



THE CITY RECORD

Official Journal of The City of New York

THE CITY RECORD
U.S.P.S. 0114-660

Printed on paper containing
40% post-consumer material

VOLUME CXXXVII NUMBER 121

THURSDAY, JUNE 24, 2010

PRICE \$4.00

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THE CITY RECORD

MICHAEL R. BLOOMBERG, Mayor

MARTHA K. HIRST, Commissioner, Department of Citywide Administrative Services.
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Published Monday through Friday, except legal holidays by the Department of Citywide Administrative Services of the City of New York under Authority of Section 1066 of the New York City Charter.

Subscription—\$500 a year; daily, \$4.00 a copy (\$5.00 by mail) Periodicals Postage Paid at New York, N.Y.
POSTMASTER: Send address changes to THE CITY RECORD, 1 Centre Street, Room 2208, New York, N.Y. 10007 - 1602

Editorial Office
1 Centre Street, Room 2208
New York N.Y. 10007-1602
Telephone (212) 669-8252

Subscription Changes/Information
1 Centre Street, Room 2208
New York N.Y. 10007-1602
Telephone (212) 669-8252

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PUBLIC HEARINGS AND MEETINGS

See Also: Procurement; Agency Rules

COMMUNITY BOARDS

■ PUBLIC HEARINGS

PUBLIC NOTICE IS HEREBY GIVEN THAT the following matters have been scheduled for public hearing by Community Boards:

BOROUGH OF QUEENS

COMMUNITY BOARD NO. 08 - Monday, June 28, 2010 at 7:30 P.M., Community Board Office, 197-15 Hillside Avenue, Hollis, New York

Public Hearing -
FY 2012 Capital and Expense new budget requests. **j22-28**

PUBLIC NOTICE IS HEREBY GIVEN THAT the following matters have been scheduled for public hearing by Community Boards:

BOROUGH OF THE BRONX

COMMUNITY BOARD NO. 02 - Wednesday, June 30, 2010 at 6:00 P.M., The Point, CDC, 940 Garrison Avenue, Bronx, NY

#C 100036ZMX

IN THE MATTER OF an application submitted by Crossings Partners LLC, pursuant to Sections 197-c and 201 of the New York City Charter for an amendment of the Zoning Map, eliminating from within an existing R7-1 District a C2-4 District. **j24-30**

DESIGN COMMISSION

■ MEETING

PUBLIC NOTICE IS HEREBY GIVEN THAT the October 4, 2010 Design Commission public meeting is cancelled. **j24**

Design Commission Meeting Agenda Monday, June 28, 2010

Public Meeting

12:10 P.M. Consent Items

- 23926: Conservation of ornamental bronze window grilles, flag pole bases and caps, and main entry pocket doors by John Russell Pope, Theodore Roosevelt Memorial Building, American Museum of Natural History, 200 Central Park West, Manhattan. (Preliminary) (CC 6, CB 7) DCuA
- 23927: Installation of a memorial to Frederick Douglass by Gabriel Koren, Frederick Douglass Circle, 110th Street, Central Park North and Central Park West, Manhattan. (Final) (CC 24, CB 8) DCuA/DDC/DPR
- 23928: Reconstruction of the Kew Gardens Hills Community Library, including the construction of an addition, 72-33 Vleigh Place, Queens. (Final) (CC 24, CB 8) DDC

- 23929: Reconstruction of the comfort station, including the construction of entrance vestibules, as part of the master plan, Battery Park, Battery Place, State Street, Whitehall Street, and the Hudson River, Manhattan. (Preliminary) (CC 1, CB 1) DPR
- 23930: Construction of a path, West 122nd Street and Riverside Drive, Riverside Park, Manhattan. (Preliminary and Final) (CC 9, CB 9) DPR
- 23931: Construction of two maintenance buildings and adjacent site work, Prospect Park, Prospect Park West between Sixth Street and Eighth Street, Brooklyn. (Preliminary) (CC 39, CB 6, 7, 8 & 9) DPR
- 23932: Installation of lighting on the Sunnyside Arch as Phase IIB of the reconstruction of the Sunnyside Arch area streetscape, East 46th Street between Queens Boulevard and Greenpoint Avenue, Queens. (Final) (CC 26, CB 2) EDC/DOT
- 23933: Construction of the Theatre for a New Audience and adjacent site work, Ashland Place between Lafayette Avenue and Fulton Street, Brooklyn. (Preliminary) (CC 35, CB 2) EDC/DCuA

Public Hearing

12:15 p.m.

- 23934: Construction of a tot lot, Joseph T. McGuire Park, Bergen Avenue, Avenue X and Avenue V, Brooklyn. (Preliminary) (CC 46, CB 18) DPR

12:35 p.m.

- 23935: Installation of security measures, Williamsburg Bridge, Manhattan and Brooklyn. (Preliminary and Final) (CC M2 & B33, CB M3 & B1) DOT/DPR

12:55 p.m.

- 23936: Repainting of the Roosevelt Avenue Bridge over Shea Road, Queens. (Preliminary and Final) (CC 21, CB 3 & 4) DOT

Design Commission meetings are held in the conference room on the third floor of City Hall, unless otherwise indicated. **Please note that all times are approximate and subject to change without notice.**

Members of the public are encouraged to arrive at least 45 minutes in advance of the estimated time; those who also plan to testify are encouraged to submit their testimony in writing at least three (3) business days in advance of the meeting date.

Any person requiring reasonable accommodation in order to participate should contact the Design Commission at least three (3) business days in advance of the meeting date.

Design Commission, City Hall, Third Floor
New York, NY 10007 Phone: (212) 788-3071 Fax: (212) 788-3086 **j24**

EDUCATION

■ NOTICE

Revised Agenda

The Department of Education's (DOE) Chancellor's Committee on Contracts (COC) has been asked for approval to enter into contract negotiations with the following organization(s) for the services described below. Other organizations interested in providing these services to the DOE are invited to indicate their ability to do so by writing to Jay G. Miller at 65 Court Street, Room 1201, Brooklyn, NY 11201. Responses should be received no later than 9:00 A.M., Wednesday, June 30, 2010. Any COC approval will be contingent upon no expressions of interest in performing services by other parties.

ITEM(S) FOR CONSIDERATION:

1. SourceCorp, Inc.

Service(s): The Division of Financial Operations (DFO) seeks to enter into an agreement with SourceCorp, Inc. (SourceCorp) for document imaging, storage & data management services. SourceCorp is currently providing form design, booklet production/distribution, scanning, indexing, data entry and data file transmission to over 1600 schools and central offices.

This 12 month contract will serve as a bridge agreement to allow the DOE to continue processing Special Education attendance forms to support its State and Federal requirements and transition to the new Special Education Student Information System (SESIS).

Term: 9/1/10 - 8/31/11

Estimated Contract Cost Not-to-Exceed: \$1,966,988

2. Western Kentucky University

Service(s): The Division of Human Resources seeks to enter into an agreement with Western Kentucky University (WKU) whereby the DOE will pay the tuition for 30 bilingual and monolingual Teachers of Students with Speech and Language Disabilities (TSSLD) through the Jose P. Scholarship program. In conjunction with the DOE and the United Federation of Teachers (UFT), WKU developed a Speech and Language Pathology Distance Learning program which is designed to prepare qualified professionals to address the needs of linguistically diverse students in a variety of multicultural settings.

Approximately 30 candidates will participate in the program in which they will have the opportunity to earn a master's degree, American Speech-Language-Hearing Association (ASHA) certification and New York State initial certification for TSSLD. This program will be offered in a hybrid, distance education format, providing a credential program by which candidates can complete a master's degree online. The online course work is supplemented by weekly online class meetings, face-to-face weekend meetings in New York City, and the support of the UFT Teacher Center Staff.

The scholarship program will provide each candidate with tuition for 24 credits of course work per year at a cost of approximately \$403,200 for the first year.

Term: 9/1/10-6/30/14 Estimated Contract Cost: \$3,072,524

3. Universal Pre-Kindergarten (UPK) Providers

Service(s): The Office of Early Childhood Education seeks to enter into an agreement with UPK providers for services in accordance with Chapter 436 of the Laws of 1997 which provides for New York State's UPK Program. NYCDOE's UPK program entitles eligible four year olds to receive two and one-half hours of UPK services a day at no charge to families and operates in all five Boroughs within public and non-public school settings.

Request for Proposal (RFP) R0819 was released on January 5, 2010 seeking to identify eligible high-quality early childhood providers and awards were made to 123 vendors. Nonetheless, some Boroughs still had areas of need for UPK services and the following six providers recommend for award met the minimum qualifications, scored at or above the cut established by the Office of Early Childhood Education, and prices deemed fair and reasonable.

Term: 7/1/10-6/30/13

Total Contract Cost: \$4,412,913

Vendors	Seats Awarded	Price Per Seat	Annual Contract Amount
Bnos Menachem	36	\$3,400	\$122,400
Yeled V' Yelda	112	\$3,500	\$392,000
Brooklyn Child and Family Services, Inc.	31	\$3,100	\$96,100
New Grace Center, Inc.	20	\$3,423.53	\$68,471
My Precious Angles Ltd.	60	\$3,500	\$210,000
Our Savior Lutheran School	40	\$3,525	\$141,000
Queens Village Day School	126	\$3,500	\$441,000

j24

EQUAL EMPLOYMENT PRACTICES COMMISSION

■ MEETING

The next meeting of the Equal Employment Practices Commission will be held in the Commission's Conference Room/Library at 40 Rector Street, (14th Floor), on Friday, June 25, 2010 at 9:15 A.M.

j18-25

INFORMATION TECHNOLOGY AND TELECOMMUNICATION

FRANCHISE ADMINISTRATION

NOTICE

NOTICE OF A FRANCHISE AND CONCESSION REVIEW COMMITTEE ("FCRC") PUBLIC HEARING to be held on Monday July 12, 2010 commencing at 2:30 P.M. at 22 Reade Street, Borough of Manhattan, on the following three items relating to changes in the ownership structure of three franchises currently held by direct and indirect subsidiaries of RCN Corporation ("RCN Corp"): (1) a change of control of RCN New York Communications, LLC ("RCN-NYC"), which is a current franchisee, whereby RCN Corp will replace RCN Telecom Services, Inc. as the immediate parent of RCN-NYC, ABRYPartners VI, L.P. will obtain sole indirect voting control of RCN Corp, and ABRYPartners VI, L.P. and ABRYPartners Senior Equity III, L.P. will hold a majority interest in RCN Corp, thus replacing RCN Corp as the ultimate parent entities of RCN-NYC; (2) an assignment by RCN Telecom Services, Inc. ("RCN-TS"), which is a current franchisee, of its New York City franchise and assets to a newly formed company, RCN Telecom Services of New York, LP ("RCN-TSNY"), and a change of control whereby RCN Telecom Services, LLC ("RCN LLC") will become the general partner of RCN-TSNY and ABRYPartners VI, L.P. will obtain sole indirect voting control of and hold an indirect majority interest in RCN LLC, with ABRYPartners VI, L.P. becoming the ultimate parent entity of RCN LLC; and (3) change of control of NEON Transcom, Inc. ("NEON"), which is a current franchisee, whereby ABRYPartners VI, L.P. will obtain sole indirect voting control of RCN Corp, and ABRYPartners VI, L.P. and ABRYPartners Senior Equity III, L.P. will hold a majority interest in RCN Corp, thus replacing RCN Corp as the ultimate parent entities of NEON.

Regarding item number (1), on March 6, 2006, the FCRC held a public hearing regarding the transfer of control of the parent company of Con Edison Communications, LLC to RCN Corporation and name change, to RCN New York Communications, LLC, of a franchisee originally granted a franchise that was approved by the FCRC on September 22, 2000 (Cal. No. 1) and pursuant to which the franchisee is authorized to install, operate and maintain facilities on, over and under the City's inalienable property to provide telecommunications services as defined in the franchise agreement.

Regarding item number (2), on December 9, 1998 (Cal. No. 3), the FCRC approved a franchise between the City and RCN Telecom Services of New York, Inc., (which later changed its name to RCN Telecom Services, Inc.), pursuant to which the company is authorized to install, operate and maintain facilities on, over and under the City's inalienable property to provide telecommunications services as defined in the franchise agreement.

Regarding item number (3), on June 4, 2008 (Cal. No. 1), the FCRC approved an amendment to Appendix G of the franchise agreement and approved change of control of a franchise held by NEON whereby RCN Corp became the ultimate parent company of NEON. NEON is the current holder, after previous changes approved by the FCRC, of the franchise originally granted to Columbia Transmission Communications Corporation on April 12, 2000. Pursuant to this franchise, NEON is authorized to install, operate and maintain facilities on, over and under the City's inalienable property to provide telecommunications services as defined in the franchise agreement.

A copy of the existing franchise agreements and an ownership organization chart reflecting the proposed changes of control ("proposed organizational chart") may be viewed at DoITT, 75 Park Place, 9th Floor, New York, New York 10007, commencing Friday, June 18 2010 through Monday July 12, 2010, between the hours of 9:30 A.M. and 3:30 P.M., excluding Saturdays, Sundays and holidays. Hard copies of the franchise agreements and the proposed organization chart may be obtained, by appointment, at a cost of \$.25 per page. All payments shall be made at the time of pickup by check or money order made payable to the New York City Department of Finance. The existing franchise agreements and proposed organization chart may also be obtained in PDF form at no cost, by email request. Interested parties should contact Roxanne Chambers at (212) 788-6610 or by email at RChambers@doitt.nyc.gov.

