



# THE CITY RECORD

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## THE CITY RECORD

**BILL DE BLASIO**

Mayor

**LISETTE CAMILO**

Commissioner, Department of Citywide Administrative Services

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Editor, The City Record

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## PUBLIC HEARINGS AND MEETINGS

See Also: Procurement; Agency Rules

### BOARD MEETINGS

#### MEETING

#### City Planning Commission

Meets in Spector Hall, 22 Reade Street, New York, NY 10007, twice monthly on Wednesday, at 10:00 A.M., unless otherwise ordered by the Commission.

#### City Council

Meets by Charter twice a month in Councilman's Chamber, City Hall, Manhattan, NY 10007, at 1:30 P.M.

#### Contract Awards Public Hearing

Meets in Spector Hall, 22 Reade Street, Main Floor, Manhattan, weekly, on Thursday, commencing 10:00 A.M., and other days, times and location as warranted.

#### Civilian Complaint Review Board

Generally meets at 10:00 A.M. on the second Wednesday of each month at 40 Rector Street, 2nd Floor, New York, NY 10006. Visit <http://www.nyc.gov/html/ccrb/html/meeting.html> for additional information and scheduling changes.

#### Design Commission

Meets at City Hall, Third Floor, New York, NY 10007. For meeting schedule, please visit [nyc.gov/designcommission](http://nyc.gov/designcommission) or call (212) 788-3071.

#### Department of Education

Meets in the Hall of the Board for a monthly business meeting on the Third Wednesday, of each month at 6:00 P.M. The Annual Meeting is held on the first Tuesday of July at 10:00 A.M.

#### Board of Elections

32 Broadway, 7th Floor, New York, NY 10004, on Tuesday, at 1:30 P.M. and at the call of the Commissioner.

#### Environmental Control Board

Meets at 100 Church Street, 12th Floor, Training Room #143, New York, NY 10007 at 9:15 A.M. once a month at the call of the Chairman.

#### Board of Health

Meets at Gotham Center, 42-09 28th Street, Long Island City, NY 11101, at 10:00 A.M., quarterly or at the call of the Chairman.

#### Health Insurance Board

Meets in Room 530, Municipal Building, Manhattan, NY 10007, at the call of the Chairman.

#### Board of Higher Education

Meets at 535 East 80th Street, Manhattan, NY 10021, at 5:30 P.M., on fourth Monday in January, February, March, April, June, September, October, November and December. Annual meeting held on fourth Monday in May.

#### Citywide Administrative Services

Division of Citywide Personnel Services will hold hearings as needed in Room 2203, 2 Washington Street, New York, NY 10004.

#### Commission on Human Rights

Meets on 10th Floor in the Commission's Central Office, 40 Rector Street, New York, NY 10006, on the fourth Wednesday of each month, at 8:00 A.M.

**In Rem Foreclosure Release Board**

Meets in Spector Hall, 22 Reade Street, Main Floor, Manhattan, Monthly on Tuesdays, commencing 10:00 A.M., and other days, times and location as warranted.

**Franchise and Concession Review Committee**

Meets in Spector Hall, 22 Reade Street, Main Floor, and other days, times and location as warranted.

**Real Property Acquisition and Disposition**

Meets in Spector Hall, 22 Reade Street, Main Floor, Manhattan, bi-weekly, on Wednesdays, commencing 10:00 A.M., and other days, times and location as warranted.

**Landmarks Preservation Commission**

Meets in the Hearing Room, Municipal Building, 9th Floor North, 1 Centre Street in Manhattan on approximately three Tuesday's each month, commencing at 9:30 A.M. unless otherwise noticed by the Commission. For current meeting dates, times and agendas, please visit our website at [www.nyc.gov/landmarks](http://www.nyc.gov/landmarks).

**Employees' Retirement System**

Meets in the Boardroom, 22nd Floor, 335 Adams Street, Brooklyn, NY 11201, at 9:30 A.M., on the third Thursday of each month, at the call of the Chairman.

**Housing Authority**

Board Meetings of the New York City Housing Authority are scheduled for the last Wednesday of each month (except August) at 10:00 A.M. in the Board Room on the 12th Floor of 250 Broadway, New York, NY 10007 (unless otherwise noted). Any changes to the schedule will be posted here and on NYCHA's website at [http://www.nyc.gov/html/nycha/html/about/boardmeeting\\_schedule.shtml](http://www.nyc.gov/html/nycha/html/about/boardmeeting_schedule.shtml) to the extent practicable at a reasonable time before the meeting. For additional information, please visit NYCHA's website or contact (212) 306-6088.

**Parole Commission**

Meets at its office, 100 Centre Street, Manhattan, NY 10013, on Thursday, at 10:30 A.M.

**Board of Revision of Awards**

Meets in Room 603, Municipal Building, Manhattan, NY 10007, at the call of the Chairman.

**Board of Standards and Appeals**

Meets at 40 Rector Street, 6th Floor, Hearing Room "E" on Tuesdays at 10:00 A.M. Review Sessions begin at 9:30 A.M. and are customarily held on Mondays preceding a Tuesday public hearing in the BSA conference room on the 9th Floor of 40 Rector Street. For changes in the schedule, or additional information, please call the Application Desk at (212) 513-4670 or consult the bulletin board at the Board's Offices, at 40 Rector Street, 9th Floor.

**Tax Commission**

Meets in Room 936, Municipal Building, Manhattan, NY 10007, each month at the call of the President. Manhattan, monthly on Wednesdays, commencing 2:30 P.M.

**CITY PLANNING COMMISSION**

**■ PUBLIC HEARINGS**

In support of the City's efforts to contain the spread of COVID-19, the City Planning Commission will hold a remote public hearing, via the teleconferencing application Zoom, at 10:00 A.M. Eastern Daylight Time, on Wednesday, September 2, 2020, regarding the calendar items listed below.

The meeting will be live streamed through Department of City Planning's (DCP's) website and accessible from the following webpage, which contains specific instructions on how to observe and participate, as well as materials relating to the meeting: <https://www1.nyc.gov/site/nycengage/events/city-planning-commission-public-meeting/286903/1>.

Members of the public should observe the meeting through DCP's website.

Testimony can be provided verbally by joining the meeting using either Zoom or by calling the following number and entering the information listed below:

877 853 5247 US Toll-free  
888 788 0099 US Toll-free

Meeting ID: **618 237 7396**  
[Press # to skip the Participation ID]  
Password: 1

To provide verbal testimony via Zoom please follow the instructions available through the above webpage.

Written comments will also be accepted until 11:59 P.M., one week before the date of vote. Please use the CPC Comments form that is accessible through the above webpage.

Please inform the Department of City Planning if you need a reasonable accommodation, such as a sign language interpreter, in order to participate in the meeting. The submission of testimony,

verbal or written, in a language other than English, will be accepted, and real time interpretation services will be provided based on available resources. Requests for a reasonable accommodation or foreign language assistance during the meeting should be emailed to [\[AccessibilityInfo@planning.nyc.gov\]](mailto:AccessibilityInfo@planning.nyc.gov) or made by calling [\[212-720-3508\]](tel:212-720-3508). Requests must be submitted at least five business days before the meeting.

**CITYWIDE**

**No. 1**

**RIKERS ISLAND PUBLIC PLACE MAPPING**

**CITYWIDE C 200143 MMY**

**IN THE MATTER OF** an application submitted by the New York City Department of Correction, The Mayor's Office of Criminal Justice and New York City Council Speaker Corey Johnson pursuant to Sections 197-c and 199 of the New York City Charter for an amendment to the City Map involving:

- the establishment of Public Place on Rikers Island within the area bounded by the U.S. Pierhead and Bulkhead line;

in accordance with Map No. C.P.C. 200143 MMY dated November 27, 2019 and signed by the Director of the Department of City Planning.

**BOROUGH OF BROOKLYN**

**Nos. 2, 3 & 4**

**312 CONEY ISLAND AVENUE REZONING**

**No. 2**

**CD 7 C 200092 ZMK**

**IN THE MATTER OF** an application submitted by 312 Coney Island Avenue LLC pursuant to Sections 197-c and 201 of the New York City Charter for an amendment of the Zoning Map, Section No. 16d:

1. changing from a C8-2 District to an R8A District property bounded by Ocean Parkway, Park Circle-Machate Circle, Coney Island Avenue, Caton Place, and a line 150 feet easterly of East 8<sup>th</sup> Street; and
2. establishing within the proposed R8A District a C2-4 District bounded by Ocean Parkway, Park Circle-Machate Circle, Coney Island Avenue, Caton Place, and a line 150 feet easterly of East 8<sup>th</sup> Street;

as shown on a diagram (for illustrative purposes only) dated December 16, 2019, and subject to the conditions of CEQR Declaration E-555.

