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# Queens County Office of the Public Administrator

**Lois M. Rosenblatt, Esq.**  
Public Administrator

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Counsel

May 18, 2007

Equal Employment Practices Commission  
40 Rector Street, 14<sup>th</sup> Floor  
New York, NY 10006

Attention: Ernest F. Hart, Esq.  
Chair

RE: Resolution #07/05-944 Preliminary Determination – Desk Audit

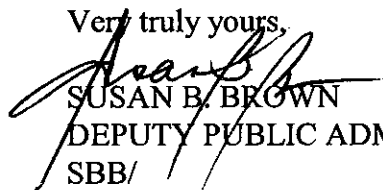
Dear Chairman Hart:

This is in response to your Commission's Preliminary Determination dated April 26, 2007. Please be advised that the Office of the Queens County Public Administrator has taken the following steps in accordance with your Recommendations with respect to the Appointment and Training of EEO Officer and Agency EEO Training:

I am in contact with Vincent Carroll, EEO Officer of the office of the Queens County District Attorney. Mr. Carroll has consulted with his EEO trainer, Jennifer Naiburg, and they are in the process of preparing their agency's next training seminar to be commenced over the course of the next two months and have agreed to include this office in their program. I have been informed by Mr. Carroll that he has communicated this information to your office.

Feel free to contact me if you require any additional information and/or documentation. Thank you for your courtesies.

Very truly yours,

  
SUSAN B. BROWN  
DEPUTY PUBLIC ADMINISTRATOR  
SBB/

cc: Hon. Lois Rosenblatt, Public Administrator  
Abraham May, Jr., Executive Director