

# Consolidated Plan

2011 Volume 3

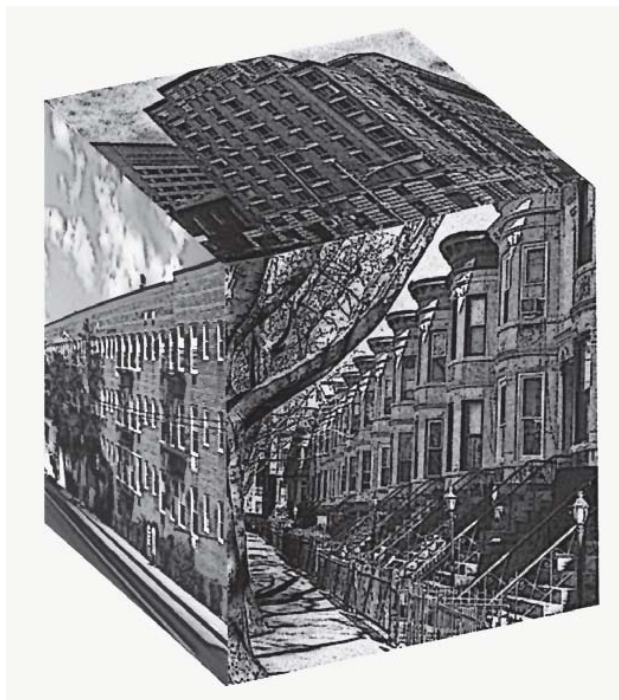


**NYC**<sup>TM</sup> PLANNING  
DEPARTMENT OF CITY PLANNING CITY OF NEW YORK

*Effective as of December 30, 2010*

# Consolidated Plan

2011  
Volume 3



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# 2011 CONSOLIDATED PLAN

December 30, 2010

## VOLUME 3

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## **M. Summary of Citizens' Comments**

### **1. Testimony from the Public Hearing to Formulate the Proposed 2011 Consolidated Plan, April 13, 2010.**

No testimony regarding the Proposed 2011 Consolidated Plan was provided at the public hearing.

### **2. Testimony from the Public Hearing on the Proposed 2011 Consolidated Plan, November 4, 2010.**

No testimony on the Proposed 2011 Consolidated Plan was provided at the public hearing.

### **3. Comments Received During the Public Comment Period on the Proposed 2011 Consolidated Plan, October 8, 2010 through November 8, 2010.**

#### George McCord, Vespro Incorporated

The writer, a cyclist, recommended that when the City plants new trees along sidewalks and bicycle lanes it should install root deflectors to prevent the trees from dislocating the sidewalks and bicycle lanes as the trees' root system grows. (Sidewalk improvements and tree planting are both CDBG-eligible activities under the Public Facilities and Improvements category.) Root deflectors drive growing roots downward, away from the concrete or asphalt thereby minimizing dislocation.

Mr. McCord was of the opinion since the City has made tree planting one of its initiatives it has the commensurate moral obligation to protect citizens from the perils of pavement dislocations. He further indicated that while root deflectors would incur additional implementation costs per planted tree, the deflectors would ultimately save the City money in the long run by reducing the number of sidewalks needing replacement, and the amount of city funds paid out for liability claims associated with trip and fall lawsuits due to uneven/uplifted pavement.

In closing, Mr. McCord stated that several California municipalities mandate the installation of deflectors when planting trees for this reason.

#### Department of City Planning response:

The City of New York utilizes different funding sources to fund a variety of activities. The Department of Parks and Recreation (DPR) is responsible for planting trees in the City. However, the City does not use CDBG monies to pay for tree planting and sidewalk improvements. The City has a major tree planting program, One Million Trees. Therefore, it was recommended to Mr. McCord that he submit his suggestion directly to the Program via email at: [Info@milliontreesnyc.org](mailto:Info@milliontreesnyc.org).

For more information regarding the One Million Trees initiative, Mr. McCord can visit its website at: [www.milliontreesnyc.org](http://www.milliontreesnyc.org)

#### Office of Management and Budget/Department of Parks and Recreation response:

The Department of Parks and Recreation (DPR) invites Mr. McCord to provide a free installation of his product (Root Solutions root deflectors) that the agency can monitor. Planting a tree with a root barrier has positive and negative implications. DPR needs to conduct research to understand what they are.

DPR would be in error to spend dollars on a product without proven evidence to justify its inclusion.

Kristin Goodwin, Director of NYC Policy and Organizing, Housing Works, Inc..

Ms. Goodwin submitted comments concerning the City's HOPWA-funded supportive housing activities for Persons Living with HIV/AIDS (PLWAs).

Ms. Goodwin mentioned there are 667 HOPWA units administered by the Department of Health/Bureau of HIV/AIDS Policy Coordination (BHAPC) that have their rents capped at 30 percent of the PLWA's income, as per federal regulations. The writer was of the opinion that the City's Human Resources Administration (HRA) HIV/AIDS Services Administration (HASA) clients who are placed in independent housing are not protected by this federally mandated rent cap and therefore subject to rent burden with their limited income. In addition, Ms. Goodwin commented regarding the placement criteria used for HASA supportive housing units. She indicated that low-income or homeless individuals with HIV who are not yet sick are therefore, HASA ineligible, and as a result, do not have access to the BHAPC units.

Ms. Goodwin raised concerns regarding the reimbursement rates for HOPWA-funded congregate and scatter-site supportive housing units under contract from community-based organizations. She indicated that HASA has not raised the per-unit cost for these contracts for the past few years, thereby making it difficult for the housing providers to meet their increased operating costs.

In closing, the writer raised concerns regarding the physical conditions of buildings containing HIV/AIDS scatter site supportive housing units. According to Ms. Goodwin, there are buildings containing scatter site units which have multiple violations. As a result, the violations create medically-inappropriate and dangerous situations for tenants with already compromised immune systems. The writer recommended the City inspect the units to ensure there are in suitable living condition for persons with HIV/AIDS.

Department of Health/Bureau of HIV/AIDS Policy Coordination response:

The City of New York employs an aggressive, multi-pronged approach to address the housing needs of low-income persons living with HIV/AIDS. New York City government agencies that receive HOPWA dollars combine this revenue with other federal, state, and local dollars to fund a continuum of care that includes multiple housing resources. These resources include congregate supportive housing facilities as well as units in the private housing market through rental subsidies, rental enhancements, and scattered site housing.

Services and benefits provided through the HIV/AIDS Services Administration (HASA) of the New York City Human Resources Administration (HRA) are guided by federal and state guidelines and were specifically designed to address the needs of people with HIV or AIDS who require intensive support. In 2009 HASA provided a three percent (3%) Cost of Living Adjustment (COLA) for all supportive housing contract staff. This additional funding also included a concomitant increase in fringe Benefits and administrative overhead.

All supportive housing units funded with HOPWA dollars, including units administered by the Department of Health and Mental Hygiene (DOHMH) and HASA, abide by the 30% monthly rent contribution rule as mandated by HOPWA regulations. Additionally, all housing units are required to abide by Housing Quality Standards set forth both the U.S. Department of Housing and Urban Development (HUD). All new scattered-site apartments administered by HRA are inspected by HASA staff prior to occupancy. In addition, HASA staff conduct an annual inspection of all occupied scattered-site apartments. These HASA inspections are performed to ensure continued suitability.

Referrals for the 667 HOPWA-funded housing units administered by the Department of Health and Mental Hygiene (DOHMH) do not come from HASA and therefore are not subject to the administrative requirements for HASA programs. Client recruitment is conducted directly by the DOHMH contracted provider and encompasses referrals from various sources.



# **Appendix 1:**

## **DEFINITIONS**

**Accessibility:** CDBG funds can be used for the removal of material and architectural barriers which restrict the mobility and accessibility of elderly or persons with disabilities.

**Affordable Housing:** Affordable housing is generally defined as housing where the occupant is paying no more than 30 percent of gross housing costs, including utility costs.

**AIDS and Related Diseases:** The disease of acquired immunodeficiency syndrome or any conditions arising from the etiologic agent of acquired immunodeficiency syndrome.

**Alcohol/Other Drug Addiction:** A serious and persistent alcohol or other drug addiction that significantly limits a person's ability to live independently.

**Assisted Household or Person:** For the purpose of specifying one-year goals for assisting households or persons, a household or person is assisted if, during the coming Federal fiscal year, they will benefit through one or more programs included in the jurisdiction's investment plan. A renter is benefitted if the person takes occupancy of affordable housing that is newly acquired, newly rehabilitated, or newly constructed, and/or receives rental assistance. An existing homeowner is benefitted during the year if the home's rehabilitation is completed. A first-time homebuyer is benefitted if a home is purchased during the year. A homeless person is benefitted during the year if the person becomes an occupant of transitional or permanent housing. A non-homeless person with special needs is considered as being benefitted, however, only if the provision of supportive services is linked to the acquisition, rehabilitation, or new construction of a housing unit and/or the provision of rental assistance during the year. Households or persons who will benefit from more than one program activity must be counted only once. To be included in the goals, the housing unit must, at a minimum, satisfy the HUD Section 8 Housing Quality Standards (see 24 CFR section 882.109). See also, instructions for completing Table 3B of the CHAS and Table 1 of the Annual Performance Report.

**At Risk of Homelessness:** The HEARTH Act defines an individual or family as at risk as follows: if they (an individual or family) have income below 30 percent of median income for the geographic area; have insufficient resources immediately available to attain housing stability; and, have either - moved frequently because of economic reasons; been living in the home of another because of economic hardship; been notified that their right to occupy their current housing or living situation will be terminated; live in a hotel or motel; live in severely overcrowded housing; are exiting an institution; or otherwise live in housing that has characteristics associated with instability and an increased risk of homelessness.

**Chewable surface:** An interior or exterior surface painted with lead-based paint that a young child can mouth or chew. A chewable surface is the same as an "accessible surface" as defined in 42 U.S.C. 4851(b)(2). Hard metal substrates and other materials that cannot be dented by the bite of a young child are not considered chewable.

**Chronically Homeless Individual:** Any currently homeless individual (including single adults and individuals in adult couples) who is disabled and has been homeless for at least 365 days of the last 2 years, not necessarily consecutive; or any currently homeless individual who has been homeless for 730 days of the last 4 years, not necessarily consecutive.

**Chronically Homeless Person:** The Consolidated Plan regulations define a chronically homeless persons as follows: An unaccompanied homeless individual with a disabling condition who has been continuously homeless for a year or more, or has had at least four episodes of homelessness in the past three years. To be considered chronically homeless, a person must have been sleeping in a place not meant for human habitation (e.g., living on the streets) and/or in an emergency shelter during that time.

**Chronically Homeless Family:** A currently homeless family that has been homeless for at least 365 days of the last 2 years, not necessarily consecutive.

Committed: Generally means there has been a legally binding commitment of funds to a specific project to undertake specific activities.

Consistent with the CHAS: A determination made by the jurisdiction that a program application meets the following criterion: The Annual Plan for that fiscal year's funding indicates the jurisdiction planned to apply for the program or was willing to support an application by another entity for the program; the location of activities is consistent with the geographic areas specified in the plan, and the activities benefit a category of residents for which the jurisdiction's five-year strategy shows a priority.

Cost Burden greater than 30 percent: The extent to which gross housing costs, including utility costs, exceed 30 percent of gross income, based on data published by the U.S. Census Bureau. (Cost burden consists only of gross rent/income ratio for renters.)

Cost Burden greater than 50 percent (defined as Severe Cost Burden): The extent to which gross housing costs, including utility costs, exceed 50 percent of gross income, based on data published by the U.S. Census Bureau.

Disabling Condition: For the purposes of Consolidated Plan-defined chronic homelessness, a disabling condition is a diagnosable substance use disorder, serious mental illness, developmental disability, or chronic physical illness or disability, including the co-occurrence of two or more of these conditions. A disabling condition limits an individual's ability to work or perform one or more activities of daily living.

Economic Development: The acquisition, disposition, construction or rehabilitation of commercial or industrial land and/or buildings, infrastructure development, assistance to private businesses including grants, loans, loan guarantees, interests supplements and technical assistance.

Economic Independence and Self-Sufficiency Programs: Programs undertaken by Public Housing Agencies (PHAs) to promote economic independence and self-sufficiency for participating families. Such programs may include Project Self-Sufficiency and Operation Bootstrap programs that originated under earlier Section 8 rental certificate and rental voucher initiatives, as well as the Family Self-Sufficiency program. In addition, PHAs may operate locally-developed programs or conduct a variety of special projects designed to promote economic independence and self-sufficiency.

Elderly Household: For HUD rental programs, a one or two person household in which the head of the household or spouse is at least 62 years of age.

Elderly Person: A person who is at least 62 years of age.

Existing Homeowner: An owner-occupant of residential property who holds legal title to the property and who uses the property as his/her principal residence.

Family: See definition in 24 CFR 812.2 (The National Affordable Housing Act definition required to be used in the CHAS rule differs from the Census definition). The Bureau of Census defines a family as a householder (head of household) and one or more other persons living in the same household who are related by birth, marriage or adoption. The term "household" is used in combination with the term "related" in the CHAS instructions, such as for Table 2, when compatibility with the Census definition of family (for reports and data available from the Census based upon that definition) is dictated. (See also "Homeless Family.")

Family Self-Sufficiency (FSS) Program: A program enacted by Section 554 of the National Affordable Housing Act which directs Public Housing Agencies (PHAs) and Indian Housing Authorities (IHAs) to use Section 8 assistance under the rental certificate and rental voucher programs, together with public and private resources to provide supportive services to enable participating families to achieve economic independence and self-sufficiency.

Federal Preference for Admission: The preference given to otherwise eligible applicants under HUD's rental assistance programs who, at the time they seek housing assistance, are involuntarily displaced, living in substandard housing, or paying more than 50 percent of family income for rent. (See, for example, 24 CFR 882.219.)

First-Time Homebuyer: An individual or family who has not owned a home during the three-year period preceding the HUD-assisted purchase of a home that must be used as the principal residence of the homebuyer, except that any individual who is a displaced homemaker (as defined in 24 CFR 92) or a single parent (as defined in 24 CFR 92) may not be excluded from consideration as a first-time homebuyer on the basis that the individual, while a homemaker or married, owned a home with his or her spouse or resided in a home owned by a spouse.

FmHA: The Farmers Home Administration, or programs it administers.

For Rent: Year round housing units which are vacant and offered/available for rent only. (U.S. Census definition)

For Sale: Year round housing units which are vacant and offered/available for sale only. (U.S. Census definition)

Frail Elderly: An elderly person who is unable to perform at least one activity of daily living (i.e., eating, dressing, bathing, grooming, and household management activities). (See 24 CFR 889.105.)

Friction surface: An interior or exterior surface that is subject to abrasion or friction, including, but not limited to, certain window, floor, and stair surfaces.

Group Quarters: Facilities providing living quarters that are not classified as housing units. (U.S. Census definition). Examples include: prisons, nursing homes, dormitories, military barracks, and shelters.

HOME: The HOME Investment Partnerships Program, which is authorized by Title II of the National Affordable Housing Act.

Homeless: A qualifying homeless family, individual or youth is identified as: a) without a place of residence and/or sleeps in public spaces; and b) is found eligible for temporary housing by the Department of Homeless Services (DHS).

Homeless Assistance: Funds used for support services, rental assistance, or shelters to aid those who qualify as homeless.

Homeless Family: A qualifying homeless family that includes at least one parent or guardian and one child under the age of 18, a homeless pregnant woman, or a homeless person in the process of securing legal custody of a person under the age of 18.

Homeless Individual: A qualifying homeless individual is an unaccompanied youth (17 years or younger) or an adult (18 years or older) without children.

Homeless Prevention: Funds used for support services, such as, social workers, advocacy, landlord relations, court system assistance, reuniting the family, and rental assistance to prevent homelessness.

Homeless Youth: The Consolidated Plan defines a Homeless Youth as follows: A qualifying homeless youth is an unaccompanied person 17 years of age or younger.

The United States Code (42 U.S.C. 5732a) defines a Homeless Youth as follows: An individual who is not more than 21 years of age, and not less than 16 years of age, for whom it is not possible to live in a safe environment with a relative; and who has no other safe alternative living arrangement.

HOPE 1: The HOPE for Public and Indian Housing Homeownership Program, which is authorized by the Title IV, Subtitle A of the National Affordable Housing Act.

HOPE 2: The HOPE for Homeownership of Multifamily Units Program, which is authorized by Title IV, Subtitle B of the National Affordable Housing Act.

HOPE 3: The HOPE for Homeownership of Single Family Homes Program, which is authorized by Title IV, Subtitle C of The National Affordable Housing Act.

Household: One or more persons occupying a housing unit (U.S. Census definition) See also "Family".

Households with a member with a disability: (for Section 811 Supportive Housing for Persons with Disabilities eligibility) A household composed of one or more persons at least one of whom is an adult (a person of at least 18 years of age) who has a disability. A disabled household may also be defined as two or more persons with disabilities living together, or one or more such persons living with another person who is determined by HUD, based upon a certification from an appropriate health-care professional, to be important to their care or well being. The term also includes the surviving member or members of any household described in the first sentence of this paragraph who were living in an assisted unit with the deceased member of the household at the time of his or her death.

Housing Problems: Households with housing problems include those that: (1) occupy units meeting the definition of Physical Defect; (2) meet the definition of overcrowded; (3) (for renter households) meet the definition of cost burden (gross rent/income ratio) greater than 30%. The data include nonduplicative counts of households that meet one or more of these criteria. Housing Problems for owners consists only of overcrowding or physical defects, not cost burden data.

Housing Unit: An occupied or vacant house, apartment, or a single room (SRO housing) that is intended as separate living quarters. (U.S. Census definition)

Impact surface: An interior or exterior surface that is subject to damage by repeated sudden force, such as certain parts of door frames.