**No. 3**

**CD 7 N 200093 ZRK**

**IN THE MATTER OF** an application submitted by 312 Coney Island Avenue LLC pursuant to Section 201 of the New York City Charter, for an amendment of the Zoning Resolution of the City of New York, modifying bulk regulations for a portion of the Special Ocean Parkway District and modifying APPENDIX F for the purpose of establishing a Mandatory Inclusionary Housing area.

Matter underlined is new, to be added;

Matter ~~struck out~~ is to be deleted;

Matter within # # is defined in Section 12-10;

\* \* \* indicates where unchanged text appears in the Zoning

Resolution.

\* \* \*

**ARTICLE XI**

**Special Purpose Districts**

**Chapter 3**

**Special Ocean Parkway District**

\* \* \*

**113-12**

**Special Front Yard Regulations**

For all #zoning lots# with frontage along Ocean Parkway, there shall be a 30 foot #front yard#. No obstructions including porches either open or enclosed, canopies or stairs are permitted within the #front yard#. Any driveway within such #front yard# shall be perpendicular to the #street line# or, in the case where the #street wall# is not parallel with the #street line#, the driveway shall be perpendicular to the #street wall#.

Balconies pursuant to Section 23-13 may, by a depth of not more than six feet, penetrate #front yards#, except along Ocean Parkway.

**113-13**

**Special Bulk Regulations for Lots Adjacent to Park Circle-Machate Circle**

In R8A Districts, for #zoning lots# fronting on Park Circle-Machate Circle, the provisions of Section 23-66 (Height and Setback Requirements for Quality Housing Buildings) may be modified to allow for #street walls# within 125 feet of a #wide street# to rise without setback to the maximum #building# height.

**113-20**

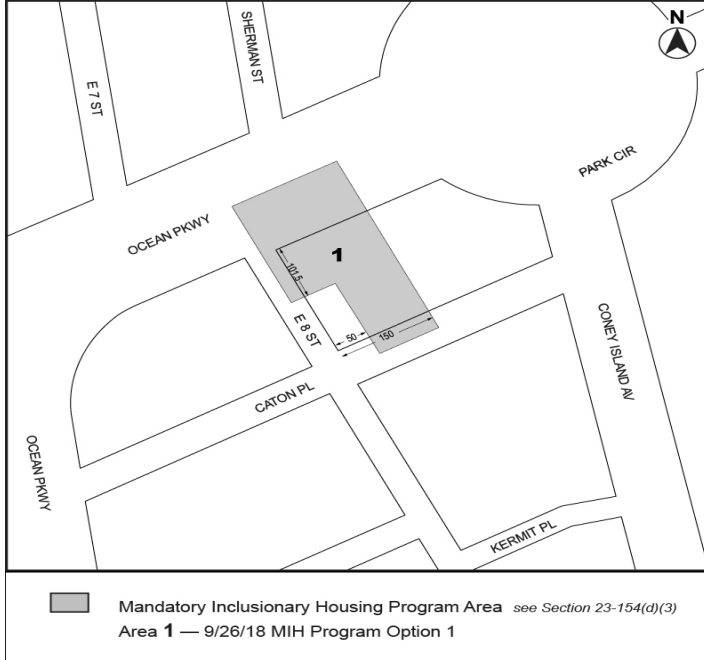
**SPECIAL PARKING AND OFF-STREET LOADING REGULATIONS**

APPENDIX F
Inclusionary Housing Designated Areas and Mandatory
Inclusionary Housing Areas

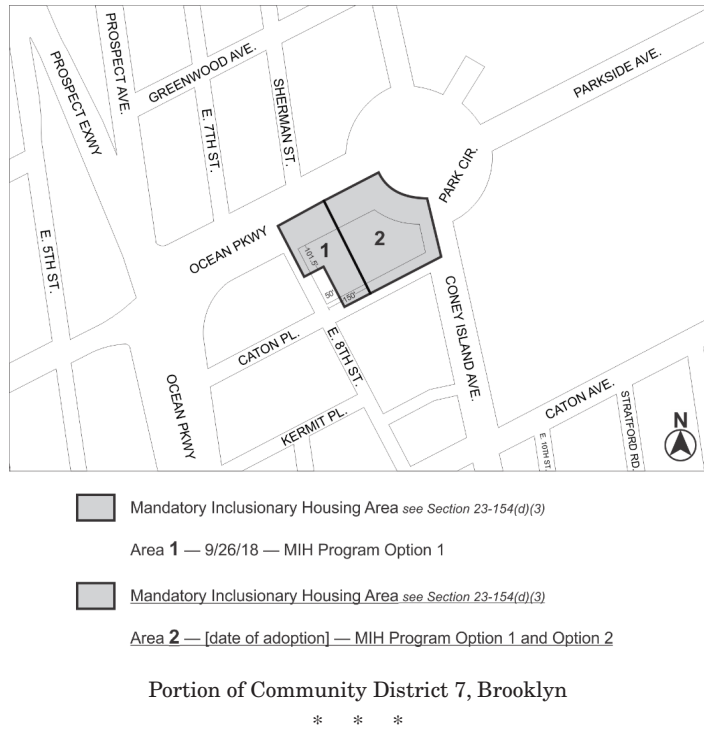
BROOKLYN
Brooklyn Community District 7

Map 3- [date of adoption]

[EXISTING MAP]



[PROPOSED MAP]



CD 7
IN THE MATTER OF an application submitted by 312 Coney Island
Avenue LLC pursuant to Sections 197-c and 201 of the New York City
Charter for the grant of a special permit pursuant to Section 74-533
of the Zoning Resolution to waive the required number of accessory
off-street parking spaces for dwelling units in a development within a

Transit Zone, that includes at least 20 percent of all dwelling units as
income-restricted housing units, in connection with a proposed mixed-
use development on property located at 312 Coney Island Avenue
(Block 5322, Lots 10 and 20), in an R8A/C2-4\* District, within the
Special Ocean Parkway District.

\* Note: The site is proposed to be rezoned by changing an existing C8-2
District to an R8A District, and establishing within the proposed R8A
District a C2-4 District, under a concurrent related application for a
Zoning Map change (C 200092 ZMK).

Plans for this proposal are on file with the City Planning Commission
and may be seen at 120 Broadway, 31st Floor, New York, NY 10271-0001.

No. 5
DEKALB COMMONS CITY

CD 3
IN THE MATTER OF an application submitted by the Department of
Housing Preservation and Development (HPD)

- 1) pursuant to Article 16 of the General Municipal Law of New York
State for:
a. the designation of property located at 633-639 DeKalb
Avenue (Block 1774, Lots 74, 75, 76 and 77), 648-654 DeKalb
Avenue (Block 1779, Lots 22, 24 and 26), 1187 Fulton Street
(Block 2000, Lot 43) as an Urban Development Action Area; and
b. Urban Development Action Area Project for such area; and
2) pursuant to Section 197-c of the New York City Charter for the
disposition of such property to a developer to be selected by HPD;

to facilitate development of three buildings containing an approximate
total of 84 affordable residential units and commercial space.

No. 6
DCAS OFFICE SPACE

CD 16
IN THE MATTER OF a Notice of Intent to acquire office space
submitted by the Department of Citywide Administrative Services,
pursuant to Section 195 of the New York City Charter for use of
property located at 2440 Fulton Street (Block 1554, Lot 16) (Human
Resources Administration offices).

BOROUGH OF QUEENS
Nos. 7 & 8
110-40 SAUTTELL AVENUE REZONING
No. 7

CD 4
IN THE MATTER OF an application submitted by Tuchman
Associates, LLC pursuant to Sections 197-c and 201 of the New York
City Charter for an amendment of the Zoning Map, Section No. 10b,
by changing from an R6B District to an R6 District property bounded
by the southwesterly and southerly boundary line of Flushing Meadow
Park, a line 100 feet easterly of Sauttell Avenue and its northerly
prolongation, a line midway between Corona Avenue and Van Cleef
Street, and Sauttell Avenue and its northerly centerline prolongation,
as shown on a diagram (for illustrative purposes only) dated December
16, 2019, and subject to the conditions of CEQR Declaration E-558.

CD 4
IN THE MATTER OF an application submitted by Tuchman Associates,
LLC, pursuant to Section 201 of the New York City Charter, for an
amendment of the Zoning Resolution of the City of New York, modifying
Appendix F for the purpose of establishing a Mandatory Inclusionary
Housing area.