NOTE: Individuals requesting sign language interpreters at the public hearing should contact the Mayor's Office of Contract Services, Public Hearings Unit, 253 Broadway, 9th Floor, New York, New York 10007, (212) 788-7490, no later than SEVEN (7) BUSINESS DAYS PRIOR TO THE PUBLIC HEARING. TDD users should call Verizon relay service.

The Hearing may be cablecast on NYCMedia channels.

j17-12

MAYOR'S OFFICE OF CONTRACT SERVICES

PUBLIC HEARINGS

CANCELLATION OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that a Public Hearing will be held on Thursday, June 24, 2010, in Spector Hall, 22 Reade Street, Main Floor, Borough of Manhattan, commencing at 9:30 A.M. on the following:

PUBLIC HEARING conducted by the Mayor's Office of Contract Services on the draft annual Human Services Plan (HS Plan) for fiscal year 2011. Pursuant to §2-04(c) of the Procurement Policy Board Rules, City agencies that contract for human services are required to publish a plan describing their proposed procurement actions with regard to their human service contracts, including all existing and anticipated contracts for the covered planning period of October 1, 2010 through September 30, 2011.

Posting of the final HS plans will occur by September 30, 2010.

Interested parties can access draft copies of Human Services Plans (by agency) at <http://www.nyc.gov/html/moc/home.html>. Printed copies of the Human Services Plans are also available for public inspection at the Mayor's Office of Contract Services, 253 Broadway, 9th Floor, New York, NY 10007, between the hours of 9:30 A.M. and 5:00 P.M., Monday through Friday, exclusive of holidays, from June 23, 2010 to August 31, 2010.

Anyone who wishes to speak at this Public Hearing should request to do so in writing. The written request must be received by MOCS within 5 business days after publication of this notice. Written requests to speak should be sent to: Jacqueline Galory, Assistant Director, Public Hearings Unit

jgalory@cityhall.nyc.gov. If the Mayor's Office of Contract Services receives no written requests to speak within the prescribed time, MOCS reserves the right not to conduct the public hearing.

j22-24

TRANSPORTATION

PUBLIC HEARINGS

NOTICE IS HEREBY GIVEN, pursuant to law, that the following proposed revocable consents, have been scheduled for a public hearing by the New York City Department of Transportation. The hearing will be held at 55 Water Street, 9th Floor, Room 945 commencing at 2:00 P.M. on Wednesday, July 7, 2010. Interested parties can obtain copies of proposed agreements or request sign-language interpreters (with at least seven days prior notice) at 55 Water Street, 9th Floor SW, New York, NY 10041, or by calling (212) 839-6550.

#1 In the matter of a proposed revocable consent authorizing American International Realty Corp. to maintain and use light poles on the southeast sidewalk of Fletcher Street, between Front and Water Streets, and on the northeast sidewalk of Front Street, between Fletcher and John Streets in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from July 1, 2010 to June 30, 2020 and provides, among other terms and conditions, for compensation payable to the City according to the following schedule:

For the period from the date of final approval to June 30, 2021 - \$1,200/annum.

the maintenance of a security deposit in the sum of \$1,200 and the filing of an insurance policy in the minimum amount of \$250,000/\$1,000,000 for bodily injury and property damage for each occurrence in the aggregate amount of \$100,000.

#2 In the matter of a proposed revocable consent authorizing Metropolitan Transportation Authority to maintain and use bollard foundations on the south sidewalk of West 42nd Street, between Seventh and Eighth Avenues, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from the date of approval by the Mayor to June 30, 2021.

There shall be no compensation required for this revocable consent the filing of an insurance policy in the minimum amount of \$250,000/\$1,000,000 for bodily injury and property damage for each occurrence in the aggregate amount of \$100,000.

#3 In the matter of a proposed revocable consent authorizing Knickerbocker Properties LLC to construct, maintain and use a stoop and a wheelchair lift on the southeast sidewalk of Hart Street, between Knickerbocker Avenue and Wilson Avenue, in the Borough of Brooklyn. The proposed revocable consent is for a term of ten years from the date of approval by the Mayor to June 30, 2021 and provides among other terms and conditions for compensation payable to the city according to the following schedule:

From the date of approval by the Mayor to June 30, 2011: - \$530/annum

For the period July 1, 2011 to June 30, 2012 - \$545
For the period July 1, 2012 to June 30, 2013 - \$560
For the period July 1, 2013 to June 30, 2014 - \$575
For the period July 1, 2014 to June 30, 2015 - \$590
For the period July 1, 2015 to June 30, 2016 - \$605
For the period July 1, 2016 to June 30, 2017 - \$620
For the period July 1, 2017 to June 30, 2018 - \$635
For the period July 1, 2018 to June 30, 2019 - \$650
For the period July 1, 2019 to June 30, 2020 - \$665
For the period July 1, 2020 to June 30, 2021 - \$680

the maintenance of a security deposit in the sum of \$5,000 and the filing of an insurance policy in the minimum amount of \$500,000/\$2,000,000 for bodily injury and property damage for each occurrence in the aggregate amount of \$200,000.

#4 In the matter of a proposed revocable consent authorizing American International Realty Corp. to maintain and use security bollards and horizontal ties around the perimeter of the property bounded by Water, John, Front, and Fletcher Streets, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from the date of approval by the Mayor to June 30, 2021.

the maintenance of a security deposit in the sum of \$42,900 and the filing of an insurance policy in the minimum amount of \$250,000/\$1,000,000 for bodily injury and property damage for each occurrence in the aggregate amount of \$100,000.

#5 In the Matter of a proposed revocable consent authorizing Presentation Circle Homeowners association, Inc. to construct, maintain and use a force main pipe, together with a manhole, under, along and across Woodrow Road, between Grantwood Avenue and Dierauf Street, in the Borough of Staten Island. The proposed revocable consent is for a term of ten years from the date of approval by the Mayor to June 30, 2011 and provides among other terms and conditions for compensation payable to the City according to the following schedule: From the date of approval by the Mayor to June 30, 2011:

\$16,684/annum
For the period July 1, 2011 to June 30, 2012 - \$17,185
For the period July 1, 2012 to June 30, 2013 - \$17,686
For the period July 1, 2013 to June 30, 2014 - \$18,187
For the period July 1, 2014 to June 30, 2015 - \$18,688
For the period July 1, 2015 to June 30, 2016 - \$19,189
For the period July 1, 2016 to June 30, 2017 - \$19,690
For the period July 1, 2017 to June 30, 2018 - \$20,191
For the period July 1, 2018 to June 30, 2019 - \$20,692
For the period July 1, 2019 to June 30, 2020 - \$21,193
For the period July 1, 2020 to June 30, 2021 - \$21,694

the maintenance of a security deposit in the sum of \$22,000 and the filing of an insurance policy in the minimum amount of \$250,000/\$1,000,000 for bodily injury and property damage for each occurrence in the aggregate amount of \$100,000.

j18-12

VOTER ASSISTANCE COMMISSION

MEETING

VOTER ASSISTANCE COMMISSION Bi-Monthly Open Meeting will take place at: the Mayor's Office of Veterans Affairs on Thursday, June 24, 2010, 1:00 P.M. - 3:00 P.M. at 108 Leonard Street, 8th Floor - Conference Room 801, New York, New York

Anyone who wishes to testify, please call Ms. Bibi Yusuf at (212) 788-8384. Please note that, due to the expected volume of testimony, we asked that one person per organization

testify and testimonies must be kept less than four (4) minutes.

j22-24

PROPERTY DISPOSITION

CITYWIDE ADMINISTRATIVE SERVICES

DIVISION OF MUNICIPAL SUPPLY SERVICES

AUCTION

PUBLIC AUCTION SALE NUMBER 10001 - X AND Y PUBLIC AUCTION SALE NUMBER 10002 - A

NOTICE IS HEREBY GIVEN of a public auction of City fleet vehicles consisting of cars, vans, light duty vehicles, trucks, heavy equipment and miscellaneous automotive equipment to be held on Wednesday, July 7, 2010 (SALE NUMBER 10002-A). Viewing is on auction day only from 8:30 A.M. until 9:00 A.M. The auction begins at 9:00 A.M.

LOCATION: 570 Kent Avenue, Brooklyn, NY (in the Brooklyn Navy Yard between Taylor and Clymer Streets).

A listing of vehicles to be offered for sale in the next auction can be viewed on our website, on the Friday prior to the sale date at:

*** PLEASE NOTE: THE SALES FOR JUNE 9, 2010 AND JUNE 23, 2010 (SALE NUMBERS 10001-X AND 10001-Y) HAVE BEEN CANCELLED.

<http://www.nyc.gov/autoauction> OR
<http://www.nyc.gov/autoauctions>

Terms and Conditions of sale can also be viewed at this site.

For further information, please call (718) 417-2155 or (718) 625-1313.

j4-17

SALE BY SEALED BID

SALE OF: 100,000 LBS. OF UNCLEAN BRASS WATER METERS, USED.

S.P.#: 10027

DUE: July 1, 2010

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.
DCAS, Division of Municipal Supply Services, 18th Floor Bid Room, Municipal Building, New York, NY 10007.
For sales proposal, contact Gladys Genoves-McCauley (718) 417-2156.

j18-11

SALE OF: 1 LOT OF AUTOMOTIVE PARTS (UNUSED) AND 1 LOT OF STORAGE CONTAINERS. (USED).

S.P.#: 10023

DUE: June 24, 2010

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.
DCAS, Division of Municipal Supply Services, 18th Floor Bid Room, Municipal Building, New York, NY 10007.
For sales proposal contact Gladys Genoves-McCauley (718) 417-2156.

j4-24

POLICE

OWNERS ARE WANTED BY THE PROPERTY CLERK DIVISION OF THE NEW YORK CITY POLICE DEPARTMENT.

The following listed property is in the custody, of the Property Clerk Division without claimants.

Recovered, lost, abandoned property, property obtained from prisoners, emotionally disturbed, intoxicated and deceased persons; and property obtained from persons incapable of caring for themselves.

Motor vehicles, boats, bicycles, business machines, cameras, calculating machines, electrical and optical property, furniture, furs, handbags, hardware, jewelry, photographic equipment, radios, robes, sound systems, surgical and musical instruments, tools, wearing apparel, communications equipment, computers, and other miscellaneous articles.

INQUIRIES

Inquiries relating to such property should be made in the Borough concerned, at the following office of the Property Clerk.

FOR MOTOR VEHICLES

(All Boroughs):

- * College Auto Pound, 129-01 31 Avenue, College Point, NY 11354, (718) 445-0100
- * Gowanus Auto Pound, 29th Street and 2nd Avenue, Brooklyn, NY 11212, (718) 832-3852
- * Erie Basin Auto Pound, 700 Columbia Street, Brooklyn, NY 11231, (718) 246-2029

FOR ALL OTHER PROPERTY

- * Manhattan - 1 Police Plaza, New York, NY 10038, (212) 374-4925.
- * Brooklyn - 84th Precinct, 301 Gold Street, Brooklyn, NY 11201, (718) 875-6675.
- * Bronx Property Clerk - 215 East 161 Street, Bronx, NY 10451, (718) 590-2806.
- * Queens Property Clerk - 47-07 Pearson Place, Long Island City, NY 11101, (718) 433-2678.
- * Staten Island Property Clerk - 1 Edgewater Plaza, Staten Island, NY 10301, (718) 876-8484.

j1-d31

PROCUREMENT

“The City of New York is committed to achieving excellence in the design and construction of its capital program, and building on the tradition of innovation in architecture and engineering that has contributed to the City’s prestige as a global destination. The contracting opportunities for construction/construction services and construction-related services that appear in the individual agency listings below reflect that commitment to excellence.”

CITYWIDE ADMINISTRATIVE SERVICES

DIVISION OF MUNICIPAL SUPPLY SERVICES

AWARDS

Goods

ANTIFREEZE – Competitive Sealed Bids – PIN# 857901225 – AMT: \$864,600.00 – TO: Grade A Petroleum Corp., 90 East Hawthorne Avenue, P.O. Box 1238, Valley Stream, NY 11582. j24

CART, JANITOR AND BAG REPLACEMENT – Competitive Sealed Bids – PIN# 8571000635 – AMT: \$52,256.00 – TO: Alliance Supply Inc., 1743 48th Street, Brooklyn, NY 11204.
WORK PLATFORM, W/ARTICULATED BOOM – Competitive Sealed Bids – PIN# 8571000401 – AMT: \$162,788.29 – TO: United Rentals North America, Inc., 552 Housatonic Avenue, Bridgeport, CT 06604.
CLAY MATERIALS FOR BASEBALL FIELDS (RE-AD) – Competitive Sealed Bids – PIN# 8571000710 – AMT: \$1,202,250.00 – TO: Custom Clay, Inc., 85 Oak Drive, Syosset, NY 11791. j24

NYS CONTRACT BODY ARMOR – Intergovernmental Purchase – PIN# 8571000825 – AMT: \$246,750.00 – TO: New York Police Supply, Inc., 1416 Ridge Road East, Rochester, NY 14621. NYS Contract #PC64781. j24

Suppliers wishing to be considered for a contract with the Office of General Services of New York State are advised to contact the Procurement Services Group, Corning Tower, Room 3711, Empire State Plaza, Albany, NY 12242 or by phone: 518-474-6717. j24

VENDOR LISTS

Goods

ACCEPTABLE BRAND LIST – In accordance with PPB Rules, Section 2-05(c)(3), the following is a list of all food items for which an Acceptable Brands List has been established.

