



# THE CITY RECORD

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## THE CITY RECORD

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## PUBLIC HEARINGS AND MEETINGS

See Also: Procurement; Agency Rules

## CITY COUNCIL

### ■ PUBLIC HEARINGS

NOTICE IS HEREBY GIVEN that the Council has scheduled the following public hearings on the matters indicated below:

The Subcommittee on Zoning and Franchises will hold a public hearing on the following matters in the Council Committee Room, 250



Broadway, 16th Floor, New York City, NY 10007, commencing at 9:30 A.M. on Thursday, April 23, 2015:

### MONTE-CARLO NYC

MANHATTAN CB - 8 20155354 TCM

Application pursuant to Section 20-226 of the Administrative Code of the City of New York, concerning the petition of Pacap, LLC, d/b/a Monte-Carlo NYC, for a revocable consent to establish, maintain and operate an unenclosed sidewalk café located at 181 East 78<sup>th</sup> Street.

### 39-41 WEST 23<sup>RD</sup> STREET

MANHATTAN CB - 5 C 140404 ZSM

Application submitted by 39 West 23<sup>rd</sup> Street, LLC pursuant to Sections 197-c and 201 of the New York City Charter for the grant of a special permit pursuant to Section 74-711 of the Zoning Resolution to modify:

1. the use regulations of Section 42-00 to allow residential uses (Use Group 2 uses) on portions of the ground floor, cellar and sub-cellar, and on the 2<sup>nd</sup> - 24<sup>th</sup> floors; and
2. the bulk regulations of Section 43-28 (Special Provisions for Through Lots), Section 43-313 (For zoning lots with multiple rear lot lines), and Section 43-43 (Maximum Height of Front Wall and Required Front Setbacks);

of a proposed mixed use building with a 10-story segment and a 24-story segment, on property located at 39-41 West 23<sup>rd</sup> Street a.k.a. 20-22 West 24<sup>th</sup> Street (Block 825, Lots 20, 60 and 1001-1005), in an M1-6 District, within the Ladies' Mile Historic District.

### 39-41 WEST 23<sup>RD</sup> STREET

MANHATTAN CB - 5 C 140405 ZSM

Application submitted by 39 West 23rd Street, LLC pursuant to Sections 197-c and 201 of the New York City Charter for the grant of a special permit pursuant to Sections 13-45 (Special Permits for additional parking spaces) and 13-451 (Additional parking spaces for residential growth) of the Zoning Resolution to allow an automated accessory parking facility with a maximum capacity of 50 spaces on portions of the ground floor and sub-cellar of a proposed mixed-use

building on property located at 39-41 West 23<sup>rd</sup> Street a.k.a. 20-22 West 24<sup>th</sup> Street (Block 825, Lots 20, 60 and 1001-1005) in an M1-6 District.

**CHERRY HILL GOURMET TEXT AMENDMENT  
BROOKLYN CB - 15 N 150109 ZRK**

Application submitted by Cherry Hill Gourmet Market pursuant to Section 201 of the New York City Charter for an amendment of the Zoning Resolution of the City of New York, concerning use regulations in Article IX, Chapter 4 (Special Sheephead Bay District).

Matter in underline is new, to be added;  
Matter in ~~strikeout~~ is old, to be deleted;  
Matter within # # is defined in Section 12-10;  
\* \* \* indicates where unchanged text appears in the Zoning Resolution

**Article IX  
SPECIAL PURPOSE DISTRICTS**

\* \* \*

**Chapter 4  
Special Sheephead Bay District**

\* \* \*

**94-06  
Special Use Regulations**

In order to preserve the character of the area and to encourage waterfront and related #uses#, special limitations are imposed on the location, size and kinds of #uses# permitted within the Special District as set forth in this Section.

~~(2/2/11)~~

**94-061  
Permitted residential, community facility and commercial U  
uses permitted by right**

- (a) #Residential# and #community facility uses#  
#Uses# listed in Use Groups 1, 2, 3 and 4 shall be allowed anywhere within the Special District, except as set forth in Section 94-065 (Restriction on ground floor use).
- (b) #Commercial uses#

In ~~a~~Areas A, B, C, D and E, as indicated in Appendix A (District Map) of this Chapter, only those #commercial uses# shall be limited to those listed in Section 94-062 (Use Group SB), and those #uses# listed in Section 62-211 (Water-Dependent (WD) uses) from Use Groups 6, 7, 9 and 14, except for and those #uses# permitted under pursuant to Section 94-063 (Uses permitted by special permit), shall be allowed. In addition, in Area B, a food store, as listed in Section 32-15 (Use Group 6), shall also be allowed on a #zoning lot# existing on (effective date of amendment). Such food store shall be limited to one such establishment per #zoning lot# and shall be limited to 15,000 square feet of #floor area# utilized for the sale of food and non-food grocery products, and further such establishment shall be limited to an additional 6,500 square feet of #floor area# for #accessory# office and storage space. There shall be no limitation on the amount of #floor area# utilized for eating or drinking places as listed in Use Group SB, pursuant to Section 94-062.

In Area F, only #commercial uses# permitted by listed in Use Group 6 and those listed in Section 62-211 from Use Groups 6, 7, 9 and 14 shall be allowed within the underlying #Commercial Districts# boundaries.

In Area G, only #commercial uses# permitted by listed in Use Groups 6, 7, 8 and 9 and those listed in Section 62-211 from Use Groups 6, 7, 9 and 14 shall be allowed within the underlying #Commercial Districts# boundaries.

In Area H, except for #uses# permitted under pursuant to Section 94-063, #commercial uses# shall be limited to those listed in Section 62-211 from Use Groups 6, 7, 9 and 14 and the following #uses#:

\* \* \*

**The Subcommittee on Landmarks, Public Siting and Maritime  
Uses will hold a public hearing in the Council Committee  
Room, 250 Broadway, 16th Floor, New York City, NY 10007,  
commencing at 11:00 A.M. on Thursday, April 23, 2015.**

**The Subcommittee on Planning, Dispositions and Concessions  
will hold a public hearing on the following matters in the  
Council Committee Room, 250 Broadway, 16th Floor, New York  
City, NY 10007, commencing at 1:00 P.M. on Thursday, April 23,  
2015.**

**BROOKLYN CB - 3 NEW ROADS PLAZA N 150196 HAX**

Application submitted by the Department of Housing Preservation and Development (HPD):

- 1) pursuant to Article 16 of the General Municipal Law of New York State for:
  - a) the designation of property located at 986-996 Washington Avenue and 489-493 East 164<sup>th</sup> Street (Block 2369, Lot 1, 2, 3, 4, 5, 53, 54, 90 and 153), as an Urban Development Action Area; and
  - b) an Urban Development Action Area Project for such area;

to facilitate development of a eight-story building for use as a non-profit institution with sleeping accommodations containing approximately 94 units of supportive and affordable housing.

