 Agency M/WBE Utilization Plan

Housing Preservation & Development

Street Address: 100 Gold Street, NY, NY 10038

M/WBE Officer Name: Dhanraj R Singh	**Telephone: 212-863-6429**
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ACCO Name: Shannon Cardone	**Telephone: (212) 863-6652**
Email: cardones@hpd.nyc.gov	

FY22 Utilization Plan Goals for Black Minority Group (Includes all genders)

A.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Black minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	12%	1%	0%	1%	2%

Justification: This category primarily consists of the procurement of contractors to conduct critical and urgent repairs to private residential buildings and demolition-related services for structures deemed unsafe. HPD primarily utlizes PQL lists to select construction related vendors, few construction contracts are competitvely bid. The Agency will calibrate its outreach, recruiting and capacity building efforts to add more companies owned by Black Minority Groups to its PQLs.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	11.81%	0%	0%	0%	2%

Justification: HPD has had very little spending in this category over the past several years. Much spending in this category is excluded from Local Law 1 because those services are primarily IT consulting services that tend to be procured off of task orders. HPD will optimize its discretionary opportunities to increase the utilization of businesses led by Black Minority Group members.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	14.32%	24%	0%	14.27%	5%

Justification: While HPD has had increased performance in this category in FY18 and FY19, that has been as a result of registering one large standard services contract for each year. For FY22, two of HPD's standard services contracts (moving services and payroll) have been awared to other categories of MWBEs and the other major awards are preferred source awards. We anticipate limited solicitations in this category for the current fiscal year and consequently are adopting a lower goal in this category.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	5.94%	0%	0%	1.07%	2%

Justification: While this has been a historically low category of contract awards except for one large award in FY17, HPD will optimize its discretionary opportunities to increase the utilization of Black Minority Group members in this category.

B.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Black minority group for FY22.

HPD is working with teams across the agency to identify discretionary spending needs and explore opportunities for businesses owned by Black Minority Group members. HPD will continue its outreach efforts to certified Black Minority Group members to increase their awareness of opportunities and resources available for capacity building including training, networking, financing, etc., to ultimately increase contracting opportunities and the utilization of these businesses. HPD will continue its efforts to encourage qualified but non-certified businesses owned by Black Minority members to pursue certification thereby increasing the pool of certified businesses in the category and potential utilization.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Asian Minority Group (Includes all genders)

C.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Asian minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	11.1%	62%	48.1%	49.8%	11.1%

Justification: HPD has shown good performance in this category with Asian Minority Group vendors and is therefore adopting the citywide goal in this contract category.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	9.4%	39%	58.8%	54.2%	9.4%

Justification: HPD has shown good performance in this category with Asian Minority Group vendors and is therefore adopting the citywide goal in this contract category.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	9.88%	18%	29.9%	41.3%	9.88%

Justification: HPD has shown good performance in this category with Asian Minority Group vendors and is therefore adopting the citywide goal in this contract category.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	10.59%	26%	12.2%	17%	10.59%

Justification: HPD has shown good performance in this category with Asian Minority Group vendors and is therefore adopting the citywide goal in this contract category.

D.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Asian minority group for FY22.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Hispanic Minority Group (Includes all genders)

E.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Hispanic minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	17.95%	1%	2.2%	1.9%	2.5%

Justification: This category primarily consists of the procurement of contractors to conduct critical and urgent repairs to private residential buildings and demolition-related services for structures deemed unsafe. HPD primarily utlizes PQL lists to select construction related vendors, few construction contracts are competitvely bid. The Agency will calibrate its outreach, recruiting and capacity building efforts to add more companies owned by Hispanic Minority Groups to its PQLs.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	8.99%	9%	0%	7.8%	5%

Justification: HPD has had very little spending in this category over the past several years. Much spending in this category is excluded from Local Law 1 because those services are primarily IT consulting services that tend to be procured off of task orders. Based on the FY19 increase in performance, HPD will continue to optimize its discretionary opportunities to increase the utilization of Hispanic Minority Group vendors in this category.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	10.2%	4%	11.8%	3.8%	5%

Justification: While HPD has had increased performance in this category in earlier fiscal years, in 2021, its performance was hard hit due to multiple factors including the economic impact of the pandemic which resulted in material loss of certified firms. Increased performance in earlier years has been the result of registering one large standard services contract, otherwise spending was low in micropurchase and small purchase categories. HPD will continue to undertake efforts to increase utilization of Hispanic Minority Group members in this category including optimizing its discretionary opportunities.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	7.07%	12%	13%	1.8%	5%

Justification: While HPD has had increased performance in this category in earlier fiscal years, in 2021, its performance was hard hit due to multiple factors including the economic impact of the pandemic which resulted in material loss of certified firms. HPD will continue to undertake efforts to increase utilization of Hispanic Minority Group members in this category including optimizing its discretionary opportunities.

F.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Hispanic minority group for FY22.

HPD is working with teams across the agency to identify discretionary spending needs and explore opportunities for businesses owned by Hispanic Minority Group members. HPD will continue its outreach efforts to certified Hispanic Minority Group members to increase their awareness of opportunities and resources available for capacity building including training, networking, financing, etc., to ultimately increase contracting opportunities and the utilization of these businesses. HPD will continue its efforts to encourage qualified but non-certified businesses owned by Hispanic Minority members to pursue certification thereby increasing the pool of certified businesses in the category and potential utilization.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Native American Minority Group (Includes all genders)

G.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Native American minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	0.56%	N/A	0%	0%	0.56%

There are a limited number of city certified Native American Minority Group firms. HPD has not had any awards to these vendors thus far but will continue to scope the market for certified Native American businesses, undertake necessary outreach efforts, and optimize its discretionary opportunities to increase the utilization of the Native American Minority Group members.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	0.65%	N/A	0%	0%	0.65%

There are a limited number of city certified Native American Minority Group firms. HPD has not had any awards to these vendors thus far but will continue to scope the market for certified Native American businesses, undertake necessary outreach efforts, and optimize its discretionary opportunities to increase the utilization of the Native American Minority Group members.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	0.03%	N/A	0%	0%	0.03%

There are a limited number of city certified Native American Minority Group firms. HPD has not had any awards to these vendors thus far but will continue to scope the market for certified Native American businesses, undertake necessary outreach efforts, and optimize its discretionary opportunities to increase the utilization of the Native American Minority Group members.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	2.44%	N/A	0%	0%	2.44%

There are a limited number of city certified Native American Minority Group firms. HPD has not had any awards to these vendors thus far but will continue to scope the market for certified Native American businesses, undertake necessary outreach efforts, and optimize its discretionary opportunities to increase the utilization of the Native American Minority Group members.