Income Type - For each category, the household's income is less than or equal to the maximum income level as defined below. Income definitions are based on Federal Fiscal Year 2010 Section 8 median family income limits, as determined by HUD for the New York, NY PMSA with adjustments for smaller and larger families and for areas with unusually high or low incomes or where needed because of prevailing levels of construction costs or fair market rents. According to HUD, the Federal FY 2010 Median Family Income for the New York, NY PMSA was \$62,300. (Please note: this income definition is for HUD's required table of housing assistance needs of low and moderate income households by household income category and housing problems by tenure, household type and race/ethnicity.) Very Low, Low and Moderate Income are defined as follows:

VERY LOW (0 TO 50% MFI) -- [equivalent with CDBG's low-income category]

A household with an income less than or equal to 50 percent of the area's median family income. (Less than or equal to \$39,600 for a family of four, with adjustments for household size.) Two sub-groups (0 to 30% and 31 to 50% of MFI) are distinguished in the tables. The Very Lowest Income category, 0 to 30% MFI, includes households with incomes less than or equal to \$23,750 for a family of four. The 31 to 50% of MFI subgroup includes households with income greater than \$23,750 but less than or equal to \$39,600 for a family of four.

LOW (51 TO 80% MFI) -- [equivalent with CDBG's moderate-income category]

A household with an income greater than 50 percent and less than or equal to 80 percent of the area's median family income. (Greater than \$39,600 and less than or equal to \$63,350 for a family of four.)

MODERATE (81 TO 95% MFI)

A household with an income greater than 80 percent and less than or equal to 95 percent of the city's median family income. (Greater than \$63,350 and less than or equal to \$75,250 for a family of four.)

Infrastructure Improvements: The upgrading of public infrastructures including: solid waste disposal facilities; water facilities; streets; sidewalks; tree planting; sewer facilities; and asbestos removal.

In Rem: A legal action (usually foreclosure) taken against real property for nonpayment of real estate taxes or water and sewer charges.

Institutions/Institutional: Group quarters for persons under care or custody. (U.S. Census definition)

Large Related: A household of 5 or more persons which includes at least one person related to the householder by blood, marriage or adoption.

Lead-based paint: Paint or other surface coatings that contain lead equal to or exceeding 1.0 milligram per square centimeter or 0.5 percent by weight or 5,000 parts per million (ppm) by weight.

Lead-based paint hazard: Any condition that causes exposure to lead from lead-dust hazards, soil-lead hazards, or lead-based paint that is deteriorated or present in chewable surfaces, friction surfaces, or impact surfaces, and that would result in adverse human health effects.

Lead-dust hazard: Surface dust that contains a lead-dust loading (area concentration of lead) at or exceeding the levels promulgated by the EPA pursuant to section 403 of the Toxic Substances Control Act or, if such levels are not in effect, the standards in 24 CFR 35.1320.

LIHTC: (Federal) Low Income Housing Tax Credit.

Limited Clientele: An activity which benefits a limited clientele, at least 51 percent whom are, or are presumed to be, low and moderate income persons.

Low and Moderate Area: At least 51 percent of the residents are low and moderate income persons.

Low-Income: See Income Type.

Minority Concentration: A census tract in which the percentage of non-White and Hispanic population (total number of persons of all races less White, non-Hispanic persons divided by the tract's total population) is greater than or equal to 85 percent. According to the U.S. Census Bureau, persons of this population may be comprised of: American Indian or Alaska Native, Asian, Black or African-American, Native Hawaiian or Other Pacific Islander, Persons more than one race, Persons of Some Other (single) race not previously listed, and Hispanic Persons of all races.

Moderate Income: See Income Type.

Non-Elderly Household: A household which does not meet the definition of "Elderly Household," as defined above.

Non-Homeless Persons with Special Needs: Includes frail elderly persons, persons with AIDS, disabled families, and families participating in organized programs to achieve economic self-sufficiency.

Non-Institutional: Group quarters for persons not under care or custody. (U.S. Census definition used)

Non-residential Historic Preservation: The rehabilitation, preservation or restoration of historic non-residential properties, whether privately or public owned.

Occupied Housing Unit: A housing unit that is the usual place of residence of the occupant(s).

Other Household: A household of one or more persons that does not meet the definition of a Small Related household, Large Related household or Elderly Household.

Other Income: Households whose incomes exceed 80 percent of the median income for the area, as determined by the Secretary, with adjustments for smaller and larger families.

Other Low-Income: Households whose incomes are between 51 percent and 80 percent of the median income for the area, as determined by HUD, with adjustments for smaller and larger families, except that HUD may establish income ceilings higher or lower than 80 percent of the median for the area on the basis of HUD's findings that such variations are necessary because of prevailing levels of construction costs or fair market rents, or unusually high or low family incomes. (This term corresponds to moderate-income in the CDBG Program.)

Other Vacant: Vacant year round housing units that are not For Rent or For Sale. This category would include Awaiting Occupancy or Held.

Overcrowded: A Housing unit containing more than one person per room. (U.S. Census definition)

Owner: A household that owns the housing unit it occupies. (U.S. Census definition)

Person with a disability: The Section 811 Supportive Housing for Persons with Disabilities Program defines a person with a disability as follows: A person shall be considered to have a disability if he or she has a developmental disability as defined in section 102(7) of the Development Disabilities Assistance and Bill of Rights Act (42 U.S.C. 6001.6006) if the person has a chronic disability which: 1) is attributable to a mental or physical impairment or combination of mental and physical impairments; 2) is manifested before the person attains twenty-two years of age; 3) is likely to continue indefinitely; 4) results in substantial functional limitation in three or more areas of major life activities including self-care, receptive and expressive language, learning, mobility, self-direction, capacity for independent living, economic self-sufficiency; and 5) reflects the person's need for a combination and sequence of special, interdisciplinary or generic care, treatment or other services which are of lifelong or extended duration and are individually planned and coordinated. A persons may also be defined as having a disability if the person has a chronic mental illness, i.e. a severe and persistent mental or emotional impairment that seriously limits the persons ability to live independently, and which impairment could be improved by more suitable housing conditions. The term may also apply to a person infected with the human acquired immunodeficiency virus (HIV) and a person who suffers from alcoholism or drug addiction, provided the person meets the definition as provided in Section 811 (42 U.S.C. 8013(k)(2)). A person whose sole impairment is a diagnosis of HIV positive or alcoholism or drug addiction who does not meet Section 811 (42 U.S.C. 8013(k)(2)) qualifying criteria is not considered eligible for the Section 811 Supportive Housing program.

The New York City Human Rights Law defines a person with a disability as follows: A person shall be considered to have a disability if the person has any physical, medical, mental or psychological impairment, or a history or record of such impairment. In the case of alcoholism, drug addiction or other substance abuse, the term shall only apply to a person who 1) is recovering or has recovered and 2) is currently free of such abuse.

Physical Defects: A housing unit that is dilapidated, lacking complete kitchen and/or bath for exclusive use, has 4 or more maintenance deficiencies, or in a building with 3 or more types of building condition defects, based on data published by the U.S. Census Bureau.

Planning and Administration Activities: Activities which make more effective use of physical, economic and human resources, policy, planning and management capacity building are as follows: general management, oversight, and coordination; public administration; fair housing activities (if part of 20% cap); submissions or applications for federal programs; and administrative expenses for other HUD housing programs.

Primary Housing Activity: A means of providing or producing affordable housing -- such as rental assistance, production, rehabilitation or acquisition -- that will be allocated significant resources and/or pursued intensively for addressing a particular housing need. (See also, "Secondary Housing Activity".)

Project-Based (Rental) Assistance: Rental Assistance provided for a project, not for a specific tenant. Tenants receiving project-based rental assistance give up the right to that assistance upon moving from the project.

Public Facilities: CDBG funds are used for the acquisition, construction, rehabilitation or installation of public facilities such as: senior centers, homeless facilities, handicapped centers, homeless facilities, youth centers, neighborhood facilities, parks, recreational facilities, parking facilities, child care centers, health facilities, abused and neglected children facilities, and facilities for AIDS Patients.

Public Housing CIAP: Public Housing Comprehensive Improvement Assistance Program.

Public Housing MRDP: Public Housing Major Reconstruction of Obsolete Projects.

Public Services: CDBG funds can be used for the provision of services including: senior services, handicapped services, homeless services, youth services, transportation services, substance abuse services, battered and abused spouses, employment training, crime awareness, fair housing activities, tenant and landlord counseling, child care services, health services, services for abused and neglected children, and AIDS Patients.

Racially Mixed Area: A census tract in which the percentage of its non-White and Hispanic population (total number of persons of all races less White, non-Hispanic persons divided by the tract's total population) is greater than or equal to 65 percent and less than 84.9 percent. According to the U.S. Census Bureau, persons of this population may be comprised of: American Indian or Alaska Native, Asian, Black or African-American, Native Hawaiian or Other Pacific Islander, Persons more than one race, Persons of Some Other (single) race not previously listed, and Hispanic Persons of all races.

Rental Assistance: Rental assistance payments provided as either project-based rental assistance or tenant-based rental assistance.

Rent Burden greater than 30 percent (Cost Burden): The extent to which gross rents, including utility costs, exceed 30 percent of gross income, based on data published by the U.S. Census Bureau.

Rent Burden greater than 50 percent (Severe Cost burden): The extent to which gross rents, including utility costs, exceed 50 percent of gross income, based on data published by the U.S. Census Bureau.

Renter: A household that rents the housing unit it occupies, including both units rented for cash and units occupied without cash payment or rent. (U.S. Census definition)

Renter Elderly Household: A one or two person household in which the head of household or spouse is at least 62 years of age, and rent their housing unit.

Renter Small Related Household: A two to four person household including at least 1 person related to the householder by birth, marriage or adoption and rent their housing unit.

Renter Large Related Household: A five or more person household including at least 1 person related to the householder by birth, marriage or adoption and rent their housing unit.

Renter Occupied Unit: Any occupied housing unit that is not owner occupied, including units rented for cash and those occupied without payment of cash rent.

Residential Historic Preservation: Rehabilitation, preservation or restoration of historic non-residential properties, whether privately or public owned.

Secondary Housing Activity: A means of providing or producing affordable housing -- such as rental assistance, production, rehabilitation or acquisition -- that will receive fewer resources and less emphasis than primary housing activities for addressing a particular housing need. (See also, "Primary Housing Activity".)

Section 215: Section 215 of Title II of the National Affordable Housing Act. Section 215 defines "affordable" housing projects under the HOME program.

Service Needs: The particular services identified for special needs populations, which typically may include transportation, personal care, housekeeping, counseling, meals, case management, personal emergency response, and other services to prevent premature institutionalization and assist individuals to continue living independently.

Severe Cost Burden: Severe Cost Burden (gross rent/income ratio) is defined as the extent to which gross housing costs, including utility costs, exceed 50 percent of gross income, based on data published by the U.S. Census Bureau.

Severe Mental Illness: A serious and persistent mental or emotional impairment that significantly limits a person's ability to live independently.

Sheltered: Families and persons whose primary nighttime residence is a supervised publicly or privately operated shelter, including emergency shelters, transitional housing for the homeless, domestic violence shelters, residential shelters for runaway and homeless youth, and any hotel/motel/apartment voucher arrangement paid because the person is homeless. This term does not include persons living doubled up on in overcrowded or substandard conventional housing. Any facility offering permanent housing is not a shelter, nor are its residents homeless.

Single-family Housing: A one -to four-family residence, condominium unit, cooperative unit, combination of manufactured housing and lot, or manufactured housing lot (American Dream Downpayment Initiative Program).

Slums and Blight: An activity will be considered to address prevention or elimination of slums and blight in an area if:

a) The area, delineated by the recipient meets a definition of slum, blighted deteriorated or deteriorating area under State or local law; b) Throughout the area there is a substantial number of deteriorated or deteriorating buildings or the public improvements are in a general state of deterioration; c) Documentation is maintained by the recipient on the boundaries and conditions of the area at the time of its designation; and d)The assisted activity addresses one or more of the conditions which contributed to the deterioration of the area; or e) Activities which addresses the elimination of specific conditions of blight or physical decay on a spot basis not located in a slum or blighted area. Activities to address slums and blight on a spot basis are limited to extent necessary to eliminate specific conditions detrimental to public health and safety.

Small Related: A household of 2 to 4 persons which includes at least one person related to the householder by birth, marriage, or adoption.

Special Needs Supportive Services: Supportive services provided to one or more of the following special needs populations: 1. Domestic Violence- Services for victims of domestic violence; 2. Female-headed household with children- Services for female-headed households with children under 18; 3. Mentally Impaired- Services for persons mentally impaired; 4. Physically Disabled- Services for persons physically disabled; 5. Substance Abuse- Services for substance abusers; 6. Tuberculosis- Services for persons who have tuberculosis; 7. AIDS/HIV Related Diseases Services include: a) Rental Assistance - A program to provide rental payments to eligible residential tenants; b) Supportive Services (including home care) to facilitate independent living; and c) Securing Housing.

Substandard Condition and not Suitable for Rehab: By local definition, dwelling units that are in such poor condition as to be neither structurally nor financially feasible for rehabilitation.

Substandard Condition but Suitable for Rehab: By local definition, dwelling units that do not meet standard conditions but are both financially and structurally feasible for rehabilitation. This does not include units that require only cosmetic work, correction or minor livability problems or maintenance work.

Substantial Amendment: A major change in an approved housing strategy. It involves a change to the five-year strategy, which may be occasioned by a decision to undertake activities or programs inconsistent with that strategy.

Substantial Rehabilitation: Reconstruction of completely or primarily vacant residential structure where there is replacement of at least two or more building systems, as well as substantial interior renovation. The estimated cost of rehabilitation is more than 75 percent of the total estimated cost of replacement after rehabilitation.

Supportive Housing Services: Services provided on-site in housing units and group quarters where a supportive environment includes a planned service component.

Supportive Service Need in FSS Plan: The plan that PHAs administering a Family Self-Sufficiency program are required to develop to identify the services they will provide to participating families and the source of funding for those services. The supportive services may include child care; transportation; remedial education; education for completion of secondary or post secondary schooling; job training, preparation and counseling; substance abuse treatment and counseling; training in homemaking and parenting skills; money management, and household management; counseling in homeownership; job development and placement; follow-up assistance after job placement; and other appropriate services.

Supportive Services: Services provided to residents of supportive housing for the purpose of facilitating the independence of residents. Some examples are case management, medical or psychological counseling and supervision, child care, transportation, and job training.

Tenant-Based (Rental) Assistance: A form of rental assistance in which the assisted tenant may move from a dwelling unit with a right to continued assistance. The assistance is provided for the tenant, not for the project.

Total Vacant Housing Units: Unoccupied year round housing units. (U.S. Census definition)



Unsheltered: Families and individuals whose primary nighttime residence is a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings (e.g., streets, parks, alleys).

Vacant Awaiting Occupancy or Held: Vacant year round housing units that have been rented or sold and are currently awaiting occupancy, and vacant year round housing units that are held by owners or renters for occasional use. (U.S. Census definition)

Vacant Housing Unit: Unoccupied year-round housing units that are available or intended for occupancy at any time during the year.

Very Low Income: See Income Type.

Worst Case Needs: Unassisted, very low-income renter households who pay more than half of their income for rent, live in seriously substandard housing (which includes homeless people) or have been involuntarily displaced.

Year Round Housing Units: Occupied and vacant housing units intended for year round use. (U.S.Census definition) Housing units for seasonal or migratory use are excluded.

## Appendix 2:

### **ABBREVIATIONS AND ACRONYMS**

Alcoholics Anonymous	AA
Area Agencies on Aging	AAA
Annual Administrative Report	AAR
Alcoholism Crisis Center	ACC
NYC Agency for Child Development	ACD
(NYC) Administration for Children's Services	ACS
Americans with Disabilities Act	ADA
Activities for Daily Living	ADL
Anti-Domestic Violence Eligibility Needs Team	ADVENT
Aid to Families with Dependent Children	AFDC
Affirmatively Furthering Fair Housing	AFFH
Affordable Housing Corporation	AHC
(NYS) Affordable Homeownership Development Program	AHDP
Alternative High School	AHS
Acquired Immune Deficiency Syndrome	AIDS
Assisted Living Program	ALP
Automated National Client-specific Homeless Services Recording System	ANCHOO
Annual Performance Report	APR
(HRA) Adult Protective Services	APS
AIDS-Related Community Services	ARCS
Alternative to Shelter Program	ATS
Bureau of Apartment Repair and Rental	BARR
Begin Employment Gain Independence Now	BEGIN
Basic Economic Self-Sufficiency Training Program	BEST
(HPD) Building Evaluation Unit	BEU
NYC Department of Health and Mental Hygiene Bureau of AIDS Policy Coordination	BHAPC
Business Improvement District	BID
Building Information System	BIS
NYCHA Borough Management Departments	BMD
Bronx Overall Economic Development Corporation	BOEDC
Battery Park City Authority	BPCA

Bowery Residents Committee	BRC
Borough Office Support System	BOSS
Bid Solicitation Unit	BSU
Bureau of Vacant Apartment Repair and Rental	BVARR
Caribbean Chamber of Commerce	CACCI
Computer-Aided Design	CAD
Community Arts Development Program	CADP
Ryan-White Comprehensive AIDS Resource Emergency Act	CARE
(NYS) Creating Alternatives in Residential Environments and Services	CARES
Certified Alcohol and Substance Abuse Counselor	CASAS
Center for Alternative Sentencing and Employment Services	CASES
(Mayor's) Community Assistance Unit	CAU
Capital Budget Homeless Housing Program	CBHHP
Community Based Organization	CBO
(HPD) Central Complaint Bureau	CCB
Comprehensive Care Programs	CCP
Consortium for Central Harlem Development	CCHD
New York City Commission on Human Rights	CCHR
Community Development Agency	CDA
Community Development Block Grant	CDBG
Community Development Corporation	CDC
U.S. Center for Disease Control	CDC
City Environmental Quality Review	CEQR
Code of Federal Register	CFR
Community Alternative Systems Agencies	CFSA
City Fiscal Year	CFY
Community Health Advisory Information Network	CHAIN
Comprehensive Housing Affordability Strategy	CHAS
Community Housing Development Organization	CHDO
Child Health Initiative	CHI
New York City Commission on Human Rights	CHR
Comprehensive Improvement Assistance Program	CIAP
Capital Improvement Program	CIP
Crisis Intervention Services	CIS
Community Mental Health Reinvestment Act	CMHRA