**BRONX CB - 3 NEW ROADS PLAZA C 150197 ZSX**

Application submitted by the NYC Department of Housing Preservation & Development and South Bronx Overall Economic Development Organization pursuant to Sections 197-c and 201 of the New York City Charter for the grant of a special permit pursuant to Section 74-902 of the Zoning Resolution to modify the requirements of Section 24-111 (Maximum floor area ratio for certain community facility uses) to permit the allowable community facility floor area ratio of Section 24-11 (Maximum Floor Area Ratio and Percentage of Lot Coverage) to apply to a non-profit institution with sleeping accommodations in connection with a proposed 8-story building on property located at 986-996 Washington Avenue a.k.a. 489-493 East 164<sup>th</sup> Street (Block 2369, Lots 1, 2, 3, 4, 5, 53, 54, 90 and 153), in an M1-1/ R7-2 District, with a Special Mixed Use District (MX-7), Borough of the Bronx, Community District 3.

**BRONX CB - 4 1561 WALTON AVENUE C 150174 PQX**

Application submitted by the Department of Housing Preservation and Development (HPD), pursuant to Section 197-c of the New York City charter, for the acquisition of property located at 1561 Walton Avenue (Block 2845, Lot 47), to facilitate the development of a nine to eleven-story residential development with approximately 60 dwelling units of rental housing affordable to low-income and homeless individuals or families and community facility space.

**BRONX CB - 4 1561 WALTON AVENUE C 150175 HAX**

Application submitted by the Department of Housing Preservation and Development (HPD):

- 1) pursuant to Article 16 of the General Municipal Law of New York State for:
  - a) the designation of property located at 1561 Walton Avenue (Block 2845, Lot 47), as an Urban Development Action Area; and
  - b) an Urban Development Action Area Project for such area; and
- 2) pursuant to Section 197-c of the New York City Charter for the disposition of property (Block 2845, Lot 47) to a developer to be selected by HPD;

to facilitate development of a nine to eleven-story residential building with approximately 60 units (55,113 square feet) of rental housing affordable to low-income and homeless individuals or families.

☛ a17-23

**CITY PLANNING COMMISSION**

**■ PUBLIC HEARINGS**

**NOTICE IS HEREBY GIVEN** that resolutions have been adopted by the City Planning Commission, scheduling public hearings on the following matters to be held at 22 Reade Street, New York, NY, on Wednesday, April 22, 2015 at 10:00 A.M.

**CITYWIDE**

**No. 1**

**DRAFT TEN-YEAR CAPITAL STRATEGY**

Pursuant to Section 234 of the New York City Charter, the Draft Ten-Year Capital Strategy, Fiscal Years 2016-2025, was issued jointly by the Office of Management and Budget and the Department of City Planning in February 2015. After a public comment period, it will be issued in final form by the Mayor. Issued every two years, the strategy proposes capital commitments to be made during the ensuing ten years, by program category and agency.

The draft strategy is available on the Office of Management and Budget's website at [http://www.nyc.gov/html/omb/downloads/pdf/ptyp2\\_15.pdf](http://www.nyc.gov/html/omb/downloads/pdf/ptyp2_15.pdf)

**BOROUGH OF MANHATTAN**

**No. 2**

**179 LUDLOW STREET OFFICE SPACE**

**CD 3** **N 150299 PXM**  
**IN THE MATTER OF** a Notice of Intent to acquire office space submitted by the Department of Citywide Administrative Services, pursuant to Section 195 of the New York City Charter for use of property located at 179 Ludlow Street (Block 412, Lot 26) (Community Board 3 offices).

**No. 3****3291-95 BROADWAY OFFICE SPACE**

**CD 9** **N 150300 PXM**  
**IN THE MATTER OF** a Notice of Intent to acquire office space submitted by the Department of Citywide Administrative Services, pursuant to Section 195 of the New York City Charter for use of property located at 3291-95 Broadway (Block 1999, Lot 36) (Community Board 9 offices).

**BOROUGH OF BROOKLYN****No. 4****CROWN HEIGHTS NORTH III HISTORIC DISTRICT**

**CD 8** **N 150321 HKK**  
**IN THE MATTER OF** a communication dated April 3, 2015, from the Executive Director of the Landmarks Preservation Commission regarding the landmark designation of the Crown Heights North III Historic District, designated by the Landmarks Preservation Commission on March 24, 2015 (Designation List 479, LP-2489).

