



**The City of New York
BUSINESS INTEGRITY COMMISSION**

100 Church Street · 20th Floor
New York · New York 10007
Tel. (212) 437-0500

Elizabeth Crotty
Commissioner and Chair

March 20, 2023

***COMMISSION DIRECTIVE
REQUIRED INFORMATION FOR TRADE WASTE WORKERS***

Licensees and registrants must provide trade waste employees with information regarding:

1. Driver compliance with BIC investigators

- Please advise drivers that they may be stopped by BIC during their operations. **Failure to comply with requests from BIC investigators is a violation of BIC's rules.**
- Repeated failure to obey lawful orders could result in revocation or suspension of your license or registration (*see* Admin Code. § 16-513, and 17 RCNY § 1-09(c)).

2. Workers' rights

- You are required to **post conspicuously AND directly provide** workers' rights information to employees who operate vehicles or handle waste (*see* 17 RCNY § 8-01).
- The information that must be posted and provided includes maximum work hours permitted, minimum wage, worker safety trainings, safety equipment, and contact information for governmental agencies that accept complaints about violations of workers' rights.

3. Corruption reporting to BIC

- You are directed to provide employees with information on reporting corruption to BIC.
- **Attached here for your convenience are two documents that include the required information on workers' rights and corruption reporting to share with employees.**

Failure to comply with this directive is a violation of the Commission's rules, 17 RCNY § 1-09, and you may be subject to fines up to \$10,000 for each such violation, and could adversely affect your licensing or registration status or future renewal applications.

Sincerely,

A handwritten signature in blue ink that reads "Elizabeth Crotty".

Elizabeth Crotty
Commissioner and Chair