

OFFICE OF THE MAYOR

EXECUTIVE ORDER NO. 31
JULY 20, 1979

CETA TRANSITION

Whereas, The City of New York, as a prime sponsor under the Comprehensive Employment and Training Act (CETA), is to undertake efforts to transition into unsubsidized employment its participants who exhaust their statutory period of public service employment, and

Whereas, It is necessary and desirable for the City to implement these transition efforts in a manner consistent with federal requirements and its commitment to the City's public service employment workforce.

Now, therefore, by the power vested in me as Mayor of The City of New York, it is hereby ordered as follows:

Section 1. *Definitions.* Whenever used in this Executive Order the following terms shall have the following meanings:

(a) CETA Workforce. "CETA Workforce" means any persons employed in positions which are supported in whole or in part by funds provided by the United States Department of Labor under CETA Titles II-D or VI, excluding positions concerned with administration of the CETA Program.

(b) Contract. The term "contract" shall mean any written agreement or instrument whereby the City, or any agency thereof, is committed to expend or does expend its funds in return for work, labor, or services.

(c) Contracting Agency. The term "Contracting Agency" means any board, bureau, department, commission or other agency of the government of The City of New York which is authorized to and does, on behalf of the City, provide for, enter into, award, or administer contracts.

§ 2. *Responsibility of Agency Heads.* All agency heads shall conduct and maintain a survey of their CETA Workforce, and shall give consideration to qualified persons from that workforce

when making placements into unsubsidized tax levy positions which may from time to time become available and for which there may be hiring without regard to outstanding eligible lists or provisions of an existing collective bargaining agreement.

§ 3. *Contract Provisions.* Every Contracting Agency shall include in every City contract hereafter entered into, the following provision:

"The Contractor shall, when hiring into unsubsidized jobs in its workforce, give consideration to those persons presently employed in CETA public service positions in The City of New York, whose qualifications and skills are commensurate with those required for the positions to be filled."

§ 4. *Reports of Agency Heads.* The Department of Employment and the Department of Personnel will establish a procedure by which agency heads will report on a monthly basis to the Deputy Mayor for Administration the steps taken in furtherance of this Executive Order.

§ 5. *Public Agencies Within The City of New York.* Any board, authority, commission, or other public agency, not part of the City government, whose field of operations and jurisdiction lie solely within The City of New York, is requested to comply with this Executive Order.

§ 6. *Effective Date.* This Order shall take effect immediately.

EDWARD I. KOCH, Mayor.

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Section 4 of Executive Order 31 (1979) is
Amended by Executive order 49-1980 ↓

OFFICE OF THE MAYOR
EXECUTIVE ORDER NO. 49
APRIL 24, 1980
CETA TRANSITION

By the power vested in me as Mayor of the City of New York, it is hereby ordered:

Section 1. *Prior Order Amended.* Section 4 of Executive Order No. 31, dated July 20, 1979, is hereby amended in part to read as follows:

"§ 4. *Reports of Agency Heads.* Agency heads will report on a quarterly basis to the Deputy Mayor for Operations on the steps taken in furtherance of this Executive Order. The Quarterly Summary Report will be due from each agency no more than ten (10) days after the end of each quarter."

§ 2. *Effective Date.* This order shall take effect immediately.

EDWARD I. KOCH
MAYOR

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