

Title: FLAGGERS, CROSSING GUARDS, AND PEDESTRIAN MANAGERS			
Prepared:		Approved:	
9/30/2024		9/30/2024	
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APPLICABILITY:

- This Specification Bulletin (SB) is effective for projects advertised on or after 10/04/2024.

SUPERSEDEDENCE:

- This SB supersedes the following SBs: **None.**

ATTACHMENTS:

1. *Section 6.52 (3 pages)*

**REVISIONS TO THE NEW YORK CITY DEPARTMENT OF TRANSPORTATION
STANDARD HIGHWAY SPECIFICATIONS, DATED 5/16/2022:**

All references contained below are to the New York City Department of Transportation Standard Highway Specifications, Dated May 16, 2022. Said Standard Highway Specifications are hereby revised as follows:

- a) **Refer** to Section 6.52 CG – Crossing Guard
Delete in its entirety Section;
Substitute the revised Section in Attachment 1 (3 pages)

For questions regarding this bulletin, please contact Richard Jones, jonesri@ddc.nyc.gov.

SECTION 6.52 – Flaggers, Crossing Guards, and Pedestrian Managers

6.52.1. DESCRIPTION.

(A) Intent

The Contractor must furnish an adequate number of competent personnel to control all traffic (vehicular, bicycle, micromobility, and pedestrian) when it is necessary to maintain alternating one-way traffic in one lane of a two-way roadway, and at all other locations where construction operations, construction vehicles and equipment, and temporary traffic patterns related to the construction operations require positive temporary traffic control (TTC) for safe, efficient traffic operations.

(B) Definitions

1. **Flagger:** A person who actively controls the flow of traffic into and/or through a temporary work zone using hand signaling devices. This position may consist of a full-time responsibility or a temporary responsibility.
2. **Crossing Guard:** A person who assists traffic navigate around a work zone. This position is always a full-time responsibility.

For the purposes of this specification, a Crossing Guard is not a School Crossing Guard as described in the Manual on Uniform Traffic Control Devices (MUTCD).

Where the term “uniformed flagperson” is used in the Contract Documents, this reference will mean Crossing Guard.

3. **Pedestrian Manager:** A subset of flaggers who specifically manage and control the movement of pedestrians through a work area. Pedestrian Managers are also responsible for coordinating the actions of multiple Flaggers and / or Crossing Guards. This position is always a full-time responsibility.

Where the term “Flagger” is used in the Contract Documents, it will not mean Pedestrian Manager unless specifically noted.

(C) Distinguishing between Flaggers, Crossing Guards, and Pedestrian Managers

Conditions that make a worker a Flagger and not a Crossing Guard or Pedestrian Manager:

- 1 The worker performs tasks during the day other than assisting traffic navigate around a work zone.
- 2 They work from within the work zone.

6.52.2. MATERIALS.

(A) High-Visibility Safety Apparel

All Flaggers, Crossing Guards, and Pedestrian Managers must wear high-visibility safety apparel that meets the requirements of MUTCD Section 6E.02 and is approved by the Engineer.

(B) Hand-Signaling Devices

Stop/slow paddles and flags must meet the requirements of MUTCD Section 6E.03.

(C) Radios

Two-way radios must be provided for communication where necessary, or as ordered by the Engineer. Cellular phones are not an acceptable alternative for radios.

6.52.3. METHODS.

(A) Training and Certifications.

All Flaggers, Crossing Guards, and Pedestrian Managers must meet the following minimum requirements:

Because they are responsible for public safety and make the greatest number of contacts with the public of all workers, they should be trained in safe traffic control practices and public contact techniques. The training must be by recognized training programs, including the American Traffic Safety Services Association, the National Safety Council, unions, or construction industry associations, or by an individual who holds a current certification as a flagger training instructor from such a program.

