



2021-04-23

To: City Council, New York (NYCC)

From: Municipal Library Staff

The New York City Charter, Chapter 49, Section 1133, requires that agencies submit to the Department of Records and Information Services (DORIS) all reports, documents, studies and publications required by local law, executive order, or mayoral directive to be published, issued, or transmitted to the City Council or Mayor, within 10 business days of their publication. For any report that is not received within 10 business days of the publication date, DORIS is required to email the agency to request the report, and to provide the text of that email in place of the report in the Government Publications Portal.

Consistent with these requirements, DORIS hereby requests the transmission of the report shown below, which DORIS has not received as of 2021-04-23. Please submit this report to the Government Publications Portal. If you have questions, please contact staff at the Municipal Library at [munilib@records.nyc.gov](mailto:munilib@records.nyc.gov).

**Required Report Type:** Report on Preliminary Mayor's Management Report

**Report Description:** Prior to April 8 in each year the council shall conduct public hearings on the preliminary management report and on the proposed program and performance goals and measures of city agencies contained in such report. The council shall submit to the mayor and make public not later than April 8 a report or reports on findings and recommendations.

**Reporting Frequency:** Every 1 Year

**Report Due Date:** 2021-04-08

**Authorizing Resource (Charter and Code):** New York City Charter Chapter 1, Section 12, Subsection 6(e) and Chapter 10, Section 247

**Authorizing Resource (Local Law):**