H.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Asian minority group for FY22.

There are a limited number of city certified Native American Minority Group firms. HPD has not had any awards to these vendors thus far but will continue to scope the market for certified Native American businesses, undertake necessary outreach efforts, and optimize its discretionary opportunities to increase the utilization of the Native American Minority Group members.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Women (Includes minority women)

I.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for Women for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	25.66%	0%	9.7%	6%	10%

Justification: This category primarily consists of the procurement of contractors to conduct critical and urgent repairs to private residential buildings and demolition-related services for structures deemed unsafe. HPD primarily utlizes PQL lists to select construction related vendors, few construction contracts are competitvely bid. The Agency will calibrate its outreach, recruiting and capacity building efforts to add more companies owned by Women Minority Groups to its PQLs.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	36.67%	17%	36.9%	59.4%	36.67%

Justification: HPD has shown good performance in this category with Women vendors and is therefore adopting the citywide goal in this category.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	29.26%	40%	12.6%	5.3%	8%

Justification: This category has been uneven with respect to HPD's performance and given the known procurement opportunites, HPD has set the goal on this category accordingly. HPD will optimize its discretionary opportunities to meet its goals in this category.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	30.51%	10%	33.6%	25.1%	27%

Justification: This category has been uneven with respect to HPD's performance and given the known procurement opportunites, HPD has set the goal on this category accordingly. HPD will optimize its discretionary opportunities to meet its goals in this category.

J.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for Women for FY22.

HPD is working with teams across the agency to identify discretionary spending needs and explore opportunities for businesses owned by Women Minority Group members. HPD will continue its outreach efforts to certified Women Minority Group members to increase their awareness of opportunities and resources available for capacity building including training, networking, financing, etc., to ultimately increase contracting opportunities and the utilization of these businesses.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

Q.	Other Agency Information
Please provide any information, not covered in the FY22 M/WBE Utilization Plan, which your agency deems relevant or necessary regarding your agency's M/WBE utilization goals.	

HPD is strongly committed to achieving the Agency's and City's M/WBE goals and have instituted a robust outreach and capacity development efforts to increase the pool of vendors which contract with the agency and expand mwbes' capacity for higher value and a wider range of procurement opportunities. HPD's outreach strategies include developing events that target specific sectors and particular minority group vendors ; working with Program groups to identify procurement opportunities, and participating in events across the City to increase awareness of HPD's unique procurement needs and requirements. Part of that process includes bringing Program SMEs to events to provide a detailed overview of the specific requirements, and to begin the dialog necessary to identify potential vendors for prime and subcontracting opportunities.

R.	Agency M/WBE Leadership Contact Information

List the names, titles, and contact information for all agency contacts responsible for implementation of your agency's utilization plan.

1)

Name:	Dhanraj R. Singh
Title:	M/WBE Officer
Phone:	(O) 212-863-6429; (M) 646-879-5747
Email:	SinghD@hpd.nyc.gov

2)

Name:	Shannon Cardone
Title:	Agency Chief Contracting Officer
Phone:	(212) 863-6652
Email:	cardones@hpd.nyc.gov

3)

Name:	
Title:	
Phone:	
Email:	

4)

Name:	
Title:	
Phone:	
Email:	

5)

Name:	
Title:	
Phone:	
Email:	

City of New York
Fiscal Year 2022 Agency M/WBE Utilization Plan

NYC Human Resources Administration

Street Address: 150 Greenwich Street, 4WTC, 37th Floor, New York, NY 10007

M/WBE Officer Name: Mark Neal	**Telephone: 929-221-5488**
Email:nealma@dss.nyc.gov	

ACCO Name:Vincent Pullo	**Telephone: 929-221-6347**
Email:Pullov@dss.nyc.gov	

FY22 Utilization Plan Goals for Black Minority Group (Includes all genders)

A.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Black minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	12%	0%	0%	0%	5%

Justification: Under $35K - HRA has not procured many construction contracts. With limited construction related contracts in the micro purchase category, HRA anticipates procuring fewer small construction contracts for FY21. If any micro purchase procurements arise for construction, HRA will engage an M/WBE vendor through our internal M/WBE data and Small Business Services Online directory for M/WBE vendors. $35K-$100K - Typically HRA does not procure many construction contracts under $100K. We don't anticipate any utilization goals in this category. Over $100K - HRA has limited construction related solicitations in this category, however we do not expect much utilization as new construction contracts have been delayed due to COVID-19 pandemic. Due to the nature of these contracts, there are also few sub-contracting opportunities. HRA anticipates procuring services such as On -Call General Construction Services, Citywide FY22

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	11.81%	15%	0.6%	7.9%	12%

Justification: Under $20K - HRA anticipates a fair amount of professional service contracts within this range. Goals for this category are set accordingly as they are requested.$20K - $100K - Many of the vendors contracted with HRA in this category are not-for-profit entities.Over $100K - HRA anticipates a fair amount of contracts subject to Local Law 1 along with renewals/extensions subject to local Law 63 within this range and has set the utilization goals accordingly such as Move Planning Consultant Services, Citywide CSB FY22 and Architectural & Engineering Services for various construction projects, Citywide RFP FY22. Many of these contracts were delayed due to COVID-19 pandemic.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	14.32%	0%	7.1%	2.8%	15%

Justification:Under $20K - HRA anticipates a fair amount of standard services within this range and has maintained an excellent track record in utilizing M/WBE vendors via Micro purchase and other competitively procured contracts. Between $20K-$100K - HRA has maintained an excellent track record for utilizing M/WBE vendors for this range of contracts. Therefore, HRA anticipates continued success in awarding a significant number of contracts to M/WBE vendors. Also HRA intends to utilize the M/WBE Noncompetitive Small Purchase Recovery method for underutilized ethnic and gender categories of M/WBEs. Over $100K - HRA has a high utilization with M/WBE vendors as prime contractors in this area of services. However, not many M/WBEs have been low bidders. Due to the nature of these contracts, there are also few sub-contracting opportunities. HRA anticipates awarding a significant number of contracts to M/WBE vendors for services as On - Call Plumbing Services, Citywide FY22, Emergency Food Assistance Program (EFAP)/Pandemic Food Reserve Emergency Distribution FY22 and IT contracts FY22. Many of these contracts were delayed due to COVID-19 pandemic