Matter underlined is new, to be added;
Matter struck out is to be deleted;
Matter within # # is defined in Section 12-10;
\* \* \* indicates where unchanged text appears in the Zoning
Resolution

APPENDIX F
Inclusionary Housing Designated Areas and Mandatory
Inclusionary Housing Areas

QUEENS



**Queens Community District 4**

Map 1 - [date of adoption]



█ Mandatory Inclusionary Housing Area see Section 23-154(d)(3)

Area 1 — [date of adoption] — MIH Program Option 1 and Option 2

Portion of Community District 4, Queens

\* \* \*

**No. 9**

**SANITATION GARAGE & SALT SHED FACILITY**

**CD 1** **C 200238 PCQ**  
**IN THE MATTER OF** an application submitted by the Department of Sanitation (DSNY) and the Department of Citywide Administrative Services (DCAS), pursuant to Section 197-c of the New York City Charter, for the site selection and acquisition of property located at 31-11 20<sup>th</sup> Avenue (Block 850, p/o Lot 350) and 19<sup>th</sup> Avenue (Block 826, Lot 42) for a sanitation garage and salt shed facility.

**BOROUGH OF THE BRONX**

**No. 10**

**MANIDA STREET HISTORIC DISTRICT**

**CD 2** **N 210006 HKX**  
**IN THE MATTER OF** a communication dated July 2, 2020, from the Executive Director of the Landmarks Preservation Commission regarding the Manida Street Historic District, designated by the Landmarks Preservation Commission on June 23, 2020 (Designation List 517/LP-2644), which consists of the properties bounded by a line beginning on the eastern curblin of Manida Street at a point on a line extending westerly from the northern property line of 870 Manida Street, and extending easterly along said line and along the northern property line of 870 Manida Street, southerly along the eastern property lines of 870 to 814 Manida Street, westerly along the southern property line of 814 Manida Street to the eastern curblin of Manida Street, northerly along said curblin to a point on a line extending easterly from the southern property line of 819 Manida Street, westerly along said line across Manida Street and along the southern property line of 819 Manida Street, northerly along the western property lines of 819 to 861 Manida Street, easterly along the northern property line of 861 Manida Street and across Manida Street to its eastern curblin, and northerly along said curblin to the point of beginning.

YVETTE V. GRUEL, Calendar Officer  
 City Planning Commission  
 120 Broadway, 31<sup>st</sup> Floor, New York, NY 10271  
 Telephone (212) 720-3370

a19-s2

**EQUAL EMPLOYMENT PRACTICES COMMISSION**

■ MEETING

**Notice of NYC Equal Employment Practices Commission Meeting (Open to the Public)**

**When and where is the Commission Meeting?** The Equal Employment Practices Commission's upcoming Commission Meeting, will take place, at 10:30 A.M., on Thursday, August 27, 2020. The meeting will be conducted by video conference, via WebEx, using the details below:

Meeting number (event number): 129 866 3820

Meeting password: qrAq5iUjK62

- **Join by internet**  
[Click to join meeting](#)
- **Join by phone**  
(408) 418-9388 United States Toll
- **Join by video system or application**  
Dial [1298663820@webex.com](tel:1298663820)  
You can also dial 173.243.2.68 and enter your meeting number.

**How do I ask questions during the Commission meeting?**

Anyone can ask questions during the Commission meeting by:

- **WebEx.** You can submit your questions directly through the chat panel of the WebEx, once joined, via the internet option above.
- **Email.** You can email questions, to [mpinckney@eepc.nyc.gov](mailto:mpinckney@eepc.nyc.gov).

**Is there a deadline to submit questions?** Yes, you must submit all questions during the meeting session, on August 27, 2020.

**Can I review the recording of the Commission Meeting?** Yes, you can review the recorded Commission meeting, which will be made available online, by going to the Equal Employment Practices Commission's YouTube page, <https://www.youtube.com/channel/UCDgAeD4p-esdjymDTdGScfA/featured>, a few days after the meeting.

a20-27

**FRANCHISE AND CONCESSION REVIEW COMMITTEE**

■ MEETING

**PUBLIC NOTICE IS HEREBY GIVEN THAT** the Franchise and Concession Review Committee, will hold a remote public meeting on Wednesday, September 9, 2020, at 2:30 P.M., via WebEx dial-in. The dial-in information is below:

Dial-in #: +1-408-418-9388  
 Access Code: 129 100 5151  
 Press # on further prompts

For further information on accessibility or to make a request for accommodations, such as sign language interpretation services, please contact the Mayor's Office of Contract Services (MOCS) via email at [DisabilityAffairs@mocs.nyc.gov](mailto:DisabilityAffairs@mocs.nyc.gov), or via phone at (646) 872-0231. Any person requiring reasonable accommodation for the public meeting should contact MOCS at least five (5) business days in advance of the meeting to ensure availability.

a19-s9

**BOARD OF STANDARDS AND APPEALS**

■ PUBLIC HEARINGS

**September 14, 2020 and September 15, 2020, 10:00 A.M. and 2:00 P.M.**

**NOTICE IS HEREBY GIVEN** of teleconference public hearings, Monday, September 14, 2020, at 10:00 A.M. and 2:00 P.M., and Tuesday September 15, 2020, at 10:00 A.M. and 2:00 P.M., to be streamed live through the Board's website ([www.nyc.gov/bsa](http://www.nyc.gov/bsa)), with remote public participation, on the following matters:

**ZONING CALENDAR**

**2019-67-BZ**  
 APPLICANT – Sheldon Lobel, P.C., for Sheperd DT Corp., owner.  
 SUBJECT – Application March 29, 2019 – Variance (§72-21) to permit the development of a six-story, three-family residential building contrary to ZR §§ 23-32 (minimum lot area), 23-45 (front yard), and 23-631 (street wall, setback and total height). R5 zoning district.  
 PREMISES AFFECTED – 2781 Coyle Street, Block 8805, Lot 105, Borough of Brooklyn.

**COMMUNITY BOARD #15BK**

**2020-35-BZ**  
 APPLICANT – Bryan Cave Leighton Paisner LLP, for 4201 Main Street LLC, owner.  
 SUBJECT – Application April 15, 2020 – Special Permit (§73-66) to permit the construction of a new building in excess of the height limits established under ZR 61-21. C1-2/R6 and R6 zoning district.

PREMISES AFFECTED – 136-18 Maple Avenue, Block 5135, Lot 3, Borough of Queens.

COMMUNITY BOARD #7Q

Margery Perlmutter, Chair/Commissioner

☛ a24-25

## PROPERTY DISPOSITION

### CITYWIDE ADMINISTRATIVE SERVICES

■ SALE

The City of New York in partnership with PropertyRoom.com posts vehicle and heavy machinery auctions online every week at: <https://www.propertyroom.com/s/nyc+fleet>

All auctions are open to the public and registration is free.

Vehicles can be viewed in person at:  
Insurance Auto Auctions, North Yard  
156 Peconic Avenue, Medford, NY 11763  
Phone: (631) 294-2797

No previous arrangements or phone calls are needed to preview. Hours are Monday and Tuesday from 10:00 A.M. – 2:00 P.M.

s4-f22

### OFFICE OF CITYWIDE PROCUREMENT

■ NOTICE

The Department of Citywide Administrative Services, Office of Citywide Procurement is currently selling surplus assets on the Internet. Visit <http://www.publicsurplus.com/sms/nycdcas.ny/browse/home>

To begin bidding, simply click on 'Register' on the home page.

There are no fees to register. Offerings may include but are not limited to: office supplies/equipment, furniture, building supplies, machine tools, HVAC/plumbing/electrical equipment, lab equipment, marine equipment, and more.

Public access to computer workstations and assistance with placing bids is available at the following locations:

- DCAS Central Storehouse, 66-26 Metropolitan Avenue, Middle Village, NY 11379
- DCAS, Office of Citywide Procurement, 1 Centre Street, 18th Floor, New York, NY 10007

j2-d31

### HOUSING PRESERVATION AND DEVELOPMENT

■ PUBLIC HEARINGS

All Notices Regarding Housing Preservation and Development Dispositions of City-Owned Property appear in the Public Hearing Section.

j2-d31

### POLICE

■ NOTICE

#### OWNERS ARE WANTED BY THE PROPERTY CLERK DIVISION OF THE NEW YORK CITY POLICE DEPARTMENT

The following list of properties is in the custody of the Property Clerk Division without claimants:  
Motor vehicles, boats, bicycles, business machines, cameras, calculating machines, electrical and optical property, furniture, furs, handbags, hardware, jewelry, photographic equipment, radios, robes, sound

systems, surgical and musical instruments, tools, wearing apparel, communications equipment, computers, and other miscellaneous articles.

Items are recovered, lost, abandoned property obtained from prisoners, emotionally disturbed, intoxicated and deceased persons; and property obtained from persons incapable of caring for themselves.

#### INQUIRIES

Inquiries relating to such property should be made in the Borough concerned, at the following office of the Property Clerk.