Community Management Program	CMP
Certificate of Occupancy	CO
Computerized Geographic Information System	COGIS
City Planning Commission	CPC
Community Preservation Corporation	CPC
(HUD) Office of Community Planning and Development	CPD
Comprehensive Psychiatric Emergency Program	CPEP
Community Residence	CR
Community Reinvestment Act	CRA
Certified Reasonable Cost	CRC
Career Readiness Entrepreneurial Workshops	CREW
(HPD) Central Remediation Unit	CRU
Community Support Services	CSS
Community Service Sentencing Program	CSSP
Center for Urban Community Services	CUCS
City University of New York	CUNY
City Volunteer Corps	CVC
(HPD) Division of Anti-Abandonment	DAA
Database and Application Development Section	DADS
(HPD) Division of Alternative Management Programs	DAMP
(HRA) Division of AIDS Services and Income Support	DASIS
NYC Department of Business Services	DBS
New York City Department of Citywide Administrative Services	DCAS
New York City Department of City Planning	DCP
(HPD) Division of Code Enforcement	DCE
NYC Department of Design and Construction	DDC
(HPD) Division of Demolition and Sealing	DDS
New York City Department of Environmental Protection	DEP
(Public Housing) Drug Elimination Program	DEP
New York City Department for the Aging	DFTA
Drug Elimination Technical Assistance Program	DETAP
(HPD) Division of Housing Analysis and Research	DHAR
(HPD) Division of Housing Policy Analysis and Statistical Research	DHPASR
New York State Division of Housing and Community Renewal	DHCR
Division of Homeless Housing Development	DHHD

(HPD) Division of Housing Resources	DHR
(HPD) Division of Housing Preservation Services	DHPS
New York City Department of Homeless Services	DHS
Domestic Incident Report	DIR
New York City Department of Juvenile Justice	DJJ
New York City Department of Buildings	DOB
New York City Department of Correction	DOC
U.S. Department of Energy	DOE
New York City Department of Education	DOE
New York City Department of Finance	DOF
New York City Department of Health and Mental Hygiene	DOHMH
U.S. Department of Justice	DOJ
New York City Department of Probation	DOP
New York City Department of Sanitation	DOS
New York City Department of Transportation	DOT
Directly Observed Therapy	DOT
(HPD) Division of Maintenance	DOM
(HRA) Division of Post Institutional Services	DOPIS
(HPD) Division of Preservation and Anti-Abandonment	DPAA
(HPD) Division of Policy Analysis and Research	DPAR
(HPD) Division of Property Management	DPM
(HPD) Division of Program Planning	DPP
New York City Department of Parks and Recreation	DPR
Division of Relocation Operations	DRO
Department of Resident Review and Counseling	DRRC
New York State Department of Social Services	DSS
Domestic Violence	DV
Domestic Violence Liaison	DVL
Domestic Violence Prevention Program	DVPP
Domestic Violence Intervention and Education Program	DVIEP
(NYPD) Domestic Violence Officers	DVO
Drawing Interchange Format	DXF
New York City Department of Youth and Community Development	DYCD
European American Bank	EAB
Emergency Assistance for Families	EAF

Emergency Assistance Rehousing Program	EARP
Emergency Assistance Unit	EAU
Elevated Blood Levels	EBL
Environmental Control Board	ECB
Economic Development Corporation	EDC
Economic Development Initiative	EDI
Economic Development and Supportive Services	EDSS
Economic Development Zone	EDZ
Economic and Energy Analysis Department	EEA
(HPD) Emergency Housing Services Bureau	EHSB
Earned Incentive Credit	EIC
Earned Income Tax Credit	EIC
Employment Incentive Credit	EIC
Enhanced Incentive Housing Program	EIHP
(DHS) Eligibility Investigation Unit	EIU
(NYCHA) Environmental Inspection Unit	EIU
English Language Arts	ELA
Eligible Metropolitan Area	EMA
Eligible Metropolitan Statistical Area	EMSA
EDC Economic Policy and Analysis Division	EPA
Early Permanency Planning Project	EPP
(HPD) Emergency Repair Bureau	ERB
(HPD) Emergency Repair Program	ERP
(HPD) Emergency Services Bureau	ESB
Empire State Development Corporation	ESDC
Emergency Solutions (Shelter) Grant	ESG
English as Second Language	ESL
Emergency Transfer Program	ETP
Emergency Violation Tracking Module	EVTM
Early Warning Information System	EWIS
Empowerment Zone	EZ
Family Assistance Program	FAP
Family Abuse Correctional Treatment	FACT
Foster Care Prevention Program	FCPP
Federal Fiscal Year	FFY

Federal Housing Administration	FHA
(HPD) Fair Housing Unit	FHU
(HRA) Family Independence Administration	FIA
Family Investment Center	FIC
(DHS) Division of Facilities Management and Development	FMD
Fair Market Rent	FMR
Federal Poverty Line	FPL
Family Resource Center	FRC
Fuel Reduction Program	FRP
(HRA) Family Support Administration	FSA
Family Self-Sufficiency Program	FSS
Family Type Homes for Adults	FTHA
Family Unification Program	FUP
Fiscal Year	FY
General Equivalency Diploma	GED
Geographical Information System	GIS
General Memorandum	GM
Grantee Performance Report	GPR
Geographic System Section	GSS
Housing Agency	HA
Highly Active Antiretroviral Treatment	HAART
HOPWA Advisory Committee	HAC
(HRA) HIV/AIDS Services Administration	HASA
Housing Credit Agency	HCA
Home and Community-Based Services	HCBS
Harlem Congregations for Community Improvement	HCCI
(HRA) Housing Court Liaison Unit	HCLU
(HRA) Home Care Services Program	HCSP
Housing Development Corporation	HDC
Housing Development Fund	HDF
(Low Income) Housing Development Fund Corporation	HDFC
(HRA) Homelessness Diversion Unit	HDU
Home Energy Assistance Program	HEAP
(DCP) Housing, Economic and Infrastructure Planning Division	HEIP
Housing Education Program	HEP

(NYS) Housing Finance Agency	HFA
(NYCHA) Department of Housing Finance and Development	HFD
(NYS) Homeless Housing Assistance Program	HHAP
(NYC) Health and Hospital Corporation	HHC
U.S. Department of Health and Human Services	HHS
Health Insurance Information and Counseling Program	HIICAP
Home Improvement Program	HIP
NYS Homelessness Intervention Program	HIP
Health Industry's Resources Enterprises	HIRE
Human Immuno-deficiency Virus	HIV
HIV-Illness	HIV-ILL
(HPD) Housing Litigation Bureau	HLB
(HPD) Housing Litigation Division	HLD
Home Mortgage Disclosure Act	HMDA
(HPD) Office of Housing Management and Sales	HMS
Housing Development Action Grant	HODAG
Home Investment Partnership	HOME
Home Ownership and Opportunity for People Everywhere	HOPE
Housing Opportunities for People with AIDS	HOPWA
(NYPD) Homeless Outreach Unit	HOU
(ASC) Housing Policy and Development Unit	HPAD
New York City Department of Housing Preservation and Development	HPD
Homelessness Prevention and Rapid Rehousing Program	HPRP
Housing Quality Standards	HQS
New York City Human Resources Administration	HRA
New York State Homeless Rehousing Assistance Program	HRAP
New York State Housing Trust Fund	HTF
New York State Housing Trust Fund Corporation	HTFC
U.S. Department of Housing and Urban Development	HUD
Housing and Vacancy Survey	HVS
Housing Youth Training Program	HYTP
Interagency Coordinating Council	ICC
Intermediate Care Facility for Persons with Developmental Disabilities	ICF/DD
Intensive Case Management Program	ICM
I Have A Dream Program	IHAD



Independent Living Program	IL
International Masonry Institute	IMI
Industrial Park Improvement Program	IPIP
Individualized Residential Alternative	IRA
U.S. Internal Revenue Service	IRS
Investment Tax Credit	ITC
(DCP) Information Technology Division	ITD
Jewish Board of Family and Children Services	JBFCs
Jobs for Youth	JFY
Job Opportunities and Basic Skills Programs	JOBS
Lead-Based Paint	LBP
Lead-Based Paint Poisoning Prevention Act	LBPPA
NYCHA Lead Detection and Abatement Unit	LDAU
Local Development Corporation	LDC
Local Development Project	LDP
Lead Hazard Risk Reduction Training Program	LHRRTP
Learning Independence and Family Empowerment	LIFE
Loan Initiative for Tenants	LIFT
Low Income Housing Tax Credit	LIHTC
Low Income Housing Trust Fund	LIHTF
Linear Independent Ordered Network	LION
Local Initiatives Support Corporation	LISC
(DOH) Lead Poisoning Prevention Program	LPPP
Lead Poisoning Violation	LPV
Land Restoration Program	LRP
Latent Tuberculosis Infection	LTBI
(HPD) Landlord Tenant Litigation Division	LTLD
Medical Assistance Program	MAP
Management Alternative Training Program	MATP
Minority Business Enterprise	MBE
Maximum Base Rent	MBR
(DEP) Multifamily Conservation Program	MCP
Median Family Income	MFI
Mentally Ill Chemical Abusers	MICAs
MapInfo Interchange Format	MIF

Management Improvement Program	MIP
Major Capital Improvement	MCI
Mobilization for Youth	MFY
Mutual Housing Association	MHA
Mutual Housing Association of New York	MHANY
Multifamily Homeownership Program	MHOP
Mental Hygiene Law	MHL
Management Information System	MIS
Mayor's Management Report	MMR
Mayor's Office to Combat Domestic Violence	MOCDV
Mayor's Office of Grants Administration	MOGA
Mayor's Office for People with Disabilities	MOPD
Memorandum of Understanding	MOU
(DMH) Bureau of Mental Retardation/Development Disabilities	MR/DD
Moderate Rehabilitation of Obsolete Public Housing	MROP
Metropolitan Statistical Area	MSA
Master of Social Work	MSW
Manage Your Own Business	MYOB
Minority/Women Business Enterprise	M/WBE
Narcotics Anonymous	NA
National Affordable Housing Act 1990	NAHA
National Association of Housing and Redevelopment Officials	NAHRO
Neighborhood Commercial Revitalization	NCR
(HPD) Narcotics Control Unit	NCU
National Environmental Policy Act	NEPA
Neighborhood Entrepreneur Program	NEP
Non-Traditional Employment for Women	NEW
Not-for-Profit	NFP
Neighborhood Homes	NH
Neighborhood Human Rights Program	NHRP
Neighborhood Housing Services	NHS
Notice of Fund Availability	NOFA
Neighborhood Ownership Program	NOP
Naturally Occurring Retirement Communities	NORC
Project No Violence Again	NOVA

Neighborhood Ownership Works Program	NOW
(HPD) Neighborhood Preservation Consultants Program	NPCP
Neighborhood Preservation Program	NPP
Neighborhood Redevelopment Program	NRP
New START Centers	NSC
New York City	NYC
New York City Empowerment Zone	NYCEZ
New York City Housing Authority	NYCHA
New York City Rules and Regulations	NYCRR
New York City Police Department	NYPD
New York State	NYS
New York State Office of Alcoholism, and Substance Abuse Services	OASAS
(HRA) Office of Community Affairs	OCA
(OMB) Office of Community Board Relations	OCBR
Office of Education and Alternative Resources	OEAR
Office of Economic Development	OED
NYS Office of Children and Family Services	OFCS
(HRA) Office of Health and Mental Health	OHMH
(HPD) Office of Housing Preservation	OHP
New York City Office of Management and Budget	OMB
Office of Mediation and Conflict Resolution	OMCR
New York State Office of Mental Health	OMH
Open Market Orders	OMO
NYS Office of Mental Retardation and Developmental Disabilities	OMRDD
Office of Property Management	OPM
Outreach and Referral to Problem and Relocated Families Program	ORPRFP
NYCHA Operations Services Department	OSD
NYCHA Office of Technical and Construction Services	OTCS
NYS Office of Temporary and Disability Assistance	OTDA
Other than Personal Service	OTPS
Public Assistance	PA
Police Athletic League	PAL
Projects for Assistance in Transition from Homelessness	PATH
Program Coordinating Committee	PCC
Postgraduate Center for Mental Health	PCMH

Public Housing Authority	PHA
Public Housing Drug Elimination Program	PHDEP
(DHS) Program and Housing Placement Unit	PHP
Participation Loan Program	PLP
People Helping Others Needing Emergency Services	PHONES
Project Open House	POH
Pre-Apprenticeship Environmental Training Program	PETP
Persons Living with AIDS	PLWA
Primary Prevention Program	PPP
Project Rental Assistance Contracts	PRAC
(HPD) Property Registration & Emergency Management Information System	PREMISYS
Protective Services for Adults	PSA
Pilot Vendor Market Initiative	PVM
Persons with AIDS	PWA
Persons with Disabilities	PWD
Quality Housing and Work Responsibility Act	QHAWRA
Rental Arrears Alert Program	RAA
Rental Assistance Program	RAP
(HRA) Rental Assistance Unit	RAU
Residential Care Centers for Adults	RCCA
Resident Educational Advancement Program	REAP
Relocated Family Program	RFP
Request for Proposals	RFP
Request for Qualification	RFQ
Red Hook Economic Development Effort	RHEDE
Rent and Housing Maintenance	RHM
Runaway Homeless Youth	RHY
Revolving Loan Fund	RLF
Resident Management Corporation	RMC
Resident Opportunities and Self-Sufficiency Program	ROSS
(HPD) Real Property Manager	RPM
Residential Placement Management System	RPMS
Resolution Trust Corporation	RTC
Resident Uplift for Economic Development	RUED
Substance Abuse/Alcohol	SA/A

Supplemental Assistance for Facilities to Assist the Homeless	SAFAH
South Brooklyn Local Development Corporation	SBLDC
(HPD) Supervisors of Building Maintenance	SBM
Senior Citizen Homeowner Assistance Program	SCHAP
Senior Citizen Homeowner Exemption Program	SCHE
Senior Citizen Rent Increase Exemption	SCRIE
Survivor's Emergency Assistance Program	SEAP
Seriously Emotionally Disturbed	SED
State Fiscal Year	SFY
Small Homes Auction Rehabilitation Program	SHARP
Supportive Housing Program	SHP
Special Initiatives Program	SIP
Special Needs Plans	SNP
State Office for the Aging	SOFA
State Office of Mental Health	SOMH
State of New York Mortgage Authority	SONYMA
Street Outreach and Referral Program	SORC
HRA Shelter Occupancy System	SOS
Severely and Persistently Mentally Ill	SPMI
Special Projects of National Significance	SPNS
(NHRP) School Partnership Program	SPP
(NYCHA) Senior Resident Advisor Program	SRA
Sponsor-based Rental Assistance	SRA
Single Room Occupancy	SRO
U.S. Social Security Administration	SSA
Social Security Disability	SSD
Social Security Insurance	SSI
Supplementary Social Insurance	SSI
Self-Sufficiency, Treatment, Addiction Control, Rehabilitation and Training	START
Supported Work Programs	SWP
Summer Youth Employment and Training Program	SYEP
Temporary Assistance to Needy Families	TANF
Tuberculosis	TB
(Modified) Therapeutic Communities	TC
Total Development Cost	TDC

Transportation Disabled Committee	TDC
Tribally Designated Housing Entities	TDHE
Transitional Housing	TH
Tenant Interim Lease Program	TIL
Transitional Independent Living Program	TILP
Transitional Living Community Program	TLC
Tenant-based Rental Assistance	TRA
Tenant Selection and Assignment Plan	TSAP
Tenant Support Services	TSS
Text Telephone for the Deaf	TTD
Tele-Typewriter	TTY
University Avenue Consolidation Project	UAC
Urban Development Action Area Program	UDAAP
(HUD) Urban Development Action Grant	UDAG
Urban Homesteading Assistance Board	UHAB
Uniform Land Use Review Procedure	ULURP
Upper Manhattan Empowerment Zone Development Corporation	UMEZDC
Uniform Relocation Assistance	URA
Urban Renewal Area	URA
Urban Renewal Plan	URP
Urban Technology Center	UTC
Victim Awareness Program	VAP
Value Added Sourcing Teams	VAST
Vacant Buildings Request for Proposals	VBRFP
Voluntary Compliance Agreement	VCA
(DBS) Vendor Initiative Division	VID
Victim Information and Notification Everyday System	VINE
(HPD) Vendor Tracking Unit	VTU
Women Business Enterprise	WBE
(HRA) Work Experience Program	WEP
Weatherization, Referral and Packaging Program	WRAP
X-ray Fluorescence Machine	XRF
Young Men's Christian Association	YMCA
Zoning and Urban Design	ZUD

## **APPENDIX 3:**

### **MAPS**

#### **1. Community Development Eligible Census Tracts**

The attached revised Community Development Block Grant Eligibility maps show those 2000 census tracts in which Community Development (CD) funds may be used for an activity, the benefits of which are available to all the residents in a particular area, where at least 51% of the residents are low- and moderate-income persons ("CD area benefit" or "CD eligible area") according to the 2000 Census. Low- and moderate-income persons are defined as persons living in households with incomes below 80 percent of the median household income (\$47,100 for a 4-person household in 2000) of the Primary Metropolitan Statistical Area (PMSA), which includes the five boroughs, and Putnam County.

The U.S. Department of Housing and Urban Development (HUD) released the revised New York City CD Eligible Census Tracts data based on the 2000 Census at the end of March 2007. The revised data supersedes the CD Eligible Census Tract data for New York City originally released in February 2003. As a result of the data revision, the City of New York has generated updated CD Eligible Census Tract maps to replace the maps previously created in March 2003.

The revisions to the CD Eligible Census Tract data are the result of changes in the metropolitan area definitions used to calculate HUD median family income limits and estimates. The new definitions are based on the current U.S. Office of Management and Budget metropolitan statistical area (MSA) definitions.

