



**Mayor's Office of
Contract Services**

Bill de Blasio
Mayor

Michael Owh
City Chief Procurement
Officer and Director of
Contract Services

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March 31, 2017

Hon. Melissa Mark-Viverito
Speaker
New York City Council
City Hall
New York, NY 10007

Re: Small Purchases (Charter Sec. 314 (b))

Dear Speaker Mark-Viverito,

Pursuant to Section 314(b) of the New York City Charter, attached please find a copy of the Small Purchase Survey Report for the second quarter of Fiscal Year 2017, which covers the period of October 1, 2016 through December 31, 2016.

If you have any questions, please feel free to contact me at 212-788-8525.

Regards,

Victor Olds
General Counsel

cc: Dominic Williams, Chief of Staff to the First Deputy Mayor
Comptroller, Scott Stringer
City Council Member, Helen Rosenthal
Avi Fink, Deputy Director of Intergovernmental Affairs
Michael Owh, City Chief Procurement Officer