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	5.94%	12%	3%	5.1%	8%

Justification:Under $20K - HRA has maintained an excellent track record in utilizing M/WBE vendors in Micro purchase and other competitively procured contracts specifically goods. HRA anticipates procuring goods such as Shredding Services and purchase order for hardware materials. Therefore, utilization goals are based on previous years as well as anticipated procurement in FY21. $20K-$100K - HRA anticipates a modest amount of contracts subject to Local Law 1 and Local Law 63 within this range and has set the utilization goals accordingly. Most of the services provided under category falls under Intergovernmental, OGS, GSA and Sole Source contracts. Therefore, HRA anticipates procuring goods such as HPE and Lenovo products. Many of these contracts were delayed due to COVID-19 pandemic.

B.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Black minority group for FY22.

The DSS plans on engaging more Black minority groups in FY22 for contract opportunities by increasing outreach to available M/WBE vendors before procurement solicitaitons are released. Morever, We will ensure that all solicitaitons, whether Micro, Small or Competitive purchases are forwarded and shared with all appropriate M/WBE vendors in the specific commodity codes. We have current renewals pending with non-Black M/WBEs.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Asian Minority Group (Includes all genders)

C.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Asian minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	11.1%	47%	33.3%	0%	11%

Justification: Under $35K - HRA has not procured many construction contracts. With limited construction related contracts in the micro purchase category, HRA anticipates procuring fewer small construction contracts for FY22. If any micro purchase procurements arise for construction, HRA will engage an M/WBE vendor through our internal M/WBE data and Small Business Services Online directory for M/WBE vendors. We were successful in subcontracting some of the construction procurements. $35K-$100K - Typically HRA does not procure many construction contracts under $100K. Many of these contracts were delayed due to COVID-19 pandemic.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	9.4%	1%	15%	70.5%	15%

Justification: Under $20K - HRA anticipates a fair amount of professional service contracts within this range. Goals for this category are set accordingly as they are requested.$20K - $100K - Many of the vendors contracted with HRA in this category are not-for-profit entities.Over $100K - HRA anticipates a fair amount of contracts subject to Local Law 1 along with renewals/extensions subject to local Law 63 within this range and has set the utilization goals accordingly such as Move Planning Consultant Services, Citywide CSB FY22 and Architectural & Engineering Services for various construction projects, Citywide RFP FY22. Many of these contracts were delayed due to COVID-19 pandemic.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	9.88%	1%	3%	61.2%	10%

Justification:Under $20K - HRA anticipates a fair amount of standard services within this range and historically has maintained an excellent track record in utilizing M/WBE vendors via Micro purchase, Small purchase and other competitively procured contracts. HRA anticipates awarding a significant number of contracts to M/WBE vendors. $20K-$100K - HRA has maintained an excellent track record for utilizing M/WBE vendors for this range of contracts. Therefore, HRA anticipates continued success in awarding a significant number of contracts to M/WBE vendors for services such as Maintenance and Repair of Fire Safety Systems and Right to Know contracts. Over $100K - HRA has a high utilization with M/WBE vendors as prime contractors in this area of services. However, not many M/WBEs have been low bidders. Due to the nature of these contracts, there are also few sub-contracting opportunities. HRA anticipates procuring services such as Maintenance and support of oracle and printers. Many of these contracts were delayed due to COVID-19 pandemic.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	10.59%	28%	24.7%	22.2%	25%

Justification:Under $20K - HRA has maintained an excellent track record in utilizing M/WBE vendors in Micro purchase and other competitively procured contracts specifically goods. HRA anticipates procuring goods such as Shredding Services and purchase orders for hardware materials. Therefore, utilization goals are based on previous years as well as anticipated procurement in FY21. $20K-$100K - HRA anticipates a fair amount of contracts subject to Local Law 1 and Local Law 63 within this range and has set the utilization goals accordingly. Most of the services provided under category falls under Intergovernmental, OGS, GSA and Sole Source contracts. Therefore, HRA anticipates procuring goods such as HPE and Lenovo products. Many of these contracts were delayed due to COVID-19 pandemic.

D.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Asian minority group for FY22.

The DSS plans on engaging more Asian minority groups in FY22 for contract opportunities by increasing outreach to available M/WBE vendors before procurement solicitations are released. Moreover, we will ensure that all solicitations, whether Micro, Small or Competitive purchases are forwarded and shared with all appropriate M/WBE vendors in the specific commodity code.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Hispanic Minority Group (Includes all genders)

E.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Hispanic minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	17.95%	0%	0%	100%	25%

Justification: Under $35K - HRA has not procured many construction contracts. With limited construction related contracts in the micro purchase category, HRA anticipates procuring fewer small construction contracts for FY22. If any micro purchase procurements arise for construction, HRA will engage an M/WBE vendor through our internal M/WBE data and Small Business Services Online directory for M/WBE vendors. $35K-$100K - Typically HRA does not procure many construction contracts under $100K. However HRA intends to utilize the M/WBE Noncompetitive Small Purchase Recovery method for this underutilized ethnic and gender group. Over $100K - HRA has limited construction related solicitations in this category, however for FY22 we anticipate on solicitating some construction services in this category such as On -Call General Construction Services, Citywide FY22. In addtion there has been an increase in the number of certified firms for Hispanic's. Many of these contracts were delayed due to COVID-19 pandemic.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	8.99%	10%	0.2%	0.5%	5%

Justification: Under $20K - HRA anticipates a fair amount of professional service contracts within this range, however, these contracts all fall under consulting services which are under intergovernmental contracts. Therefore, goals for this category are set accordingly as they are requested. $20K - $100K - Many of the vendors contracted with HRA in this category are not-for-profit entities. HRA intends to utilize the M/WBE Noncompetitive Small Purchase Recovery method for underutilized ethnic and
gender categories of M/WBEs.Over $100K - HRA anticipates a modest amount of contracts subject to Local Law 1 within this range and has set the utilization goals accordingly. Many of these contracts were delayed due to COVID-19 pandemic.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	10.2%	1%	12.6%	12.7%	20%