#### FOR MOTOR VEHICLES (All Boroughs):

- Springfield Gardens Auto Pound, 174-20 North Boundary Road, Queens, NY 11430, (718) 553-9555
- Erie Basin Auto Pound, 700 Columbia Street, Brooklyn, NY 11231, (718) 246-2030

#### FOR ALL OTHER PROPERTY

- Manhattan - 1 Police Plaza, New York, NY 10038, (646) 610-5906
- Brooklyn - 84th Precinct, 301 Gold Street, Brooklyn, NY 11201, (718) 875-6675
- Bronx Property Clerk - 215 East 161 Street, Bronx, NY 10451, (718) 590-2806
- Queens Property Clerk - 47-07 Pearson Place, Long Island City, NY 11101, (718) 433-2678
- Staten Island Property Clerk - 1 Edgewater Plaza, Staten Island, NY 10301, (718) 876-8484

j2-d31

## PROCUREMENT

#### “Compete To Win” More Contracts!

*Thanks to a new City initiative - “Compete To Win” - the NYC Department of Small Business Services offers a new set of FREE services to help create more opportunities for minority and Women-Owned Businesses to compete, connect and grow their business with the City. With NYC Construction Loan, Technical Assistance, NYC Construction Mentorship, Bond Readiness, and NYC Teaming services, the City will be able to help even more small businesses than before.*

- Win More Contracts, at [nyc.gov/competetowin](http://nyc.gov/competetowin)

*“The City of New York is committed to achieving excellence in the design and construction of its capital program, and building on the tradition of innovation in architecture and engineering that has contributed to the City’s prestige as a global destination. The contracting opportunities for construction/construction services and construction-related services that appear in the individual agency listings below reflect that commitment to excellence.”*

#### HHS ACCELERATOR

To respond to human services Requests for Proposals (RFPs), in accordance with Section 3-16 of the Procurement Policy Board Rules of the City of New York (“PPB Rules”), vendors must first complete and submit an electronic prequalification application using the City’s Health and Human Services (HHS) Accelerator System. The HHS Accelerator System is a web-based system maintained by the City of New York for use by its human services Agencies to manage procurement. The process removes redundancy by capturing information about boards, filings, policies, and general service experience centrally. As a result, specific proposals for funding are more focused on program design, scope, and budget.

Important information about the new method

- Prequalification applications are required every three years.
- Documents related to annual corporate filings must be submitted on an annual basis to remain eligible to compete.
- Prequalification applications will be reviewed to validate compliance with corporate filings, organizational capacity, and relevant service experience.
- Approved organizations will be eligible to compete and would submit electronic proposals through the system.

The Client and Community Service Catalog, which lists all Prequalification service categories and the NYC Procurement Roadmap, which lists all RFPs to be managed by HHS Accelerator may be viewed, at <http://www.nyc.gov/html/hhsaccelerator/html/roadmap/roadmap.shtml>. All current and prospective vendors should frequently review information listed on roadmap to take full advantage of upcoming opportunities for funding.

**Participating NYC Agencies**

HHS Accelerator, led by the Office of the Mayor, is governed by an Executive Steering Committee of Agency Heads who represent the following NYC Agencies:

- Administration for Children's Services (ACS)
- Department for the Aging (DFTA)
- Department of Consumer Affairs (DCA)
- Department of Corrections (DOC)
- Department of Health and Mental Hygiene (DOHMH)
- Department of Homeless Services (DHS)
- Department of Probation (DOP)
- Department of Small Business Services (SBS)
- Department of Youth and Community Development (DYCD)
- Housing and Preservation Department (HPD)
- Human Resources Administration (HRA)
- Office of the Criminal Justice Coordinator (CJC)

To sign up for training on the new system, and for additional information about HHS Accelerator, including background materials, user guides and video tutorials, please visit [www.nyc.gov/hhsaccelerator](http://www.nyc.gov/hhsaccelerator)

**AGING**

■ AWARD

*Human Services/Client Services*

**SENIOR SERVICES** - BP/City Council Discretionary - PIN# 12520L0246001 - AMT: \$128,600.00 - TO: Nachas Healthnet, 1310 48th Street, Brooklyn, NY 11219.

Funds for this contract have been provided through a discretionary award, to enhance services to New York City's older adults.

EXTENSION.

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**SENIOR SERVICES** - BP/City Council Discretionary - PIN# 12520L0212001 - AMT: \$250,000.00 - TO: BronxWorks Inc., 60 East Tremont Avenue, Bronx, NY 10453.

Funds for this contract have been provided through a discretionary award, to enhance services to New York City's older adults.

EXTENSION.

☛ a24

**SENIOR SERVICE** - BP/City Council Discretionary - PIN# 12520L0249001 - AMT: \$270,850.00 - TO: Jewish Community Council of Canarsie, 1170 Pennsylvania Avenue, Suite 1B, Brooklyn, NY 11239.

Funds for this contract have been provided through a discretionary award, to enhance services to New York City's older adults.

SENIOR SERVICES.

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**CITYWIDE ADMINISTRATIVE SERVICES**

**ADMINISTRATION**

■ AWARD

*Goods*

**COVID19 - NOISH MASK** - Emergency Purchase - PIN# 85620E0137001 - AMT: \$3,479,280.00 - TO: World Logistics LLC, 12130 Dixie Street, Red Ford, MI 48239.

Pursuant to Executive Order 101, the Commissioner of Department of Citywide Administrative Services has designated the awarded contract as necessary to respond to the COVID-19 emergency. This procurement is being made for Personal Protective Equipment (PPE) to aid in this effort.

Award Date: 8/6/2020

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**HOUSING AUTHORITY**

**PROCUREMENT**

■ SOLICITATION

*Goods and Services*

**CONSULTANCY SERVICES TO ASSIST IN PROGRAM MANAGEMENT OF LEAD BASED PAINT ISSUES REGARDING CONSTRUCTION PLANS, SPECIFICATIONS, PROTOCOLS, PROCEDURES AND PROCESSING STANDARD OPERATING** - Request for Proposals - PIN# 152873 - Due 9-15-20 at 2:00 P.M.

NYCHA, by issuing this RFP, seeks proposals ("Proposals") from firms (the "Proposer" or "Selected Proposer" or "Consultant") to provide NYCHA with Consultation Services to assist in Program Management of Lead Based Paint issues regarding Construction Plans, Specifications, Protocols, Standard Operating Procedures and Processing, as detailed more fully within Section II of this RFP (collectively, the "Services"). A non-mandatory Proposers' conference ("Proposers' Conference") will be held through a virtual webinar on Tuesday September 1, 2020 from 11:30 A.M., via Microsoft Teams # +1 646-838-1534 Conference ID: 507 922 710#. Although attendance is not mandatory at the Proposers' Conference, it is strongly recommended that all interested Proposers virtually attend. RSVP is required via email to NYCHA's Coordinator, at [rfp.procurement@nycha.nyc.gov](mailto:rfp.procurement@nycha.nyc.gov), to gain access to the Proposers' Conference by no later than 3:00 P.M., on Monday August 31, 2020. Proposers will be permitted to ask questions at the Proposers' Conference.

NYCHA additionally recommends that Proposers submit, via email, written questions to NYCHA's Coordinator by no later than 12:00 P.M., on Thursday, September 3, 2020. Questions submitted in writing must include the firm name and the name, title, address, telephone number and email address of the individual to whom responses to the Proposer's questions should be given. Proposers will be permitted to ask additional questions at the Proposers' Conference. All questions and answers will be provided to all firms that received a copy of this RFP. At this time ONLY ELECTRONIC BIDS/PROPOSALS submitted via iSupplier will be accepted and considered. Proposer MUST electronically upload a single .pdf containing ALL components of its Proposal package, which may not exceed 4G, into iSupplier. Instructions for registering for iSupplier can be found at: <http://www1.nyc.gov/site/nycha/business/isupplier-vendor-registration.page>. After Proposer registers for iSupplier, it typically takes 24 to 72 hours for Proposer's iSupplier profile to be approved. It is Proposer's sole responsibility to leave ample time to complete iSupplier registration and submit its Proposal through iSupplier before the Proposal Submission Deadline. NYCHA is not responsible for delays caused by technical difficulty or caused by any other occurrence. NYCHA will not accept Proposals via email or facsimile. The submission of attachments containing embedded documents or proprietary file extensions is prohibited.

Interested vendors are invited to obtain a copy of the opportunity, at NYCHA's website by going to the <http://www.nyc.gov/nychabusiness>. On the left side, click on "iSupplier Vendor Registration/Login" link. (1) If you have an iSupplier account, then click on the "Login for registered vendors" link and sign into your iSupplier account. (2) If you do not have an iSupplier account you can Request an account by clicking on "New suppliers register in iSupplier" to apply for log-in credentials. Once you have accessed your iSupplier account, log into your account, then choose under the Oracle Financials home page, the menu option "Sourcing Supplier", then choose "Sourcing", then choose "Sourcing Homepage"; and conduct a search in the "Search Open Negotiations" box for the RFQ Number XXXXX.