HUD encouraged local municipalities which receive Community Development Block Grant funds to begin using the new data to determine area eligibility as early as possible. The City of New York began to use the revised 2000 Census data to determine CD area eligibility commencing with City Fiscal Year 2008 (CFY08) CD-funded activities, which began July 1, 2007.

Therefore, City Agencies and not-for-profit organizations who intend to request CD monies to fund area wide activities which will be undertaken in the current and future City Fiscal Years should use the updated 2000 Census Tract Eligibility data to determine their respective programs' area eligibility.

#### **2. Minority Population**

The attached Minority Population maps depict the percentages of the City's minority population<sup>1</sup> within 2000 census tracts by three (3) intervals: 1) greater than or equal to 85 percent minority population; 2) 65 to 84.9 percent; and 3) Less than 65 percent.

The percentage of minority population within the census tracts was computed by dividing the balance of the respective tract's non-White population (total number of persons of all races less White, non-Hispanic persons) by its total population.

In addition to enumerating persons as White, non-Hispanic for the 2000 Census, the U.S. Census Bureau expanded and refined its previously existing race categories to enumerate persons as: American Indian or Alaska Native; Asian; Black or African-American, Native Hawaiian or Other Pacific Islander; some other

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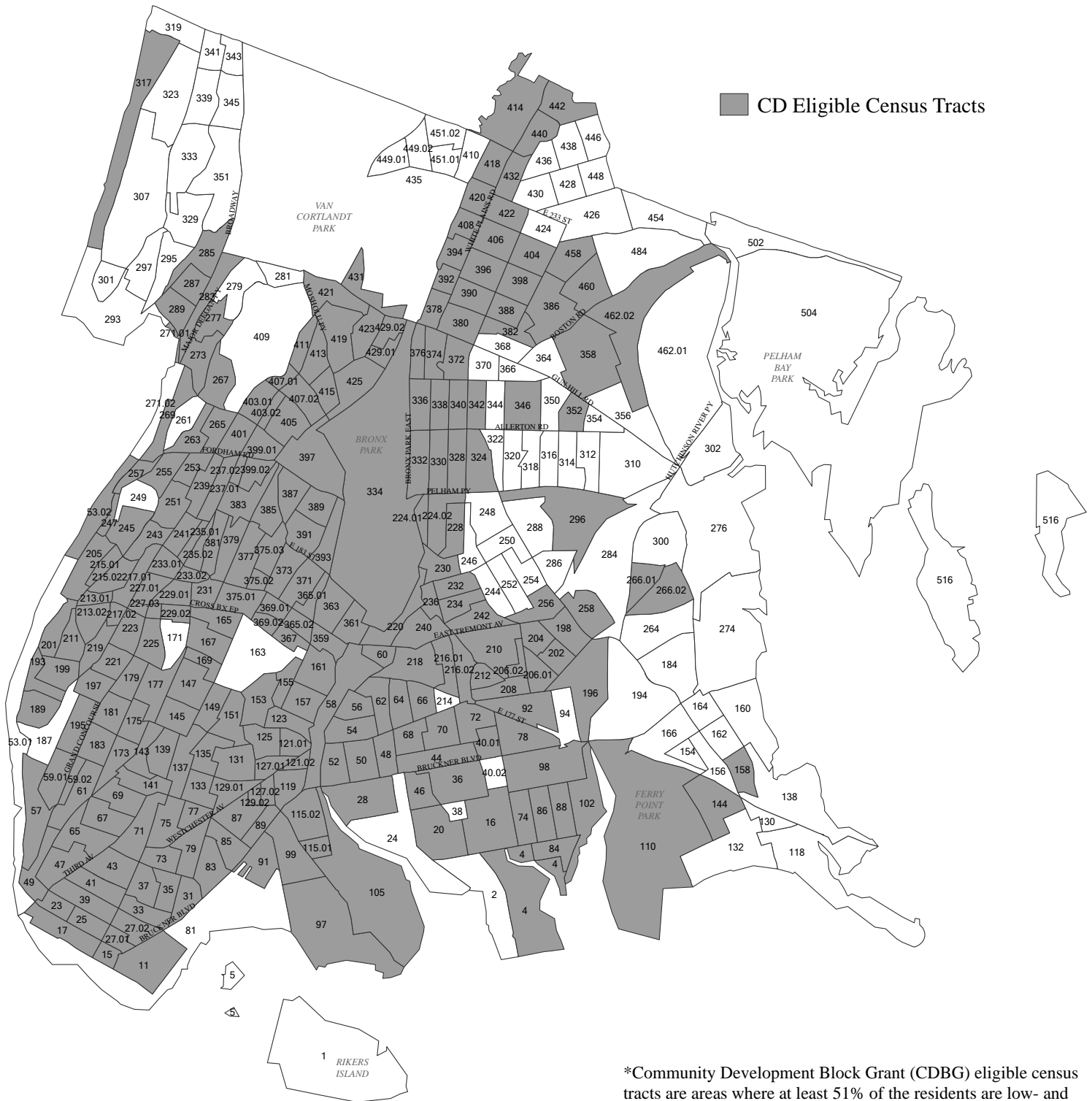
<sup>1</sup>Minority Population excludes White, non-Hispanic persons.

(single) race not previously reported; two or more races; and, persons of Hispanic origin (of any race). The data depicted represents persons who comprise these categories.



# Community Development Eligible Census Tracts\*

## The Bronx, 2000

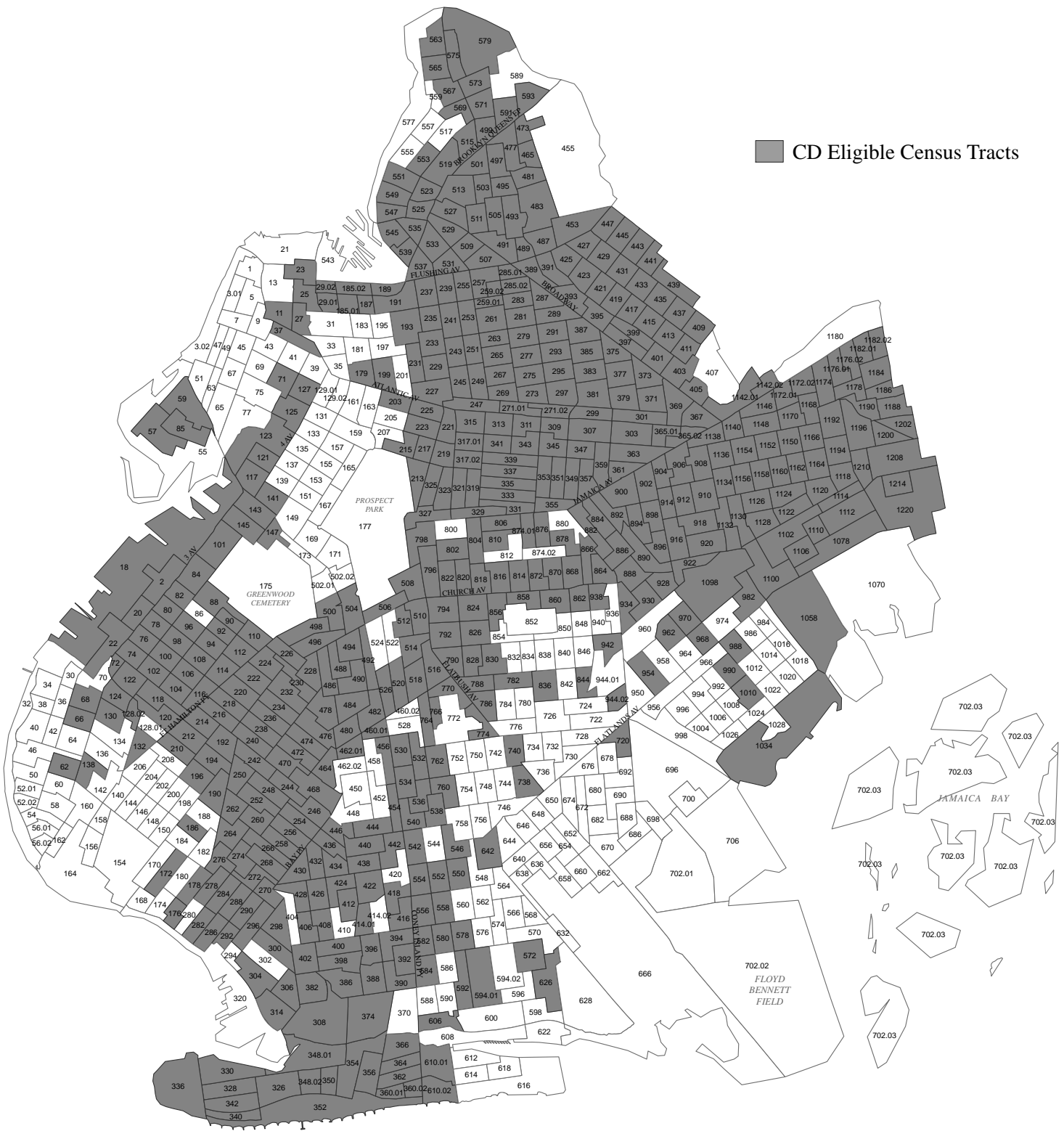


\*Community Development Block Grant (CDBG) eligible census tracts are areas where at least 51% of the residents are low- and moderate-income persons (less than 80% of the 2000 Census Median Family Income, or \$47,100 for a family of four).

Source: U.S. HUD Estimates based on 2000 Census SF3 Population Division - New York City Department of City Planning

# Community Development Eligible Census Tracts\*

## Brooklyn, 2000

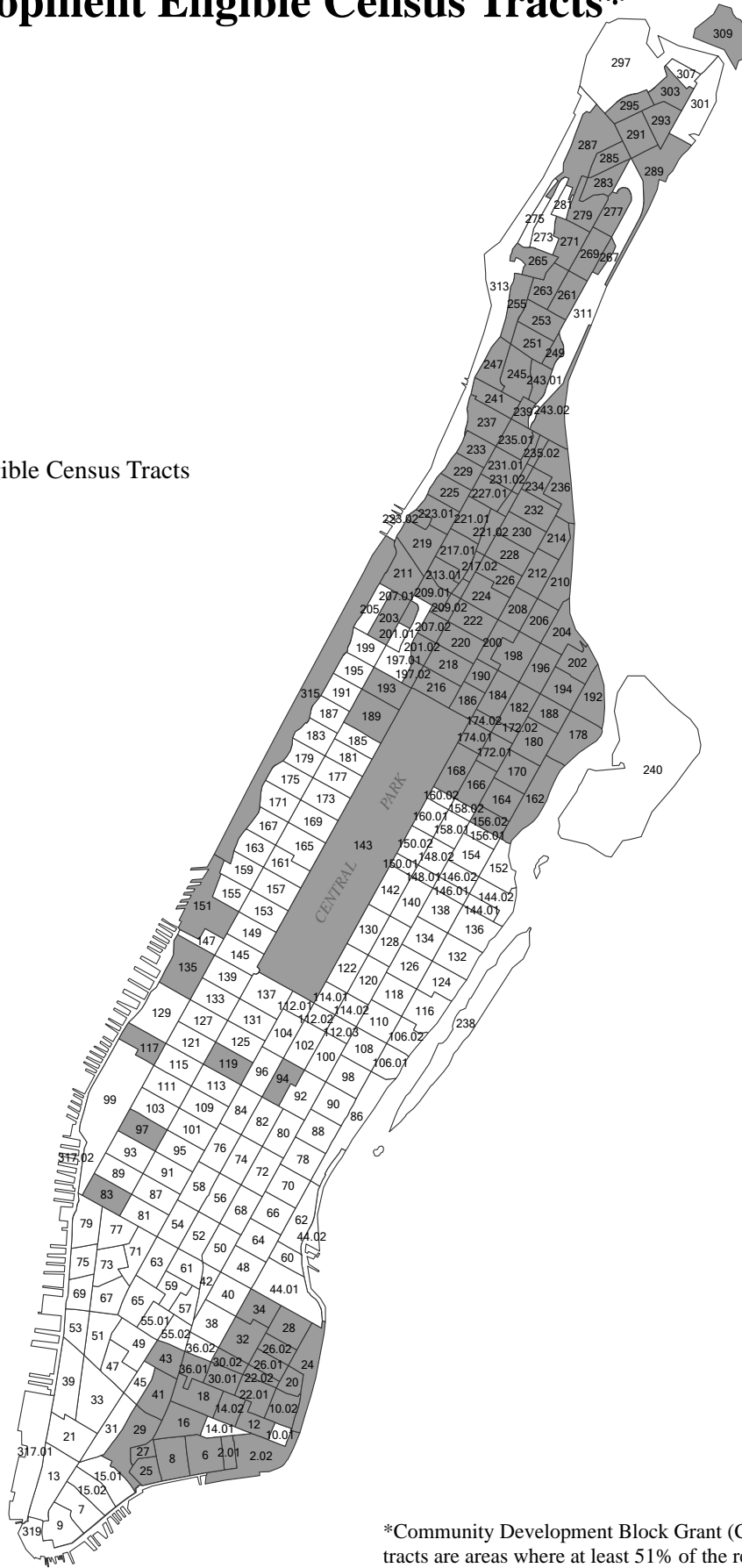


\*Community Development Block Grant (CDBG) eligible census tracts are areas where at least 51% of the residents are low- and moderate-income persons (less than 80% of the 2000 Census Median Family Income, or \$47,100 for a family of four).

Source: U.S. HUD Estimates based on 2000 Census SF3  
Population Division - New York City Department of City Planning

# Community Development Eligible Census Tracts\* Manhattan, 2000

■ CD Eligible Census Tracts

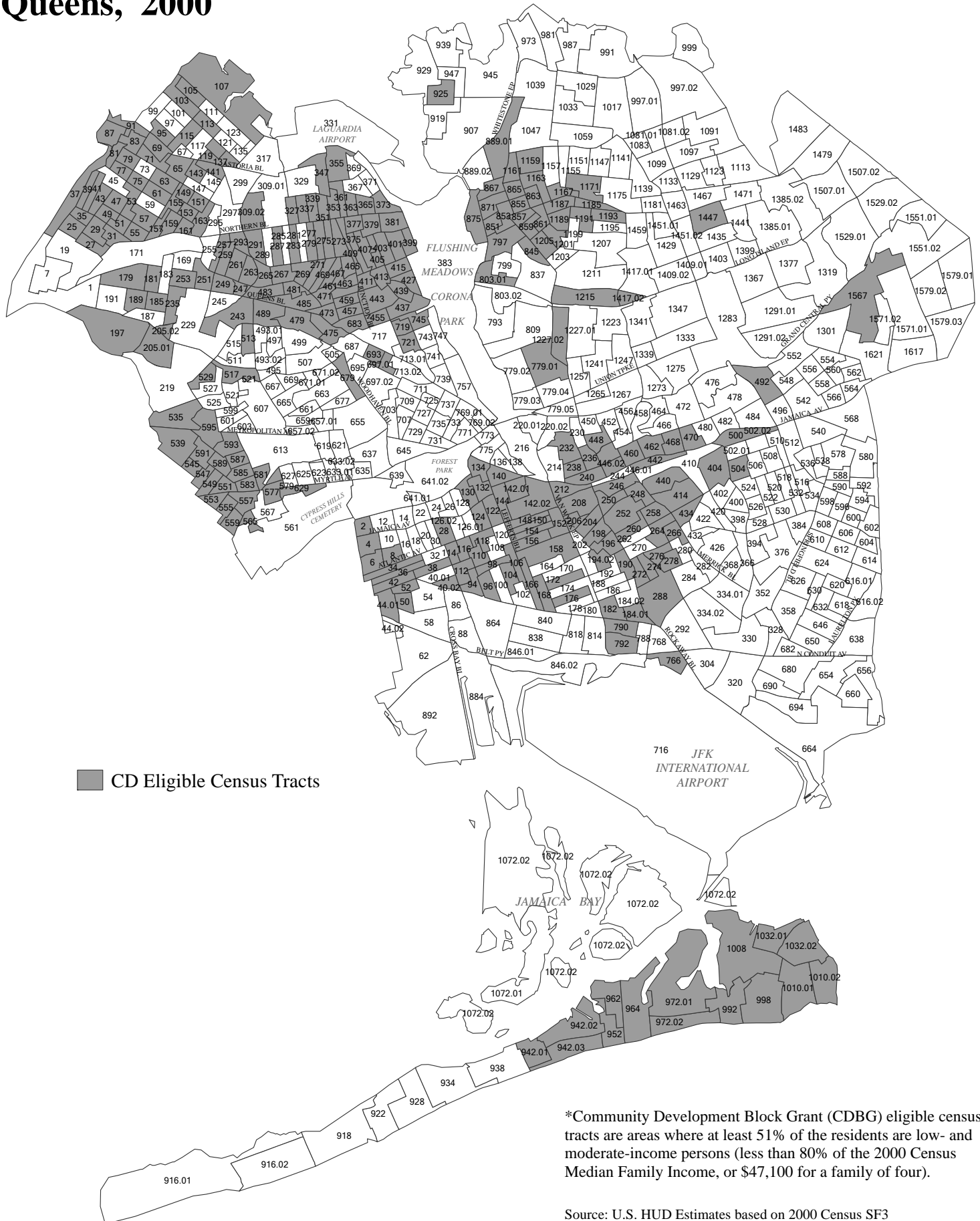


\*Community Development Block Grant (CDBG) eligible census tracts are areas where at least 51% of the residents are low- and moderate-income persons (less than 80% of the 2000 Census Median Family Income, or \$47,100 for a family of four).