Justification:Under $20K - HRA anticipates a fair amount of standard services within this range and historically has maintained an excellent track record in utilizing M/WBE vendors via Micro purchase, Small purchase and other competitively procured contracts. HRA anticipates awarding a significant number of contracts to M/WBE vendors. $20K-$100K - HRA has maintained an excellent track record for utilizing M/WBE vendors for this range of contracts. Therefore, HRA anticipates continued success in awarding a significant number of contracts to M/WBE vendors for services such as Maintenance and Repair of Fire Safety Systems and Right to Know contracts. Over $100K - HRA has a high utilization with M/WBE vendors as prime contractors in this area of services. However, not many M/WBEs have been low bidders. Due to the nature of these contracts, there are also few sub-contracting opportunities. HRA anticipates procuring services such as Maintenance and support of oracle and printers. Many of these contracts were delayed due to COVID-19 pandemic.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	7.07%	16%	7.1%	15.7%	20%

Justification:Under $20K - HRA has maintained an excellent track record in utilizing M/WBE vendors in Micro purchase and other competitively procured contracts specifically goods. HRA anticipates procuring goods such as Shredding Services and purchase orders for hardware materials. Therefore, utilization goals are based on previous years as well as anticipated procurement in FY21. $20K-$100K - HRA anticipates a fair amount of contracts subject to Local Law 1 and Local Law 63 within this range and has set the utilization goals accordingly. Most of the services provided under category falls under Intergovernmental, OGS, GSA and Sole Source contracts. Therefore, HRA anticipates procuring goods such as HPE and Lenovo products. Many of these contracts were delayed due to COVID-19 pandemic.

F.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Hispanic minority group for FY22.

The DSS plans on engaging more Hispanic minority groups in FY22 for contract opportunities by increasing outreach to available M/WBE vendors before procurement solicitations are released. Moreover, we will ensure that all solicitations, whether Micro, Small or Competitive purchases are forwarded and shared with all appropriate M/WBE vendors in the specific commodity code.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Native American Minority Group (Includes all genders)

G.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Native American minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	0.56%	N/A	0%	0%	1%

Justification: HRA has never procured any construction contracts with this ethnic group. HRA anticipates procuring fewer construction contracts for FY22, however, should the need for this type of services arise, HRA will engage an M/WBE vendor in this ethnic group. In addition HRA intends to utilize the M/WBE Noncompetitive Small Purchase Recovery method for underutilized ethnic and gender categories of M/WBEs.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	0.65%	N/A	0%	0%	1%

Justification: HRA has never procured any professional services within this type of ethnic group. However, HRA anticipates make it a priority to include a good amount of professional service contracts.In addition HRA intends to utilize the M/WBE Noncompetitive Small Purchase Recovery method for underutilized ethnic and gender categories of M/WBEs.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	0.03%	N/A	0%	0%	1%

Justification:HRA has never contracted with any M/WBE within this ethnic group. Nevertheless, HRA anticipates an influx amount of standard service contracts and will make it a priority to engage the participation of M/WBE vendors in this ethnic group. In addition HRA intends to utilize the M/WBE Noncompetitive Small Purchase Recovery method for underutilized ethnic and gender categories of M/WBEs.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	2.44%	N/A	0%	0%	1%

Justification:HRA has never contracted with any M/WBE vendors within this ethnic group. Most of the services provided under this category falls under Intergovernmental, OGS, GSA and Sole source contracts. HRA will engage M/WBE vendors in this ethnic group as the need for their services are requested. In addition HRA intends to utilize the M/WBE Noncompetitive Small Purchase Recovery method for underutilized ethnic and gender categories of M/WBEs.

H.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Asian minority group for FY22.

The DSS plans on engaging Native American minority groups in FY22 for contract opportunities by increasing outreach to available M/WBE vendors before procurement solicitations are released. Moreover, we will ensure that all solicitations, whether Micro, Small or Competitive purchases are forwarded and shared with all appropriate M/WBE vendors in the specific commodity code.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Women (Includes minority women)

I.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for Women for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	25.66%	53%	0%	0%	7%

Justification: Under $35K - HRA has not procured many construction contracts. With limited construction related contracts in the micro purchase category, HRA anticipates procuring fewer small construction contracts for FY21. If any micro purchase procurements arise for construction, HRA will engage an M/WBE vendor through our internal M/WBE data and Small Business Services Online directory for M/WBE vendors. $35K-$100K - Typically HRA does not procure many construction contracts under $100K. We don't anticipate any utilization goals in this category. However HRA intends to utilize the M/WBE Noncompetitive Small Purchase Recovery method for underutilized ethnic and gender categories of M/WBEs. Over $100K - HRA has limited construction related solicitations in this category, however we do not expect much utilization as new construction contracts have been delayed due to COVID-19 pandemic. Due to the nature of these contracts, there are also few sub-contracting opportunities. HRA anticipates procuring services such as On -Call General Construction Services, Citywide FY22

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	36.67%	20%	3.4%	38.9%	9%

Justification: Under $20K - HRA anticipates a fair amount of professional service contracts within this range. Goals for this category are set accordingly as they are requested. $20K - $100K - Many of the vendors contracted with HRA in this category are not-for-profit entities.Over $100K - HRA anticipates a fair amount of contracts subject to Local Law 1 along with renewals/extensions subject to local Law 63 within this range and has set the utilization goals accordingly. Many of these contracts were delayed due to COVID-19 pandemic.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	29.26%	2%	31.9%	14.2%	10%

Justification:Under $20K - HRA anticipates a fair amount of standard services within this range and has maintained an excellent track record in utilizing M/WBE vendors via Micro purchase and other competitively procured contracts. Between $20K-$100K - HRA has maintained an excellent track record for utilizing M/WBE vendors for this range of contracts. Therefore, HRA anticipates continued success in awarding a significant number of contracts to M/WBE vendors. Over $100K - HRA has a high utilization with M/WBE vendors as prime contractors in this area of services. However, not many M/WBEs have been low bidders. Due to the nature of these contracts, there are also few sub-contracting opportunities. HRA anticipates awarding a significant number of contracts to M/WBE vendors for services as On - Call Plumbing Services, Citywide FY22, Emergency Food Assistance Program (EFAP)/Pandemic Food Reserve Emergency Distribution FY22 and IT contracts FY22. Many of these contracts were delayed due to COVID-19 pandemic.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	30.51%	31%	42.7%	46.1%	13%

Justification:Under $20K - HRA has maintained an excellent track record in utilizing M/WBE vendors in Micro purchase and other competitively procured contracts specifically goods. HRA anticipates procuring goods such as Shredding Services and purchase order for hardware materials. Therefore, utilization goals are based on previous years as well as anticipated procurement in FY21. $20K-$100K - HRA anticipates a modest amount of contracts subject to Local Law 1 and Local Law 63 within this range and has set the utilization goals accordingly. Most of the services provided under category falls under Intergovernmental, OGS, GSA and Sole Source contracts. Therefore, HRA anticipates procuring goods such as HPE and Lenovo products. Many of these contracts were delayed due to COVID-19 pandemic.

