

**NYC**  
**Equal Employment  
Practices Commission**

Cesar A. Perez, Esq.  
Chair

Angela Cabrera  
Malini Cadambi Daniel  
Elaine S. Reiss, Esq.  
Arva R. Rice  
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Charise L. Hendricks, PHR  
Executive Director

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September 18, 2014

Stephen Moran  
Chairperson  
Brooklyn Community Board No.13  
1201 Surf Avenue 3<sup>rd</sup> Floor  
Brooklyn, NY 11224

Re: Resolution #2014/483C- 08: Determination of Agency  
Compliance

Dear Chairperson Moran:

On behalf of the members of the Equal Employment Practices Commission (EEPC or Commission), I want to formally inform you that the Commission has issued the attached Determination of Compliance to Brooklyn Community Board No. 13. This Commission has determined that the Community Board No. 13 has implemented the required corrective actions deemed necessary by this Commission for ensuring a fair and effective affirmative employment program of equal opportunity as required by the equal employment opportunity standards of this Commission and Chapters 35 and 36 of the New York City Charter.

On behalf of this Commission, I want to thank you and District Manager Charles Reichenthal for the cooperation extended to the EEPC during the compliance-monitoring period.

Sincerely,



Cesar A. Perez, Esq.  
Chair

c: Charles Reichenthal, District Manager  
Ama Dwimoh, Principal EEO Professional, Office of the  
Brooklyn Borough President  
Judith García Quiñonez, Esq., Deputy Director/Agency Counsel

**EQUAL EMPLOYMENT PRACTICES COMMISSION  
CITY OF NEW YORK**

**RESOLUTION #2014/483C-08:** Determination of **Compliance** (Monitoring Period Not Required) by Brooklyn Community Board No. 13 with the Equal Employment Practices Commission's required corrective actions pursuant to the audit and analysis of its Equal Employment Opportunity Program from January 1, 2009 through December 31, 2013.

**Whereas**, pursuant to Chapter 36, Section 831(d)(2) and (5) of the New York City Charter, the Equal Employment Practices Commission is authorized to audit and evaluate the employment practices, programs, policies, and procedures of city agencies and their efforts to ensure fair and effective equal employment opportunity for minority group members and women, and to make recommendations to city agencies to insure equal employment opportunity for minority group members and women; and

**Whereas**, pursuant to Chapter 36, Section 831(d)(2), this Commission has adopted *Uniform Standards for EEPC Audits* and *Minimum Equal Employment Opportunity Standards for Community Boards* to assess agencies' EEO programs and policies for compliance with federal, state and local laws, regulations, policies and procedures which are designed to increase equality of opportunity for women, minorities, and other employees and job applicants identified for protection from discrimination in employment within municipal government; and

**Whereas**, pursuant to its audit and analysis of Brooklyn Community Board No. 13's EEO Program, the Equal Employment Practices Commission (EEPC) issued a Determination dated August 13, 2014, setting forth the following finding and required corrective action:

1. Ensure that all individuals employed within the board, including managers and supervisors, receive training and/or a guide on EEO laws and their related rights and responsibilities. Documentation of training must be maintained.

**Whereas**, Brooklyn Community Board No. 13 submitted its response to the EEPC's Determination on September 4, 2014 with documentation of its actions to rectify the required corrective action; and

**Whereas**, in accordance with Chapter 36, Section 832(c) of the New York City Charter, the EEPC considered the agency's response, and agreed and accepted documentation for implementation of the aforementioned corrective action and no corrective actions were remaining; and

**Whereas**, all of the EEPC's corrective actions are required by, or are consistent with, federal, state and local laws, regulations, policies and procedures which are designed to increase equality of opportunity for women, minorities, and other employees and job applicants identified for protection from discrimination in employment within municipal government; Now Therefore,

**Be It Resolved**, that Brooklyn Community Board No. 13 has implemented the required corrective actions deemed necessary to ensure compliance with the equal employment opportunity standards of this Commission and requirements of Chapters 35 and 36 of the City Charter.

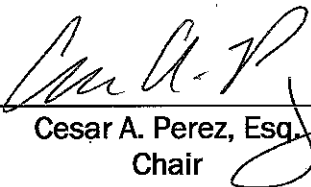
**Be It Finally Resolved**, that the Commission authorizes Chair Cesar A. Perez, Esq., to forward this Determination to Chairperson Stephen Moran.

Approved unanimously on September 18, 2014.

**Elaine S. Reiss, Esq.**  
Commissioner

**Angela Cabrera**  
Commissioner

**Malini Cadambi Daniel**  
Commissioner

  
Cesar A. Perez, Esq.  
Chair

This  
*Determination of Compliance*

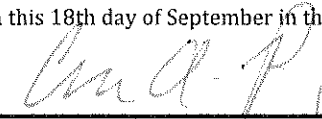
is issued to

*Brooklyn Community Board No. 13*

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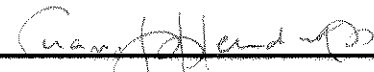
*for successfully implementing 1 of 1 required corrective actions pursuant to the Equal Employment Practices Commission's  
Equal Employment Opportunity Program Audit.*

On this 18th day of September in the year 2014,



Cesar Perez, Esq., Chair

In care of Chairperson Stephen Moran  
and District Manager Charles Reichenthal



Charise L. Hendricks, PHR, Executive Director