



2022-01-07

To: Police Department (NYPD)

From: Municipal Library Staff

The New York City Charter, Chapter 49, Section 1133, requires that agencies submit to the Department of Records and Information Services (DORIS) all reports, documents, studies and publications required by local law, executive order, or mayoral directive to be published, issued, or transmitted to the City Council or Mayor, within 10 business days of their publication. For any report that is not received within 10 business days of the publication date, DORIS is required to email the agency to request the report, and to provide the text of that email in place of the report in the Government Publications Portal.

Consistent with these requirements, DORIS hereby requests the transmission of the report shown below, which DORIS has not received as of 2022-01-07. Please submit this report to the Government Publications Portal. If you have questions, please contact staff at the Municipal Library at munilib@records.nyc.gov.

Required Report Type: Issuance of Summonses

Report Description: Report on the number of criminal and civil summonses issued. This information is required to be broken down by the offense charged, the race, age and gender of the person to whom a summons was issued, and the borough and precinct in which the summons was issued. The information is also to be broken down by the criteria used to determine why a criminal vs. civil summons was issued.

Reporting Frequency: Every 3 Months

Report Due Date: 2021-04-30

Authorizing Resource (Charter and Code): New York City Administrative Code Title 14, Section 157

Authorizing Resource (Local Law): LL 68/2016