

SMALL PLATES

Bite-size pairings from the kitchen of the NYC Conflicts of Interest Board

First Course

Welcome to Volunteerland



Happy New Year! Renewing that gym membership? Replacing bagels and cream cheese with kale smoothies? Finally learning to knit? Good luck with those. But if volunteering is more on your mind, let COIB help guide you down the road to helping others with this [handy infographic](#).

Second Course

6 Things to Consider When Volunteering

1. Public servants may **volunteer** for any not-for-profit organization if they have **no formal role** at the not-for-profit.
2. Public servants may serve in a **formal volunteer role** (like an unpaid board member, attorney, or consultant) with a not-for-profit that does not do business with the City.
3. A public servant may serve in a formal volunteer role with a not-for-profit that does business with the City if:
 - The public servant takes no part in the not-for-profit's business with the City; and
 - The not-for-profit does no business with the public servant's City agency
4. It is the public servant's responsibility to determine if a not-for-profit has **business dealings** with his or her City agency. That can be found by checking the [City Council's discretionary funding search page](#) or [CheckbookNYC.com](#).
5. Public servants may not use **any amount of City time or resources** for volunteer work.
6. Public servants may not **solicit funds** for not-for-profits from their subordinates or from any vendor with which they interact as part of their City jobs.

Of course it's not all fun and games. As public servants we need to be aware of any dealings between our volunteer organizations and the City. These [two sites](#) can help you figure that out.

Dessert



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