Source: U.S. HUD Estimates based on 2000 Census SF3 Population Division - New York City Department of City Planning

# Community Development Eligible Census Tracts\*

## Queens, 2000

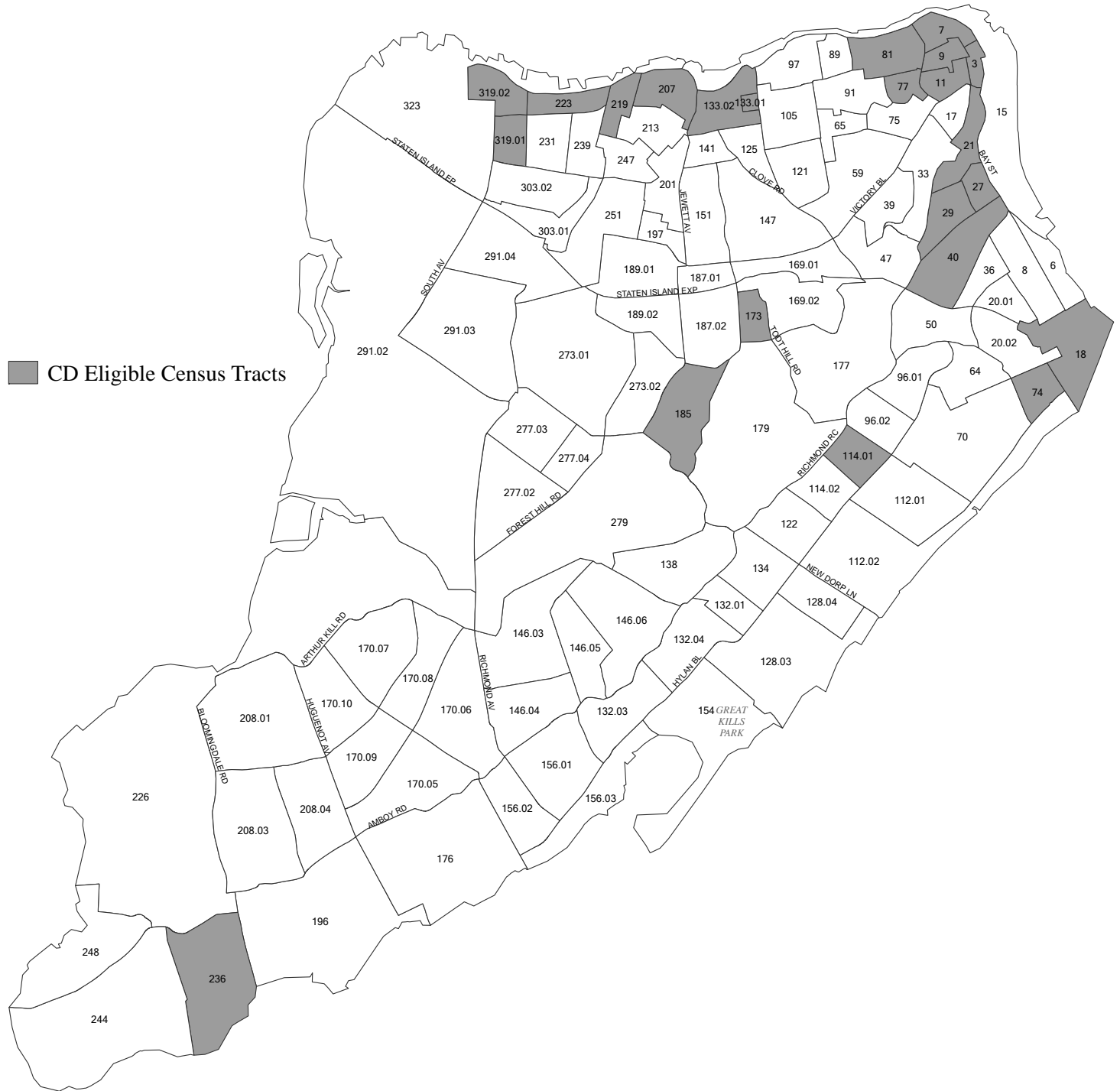


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Source: U.S. HUD Estimates based on 2000 Census SF3 Population Division - New York City Department of City Planning

# Community Development Eligible Census Tracts\*

## Staten Island, 2000



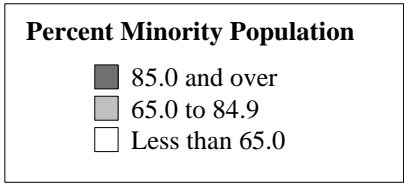
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Source: U.S. HUD Estimates based on 2000 Census SF3 Population Division - New York City Department of City Planning

# Minority Population\*

## As a Percent of Total Population by Census Tracts

### The Bronx, 2000



\* Excludes white alone nonhispanic persons



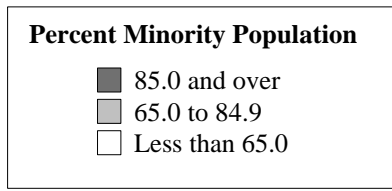
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# Minority Population\*

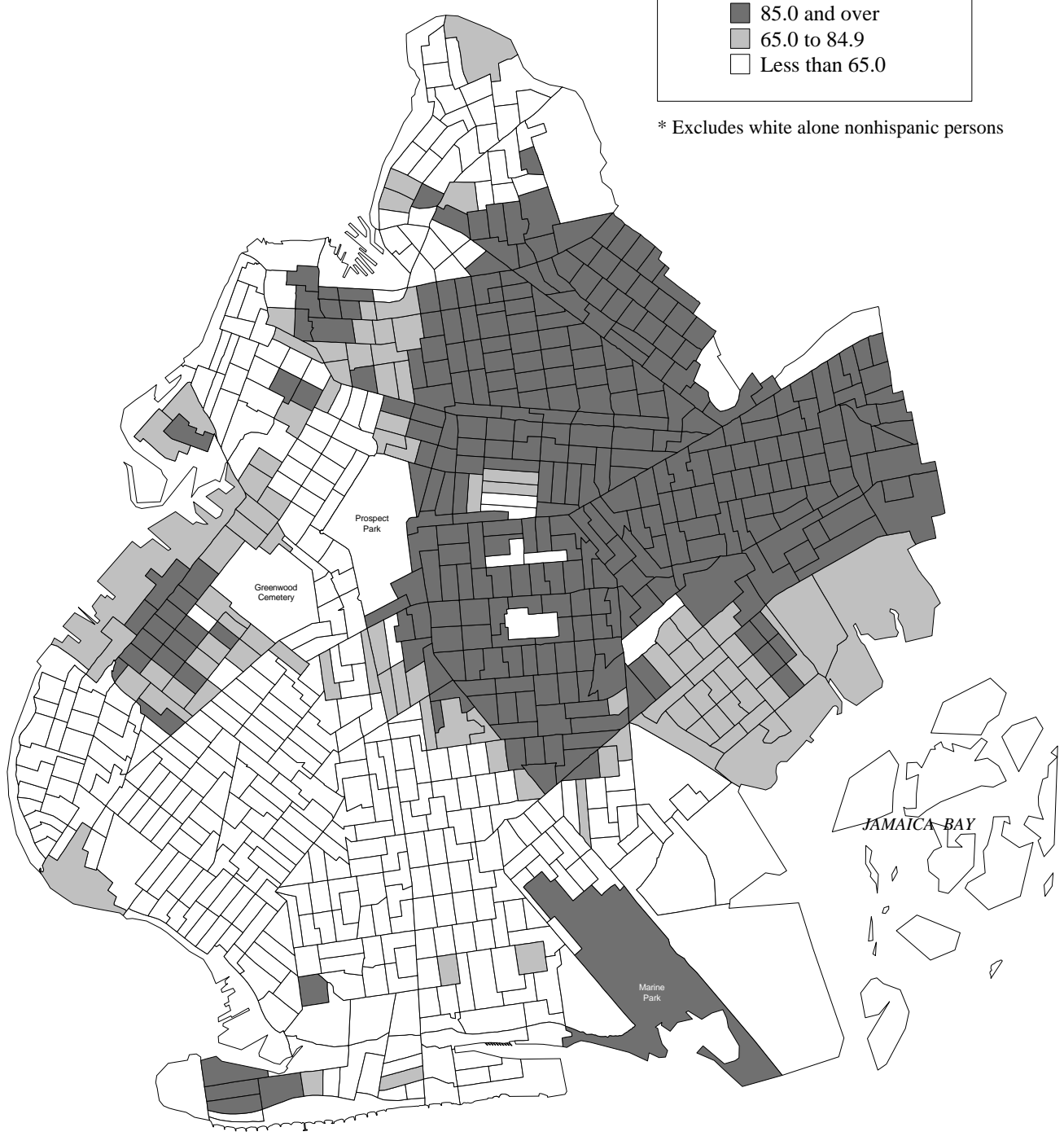
## As a Percent of Total Population

### by Census Tracts

### Brooklyn, 2000



\* Excludes white alone nonhispanic persons



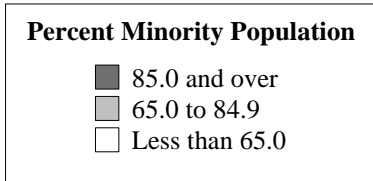
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# Minority Population\*

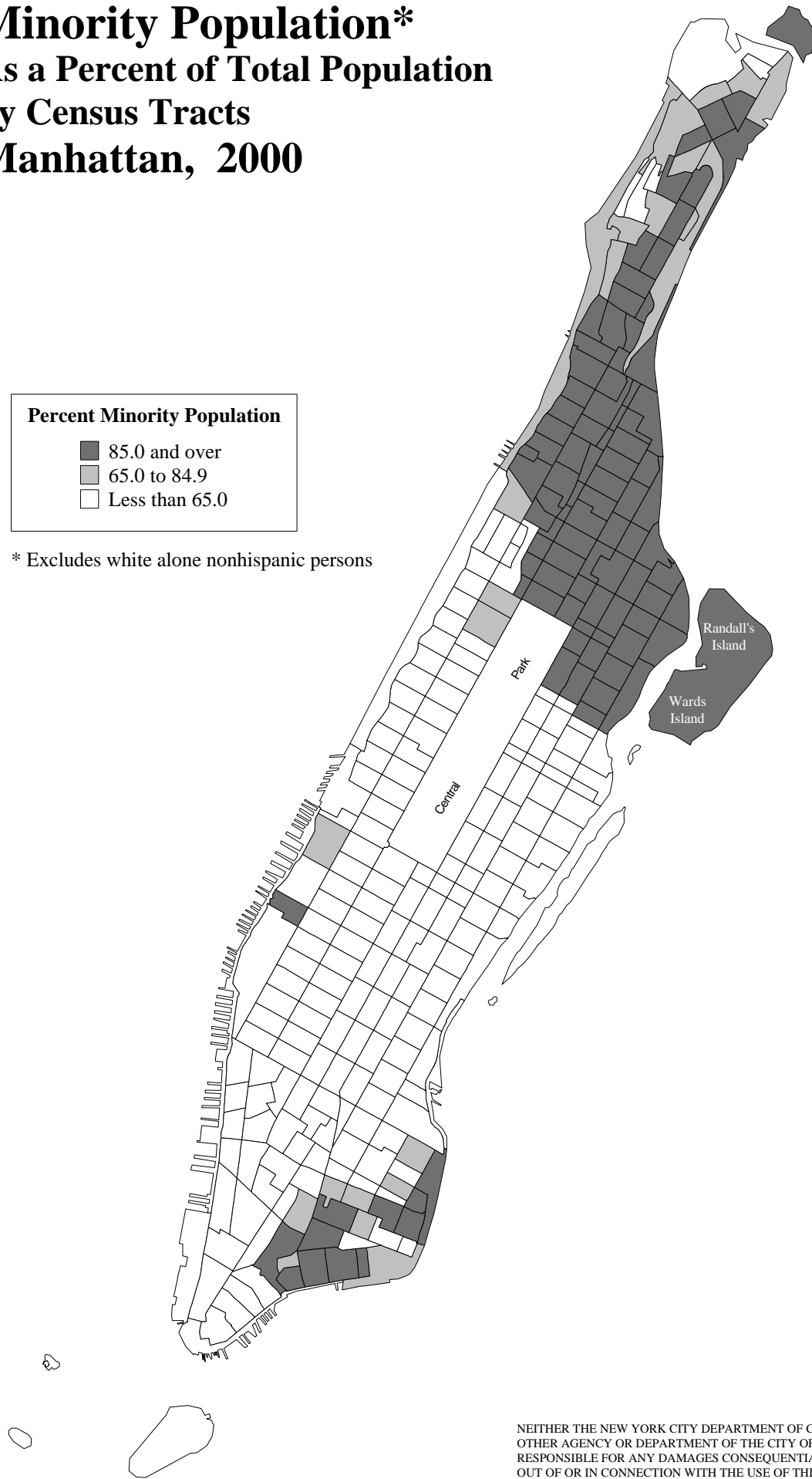
## As a Percent of Total Population

### by Census Tracts

### Manhattan, 2000



\* Excludes white alone nonhispanic persons



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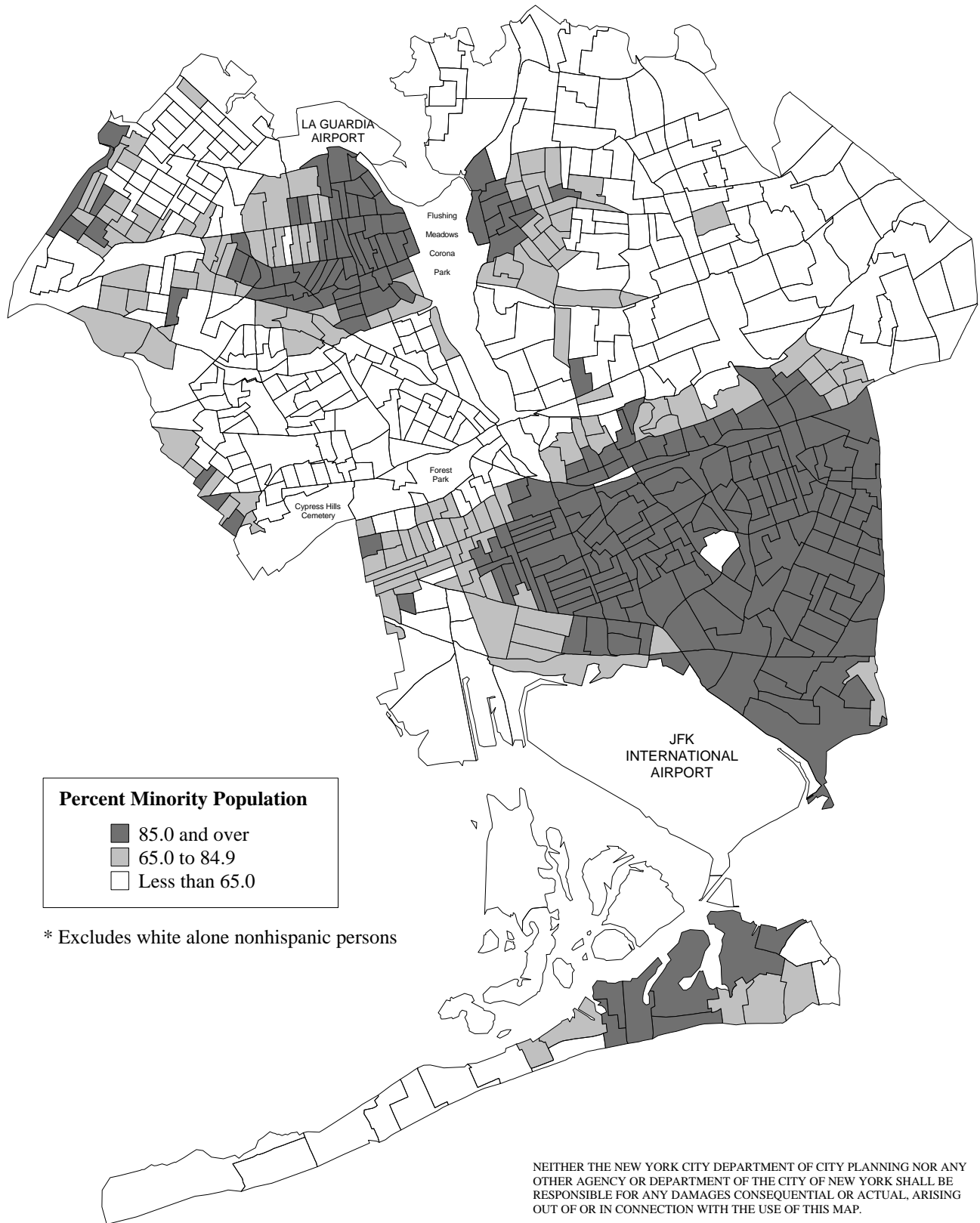