J.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for Women for FY22.

The DSS plans on engaging more Women in FY22 for contract opportunities by increasing outreach to available M/WBE vendors before procurement solicitations are released. Moreover, we will ensure that all solicitations, whether Micro, Small or Competitive purchases are forwarded and shared with all appropriate M/WBE vendors in the specific commodity code.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

Q.	Other Agency Information
Please provide any information, not covered in the FY22 M/WBE Utilization Plan, which your agency deems relevant or necessary regarding your agency's M/WBE utilization goals.	

R.	Agency M/WBE Leadership Contact Information

List the names, titles, and contact information for all agency contacts responsible for implementation of your agency's utilization plan.

1)

Name:	Mark Neal
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2)

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3)

Name:	
Title:	
Phone:	
Email:	

4)

Name:	
Title:	
Phone:	
Email:	

5)

Name:	
Title:	
Phone:	
Email:	

City of New York
Fiscal Year 2022 Agency M/WBE Utilization Plan

NYC Law Department

100 Church Street, NY, NY 10007

M/WBE Officer Name: Muriel Goode-Truffant	**Telephone: (212) 356-2200**
Email: mgoodetr@law.nyc.gov	

ACCO Name: Richard Friedman	**Telephone: (212) 356-1024**
Email: rifriedm@law.nyc.gov	

FY22 Utilization Plan Goals for Black Minority Group (Includes all genders)

A.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Black minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	12%	0%	0%	0%	0%

Justification: The Law Department does not enter into contracts for construction.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	0.1181	0%	0.1%	0.9%	5%

Justification: We believe that because of changes to the MWBE small purchase method, our contracting in this area will be more than last year's. Whle it is still below the Citywide goal, it is better than what we did the last few years.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	14.32%	8%	0%	81.9%	30%

Justification: We far exceeded the Citywide goal last year, and we expect to do so again this year.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	5.94%	2%	1.3%	0%	6%

Justification: Our goal is to reach the Citywide average, and because of changes in the MWBE small purchase program, we anticipate that we will be able to do so.

B.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Black minority group for FY22.

We anticipate using the MWBE small purchase method as often as possible, and that changes to the program will make it easier to reach higher goals.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Asian Minority Group (Includes all genders)

C.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Asian minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	11.1%	0%	0%	0%	0%

Justification: The Law Department does not enter into contracts for construction.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	9.4%	0%	0%	11.1%	9.40%

Justification: Our contracting in this catergory has been low in the past, but was better last year. We are hopeful to again reach the Citywide goal.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	9.88%	2%	0%	0.6%	3%

Justification: We are setting this goal at the same level as last year, but are hopeful of increasing the amount.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	10.59%	22%	17.9%	91.6%	15%

Justification: We again raised our percentage last year, and are hopeful that we will do so again.

D.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Asian minority group for FY22.

We anticipate using the MWBE small purchase method as often as possible.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Hispanic Minority Group (Includes all genders)

E.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Hispanic minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	17.95%	0%	0%	0%	0%

Justification: The Law Department does not enter into contracts for construction.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	8.99%	2%	0%	0.1%	2%

Justification: we have not previously met our 2% goal as there are not many Hispanic firms that provide services in support of litigation, but we are hopeful that using the MWBE small purchase method that we will be able to do so.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	10.2%	0%	0%	0.1%	2%

Justification:we have not previously met our 2% goal but we are hopeful that using the MWBE small purchase method that we will be.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	7.07%	1%	13.8%	0.6%	5%

Justification: We have not previously met our goal, but we belive that we will this year.

F.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Hispanic minority group for FY22.

More usage of the MWBE small purchase method will increase our MWBE contracting with Hispanic MWBEs.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Native American Minority Group (Includes all genders)

G.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Native American minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	0.56%	N/A	0%	0%	0%

Justification: The Law Department doesn't enter into contracts for construction.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	0.65%	N/A	0%	0%	0.65%

Justification: There is currently a small pool of certified Native American-owned businesses, especially those providing services in support of litigation, but we will try to reach the Citywide goal.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	0.03%	N/A	0%	0%	0.03%

Justification: There is currently a small pool of certified Native American-owned businesses, but we will try to reach the Citywide goal.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	2.44%	N/A	0%	0%	2.44%

Justification: There is currently a small pool of certified Native American-ownded businesses, but we will try to reach the Citywide goal.

H.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Asian minority group for FY22.

More use of the MWBE Small Purchase method will help us reach our goals with Native American businesses.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Women (Includes minority women)

I.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for Women for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	25.66%	0%	0%	0%	0%

Justification: The Law Department does not enter into contracts for construction.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	36.67%	14%	5.8%	10.4%	25%

Justification: We will be contracting with a number of WBEs over the coming year, and will use the MWBE Small Purchase method to try to increase that number even more.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	29.26%	9%	96.8%	1.8%	17%

Justification: We did not meet our goal last year, but believe we will do so this year.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	30.51%	23%	10.5%	0.4%	10%

Justification: We will be contracting with a number of WBEs over the coming year, and will use the MWBE Small Purchase method to try to increase that number even more.

J.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for Women for FY22.

More use of the MWBE Small Purchase method will increase these numbers

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

Q.	Other Agency Information
Please provide any information, not covered in the FY22 M/WBE Utilization Plan, which your agency deems relevant or necessary regarding your agency's M/WBE utilization goals.	

R.	Agency M/WBE Leadership Contact Information

List the names, titles, and contact information for all agency contacts responsible for implementation of your agency's utilization plan.

