

**NYC** Emergency  
Management  
**COMMUNITY**  
**PREPAREDNESS**

NEWSLETTER

## READY SCHOOL OF THE YEAR AWARD



# READY SCHOOL OF THE YEAR AWARD *2025 APPLICATIONS OPEN!*

Does your school lead the way in  
preparedness?

Do you have training, clubs, or other  
initiatives to help prepare for  
emergencies?



Nominate your school!  
[on.nyc.gov/RSOTY25](https://on.nyc.gov/RSOTY25)

**Apply by April 15!**



**READY  
NEW YORK**

All New York City public schools are eligible to apply for a chance to showcase how their school leads the way in preparedness. The winning school will be able to collaborate with NYC Emergency Management on showcasing their commitment to emergency preparedness and community resilience through an award ceremony. Application deadline is April 15th.

Click here to apply!

## NYC EMERGENCY MANAGEMENT COMMISSIONER FOR A DAY CONTEST

**READY  
NEW YORK**

**NYCEM**  
New York City Emergency Management

**CONTEST ALERT:  
COMMISSIONER  
FOR A DAY**

To apply, visit  
**[on.nyc.gov/2025cfad](https://on.nyc.gov/2025cfad)**

**April 20:** All entries due by 11:59 pm  
**April 30:** Winner Announced by 12 pm  
**May 14:** Award Ceremony

Commissioner for a Day Contest Winner and NYC Emergency Management Commissioner

All New York City high school students are invited to participate in the annual NYC Emergency Management “Commissioner for a Day” essay contest. Entrants must submit an original essay and complete the application attached below. NYC Emergency Management Commissioner, Zach Iscol, will select the winner who will be invited to NYC Emergency Management headquarters to participate in the Commissioner for a Day Award Ceremony and take part in the John D. Solomon Fellowship Graduation event.

**Eligibility:** The essay contest is open to all New York City high school students enrolled in grades 9-12 and attending schools located within the five boroughs of New York City.



**Deadline:** All entries must be submitted by April 20, 2025. All entries must be emailed to [readyny@oem.nyc.gov](mailto:readyny@oem.nyc.gov) with the subject line "Commissioner for a Day Essay Contest."

[Click here for more information!](#)

## FLOOD SENSOR AUNTY'S FIVE BOROUGH TOUR



**WRITTEN & DIRECTED BY  
SABINA SETHI UNNI**

# FLOOD SENSOR AUNTY

Co-written and performed by Ray Achan, Spoorti Hegde, Isa Nicdao, Val Ramirez & Alex Scelso • Community organizing and devising by Jess Balgobin, Sara Bruno, Janggo Mahmud, Mehrnaz Tiv & Sara Drepaul  
• Sound design: Bryan Lenz & Sriram Iyer • Free tea from Miles Kirsch and the Tea Stand

**APRIL 10<sup>th</sup>-27<sup>th</sup>**

- 10<sup>TH</sup> @ Fordham University
- 19<sup>TH</sup> @ Snug Harbor
- 20<sup>TH</sup> @ Travers Park
- 23<sup>RD</sup> @ Queens College
- 26<sup>TH</sup> @ Domino Square
- 27<sup>TH</sup> @ Orchard Alley Community Garden

RSVP: [www.floodsensoraunty.com](http://www.floodsensoraunty.com)



Join NYCEM and other partners for Flood Sensor Aunty's free performances during April. This family friendly play about

a flood sensor working at her aunt's chai shop combines theater with community disaster prevention. Check out their [Instagram reel](#) from last year.

[Click here to register!](#)

---

## REQUEST FOR PUBLIC INPUT ON EXPERIENCES WITH FEMA DISASTER RESPONSES

The Federal Emergency Management Agency (FEMA) Review Council requests information and comments from the public and other interested stakeholders to gain an understanding of their experience with FEMA during disasters. The public information and comments will ensure that the FEMA Review Council's findings and recommendations are informed by a broad spectrum of perspectives, experiences, and ideas.

**Date:**

Comments on this notice must be received by May 15, 2025, to be assured of consideration.

**FOR FURTHER INFORMATION CONTACT:**

Patrick Powers, Designated Federal Officer, FEMA Review Council at (202) 891-2283 or [FEMAreviewcouncil@hq.dhs.gov](mailto:FEMAreviewcouncil@hq.dhs.gov).

[Visit here for more information.](#)

---

## STRENGTHENING COMMUNITIES PARTNER - MUSLIM COMMUNITY NETWORK'S 'IFTAR ON THE GO'





NYCEM joined the [Muslim Community Network](#), a Strengthening Communities partner yesterday for “Iftar on the Go,” where we distributed over 300 hot meals to community members. In partnership with the [Islamic Relief USA](#), MCN feeds over 1,000 fasting people at the Islamic Cultural Center of NY every Wednesday during the month of Ramadan.