1. Mix, Biscuit - AB-14-1:92
2. Mix, Bran Muffin - AB-14-2:91
3. Mix, Corn Muffin - AB-14-5:91
4. Mix, Pie Crust - AB-14-9:91
5. Mixes, Cake - AB-14-11:92A
6. Mix, Egg Nog - AB-14-19:93
7. Canned Beef Stew - AB-14-25:97
8. Canned Ham Shanks - AB-14-28:91
9. Canned Corned Beef Hash - AB-14-26:94
10. Canned Boned Chicken - AB-14-27:91
11. Canned Corned Beef - AB-14-30:91
12. Canned Ham, Cured - AB-14-29:91
13. Complete Horse Feed Pellets - AB-15-1:92
14. Canned Soups - AB-14-10:92D
15. Infant Formula, Ready to Feed - AB-16-1:93
16. Spices - AB-14-12:95
17. Soy Sauce - AB-14-03:94
18. Worcestershire Sauce - AB-14-04:94

Application for inclusion on the above enumerated Acceptable Brand Lists for foods shall be made in writing and addressed to: Purchase Director, Food Unit, Department of Citywide Administrative Services, Division of Municipal Supply Services, 1 Centre Street, 18th Floor, New York, NY 10007. (212) 669-4207. jy17-j4

EQUIPMENT FOR DEPARTMENT OF SANITATION – In accordance with PPB Rules, Section 2.05(c)(3), an acceptable brands list will be established for the following equipment for the Department of Sanitation:
 A. Collection Truck Bodies
 B. Collection Truck Cab Chassis
 C. Major Component Parts (Engine, Transmission, etc.)

Applications for consideration of equipment products for inclusion on the acceptable brands list are available from: Vendor Relations, Department of Citywide Administrative Services, Division of Municipal Supply Services, 1 Centre Street, 18th Floor, New York, NY 10007. (212) 669-8610. jy17-j4

OPEN SPACE FURNITURE SYSTEMS - CITYWIDE – In accordance with PPB Rules, Section 2.05(c)(3), an Acceptable Brands List, #AB-17W-1:99, has been established for open space furniture systems.

Application for consideration of product for inclusion on this acceptable brands list shall be made in writing and addressed to: Vendor Relations, Department of Citywide Administrative Services, Division of Municipal Supply Services, 1 Centre Street, 18th Floor, New York, NY 10007, (212) 669-8610. jy17-j4

INTENT TO AWARD

Goods

COMMERCIAL CNG FUELING STATIONS – Sole Source – Available only from a single source - PIN# 85701000922 – DUE 06-28-10 AT 3:00 P.M. – The Department of Citywide Administrative Services intends to enter into sole source negotiations with Clean Energy for the delivery of compressed natural gas. Qualified vendors wishing to express

interest in this procurement must submit such expression in writing by June 28, 2010 at 3:00 P.M.

Department of Citywide Administrative Services, 1 Centre Street, 18th Floor, New York, NY 10007.
 Lester Spitler (212) 669-7803, LSpitler@dcas.nyc.gov j18-24

COMPTROLLER

INTENT TO AWARD

Services (Other Than Human Services)

SUPPORT OF IBM STORAGE AND SERVERS – Sole Source – Available only from a single source - PIN# 01511BIS2183 – DUE 07-09-10 AT 2:00 P.M. – Please be advised that the New York City Comptroller’s Office intends to enter into negotiations, on a sole source basis, with IBM Corporation the Manufacturer, to provide maintenance and support for IBM Storage and Servers.

In accordance with Section 3-05 (c)(I) of the City’s Procurement Policy Board Rules (the “PPB Rules”), the New York City Comptroller’s Office is requesting expressions of interest from suppliers qualified to compete on this procurement now or in the future.

Expressions of Interest should be sent in writing to Bernarda Ramirez, at 1 Centre Street, Room 701, New York, NY 10007, or e-mailed to bramire@comptroller.nyc.gov. All expressions must be received by no later than 2:00 P.M. on July 7, 2010. Expressions of Interest received will be evaluated; if it appears that the requested services are available from more than a single source, a solicitation shall be issued in accordance with Chapter 3 of the PPB Rules.

Comptroller’s Office, 1 Centre Street, Room 701, New York, NY 10007. Booker Greene (212) 669-7383, fax: (212) 815-8502, bgreene@comptroller.nyc.gov j22-28

BUREAU OF ASSET MANAGEMENT

SOLICITATIONS

Services (Other Than Human Services)

RFP FOR NON-US AND/OR GLOBAL EQUITY MULTI CAP PASSIVE INDEX POOL INVESTMENT MANAGEMENT SERVICES – Request for Proposals – PIN# 01510813200QI – DUE 07-19-10 AT 2:00 P.M. – The Comptroller of the City of New York (the “Comptroller”), acting on behalf of the New York City Retirement Systems and related funds, is issuing this Request for Proposals (“RFP”) to identify a pool of prospective investment management firms to manage one or more Non-U.S. and/or Global Equity index portfolios for the System(s). Please refer to the Purpose and Scope of this RFP for further information.

The RFP is available for download from the Comptroller’s Website at www.comptroller.nyc.gov. To register and download the RFP, select “RFPs”, then “Asset Management and Related RFPs”, then link to “RFP for Non US and Global Equity Multicap Passive Index Pool” and click on link provided to “Register for RFP.” Questions about the RFP should be transmitted by e-mail to Evelyn Dresler, Director of Asset Management Contracting, at bamcontracts@comptroller.nyc.gov by July 1, 2010 at 2:00 P.M.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.
 Comptroller’s Office, 1 Centre Street, Room 650, New York, NY 10007. Evelyn Dresler (212) 669-8235, bamcontracts@comptroller.nyc.gov j24

FIRE

SOLICITATIONS

Goods

PSS LUMBAR STORAGE BAGS – Request for Information – PIN# 057100002859 – DUE 08-09-10 AT 4:00 P.M. – The Fire Department of the City of New York (“Fire Department”) in the interest of promoting competition and in obtaining a highly reliable supply of Personal Safety System (“PSS”) Lumbar Storage Bags for the members of the Fire Department, is seeking qualified vendors to participate in a testing and evaluation study of PSS Lumbar Storage Bags. A PSS Lumbar Storage Bag is a case that stores the components of the PSS which includes an escape rope, anchor hook, and an escape descent device.

The purpose of this study is to make findings and recommendations that will assess the reliability and durability of various types of PSS Lumbar Storage Bags submitted to the Fire Department as part of a product evaluation program to help improve firefighter safety.

Pre-Proposal Conference: (Attendance is non-mandatory)
 Time: 1:00 P.M. - Date: July 13, 2010
 Location: FDNY Headquarters Auditorium
 Address: 9 Metrotech Center, Brooklyn, New York 11201
 Vendor Source ID#: 69089

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.
 Fire Department, 9 MetroTech Center, 5th Floor, Brooklyn, NY 11201. Kristina LeGrand (718) 999-1234, Fax: (718) 999-0177, legrandk@fdny.nyc.gov j24

HEALTH AND HOSPITALS CORPORATION

The New York City Health and Hospitals Corporation is regularly soliciting bids for supplies and equipment at its Central Purchasing Offices, 346 Broadway, New York City, Room 516, for its Hospitals and Diagnostic and Treatment Centers. All interested parties are welcome to review the bids that are posted in Room 516 weekdays between 9:00 a.m. and 4:30 p.m. For information regarding bids and the bidding process, please call (212) 442-4018. j1-d31

SOLICITATIONS

Goods

VARIOUS TYPES OF BUILDING WIRES – Competitive Sealed Bids – PIN# RB11-494612 – DUE 07-08-10 AT 3:00 P.M. – All wires must be domestic (USA made) and must meet US electrical standards.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.
 Kings County Hospital Center, 451 Clarkson Avenue, Brooklyn, NY 11203. Rup Bhowmick (718) 245-2122, fax: (718) 735-5486, rup.bhowmick@nychhc.org
 The Support Office Building, 591 Kingston Avenue, Room 251, Brooklyn, NY 11203. j24

Goods & Services

SURGARD SYSTEM III DIGITAL RECEIVER/ PROGRAMME MONITOR CONSOLE – Competitive Sealed Bids – PIN# TM10-413049R – DUE 06-30-10 AT 3:00 P.M. – For technical information please contact John Perefetto or Angel Vasquez at (718) 245-4310. To request a bid package you are required to contact Theresa Meredith at (718) 245-3223 or e-mail her at theresa.meredith@nychhc.org
 Vendor required to submit Certificate of Workers’ Compensation Insurance and Liability Insurance.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.
 Kings County Hospital Center, 451 Clarkson Avenue, Brooklyn, NY 11203. Theresa Meredith (718) 245-3223, fax: (718) 735-5486, theresa.meredith@nychhc.org
 The Support Office Building, 591 Kingston Avenue, Room 251, Brooklyn, NY 11203. j24

RIGID DIE HEAD, SOIL PIPE CUTTER, DIES – Competitive Sealed Bids – PIN# RB11-437390 – DUE 06-29-10 AT 3:00 P.M. – All equipment, products must be domestic. (USA made)

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.
 Kings County Hospital Center, 451 Clarkson Avenue, Brooklyn, NY 11203. Rup Bhowmick (718) 245-2122, fax: (718) 735-5486, rup.bhowmick@nychhc.org
 The Support Office Building, 591 Kingston Avenue, Room 251, Brooklyn, NY 11203. j24

HOMELESS SERVICES

OFFICE OF CONTRACTS AND PROCUREMENT

SOLICITATIONS

Human/Client Service

CORRECTION: TRANSITIONAL RESIDENCES FOR HOMELESS/DROP-IN CENTERS – Competitive Sealed Proposals – Judgment required in evaluating proposals - PIN# 071-00S-003-262Z – DUE 06-27-11 AT 10:00 A.M. CORRECTION: The Department of Homeless Services is soliciting proposals from organizations interested in developing and operating transitional residences for homeless adults and families including the Neighborhood Based Cluster Residence and drop-in centers for adults. This is an open-ended solicitation; there is no due date for submission.

Department of Homeless Services, 33 Beaver Street, 13th Floor, New York, NY 10004. Marta Zmoira (212) 361-0888, mzmoira@dhs.nyc.gov j6-20

HUMAN RESOURCES ADMINISTRATION

CONTRACTS

AWARDS

Human/Client Service

FOOD PANTRY – BP/City Council Discretionary – PIN# 06910H072816 – AMT: \$8,000.00 – TO: Yorkville Comon Pantry, Inc., 8 E. 109th Street, New York, New York 10029. TERM: 07/01/2009 - 06/30/2010. j24

JUVENILE JUSTICE

SOLICITATIONS

Human/Client Service

PROVISION OF NON-SECURE DETENTION GROUP HOMES – Negotiated Acquisition – Judgment required in evaluating proposals - PIN# 13010DJJ000 – DUE 06-30-11 AT 2:00 P.M. – The Department of Juvenile Justice is soliciting applications from organizations interested in operating non-secure detention group homes in New York City. This is an open-ended solicitation; applications will be accepted on a rolling basis until 2:00 P.M. on 6/30/11.

Department of Juvenile Justice, 110 William Street, 14th Floor, New York, NY 10038. Chuma Uwechia (212) 442-7716, cuwechia@djj. jy1-d16

PARKS AND RECREATION

CONTRACTS

AWARDS

Goods & Services

ADVERTISING ON MTA PROPERTY – Sole Source – Available only from a single source - PIN# 35873846 – AMT: \$25,000.00 – TO: CBS Outdoor Group, Inc., P.O. Box 33074, Newark, NJ 07188. The Department of Parks and Recreation intends to enter into sole source negotiations with CBS Outdoor Group, Inc.,

P.O. Box 33074, Newark, NJ 07188 to provide subway platform posters for the Shape Up NYC campaign at various sites approved by the Metropolitan Transportation Authority (MTA).