Note: In response to the COVID-19 outbreak, we are accepting only electronic bids submitted online via iSupplier. Paper bids will not be accepted or considered. Please contact NYCHA Procurement, at [procurement@nycha.nyc.gov](mailto:procurement@nycha.nyc.gov), for assistance.

Proposer shall electronically upload a single .pdf containing its Proposal, which may not exceed 4G, into iSupplier. Instructions for registering for iSupplier can be found, at <http://www1.nyc.gov/site/nycha/business/isupplier-vendor-registration.page>. After Proposer registers for iSupplier, it typically takes 24 to 72 hours for Proposer's iSupplier profile to be approved. It is Proposer's sole responsibility to leave ample time to complete iSupplier registration and submit its Proposal through iSupplier before the Proposal Submission Deadline. NYCHA is not responsible for delays caused by technical difficulty or caused by any other occurrence. NYCHA will not accept Proposals via email or facsimile. The submission of attachments containing embedded documents or proprietary file extensions is prohibited.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.



Housing Authority, 90 Church Street, 6th Floor, New York, NY 10007.  
Yesenia Rosario (212) 306-4536; yesenia.rosario@nycha.nyc.gov

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**HUMAN RESOURCES ADMINISTRATION**

■ INTENT TO AWARD

*Services (other than human services)*

**OUTFRONT MEDIA GROUP LLC SOLE SOURCE CONTRACT**  
- Sole Source - Available only from a single source - PIN#09621S0003  
- Due 8-27-20 at 2:00 P.M.

Human Resources Administration, Public Engagement Unit, is requesting a Sole Source contract, with OutFront Media Group LLC, (OutFront), for \$60,610.00, for services rendered from 10/7/2019 - 11/3/2019. OutFront provided subway card production and placement of advertisement throughout the MTA subway system, for the Voter Registration, in the run-up to the November elections. Services were procured, due to the urgency and time sensitive nature of the message around Voter Registration, in the run-up to November elections.

EPIN: 09621S0003. Contract Term: 10/7/2019 - 11/3/2019. Contract Amount: \$60,610.00.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Human Resources Administration, 150 Greenwich Street, 37th Floor, New York, NY 10007. Jacques Frazier; frazierjac@dss.nyc.gov

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■ AWARD

*Human Services/Client Services*

**COVID-19 EMERGENCY STABILIZATION BEDS FOR HOMELESS INDIVIDUALS AT 1397 STEBBINS AVENUE, BRONX, NY 10459** - Other - PIN#07120E0014001 - AMT: \$1,098,784.00 - TO: BronxWorks Inc., 60 East Tremont Avenue, Bronx, NY 10453.

Contract Term from 6/1/2020 to 11/30/2020

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*Services (other than human services)*

**IT CONSULTING SERVICES** - Renewal - PIN#09620G0016001 - AMT: \$4,331,200.00 - TO: InfoPeople Corporation, 99 Wall Street, 17th Floor, New York, NY 10005.

Term: 1/1/2020 - 12/31/2021

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**PARKS AND RECREATION**

■ VENDOR LIST

*Construction Related Services*

**PREQUALIFIED VENDOR LIST: GENERAL CONSTRUCTION, NON-COMPLEX GENERAL CONSTRUCTION SITE WORK ASSOCIATED WITH NEW YORK CITY DEPARTMENT OF PARKS AND RECREATION ("DPR" AND/OR "PARKS") PARKS AND PLAYGROUNDS CONSTRUCTION AND RECONSTRUCTION PROJECTS.**

NYC DPR is seeking to evaluate and pre-qualify a list of general contractors (a "PQL") exclusively to conduct non-complex general construction site work involving the construction and reconstruction of NYC DPR parks and playgrounds projects not exceeding \$3 million per contract ("General Construction").

By establishing contractor's qualification and experience in advance, NYC DPR will have a pool of competent contractors from which it can draw to promptly and effectively reconstruct and construct its parks, playgrounds, beaches, gardens and green-streets. NYC DPR will select contractors from the General Construction PQL for non-complex general construction site work of up to \$3,000,000.00 per contract, through the use of a Competitive Sealed Bid solicited from the PQL generated from this RFQ.

The vendors selected for inclusion in the General Construction PQL, will be invited to participate in the NYC Construction Mentorship. NYC Construction Mentorship focuses on increasing the use of small NYC contracts, and winning larger contracts with larger values. Firms

participating in NYC Construction Mentorship will have the opportunity to take management classes and receive on-the-job training provided by a construction management firm.

NYC DPR will only consider applications for this General Construction PQL from contractors who meet any one of the following criteria:

- 1) The submitting entity must be a Certified Minority/Woman Business enterprise (M/WBE)\*;
- 2) The submitting entity must be a registered joint venture or have a valid legal agreement as a joint venture, with at least one of the entities in the joint venture being a certified M/WBE\*;
- 3) The submitting entity must indicate a commitment to sub-contract no less than 50 percent of any awarded job to a certified M/WBE for every work order awarded.

\* Firms that are in the process of becoming a New York City-Certified M/WBE, may submit a PQL application and submit a M/WBE Acknowledgement Letter, which states the Department of Small Business Services has begun the Certification process.

Application documents may also be obtained online at: <http://a856-internet.nyc.gov/nycvendonline/home.asap.>; or <http://www.nycgovparks.org/opportunities/business>.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.  
Parks and Recreation, Olmsted Center Annex, Flushing Meadows - Corona Park, Flushing, NY 11368. Alicia H. Williams (718) 760-6925; Fax: (718) 760-6885; [dmwbe.capital@parks.nyc.gov](mailto:dmwbe.capital@parks.nyc.gov)

j2-d31

**YOUTH AND COMMUNITY DEVELOPMENT**

PROCUREMENT

■ INTENT TO AWARD

*Human Services/Client Services*

**FY21 NEGOTIATED ACQUISITION FOR COMPREHENSIVE SERVICES FOR IMMIGRANT FAMILIES** - Negotiated Acquisition - Specifications cannot be made sufficiently definite - PIN#260210776205 - Due 8-31-20 at 9:00 A.M.

In accordance with Section 3-04(b) of the Procurement Policy Board Rules, the Department of Youth and Community Development (DYCD), intends to enter into negotiations with the contractor listed below, to provide Comprehensive Services for Immigrant Families. Comprehensive Services for Immigrant Families help identify the complex and multiple needs of newly-arrived immigrant families with limited English proficiency (LEP), and, in collaboration with a network of community-based providers, ensure they gain access to relevant services that will help them prosper and become self-sufficient. Each enrolled family will build self-advocacy skills and gain the knowledge to enable them to address specific challenges and navigate key systems that impact their lives (for example, the education, healthcare, housing, benefits, tax, workplace, and legal and immigration systems). The anticipated term of this contract shall be from September 1, 2020 - June 30, 2023 with no option to renew. Contractor: Queens Community House, Inc., Contract Address: 108-25 62nd Drive, Forest Hills, NY 11375. Contract Amount: \$360,000.00. If you are interested in receiving additional information regarding this procurement or any future procurements, please send an email to [Acco@Dycd.nyc.gov](mailto:Acco@Dycd.nyc.gov).

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Youth and Community Development, 2 Lafayette Street, 14th Floor, New York, NY 10007. Renise Ferguson (646) 343-6320; [referguson@dycd.nyc.gov](mailto:referguson@dycd.nyc.gov)

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**FY21 NEGOTIATED ACQUISITION FOR ESOL/CIVICS PROGRAM SERVICES** - Negotiated Acquisition - Specifications cannot be made sufficiently definite - PIN#260210077200 - Due 8-31-20 at 9:00 A.M.

In accordance with Section 3-04(b) of the Procurement Policy Board Rules, the Department of Youth and Community Development (DYCD), intends to enter into negotiations with the contractor listed below, to provide ESOL/Civics Program Services. ESOL/Civics instruction will allow immigrants to become fully integrated in public life and place them on the path to U.S. citizenship. The anticipated term of this contract shall be from September 1, 2020 - June 30, 2021 with no option to renew. Contractor: SCO Family of Services Contract, Address: 1 Alexander Place, Glen Cove, NY 11542. Contract Amount: \$51,897.00.

If you are interested in receiving additional information regarding this procurement or any future procurements, please send an email to [Acco@Dycd.nyc.gov](mailto:Acco@Dycd.nyc.gov).

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Youth and Community Development, 2 Lafayette Street, 14th Floor, New York, NY 10007. Renise Ferguson (646) 343-6320; [referguson@dycd.nyc.gov](mailto:referguson@dycd.nyc.gov)

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## AGENCY RULES

### FIRE DEPARTMENT

#### ■ NOTICE

Notice of Opportunity to Be Heard on  
Proposed Amendments to  
Fire Department Rule 3 RCNY 401-06,  
entitled

“Fire and Emergency Preparedness Guide, Checklist and Notices”

#### Notice of Public Hearing and Opportunity to Comment on Proposed Rule

**What are we proposing?** The Fire Department is proposing to amend Section 401-06 of Chapter 4 of Title 3 of the Rules of the City of New York (RCNY) to implement Local Law No. 103 of 2019 to require posting of “hurricane evacuation” signs in the lobby of apartment buildings. The Fire Department also proposes to require apartment building owners to periodically inspect the fire safety notices on dwelling unit doors to ensure their maintenance, and if necessary, replacement if the apartment resident does not return a form certifying that the notice is posted.