---

**NYC MAYOR'S OFFICE OF IMMIGRANT AFFAIRS**

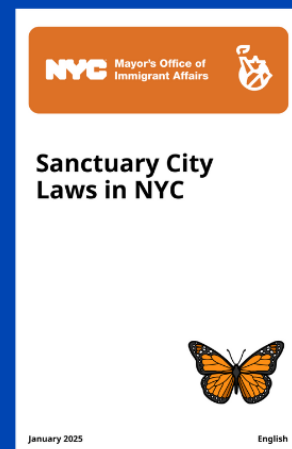
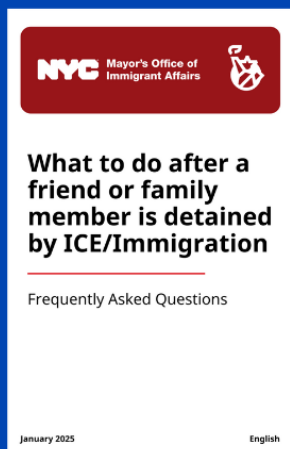


Mayor's Office of  
Immigrant Affairs



## New Immigrant Resources

Available on [www.nyc.gov/knowyourrights](http://www.nyc.gov/knowyourrights)



The Mayor's Office of Immigrant Affairs (MOIA) has updated several booklets with guidance for immigrant New Yorkers. New Yorkers and service providers can learn what to do after a friend or family member is detained by federal immigration authorities, Know Your Rights, and understand New York City's local laws related to immigrants. Visit [MOIA's Know Your Rights webpage](http://www.nyc.gov/knowyourrights) regularly for up-to-date translated guidance related to immigration.

These booklets give only general information. It is not legal advice. Consult an attorney for legal advice. All immigrant New Yorkers can access free and confidential immigration legal help in their preferred language.

You can call the city-funded, free, and safe MOIA Immigration Legal Support Hotline at 800-354-0365, between 9:00 AM to 6:00 PM, Monday to Friday or call 311 and say, "Immigration Legal."

## CON EDISON GRANT OPPORTUNITY

We invest in community-based organizations who share our vision to

combat the effects of climate change, advance social justice in the communities we serve, and build green job skills in New York.

### **2025 Grant Cycle:**

Our 2025 grant cycle runs from January 1 through June 30. Grants in the priority focus areas for Con Edison will be awarded through a competitive process.

### **Eligibility**

To be eligible for strategic grants, your project or program must meet the following criteria:

- Be a community-based organization; educational institution; or coalition, or alliance, of institutions, this includes environmental justice networks. Your organization must be a 501(c)(3) tax-exempt charitable entity, as described in Section 509(a)(1) or 509(a)(2) of the Internal Revenue Code. In a collective group scenario, a designated 501(c)(3) nonprofit is required as the fiscal agent for funding.
- Be located in Con Edison's service territory (New York City and Westchester) and more.

[Click here for more information](#)

## **NEW YORK-PRESBYTERIAN: THE COMMUNITY FUND**

In 2023, NewYork-Presbyterian launched the Community Fund with the goal of empowering local community-based organizations, also known as CBOs. This groundbreaking grant opportunity is a direct result of the [2022 - 2024 NewYork-Presbyterian Community Health Needs Assessment](#), a comprehensive report that identifies the needs, assets, and priorities of the communities the hospital serves.

**Eligibility:** The Community Fund offers grants ranging from \$75,000 to \$150,000 annually, extendable for up to two years, with a maximum award of \$300,000. The opportunity is available to CBOs across New York City and Westchester County.

[Click here for more information!](#)

## **VOLUNTEER ENGLISH CLASS FACILITATOR FOR**



## ASYLUM SEEKERS

The NYC Mayor's Office of Asylum Seeker Operations (OASO) seeks motivated volunteers to expand our ability to provide in-person English classes for asylum seekers in shelter. Volunteers will use the We Speak NYC curriculum– New York City's free English language learning program that provides civic focused multimedia resources created to empower adult immigrants through learning and practicing everyday English. The curriculum includes an Emmy-Award winning educational drama series that informs learners about important New York City resources. The episodes address issues that most concern immigrants and asylum seekers such as health care, democracy, education, immigration legal help, elder care, and managing finances. **Previous teaching experience is welcomed but not required!**

To learn more on how to apply, [click here](#).

## WE ARE HIRING! JOIN THE NYC EMERGENCY MANAGEMENT TEAM



New York City Emergency Management (NYCEM) is responsible for coordinating citywide emergency planning and response for all types and scales of emergencies. It is staffed by more than 200 dedicated professionals with diverse backgrounds and areas of expertise, including individuals assigned from other City agencies.

**Our Mission:** NYC Emergency Management helps New Yorkers before, during, and after emergencies through preparedness, education, and response.