The Crown Heights North III Historic District consists of the properties bounded by a line beginning at the northeast corner of Kingston Avenue and Pacific Street, extending southerly across Pacific Street and along the eastern curblines of Kingston Avenue, crossing Dean Street and Bergen Street, to the southeast corner of Kingston Avenue and Bergen Street, and continuing westerly across Kingston Avenue to the southwest corner of Kingston Avenue and Bergen Street, southerly along the western curblines of Kingston Avenue to the northwest corner of Kingston Avenue and St. Mark's Avenue, easterly across Kingston Avenue to the northeast corner of Kingston Avenue and St. Mark's Avenue, southerly across St. Mark's Avenue and along the eastern curblines of Kingston Avenue, crossing Prospect Place and Park Place, to the southeast corner of Kingston Avenue and Park Place, westerly across Kingston Avenue, along the southern curblines of Park Place, and across Brooklyn Avenue to the southwest corner of Brooklyn Avenue and Park Place, southerly along the western curblines of Brooklyn Avenue to the point formed by its intersection with a line extending westerly from the southern property line of 277 Brooklyn Avenue, across Brooklyn Avenue and easterly along the southern property lines of 277 Brooklyn Avenue and 968 to 982 (block 1264, lot 116) Lincoln Place, southerly along the western property line of 982 Lincoln Place, northeasterly along the southern property lines of 982, 984 (block 1264, lot 17), and 986 (block 1264, lot 18) Lincoln Place, southerly along the western property line of 988 Lincoln Place, easterly along the southern property lines of 988 to 994 Lincoln Place, northerly along the eastern property line of 994 Lincoln Place, easterly along the southern property line of 996 Lincoln Place, northerly along the eastern property line of 996 Lincoln Place and across Lincoln Place to the northern curblines of Lincoln Place, easterly along said curblines and across Kingston Avenue to the northeast corner of Kingston Avenue and Lincoln Place, southerly across Lincoln Place and along the eastern curblines of Kingston Avenue, easterly along the southern property line of 285 Kingston Avenue, northerly along the eastern property lines of 285 and 283 Kingston Avenue, easterly along the southern property lines of 1050 to 1110 Lincoln Place, northerly along the eastern property line of 1110 Lincoln Place and across Lincoln Place to the northern curblines of Lincoln Place, easterly along said curblines to the northwest corner of Albany Avenue and Lincoln Place, northerly along the western curblines of Albany Avenue, westerly along the northern property line of 288 Albany Avenue, northerly along the eastern property line of 1107 Lincoln Place, westerly along the northern property lines of 1107 to 1103 Lincoln Place, northerly along the eastern property line of 1103 Lincoln Place, westerly along the northern property lines of 1103 to 1097 Lincoln Place, southerly along the western property line of 1097 Lincoln Place, westerly along the northern property lines of 1095 to 1079 Lincoln Place, southerly along the western property line of 1079 Lincoln Place, westerly along the northern property line of 1077 Lincoln Place, southerly along the western property line of 1077 Lincoln Place, westerly along the northern property line of 1075 Lincoln Place, southerly along the western property line of 1075 Lincoln Place, westerly along the northern property line of 1073 Lincoln Place, southerly along the western property line of 1073 Lincoln Place, westerly along the northern property line of 1071 Lincoln Place, southerly along the western property line of 1071 Lincoln Place, southerly along the northern property line of 1069 Lincoln Place, southerly along the western property line of 1069 Lincoln Place, westerly along the northern property line of 1067 Lincoln Place, southerly along the western property line of 1067 Lincoln Place, westerly along the northern property lines of 1065 and 1063 Lincoln Place, northerly along the eastern property line of 1061 Lincoln Place, westerly along the northern property line of 1061 Lincoln Place, northerly along the eastern property line of 1059 Lincoln Place, westerly along the northern property lines of 1059 to 1049 Lincoln Place, southerly along

the western property line of 1049 Lincoln Place, westerly along the northern property line of 267 Kingston Avenue and across Kingston Avenue to the western curblines of Kingston Avenue, northerly along the western curblines of Kingston Avenue, westerly along the northern property lines of 260 Kingston Avenue and 1025 to 979 Lincoln Place, northerly along the eastern property line of 1034 St. John's Place and across St. John's Place to the northern curblines of St. John's Place, easterly along the northern curblines of St. John's Place, northerly along the eastern property lines of 1045 St. John's Place and 1062-1062A Sterling Place and across Sterling Place to the northern curblines of Sterling Place, easterly along said curblines and across Kingston Avenue to the point formed by its intersection with a line extending northerly from the western property line of 1120 Sterling Place, southerly across Sterling Place and along the western property line of 1120 Sterling Place, easterly along the southern property line of 1120 Sterling Place, northerly along the eastern property line of 1120 Sterling Place, easterly along the southern property lines of 1134-1134A, 1136-1136A, and 1138-1138A Sterling Place, southerly along the western property lines of 36-36A to 48-48A Hampton Place, easterly along the southern property line of 48-48A Hampton Place, northerly along the western curblines of Hampton Place to the point formed by its intersection with a line extending westerly from the southern property line of 41-41A Hampton Place, easterly across Hampton Place and along the southern property line of 41-41A Hampton Place, northerly along the eastern property lines of 41-41A Hampton Place to 33-33A Hampton Place, easterly along the southern property lines of 1156 to 1180 Sterling Place, northerly along the eastern property line of 1180 Sterling Place and across Sterling Place to the northern curblines of Sterling Place, easterly along the northern curblines of Sterling Place, across Albany Avenue, and continuing along the northern curblines of Sterling Place, northerly along the eastern property lines of 253 Albany Avenue (aka 1201 Sterling Place) to 227 Albany Avenue (aka 1170 Park Place) to the southern curblines of Park Place, westerly along the southern curblines of Park Place and across Albany Avenue to the southwest corner of Albany Avenue and Park Place, northerly across Park Place and along the western curblines of Albany Avenue, westerly along the southern curblines of Prospect Place to the point formed by its intersection with a line extending southerly from the eastern lot line of 1111 Prospect Place, northerly across Prospect Place and along the eastern property line of 1111 Prospect Place, easterly along the southern property lines of 970 and 974 St. Mark's Avenue, northerly along the eastern property line of 974 St. Mark's Avenue, easterly along the southern property lines of 976 to 982 St. Mark's Avenue, northerly along the eastern property line of 982 St. Mark's Avenue, easterly along the southern curblines of St. Mark's Avenue to the southwest corner of St. Mark's Avenue and Albany Avenue, northerly across St. Mark's Avenue to the northwest corner of St. Mark's Avenue and Albany Avenue, westerly along the northern curblines of St. Mark's Avenue, northerly along the eastern property line of 947 St. Mark's Avenue, easterly along the southern property lines of 1352 to 1358 Bergen Street, northerly along the eastern property line of 1358 Bergen Street, across Bergen Street, and along the eastern property lines of 1357 Bergen Street and 1470 Dean Street, westerly along the southern curblines of Dean Street to the point formed by its intersection with a line extending southward from the eastern property line of 1465 Dean Street, northerly across Dean Street and along the eastern property line of 1465 Dean Street, westerly along the northern property line of 1465 Dean Street, northerly along the eastern property line of 1506 Pacific Street and across Pacific Street to the northern curblines of Pacific Street, easterly along the northern curblines of Pacific Street, northerly along the eastern property line of 1559 Pacific Street, westerly along the northern property lines of 1559 to 1515 Pacific Street, southerly along the western property line of 1515 Pacific Street, westerly along the northern property line of 1513 Pacific Street, southerly along the western property line of 1513 Pacific Street, westerly along the northern property lines of 1509 to 1505 Pacific Street, and southerly along the eastern curblines of Kingston Avenue to the point of beginning to the point of the beginning.