**When and where is the hearing?** In the interest of public safety, an in-person public hearing on the proposed rule will not be held. Instead, the Fire Department will conduct an on-line public hearing, using the “Go To Meeting” application, as set forth below. The public hearing will take place, at 11:00 A.M., on **Wednesday, September 30, 2020**.

**How do I comment on the proposed rule?** Anyone can comment on the proposed rules by:

- **Website** - You can submit comments to the Fire Department through the NYC rules website, at <http://rules.cityofnewyork.us>, or on the “FDNY Rules” page of the Fire Department’s website, <http://www1.nyc.gov/site/fdny/codes/fire-department-rules/fire-dept-rules.page>.
- **Mail** - You can mail written comments to Code Development Unit, Bureau of Fire Prevention, New York City Fire Department, 9 MetroTech Center, Room 3N2, Brooklyn, NY 11201.
- **Speaking at the hearing** - **Anyone who wants to comment on the proposed rule at the on-line public hearing must sign up by emailing [code.develop@fdny.nyc.gov](mailto:code.develop@fdny.nyc.gov). You will receive by reply email a link to the GoToMeeting and call-in information.** The time that you can speak at the hearing may be limited.

#### Join through Internet:

To join the hearing, use your Internet browser to click on the URL link that will be sent to you (or copy the link and paste it into your browser’s address bar). Then follow the prompts to enter the meeting password and attendee ID.

When joining the meeting choose either “use computer for audio” or “call in” for the audio portion of the public hearing. The information needed to connect (phone number, access code and/or attendee ID) will be provided after you join the Go To Meeting. If you have low bandwidth or inconsistent Internet connection, we suggest you use the “call-in” option.

#### Join by phone only (conference call):

To join the hearing only by phone, use the phone number and access code that you will receive by reply email.

**Is there a deadline to submit written comments?** Yes, written comments must be submitted by September 30, 2020.

**What if I need assistance to participate in the hearing?** You must notify the Bureau of Fire Prevention if you need a sign language interpreter or other reasonable accommodation for a disability at the hearing. Write to us at the address above or telephone us, at (718) 999-2042. Advance notice is requested to allow sufficient time to arrange the accommodation. Please notify us by Monday, September 14, 2020.

The Fire Department Auditorium is wheelchair accessible (use the MetroTech Commons entrance).

**Can I review the comments made on the proposed rule?** You can review the comments made online on the proposed rules by going to the website, at <http://rules.cityofnewyork.us>. A few days after the hearing, a record of the hearing and copies of the written comments will be available to the public at the Bureau of Fire Prevention.

**What authorizes the Fire Department to make this rule?** Section 1043(a) of the New York City Charter, and Sections FC102.6.3 and FC406.2.3 of the New York City Fire Code (Title 29 of Administrative Code of the City of New York) authorize the Fire Department to propose this rule.

**Where can I find the Fire Department rules?** The Fire Department rules are codified in Title 3 of the Rules of the City of New York and can be viewed on the Fire Department’s website, <http://www.nyc.gov/fdny>, or at <http://rules.cityofnewyork.us>.

**What laws govern the rulemaking process?** The Fire Department must meet the requirements of Section 1043 of the New York City Charter when creating or changing rules. This notice is made according to the requirements of Section 1043(b) of the New York City Charter.

#### **Statement of Basis and Purpose of Proposed Rule**

The Fire Department proposes to adopt this rule to implement the provisions of Local Law No. 103 of 2019 regarding hurricane evacuation notices and to require apartment building owners to take certain actions to ensure compliance with the requirement of fire safety notices on dwelling unit doors.

The Fire Department is re-noticing this proposed rule for public comment on changes to the rule made in response to the public comments received on the rule as it was originally proposed.

#### Hurricane Evacuation Notices

Local Law 103 requires apartment building owners (Group R-2 buildings and occupancies) within a hurricane evacuation zone, as designated by Commissioner of the Office of Emergency Management (now New York City Emergency Management or NYCEM) to post a hurricane evacuation notice in a common area of the building. The notice is intended to inform building occupants of the current hurricane evacuation zone designation for the building and the means by which building residents can determine the closest hurricane evacuation centers, namely by calling 311 or viewing the online Hurricane Evacuation Zone finder operated by NYCEM. The law provides that “[s]uch notice shall be in such form as prescribed by the commissioner by rule and shall be posted within a common area of the building and such other locations as set forth in the rules.”

Fire Department rule 3 RCNY § 401-06 sets forth emergency preparedness requirements for apartment buildings. The proposed rule would amend Section 401-06 to require the posting of the hurricane evacuation notice in a conspicuous location in the building lobby at street level, either near the main building entrance, in the mailbox area or by the elevators or main stairwell.

The proposed rule prescribes that the notice take the form of the hurricane evacuation notice posted on NYCEM’s website and that it be affixed to the wall by adhesive or in a frame, displayed in an enclosed, locked bulletin board, or otherwise durably and securely posted.

#### Fire Safety Notices

Fire and emergency preparedness notices (entitled “Fire Safety Notices”) are required to be posted on the interior side of dwelling unit doors. The posting of this notice has been required for almost 20 years.

The Fire Department does not ordinarily inspect dwelling units and therefore does not have a means to enforce replacement of missing or damaged notices. When it has found missing or damaged notices, owners have maintained that the rule does not clearly require prompt replacement of the notices.

To address these issues, the Fire Department proposes to amend Section 401-06 to require building owners and cooperative or condominium association board of directors, or their representatives, to:

- inspect each dwelling unit at least once every three years to confirm the presence of the notice, and to replace missing or damaged notices whenever the owner or the owner’s managing agent or building staff become aware of a missing or damaged



notice, or, in apartment buildings with a cooperative or condominium form of ownership, require the apartment owner to post the replacement notice provided by such board; and/or

- obtain written certification from the tenant or apartment owner that the notice has been posted by delivering to each dwelling unit a form for completion and return to the owner or board that includes a statement from the Fire Department regarding the importance of the notice.

#### Public Comment and Fire Department Response

Three major organizations representing residential building owners and managers submitted comments objecting to the inspection requirement that owners inspect apartments for compliance with the longstanding requirement that a fire safety notice be posted on the back of each dwelling unit door. Comments were also submitted with respect to the requirements for the hurricane evacuation notice.

#### • Hurricane Evacuation Notice

**Comment:** Tenants would be better informed if the fire and emergency preparedness guide for apartment buildings (which is entitled “NYC Apartment Building Emergency Preparedness Guide”) and evacuation/emergency preparedness checklist indicated that the hurricane evacuation zone could be found on a notice in the building lobby.

**Response:** The suggestion is a good one. Consideration will be given to revising the Guide and checklist for the next distribution cycle. In the interim, building owners are free to reference the hurricane evacuation notice in the “other information” section on the building-specific Building Information Section that accompanies the Guide and checklist.

**Comment:** We urge the Fire Department to consider the consolidation of apartment building notices with other notices required by the agency in an effort to reduce the “wallpapering” of common areas in apartment buildings. The reality for apartment building owners, particularly for less sophisticated, smaller owners, is that maintaining and keeping track of the extraordinary number of notices required by the City, and protecting those notices from vandalism, is an extremely burdensome task.

**Response:** We are sympathetic to this concern. We appreciate that other City agencies have signage requirements but we cannot adjust those requirements. This Fire Department rule requires three lobby postings: the Building Information Section that accompanies the Guide, a copy of the fire safety notice posted in the apartments, and now the hurricane evacuation notice. The Fire Department has no objection to a single posting consolidating these requirements, provided it is legible and understandable. Building owners and/or their associations should contact the Fire Department through the Fire Code public inquiry form on the Fire Department website to obtain appropriate guidance.

#### • Fire Safety Notice Inspection

**Comment:** Apartment shareholders/unit owners receive ample instruction regarding building emergency protocols from the distribution of the Guide and other emergency preparedness information.

**Response:** The implication of this comment is that the posting of a fire safety notice in each apartment is unnecessary. The Fire Department begs to differ. When faced with a fire in one’s building, with smoke filling the public hallway corridors, not everyone will have the presence of mind to remember the instructions provided in the Guide, or the time to search for documents with instructions. Apartment residents who complete the evacuation/emergency preparedness checklist and given thought in advance to what actions they will take will be better prepared, but there is no substitute to having evacuation/shelter in place instructions posted right on the apartment door.

