

To: Employees
From: Commissioner Veronica White
Date: October 11, 2012
Re: Equal Employment Practices Commission Audit Recommendation

Recently, the Equal Employment Practices Commission (EEPC) completed an audit of Parks compliance with the City's Equal Employment Opportunity (EEO) Policy. At the conclusion of the audit the EEPC made the following list of recommendations:

- ✓ Parks Managers and Supervisors will reaffirm their commitment to the Agency's EEO policies, at least once a year, during staff meetings. During these meeting Managers/Supervisors will also indicate their availability to discuss EEO concerns in private and review procedures on filing an EEO complaint, should an employee wish to do so.
- ✓ Parks will maintain an electronic applicant log for discretionary positions. The log will include a column indicating "reason for selection".

I am pleased to announce that the above recommendations have been implemented and we are now in full compliance with the audit recommendations. I also wish to reaffirm my commitment to maintaining fair employment practices for all our employees. We are firmly committed to preventing discrimination by ensuring that all employees are aware of their rights and obligations under the EEO policy and by encouraging a work environment that tolerates and appreciates differences among employees.