1)

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2)

Name:	Richard Friedman
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3)

Name:	Muriel Goode-Trufant
Title:	Chief Diversity Officer/Managing Attorney
Phone:	212-356-2200
Email:	mgoodetr@law.nyc.gov

4)

Name:	
Title:	
Phone:	
Email:	

5)

Name:	
Title:	
Phone:	
Email:	

City of New York
Fiscal Year 2022 Agency M/WBE Utilization Plan

NYC Emergency Management

Street Address: 165 Cadman Plaza East, Brooklyn, NY 11201

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Email: srosenfeld@oem.nyc.gov	

ACCO Name: Althea Samuels	**Telephone: 718-422-8466**
Email: asamuels@oem.nyc.gov	

FY22 Utilization Plan Goals for Black Minority Group (Includes all genders)

A.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Black minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	12%	0%	0%	0%	0%

Justification: Based on the agency's previous three fiscal year purchases, NYCEM intends to meet a 0% MWBE goal in this industry. The availability of MWBE's has been assessed for upcoming/potential opportunities in this area as well. NYCEM seldom completes requests for construction services and therefore will set a goal below the Citywide total. Additionally, NYCEM does not have any up coming contracts projected for FY22 that are construction related.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	11.81%	5%	0.2%	0.9%	5%

Justification: Based on NYCEM's FY21 purchases and upcoming opportunities for FY22, the agency intends to meet a 5% goal. The availability of MWBEs has been assessed for upcoming/potential opportnities in this area. Additionally, the agency will conduct its standard outreach to MWBE vendors, including Black vendors, with the assistance of SBS and OMWBE.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	14.32%	0%	0%	0%	5%

Justification: Based on the Agency's previous three fiscal year purchases/needs, NYCEM will set 5% MWBE goal in this industry. The availability of MWBE's has been assessed for upcoming/potential opportunities in this area as well

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	5.94%	7%	5.7%	0.7%	6%

Justification: Based on the agency's current procurement plan, NYCEM believes it will meet an 6% goal in this category. The agency has assessed that there are a sufficient number of available vendors from the Black community to meet this goal.

B.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Black minority group for FY22.

NYCEM will work closely with SBS and OMWBE on outreach to as many vendors as possible for any upcoming opportunities. Our agency continues to update it's internal database with the information of vendors who contact our office regarding available opportunities. Additionally, NYCEM intends on creating additional grant funded M/WBE opportunities utilizing the City's updated M/WBE Noncompetitive Small Purchase Method.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Asian Minority Group (Includes all genders)

C.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Asian minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	11.1%	52%	0%	0%	0%

Justification: Based on the agency's previous three fiscal year purchases, NYCEM intends to meet a 0% MWBE goal in this industry. The availability of MWBE's has been assessed for upcoming/potential opportunities in this area as well. NYCEM seldom completes requests for construction services and therefore will set a goal below the Citywide total. Additionally, NYCEM does not have any up coming contracts projected for FY22 that are construction related.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	9.4%	79%	44.3%	3%	5%

Justification: Based on the agency's previous purchases, NYCEM will set a 5% utilization goal for professional services purchases. The availability of MWBE's has been assessed for upcoming/potential opportunities in this area.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	9.88%	0%	1.2%	0%	2%

Justification:Based on the agency's previous purchases, NYCEM has to set a 2% utilization goal for standard services purchases. The availability of MWBE's has been assessed for upcoming/potential opportunities in this area.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	10.59%	12%	19.7%	14.2%	8%

Justification:Based on the agency's previous purchases, NYCEM will set a 8% utilization goal for goods purchases. The availability of MWBE's has been assessed for upcoming/potential opportunities in this area.

D.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Asian minority group for FY22.

NYCEM has determined the above based on the agency's FY21 purchases, the agency's utilization values, evaluation of upcoming procurements and SBS's MWBE searches of interest among the MWBE vendor community. The availability of MWBE's has been assessed for upcoming/potential opportunities in this area.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Hispanic Minority Group (Includes all genders)

E.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Hispanic minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	17.95%	0%	0%	0%	0%

Justification: Based on the agency's previous three fiscal year purchases, NYCEM intends to meet a 0% MWBE goal in this industry. The availability of MWBE's has been assessed for upcoming/potential opportunities in this area as well. NYCEM seldom completes requests for construction services and therefore will set a goal below the Citywide total. Additionally, NYCEM does not have any up coming contracts projected for FY22 that are construction related.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	8.99%	0%	0%	7.2%	2%

Justification: Based on the agency's previous purchases, NYCEM will set a 2% utilization goal for professional services purchases. The availability of MWBE's has been assessed for upcoming/potential opportunities in this area.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	10.2%	1%	1.0%	0%	2%

Justification: Based on the agency's previous purchases over the last three fiscal years, NYCEM will set a 2% utilization goal for standard services utillizing the Hispanic minority group

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	7.07%	8%	4%	11.8%	5%

Justification:Based on the agency's previous purchases, NYCEM will set a 5% utilization goal for purchasing goods from the Hispanic minority group

F.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Hispanic minority group for FY22.

The above information is based on NYCEM's FY21 purchases, the agency's utilization values, evaluatation of upcoming procurements, SBS's MWBE searches of interest among the MWBE vendors. The availability of MWBE's has been assessed for upcoming/potential opportunities in this area.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Native American Minority Group (Includes all genders)

G.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Native American minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	0.56%	N/A	0%	0%	0%

Justification: Based on the agency's previous three fiscal year purchases, NYCEM intends to meet a 0% MWBE goal in this industry. The availability of MWBE's has been assessed for upcoming/potential opportunities in this area as well. NYCEM seldom completes requests for construction services and therefore will set a goal below the Citywide total. Additionally, NYCEM does not have any up coming contracts projected for FY22 that are construction related.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	0.65%	N/A	0%	0%	0%

Justification: Based on the agency's previous purchases, NYCEM will not set a utilization goal for professional services. Additionally, NYCEM does not believe there are a sufficient number of vendors to set a goal in this category

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	0.03%	N/A	0%	0%	0%

Justification: NYCEM does not believe there are a sufficient number of vendors to set a goal in this category

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	2.44%	N/A	0%	0%	0%

Justification: NYCEM does not believe there are a sufficient number of vendors to set a goal in this category

H.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Asian minority group for FY22.

