



EQUAL EMPLOYMENT PRACTICES COMMISSION

City of New York

40 Rector Street, 14th Floor, New York, New York 10006

Telephone: (212) 788-8646 Fax: (212) 788-8652

Ernest F. Hart, Esq.

Chair

Manuel A. Méndez

Vice-Chair

Angela Cabrera

Veronica Villanueva, Esq.

Commissioners

Abraham May, Jr.

Executive Director

Eric Matusewitch, PHR, CAAP

Deputy Director

July 31, 2008

Ethel J. Griffin

Commissioner

New York County Public Administrator

31 Chambers Street, Room 311

New York, NY 10007

Re: Resolution #08/02-941C: Implementation of Corrective Actions Pursuant to the Desk Audit of Compliance by the New York County Public Administrator's Office (NYCPA) with the Equal Employment Practices Commission's Minimum Equal Employment Opportunity Standards for Non-Mayoral Agencies With Less Than 15 Employees from January 1, 2005 to June 30, 2006.

Dear Commissioner Griffin:

Pursuant to Section 832 of Chapter 36 of the New York City Charter, the Equal Employment Practices Commission (EEPC) was required to monitor audit compliance by the New York County Public Administrator's Office (NYCPA) for a period not to exceed six months. The compliance period was October 1, 2007 through March 31, 2008. The NYCPA's Final Compliance Report was submitted on June 17, 2008.

The goal of monitoring was to determine if the NYCPA implemented all recommended corrective actions pursuant to our audit of compliance by your agency with the EEPC's Minimum Equal Employment Opportunity Standards for Non-Mayoral Agencies With Less Than 15 Employees.

After completing its review of the Compliance Reports submitted by your agency, EEPC staff submitted a Compliance Summary Report for Commission review. This Commission has determined that the NYCPA has implemented the recommended corrective actions as required by Chapters 35 and 36 of the New York City Charter to the Commission's satisfaction. The New York County Public Administrator's Office is now in compliance with the requirements of the

EEPC's Minimum Equal Employment Opportunity Standards for Non-Mayoral Agencies With Less Than 15 Employees.

We commend you for seeking the assistance of the Manhattan Borough President's Office to provide EEO training for your employees.

On behalf of this Commission, I want to thank you and EEO Officer Pat Fang for the cooperation extended to the EEPC Compliance Unit during the compliance-monitoring period.

Sincerely,



Ernest F. Hart, Esq.
Chair

C: Pat Fang, EEO Officer, NYCPA