YVETTE V. GRUEL, Calendar Officer  
 City Planning Commission  
 22 Reade Street, Room 2E, New York, NY 10007  
 Telephone (212) 720-3370

a9-22

**COMMUNITY BOARDS****■ PUBLIC HEARINGS**

**PUBLIC NOTICE IS HEREBY GIVEN** that the following matters have been scheduled for public hearing by Community Board:

**BOROUGH OF BROOKLYN**

COMMUNITY BOARD NO. 10 - Monday, April 20, 2015 at 7:15 P.M., Shore Hill Community Room, 9000 Shore Road, Brooklyn, NY

#BSA 105-10-BZ

Application filed seeking an amendment of a previously granted 73-622 special permit, to permit a second story enlargement at the front of an existing one-family, two-story home in an R4A/Special Bay Ridge zoning district at 269 77th Street, Brooklyn, NY.

a14-20

**ENVIRONMENTAL CONTROL BOARD**

■ MEETING

**OFFICE OF ADMINISTRATIVE TRIALS AND HEARINGS/  
ENVIRONMENTAL CONTROL BOARD**

The next meeting will take place on Thursday, April 30, 2015 at 100 Church Street, 12th Floor, Training Room #143, New York, N.Y. 10007 at 9:15 A.M., at the call of the Chairman.

a16-20

**HOUSING AUTHORITY**

■ MEETING

The next Board Meeting of the New York City Housing Authority is scheduled for Wednesday, April 29, 2015 at 10:00 A.M. in the Board Room on the 12th Floor of 250 Broadway, New York, NY (unless otherwise noted). Copies of the Calendar are available on NYCHA's Website or can be picked up at the Office of the Corporate Secretary at 250 Broadway, 12th Floor, New York, NY, no earlier than 24 hours before the upcoming Board Meeting. Copies of the Minutes are also available on NYCHA's website or can be picked up at the Office of the Corporate Secretary no earlier than 3:00 P.M. on the Thursday after the Board Meeting.

Any changes to the schedule will be posted here and on NYCHA's Website at [http://www.nyc.gov/html/nycha/html/about/boardmeeting\\_schedule.shtml](http://www.nyc.gov/html/nycha/html/about/boardmeeting_schedule.shtml) to the extent practicable at a reasonable time before the meeting.

The meeting is open to the public. Pre-registration at least 45 minutes before the scheduled Board Meeting is required by all speakers. Comments are limited to the items on the Calendar. Speaking time will be limited to three minutes. The public comment period will conclude upon all speakers being heard or at the expiration of 30 minutes allotted by law for public comment, whichever occurs first.

Any person requiring a reasonable accommodation in order to participate in the Board Meeting, should contact the Office of the Corporate Secretary at (212) 306-6088 no later than five business days before the Board Meeting. For additional information, please visit NYCHA's Website or contact (212) 306-6088.

a15-29

**INFORMATION TECHNOLOGY AND TELECOMMUNICATIONS**

■ PUBLIC HEARINGS

NOTICE OF A FRANCHISE AND CONCESSION REVIEW COMMITTEE ("FCRC") PUBLIC HEARING to be held on Monday May 11, 2015 commencing at 2:30 P.M. at 22 Reade Street, Borough of Manhattan on the following items: 1) a proposed information services franchise agreement between the City of New York and Phoenix Fiber Network, LLC; and 2) a proposed telecommunications services franchise agreement between the City of New York and Phoenix Fiber Network, LLC. The proposed franchise agreements authorize the franchisees to install, operate and maintain facilities on, over and under the City's inalienable property to provide, respectively, information services and telecommunications services, each as defined in the respective franchise agreements. The proposed franchise agreements have a term ending June 30, 2021, subject to possible renewal to the fifteenth anniversary of the date the agreements become effective, and provide for compensation to the City to begin at 38 cents per linear foot in Manhattan and 33 cents per linear foot in other boroughs, escalating two cents a quarter thereafter, subject to certain adjustments.

A copy of the proposed franchise agreements may be viewed at The Department of Information Technology and Telecommunications, 2 Metrotech Center, 4th Floor, Brooklyn, NY 11201, commencing April 27, 2015 through May 11, 2015, between the hours of 9:30 A.M. and 3:30 P.M., excluding Saturdays, Sundays and holidays. Hard copies of

the proposed franchise agreements may be obtained, by appointment, at a cost of \$.25 per page. All payments shall be made at the time of pickup by check or money order made payable to the New York City Department of Finance. The proposed franchise agreements may also be obtained in PDF form at no cost, by email request. Interested parties should contact Roxanne Chambers at 718-403-6730 or by email at RChambers@doitt.nyc.gov.

NOTE: Individuals requesting sign language interpreters at the public hearing should contact the Mayor's Office of Contract Services, Public Hearing Unit, 253 Broadway, 9th Floor, New York, NY 10007, (212) 788-7490, no later than SEVEN (7) BUSINESS DAYS PRIOR TO THE PUBLIC HEARING. TDD users should call Verizon relay service.

The Hearing may be cablecast on NYCMedia channels.

← a17-m11

**LANDMARKS PRESERVATION COMMISSION**

■ PUBLIC HEARINGS

NOTICE IS HEREBY GIVEN that pursuant to the provisions of Title 25, chapter 3 of the Administrative Code of the City of New York (Sections 25-303, 25-307, 25-308, 25-309, 25-313, 25-318, 25-320) on Tuesday, April 21, 2015 at 9:30 A.M., a public hearing will be held at 1 Centre Street, 9th Floor, Borough of Manhattan with respect to the following properties and then followed by a public meeting. The final order and estimated times for each application will be posted on the Landmarks Preservation Commission website the Friday before the hearing. Any person requiring reasonable accommodation in order to participate in the hearing or attend the meeting should contact the Landmarks Commission no later than five (5) business days before the hearing or meeting.

**78 Richmond Terrace - 120th Police Precinct Station House - Individual Landmark**

16-7926 - Block 9, Lot 28, Zoned C4-2  
Community District 1, Staten Island

**BINDING REPORT**

A neo-Renaissance style police precinct building designed by James Whitford and built in 1920-23. Application is to install rooftop mechanical equipment.