# Minority Population\*

## As a Percent of Total Population

### by Census Tracts

### Queens, 2000



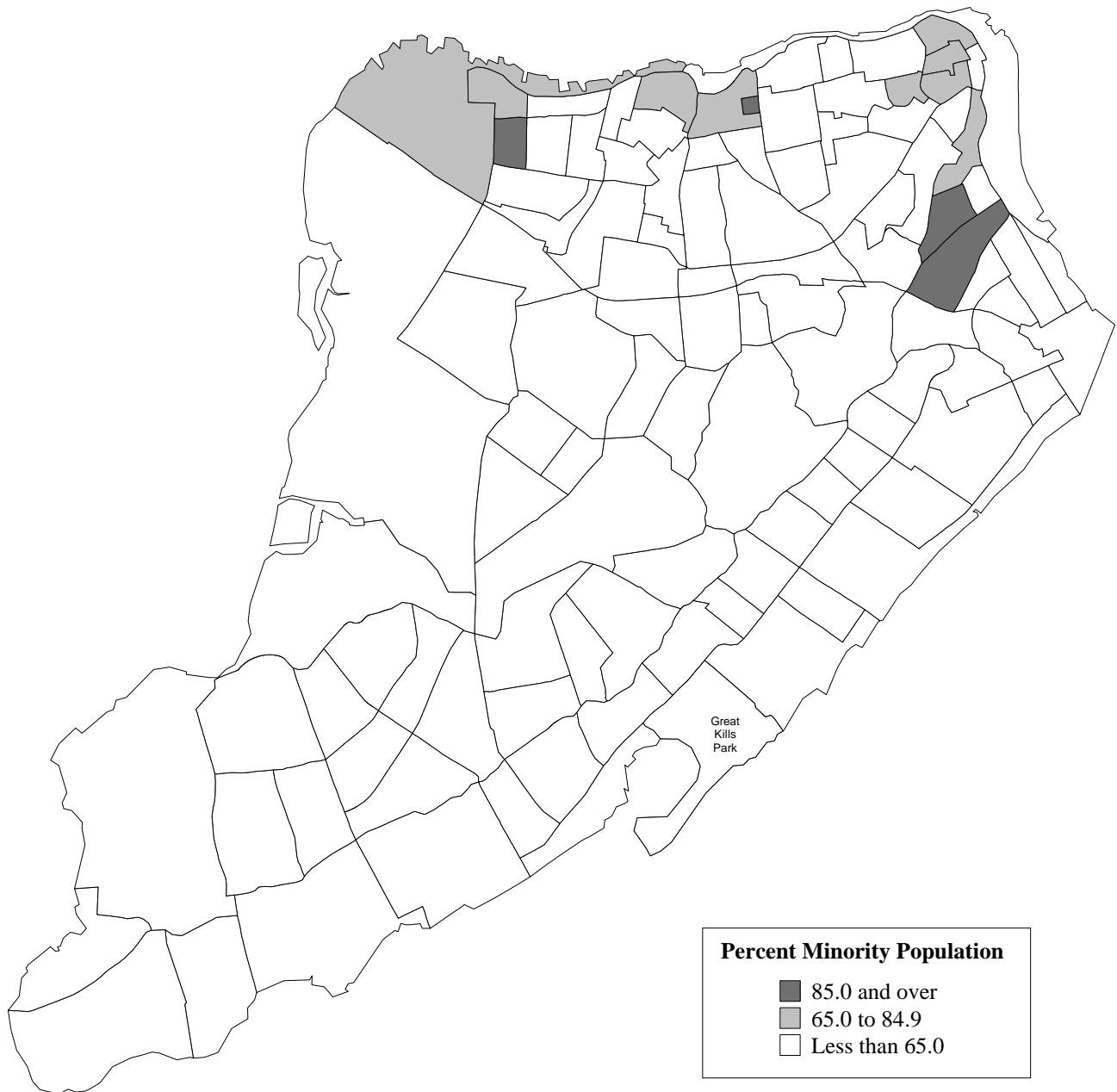
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# Minority Population\*

## As a Percent of Total Population

### by Census Tracts

### Staten Island, 2000



\* Excludes white alone nonhispanic persons

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## **APPENDIX 4:**

### **DICTIONARY OF PROGRAM DESCRIPTION VARIABLES**

This dictionary defines the required HUD variables found in the Action Plan. These required HUD elements include: the administering agency, funding sources, type of accomplishment, program activities, household type, income level, objective, outcome, and outcome statement.

**FUNDING PREFIX** -- Activity is funded by one of the four United States Department of Housing and Urban Development Entitlement/Formula Programs.

- C Community Development Block Grant (CDBG) funded.
- E Emergency Shelter Grant (ESG) funded.
- H HOME Investment Partnerships (HOME) funded.
- P Housing Opportunities for Persons with AIDS (HOPWA) funded.

**AGENCY** -- the City agency responsible for administering the program is as follows:

- ACS Agency for Childrens' Services
- CHA New York City Housing Authority
- CHR Commission on Human Rights
- DCA Department of Cultural Affairs
- DCAS Department of Citywide Administrative Services
- DCP Department of City Planning
- DDC Department of Design and Construction
- DFA Department for the Aging
- DCAS Department of Citywide Administrative Services
- DJJ Department of Juvenile Justice
- DHS Department of Homeless Services
- DHMH Department of Health and Mental Hygiene
- DOEd Department of Education
- DOE Department of Employment
- DOS Department of Sanitation
- DOT Department of Transportation
- DPR Department of Parks and Recreation
- DYCD Department of Youth and Community Development
- EDC Economic Development Corporation
- HPD Department of Housing Preservation and Development
- HRA Human Resources Administration Department of Social Services
- LPC Landmarks Preservation Commission
- MAY Mayor's Office, please refer to program description.
- NFP Not-for-Profit Organization, please refer to program description.
- NYPD New York Police Department
- NYCHA New York City Housing Authority
- OMB Office of Management and Budget
- OTR (Other) Please refer to program description.
- SBS Department of Small Business Services
- VARIOUS Please refer to program description.

**FUNDING SOURCE** - Each program is funded by either one or more of the following levels of government and/or a not-for-profit, or private entity. If other is listed refer to the program description.

**FEDERAL** - The following programs are primarily funded by the United States Department of Housing and Urban Development, unless otherwise stated, refer to the program description for the federal agency:

Entitlement/Formula Programs - Please refer to program description for additional information.

Community Development Block Grant (CDBG)

Emergency Shelter Grant (ESG)

HOME Investment Partnerships (HOME)

Housing Opportunities for Persons with AIDS (HOPWA)

New York City Housing Authority - Please refer to program description for additional information.

Public Housing Capital Fund Program

HOPE VI

Competitive Programs - Please refer to program description for additional information.

Homeless Continuum of Care SuperNOFA

Supportive Housing

Section 8 Moderate Rehabilitation SRO

Shelter Plus Care Program

Brownfields/Economic Development Initiative (B\EDI)

Section 108 Loan Guarantee Program

Mainstream Housing Opportunities for Persons with Disabilities Program

Section 202 Supportive Housing for the Elderly

Section 811 Supportive Housing for the Disabled

Section 8 Certificates and Vouchers

(Section 8) Mainstream Housing Opportunities for Persons with Disabilities Program

Housing Opportunities for Persons with AIDS (HOPWA Program) – SPNS

Lead-Based Paint Hazard Control

**STATE** - Please refer to program description for additional information.

Affordable Homeownership Development Program

Homeless Housing and Assistance Program

Low Income Housing Tax Credit

Low Income Housing Trust Fund Program

Public Housing Modernization

RESTORE Program

**CITY** - The City of New York funds housing programs with City funds in the following ways:

Article 8, 8A, & 11 of Private Finance Law

City Capital

City Expense

City Property Tax Abatement

City Property Tax Exemption

City Tax-Exempt Bond

**PRIVATE/NFP** - For programs funded with Private or Not-for-Profit, please refer to program description for the name of the organization.

Not-for-Profit

Private Capital

Private Expense

**ACCOMPLISHMENTS** - The categories of HUD eligible accomplishments are as follows:

People (Used for Public Service activities)  
Youth  
Elderly  
Households (Used for Housing Activities)  
Large households  
Small Households  
Elderly Households  
Businesses  
Organizations  
Housing Units  
Public Facilities (Used for Public Facilities and Public Improvements)  
Feet of Public Utilities  
N/A (Not Applicable)

**PROGRAM ACTIVITIES** (Activity Code/Name) - The HUD eligible activities that a program can perform are as follows: (Please note that the HUD codes are often not sequential.)

### **Acquisition and Disposition**

#### **01 Acquisition**

Acquisition is frequently used for the acquisition of property on which a public facility or public improvement will be constructed using other funds.

#### **02 Disposition**

Disposition can occur through the sale, lease, or donation of property acquired with CDBG funds or under urban renewal. This term is used to describe costs that are incidental to disposing or transferring real property acquired with CDBG funds, and to describe the costs of temporarily maintaining properties pending disposition (for example, legal service, financial service, appraisal survey, and transfer of ownership costs).

### **Public Facilities and Improvements**

**This category allows the acquisition of real property and construction or rehabilitation of the following public facilities and improvements to those facilities.**

#### **03 Public Facilities and Improvements**

This activity should be used, unless the activity falls under a more specific category, listed below.

##### **03A Senior Centers**

Construction or rehabilitation of senior citizen centers. A facility described as serving "senior citizens and the disabled" may be classified under this category.

##### **03B Centers for the Disabled/Handicapped**

Construction or rehabilitation of group homes or centers for the disabled.

**03C Homeless Facilities (Not Operating Costs)**

Construction, conversion, renovation, or rehabilitation of shelters for the homeless, including shelters for battered spouses. This includes transitional housing and SROs (single room occupancy units) for the homeless that are funded by CDBG.

**03D Youth Centers/Facilities**

This refers to facilities that will be used primarily to provide services for teenage youth (ages 13 to 19). This includes playground and recreation facilities that are a part of youth centers/facilities.

**03E Neighborhood Facilities**

Structures that will be used for social services or for multiple purposes, including recreation, and that are principally designed to serve a neighborhood. Such facilities may include libraries and public schools.

**03F Parks, Recreational Facilities**

The activity involves developing an open space area or a facility to be used principally for recreation purposes.

**03G Parking Facilities**

This category is used for off-street parking lots and parking garages.

**03H Solid Waste Disposal Facilities**

Any activity that describes the construction and/or rehabilitation of solid waste disposal facilities.

**03I Flood and Drainage Facilities**

Flood control or irrigation (e.g., retention ponds or catch basins) activities do not include storm sewers, street drains, or storm drains.

**03J Water/Sewer Improvements**

Water/Sewer Improvements include installation or replacement of water lines, sanitary sewers, storm sewers, and fire hydrants.

**03K Street Improvements**

A street improvement project may include street drains, storm drains, curb and gutter work, tunnels, bridges, and the installation of street lights or signs.

**03L Sidewalks**

This activity is for the purpose of sidewalk improvements. Sidewalk improvements that include the installation of trash receptacles, trees, benches, and lighting are also included.

**03M Child Care Centers/Facilities for Children**

Examples of these include daycare centers and Head Start pre-school centers.

**03N Tree Planting**

Activities limited to tree planting (sometimes referred to as "beautification").

**03O Fire Station/Equipment**

In addition to the construction or rehabilitation of a fire station, this category includes the purchase of fire trucks, ambulances, and rescue equipment.

**03P Health Facilities**

This activity includes both physical and mental health facilities.

**03Q Abused and Neglected Children's Facilities**

This category includes daycare, treatment, or temporary housing for abused and neglected children.

**03R Asbestos Removal**

The primary goal of this category is to remove asbestos.

**03S Facilities for AIDS Patients (Not Operating Costs)**

Construction or rehabilitation of buildings for treatment or temporary housing for people who are HIV positive or who have AIDS. Note: "AIDS Patients" is a term required by HUD's National Objectives definitions. The City of New York prefers to use the term "Persons living with HIV/AIDS" to describe individuals who receive HOPWA-funded services.

**03T Operating Costs of Homeless "and/or" AIDS Patients Programs**

This category funds the operating expenses of ESG-funded emergency shelters. This category includes all costs associated with the operation of facilities (such as utilities, maintenance, and insurance) for homeless persons and/or AIDS patients. Note: "and/or" has been added to HUD's National Objectives definition because the City of New York houses AIDS patients in more appropriate housing arrangements than ESG-funded emergency shelters in order to accommodate their medical needs.

**Public Services**

**Public service activities are the essential supportive services provided to special needs populations and very-low and low-income persons.**

**05 Public Services (General)**

Public service activities include housing referral and counseling services, neighborhood cleanup, homeownership counseling, food distribution (food bank services), health education, or rape prevention education. General or unspecified homeless services, including those described as essential or supportive services, may also be assigned this activity.

**05A Senior Services**

Services that will be provided to elderly persons (e.g., meals-on-wheels, dial-a-ride) and for services provided for victims of Alzheimer's disease. (Senior Services or Services for the Disabled, may be used for activities that will provide services for both senior citizens and persons with disabilities if the activity is not intended primarily to serve one group rather than the other.)

**05B Services for the Disabled (Previously Referred to as Handicapped Services)**

Indicate services for persons with disabilities, regardless of age.

**05C Legal Services**

Includes programs that provide legal aid to low-and moderate-income persons.

**05D Youth Services**

Services for teenagers (ages 13 to 19) that include, for example, recreational services limited to teenagers or a teen counseling program. If a counseling program is targeted for youth but includes counseling for the family as well, it may still be classified as a youth service if the focus is on counseling for youth.

**05E Transportation Services**

Transportation services for a specific client group should be classified under this category for that client group; for example, use Senior Services, for transportation services for the elderly.

**05F Substance Abuse Services**

This program funds substance abuse recovery programs as well as prevention/education activities.

**05G Battered and Abused Spouses**

This category is for programs serving abused and neglected children, adults or families.

**05H Employment Training**

This program provides assistance that increases self-sufficiency. This category includes literacy, independent living skills, job training, and employment service activities.

**05I Crime Awareness/Prevention**

Programs promoting crime awareness and prevention, including crime prevention education programs and paying for security guards.

**05J Fair Housing Activities**

Fair housing services include counseling on housing discrimination.

**05K Tenant/Landlord Counseling**

Counseling provided to help prevent or settle disputes that occur between tenants and landlords.

**05L Child Care Services**

Services that children (generally under age 13) will benefit from, including parenting skill classes. However, services exclusively for abused and neglected children should be classified Abused and Neglected Children.

**05M Health Services**

Health services activities include operation of neighborhood clinics, post-rape counseling, vermin abatement services (also known as "vector control"), and other activities designed to serve the health needs of the residents. (Exception: Mental health services, which should be classified under Mental Health Services.)

**05N Abused and Neglected Children**

Daycare or other services are exclusively for abused and neglected children.

**05O Mental Health Services**

Activities designed to address the mental health needs of residents of the community.

**05P Screen for Lead-Based Paint/Lead Hazards Poisoning**

Activities designed primarily to provide screening for (not removal of) lead-based paint and other lead poisoning hazards.

**05Q Subsistence Payments**

This activity should only be used for activities designed to provide one-time or short-term (no more than three months) emergency grant payments on behalf of an individual or family, generally for the purposes of preventing homelessness. Examples include use of CDBG funds to prevent the loss of utilities, or payment of rent/mortgage to prevent eviction.

For other programs, this activity may be used for activities that provide tenant subsidies and other payments for expenses other than rent or security deposits.

**05R Homeownership Assistance (Not Direct)**

Homeownership, under this category, is limited to only homebuyer downpayment assistance.



**05S Rental Housing Subsidies (HOME Tenant-Based Rental Assistance)**

Tenant subsidies are exclusively for rental payments, including HOME tenant-Based Rental Assistance.

**05T Security Deposits**

This category is exclusively for providing security deposits as a form of tenant subsidy.

**Housing**

**Housing includes a variety of categories from new construction to rehabilitation.**

**12 Construction of Housing**

This activity indicates the construction of new housing.

**13 Direct Homeownership Assistance**

Homeownership assistance provided under the HOME program.

Under the CDBG program, assistance provided to facilitate homeownership may be in the form of subsidizing interest rates and mortgage principal amounts, payment of closing costs and downpayment assistance for low- and moderate-income homebuyers, acquiring guarantees for mortgage financing from private lenders, and financing the acquisition by low- and moderate income persons of housing they already occupy.

**14A Rehabilitation: Single-Unit Residential**

This category includes loans and grants for the rehabilitation of privately owned one-unit homes.

**14B Rehabilitation: Multi-Unit Residential**

This category includes the rehabilitation of buildings with two or more residential units.

**14C Public Housing Modernization**

This type of activity includes the rehabilitation of housing units owned/operated by a public housing authority (PHA) or an Indian housing authority (IA).

**14D Rehabilitation: Other Publicly Owned Residential Buildings**

This type of activity includes housing that is owned by a public entity other than a PHA. This category may include SROs that are owned by a public entity other than a PHA.

**14F Energy Efficiency Improvements**

This activity is the rehabilitation for the sole purpose of promoting energy efficiency (e.g., a weatherization program).

**14G Acquisition For Rehabilitation**

This category is to acquire property in order to rehabilitate for housing. This category may be used to reflect the cost of only the acquisition if the rehabilitation costs will be paid from another source, or it may also include both the costs of acquisition and rehabilitation.

**14H Rehabilitation Administration**

Indicates administrative activities for the delivery costs (including staff, other direct costs, and service costs) directly related to carrying out housing rehabilitation activities. Examples of these include architectural, engineering, appraisal, and other professional services; preparation of work specifications and work write-ups; loan processing and loan origination fees; surveys, site, and utility plans; application processing; and other fees involving housing rehabilitation.

**14I Lead-Based Paint/Lead Hazard Test/Abatement**

This category applies when the primary goal is housing rehabilitation for lead-based paint and hazard evaluation and reduction.

**16A Residential Historic Preservation**

This activity should only be used for the rehabilitation of historic residential structures.

**Commercial/Industrial Improvements by Grantee or Non-Profit**  
**This list of activities is primarily used to address special economic development activities.**

**17A Commercial/Industrial Land Acquisition/Disposition**

This activity indicates acquiring land, clearing structures, or packaging commercial or industrial property for a special economic development activity, such as creating an industrial park.

**17B Commercial/Industrial Infrastructure Development**

This activity indicates street improvements, water improvements, parking additions, rail transport improvements, or other improvements to a site for a special economic development activity. This activity may include installation of public improvements in an industrial site or construction of streets/roads to and through commercial/industrial areas.

**17C Commercial/Industrial Building Acquisition, Construction, Rehabilitation**

This activity indicates the following objectives: to acquire, to construct, or to rehabilitate a commercial/industrial building for a special economic development activity.

**17D Other Commercial/Industrial Improvements**

Other commercial and industrial improvements undertaken for a special economic development activity that is not covered by Commercial/Industrial Land Acquisition/Disposition, Commercial/Industrial Infrastructure Development, or Commercial/Industrial Building Acquisition, Construction, Rehabilitation.

**Direct Economic Development Assistance to Private For-Profits**  
**All activities in this category provide direct assistance to a for-profit entity.**

**14E Rehabilitation: Publicly or Privately Owned Commercial/Industrial**

This rehabilitation will be limited to improvements to the exterior of a commercial building (generally referred to as "facade improvements") or to the correction of code violations.

**18A ED Direct: Direct Financial Assistance to For-Profit Business**

Financial assistance will be provided to a for-profit business. Examples may include loans, loan guarantees, or grants to acquire property, clear structures, construct or rehabilitate a building, and/or purchase equipment.