**Our Jobs:** NYC Emergency Management has a variety of vacancies within multiple bureaus across the agency – the jobs summaries below are grouped by bureau. For the full job description, go to [NYC.gov/jobs](https://nyc.gov/jobs) and search by the Job IDs listed below, or scan the QR code to be taken the NYCEM Careers site to learn more.

Come work with us! Reach out to us at [jobs@oem.nyc.gov](mailto:jobs@oem.nyc.gov)

### **BUREAU: External Affairs**

The External Affairs bureau works to engage with New Yorkers, elected officials, community organizations, private businesses and regional partners to inform them about the agency's and the City's efforts before, during, and after an emergency. Its units include Public Information (Press and Communications), Government Relations, and Strategic Partnerships.

#### **Senior Press Officer, \$68,428 - \$68,428 – Job ID# 696696**

Join the New York City Emergency Management (NYCEM) team as a Senior Press Officer in our External Affairs bureau's Press unit. In this high-impact role, you'll help secure New York City's resilience by delivering key information and executing strategic communication plans. You'll be involved in daily press operations and act swiftly during emergency incidents. As a vital link to the public, stakeholders, and media, you'll convey complex emergency issues clearly and consistently. In your role, you'll be instrumental in shaping and executing our agency's public information strategy, ensuring its alignment with our broader vision. You'll also manage various press portfolios, concentrating on establishing solid relationships with local media to achieve a unified communication strategy.

#### **Social Media Specialist, \$68,428 - \$68,428 – Job ID# 695125**

This dynamic role focuses on creating the planning, management and creation of compelling social media content that conveys the vital work of NYCEM, fostering awareness, education, and engagement. Reporting to the Deputy Director of Communications, the specialist will employ their unique skills in storytelling, digital media production, and editing to help convey NYCEM's mission and initiatives to the public. Working in tandem with the agency's press team, the specialist will provide indispensable assistance with media related tasks. Community engagement is a significant aspect of this role; consequently, the successful candidate will deliver presentations on emergency preparedness to external groups as part of the Ready NY initiative. In line with the multifaceted nature of this position, the specialist may also undertake special projects as assigned, contributing to the broader goals and initiatives of the NYCEM.

### **BUREAU: Office of the Chief Financial Officer**

NYCEM's Finance Office is responsible for the oversight, management, accounting, and reporting of all agency funds, as well as the procurement planning, development, implementation, and management of all agency contracts.

#### **Executive Director, Agency Chief Contracting Officer (ACCO), \$127,742 - \$135,561 – Job ID# 689266**

The Procurement Unit is responsible for providing management, oversight, review, and support of all procurement functions at NYCEM. NYCEM procurements are governed by the City Charter and the City Procurement Policy Board (PPB) Rules. The Executive

Director, Agency Chief Contracting Officer (ACCO), is responsible for providing technical and programmatic guidance to agency staff on the City's procurement and contracting processes.

**Finance Specialist, \$68,428 - \$68,428 – Job ID# 688727**

The Finance Specialist will work as part of the Finance Unit under the Office of the Chief Financial Officer and will be expected to support all related division activities. Under the direction of the Deputy Director of Finance, the Finance Specialist will administer grant funds and monitor spending for various bureaus and divisions within NYC Emergency Management.

**Financial Recovery and Compliance Specialist, \$68,428 - \$68,428 – Job ID# 688725**

The Financial Recovery and Compliance Specialist will assist with overseeing agency wide assessment activities to improve the internal control environment. The Specialist will also foster greater compliance with rules and regulations. The Specialist will also assist with regulating disallowances to ensure that monies are used for the intended purpose.

**BUREAU: Office of the Chief Counsel**

The Office of the Chief Counsel provides legal advice to NYCEM executives and staff regarding critical, strategic, legal and policy issues facing the agency, engages in transactional work in support of the NYCEM mission and coordinates with the NYC Law Department, Office of the Counsel to the Mayor, and other local, state and federal counsels regarding various legal issues ranging from emergency events to litigation, which impact the agency. The Office of Chief Counsel is comprised of the Legal Affairs Unit, Disability, Access, and Functional Needs (DAFN) Legal Unit, and the Records Management Unit.

**Program Manager, Records, \$76,385 - \$76,385 – Job ID# 645543**

The Records Management unit is looking for a Records Program Manager who will work under the directions of the Chief Counsel and the Deputy Director, Records. The Program Manager will assist with maintaining and managing the agency's electronic and physical records. This includes any day-to-day responsibilities and creating and implementing policies around agency records. The Program Manager will work with staff to ensure that all records are in compliance according to City policies and procedures.