Any firm that would like to join the City Bidders List may do so by filling out the NYC-FMS Vendor Enrollment Application available online at: http://www.nyc.gov/html/selltonyc/html/new_vendors.html, and in hard copy call the vendor Enrollment Center at (212) 856-1680.

j18-24

SMALL BUSINESS SERVICES

PROCUREMENT

SOLICITATIONS

Services (Other Than Human Services)

CITY-WIDE ECONOMIC DEVELOPMENT SERVICES FOR GOVERNORS ISLAND – Sole Source – Available only from a single source - PIN# 801SBS110002 – DUE 07-09-10 AT 2:00 P.M. – The New York City Department of Small Business Services intends to enter into sole source negotiations to purchase the above services from the Governors Island Corporation, for the purposes of providing planning, preservation, redevelopment and ongoing operations and maintenance of approximately 150 acres of Governors Island plus surrounding lands under water. Any firm that believes it is qualified and has the in-house expertise to provide such services or would like to provide such services in the future is invited to do so. Please indicate your interest by letter to: Department of Small Business Services, 110 William Street, 7th Floor, New York, New York 10038. Daryl Williams, Agency Chief Contracting Officer, (212) 618-8731, procurementhelpdesk@sbs.nyc.gov

j23-29

AGENCY RULES

BUILDINGS

NOTICE

NOTICE OF ADOPTION OF RULE

Notice is hereby given pursuant to the authority vested in the Commissioner of Buildings by section 643 of the New York City Charter, and in accordance with section 1043 of the Charter, that the Department of Buildings hereby adopts amended Section 101-07 of Chapter 100 of Title 1 of the Rules of the City of New York, regarding approved progress inspection agencies, and new Chapter 5000 of Title 1 of the Rules of the City of New York, regarding construction documents approval requirements for compliance with the New York City Energy Code.

This rule was first published on April 16, 2010, and a public hearing thereon was held on May 18, 2010. This rule shall take effect on September 7, 2010.

Dated: June 17, 2010
New York, New York

/s/
Robert D. LiMandri
Commissioner

Section 1. Paragraph 3 of subdivision c of section 101-07 of Chapter 100 of Title 1 of the Rules of the City of New York is amended to read as follows:

(3) Progress inspection agencies.

(i) Responsibility of owner. It shall be the responsibility of the owner to retain an approved agency to perform all required progress inspections for a new building or alteration project.

(ii) Obligation to avoid conflict of interest. A progress inspector and/or a progress inspection agency shall not engage in any activities that may conflict with their objective judgment and integrity, including, but not limited to, having a financial and/or other interest in the construction, installation, manufacture or maintenance of structures or components that they inspect.

(i)iii) Agency qualifications. Registered design professionals with relevant experience shall be deemed approved progress inspection agencies, without further requirement of registration or accreditation, for the purpose of conducting the progress inspections required by section BC 109.3 [of the building code]. [Such progress inspections shall include the following:

- (A) Preliminary. See section 28-116.2.1 of the New York City Administrative Code and section 109.2 of the building code.
- (B) Footing & foundation. See section 109.3.1 of the building code.
- (C) Lowest floor elevation. See section 109.3.2 of the building code.
- (D) Frame inspection. See section 109.3.3 of the building code.
- (E) Energy Code Compliance Inspections. See section 109.3.5 of the building code.
- (F) Fire-resistant rated construction. See section 109.3.1 of the building code.
- (G) Final. See section 28-116.2.4.2 of the New York City Administrative Code and section 109.5 of the building code.
- (H) Public assembly emergency lighting. See sections 1006 and 1024 of the building code and section 28-116.2.2 of the Administrative Code.]

(iii)iv) Inspector qualifications. A progress

inspection agency shall conduct required progress inspections, provided such inspections are conducted by a registered design professional with relevant experience or [a person under such design professional's direct supervision.] an otherwise qualified individual pursuant to the following table:

Progress Inspection Category	2008 Code Section	Qualifications	
		Primary Inspector or Inspection Supervisor	Supplemental Inspector under direct supervision of Inspection Supervisor
Preliminary inspection	AC 28-116.2.1	Registered design professional with relevant experience	A person with relevant experience
Compliance inspections	AC 28-116.2.2	Registered design professional with relevant experience	A person with relevant experience
Footing and foundation	BC 109.3.1	Registered design professional with relevant experience	A person with relevant experience
Lowest floor elevation	BC 109.3.2; BC 109.3.3; Item 1	Engineer with relevant experience or licensed professional land surveyor with relevant experience	A person with relevant experience
Frame	BC 109.3.3	Registered design professional with relevant experience	A person with relevant experience
Fire-resistant-rated construction	BC 109.3.4	Registered design professional with relevant experience	A person with relevant experience
Energy code compliance – "residential" buildings	BC 109.3.5	Registered design professional of record for the respective work; or Registered design professional with five years experience in the design, construction, construction observation and/or inspection of Energy Code-regulated systems for buildings	3 years experience in the inspection or construction observation of buildings for Energy Code-regulated systems
Energy code compliance – "commercial" buildings	BC 109.3.5	Registered design professional of record for the respective work; or Registered design professional with five years experience in the design, construction, construction observation and/or inspection of Energy Code-regulated systems for commercial buildings, at least three years of which shall be for the system type(s) for which he/she performs progress inspections	3 years experience in the inspection or construction observation of the system type(s) for Energy Code-regulated systems in commercial buildings for which he/she performs progress inspections
Other	BC 109.3.6	Registered design professional with relevant experience	A person with relevant experience
Final	AC 28-116.2.4.2	Registered design professional with relevant experience	A person with relevant experience
Place of assembly emergency lighting	AC 28-116.2.2	Registered design professional with relevant experience	A person with relevant experience

¹ As such term "residential" is defined in the New York City Energy Conservation Code.

² As such term "commercial" is defined in the New York City Energy Conservation Code.

(iii)v) Verifications by progress inspector. In addition to all other items required to be inspected in accordance with applicable laws and rules, the progress inspector shall verify the following:

(A) Completion of related special inspections. A progress inspection agency's performance of a progress inspection shall include verification that any special inspections that were required to have been conducted prior to the progress inspection have been documented as completed.

(B) Updated approved documents. Prior to performing a progress inspection, the progress inspection agency shall verify that the relevant approved construction documents, for the purpose of the progress inspection, represent the built conditions. If changes are required in the approved construction documents for the purpose of the progress inspection, the progress inspector shall wait to perform the inspections until the updated construction documents have been approved, including the energy analysis, where applicable.

(C) Energy code verifications. Progress inspectors for Energy Code compliance shall perform inspections in accordance with the following:

- 1. Sampling.** Unless noted otherwise in the Inspection/Test columns of Tables I and II of 1 RCNY §5000-01 (h), required inspections or tests shall be performed on not less than 15% of each relevant construction item in the scope of work as listed in the applicable table, and on not less than one of each type where applicable. Selection of such sample construction shall be at the sole discretion of the progress inspector. Nothing in this item shall prevent the progress inspector from determining that, in his or her professional judgment, more than 15% of a given type of construction item shall be inspected.
- 2. Phased inspection for temporary certificates of occupancy.** Prior to issuance of a temporary certificate of occupancy for less than the total scope of work, inspection shall be required for all work serving the portion of the building for which the temporary certificate of occupancy is to be issued. Where a practical difficulty for some inspections is demonstrated to the commissioner, the commissioner may grant a waiver of those inspections for a specified time or until final inspection for the final certificate of occupancy.
- 3. Phased inspection of controls.** Notwithstanding item 2 of this clause, where inspection of the HVAC and lighting controls for central head-end systems and communication networks

depends upon completion of installation of all related end devices and components located in the building, such inspection of such controls for head-end systems and communication networks shall be completed prior to issuance of a final certificate of occupancy.

4. Lighting. Where the progress inspector verifies that, for any given space, the lighting power density is less than the lighting power density for such space on the approved construction documents, the progress inspector may approve such space without the need for revised construction documents to be submitted to and approved by the Department. For the purposes of this item, a space shall mean an area within the building separated by floor-to-ceiling partitions from all other spaces within the building.

§2. Title 1 of the Rules of the City of New York is amended by adding a new Chapter 5000 to read as follows:

Chapter 5000 – New York City Energy Conservation Code

§5000-01 Construction document approval requirements for compliance with the New York City Energy Conservation Code

(a) Purpose. This section sets forth the requirements for filing and approval of construction documents and the universe of progress inspections during construction, in accordance with the New York City Energy Conservation Code.

(b) References. See New York City Energy Conservation Code (Administrative Code Sections 28-1001.1 et seq.); New York State Energy Conservation Construction Code (19 NYCRR part 1240); Administrative Code Section 28-104.7.9, Sections BC106.13 and BC109.3.5; 1 RCNY §101-07 ("Inspections and Approved Agencies").

(c) Definitions. For the purposes of this chapter, the following terms shall have the following meanings:

- (1) ADDITION.** An addition as defined in the Energy Code.
- (2) COMMERCIAL BUILDING.** A commercial building as defined in the Energy Code.
- (3) ENERGY CODE.** The New York City Energy Conservation Code ("ECC").
- (4) PROJECT.** A design and construction undertaking comprised of work related to one or more buildings and the site improvements. A project is represented by one or more plan/work applications, including construction documents compiled in accordance with Section BC 106 of the New York City Building Code, that relate either to the construction of a new building or buildings or to the demolition or alteration of an existing building or buildings. Applications for a project may have different registered design professionals and different job numbers, and may result in the issuance of one or more permits.
- (5) RESIDENTIAL BUILDING.** A residential building as defined in the Energy Code.

(d) Professional statement. Every application filed by a registered design professional for approval of construction documents, shall include a professional statement of compliance with the Energy Code as set forth in Section BC 106.13; however, if the project is exempt from the requirements of the Energy Code in accordance with Section ECC 101, the professional shall include a statement of exemption instead and provide the citation to the provision that allows the exemption.

(e) Owner statement. The owner of the property for which an application for construction document approval is being filed shall attest on the application form that he or she shall not knowingly authorize construction documents or construction work that fail to comply with the Energy Code.

(f) Energy analysis. The applicant shall include an energy analysis on a sheet in the construction drawing set in the initial application filing. The energy analysis shall demonstrate how the applicant intends to comply with the Energy Code.

Exception: An energy analysis is not required for a project that is exempt from the Energy Code.

(1) Accepted formats for energy analysis. One of the following formats may be used to present the energy analysis:

(i) Tabular analysis. For new buildings, additions and/or alterations to existing residential or commercial buildings for which either ECC Chapter 4 or 8 has been used, the applicant may create a table entitled "Energy Analysis" as described in figure 1. Such table shall compare the proposed values of each Energy Code-regulated item in the scope of work with the respective prescriptive values required by the Energy Code. The items shall be organized by discipline, including Envelope Systems, Mechanical and Service Water Heating Systems, and Lighting and Electrical Systems, as applicable. Commercial building alterations and additions involving lighting may utilize the Lighting Application Worksheet from COMcheck and the tenant-area or portion-of-building method for the lighting analysis in lieu of including it in the tabular analysis. See subparagraph iii of this paragraph.

Figure 1: Sample tabular energy analysis:

ENERGY ANALYSIS
Code chapter and/or standard used for design
Climate Zone XXX (climate zone shall be identified here)

Item Description	Proposed Design Value	Code Prescriptive Value and Citation
(list all elements of the scope of work in detail that are addressed by the energy code)	(list the value used in the design)	(list the prescriptive value required by the Energy Code)

(ii) REScheck. The REScheck software program available from the United States

Department of Energy website may be used for residential buildings as follows:

- (A) **New buildings.** REScheck may be used for new residential buildings.
- (B) **Additions.** REScheck may be used for additions only where a whole-building analysis, including the existing building and the addition, is performed.
- (C) **Alterations and repairs.** REScheck may be used for alterations and repairs only where a whole-building analysis, including the existing-to-remain and altered envelope and mechanical systems, is performed.
- (D) **New York State form.** Only the New York State REScheck form shall be permitted.

(iii) **COMcheck.** The COMcheck software program available from the United States Department of Energy website may be used for commercial buildings as follows:

- (A) **New buildings.** COMcheck may be used for new commercial buildings.
- (B) **Additions.** COMcheck may be used for additions only as follows:
 1. Where a whole-building analysis, including the existing building and the addition, is performed; or
 2. Where the COMcheck report states "addition" as the project type.
- (C) **Alterations and repairs.** COMcheck may be used for alterations and repairs only as follows:
 1. Where a whole-building analysis, including the existing-to-remain and altered parts of the building, is performed; or
 2. Where the COMcheck report states "alteration" as the project type.
- (D) **COMcheck versions.** Only the New York State COMcheck form shall be permitted, except that where ASHRAE 90.1 is used in accordance with ECC Chapter 8, the comparable ASHRAE 90.1 COMcheck form shall be used instead. All three parts of the COMcheck report – the envelope, the mechanical/service water heating and the lighting/power parts – shall be presented, except where the project type is an addition or alteration as described above and some parts of the report are not relevant to the scope of work.

(iv) **Energy cost budget worksheet.** For new commercial buildings and additions or alterations to commercial buildings, where the Energy Cost Budget Method of ASHRAE 90.1 is used in accordance with ECC Chapter 8, an energy modeling program developed by the United States Department of Energy, including DOE2 or updates of DOE2, shall be used; such updates include DOE2.1E, VisualDOE, EnergyPlus and eQuest. Other energy modeling programs approved by the Secretary of State of New York State may also be used. The lead energy professional shall identify the software and report inputs and outputs on a Department form.