They must be able to satisfactorily demonstrate the following abilities:

1. Ability to receive and communicate specific instructions clearly, firmly, and courteously;
2. Ability to move and maneuver quickly in order to avoid danger from errant vehicles;
3. Ability to control signaling devices (such as paddles and flags) in order to provide clear and positive guidance to traffic approaching a TTC zone in frequently changing situations;
4. Ability to understand and apply safe traffic control practices, sometimes in stressful or emergency situations; and
5. Ability to recognize dangerous traffic situations and warn workers in sufficient time to avoid injury.
6. Ability to speak, write, and read English proficiently.

(B) Submittals

The following must be submitted to the Engineer for approval prior to the start of construction operations:

1. A list of personnel to be used as Crossing Guards, with their certifications, if Crossing Guards are to be used.
2. The high visibility safety apparel to be used for Flaggers, Crossing Guards, and/or Pedestrian Managers.

(C) Electronic Devices

The use of cell phones, music players, or other personal electronic devices by Flaggers or Crossing Guards while on duty is not allowed. This specifically includes earbuds, earphones, and other hands-free devices. Violation of this requirement will result in removal and replacement of the Flagger or Crossing Guard if requested by the Engineer.

(D) Crossing Guard and Pedestrian Manager quantities on Contractor's Maintenance and Protection of Traffic (MPT) Plans

If the Contractor prepares MPT plans for the work per **Section 6.70.1**, additional quantities of Crossing Guards and Pedestrian Managers will not be payable, unless specific prior written approval is granted by the Engineer. Approval of the MPT plans is specifically not approval of quantities for Crossing Guards and Pedestrian Managers.

(E) Verification of Competency

When requested by the Engineer, Crossing Guards shall demonstrate their competency in crossing guard procedures. Crossing Guards not competent in controlling vehicular and

pedestrian traffic procedures to the satisfaction of the Engineer shall be retrained or replaced immediately.

6.52.4. MEASUREMENT.

(A) Flaggers

Flaggers will not be measured separately for payment; the costs of Flaggers must be included in the costs of all work being flagged.

(B) Crossing Guards

The quantity to be measured for payment shall be the number of person-hours of Crossing Guard service actually performed, as authorized by the Engineer. Laborers who are not full-time Crossing Guards will not be measured for payment as Crossing Guards under this or any other item. Each Crossing Guard shall be required to work a minimum of eight (8) hours a day and the Contractor will be given a minimum of twelve (12) hours advanced notice by the Engineer as to when to furnish a Crossing Guard.

(C) Pedestrian Managers

The quantity to be measured for payment shall be the number of person-hours of Pedestrian Manager service actually performed, as authorized by the Engineer. Laborers who are not full-time Pedestrian Managers will not be measured for payment as Pedestrian Managers under this or any other item. Each Pedestrian Manager shall be required to work a minimum of eight (8) hours a day and the Contractor will be given a minimum of twelve (12) hours advanced notice by the Engineer as to when to furnish a Pedestrian Manager.

6.52.5. PRICE TO COVER.

The contract price per person by the hour shall cover the cost of all labor, materials, equipment, and insurance necessary to employ full-time Crossing Guards, and equip the Crossing Guards with safety vests, hard hats, and signaling devices, including all other incidental costs necessary to control and detour traffic, as shown on the Contract Drawings or as directed by the Engineer.

The Contractor is advised that Crossing Guards and Pedestrian Managers are “traffic control workers” and must be paid the New York City Comptroller prevailing wage rate under the Laborer – Heavy and Highway trade classification. Flaggers must be paid the correct prevailing wage rate for the work they are performing based on the underlying trade classification of work being performed and the applicable New York City Comptroller prevailing wage rate.

Where there is no scheduled item for Crossing Guard, the cost of furnishing Crossing Guards as required shall be deemed included in the unit price bid for the Maintenance and Protection of Traffic item.

The costs for Flaggers are never paid separately and are included in the costs of the work related to the flagging.

Payment will be made under:

Item No.	Item	Pay Unit
6.52 CG	CROSSING GUARD	PERSON-HOUR (P/HR)
6.52 PM	PEDESTRIAN MANAGER	PERSON-HOUR (P/HR)