**Comment:** The rule should clarify how building owners should maintain records of the apartment inspection and indicate how these requirements will be enforced.

**Response:** Agreed. Section 401-06(e)(6)(C)(I) of the proposed rule has been revised accordingly.

**Comment:** When the requirements for fire safety notices were first promulgated, it was acknowledged that shareholders and unit owners often have strong feelings about the décor in their homes, and therefore it was required that boards of housing cooperatives and condominiums simply distribute these notices to these resident owners, provide replacements when requested and post the notices on any rental units that were under the control of the cooperative or condominium. We know of neither problems nor complaints that have arisen with this practical system in the intervening decades.

**Response:** Preferences for apartment décor cannot supersede interests of public safety. There is reason to believe that there is a lack of compliance with the posting requirement and hence the reason for this amendment. However, the Fire Department has attempted to balance the burden of compliance by allowing certification of compliance by the shareholder/unit owner (see below).

**Comment:** The rule should not make the fire safety notice inspection requirement applicable to cooperatives and condominiums. The obligation to inspect should fall on the shareholder/unit-owner rather than the board. Shareholder/unit owners are better positioned than the Board or managing agent to conduct such an inspection. Other City laws require these individuals – rather than boards or managing agents – to conduct inspections.

**Response:** In light of the comments indicating that apartment residents (whether rental tenants or shareholder/unit owners) should be responsible for fire safety notice compliance, we have revised the proposed rule to allow certification by the tenant/shareholder. Apartment building owners and managers will be required to inspect an apartment unit only if such certification is not timely received. See Section 401-06(e)(6)(C).

**Comment:** With the COVID-19 crisis, this is not the time to impose a new mandate for intrusive inspections into individual apartment.

**Response:** We understand the concern associated with apartment inspections at this time. Accordingly, we have revised the rule to require the fire safety notice inspection once every three years and timed to coincide with the distribution of the Guide and related documents. Accordingly, the obligation to conduct inspections (for apartments that have not submitted certifications) would not arise until after April 2022.

New text is underlined. Text proposed to be deleted is [bracketed].

“Shall” and “must” denote mandatory requirements and may be used interchangeably in the rules of this department, unless otherwise specified or unless the context clearly indicates otherwise.

Section 1. Section 401-06 of Chapter 4 of Title 3 of the Rules of the City of New York is proposed to be amended to add a new subdivision (h), and to amend subdivisions (a) and (b) and paragraph 6 of subdivision (e), to read as follows:

#### § 401-06 Fire and Emergency Preparedness Guide, Checklist and Notices

- (a) Scope. This section sets forth standards, requirements and procedures for the preparation, posting and distribution of apartment building fire and emergency preparedness guides and notices pursuant to FC401.6; the emergency preparedness and evacuation planning checklist, pursuant to *Administrative Code* §15-134; [and] the “close the door” notices required by *Administrative Code* §15-135; and the hurricane evacuation notices pursuant to FC406.2.3.
- (b) General Provisions
  - (1) Applicability. This section applies to all buildings and occupancies classified in *Occupancy Group R-2*, except:
    - (A) any building or occupancy that is occupied as a homeless shelter and that has a *fire alarm system with voice communication capability*; and
    - (B) school dormitories, college and university dormitories, and student apartments (as that term is defined in New York City Housing Maintenance Code 27-2004(g) and *Building Code* Section 907.2.9.1).
  - (2) Fire and emergency preparedness guide. The *owner* of a building or occupancy subject to this section shall prepare and distribute to building residents and building staff a fire and emergency preparedness guide, including a building information section completed by the *owner*, in compliance with the requirements of FC401.6 and R401-06(c).
  - (3) Annual fire and emergency preparedness bulletin. The *owner* of a building or occupancy subject to this section shall reproduce and distribute to building residents and building staff an annual fire and emergency preparedness bulletin in compliance with the requirements of R401-06(d).
  - (4) Fire and emergency preparedness notices. The *owner* of a building or occupancy subject to this section shall prepare, post and maintain fire and emergency preparedness notices in compliance with the requirements of R401-06(e).
  - (5) Emergency preparedness/evacuation planning checklist. The *owner* of a building or occupancy subject to this section shall prepare and distribute to building residents and building staff an emergency preparedness/evacuation planning checklist, in compliance with the requirements of R401-06(f).
  - (6) Close the door notices. The *owner* of a building or occupancy subject to this section shall prepare, post and maintain close the door notices in compliance with the requirements of R401-06(g).

(7) Hurricane evacuation notices. The owner of a building or occupancy subject to this section shall prepare, post and maintain a hurricane evacuation notice in compliance with the requirements of R401-06(h).

(8) Access to dwelling units. Tenants and other occupants of dwelling units in buildings and occupancies subject to this section shall allow the owner of such premises access to such dwelling unit, upon reasonable notice, for purposes of compliance with this section.

\* \* \*

(e) Fire and Emergency Preparedness Notice Requirements

\* \* \*

(6) Maintenance and replacement. The owner shall maintain the fire and emergency preparedness notice and the building information section (Part I of the fire and emergency preparedness guide) in the common area and maintain the fire and emergency preparedness notice on dwelling unit doors.

(A) The owner shall prepare, distribute and post any amended building information section within sixty days of any material change in building conditions requiring such amendment.

(B) The owner shall replace any missing or damaged notice on [the] a dwelling unit door, or, in an apartment building with a cooperative or condominium form of ownership, require the apartment owner to post a replacement notice provided by the cooperative or condominium board of directors, in all of the following circumstances, and may charge the building resident the reasonable cost of its replacement:

- (1) whenever the owner or the owner's managing agent or building staff become aware of a missing or damaged notice;
- (2) prior to any lawful change in occupancy of the dwelling unit. The owner shall replace any missing or damaged notice]; and
- (3) at any other time upon written request of the building resident. [The building resident may be charged the reasonable cost of replacement.]

(C) The owner, or cooperative or condominium board of directors, shall periodically monitor and enforce compliance with this requirement as follows:

(1) **Inspection.** Representatives of the owner or board shall inspect each dwelling unit at least once every three years to ascertain the presence and condition of the notice, unless certification is received from the tenant or apartment owner of each apartment in accordance with R401-06(e)(6)(C)  
(2). A written record shall be kept for three years of the date of inspection (or attempted inspections) of each apartment for which certification is not received, the presence or absence of the posted fire safety notice, and remedial action taken if the notice is missing or damaged.

(2) **Resident certification.** In conjunction with the distribution of the fire and emergency preparedness guide, the owner or board of directors shall distribute to each apartment resident, for completion and return to such owner or board, a notice and certification form by which the tenant or apartment owner may certify that the fire safety notice has been posted and is being maintained on their dwelling unit door. The notice and certification form shall be distributed with such guide in the manner prescribed in R401-06(c)(5), and contain the information set forth in R401-06(e)(6)(C)(3). If the form is not completed and returned for a dwelling

unit by the next April 30th following the date of mailing, an inspection shall be conducted of such dwelling unit within one (1) year.

(3) The notice and certification form shall contain the following information:

(A) **Fire Department notice.** The following language shall be prominently printed in bold lettering not smaller than 14 point Times New Roman typeface or equivalent: "Fire Department Notice. Building owners and apartment residents are required to post a small Fire Safety Notice (not larger than 6" x 9," excluding the frame if framed) on the inside of the main entrance door to your apartment. We regret the intrusion, but the Fire Safety Notice is designed to save your life and those of your family. It contains important information and guidance about what to do in the event of a fire in your building. This information needs to be immediately available to all apartment residents if there is a fire. For additional information, refer to the NYC Apartment Building Emergency Preparedness Guide, which accompanies this notice. Please post the Fire Safety Notice supplied by the building owner and complete and promptly return this form to the building owner. False statements are punishable by law. Failure to return the notice will require the building owner/manager to inspect your apartment and post the Fire Safety Notice, at no expense to you unless the notice posted in your apartment at the time you moved in is missing or damaged. Thank you for your cooperation."

(B) **Resident certification.** A place for the apartment resident's signature and the date shall be provided under the following certification: "I hereby certify that the Fire Safety Notice provided by the building owner has been posted and is being maintained on the inside of the main entrance door to my apartment. I understand false statements are punishable by law."

(C) **Return instructions.** Instructions for returning the notice to the owner or board of directors, including pre-paid postage if mailing is required, shall be included.

(h) Hurricane Evacuation Notice

(1) **Purpose.** In buildings and occupancies within a New York City Department of Emergency Management (NYCEM) designated hurricane evacuation zone, the hurricane evacuation notice shall inform building occupants of their building or occupancy's current hurricane evacuation zone designation and how to locate the closest hurricane evacuation center. Buildings and occupancies outside of designated hurricane evacuation zones are not required to post a hurricane evacuation notice.

