



**THE CITY OF NEW YORK
BOROUGH OF BROOKLYN
COMMUNITY BOARD #7**

Daniel A. Murphy
Chairperson

August 6, 2014
Jeremy Laufer
District Manager

Eric Adams
Borough President

Ms. Ilacia Zuell
EEO Program Analyst
Equal Employment Practices Commission
253 Broadway, Suite 602
New York, New York 10007

Dear Ms. Zuell:

Our Board is in receipt of the Borough President's reasonable accommodation procedure, as was proscribed as a corrective action by EEPC because of accessibility issues in our city-owned, landmarked building. The reasonable accommodation procedure has been distributed to all staff members and is posted publicly. In addition, a memo has been sent to all staff reiterating our commitment to ensuring our adherence to this procedure.

Additionally, Community Board 7, a non-capital agency, is in discussions with the Department of City-wide Administrative Services and the New York Police Department (which owns the building) to undertake a capital program to create accessible bathrooms and reopen a closed, accessible entrance.

I believe these actions should satisfy the corrective actions proscribed in EEPC's previous correspondence.

Please contact me at (718) 854-0003 if you have any further questions.

Sincerely,


Jeremy Laufer
District Manager

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