(v) **Alternative formats.** Formats other than those listed in subparagraphs i through iv of this paragraph, including, but not limited to, the simulated performance alternative set forth in Section ECC 404 or the total building performance method set forth in Section ECC 806, may be used only if they are approved in advance by the commissioner. Use of these performance methods, when approved by the commissioner, shall utilize software programs acceptable to the commissioner. The applicant shall provide the project-relevant utility company energy cost rate structure in effect on January 1 of the calendar year in which the initial submission of the project application(s) is filed, and shall utilize the electricity, gas and steam prices from the rate structure in the energy model. Fuel oil prices used in the model shall be supported by comparable local supplier information from the provider in effect on January 1 of such calendar year.

(2) **Professional responsibility for energy analysis.** The energy analysis shall be signed and sealed by registered design professional(s) as follows:

(i) **Lead professional.** Where a whole-building analysis is performed for the energy analysis or where the design uses tradeoffs such that one or more systems of the energy analysis – envelope, mechanical/ service water heating and lighting/power – could not meet the prescriptive requirements of the Energy Code on its own, a lead professional shall be identified who shall sign and seal the entire energy analysis for all systems involved. Such lead professional shall be a registered design professional and may or may not be an applicant of record.

(ii) **Responsibility by discipline.** Where each system of the energy analysis – envelope, mechanical/service water heating and lighting/power – meets the prescriptive requirements of the Energy Code individually, different registered design professionals may sign and seal their respective parts of the energy analysis report individually; however, all parts of the energy analysis report shall be presented together on a sheet in the drawing set of the initial filing.

(iii) **Registered design professional other than an applicant of record.** A registered design professional other than an applicant of record may prepare, sign and seal the energy analysis, either as lead professional or for individual discipline(s) in accordance with subparagraph ii of this paragraph. Such registered design professional shall file a PW1 form as a subsequent filing to the initial application document.

(g) **Supporting documentation.** The construction drawings submitted for approval shall provide all energy design elements and shall match or exceed the energy efficiency of each value in each part of the energy analysis – envelope, mechanical/service water heating and lighting/power. In addition, other mandatory Energy Code requirements shall be provided as described in paragraphs 1 through 4 and as referenced in paragraph 5 of this

subdivision. Further, supporting documentation shall provide all information necessary for a progress inspector to verify during construction that the building has been constructed in accordance with the approved construction documents and subdivision h of this section to meet the requirements of the Energy Code.

(1) **Envelope.** Building wall sections and details shall be provided for each unique type of roof/ceiling, wall, and either the foundation, slab-on-grade, basement or cellar assembly. Such building wall sections shall show each layer of the assembly, including, but not limited to, insulation, moisture control and vapor retarders, and the insulation in each case shall be labeled and shall be equal to or greater than the R values in the energy analysis. Door, window and skylight schedules shall include columns for U and SHGC values for each assembly type, and such values shall be equal to or less than those in the energy analysis. Mandatory requirements to prevent air and moisture leakage shall be detailed.

(2) **Mechanical/service water heating.** Space heating and cooling equipment, energy recovery equipment, ventilation equipment, service water heating equipment, and mandatory requirements including control systems, duct sealing and duct and piping insulation shall be shown on the construction drawings and shall be equal to or greater than the energy efficiency requirements established in the energy analysis, the Energy Code and/or this section, as applicable. A narrative shall be provided for each mandatory control system describing its function and operation and specifying proper setpoints of equipment and controls.

(i) **Joints and sealing in residential buildings.** In accordance with the New York State Residential Code as referenced in the Energy Code, joints of duct systems in residential buildings shall be made substantially airtight by means of tapes, mastics or gasketing. Closure systems used with rigid fibrous glass ducts shall comply with UL 181A and shall be marked "181A-P" for pressure-sensitive tape, "181A-M" for mastic or "181A-H" for heat-sensitive tape. Closure systems used with flexible air ducts and flexible air connectors shall comply with UL 181B and shall be marked "181B-FX" for pressure-sensitive tape or "181B-M" for mastic. Duct connections to flanges of air distribution system equipment or sheet metal fittings shall be mechanically fastened. Crimp joints for round ducts shall have a contact lap of at least 1.5 inches (38 mm) and shall be mechanically fastened by means of at least three sheet metal screws or rivets equally spaced around the joint.

(3) **Lighting/power.** The applicant shall provide reflected ceiling plans, floor plans and/or electrical drawings with lighting layouts for each floor or space in the project, and for exterior lighting as applicable. The lighting fixtures shall be described and keyed to the lighting plans, including type designation, brief description, lamp type, watts per lamp, quantity of lamps per fixture, ballast/transformer type, and system input watts per fixture, such that the drawings support the energy analysis. In addition, mandatory lighting and power controls shall be shown and described, and a narrative provided describing their function and operation. Control devices and zones shall be indicated on drawings. Lighting documentation shall not be required within dwelling units as such term is defined in the Energy Code and for buildings regulated by ECC Chapter 4.

(4) **Electrical construction drawings required.** Construction documents, including a single-line diagram of the building or tenant electrical distribution system and other relevant electrical construction drawings, shall be submitted as supporting documentation if required for any of the following: to support the energy analysis; to satisfy mandatory requirements of the Energy Code, such as controls, transformer, metering, voltage drop and electric motor requirements; or to support progress inspections required by this section. Such drawings shall be numbered with an "EN" discipline designator and shall be signed and sealed by a registered design professional. Such registered design professional, if not an applicant of record, shall file a PW1 form as a subsequent filing to the initial application document.

(5) **Mandatory requirements.** The construction documents shall comply with all mandatory requirements of the Energy Code. For residential buildings, references for such requirements are listed in Section ECC 404.2. For commercial buildings complying with ECC Chapter 8 provisions, references for such requirements are listed as the Exceptions to Section ECC 801.2; for commercial buildings complying with ASHRAE 90.1, such requirements are set forth in Sections 5.4, 6.4, 7.4, 8.4, 9.4 and 10.4.

(6) **Permanent certificate in residential buildings.** For residential buildings, the construction documents shall indicate the following with regard to the permanent certificate required in accordance with Section ECC 401.3:

(i) **New buildings.** For new buildings regulated under ECC Chapter 4, a permanent certificate shall be required to be installed indoors and in accordance with Section ECC 401.3, except that it may be posted near the electrical distribution panel at eye level and in plain sight.

(ii) **Additions and alterations.** For additions and alterations affecting information on an existing permanent certificate, such permanent certificate shall be updated, initialed where changed and reposted such that the values on the posted permanent certificate remain current.

(7) **Deferred submittals.** Drawings showing design intent and performance criteria matching

those in the energy analysis may be submitted as supporting documentation for the initial construction document approval provided that, in accordance with Section 28-104.2.6 of the Administrative Code, the applicant elects to defer any additional drawings that may be required by Section 28-104.7.1.

(8) **Required progress inspections.** Supporting documentation shall also set forth all applicable required progress inspections in accordance with the Energy Code, 1 RCNY §101-07 and this section.

(i) **Applicant's instructions regarding required progress inspections.** Progress inspections required to be performed during construction for any new building, addition or alteration project shall be identified by the applicant according to the scope of work and listed and described in the approved construction drawings as required progress inspections. The description shall set forth the standard of construction and the inspection criteria in accordance with the cited section(s) as appropriate for the scope of work in accordance with Table I or Table II of subdivision h of this section, as applicable; simple reference to the citations provided is not sufficient. The applicant shall include the instruction that, in accordance with Section BC 109.9, where an inspection or test fails, the construction shall be corrected.

(ii) **Construction scheduling instructions.** The drawings shall state that, in accordance with Article 116 of Title 28 and Section BC 109, construction shall be scheduled to allow required progress inspections to take place, and that roofs, ceilings, exterior walls, interior walls, floors, foundations, basements and any other construction shall not be covered or enclosed until required progress inspections are completed or the progress inspector indicates that such covering or enclosure may proceed, at each stage of construction, as applicable.

(iii) **Commercial building reference standards and citations.** Progress inspection reference standards and citations shall conform to the respective requirements of ECC Chapter 8 or ASHRAE 90.1 as used for design, in accordance with the following:

(A) When ECC Chapter 8 has been used for design, as reflected in the energy analysis, the applicant shall direct on the drawings that the respective references and citations for ECC shall be used for the progress inspection.

(B) When ASHRAE 90.1 has been used for design, as reflected in the energy analysis, the applicant shall direct on the drawings that the respective references and citations for ASHRAE 90.1 shall be used for the progress inspection.

(h) **List of progress inspections required.** The following progress inspections and/or testing set forth in Tables I and II shall be required when applicable to the scope of work and shall be identified/described in the supporting documentation. Energy Code sections cited in Tables I and II of this section shall be understood to include the section, all subsections and all tables related to the cited Energy Code section.

(1) **Residential buildings.** The progress inspections and tests described in Table I shall be performed for buildings regulated by ECC Chapter 4.

TABLE I - PROGRESS INSPECTIONS FOR ENERGY CODE COMPLIANCE - RESIDENTIAL BUILDINGS

Inspection/ Test	Frequency (minimum)	Reference Standard (See ECC Chapter 10) or Other Criteria	ECC or Other Citation
IA Envelope Inspections			
IA1 Protection of exposed foundation. Insulation shall be visually inspected to verify proper protection where applied to the exterior of basement or cellar walls, crawl-space walls and/or the perimeter of slab-on-grade floors.	Prior to backfill	Approved construction documents	102.2.1
IA2 Insulation placement and R-values. Installed insulation for each component of the conditioned space envelope and at junctions between components shall be visually inspected to ensure that the R-values are marked, that such R-values conform to the R-values identified in the construction documents and that the insulation is properly installed. Certifications for unmarked insulation shall be similarly visually inspected.	As required to verify continuous enclosure while walls, ceilings and floors are open.	Approved construction documents	102.1, 402.1, 402.2, 402.2.5
IA3 Fenestration values and product ratings for U-factors: U-factors of installed fenestration shall be verified by visual inspection for conformance with the U-factors identified in the construction drawings, either by verifying the manufacturer's NFRC labels or, where not labeled, using the ratings in ECC Tables 102.1.3(1) and (2).	As required during installation	Approved construction drawings, NFRC 100, Tables 102.1.3	102.1.3, 402.1, 402.3
IA4 Fenestration product ratings for air leakage: Windows, skylights and sliding glass doors, except site-built windows, skylights and doors, shall be visually inspected to verify that installed assemblies are listed and labeled to the referenced standard.	As required during installation	NFRC 400, AAMA/WDMA 101/I.S.2 or AAMA/WDMA 101/I.S.2/NAF S	402.4.2
IA5 Fenestration areas: Dimensions of windows, doors and skylights shall be verified by visual inspection.	Prior to final inspection	Approved construction documents	402.3, 402.5.1
IA6 Sealing: Openings and penetrations in the building envelope, including, site-built fenestration and doors, shall be visually inspected to verify that they are properly sealed.	As required during envelope construction	Approved construction documents	402.4.1, 402.4.3

IA7	Whole building envelope infiltration testing. When the R-values of ECC Table 402.1(2) are used for the design, and ECC 402.1, Exception 3.1 is utilized as a result, the results of the air change test shall be reviewed for compliance with ECC 402.4.4.	Prior to final inspection	ASHRAE/ASTM E 779. Approved construction documents	402.4.4
IA8	Moisture control, vapor retarder. Construction, including, but not limited to, above-grade frame walls, floors and ceilings that are not ventilated to allow moisture to escape, shall be visually inspected prior to installation of vapor retarder, covering vapor retarder.	As required during envelope construction and prior to covering vapor retarder	Approved construction documents	402.5
IB Mechanical and Plumbing Inspections				
IB1	Fireplaces: Provision of combustion air and tight-fitting fireplace doors shall be verified by visual inspection.	Prior to final inspection	Approved construction documents. ANSI Z21.60 (see also MC 904), ANSI Z21.50	102.5; BC 2111; MC Chapters 7, 9; FGC Chapter 6
IB2	Fresh air intake and exhaust dampers: Not less than 20% of installed dampers, and a minimum of one of each type, shall be visually inspected and physically tested for proper operation.	Prior to final inspection	Approved construction documents	403.5
IB3	Equipment efficiencies: When the R-values of ECC Table 402.1(2) are used for the design, and ECC 402.1, Exception 3.3 is utilized as a result, the efficiencies of all installed mechanical equipment shall be verified by visual inspection.	Prior to final inspection	Approved construction documents, including energy analysis	403.7
IB4	Controls: System controls shall be inspected to verify that each dwelling is provided with individual programmable thermostats and that such controls operate as specified in ECC 403.1. Not less than 20% or one of each control type, whichever is more, shall be inspected.	Prior to final inspection	Approved construction documents, including control system narratives	403.1, 403.1.1
IB5	Duct and piping insulation and duct sealing: Installed duct and piping insulation shall be visually inspected to verify insulation placement and values. Ducts, air handlers, filter boxes and building cavities used as ducts shall be visually inspected for proper sealing.	Prior to closing ceilings and walls and prior to final inspection	Approved construction documents	403.2.1, 403.2.2, 403.3, 403.4; MC Section 603; 1RCNY 5000-01
IB6	Duct leakage testing: When the R-values of ECC Table 402.1(2) are used for the design, and ECC 402.1, Exception 3.2 is utilized as a result, the results of the duct leakage tests shall be reviewed for compliance with ECC 403.2.4. Not less than 20% of such ductwork shall be tested.	Prior to closing ceilings and walls and prior to final inspection	Approved construction documents. ANSI/ASHRAE E 152, ASTM E 1554 Test Method A	403.2.4
IC Other				
IC1	Electrical metering: The presence and operation of individual meters or other means of monitoring individual dwelling units shall be verified by visual inspection for all dwelling units.	Prior to final inspection	Approved construction documents	102.4
IC2	Transformers: Single-phase and three phase dry-type and liquid-filled distribution transformers installed as part of the scope of work (and not by the utility) shall be visually inspected to ensure that the installed transformers are listed and labeled to the referenced standard, or that associated product literature confirms that the transformers meet the referenced standard.	Prior to final inspection	Approved construction documents. NEMA TP1	102.6, 805.7
IC3	Permanent certificate: The installed permanent certificate shall be visually inspected for location, completeness and accuracy.	Prior to final inspection	Approved construction documents	401.3; 1RCNY 5000-01
IC4	Maintenance information: Maintenance manuals for equipment and systems requiring preventive maintenance shall be reviewed for applicability to installed equipment and systems before such manuals are provided to the owner. Labels required for such equipment or systems shall be inspected for accuracy and completeness and for compliance with ECC 102.3.	Prior to sign-off or issuance of Certificate of Occupancy	Approved construction documents	102.3

(2) Commercial buildings. The progress inspections and described in Table II shall be performed for buildings regulated by ECC Chapter 8, including ASHRAE 90.1 where applicable.