NYCEM does not believe there are a sufficient number of vendors to set a goal in this category, however, the agency will conduct its normal vendor outreach when opportunities arise in any of the above categories.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Women (Includes minority women)

I.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for Women for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	25.66%	48%	0%	0%	0%

Justification: Based on the agency's previous three fiscal year purchases, NYCEM intends to meet a 0% MWBE goal in this industry. The availability of MWBE's has been assessed for upcoming/potential opportunities in this area as well. NYCEM seldom completes requests for construction services and therefore will set a goal below the Citywide total. Additionally, NYCEM does not have any up coming contracts projected for FY22 that are construction related.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	36.67%	12%	86.5%	17.8%	10%

Justification: NYCEM will set an MWBE goal of 10% for Women in this industry. The agency will continue to conduct it's normal outreach to MWBEs when new opportunities become available. Based on historical data and previous FY performance with MWBEs within this industry, the agency believes a 10% goal is sufficent.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	29.26%	0%	0.1%	51.3%	10%

Justification: The availability of MWBE's has been assessed for upcoming/potential opportunities in this area as well. The agency will continue to conducts it's normal MWBE outreach when opportunities arise in this area in an attempt to create opportunities for Women in this industry.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	30.51%	31%	20.4%	26%	25%

Justification: NYCEM has set an MWBE goal of 25% for women in this industry. Based on previous FY data, upcoming procurement opportunities and the sufficient availability of vendors, the agency believes it will meet this goal for FY22.

J.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for Women for FY22.

NYCEM will continue to work closely with SBS and O/MWBE when opportunities with the agency become available throughout FY22. We will continue to monitor our MWBE usage and track our overall utilization with Women in the MWBE community in an attempt to further assess our outreach.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

Q.	Other Agency Information
Please provide any information, not covered in the FY22 M/WBE Utilization Plan, which your agency deems relevant or necessary regarding your agency's M/WBE utilization goals.	

R.	Agency M/WBE Leadership Contact Information

List the names, titles, and contact information for all agency contacts responsible for implementation of your agency's utilization plan.

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4)	**Name:**	Eric Smalls
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5)	**Name:**	
	Title:	
	Phone:	
	Email:	

City of New York
Fiscal Year 2022 Agency M/WBE Utilization Plan

New York Police Department

Street Address: 375 Pearl Street, Room 15-207, New York, NY 10038

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Email: claudia.castro@nypd.org	

ACCO Name: Michael D'Ambrosio	**Telephone: 718-610-8621**
Email: michael.dambrosio2@nypd.org	

FY22 Utilization Plan Goals for Black Minority Group (Includes all genders)

A.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Black minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	12%	6%	0%	0%	10%

Justification: The NYPD anticipates utilizing MWBE Small Purchases for construction projects, such as HVAC. Outreach to Black-owned firms will be conducted via advertising in the Amsterdam News. The NYPD will establish a 10% Goal, an increase from the 9% Goal in FY21, since there has been an increase in certifed Black-owned firms in construction.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	11.81%	2%	0%	15.8%	3%

Justification: In FY20 none of the professional services contracts were awarded to Black-owned firms. There has been a slight decline in certified Black-owned firms in the Professional Services industry. The NYPD anticipates conducting software maintenance MWBE Small Purchases with outreach to Black-owned firms. Therefore, in FY22 the NYPD will establish a 3% Goal, an increase from the FY21 Goal of 2%.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	14.32%	0%	3.6%	7.2%	1%

Justification: In FY 21 only 1 award was made to a Black-owned firm. The NYPD will continue to utilize media advertising in the Amsterdam News since there has been a slight decrease in certified Black-owned firms. Therefore, the NYPD will establish a FY22 Goal of 1%, consistent with the FY21 Goal.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	5.94%	6%	4.4%	3.6%	8%

Justification: In FY21, the NYPD awarded 8 contracts to Black owned firms in the Goods industry. The NYPD will promote the MWBE Small Purchase Award Method to procure Information Technology hardware since the number of certified firms have remained consistent. Therefore, the NYPD will establish a FY22 Goal of 8%, an increase from the FY21 Goal of 6% and exceeding the Citywide Goal.

B.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Black minority group for FY22.

The NYPD anticipates advertising in media outlets, such as The Amsterdam News to target the Black minority group. Also the NYPD will provide training and encourage procurement staff to utilize the SBS online Directory to target under utilized ethnicities when soliciting to MWBE's.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Asian Minority Group (Includes all genders)

C.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Asian minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	11.1%	4%	43.9%	0.1%	5%

Justification: In FY21 there were no awards made to Asians in the construction industry. The number of Asian certified firms has increased. The NYPD anticipates advertising construction opportunities for HVAC work in the Korean Times. Therefore, the NYPD will establish a FY22 Goal of 5%, consistent with the FY21 Goal.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	9.4%	1%	0%	8.1%	1%

Justification: In FY20 no contracts were awarded to Asian-owned firms but FY21 reflects 5 awards. There has been an increase in Asian-owned certified firms. The NYPD anticipates advertising in the Korean Times to promote additional Asian M/WBE participation for environmental services. Therefore, the NYPD will establish a 1% Goal for FY22, consistent with the FY21 Goal.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	9.88%	4%	4.5%	16.3%	4%

Justification: In FY 21 there were 8 awards to Asian owned firms in the Standard Services industry. The NYPD does not anticipate an increase in contracts in this industry. There has been a decrease in Asian-owned certified firms in the Standard Services industry. Therefore, the NYPD will establish a 4% Goal for FY22, consistent with the FY21 Goal.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	10.59%	8%	10%	16.3%	9%

Justification: In FY20, the NYPD awarded 61 contracts to Asian owned firms in the Goods industry. There has been an increase in certified Asian owned firms. The NYPD will promote the MWBE Small Purchase Award Method to promote MWBE utilization to procure Information Technology hardware. Therefore, the NYPD will establish a FY22 Goal of 9%, consistent with the FY21 Goal.

D.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Asian minority group for FY22.