**18B ED Direct: Technical Assistance**

Technical assistance will be provided to for-profit businesses. This includes workshops, marketing, or referrals.

**18C Micro-Enterprise Assistance**

Financial assistance, technical assistance, or general support services/programs will be provided to owners of and persons developing micro-enterprises. (A micro-enterprise is a business with five or fewer employees, including the owner(s).)

## **General Administrative and Planning Costs**

### **20 Planning**

Planning activities include planning and capacity building, development of comprehensive plans (for example, a consolidated plan), energy strategies, community development plans, environmental studies, area neighborhood plans, and functional plans.

#### **21A General Program Administration**

This category includes overall program management, coordination, monitoring, and evaluation. The activities in this category may include (but are not limited to) salaries, wages, and related costs of the recipient's staff or other staff engaged in program administration, which includes (but is not limited to) providing information about the program, preparing program budgets and schedules, preparing reports, and other costs for goods or services needed for administration of the program. This category is used to administer a federally designated Empowerment Zone or Enterprise Community, or to administer the HOME program.

#### **21B Indirect Costs**

This activity can indicate costs charged to a program under an indirect cost allocation plan.

#### **21C Public Information**

This activity is used for the provision of information and other resources to residents and citizen organizations participating in the planning, implementation, or assessment of activities.

#### **21D Fair Housing Activities**

Fair housing activities include General Program Administration activities.

#### **21E Submissions or Applications for Federal Programs**

These activities allow for the preparation of documents required for submission to HUD to receive funds under the CDBG program and to prepare applications for other federal programs when the grantee has determined that such activities are necessary to achieve its community development objectives.

#### **21H HOME Administrative/Planning Costs of Participating Jurisdiction**

This category includes the administration and planning costs of the HOME grant. It may include program management, coordination, planning, monitoring, and evaluation activities.

#### **21I HOME CHDO Operating Expenses**

This category allows for the expenses incurred for operating costs associated with a CHDO carrying out its activities.

### **Other**

#### **04 Clearance and Demolition**

These activities involve the clearance or demolition of buildings and improvements, or the movement of structures to other sites.

#### **04A Clean-up of Contaminated Sites/Brownfields**

These activities are designed primarily for cleaning toxic/environmental waste or contamination from a site.

## **06 Interim Assistance**

There are two circumstances under which the Interim Assistance code may be used:

- a. When making limited improvements (e.g., repair of streets, sidewalks, or public buildings) to areas with determinable signs of physical deterioration when the improvements are intended to arrest deterioration prior to permanent improvements being made.
- b. When the activity will alleviate an emergency condition threatening public health and safety, such as emergency removal of tree limbs or other debris after a major storm.

## **07 Urban Renewal Completion**

This activity should be used only if the assistance will be used for the completion of urban renewal projects. (This activity refers to the close-out of the urban renewal categorical grant program that preceded CDBG; active urban renewal projects that are now being completed are generally located in large cities.)

## **08 Relocation**

Funds may be used for relocation payments and assistance to displaced persons, including individuals, families, businesses, non-profit organizations, and farms.

## **09 Loss of Rental Income**

This activity involves the use of funds to pay housing owners for the loss of rental income incurred by holding (for temporary periods) housing units to be used for the relocation of individuals and families displaced by CDBG-assisted activities.

## **10 Removal of Architectural Barriers**

This category should be used for public facilities, buildings, or private residences where CDBG funds are used to remove barriers for increasing handicapped accessibility.

## **11 Privately Owned Utilities**

An activity that involves the use of CDBG funds to acquire, reconstruct, rehabilitate, or install the distribution lines and facilities of privately owned utilities, including placing new or existing distribution facilities and lines underground.

## **15 Code Enforcement**

Code enforcement involves the payment of salaries and overhead costs directly related to the enforcement of local codes.

## **16B Non-Residential Historic Preservation**

This activity should be used for any non-residential historic building that will be rehabilitated. Examples include the rehabilitation of an historic building for use by a historic preservation society, the renovation of a historic building for use as a museum, or the renovation of a historic building for use as a neighborhood facility.

## **19C CDBG Non-Profit Organization Capacity Building**

Activities funded under the CDBG program that increase the capacity of non-profit organizations to carry out eligible neighborhood revitalization or economic development activities. Activities that strengthen non-profits may include providing staff with specialized training and technical assistance.

## **19D CDBG Assistance to Institutions of Higher Education**

Use this activity when assistance is provided to institutions of higher education that have demonstrated a capacity to carry our eligible activities.

**19E CDBG Operation and Repair of Foreclosed Property**

Activities that use CDBG funds to make essential repairs and to pay operating expenses necessary to maintain the habitability of housing units acquired through tax foreclosure in order to prevent abandonment and deterioration of such housing primarily in low-and moderate-income neighborhoods.

**19F Repayments of Section 108 Loan Principal**

Indicates repayment of principal for a Section 108 Loan Guarantee.

**22 Unprogrammed Funds**

Identify funds that have not been programmed for use. This category may include funds identified as reserve or contingency funds.

**HOUSEHOLD TYPES** (Households) - The HUD defined eligible household categories are as follows:

Renter Households

**RENTER ELDERLY**

A one or two person household in which the head of household or spouse is at least 62 years of age and rent their housing unit.

**RENTER SMALL RELATED**

A two to four person household including at least 1 person related to the householder by birth, marriage or adoption and rent their housing unit.

**RENTER LARGE RELATED**

A five or more person household including at least 1 person related to the householder by birth, marriage or adoption and rent their housing unit.

**ALL OTHER RENTER HOUSEHOLD TYPES**

1 or more non-elderly, single person household that does not meet the above renter definitions.

Homeless Households

A qualifying homeless family, individual or youth is identified as: a) without a place of residence and/or sleeps in public spaces; and b) is found eligible for temporary housing by the Department of Homeless Services.

**HOMELESS FAMILY WITH CHILDREN**

A qualifying homeless family includes at least one parent or guardian and one child, a homeless pregnant woman, or a homeless person in the process of securing legal custody of a person under the age of 18.

**HOMELESS FAMILY WITHOUT CHILDREN**

A qualifying homeless family with 2 or more persons.

**HOMELESS INDIVIDUAL**

A qualifying homeless individual is an unaccompanied adult (18 years or older) without children.

**HOMELESS YOUTH**

A qualifying homeless youth is an unaccompanied person 17 years of age or younger.

Homeowner Households

**HOMEOWNER EXISTING**

An owner-occupant who holds legal title to the property and who uses the property as principal residence.

**HOMEOWNER FIRST-TIME**

An individual or family who has not owned a home during the three-year period preceding the HUD-assisted purchase of a home for principal residence.

## **SPECIAL NEEDS POPULATIONS**

Please refer to program description for details, a special needs household can include a person or persons in any of the following categories: Female headed household with children; Mentally Impaired Persons; Physically Disabled Persons; Substance Abusers; Persons with Tuberculosis; Persons with AIDS/HIV related Diseases; and Survivors of Domestic Violence.

## **OTHER**

Please refer to program description.

**N/A**

Not Applicable

**INCOME TYPES** (Income) - A household's income as defined by HUD for New York City, including the five boroughs, adjusted for family size is as follows:

(Income definitions are based on Federal Fiscal Year 2009 Section 8 Median Family Income (MFI) for New York City which is \$61,700.)

**VERY LOW** ( 0 to 50% MFI) [Equivalent to CDBG's low-income category]

A household with an income less than or equal to 50 percent of the area's median family income (Defined as less than or equal to \$39,600 for a family of four, or less than or equal to \$27,750 for a single person household.)

**LOW** (51 to 80% MFI) [Equivalent to CDBG's moderate-income category]

A household with an income greater than 50 percent and less than or equal to 80 percent of the City's median family income. (Defined as greater than \$39,600 and less than or equal to \$63,350 for a family of four; and greater than \$27,750 and less than or equal to \$44,350 for a single person household.)

**MODERATE** (81 to 95% MFI)

A household with an income greater than 80 percent or less than or equal to 95 percent of the City's median family income. (Defined as greater than \$63,350 or as less than or equal to \$75,250 for a family of four.)

**OTHER MODERATE** (96 to 133% MFI)

A household with an income greater than 95 percent or less than or equal to 133 percent of the City's median family income. (Defined as greater than \$75,250 or as less than or equal to \$105,350 for a family of four.)

**ABOVE MODERATE** (Greater than 134% MFI)

A household with an income greater than or equal to 134 percent of the City's median family income. (Defined as greater than \$105,350 for a family of four.)

## **LIMITED CLIENTELE**

An activity which benefits a limited clientele, at least 51 percent whom are, or are presumed to be, low and moderate income persons.

## **SLUMS AND BLIGHT AREA**

An activity will be considered to address prevention or elimination of slums or blight in an area if:

- a) The area, delineated by the recipient, meets a definition of a slum, blighted, deteriorated or deteriorating area under State or local law;
- b) Throughout the area there is a substantial number of deteriorated or deteriorating buildings or the public improvements are in a general state of deterioration;

- c) Documentation is maintained by the recipient on the boundaries of the area and the condition which qualified the area at the time of its designation; and
- d) The assisted activity addresses one or more of the conditions which contributed to the deterioration of the area. Rehabilitation of residential buildings carried out in an area meeting the above requirements will be considered to address the area's deterioration only where each such building rehabilitation is considered substandard under local definition before rehabilitation, and all deficiencies making a building substandard have been eliminated if less critical work on the building is undertaken. At a minimum, the local definition for this purpose must be such that buildings that it would render substandard would also fail to meet the housing quality standards for the Section 8 Housing Assistance Payments Program-Existing Housing.

**LOW/MODERATE AREA**

At least 51 percent of the residents in a defined geographic area are low and moderate income persons.

**LOW/MODERATE HOUSING**

At least 51 percent of the units in a building are occupied by low and moderate income persons.

**LOW/MODERATE JOBS**

Greater than 51 percent of the jobs are held by persons from low and moderate income households.

**SLUM/BLIGHT URBAN RENEWAL**

An activity will be considered to address prevention or elimination of slums or blight in an urban renewal area if the activity is:

- i) Located within an urban renewal project area or Neighborhood Development Program (NDP) action area; i.e., an area in which funded activities were authorized under an urban renewal Loan and Grant Agreement or an annual NDP Funding Agreement, pursuant to Title 1 of the Housing Act of 1949; and
- ii) Necessary to complete the urban renewal plan, as then in effect, including initial land redevelopment permitted by the plan.

Note: Despite the restrictions in (b)(1) and (2) of this section, any rehabilitation activity which benefits low and moderate income persons pursuant to paragraph (a)(3) of this section can be undertaken without regard to the area in which it is located or the extent or nature of rehabilitation assisted.

**SLUM/BLIGHT SPOT**

Acquisition, clearance, relocation, historic preservation and building rehabilitation activities which eliminate specific conditions of blight or physical decay on a spot basis not located in a slum or blighted area will meet this objective. Under this criterion, rehabilitation is limited to the extent necessary to eliminate specific conditions detrimental to public health and safety.

**URGENT NEED**

Recent activities performed to alleviate existing conditions which pose a serious and immediate threat to the health or the welfare of the community.

**N/A**

Not Applicable

**PERFORMANCE OBJECTIVE** - The HUD defined eligible Performance Measurement System objective categories are as follows:

**(DH) DECENT HOUSING**

This objective focuses on housing programs where the purpose of the program is to meet individual, family, or community housing needs and not programs where housing is an element of a larger effort, since such programs would be more appropriately reported under Suitable Living Environment. The activities that typically would be found under this objective are designed to cover the wide range of housing possible under HOME, CDBG, HOPWA or ESG.

**(SL) SUITABLE LIVING ENVIRONMENT**

In general, this objective relates to activities that are designed to benefit communities, families, or individuals by addressing issues in their living environment.

**(EO) CREATING ECONOMIC OPPORTUNITIES**

This objective applies to the types of activities related to economic development, commercial revitalization, or job creation.

**PERFORMANCE OUTCOME** - The HUD defined eligible Performance Measurement System outcome categories are as follows:

**1 (Availability/)****Accessibility**

This outcome category applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low- and moderate-income people, including persons with disabilities. In this category, accessibility does not refer only to physical barriers, but also to making the affordable basics of daily living available and accessible to low- and moderate-income people where they live.

**2 Affordability**

This outcome category applies to activities that provide affordability in a variety of ways in the lives of low- and moderate- income people. It can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care.

**3 Sustainability (Promoting Living or Viable Communities)**

This outcome applies to projects where the activity or activities are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing a benefit to persons of low- and moderate-income, or by removing or eliminating slums or blighted areas through multiple activities or services that sustain communities or neighborhoods.

**PERFORMANCE OUTCOME STATEMENTS** - The HUD defined statement which links a program's intended Performance Outcome to its Performance Objective.

- DH-1** Accessibility for the purpose of providing Decent Affordable Housing
- DH-2** Affordability for the purpose of providing Decent Affordable Housing
- DH-3** Sustainability for the purpose of providing Decent Affordable Housing
- SL-1** Accessibility for the purpose of creating Suitable Living Environments
- SL-2** Affordability for the purpose of creating Suitable Living Environments
- SL-3** Sustainability for the purpose of creating Suitable Living Environments
- EO-1** Accessibility for the purpose of creating Economic Opportunities
- EO-2** Affordability for the purpose of creating Economic Opportunities



- EO-3** Sustainability for the purpose of creating Economic Opportunities  
**NA** Not Applicable  
**NI** Not Applicable/No Suitable Indicator

**PERFORMANCE INDICATOR** - The HUD (draft) defined eligible Performance Measurement System outcome indicators are as follows:

**1) Public facility or infrastructure activities**

This indicator shows the number of persons that have been assisted by public facility or infrastructure activities that provide individuals with new or improved access to the facility or infrastructure. If the activity was used to meet a quality standard or to measurably improve quality, then this indicator will report the number of household units that no longer have access to a substandard service.

**2) Public service activities**

This indicator shows the number of persons that have been assisted with new or improved access to a service. If the activity was used to meet a quality standard or to measurably improve quality, then this indicator will report the number of persons that no longer have access to a substandard service.

**3) Activities are part of a geographically targeted revitalization effort (Y/N)?**

This indicator shows a range of outcomes such as jobs created and retained, businesses assisted, low- and moderate-income persons and households served, slum/blight demolition, number of acres of brownfields remediated, etc. in a targeted area.

**4) Number of commercial facade treatment/business building rehab (site, not target area based)**

This indicator shows the number of commercial façade treatments undertaken and the number of business buildings that were rehabilitated.

**5) Number of acres of brownfields remediated (site, not target area based)**

This indicator shows the number of acres of brownfields that were remediated.

**6) New rental units constructed per project or activity**

This indicator shows the number of affordable rental units created, as well as the number of years of affordability, number of units occupied by the elderly, and those units designated for chronically homeless persons and persons with HIV/AIDS.

**7) Rental units rehabilitated**

This indicator shows the number of affordable rental units rehabilitated, as well as the number of years of affordability, units for chronically homeless persons, elderly persons, and persons with HIV/AIDS.

**8) Homeownership Units Constructed, Acquired, and/or Acquired with Rehabilitation (per project or activity)**

This indicator shows the total number of homeownership units constructed, acquired, and/or acquired with rehabilitation per activity. This includes total number of affordable units, number of years of affordability, Energy Star qualified units, section 504 accessible units, and number of households previously living in subsidized housing. In addition, data will be collected on the number of units occupied by the elderly, number of units designated for persons with HIV/AIDS, and number of units for the chronically homeless.

**9) Owner occupied units rehabilitated or improved**

This indicator shows the total number of owner occupied units rehabilitated, including the number of these units occupied by the elderly, number of units designated for persons with HIV/AIDS, and number of units for the chronically homeless.

**10) Direct Financial Assistance to homebuyers**

This indicator shows the number of homebuyers receiving direct financial assistance, housing counseling, and downpayment assistance/closing costs.

**11) Tenant-Based Rental Assistance (TBRA)**

This indicator shows the total number of households receiving TBRA as well as the number with short-term rental assistance (less than 12 months) and the number of homeless and chronically homeless households assisted.

**12) Number of homeless persons given overnight shelter**

This indicator shows the number of homeless persons given overnight shelter.

**13) Number of beds created in overnight shelter or other emergency housing**

This indicator shows the number of beds created in an overnight shelter or other emergency housing.

**14) Homelessness Prevention**

This indicator shows the number of households that received emergency financial assistance to prevent homelessness and emergency legal assistance to prevent homelessness.

**15) Jobs created**

Of the total number of jobs created, this indicator shows the number of jobs that have employee-sponsored health care, the types of jobs created [using Economic Development Administration (EDA) classifications] and the number of persons unemployed before taking the job.

**16) Jobs retained**

Of the total number of jobs retained, this indicator shows the number of jobs retained, the number of jobs with employer-sponsored health care benefits, and the types of jobs retained (using EDA classifications).

**17) Businesses assisted**

This indicator shows the total number of businesses assisted. Specifically, it shows the number of new businesses, existing businesses, and the DUNS number of each business so that HUD can track the number of new businesses that remain operational for three years after assistance.

**18) Does assisted business provide a good or service to meet needs of service area/neighborhood/community (to be determined by community)?**

This indicator shows whether an assisted business provides goods or services to meet the needs of the service area, neighborhood, or community, as determined by the grantee.

**N/A Not Applicable**

The particular eligible activity cannot be measured and/or properly categorized by one of the eighteen (18) Performance Indicators (e.g., General Program Administration).

## **Appendix 5:**

*Editors Note: The page numbers indicated below correspond to the page number as found in the published version of the Proposed 2011 Consolidated Plan as submitted to the U.S. Department of Housing and Urban Development on November 15, 2010. Due to formatting changes as a result of converting from Microsoft Access to Adobe PDF format, the programmatic variable data and program description for several of the programs may not be located on the pages indicated. However, the actual information contained in the Description of Program Variables and Description of Programmatic Activities sections remains unchanged.*

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## **Appendix 6:**

### **Resources for Prospective Homebuyers**

The City of New York offers many opportunities for homeownership throughout the five boroughs. The City has created an informative Internet web site:

<http://www.nyhome.org>

The web site is designed to assist all persons interested in homeownership, financing, counseling and equal access to housing. From deciding on a neighborhood to figuring out how much you can afford to pay, this site is a guide to assist New Yorkers through the steps to becoming a New York City homeowner.