TABLE II - PROGRESS INSPECTIONS FOR ENERGY CODE COMPLIANCE - COMMERCIAL BUILDINGS

Inspection/ Test	Periodic (minimum)	Reference Standard (See ECC Chapter 10 or Other Criteria)	ECC or Other Citation	
IIA Envelope Inspections				
IIA1	Protection of exposed foundation insulation: Insulation shall be visually inspected to verify proper protection where applied to the exterior of basement or cellar walls, crawl-space walls and/or the perimeter of slab-on-grade floors.	As required during foundation work and prior to backfill	Approved construction documents	102.2.1
IIA2	Insulation placement and R-values: Installed insulation for each component of the conditioned space envelope and at junctions between components shall be visually inspected to ensure that the R-values are marked, that such R-values conform to the R-values identified in the construction documents and that the insulation is properly installed. Certifications for unmarked insulation shall be similarly visually inspected.	As required during continuous enclosure while walls, ceilings and floors are open	Approved construction documents	102.1, 802.2, Tables 802.2, ASHRAE E 90.1 - 5.4.1, 5.5, 5.6, 5.8.1
IIA3	Fenestration values and product ratings for U-factors and SHGC values: U-factors and SHGC values of installed fenestration shall be visually inspected for conformance with the U-factors and SHGC values identified in the construction drawings by verifying the manufacturer's NFRC labels or, where not labeled, using the ratings in ECC Tables 102.1.3(1), (2) and (3). Where ASHRAE 90.1 is used, visible light transmittance values shall also be verified.	As required during installation	Approved construction documents. NFRC 100, NFRC 200, Tables 102.1.3	102.1.3, Tables 802.2, ASHRAE E 90.1 - 5.4.2, 5.5.4, Tables 5.5, 5.6, 5.8.2

IIA4	Fenestration and door assembly product ratings for air leakage: Windows, skylights and sliding or swinging door assemblies, except site-built windows, skylights and/or doors, shall be visually inspected to verify that installed assemblies are listed and labeled by the manufacturer to the referenced standard.	As required during installation	NFRC 400, AAMA/WDMA 101/I.S.2, AAMA/WDMA 101/I.S.2/NAF S-02, ASTM E 283	802.3.1, 802.3.2, ASHRAE E 90.1 - 5.4.3.1, 5.4.3.2, 5.5.4, 5.6, 5.8.2
IIA5	Fenestration areas: Dimensions of windows, doors and skylights shall be verified by visual inspection.	Prior to final inspection	Approved construction documents	802.2, ASHRAE E 90.1 - 5.5.4.1
IIA6	Sealing: Openings and penetrations in the building envelope, including site-built fenestration and doors, shall be visually inspected to verify that they are properly sealed.	As required during construction	Approved construction documents	802.3.3, 802.3.5, 802.3.6, 802.3.7; ASHRAE E 90.1 - 5.4.3.1, 5.4.3.3, 5.4.3.4
IIA7	Projection factors: Where the energy analysis utilized a projection factor > 0, the projection dimensions of overhangs, eaves or permanently attached shading devices shall be verified against approved plans by visual inspection.	Prior to final inspection	Approved construction documents, including energy analysis	Tables 802.2, 802.2.3
IIA8	Moisture control, vapor retarder: Framed walls, floors and ceilings that are not ventilated to allow moisture to escape, shall be visually inspected for installation of a vapor retarder for moisture control.	As required during construction and prior to covering vapor barrier	Approved construction documents. ASTM E 96 Procedure A	802.1.2
IIB Mechanical and Service Water Heating Inspections				
IIB1	Fireplaces: Provision of combustion air and tight-fitting fireplace doors shall be verified by visual inspection.	Prior to final inspection	Approved construction documents. ANSI Z21.60 (see also MC 904), ANSI Z21.50	102.5; BC 2111; MC Chapters 7, 9; FGC Chapter 6
IIB2	Dampers integral to the building thermal envelope: Dampers shall be visually inspected to verify that such openings are equipped with motorized dampers that have been tested and listed or labeled. If such dampers are not listed or labeled, they shall be tested and shall meet the requirements to the satisfaction of the progress inspector.	As required during installation	Approved construction documents. AMCA 500	802.3.4; ASHRAE E 90.1 - 6.4.3.4.4
IIB3	HVAC and service water heating equipment performance: Equipment efficiencies and other performance factors of all major equipment units, as determined by the applicant of record, and no less than 15% of minor equipment units, shall be verified by visual inspection and, where necessary, review of manufacturer's data.	Prior to final inspection	Approved construction documents	803.2.2, 803.2.2, 803.3.2, 804.2, Table 804.2; ASHRAE E 90.1 - 6.1, 6.3, 6.4.1, 6.8, Tables 6.8.1, 7.4.2, Table 7.8
IIB4	HVAC system controls and economizers and service hot water system controls: No less than 20% of each type of required controls and economizers shall be verified by visual inspection and tested for functionality and proper operation. Such controls shall include, but are not limited to, Thermostatic; Set point overlap restriction; Off-hour, Shutoff damper; Economizers; Variable air volume fan; Hydronic systems; Heat rejection equipment fan speed; Complex mechanical systems serving multiple zones; Ventilation; Energy recovery systems; Service water heating; Hot water system; Exhaust hoods; Radiant heating systems; and Hot gas bypass systems.	After installation and before final inspection, except that for controls with seasonally dependent functionality, such shall be performed before sign-off or issuance of a Final Certificate of Occupancy	Approved construction documents, including control system narratives. ASHRAE Guideline 1; The HVAC Commissioning Process, where applicable	803.2.3, 803.2.4, 803.2.5, 803.2.6, 803.2.7, 803.3.3, 803.3.4, 803.3.5, 803.3.9, 804.3, 804.6; ASHRAE E 90.1 - 6.3, 6.4.3, 6.5, 6.7.2.4, 7.4.4, Appendix E; 1RCNY 5000-01(a)(2)
IIB5	Duct, plenum and piping insulation and sealing: Installed duct and piping insulation shall be visually inspected to verify proper insulation placement and values. Joints, longitudinal and transverse seams and connections in ductwork shall be visually inspected for proper sealing.	After installation and prior to closing shafts, ceilings and walls	Approved construction documents. SMACNA Duct Construction Standards, Metal and Flexible; UL 181A or UL 181B	803.2.8, 803.2.9, 803.3.6, 803.3.7, 804.5; ASHRAE E 90.1 - 6.3, 6.4.4.1, 6.4.4.2, Tables 6.8.2 and 6.8.3; 7.4.3
IIB6	Air leakage testing for duct systems designed to operate at static pressures in excess of 3 inches w.g. (746 Pa): Representative sections totaling at least 25% of the duct area per ECC 803.3.6, shall be tested to verify that actual air leakage is below allowable amounts.	After installation and sealing and prior to closing shafts, ceilings and walls	Approved construction documents. SMACNA HVAC Air Duct Leakage Test Manual	803.2.8, 1.1, 803.3.6; ASHRAE E 90.1 - 6.4.4.2.2

IIC Electrical Power and Lighting Systems				
IIC1	Electrical metering: The presence and operation of individual meters or other means of monitoring individual apartments shall be verified by visual inspection for all apartments.	Prior to final inspection	Approved construction documents	102.4, 805.8
IIC2	Transformers: Single-phase and three phase dry-type and liquid-filled distribution transformers shall be visually inspected to ensure that the installed transformers are listed and labeled to the referenced standard, or that associated product literature confirms that the transformers meet the referenced standard.	Prior to final inspection	Approved construction documents. NEMA TP1	102.6, 805.7
IIC3	Electric motors: Where required by the construction documents for energy code compliance, motor listing or labels shall be visually inspected to verify that they comply with the respective energy requirements in the construction documents.	Prior to final inspection	Approved construction documents	ASHRAE E 90.1 - 10.4.1
IIC4	Lighting controls: Not less than 15% of each type of required lighting controls, including manual interior lighting controls, light-reduction controls, automatic lighting shut-off, guestroom controls, exterior building lighting controls and exterior grounds lighting controls, shall be verified by visual inspection and tested for functionality and proper operation.	Prior to final inspection	Approved construction documents, including control system narratives	805.2; ASHRAE E 90.1 - 9.1, 9.4.1; 1RCNY 5000-01(a)(3)
IIC5	Tandem wiring: Tandem wiring shall be tested for functionality.	Prior to final inspection	Approved construction documents	805.3; ASHRAE E 90.1 - 9.4.2
IIC6	Exit signs: Installed exit signs shall be visually inspected to verify that the label indicates that they do not exceed maximum permitted wattage.	Prior to final inspection	Approved construction documents	805.4; ASHRAE E 90.1 - 9.4.3
IIC7	Interior lighting power: Installed lighting shall be verified for compliance with the lighting power allowance by visual inspection of fixtures, lamps, ballasts and relevant transformers.	Prior to final inspection	Approved construction documents	805.5; ASHRAE E 90.1 - 9.1.3, 9.1.4, 9.2.1, 9.5, 9.6; 1RCNY 5000-01(i)
IIC8	Exterior lighting power: Installed lighting shall be verified for compliance with source efficacy and/or the lighting power allowance by visual inspection of fixtures, lamps, ballasts and relevant transformers.	Prior to final inspection	Approved construction documents	805.6; ASHRAE E 90.1 - 9.1.1, 9.4.4, 9.4.5
IID Other				
IID1	Maintenance information: Maintenance manuals for equipment and systems requiring preventive maintenance shall be reviewed for applicability to installed equipment and systems before such manuals are provided to the owner. Labels required for such equipment or systems shall be inspected for accuracy and completeness and for compliance with ECC 102.3.	Prior to sign-off or issuance of Certificate of Occupancy	Approved construction documents, including electrical drawings. ASHRAE Guideline 4; Preparation of Operating and Maintenance	102.3; 803.3.8, 3; ASHRAE E 90.1 - 6.7.2.2, 6.7.2
			Documentation for Building Systems	

(i) Energy Analysis of Constructed Conditions. In accordance with Section 28-104.3 of the Administrative Code, if constructed work differs from the last-approved full energy analysis, an as-built energy analysis shall be submitted as a post-approval amendment, listing the actual values used in the building for all applicable Energy Code-regulated items and demonstrating that the building complies with the Energy Code. Such energy analysis shall be signed and sealed by a registered design professional, who shall certify that to the best of his or her knowledge and belief the building as built complies with the Energy Code; where no trade-offs have been used among disciplines, more than one registered design professional may sign and seal the energy analysis. The energy analysis shall be approved by the Department prior to sign-off or issuance of the certificate of occupancy.

§3. Effective date. (a) Section 1 of this rule shall take effect on January 1, 2011.

(b) Section 2 of this rule shall take effect on September 7, 2010, and shall apply to applications for approval of construction documents that are submitted to the Department on and after such date.

STATEMENT OF BASIS AND PURPOSE

This rule is promulgated pursuant to the authority of the Commissioner of Buildings under Sections 643 and 1043 of the New York City Charter.

Article 104 of Title 28 of the Administrative Code establishes the requirement for construction drawings, and the Department's approval of such drawings, as a condition of obtaining a permit for a building construction project. Such construction drawings must be created under the direct supervision of a registered design professional (architect or engineer licensed and registered in New York State), who must sign and seal each drawing as the applicant for the construction permit. Such registered design professional is obligated by the conditions of his or her license and by this article to certify that the construction drawings, to the best of his or her knowledge and belief, comply with the provisions of the New York City Construction Codes or the 1968 building code and of all other applicable laws and rules.

Article 116 of Title 28 allows required inspections during the construction period, other than special inspections, to be performed by approved agencies. Such approved agencies are established in Article 114 of Title 28 and elaborated in 1 RCNY §101-07, which also sets forth the powers, responsibilities and qualifications for progress inspectors. In part, the rule requires that progress inspectors have "relevant experience." The work of progress inspectors is established in Section BC 109.3 and involves the detailed inspection of the built work throughout the construction process to ensure that it complies with the approved construction documents, which, as stated above, must comply with all applicable laws and rules, including the New York

City Construction Codes.