**35-19 87th Street - Jackson Heights Historic District**

16-7797 - Block 1461, Lot 76, Zoned R5  
Community District 3, Queens

**CERTIFICATE OF APPROPRIATENESS**

An Anglo-American style garden home designed by C.F. McAvoy and built in 1925. Application is to legalize the construction of the areaway wall, reconstruction of steps and installation of pavers without Landmarks Preservation Commission permit(s).

**32-11 Douglas Road - Douglaston Historic District**

16-4552 - Block 8162, Lot 120, Zoned R1-2  
Community District 11, Queens

**CERTIFICATE OF APPROPRIATENESS**

A vacant lot. Application is to construct a house.

**5001 Fieldston Road - Fieldston Historic District**

15-3796 - Block 5829, Lot 3601, Zoned R1-2  
Community District 8, Bronx

**CERTIFICATE OF APPROPRIATENESS**

A Dutch Colonial Revival style house designed by Dwight James Baum and built in 1918-19. Application is to replace windows.

**350 West 246th Street - Fieldston Historic District**

16-4012 - Block 5810, Lot 430, Zoned R1-2  
Community District 8, Bronx

**CERTIFICATE OF APPROPRIATENESS**

A Tudor Revival style house designed by Louis Kurtz and built in 1934-35. Application is to replace windows.

**127 Noble Street - Greenpoint Historic District**

16-7294 - Block 2566, Lot 66, Zoned R6B  
Community District 1, Brooklyn

**CERTIFICATE OF APPROPRIATENESS**

An Italianate style house built in 1866. Application is to construct rooftop and rear yard additions.

**212-214 Carlton Avenue - Fort Greene Historic District**

16-7681 - Block 2089, Lot 40, Zoned R69B  
Community District 2, Brooklyn

**CERTIFICATE OF APPROPRIATENESS**

An Italianate style rowhouse, built by Thomas B. Jackson circa 1865, with a one-story extension built in 1902. Application is to install glassblock windows.

**442 Henry Street - Cobble Hill Historic District**

16-7644 - Block 322, Lot 41, Zoned R6  
Community District 6, Brooklyn

**CERTIFICATE OF APPROPRIATENESS**

An Italianate style rowhouse built in the 1850's. Application is to

construct a rear yard addition.

**40 Wooster Street – SoHo-Cast Iron Historic District**

16-1235 - Block 475, Lot 34, Zoned M1-5B

Community District 2, Manhattan

**CERTIFICATE OF APPROPRIATENESS**

A store building designed by Buchman & Deisler and built in 1895-96. Application is to construct a rooftop addition.

**40 Wooster Street – SoHo-Cast Iron Historic District**

16-8526 - Block 475, Lot 34, Zoned M1-5B

Community District 2, Manhattan

**MODIFICATION OF USE AND BULK**

A store building designed by Buchman & Deisler and built in 1895-96. Application is to request that the Landmarks Preservation Commission issue a report to the City Planning Commission relating to an application for a Modification of Use and Bulk pursuant to Section 74-711 of the Zoning Resolution.

**374 West Broadway, aka 372-374 and 376 West Broadway, 504-506 Broome Street - SoHo-Cast Iron Historic District Extension**

16-7425 - Block 488, Lot 34, Zoned M1-5A

Community District 2, Manhattan

**CERTIFICATE OF APPROPRIATENESS**

A three-story store building designed by Bridges & Lavin and built c. 2001. Application is to redesign the facades and construct a ramp.

**49 Carmine Street – Greenwich Village Historic District Extension II**

16-8368 – Block 586, Lot 42, Zoned R6

Community District 2, Manhattan

**CERTIFICATE OF APPROPRIATENESS**

An altered Federal style rowhouse built circa 1828. Application is to replace storefront windows.

**154 West 14th Street - 154 West 14th Street Building- Individual Landmark**

16-2086 - Block 609, Lot 7, Zoned C6-3A, C2-6

Community District 2, Manhattan

**CERTIFICATE OF APPROPRIATENESS**

A loft building incorporating Secessionist, Art Nouveau, Arts & Crafts, and Mission Revival style motifs, designed by Herman Lee Meader and built in 1912-13. Application is to install rooftop mechanical equipment.

**100 Fifth Avenue, aka 98-104 Fifth Avenue and 3 West 15th Street – Ladies' Mile Historic District**

16-5851 - Block 817, Lot 7502, Zoned C6-4M, C6-2M

Community District 5, Manhattan

**CERTIFICATE OF APPROPRIATENESS**

A Beaux-Arts style store, loft, and office building designed by Albert S. Gottlieb and built in 1905-07. Application is to install a barrier-free access ramp, railings and signage.

**4 West 19th Street, aka 2-6 West 19th Street, 140 Fifth Avenue – Ladies' Mile Historic District**

16-5098 - Block 820, Lot 7501, Zoned C6-4M, C6-4A

Community District 5, Manhattan

**CERTIFICATE OF APPROPRIATENESS**

A neo-Renaissance style store and loft building designed by Robert Maynicke and built in 1899-1901. Application is to modify storefront infill.

**375 Park Avenue, aka 99, 103-127 East 52nd Street, 100-120 East 53rd Street – Four Seasons Restaurant, Ground Floor and First Floor Interior Landmark; Seagram Building- Individual Landmark.**

16-8263 - Block 1307, Lot 1, Zoned C5-2.5, C5-3

Community District 5, Manhattan

**CERTIFICATE OF APPROPRIATENESS**

An International style restaurant interior designed by Philip Johnson and built in 1958-59, within the Seagram Building, an International style office tower, designed by Ludwig Mies van der Rohe with Philip Johnson, and Kahn & Jacobs, and built in 1956-58. Application is to alter portions of designated interiors alter the sidewalk canopies.

**212 - 222 East 16th Street - Stuyvesant Square Historic District**

16-8072 - Block 897, Lot 16, 28, 29, Zoned R7B

Community District 6, Manhattan

**CERTIFICATE OF APPROPRIATENESS**

Three Anglo-Italianate style rowhouses built in 1852, and a four-story school building designed by Chapman, Evans, and Delahanty and built in 1963-65. Application is to construct rooftop and rear yard additions, combine the rowhouses and construct a multi-story atrium behind the front facades, demolish the rear facades, alter the areaways, and install flag poles.

