

From: Commissioner Bassett
Sent: Monday, August 25, 2014 4:36 PM
To: Commissioner Bassett
Subject: Equal Employment Practices Commission Audit

The Equal Employment Practices Commission (“EEPC”) recently completed an audit of the Department of Health and Mental Hygiene’s (“DOHMH” or “the Agency”) Discrimination Complaint and Investigation Procedures. The audit specifically addressed the period from January 1, 2012 through December 31, 2013.

After a review and evaluation of the documents, records and data provided by DOHMH, EEPC had only one area that required corrective action. Specifically, EEPC required that the Agency issue and maintain written confirmation when complaints are withdrawn or resolved upon agreement of the parties involved. DOHMH’s Office of Diversity and Equal Employment Opportunity has since reviewed its practices and affirmed its commitment to implementing the corrective action.

As Commissioner of Health, I affirm this Agency’s strong commitment to maintaining fair employment practices for all employees and job applicants. It is essential that DOHMH prevents discrimination and ensures that all employees are aware of their rights and obligations under the City’s Equal Employment Opportunity Policy, available at <http://www.nyc.gov/html/dcas/downloads/pdf/misc/eo.pdf>.

All employees are encouraged to utilize the resources available within DOHMH and to address any concerns to the Chief Diversity Officer & Equal Employment Opportunity Director, James L. Hallman, at 347-396-6549.

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