In December 2009, the City Council and the Mayor enacted Local Law No. 85 of 2009, which establishes the New York City Energy Conservation Code (the "Energy Code") as Chapter 10 of Title 28 of the Administrative Code. The establishment of the Energy Code is in accordance with Article 11 of the New York State Energy Law, which allows a local jurisdiction to establish its own energy code, provided that it is at least as stringent as the State's energy code. Under Local Law No. 85, the New York City Energy Conservation Code utilizes the technical provisions of the Energy Conservation Construction Code of New York State, but amends the administrative provisions to include all alterations within the applicability of the code; the State's energy code exempts alterations that do not affect at least 50% of any building system or subsystem from its provisions. The New York City Energy Conservation Code goes into effect on July 1, 2010.

This rule amends 1 RCNY §101-07(c)(3) to clarify the role of the progress inspector in a design and construction project and to describe the relevant experience required for progress inspectors for compliance with the Energy Code.

Progress inspections to ensure compliance with the Energy Code are required by §BC 109.3.5, and progress inspections are described generally in §28-116.2.3 as "inspections required...to be made during the progress of the work" without further specifying what those inspections entail or who is authorized to perform them. The general requirements for such inspectors are set forth in the existing rule; however special expertise is required for compliance with the Energy Code beyond the fundamental requirement for professional licensure and therefore such "relevant experience" in this area, as provided in the existing rule, is detailed in this amendment. In addition, the paragraph of the rule relating to progress inspections, 1 RCNY §101-07(c)(3), is reorganized for greater clarity.

The rule adds 1 RCNY §5000-01 to define the requirements for construction document approval with regard to the Energy Code as set forth in §28-104.7.9 and §BC 106.13. It also establishes the universe of progress inspections required to satisfy BC §109.3.5 and the Energy Code. Depending on the scope of work of a particular project, whether a new building or an alteration, the applicant can select from this list the progress inspection(s) that is (are) applicable to the particular construction project.

Specifically, section 5000-01:

- Codifies current submission requirements for compliance with the Energy Code as they relate to Local Law No. 85 of 2009, which codified the New York City Energy Conservation Code.
- Adds the new submission requirement for progress inspections to be listed and described in the approved construction drawings.
- Describes what the applicant must include for the new submission requirement.
- Provides a new definition for "project", which requires that a building or renovation construction project be addressed as a whole for purposes of compliance with the Energy Code, regardless of how it may be split up for filing purposes. (A project may be filed so that it has more than one job number - e.g., one for the general construction, one for mechanical work, one for plumbing work.)
- Requires electrical drawings to be submitted if required for compliance with the Energy Code. Currently electrical drawings are not submitted for construction drawing approval.
- Allows a professional who is not the applicant of record to prepare some documentation required for compliance with the Energy Code, and describe what such a professional must do to be entered into the Department's records in association with the project.
- Lists the types of progress inspections and define, for each inspection, what the progress inspector is expected to inspect and what the standard is for construction compliance.

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SANITATION

■ NOTICE

PROPOSED RULES GOVERNING THE REMOVAL AND DISPOSAL OF DERELICT BICYCLES (AMENDED NOTICE)

NOTICE IS HEREBY GIVEN in accordance with the requirements of Section 1043 of the New York City Charter and pursuant to the authority vested in the Commissioner of the Department of Sanitation by section 753(a) and (b) of the New York City Charter and by sections 16-122 and 16-128 of the New York City Administrative Code that the Department proposes to adopt the following rule governing the removal and disposal of derelict bicycles. This rule adds a new section 1-05.1 of Chapter 1 of Title 16 of the Rules of the City of New York. Existing provisions to be deleted are shown below in brackets and new provisions are underlined.

Written comments regarding this proposed rule may be sent to the office of the Deputy Commissioner for Legal Affairs, New York City Department of Sanitation, 125 Worth Street, Room 710, New York, New York 10013 or comments may be submitted electronically through NYC RULES at www.nyc.gov/nycrules on or before August 10, 2010. In addition, a public hearing regarding the proposed amendment will be held on August 10, 2010 at 125 Worth Street, Third Floor Boardroom (Room 330), New York, New York from 9:30 A.M. to 11:30 A.M. Persons seeking to testify are requested to notify the Deputy Commissioner at the foregoing address. Persons who request that a language interpreter or sign language interpreter or other form of reasonable accommodation for a disability be provided at the hearing are asked to notify Edna Luna by August 3, 2010. Ms. Luna may be contacted by fax at (212) 788-3876 or by mail at 125 Worth Street, Room 710, New York, New York 10013. Written comments and a summary of oral comments received at the hearing will be available for public inspection, within a reasonable time after receipt, between the hours of 9:00 a.m. and 5:00 p.m. at the office of the Deputy Commissioner. Dated: June 24, 2010. John J. Doherty, Commissioner.

The rule was not included in the Department's FY 2011 regulatory agenda because it was not contemplated at the time the Department published its FY 2011 regulatory agenda in the *City Record* on May 7, 2010.

This Notice supersedes the previous Notice, published in the

City Record on June 18, 2010.

Section 1. Chapter 1 of title 16 of the rules of the city of New York is amended by adding a new section 1-05.1 to read as follows:

§ 1-05.1 Removal of derelict bicycles.

(a) Definitions. When used in this section,

- (1) "Derelict bicycle" shall mean any bicycle that is affixed to public property and also contains three or more of the following characteristics:
 - (i) the bicycle appears to be crushed or not usable;
 - (ii) the bicycle is missing parts, other than the seat and front wheel, including, but not limited to handlebars, pedal or pedals, rear wheel and chain;
 - (iii) the bicycle has flat or missing tires;
 - (iv) the handlebars or pedals are damaged, or the existing forks, frames or rims are bent; or
 - (v) seventy-five percent or more of the bicycle, which includes the handlebars, pedals and frames are rusted, along with any chain affixing such bicycle to public property.
- (2) "Ghost rider" shall mean a derelict bicycle that has been placed on public property and apparently intended as a memorial for someone who is deceased, and which may be painted white or have a sign posted on or near it, or flowers or other mementos in the basket.
- (3) "Public property" shall mean city property or property maintained by the city, or any public sidewalk or roadway, including, but not limited to any light pole, bus pole, parking meter, tree, tree pit, railing or similar structure. For purposes of this section, public property shall not include any bicycle rack installed by the department of transportation, any business improvement district or any private organization or entity authorized by the department of transportation.

(b) In the event that a derelict bicycle is affixed to public property, a notice shall be affixed to the derelict bicycle advising the owner that such derelict bicycle must be removed within five days from the date of the notice. This notice shall also state that the failure to remove such derelict bicycle within the designated time period will result in the removal and disposal of the derelict bicycle by the department of sanitation.

(c) Notwithstanding subdivision (b) of this section, in the event that a ghost rider is affixed to public property, a notice shall be affixed to the ghost rider advising the owner that such ghost rider must be removed within thirty days from the date of the notice. This notice shall also state that the failure to remove such ghost rider within the designated time period will result in the removal and disposal of the ghost rider by the department of sanitation.

(d) Nothing in this section shall preclude the immediate removal of any bicycle, including a derelict bicycle or ghost rider, or the taking of any other action by any city agency if the presence of such bicycle which creates a dangerous condition by restricting vehicular or pedestrian traffic, or otherwise violates the law.

STATEMENT OF BASIS AND PURPOSE

The Commissioner of the New York City Department of Sanitation is authorized to adopt rules relating to street cleanliness pursuant to section 753(a) and (b) of the New York City Charter. Additionally, sections 16-122 and 16-128 of the New York City Administrative Code empower the Department to remove "movable property", also referred to as "encumbrances", from public property.

The Department has noticed an increase in the number of bicycles affixed to public property including, but not limited to, traffic signs and parking meters throughout the City. Some of these bicycles have missing parts, are rusted, contain flat tires, are crushed and/or appear to be unusable. These bicycles are an eyesore, a potential public safety hazard and a constant source of complaints from residents, community groups and elected officials.

In order to alleviate the concerns of interested parties, including residents, community groups and bicycle owners, the Department proposes to establish criteria that will enable it to classify certain bicycles that are affixed to public property as derelict, and allow for their removal and disposal. Under the proposed criteria, a bicycle will be deemed derelict only if (1) it is affixed to public property, which for purposes of this rule only, does not include bicycle racks installed by the Department of Transportation ("DOT"), any business improvement district or any private organization or entity authorized by DOT; and (2) such bicycle meets three or more of the following criteria: (i) the bicycle appears to be crushed or not usable; (ii) the bicycle is missing parts, other than the seat and front wheel (which are typically removed by a bicycle owner to prevent theft), including, but not limited to handlebars, pedal or pedals, rear wheel and chain; (iii) the bicycle has flat or missing tires; (iv) the handlebars or pedals are damaged, or the existing forks, frames or rims are bent; or (v) seventy-five percent or more of the bicycle, which includes the handlebars, pedals and frames are rusted, along with any chain affixing such bicycle to public property.

Once the Department makes the determination that a bicycle is derelict, a notice shall be affixed to the bicycle advising the owner that such bicycle must be removed within five days from the date of the notice. This notice shall also state that the failure to remove such bicycle within the designated time period will result in the removal and disposal of the derelict bicycle by the Department.

The proposed rule also allows for an exception for "memorial bicycles," commonly referred to in the bicycling community as "Ghost riders." The rule define "ghost rider" as a derelict bicycle that has been placed on public property and apparently intended as a memorial for someone who is deceased, and which may be painted white or have a sign posted on or near it, or flowers or other mementos in the basket. In the event that a ghost rider is affixed to public property, a notice shall be affixed to the ghost rider advising the owner that such ghost rider must be removed within thirty days from the date of the notice. This notice shall also state that the failure to remove such ghost rider within the designated time period will result in the removal and disposal of the ghost rider by the department of sanitation.

This rule does not authorize DSNY to remove for disposal from public property any bicycles that do not meet the derelict bicycle criteria. Additionally, nothing in this rule shall be interpreted to preclude the immediate removal of any bicycle, including a derelict bicycle or ghost rider, or the taking of any other action by any city agency if the presence of such bicycle creates a dangerous condition by restricting vehicular or pedestrian traffic or is otherwise in violation of the law.

☛ j24

SPECIAL MATERIALS

COMPTROLLER

■ NOTICE

NOTICE OF ADVANCE PAYMENT OF AWARDS PURSUANT TO THE STATUTES IN SUCH cases made and provided, notice is hereby given that the Comptroller of the City of New York, will be ready to pay, at 1 Centre St., Rm. 629, New York, NY 10007 on July 9, 2010, to the person or persons legally entitled an amount as certified to the Comptroller by the Corporation Counsel on damage parcels, as follows:

Damage Parcel No.	Block	Lot
59	3680	3
57		12
54,53,52		27,29,31
48		35
49		40
118	3760	9
129		42
128		44
126		4 6
122		48
119		56
117		58

Acquired in the proceeding, entitled: New Creek Bluebelt Phase 4 subject to any liens and encumbrances of record on such property. The amount advanced shall cease to bear interest on the specified date above.

John C. Liu
Comptroller

☛ j24-jy9

NOTICE OF ADVANCE PAYMENT OF AWARDS PURSUANT TO THE STATUTES IN SUCH cases made and provided, notice is hereby given that the Comptroller of the City of New York, will be ready to pay, at 1 Centre St., Rm. 629, New York, NY 10007 on July 7, 2010, to the person or persons legally entitled an amount as certified to the Comptroller by the Corporation Counsel on damage parcels, as follows:

Damage Parcel No.	Block	Lot
175,175A	3723	52
176,176A		56
177,178,178A		48
179,179A,180		22
		23
		45

Acquired in the proceeding, entitled: New Creek Bluebelt Phase 4 subject to any liens and encumbrances of record on such property. The amount advanced shall cease to bear interest on the specified date above.

JOHN C. LIU
Comptroller

j22-jy7

TRANSPORTATION

■ NOTICE

PUBLIC NOTICE OF A CONCESSION OPPORTUNITY FOR THE OPERATION, MANAGEMENT AND MAINTENANCE OF A PEDESTRIAN PLAZA LOCATED ON WILLOUGHBY STREET BETWEEN PEARL STREET AND ADAMS STREET BOROUGH OF BROOKLYN

Pursuant to the Concession Rules of the City of New York, the Department of Transportation ("DOT") intends to enter into a concession for the operation, management, and maintenance of a pedestrian plaza located on Wiloughby Street between Pearl Street and Adams Street in Brooklyn ("Licensed Plaza"), including through DOT-approved events, sponsorships, and subconcessions including but not limited to providing for the sale of any of the following: prepared food, flowers, locally grown produce or locally manufactured products, merchandise (such as souvenirs or T-shirts) that helps brand or promote the neighborhood or the concessionaire, and other similar merchandise.

Subconcessions would be awarded based on solicitations issued by the concessionaire in the basic form of Request for Proposals or Request for Bids, subject to DOT's prior written approval of both solicitation and award.