**27 East 62nd Street - Upper East Side Historic District**

16-8419 – Block 1377, Lot 24, Zoned C5-1, R8B

Community District 8, Manhattan

**CERTIFICATE OF APPROPRIATENESS**

An apartment building with neo-Renaissance style details designed by Lawlor and Haase and built in 1912-1913. Application is to construct additions.

**36 East 68th Street - Upper East Side Historic District**

16-4137 – Block 1382, Lot 47, Zoned R8B

Community District 8, Manhattan

**CERTIFICATE OF APPROPRIATENESS**

A rowhouse designed by R.W. Buckley and built in 1879, and modified in the neo-Classical style by Morris & O'Connor in 1932. Application is to reconstruct the front facade, modify the roof and rear facade, and excavate the cellar.

**16 East 84th Street - Metropolitan Museum Historic District**

16-8938 – Block 1495, Lot 7502, Zoned R8B

Community District 8, Manhattan

**CERTIFICATE OF APPROPRIATENESS**

An altered neo-Georgian style rowhouse designed by Clinton & Russell and built in 1899-1900. Application is to legalize windows installed at the 3rd floor without Landmarks Preservation Commission permits.

**316 West 88th Street - Riverside-West End Historic District**

16-2993 – Block 1249, Lot 57, Zoned R8

Community District 7, Manhattan

**CERTIFICATE OF APPROPRIATENESS**

An Elizabethan Renaissance Revival style rowhouse designed by Clarence True and built in 1890-91. Application is to construct roof and rear yard additions, reconstruct stoop, and excavate the areaway.

a8-21

**NOTICE IS HEREBY GIVEN** that pursuant to the provisions of Title 25, Chapter 3 of the Administrative Code of the City of New York (Sections 25-303, 25-307, 25-308, 25-309, 25-313, 25-318, 25-320) (formerly Chapter 8-A, Sections 207-6.0, 207-7.0, 207-12.0, 207-17.0, and 207-19.0), on Tuesday, April 21, 2015, at 9:30 A.M., a public hearing will be held at 1 Centre Street, 9<sup>th</sup> Floor, Borough of Manhattan with respect to the following property and then followed by a public meeting. The order and estimated times for each application will be posted on the Landmarks Preservation Commission website the Friday before the hearing. Any person requiring reasonable accommodation in order to participate in the hearing or attend the meeting should contact the Landmarks Commission no later than five (5) business days before the hearing or meeting.

The Bank of Manhattan Company Long Island City Branch Building, 29-27 Queens Plaza North (aka 29-27 41<sup>st</sup> Avenue, 29-39 Northern Boulevard), Queens  
LP-2570

Landmark Site: Queens Block 403, Lot 21 in part  
Community District 1

a7-20

**TRANSPORTATION**

■ PUBLIC HEARINGS

**NOTICE IS HEREBY GIVEN**, pursuant to law, that the following proposed revocable consents, have been scheduled for a public hearing by the New York City Department of Transportation. The hearing will be held at 55 Water Street, 9<sup>th</sup> Floor, Room 945 commencing at 2:00 P.M. on Wednesday, April 22, 2015. Interested parties can obtain copies of proposed agreements or request sign-language interpreters (with at least seven days prior notice) at 55 Water Street, 9<sup>th</sup> Floor SW, New York, NY 10041, or by calling (212) 839-6550.

**#1 IN THE MATTER OF** a proposed revocable consent authorizing 2 Gold L.L.C. to continue to maintain and use bollards on the south sidewalk of Platt Street, east of Gold Street, and on the east sidewalk of Gold Street, south of Platt Street, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from July 1, 2015 to June 30, 2025 and provides among other terms and conditions for compensation payable to the City according to the following schedule:

For the period from July 1, 2015 to June 30, 2025 - \$1,500/per annum.

the maintenance of a security deposit in the sum of \$2,000 and the insurance shall be in the amount of Two Million Dollars (\$2,000,000) per occurrence, and Two Million Dollars (\$2,000,000) aggregate.

**#2 IN THE MATTER OF** a proposed revocable consent authorizing 924 West End Avenue, Inc. to continue to maintain and use two lampposts on the north sidewalk of West 105<sup>th</sup> Street, between West End Avenue and Broadway, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from July 1, 2015 to June 30, 2025 and provides among other terms and conditions for compensation payable to the City according to the following schedule:

For the period from July 1, 2015 to June 30, 2025 - \$300/per annum.

the maintenance of a security deposit in the sum of \$2,500 and the insurance shall be in the amount of Two Million Dollars (\$2,000,000)

per occurrence, and Two Million Dollars (\$2,000,000) aggregate

#3 IN THE MATTER OF a proposed revocable consent authorizing 2727 Knapp Street Storage, LLC to construct, maintain and use a force main, together with a manhole, under and along east sidewalk of Knapp Street, south of Voorhies Avenue, in the Borough of Brooklyn. The proposed revocable consent is for a term of ten years from the date of Approval by the Mayor to June 30, 2025 and provides among other terms and conditions for compensation payable to the City according to the following schedule:

- From the Date of Approval by the Mayor to June 30, 2015 - \$1,405/annum
For the period July 1, 2015 to June 30, 2016 - \$1,443
For the period July 1, 2016 to June 30, 2017 - \$1,481
For the period July 1, 2017 to June 30, 2018 - \$1,519
For the period July 1, 2018 to June 30, 2019 - \$1,557
For the period July 1, 2019 to June 30, 2020 - \$1,595
For the period July 1, 2020 to June 30, 2021 - \$1,633
For the period July 1, 2021 to June 30, 2022 - \$1,671
For the period July 1, 2022 to June 30, 2023 - \$1,709
For the period July 1, 2023 to June 30, 2024 - \$1,747
For the period July 1, 2024 to June 30, 2025 - \$1,785

the maintenance of a security deposit in the sum of \$10,000 and the insurance shall be the amount of Two Million Dollars (2,000,000) per occurrence, and Two Million Dollars (\$2,000,000) aggregate.

#4 IN THE MATTER OF a proposed revocable consent authorizing EE Ling Lim, Trustee of the Liow 2011 Family Trust to continue to maintain and use a fenced-in area, together with a stair and two planters, on the north sidewalk of East 77th Street, east of Madison Avenue, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from July 1, 2015 to June 30, 2025 and provides among other terms and conditions for compensation payable to the City according to the following schedule:

For the period July 1, 2015 to June 30, 2025 - \$25/per annum

the maintenance of a security deposit in the sum of \$2,000 and the insurance shall be the amount of One Million Dollars (\$1,000,000) per occurrence, and Two Million Dollars (\$2,000,000) aggregate.

