



THE CITY OF NEW YORK
OFFICE OF THE MAYOR
NEW YORK, N.Y. 10007

EXECUTIVE ORDER NO. 36

July 10, 1997

THE OFFICE OF SPECIAL PROJECTS AND COMMUNITY EVENTS

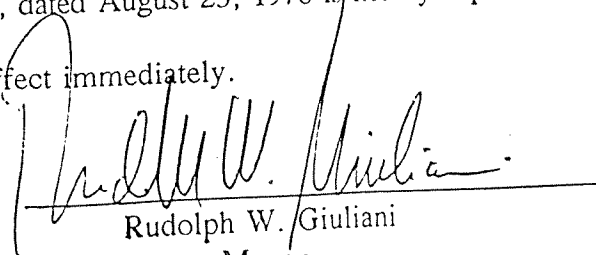
Section 1. There shall be in the Office of the Mayor an Office of Special Projects and Community Events, headed by a Director who shall serve at the pleasure of the Mayor.

Section 2. The Director shall have the following duties:

- a. Directing, planning, and coordinating all activities of the Office.
- b. Providing necessary support to the Commission for the United Nations, the Consular Corps and Protocol in connection with all official receptions and ceremonies at Gracie Mansion, City Hall and other appropriate locations.
- c. Organizing, managing and directing all other public ceremonies, celebrations, receptions, and similar functions held under City auspices by order of the Mayor.
- d. Reviewing and processing requests for awards, proclamations and citations.
- e. Coordinating the activities of the various City agencies and departments with regard to the planning and implementation of special projects and community events.
- f. Maintaining liaison with business and public relations firms for the coordination and support of City sponsored events.

Section 3. Executive Order No. 68, dated August 25, 1976 is hereby superseded.

Section 4. This Order shall take effect immediately.



Rudolph W. Giuliani
Mayor