



2024-04-17

To: Housing Preservation and Development, Department of (HPD)

From: Municipal Library Staff

The New York City Charter, Chapter 49, Section 1133, requires that agencies submit to the Department of Records and Information Services (DORIS) all reports, documents, studies and publications required by local law, executive order, or mayoral directive to be published, issued, or transmitted to the City Council or Mayor, within 10 business days of their publication. For any report that is not received within 10 business days of the publication date, DORIS is required to email the agency to request the report, and to provide the text of that email in place of the report in the Government Publications Portal.

Consistent with these requirements, DORIS hereby requests the transmission of the report shown below, which DORIS has not received as of 2024-04-17. Please submit this report to the Government Publications Portal. If you have questions, please contact staff at the Municipal Library at [munilib@records.nyc.gov](mailto:munilib@records.nyc.gov).

**Required Report Type:** Report on Audits of Certifications of Correction of Class C Violations

**Report Description:** Report on audit, including the total number of audits conducted; 2. The percentage of certifications of correction audited; 3. The percentage of audited certifications of correction found to have been false; 4. For audited certifications of correction found to have been false, the total amount of civil penalties collected and, if applicable, the number of additional sanctions imposed, disaggregated by type; and 5. For buildings where an audited certification of correction is found to have been false in the reporting period, whether a certification of correction filed for such building has been audited by the department of buildings or the department of housing preservation and development in the previous five years, and whether such audit or audits resulted in a finding or findings of false certification

**Reporting Frequency:** Every 1 Year

**Report Due Date:** 2024-04-01

**Authorizing Resource (Charter and Code):** New York City Administrative

Code Title 26, Section 2503

**Authorizing Resource (Local Law):** LL 117/2019