#5 IN THE MATTER OF a modification of revocable consent authorizing New York University to construct, maintain and use an additional two (2) pipes under and across West 3rd Street, east of MacDougal Street, in the Borough of Manhattan. The proposed modified revocable consent is for a term of nine years from the date of Approval by the Mayor to June 30, 2024 and provides among other terms and conditions for compensation payable to the City according to the following schedule:

For the period July 1, 2014 to June 30, 2015 - \$164,036 + \$3,000/per annum (prorated from the date of Approval by the Mayor)

- For the period July 1, 2015 to June 30, 2016 - \$171,596
For the period July 1, 2016 to June 30, 2017 - \$176,156
For the period July 1, 2017 to June 30, 2018 - \$180,716
For the period July 1, 2018 to June 30, 2019 - \$185,276
For the period July 1, 2019 to June 30, 2020 - \$189,836
For the period July 1, 2020 to June 30, 2021 - \$194,396
For the period July 1, 2021 to June 30, 2022 - \$198,956
For the period July 1, 2022 to June 30, 2023 - \$203,516
For the period July 1, 2023 to June 30, 2024 - \$208,076

the maintenance of a security deposit in the sum of \$146,000 and the insurance shall be the amount of Two Million Dollars (\$2,000,000) per occurrence, and Two Million Dollars (\$2,000,000) aggregate.

#6 IN THE MATTER OF a proposed revocable consent authorizing Shelia Bauchman to continue to maintain and use fenced-in area, together with steps and trash enclosure, on the south sidewalk of West 83rd Street, east of Columbus Avenue, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from July 1, 2015 to June 30, 2025 and provides among other terms and conditions for compensation payable to the City according to the following schedule:

For the period July 1, 2015 to June 30, 2025 - \$25/per annum

the maintenance of a security deposit in the sum of \$3,000 and the insurance shall be the amount of One Million Dollars (\$1,000,000) per occurrence, and Two Million Dollars (\$2,000,000) aggregate.

#7 IN THE MATTER OF a proposed revocable consent authorizing Southwest Properties, LLC to continue to maintain and use a stoop and a fenced-in area on the south sidewalk of West 23rd Street, between Eighth and Ninth Avenues, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from July 1, 2015 to June 30, 2025 and provides among other terms and conditions for compensation payable to the City according to the following schedule:

- For the period July 1, 2015 to June 30, 2016 - \$3,001
For the period July 1, 2016 to June 30, 2017 - \$3,083
For the period July 1, 2017 to June 30, 2018 - \$3,165
For the period July 1, 2018 to June 30, 2019 - \$3,247
For the period July 1, 2019 to June 30, 2020 - \$3,329

- For the period July 1, 2020 to June 30, 2021 - \$3,411
For the period July 1, 2021 to June 30, 2022 - \$3,493
For the period July 1, 2022 to June 30, 2023 - \$3,575
For the period July 1, 2023 to June 30, 2024 - \$3,657
For the period July 1, 2024 to June 30, 2025 - \$3,739

the maintenance of a security deposit in the sum of \$5,000 and the insurance shall be the amount of Two Million Dollars (\$2,000,000) per occurrence, and Two Million Dollars (\$2,000,000) aggregate.

a2-22

COURT NOTICE

SUPREME COURT

BRONX COUNTY

NOTICE

BRONX COUNTY
IA PART 12
NOTICE OF ACQUISITION
INDEX NUMBER 250112/15
CONDEMNATION PROCEEDING

IN THE MATTER OF the Application of the NEW YORK CITY SCHOOL CONSTRUCTION AUTHORITY,

To Acquire By Exercise of its Powers of Eminent Domain Title in Fee Simple Absolute to Certain Real Property Known as Tax Block 3188, Lot 8, Located in the Borough of the Bronx, City of New York, in Connection With P.S. 33X Annex - Bronx.

PLEASE TAKE NOTICE, that by order of the Supreme Court of the State of New York, County of Bronx, IA Part 12 (Hon. John A. Barone, J.S.C.), duly entered in the office of the Clerk of the County of Bronx on March 24, 2015, the application of the New York City School Construction Authority ("SCA") to acquire certain real property, for the construction of an elementary school annex, was granted and the SCA was thereby authorized to file an acquisition map with the Office of the City Register. Said map, showing the property acquired by the SCA, was filed with the City Register on April 1, 2015. Title to the real property vested in the SCA on April 1, 2015.

PLEASE TAKE FURTHER NOTICE, that the SCA has acquired the following parcel of real property:

Table with 3 columns: Parcel, Block, Lot. Row 1: 1, 3188, 8

PLEASE TAKE FURTHER NOTICE, that pursuant to said Order, and to §§ 503 and 504 of the Eminent Domain Procedure Law of the State of New York, each and every person interested in the real property acquired in the above-referenced proceeding and having any claim or demand on account thereof, shall have a period of one hundred and eighty (180) days from the date of service of The Notice of Acquisition for this proceeding, to file a written claim with the Clerk of the Court of Bronx County, and to serve within the same time a copy thereof on the Corporation Counsel of the City of New York, Tax and Bankruptcy Litigation Division, 100 Church Street, New York, NY 10007. Pursuant to EDPL § 504, the claim shall include:

- a. the name and post office address of the condemnee;
b. reasonable identification by reference to the acquisition map, or otherwise, of the property affected by the acquisition, and the condemnee's interest therein;
c. a general statement of the nature and type of damages claimed, including a schedule of fixture items which comprise part or all of the damages claimed; and,
d. if represented by an attorney, the name, address and telephone number of the condemnee's attorney.

Pursuant to EDPL § 503(C), in the event a claim is made for fixtures or for any interest other than the fee in the real property acquired, a copy of the claim, together with the schedule of fixture items, if applicable, shall also be served upon the fee owner of said real property.

Dated: New York, NY
April 2, 2015

ZAHARY W. CARTER  
 Corporation Counsel of the City of New York  
 Attorney for the Condemnor,  
 New York City School Construction Authority  
 100 Church Street, Room 5-235  
 New York, NY 10007  
 212-356-2140

a13-24

**PROPERTY DISPOSITION**

**CITYWIDE ADMINISTRATIVE SERVICES**

**OFFICE OF CITYWIDE PROCUREMENT**

■ NOTICE

The Department of Citywide Administrative Services, Office of Citywide Procurement is currently selling surplus assets on the internet. Visit <http://www.publicsurplus.com/sms/nydcas.ny/browse/home>.