A summary of the topics covered on the web site include the following useful information and resources:

#### **Investing in NYC**

#### **Tax Advantages**

#### **Building Wealth**

#### **Why New York City?**

#### **What New York City Offers**

- Culture and Leisure
- Education
- Hospitals and Healthcare
- Transportation
- Neighborhood Living

#### **What Can I Afford?**

#### **Neighborhoods**

##### Manhattan

- Harlem

##### The Bronx

- Melrose
- Bedford Park
- Belmont

##### Brooklyn

- Bedford-Stuyvesant
- Sunset Park
- Bath Beach
- Red Hook
- East New York
- Madison
- Kensington

- Boerum Hill
- Prospect Heights
- Gerritsen Beach
- Queens**
- Forest Hills/Rego Park
- Kew Gardens/North Richmond Hills
- The Rockaways
- Cambria Heights
- Broadway-Flushing
- College Point
- Jackson Heights
- Ozone Park
- Staten Island**
- Port Richmond
- Manor Heights

**The Buying Process**

- Job History, Credit, and Savings
- Homeownership Expenses
- What Type of Property?
- Finding Available Properties
- Questions to Ask
- Mortgages
- Mortgage Brokers
- Online Mortgages
- Mortgage Costs
- Predatory Lenders
- What Lenders Look For
- Mortgage Applications
- Finding an Attorney
- Homeowner's Insurance
- Engineer's Report
- Signing the Contract

**Buyer Resources**

- Tax Benefits
- NYC HPD
- Fannie Mae
- Veterans Administration
- NYPD Home
- Neighborhood Housing Services
- Mortgage Coalition
- Habitat for Humanity

**HUD**

- Additional Resources

**Owner Resources**

- NYC HPD

- Fannie Mae
- Neighborhood Housing Services
- HUD
- Additional Resources

### **Property Listings**



## Appendix 7:

### CITY OF NEW YORK RESPONSES TO QUESTIONNAIRE FOR HUD'S INITIATIVE ON REMOVAL OF REGULATORY BARRIERS, PART A., LOCAL JURISDICTIONS

The City of New York provided to public, private and not-for-profit entities submitting applications for competitive grant funds under the 2010 HUD SuperNOFA (Notice of Funding Availability) process a unified response to the Department's "Questionnaire for HUD's Initiative on Removal of Regulatory Barriers". The Questionnaire was incorporated into the point scoring system for several HUD competitive grant programs under the grant application's section: Removal of Regulatory Barriers to Affordable Housing. Higher points were available to (1) governmental applicants that are able to demonstrate successful efforts in removing regulatory barriers to affordable housing and (2) nongovernmental applicants that are associated with jurisdictions that have undertaken successful efforts in removing barriers.

The City's unified response to the Questionnaire's Part A., Local Jurisdictions, Counties Exercising Land Use and Building Regulatory Authority and Other Applicants Applying for Projects Located in such Jurisdiction or Counties, was formulated by the Department of City Planning, Department of Housing Preservation and Development and the Department of Buildings, each providing information on their respective department's area of expertise in an effort to provide one-stop, consistent responses with supporting references and/or data to prospective applicants. In May 2010, the responses on the Questionnaire and Supplement: References were updated to reflect New York City's adoption of the International Building Code (IBC) as the basis for its Building Code. The updated Questionnaire and Supplement have been incorporated into the City's proposed 2011 Consolidated Plan.

The unified response was made available to prospective SuperNOFA applicants upon request or after they were informed of its availability when the applicant requested a Certification of Consistency with the Consolidated Plan from the certifying City agency.

- Form HUD-27300., *Questionnaire for HUD's Initiative on Removal of Regulatory Barriers, Part A., Local Jurisdictions, Counties Exercising Land Use and Building Regulatory Authority and Other Applicants Applying for Projects Located in such Jurisdiction or Counties;*
- Form HUD-27300 Supplement: *References*

<b>America's Affordable Communities Initiative</b>	<b>U.S. Department of Housing and Urban Development</b>	OMB approval no. 2535-0120 (exp. 06/30/2010)
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Public reporting burden for this collection of information is estimated to average 3 hours. This includes the time for collecting, reviewing, and reporting the data. The information will be used to encourage applicants to pursue and promote efforts to remove regulatory barriers to affordable housing. Response to this request for information is required in order to receive the benefits to be derived. This agency may not collect this information, and you are not required to complete this form unless it displays a currently valid OMB control number.

### Questionnaire for HUD's Initiative on Removal of Regulatory Barriers

#### Part A. Local Jurisdictions. Counties Exercising Land Use and Building Regulatory Authority and Other Applicants Applying for Projects Located in such Jurisdictions or Counties [Collectively, Jurisdiction]

	<b>1</b>	<b>2</b>
<p><b>1.</b> Does your jurisdiction's comprehensive plan (or in the case of a tribe or TDHE, a local Indian Housing Plan) include a "housing element? A local comprehensive plan means the adopted official statement of a legislative body of a local government that sets forth (in words, maps, illustrations, and/or tables) goals, policies, and guidelines intended to direct the present and future physical, social, and economic development that occurs within its planning jurisdiction and that includes a unified physical plan for the public development of land and water. If your jurisdiction does not have a local comprehensive plan with a "housing element," please enter no. If no, skip to question # 4.</p>	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes
<p><b>2.</b> If your jurisdiction has a comprehensive plan with a housing element, does the plan provide estimates of current and anticipated housing needs, taking into account the anticipated growth of the region, for existing and future residents, including low, moderate and middle income families, for at least the next five years?</p>	<input type="checkbox"/> No	<input type="checkbox"/> Yes
<p><b>3.</b> Does your zoning ordinance and map, development and subdivision regulations or other land use controls conform to the jurisdiction's comprehensive plan regarding housing needs by providing: a) sufficient land use and density categories (multifamily housing, duplexes, small lot homes and other similar elements); and, b) sufficient land zoned or mapped "as of right" in these categories, that can permit the building of affordable housing addressing the needs identified in the plan? (For purposes of this notice, "as-of-right," as applied to zoning, means uses and development standards that are determined in advance and specifically authorized by the zoning ordinance. The ordinance is largely self-enforcing because little or no discretion occurs in its administration.). If the jurisdiction has chosen not to have either zoning, or other development controls that have varying standards based upon districts or zones, the applicant may also enter yes.</p>	<input type="checkbox"/> No	<input type="checkbox"/> Yes
<p><b>4.</b> Does your jurisdiction's zoning ordinance set minimum building size requirements that exceed the local housing or health code or is otherwise not based upon explicit health standards?</p>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

<p><b>5.</b> If your jurisdiction has development impact fees, are the fees specified and calculated under local or state statutory criteria? If no, skip to question #7. Alternatively, if your jurisdiction does not have impact fees, you may enter yes.</p>	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
<p><b>6.</b> If yes to question #5, does the statute provide criteria that sets standards for the allowable type of capital investments that have a direct relationship between the fee and the development (nexus), and a method for fee calculation?</p>	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
<p><b>7.</b> If your jurisdiction has impact or other significant fees, does the jurisdiction provide waivers of these fees for affordable housing?</p>	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
<p><b>8.</b> Has your jurisdiction adopted specific building code language regarding housing rehabilitation that encourages such rehabilitation through graduated regulatory requirements applicable as different levels of work are performed in existing buildings? Such code language increases regulatory requirements (the additional improvements required as a matter of regulatory policy) in proportion to the extent of rehabilitation that an owner/developer chooses to do on a voluntary basis. For further information see HUD publication: “<i>Smart Codes in Your Community: A Guide to Building Rehabilitation Codes</i>” (<a href="http://www.huduser.org/publications/destech/smartcodes.html">www.huduser.org/publications/destech/smartcodes.html</a>)</p>	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
<p><b>9.</b> Does your jurisdiction use a recent version (i.e. published within the last 5 years or, if no recent version has been published, the last version published) of one of the nationally recognized model building codes (i.e. the International Code Council (ICC), the Building Officials and Code Administrators International (BOCA), the Southern Building Code Congress International (SBCI), the International Conference of Building Officials (ICBO), the National Fire Protection Association (NFPA)) without significant technical amendment or modification. In the case of a tribe or TDHE, has a recent version of one of the model building codes as described above been adopted or, alternatively, has the tribe or TDHE adopted a building code that is substantially equivalent to one or more of the recognized model building codes?</p> <p>Alternatively, if a significant technical amendment has been made to the above model codes, can the jurisdiction supply supporting data that the amendments do not negatively impact affordability.</p>	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
<p><b>10.</b> Does your jurisdiction’s zoning ordinance or land use regulations permit manufactured (HUD-Code) housing “as of right” in all residential districts and zoning classifications in which similar site-built housing is permitted, subject to design, density, building size, foundation requirements, and other similar requirements applicable to other housing that will be deemed realty, irrespective of the method of production?</p>	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes

<p>11. Within the past five years, has a jurisdiction official (i.e., chief executive, mayor, county chairman, city manager, administrator, or a tribally recognized official, etc.), the local legislative body, or planning commission, directly, or in partnership with major private or public stakeholders, convened or funded comprehensive studies, commissions, or hearings, or has the jurisdiction established a formal ongoing process, to review the rules, regulations, development standards, and processes of the jurisdiction to assess their impact on the supply of affordable housing?</p>	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
<p>12. Within the past five years, has the jurisdiction initiated major regulatory reforms either as a result of the above study or as a result of information identified in the barrier component of the jurisdiction’s “HUD Consolidated Plan?” If yes, attach a brief list of these major regulatory reforms.</p>	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
<p>13. Within the past five years has your jurisdiction modified infrastructure standards and/or authorized the use of new infrastructure technologies (e.g. water, sewer, street width) to significantly reduce the cost of housing?</p>	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes
<p>14. Does your jurisdiction give “as-of-right” density bonuses sufficient to offset the cost of building below market units as an incentive for any market rate residential development that includes a portion of affordable housing? (As applied to density bonuses, "as of right" means a density bonus granted for a fixed percentage or number of additional market rate dwelling units in exchange for the provision of a fixed number or percentage of affordable dwelling units and without the use of discretion in determining the number of additional market rate units.)</p>	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
<p>15. Has your jurisdiction established a single, consolidated permit application process for housing development that includes building, zoning, engineering, environmental, and related permits? Alternatively, does your jurisdiction conduct concurrent, not sequential, reviews for all required permits and approvals?</p>	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes
<p>16. Does your jurisdiction provide for expedited or “fast track” permitting and approvals for all affordable housing projects in your community?</p>	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes
<p>17. Has your jurisdiction established time limits for government review and approval or disapproval of development permits in which failure to act, after the application is deemed complete, by the government within the designated time period, results in automatic approval?</p>	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes
<p>18. Does your jurisdiction allow “accessory apartments” either as: a) a special exception or conditional use in all single-family residential zones or, b) “as of right” in a majority of residential districts otherwise zoned for single-family housing?</p>	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes
<p>19. Does your jurisdiction have an explicit policy that adjusts or waives existing parking requirements for all affordable housing developments?</p>	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
<p>20. Does your jurisdiction require affordable housing projects to undergo public review or special hearings when the project is otherwise in full compliance with the zoning ordinance and other development regulations?</p>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
<p><b>Total Points:</b></p>		

**Questionnaire for HUD's Initiative on Removal of Regulatory Barriers**  
**Part A. Local Jurisdictions, Counties Exercising Land Use and Building Regulatory Authority and Other Applicants Applying for Projects Located in such Jurisdiction or Counties**

**Local Jurisdiction:** The City of New York  
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#4. No.

The City of New York's zoning ordinance (the Zoning Resolution) does not set minimum building size requirements that exceed the local housing or health code.

#5. Yes.

As per questionnaire instructions, the City of New York does not have impact fees. Therefore, the response is Yes.

#6, and 7. Yes.

As stated in #5., The City of New York has no impact fee. Therefore, it is not necessary that there be a waiver for affordable housing or the establishment of state standards.

#8. Yes.

The NYC Construction Codes are now mandatory for new construction projects beginning after July 1, 2009. The New Construction Codes also incorporate the Plumbing Code, previously enacted under [Local Law 99/2005](#).

#9. Yes.

On July 3, 2007 the new NYC Construction Codes were signed into law by Mayor Bloomberg. The new codes which include a new Building Code that was modeled on the International Building Code and adapted for NYC, is familiar to industry professionals in New York State, New Jersey and jurisdictions within all 50 states.

Select administrative and enforcement provisions, as well as safeguards during construction and demolition are effective July 1, 2008 for all work performed (new construction or existing buildings). However, professionals have the option to use the remaining technical provision of the new codes until July 1, 2009 at which time they will be mandated for new construction.

#10. Yes.

The City regulations permit as-of-right use of manufactured housing. This product is widely used in the City's subsidized projects (e.g. Partnership New Homes Program).

#11. Yes.

In 1999, the Furman Center for Real Estate and Urban Policy at NYU (New York University) completed a study examining the cost of new housing construction in New York City. The study was commissioned by the New York City Partnership and Chamber of Commerce and the City of New York. *The center updated their study of new housing construction in 2005. Reducing the Cost of New Housing Construction in New York City* analyzes affordability problems in New York City and compares the cost of construction in New York City to other large American cities. The study examines the factors and conditions in New York City that contribute to the high cost of housing and provides over 90 recommendations for government and the private sector to decrease the cost of housing construction. The study can be accessed at the Furman Center for Real Estate and Urban Policy's website, <http://furmancenter.org/research/publications>.

In May 2007, Mayor Michael R. Bloomberg, released PlaNYC 2030, a comprehensive sustainability plan for the City's future. PlaNYC puts forth a strategy to reduce the City's greenhouse gas footprint, while also accommodating a population growth of nearly one million, and improving New York's infrastructure and environment. As part of the goal of creating homes for one million additional New Yorkers, the Plan identified strategies and policies to promote the production of affordable housing.

The City of New York reviews and updates PlaNYC annually.

#12. Yes.

In 2003 a mayoral advisory committee recommended that New York City adopt the International Code Council's Building Code (IBC) as a model code to replace the current code which had not undergone a major overhaul in nearly 40 years. Over 400 NYC experts from labor, industry, and affordable housing volunteered 300,000 pro bono hours to tailor the code to meet NYC's unique needs. During testimony in favor of enacting the new codes, the New York State Association for Affordable Housing stated that there was nothing more important to affordable housing developers than efficiency and consistency.

In June 2009, as part of New York City's efforts to reduce the time and cost of private development, the Mayor's Office of Operations introduced the Development Coordinator Initiative. The Development Coordinator, currently a pilot program in Brooklyn and Queens, provides a multi-agency forum to resolve city policy and jurisdictional conflicts that create a barrier in both time and cost to legal development, including the production of affordable housing.

#13. No.

#14. Yes.

The City of New York offers an as-of-right bonus through its Inclusionary Housing Program.

Please refer to the Zoning Resolution of the City of New York, Article II., Residence District Regulations., Chapter 3., Bulk Regulations for Residential Buildings in Residence Districts; II-R23-90 to 23-943: Inclusionary Housing to (Inclusionary Housing) Preservation Option; Article III., Commercial District Regulations., Chapter 4., Bulk Regulations for Residential Buildings in Commercial Districts; III-C34-221, III-C34-226, Exceptions to the Applicability of Residence District Controls; and Chapter 5., Bulk Regulations for Mixed (Use) Buildings in Commercial Districts; III-C35-31, Maximum Floor Area Ratio for Mixed Buildings, respectively. The Zoning Resolution may be accessed on the New York City Department of City Planning's website at [www.nyc.gov/planning](http://www.nyc.gov/planning).

#15. No.

#16. No.

However, the NYC Department of Buildings does allow any building (residential or otherwise) to utilize its professional certification program, which can significantly reduce time frames.

#17. No.

#18. No.

The Zoning Resolution of the City of New York permits “accessory apartments” (as per HUD’s definition) “as of right” in R3 through R10 zones. R3 to R10 residential zones encompass two-family houses through high-density apartment buildings and represent the overwhelming majority of New York City residentially zoned land. The Zoning Resolution prohibits accessory apartments in its single-family residential zones (R1 and R2). However, R1 and R2 zones represent a small percentage residentially zoned land. The text of the Zoning Resolution may be accessed on the New York City Department of City Planning’s website at [www.nyc.gov/planning](http://www.nyc.gov/planning).

#19. Yes.

Please refer to the Zoning Resolution of the City of New York, Article II., Residence District Regulations., Chapter 5., Accessory Off-Street Parking and Loading Regulations; II-R25-25: Modification of Requirements for Public, Publicly-Assisted and Government Assisted Housing or for Non-Profit Residences for the Elderly which indicates the minimum required provision of parking spaces as a percentage of the total number of dwelling units for: 1) Publicly Assisted Housing; 2) Federal Rent Subsidy Programs; 3) Public Housing Developments or Dwelling Units for Low-Income Tenants; 4) Non-Profit Residences for the Elderly or Dwelling Units for the Elderly; and 5); Government Assisted Housing, respectively. The text of the Zoning Resolution may be accessed on the New York City Department of City Planning’s website at [www.nyc.gov/planning](http://www.nyc.gov/planning).

#20. No, As-of-Right. (DCP)

The City of New York does not require affordable housing projects to undergo public review or special hearing when the project is in full compliance with the City’s zoning ordinance and other development regulations. For a brief review of what type of housing development and related activity would trigger the City’s Uniform Land Use Review Procedure (ULURP), please refer to the 2007 Consolidated Plan; Volume 2., Part II., Other Actions; Section B., Relevant Public Policies and Barriers to Affordable Housing: Uniform Land Use Review Procedure. The 2007 Consolidated Plan may be accessed on the New York City Department of City Planning’s website at [www.nyc.gov/planning](http://www.nyc.gov/planning).

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