The concession agreement will provide for one (1) five-year term, with four (4) one-year renewal options. The renewal options shall be exercisable at DOT's sole discretion.

DOT has identified the MetroTech Business Improvement District as a potential concessionaire, but DOT will consider additional expressions of interest from other potential not for profit concessionaires for the operation, management, and maintenance of the Licensed Plaza. In order to qualify, interested organizations should be active in the neighborhood of the Licensed Plaza and have demonstrated experience in the management, operation and maintenance of publicly accessible facilities, including but not limited to programming/events management and concession or retail operation/management.

Not for profit organizations may express interest in the proposed concession by contacting Andrew Wiley-Schwartz, Assistant Commissioner for Public Spaces, by email at awileyschwartz@dot.nyc.gov or in writing at 55 Water Street, 9th Floor, New York, NY 10041 by July 13, 2010. Mr. Wiley-Schwartz may also be contacted with any questions relating to the proposed concession by email or by telephone at (212) 839-6678.

Please note that the New York City Comptroller is charged with the audit of concession agreements in New York City. Any person or entity that believes that there has been unfairness, favoritism or impropriety in the concession process should inform the Comptroller, Office of Contract Administration, 1 Centre Street, New York, New York 10007, telephone number (212) 669-2323.

j7-jy13

READER'S GUIDE

The City Record (CR) is, published each business day and includes notices of proposed New York City procurement actions, contract awards, and other procurement-related information. Solicitation notices for most procurements valued at or above \$100,000 for information technology and for construction and construction related services, above \$50,000 for other services, and above \$25,000 for other goods are published for at least one day. Other types of procurements, such as sole source, require notice in the City Record for five consecutive days. Unless otherwise specified, the agencies and offices listed are open for business Mondays thru Fridays from 9:00 A.M. to 5:00 P.M. except legal holidays.

NOTICE TO ALL NEW YORK CITY CONTRACTORS

The New York State Constitution ensures that all laborers, workers or mechanics employed by a contractor or subcontractor doing public work are to be paid the same wage rate that prevails in the trade where the public work is being done. Additionally, New York State Labor Law §§ 220 and 230 provide that a contractor or subcontractor doing public work in construction or building service must pay its employees no less than the prevailing wage. Section 6-109 (the Living Wage Law) of the New York City Administrative Code also provides for a "living wage", as well as prevailing wage, to be paid to workers employed by City contractors in certain occupations. The Comptroller of the City of New York is mandated to enforce prevailing wage. Contact the NYC Comptrollers Office at www.comptroller.nyc.gov, click on Labor Law Schedules to view rates.

New York City's "Burma Law" (Local Law No. 33 of 1997) No Longer to be Enforced. In light of the United States Supreme Court's decision in **Crosby v. National Foreign Trade Council**, 530 U.S. 363 (2000), the City has determined that New York City's Local Law No. 33 of 1997 (codified in Administrative Code Section 6-115 and Charter Section 1524), which restricts City business with banks and companies doing business in Burma, is unconstitutional. This is to advise, therefore, that the language relating to Burma contained in existing New York City contracts may not be enforced.

CONSTRUCTION/CONSTRUCTION SERVICES OR CONSTRUCTION RELATED SERVICES

The City of New York is committed to achieving excellence in the design and construction of its capital program, and building on the tradition of innovation in architecture and engineering that has contributed to the City's prestige as a global destination.

VENDOR ENROLLMENT APPLICATION

New York City procures approximately \$7 billion worth of goods, services, construction and construction-related services every year. The NYC Procurement Policy Board Rules require that agencies primarily solicit from established mailing lists called bidder/proposer lists. To register for these lists-free of charge-, prospective suppliers should fill out and submit the NYC-FMS Vendor Enrollment application.

- Online at <http://nyc.gov/selltonyc>

- To request a hardcopy application, call the Vendor Enrollment Center at (212) 857-1680.

Attention Existing Suppliers:

Even if you already do business with NYC agencies, be sure to fill out an application. We are switching over to citywide, centralized Bidders Lists instead of the agency-specific lists previously used to issue notices about upcoming contract opportunities. To continue receiving notices of New York City contract opportunities, you must fill out and submit a NYC-FMS Vendor Enrollment application.

If you are uncertain whether you have already submitted an application, call us at (212) 857-1680.

SELLING TO GOVERNMENT TRAINING WORKSHOP

New and experienced vendors are encouraged to register for a free training course on how to do business with New York City. "Selling to Government" workshops are conducted by the Department of Small Business Services, 110 William Street, New York, NY 10038. Morning and afternoon sessions are convened on the first Tuesday of each month. For more information, and to register, call (212) 618-8845.

PRE-QUALIFIED LIST

New York City procurement policy permits agencies to develop and solicit from pre-qualified lists of vendors, under prescribed circumstance. When it is decided by an agency to develop a pre-qualified list, criteria for pre-qualification must be clearly explained in the solicitation and notice of the opportunity to pre-qualify for that solicitation must be published in at least five issues of the CR.

Information and qualification questionnaires for inclusion on such list may be obtained directly from the Agency Chief Contracting Officer at each agency, (see Vendor Information Manual). A completed qualification Questionnaire may be submitted to the Chief Contracting Officer at any time, unless otherwise indicated and action (approval or denial) shall be taken by the agency within 90 days from the date of submission. Any denial or revocation of pre-qualified status can be appealed to the Office of Administrative Trials and Hearings, (OATH), Section 3-11 of the Procurement Policy Board Rules describes the criteria for the general use of pre-qualified lists.

NON-MAYORAL ENTITIES

The following agencies are not subject to Procurement Policy Board rules and do not follow all of the above procedures: City University, Department of Education, Metropolitan Transportation Authority, Health & Hospitals Corporation, Housing Authority. Suppliers interested in applying for inclusion on bidders list should contact these entities directly (see Vendor Information Manual) at the addresses given.

PUBLIC ACCESS CENTER

The Public Access Center is available to suppliers and the public as a central source for supplier-related information through on-line computer access. The Center is located at 253 Broadway, 9th floor, in lower Manhattan, and is open Monday through Friday from 10:00 A.M to 3:00 P.M. For information, contact the Mayor's Office of Contract Services at (212) 788-0010.

ATTENTION: NEW YORK CITY MINORITY AND WOMEN OWNED BUSINESS ENTERPRISES

Join the growing number of Minority and Women Owned Business Enterprises (M/WBEs) that are competing for New York City's business. In order to become certified for the program, your company must substantiate that it: (1) is at least fifty-one percent (51%) owned, operated and controlled by a minority or woman and (2) is either located in New York City or has a significant tie to New York City's business community. To obtain a copy of the certification application and to learn more about the program, contact the New York City Department of Small Business Services, 110 William Street, 2nd Floor, New York, New York 10038 (212) 513-6311.

PROMPT PAYMENT

It is the policy of the City of New York to pay its bills promptly. The Procurement Policy Board Rules generally require that the City pay its bills within 30 days after the receipt of a proper invoice. The City now pays interest on all late invoices. The grace period that formerly existed was eliminated on July 1, 2000. However, there are certain types of payments that are not eligible for interest. These are listed in Section 4-06 of the Procurement Policy Board Rules. The Comptroller and OMB determine the interest rate on late payments twice a year, in January and in July.

PROCUREMENT POLICY BOARD RULES

The Rules may also be accessed on the City Website, <http://nyc.gov/selltonyc>

COMMON ABBREVIATIONS USED IN THE CR

The CR contains many abbreviations. Listed below are simple explanations of some of the most common ones appearing in the CR:

- AB Acceptable Brands List
- AC Accelerated Procurement
- AMT Amount of Contract
- BL Bidders List
- CSB Competitive Sealed Bidding (including multi-step)
- CB/PQ CB from Pre-qualified Vendor List
- CP Competitive Sealed Proposal (including multi-step)
- CP/PQ CP from Pre-qualified Vendor List
- CR The City Record newspaper
- DA Date bid/proposal documents available
- DUE Bid/Proposal due date; bid opening date
- EM Emergency Procurement
- IG Intergovernmental Purchasing
- LBE Locally Based Business Enterprise
- M/WBE Minority/Women's Business Enterprise
- NA Negotiated Acquisition
- NOTICE Date Intent to Negotiate Notice was published in CR
- OLB Award to Other Than Lowest Responsible & Responsive Bidder/Proposer
- PIN Procurement Identification Number
- PPB Procurement Policy Board
- PQ Pre-qualified Vendors List
- RS Source required by state/federal law or grant
- SCE Service Contract Short-Term Extension
- DP Demonstration Project
- SS Sole Source Procurement
- ST/FED Subject to State &/or Federal requirements

KEY TO METHODS OF SOURCE SELECTION

The Procurement Policy Board (PPB) of the City of New York has by rule defined the appropriate methods of source selection for City procurement and reasons justifying their use. The CR procurement notices of many agencies include an abbreviated reference to the source selection method utilized. The following is a list of those methods and the abbreviations used:

- CSB **Competitive Sealed Bidding** (including multi-step)
Special Case Solicitations / Summary of Circumstances:
- CP **Competitive Sealed Proposal** (including multi-step)
- CP/1 Specifications not sufficiently definite
- CP/2 Judgement required in best interest of City
- CP/3 Testing required to evaluate
- CB/PQ/4
- CP/PQ/4 **CB or CP from Pre-qualified Vendor List/** Advance qualification screening needed
- DP Demonstration Project
- SS **Sole Source Procurement/**only one source
- RS Procurement from a Required Source/ST/FED
- NA Negotiated Acquisition
For ongoing construction project only:
- NA/8 Compelling programmatic needs

- NA/9 New contractor needed for changed/additional work
- NA/10 Change in scope, essential to solicit one or limited number of contractors
- NA/11 Immediate successor contractor required due to termination/default
For Legal services only:
- NA/12 Specialized legal devices needed; CP not advantageous
- WA **Solicitation Based on Waiver/Summary of Circumstances** (Client Services/BSB or CP only)
- WA1 Prevent loss of sudden outside funding
- WA2 Existing contractor unavailable/immediate need
- WA3 Unsuccessful efforts to contract/need continues
- IG **Intergovernmental Purchasing** (award only)
- IG/F Federal
- IG/S State
- IG/O Other
- EM **Emergency Procurement** (award only) An unforeseen danger to:
- EM/A Life
- EM/B Safety
- EM/C Property
- EM/D A necessary service
- AC **Accelerated Procurement/**markets with significant short-term price fluctuations
- SCE **Service Contract Extension/**insufficient time; necessary service; fair price
Award to Other Than Lowest Responsible & Responsive Bidder or Proposer / Reason (award only)
- OLB/a anti-apartheid preference
- OLB/b local vendor preference
- OLB/c recycled preference
- OLB/d other: (specify)

HOW TO READ CR PROCUREMENT NOTICES

Procurement Notices in the CR are arranged by alphabetically listed Agencies, and within Agency, by Division if any. The notices for each Agency (or Division) are further divided into three subsections: Solicitations, Awards; and Lists & Miscellaneous notices. Each of these subsections separately lists notices pertaining to Goods, Services, or Construction.

Notices of Public Hearings on Contract Awards appear at the end of the Procurement Section. At the end of each Agency (or Division) listing is a paragraph giving the specific address to contact to secure, examine and/or to submit bid or proposal documents, forms, plans, specifications, and other information, as well as where bids will be publicly opened and read. This address should be used for the purpose specified UNLESS a different one is given in the individual notice. In that event, the directions in the individual notice should be followed. The following is a SAMPLE notice and an explanation of the notice format used by the CR.

SAMPLE NOTICE:

POLICE

DEPARTMENT OF YOUTH SERVICES

■ SOLICITATIONS

Services (Other Than Human Services)

BUS SERVICES FOR CITY YOUTH PROGRAM – Competitive Sealed Bids – PIN# 056020000293 – DUE 04-21-03 AT 11:00 A.M.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.
NYPD, Contract Administration Unit, 51 Chambers Street, Room 310, New York, NY 10007. Manuel Cruz (646) 610-5225.

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ITEM	EXPLANATION
POLICE DEPARTMENT	Name of contracting agency
DEPARTMENT OF YOUTH SERVICES	Name of contracting division
■ SOLICITATIONS	Type of Procurement action
<i>Services (Other Than Human Services)</i>	Category of procurement
BUS SERVICES FOR CITY YOUTH PROGRAM	Short Title
CSB	Method of source selection
PIN # 056020000293	Procurement identification number
DUE 04-21-03 AT 11:00 am	Bid submission due 4-21-03 by 11:00 am; bid opening date/time is the same.
<i>Use the following address unless otherwise specified in notice, to secure, examine-submit bid/proposal documents; etc.</i>	Paragraph at the end of Agency Division listing giving contact information, or submit bid/information and Agency Contact address
	NYPD, Contract Administration Unit 51 Chambers Street, Room 310 New York, NY 10007. Manuel Cruz (646) 610-5225.
☛	Indicates New Ad
m27-30	Date that notice appears in City Record

NUMBERED NOTES

Numbered Notes are Footnotes. If a Numbered Note is referenced in a notice, the note so referenced must be read as part of the notice. **1.** All bid deposits must be by company certified check or money order made payable to Agency or Company.