(2) **Content.** The hurricane evacuation notice shall identify the hurricane evacuation zone in which the building or occupancy is located (by specifying the numerical zone designation). The notice shall also indicate that the closest hurricane evacuation center can be located either by calling 311 or visiting the website operated by NYCEM and specifying the webpage URL.

- (3) Form. The hurricane evacuation notice shall be in the form prescribed by the New York City Department of Emergency Management and posted on that agency's website, at [www1.nyc.gov/site/em/resources/zoneposters.page](http://www1.nyc.gov/site/em/resources/zoneposters.page). The notice shall be printed in the English language and may be posted in such other additional languages (including symbols) as the NYCEM posts on its website or the owner concludes would benefit the *building occupants*.
- (4) Posting. The hurricane evacuation notice shall be posted in a conspicuous location in the building lobby at or near the main building entrance, common mailbox area customarily used by *building occupants*, street level elevators or a main stairwell. The notice shall be affixed to the wall by adhesive or in a frame, displayed in an enclosed, locked bulletin board, or otherwise durably and securely posted.
- (5) Maintenance and replacement. Missing or damaged notices shall be replaced promptly.

**NEW YORK CITY LAW DEPARTMENT  
DIVISION OF LEGAL COUNSEL  
100 CHURCH STREET  
NEW YORK, NY 10007  
(212) 356-4028**

**CERTIFICATION PURSUANT TO  
CHARTER §1043(d)**

**RULE TITLE:** Emergency Evacuation Notices for Buildings Located in Coastal Flood Plain

**REFERENCE NUMBER:** 20 RG 106

**RULEMAKING AGENCY:** Fire Department

I certify that this office has reviewed the above-referenced proposed rule as required by section 1043(d) of the New York City Charter, and that the above-referenced proposed rule:

- (i) is drafted so as to accomplish the purpose of the authorizing provisions of law;
- (ii) is not in conflict with other applicable rules;
- (iii) to the extent practicable and appropriate, is narrowly drawn to achieve its stated purpose; and
- (iv) to the extent practicable and appropriate, contains a statement of basis and purpose that provides a clear explanation of the rule and the requirements imposed by the rule.

/s/ STEVEN GOULDEN  
Acting Corporation Counsel

Date: July 28, 2020

**NEW YORK CITY MAYOR'S OFFICE OF OPERATIONS  
253 BROADWAY, 10<sup>th</sup> FLOOR  
NEW YORK, NY 10007  
(212) 788-1400**

**CERTIFICATION / ANALYSIS**

**PURSUANT TO CHARTER SECTION 1043(d)**

**RULE TITLE:** Emergency Evacuation Notices for Buildings Located in Coastal Flood Plain.

**REFERENCE NUMBER:** FDNY-24

**RULEMAKING AGENCY:** Fire Department

I certify that this office has analyzed the proposed rule referenced above as required by Section 1043(d) of the New York City Charter, and that the proposed rule referenced above:

- (i) Is understandable and written in plain language for the discrete regulated community or communities;
- (ii) Minimizes compliance costs for the discrete regulated community or communities consistent with achieving the stated purpose of the rule; and
- (iii) Does not provide a cure period because enforcement action for noncompliance with Fire Department rules typically provides for an opportunity to cure the violation. This is set forth in the Department's Administrative Code chapter and is not included in the rules.

Andrea Hernandez  
Mayor's Office of Operations

August 12, 2020  
Date

☛ a24

**SPECIAL MATERIALS**

**MAYOR'S OFFICE OF CONTRACT SERVICES**

■ NOTICE

Notice of Intent to Issue New Solicitation(s) Not Included in FY 2021 Annual Contracting Plan and Schedule

**NOTICE IS HEREBY GIVEN** that the Mayor will be issuing the following solicitation(s) not included in the FY 2021 Annual Contracting Plan and Schedule that is published, pursuant to New York City Charter § 312(a):

Agency: Department of Transportation  
Description of Services to be Procured: Cleaning and Materials for Several NYCDOT Facilities  
Start date of the proposed contract: 10/16/2020  
End date of the proposed contract: 10/15/2021  
Method of solicitation the agency intends to utilize: Negotiated Acquisition Extension  
Personnel in substantially similar titles within agency: None  
Headcount of personnel in substantially similar titles within agency: 0  
☛ a24

Notice of Intent to Extend Contract Not Included in FY 2021 Annual Contracting Plan and Schedule

**NOTICE IS HEREBY GIVEN** that the Mayor will be entering into the following extension of (a) contract not included in the FY 2021 Annual Contracting Plan and Schedule that is published, pursuant to New York City Charter § 312(a):

Agency: Department of Sanitation  
FMS Contract #: CT1-827- 20160001907  
Vendor: Firealarm Electrical Corp  
Description of services: Citywide Fire Alarm Service, Maintenance, and Repair T&M  
Award method of original contract: CSB  
FMS Contract type: CT1  
End date of original contract: 6/30/2020  
Method of renewal/extension the agency intends to utilize: Renewal  
New start date of the proposed renewed/extended contract: 7/1/2020  
New end date of the proposed renewed/extended contract: 6/30/2022  
Modifications sought to the nature of services performed under the contract: None  
Reason(s) the agency intends to renew/extend the contract: To continue service  
Personnel in substantially similar titles within agency: None  
Headcount of personnel in substantially similar titles within agency: 0  
☛ a24

Notice of Intent to Extend Contract Not Included in FY 2021 Annual Contracting Plan and Schedule

**NOTICE IS HEREBY GIVEN** that the Mayor will be entering into the following extension of (a) contract not included in the FY 2021 Annual Contracting Plan and Schedule that is published, pursuant to New York City Charter § 312(a):

Agency: Department of Information Technology and Telecommunications  
FMS Contract #: CT185820180000001  
Vendor: Vesta Solutions  
Description of services: Vesta 911 and CCMIS  
Award method of original contract: Negotiated Acquisition  
FMS Contract type: Standard Services  
End date of original contract: 6/30/2022  
Method of renewal/extension the agency intends to utilize: Renewal  
New start date of the proposed renewed/extended contract: 7/1/2022  
New end date of the proposed renewed/extended contract: 6/30/2024  
Modifications sought to the nature of services performed under the contract: None  
Reason(s) the agency intends to renew/extend the contract: Continuation of Services  
Personnel in substantially similar titles within agency: 0  
Headcount of personnel in substantially similar titles within agency: 0  
☛ a24



CHANGES IN PERSONNEL

COMMUNITY COLLEGE (LAGUARDIA) FOR PERIOD ENDING 07/24/20

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Lists personnel changes for Community College (Laguardia).

COMMUNITY COLLEGE (LAGUARDIA) FOR PERIOD ENDING 07/24/20

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Lists personnel changes for Community College (Laguardia).

DEPARTMENT OF EDUCATION ADMIN FOR PERIOD ENDING 07/24/20

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Lists personnel changes for Department of Education Admin.

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Lists personnel changes for Department of Education Admin.

DEPARTMENT OF EDUCATION ADMIN FOR PERIOD ENDING 07/24/20

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Lists personnel changes for Department of Education Admin.

LATE NOTICE

NYC HEALTH + HOSPITALS

CONTRACT SERVICES

SOLICITATION

Services (other than human services)

METROPOLITAN HOSPITAL RENOVATION OF THE 6TH FL-6C GC & MEP TRADES (3.8M - 4.2M) - Competitive Sealed Bids - PIN#MET-6C-2020 - Due: 9-23-20 at 1:30 P.M.

Metropolitan Hospital, Renovation of the 6th Floor-6C, New York, NY. Bid Document Fee \$30/Set (Check or Money Order) Non-Refundable. All Bidders who are planning to bid are required to purchase the Section "A" Bid Forms at the Pre-Bid Meetings for the fee stated above. Company check or Money order to NYC H+H. Bid Specs & Drawings must be downloaded from the City Record. All contracts are subject to H+H Project Labor Agreement. Mandatory Pre-Bid Meetings are scheduled as follows: Thursday, September 3, 2020 and Friday, September 4, 2020, at 10:00 A.M., Metropolitan Hospital, 1901 First Avenue, New York, NY 10029, Main Building, 7th Floor, Conference Room 7A11. All Bidders must attend on one of these Meetings. Technical questions must be submitted in writing, no later than 9-14-2020, to Clifton McLaughlin, at mclaugh@nychhc.org, and cc: leithland.tulloch@nychhc.org and Jannet Olivera, at janet.olivera@nychhc.org requires trade licenses (where applicable). Under article 15a of the State of New York, the following M/WBE goals apply to this contract MBE 20% and WBE 10%. These goals apply to any bid submitted of \$100,000 or more. Bidders not complying with these terms may have their bids declared non-responsive.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

NYC Health + Hospitals, 55 Water Street, 25th Floor, New York, NY 10041. Clifton McLaughlin (212) 442-3658; janet.olivera@nychhc.org; Clifton.McLaughlin@nychhc.org