The NYPD anticipates advertising in media outlets, such as The Korean Times, to target the Asian minority group. Also the NYPD will encourage procurement staff to utilize the SBS online Directory to target specific under utilized ethnicities when soliciting to MWBE's.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Hispanic Minority Group (Includes all genders)

E.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Hispanic minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	17.95%	31%	0.6%	3.2%	7%

Justification: In FY21, 1 award was made to a Hispanic owned firm in the Construction industry. There has been an increase in certified Hispanic owned firms. The NYPD anticipates utilizing the MWBE Small Purchase award method for HVAC work in precincts and conducting outreach via El Diario. Therefore, the NYPD will establish a FY22 Goal of 7%, an increase from the 5% FY21 Goal.

Industry 2	Citywide Goal	FY19 Performance	FY20 Peformance	FY21 Preliminary	FY22 Goal
Professional Services	8.99%	3%	0%	0.4%	5%

Justification: In FY21, 2 awards were made to a Hispanic owned firm in the Professional Services industry. There has been an increase in certified Hispanic owned firms. The NYPD anticipates utilizing the MWBE Small Purchase award method for consulting IT services and conducting outreach via El Diario. Therefore, the NYPD will establish a FY22 Goal of 5%, an increase from the 3% FY21 Goal.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	10.2%	1%	3.4%	0.6%	1%

Justification:In FY21, 9 awards were made to a Hispanic owned firm in the Standard Services industry. There has been a decline in certified Hispanic owned firms. The NYPD does not anticipate an increase in the number of procurements in the Standard Services industry. Therefore, the NYPD will establish a FY22 Goal of 1%, consistent with the FY21 Goal.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	7.07%	9%	10.2%	15.2%	12%

Justification:In FY21, the NYPD awarded 71 contracts to Hispanic-owned firms in the Goods industry. There has been an increase in Hispanic-owned firms in the Goods industry to provide Information Technology hardware. The NYPD will promote the MWBE Small Purchase Award Method to promote MWBE utilization. Therefore, the NYPD will establish a FY22 Goal of 12%, an increase from the 9% FY 21 Goal and thereby exceeding the Citywide Goal.

F.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Hispanic minority group for FY22.

The NYPD anticipates advertising in media outlets, such as El Diario to target the Hispanic minority group. Also, the NYPD will encourage procurement staff to utilize the SBS online Directory to target under utilized ethnicities when soliciting to MWBE's.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Native American Minority Group (Includes all genders)

G.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for the Native American minority group for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	0.56%	N/A	0%	0%	0

Justification: The NYPD did not identifty sufficient Native American capacity in the Construction Industry.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	0.65%	N/A	0%	0%	0

Justification: The NYPD did not identifty sufficient Native American capacity in the Professional Services Industry.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	0.03%	N/A	0%	0%	0

Justification:The NYPD did not identifty sufficient Native American capacity in the Standard Services Industry.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	2.44%	N/A	0%	0%	0

Justification: The NYPD did not identifty sufficient Native American capacity in the Goods Industry.

H.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Asian minority group for FY22.

N/A - The NYPD did not identify capacity of Native Americans in the various industries.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

FY22 Utilization Plan Goals for Women (Includes minority women)

I.	Please refer to the procurements listed in your agency's LL1 Procurement Plan when completing this section. Give your agency's utilization goals for Women for each industry classification.

You MUST justify each of your agency's utilization goals by describing how your agency considered:

1) the citywide goals;
2) the size and nature of your agency's procurement portfolio;
3) the availability of M/WBEs with the capacity to perform the specific types and scale of work which your agency anticipates it will solicit procurements during the year;
4) the potential for FY22 procurements to provide opportunities for M/WBEs to build greater capacity; AND
5) historical prime and subcontractor utilization*

Industry 1	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Construction	25.66%	11%	4.2%	96.7%	24%

Justification: In FY20 and FY21, the NYPD awarded 1 and 3 contracts, respectively, to WBE certified firms in the Construction industry. There has been an increase in Women-owned certified firms to perform general construction work. Therefore, the NYPD will establish a FY22 Goal of 24%.

Industry 2	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Professional Services	36.67%	4%	3%	26.1%	6%

Justification: In FY20 and FY21, the NYPD awarded 2 and 7 contracts respectively to WBE certified firms in the Professional Services industry. There has been an increase in certified Women-Owned firms in this industry. The NYPD anticipates utilizing the M/WBE Non-Competitive Small Purchase Award Method to procure environmental services. Therefore, the NYPD will establish a FY22 Goal of 5%, an increase from the 6% FY21 Goal.

Industry 3	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Standard Services	29.26%	6%	12.9%	11.2%	6%

Justification: The NYPD does not anticipate an increase in number of contracts awarded in the Standard Services industry. There has been a significant decrease in certified Women-Owned firms for this industry. The NYPD anticipates utilizing the M/WBE Non-Competitive Small Purchase Award Method to promote MWBE utilization. Therefore, the NYPD will establish a FY22 Goal of 6%, consistent with the FY21 Goal.

Industry 4	Citywide Goal	FY19 Performance	FY20 Performance	FY21 Preliminary	FY22 Goal
Goods < 1M	30.51%	25%	25.8%	28.8%	22%

Justification: In FY21 the NYPD awarded 218 contracts to Women-owned firms in the Goods industry. There has been an increase in certified WBE's for this industry. The NYPD will promote the MWBE Small Purchase Award Method to promote MWBE utilization to procure Information Technology hardware. Therefore, the NYPD will establish a FY22 Goal of 22%.

J.	Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for Women for FY22.

The NYPD will utilize the M/WBE Non-Competitive Small Purchase Award Method to achieve the utilization goals established for Fiscal Year 2022.

***Your agency is not mandated under N.Y.C. Admin. Code §§ 6-129 to consider #5 when determining your agency's utilization goals. Only provide a justification if your agency reviewed this consideration when planning its FY22 Utilization Plan.**

Q.	Other Agency Information
Please provide any information, not covered in the FY22 M/WBE Utilization Plan, which your agency deems relevant or necessary regarding your agency's M/WBE utilization goals.	

The NYPD is currently formalizing the Contract Administration Procurement Division Manual for Agency-wide distribution. It incorporates a Procurement Request Checklist for the various Divisions to submit when requesting any contract action. For all new procurements, the checklist will require contacting the MWBE Officer in order to promote and increase MWBE Utilization.

R.	Agency M/WBE Leadership Contact Information

List the names, titles, and contact information for all agency contacts responsible for implementation of your agency's utilization plan.

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5)	**Name:**	
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