**Legal – College Aide (1L/2L), \$16.50 – \$19.00 Job ID# 684544**

The Legal Affairs Unit is tasked with reviewing FOIL requests, collecting responsive records, making the determination as to whether to withhold or redact those records pursuant to one of the exemptions in New York Public Officers Law Section 87, and redacting the records as necessary. Interns will be asked to perform this last step – redacting Personally Identifiable Information (PII) from a variety of records in preparation for disclosure. The Legal Affairs Unit is also tasked with summarizing New York City and New York State Executive Orders and uploading these summaries to the New York City Emergency Management (NYCEM) Legal Affairs Unit section on the agency's intranet page. New York City and New York State Executive Orders are summarized within a spreadsheet and updated on an ongoing basis as new orders are issued. As part of this function, the intern will manage the posting of executive orders and Interagency MOUs and Settlements. Lastly, the intern will support the Legal Unit in day-to-day activities such as legal research, responding to correspondence and legal issue spotting. Interns will be



expected to attend meetings with Legal Unit staff and interface with other NYCEM units and divisions.

### **BUREAU: Planning and Resilience**

The Planning and Resilience Bureau's mission is to prepare the city to respond and adapt to emergencies through collaborative, scalable planning, comprehensive interagency coordination, and innovative recovery and Resiliency. The bureau includes Interagency Coordination with an assistant commissioner leading three units made up of subject matter experts in Health and Medical, Human Services, Critical Infrastructure, Resiliency and Recovery with an assistant commissioner leading the Mitigation and Risk Analysis and Recovery units; and the Planning Unit.

#### **Resiliency Grants Specialist, \$68,428 - \$68,428– Job ID# 695155**

NYC Emergency Management seeks a candidate responsible for supporting and coordinating mitigation efforts to reduce risk of climate change and extreme weather hazards, and increase resiliency of NYC communities, infrastructure, and facilities. This includes supporting coordination of scoping projects for the City's applications for hazard mitigation funds, such as Hazard Mitigation Grant Program (HMGP) and Building Resilient Infrastructure and Community (BRIC) grants; supporting implementation of the City's hazard mitigation grant awards and coordinating with implementing agencies on meeting federal grant and other requirements throughout the project lifecycle.

#### **Community Resiliency Planner \$68,428 - \$68,428– Job ID# 683079**

With latitude for independent initiative and judgment, NYC Emergency Management seeks a candidate responsible for supporting and coordinating community resiliency planning, which includes helping communities build an understanding of community risks and their appropriate mitigation actions, as well raising awareness of recovery actions.

#### **Deputy Director, Planning, \$91,237 - \$97,919– Job ID# 695153**

NYCEM is seeking a seasoned candidate with experience in project management, emergency planning, and strategic planning for the Deputy Director of Planning position. Reporting to the Director of Planning, the Deputy Director of Planning will work with staff and colleagues across the agency to oversee activities related to citywide emergency planning, including the planning process and management of planning portfolios. The Deputy Director is expected to lead, support, and track major emergency planning initiatives; facilitate intraand interagency coordination and communication; define and promote standards and implements quality assurance to produce high-quality, actionable, and user-friendly documents; and support strategic planning and initiatives. Additionally, the Deputy Director will directly manage all Program Managers within the team.

### **BUREAU: Readiness**

The Readiness Bureau prepares the City for emergencies through a continuous cycle of planning, learning, and exercising, using a collaborative and forward-thinking approach. The overall goal of the NYCEM Learning and Development Unit is to create a highly skilled emergency management community by offering the best training possible, build true leaders who can prepare for and respond to any type of emergency situation, and coordinate effectively with internal and external partners.

#### **Deputy Director, EOC, \$91,237 - \$97,919 – Job ID# 695145**

The Deputy Director, EOC is responsible for maintaining NYCCEM's constant state of readiness for EOC activations. This includes creating activation-focused policies, procedures, and guidance materials, and leading EOC readiness activities for NYCCEM and partner staff. The Deputy Director, EOC will routinely liaise with NYCCEM, partner agency, and vendor stakeholders to build sustainable staff capacity for EOC activations, expand skill-building opportunities for NYCCEM and partner agency EOC staff, identify improvements to EOC processes and systems, and serve as primary point-of-contact for EOC policies and procedures.

---

Please note: All NYCCEM employees are expected to work Non-Traditional hours to meet the program needs including evenings and weekends. NYCCEM employees are assigned to a rotating Emergency Operations Center team and will be expected to work non-business hours during emergencies. The selected candidate will also participate in drills and exercises, assist with Ready NY presentations to external groups, and will undertake special projects as assigned.

---

### **Learn More About NYC Emergency Management Community**

**Preparedness - <https://youtu.be/L250wy3o6r4>**

NYC Emergency Management Communications Network | 165 Cadman Plaza East | Brooklyn,  
NY 11201 US

[Unsubscribe](#) | [Constant Contact Data Notice](#)



Try email marketing for free today!