To begin bidding, simply click on 'Register' on the home page.

There are no fees to register. Offerings may include but are not limited to: office supplies/equipment, furniture, building supplies, machine tools, HVAC/plumbing/electrical equipment, lab equipment, marine equipment, and more.

Public access to computer workstations and assistance with placing bids is available at the following locations:

- DCAS Central Storehouse, 66-26 Metropolitan Avenue, Middle Village, NY 11379
- DCAS, Office of Citywide Procurement, 1 Centre Street, 18th Floor, New York, NY 10007

j2-d31

**HOUSING PRESERVATION AND DEVELOPMENT**

■ PUBLIC HEARINGS

Pursuant to Section 695(2)(b) of the General Municipal Law and Section 1802(6)(j) of the Charter, notice is hereby given that the Department of Housing Preservation and Development ("HPD") of the City of New York ("City") has proposed the sale of the following City-owned property ("Disposition Area") in the Borough of Manhattan:

Address	Block/Lot
222 East 13 <sup>th</sup> Street	468/20

Under the Supportive Housing Loan Program, HPD funds the rehabilitation or new construction of buildings which provide supportive housing for the homeless, people with special needs, and other persons of low income. HPD works with the Department of Homeless Services, the Department of Health and Mental Hygiene, the Human Resources Administration's HIV/AIDS Services Administration, and other public agencies to ensure that the completed projects receive appropriate building security and social services.

HPD has designated The Bea Arthur Residence Housing Development Fund Corporation ("Sponsor") as qualified and eligible to purchase and redevelop the Disposition Area under the Supportive Housing Loan Program. HPD proposes to sell the Disposition Area to the Sponsor at the nominal price of One Dollar per tax lot pursuant to Article 16 of the General Municipal Law. The Sponsor will also deliver a note and mortgage for the appraised value of the Disposition Area, which will be payable only if the Sponsor violates the City's restrictions on the post-sale development, use, occupancy, and operation of the property. The Sponsor will rehabilitate the vacant building on the Disposition Area. The completed project will provide three 3-bedroom units for occupancy by approximately 18 homeless, low-income persons.

The appraisal and the proposed Land Disposition Agreement and Project Summary are available for public examination at the office of HPD, 100 Gold Street, Room 5-A4, New York, NY on business days during business hours.

PLEASE TAKE NOTICE that a public hearing will be held on May 27, 2015 at Second Floor Conference Room, 22 Reade Street, Manhattan at 10:00 A.M., or as soon thereafter as the matter may be reached on the calendar, at which time and place those wishing to be heard will be given an opportunity to be heard concerning the proposed sale of the Disposition Area pursuant to Section 695(2)(b) of the General Municipal Law and Section 1802(6)(j) of the Charter.

Individuals requesting sign language interpreters should contact the Mayor's Office of Contract Services, Public Hearings Unit, 253 Broadway, Room 915, New York, NY 10007, (212) 788-7490, no later than seven (7) business days prior to the public hearing. TDD users should call Verizon relay services.

• a17

Pursuant to Section 695(2)(b) of the General Municipal Law and Section 1802(6)(j) of the Charter, notice is hereby given that the Department of Housing Preservation and Development ("HPD") of the City of New York ("City") has proposed the sale of the following City-owned property (collectively, "Disposition Area") in the Borough of the Bronx:

Address	Block/Lots
986 Washington Avenue	2369/1
988 Washington Avenue	2369/2
493 East 164 Street	2369/53
489 East 164 Street	2369/54
990 Washington Avenue	2369/90
491 East 164 Street	2369/153

Under the Supportive Housing Loan Program, HPD funds the rehabilitation or new construction of buildings which provide supportive housing for the homeless, people with special needs, and other persons of low income. HPD works with the Department of Homeless Services, the Department of Health and Mental Hygiene, the Human Resources Administration's HIV/AIDS Services Administration, and other public agencies to ensure that the completed projects receive appropriate building security and social services.

Under the proposed project, which consists of the Disposition Area and the privately owned site located at Block 2369, Lots 3, 4 and 5 (collectively, the "Project Area"), the City will sell the Disposition Area to Morrisania Terrace Housing Development Fund Corporation ("Sponsor") under the Supportive Housing Loan Program. HPD proposes to sell the Disposition Area to the Sponsor at the nominal price of One Dollar per tax lot pursuant to Article 16 of the General Municipal Law. The Sponsor will also deliver a note and mortgage for the appraised value of the Disposition Area, which will be payable only if the Sponsor violates the City's restrictions on the post-sale development, use, occupancy, and operation of the property. The Sponsor will construct a new building on the Project Area. The completed project will provide 94 units for occupancy by homeless and low income persons, plus one unit for a superintendent.

The appraisal and the proposed Land Disposition Agreement and Project Summary are available for public examination at the office of HPD, 100 Gold Street, Room 5-A4, New York, NY on business days during business hours.

PLEASE TAKE NOTICE that a public hearing will be held on May 27, 2015 at Second Floor Conference Room, 22 Reade Street, Manhattan at 10:00 A.M., or as soon thereafter as the matter may be reached on the calendar, at which time and place those wishing to be heard will be given an opportunity to be heard concerning the proposed sale of the Disposition Area pursuant to Section 695(2)(b) of the General Municipal Law and Section 1802(6)(j) of the Charter.

Individuals requesting sign language interpreters should contact the Mayor's Office of Contract Services, Public Hearings Unit, 253 Broadway, Room 915, New York, NY 10007, (212) 788-7490, no later than seven (7) business days prior to the public hearing. TDD users should call Verizon relay services.

• a17

Pursuant to Section 695(2)(b) of the General Municipal Law and Section 1802(6)(j) of the Charter, notice hereby is given that the Department of Housing Preservation and Development ("HPD") of the City of New York ("City") has proposed the sale of the following City-owned property (collectively, "Disposition Area") in the Borough of The Bronx:

Block	Lot	Address
2862	8	62 West Tremont Avenue

Under HPD's Multifamily Preservation Loan Program, sponsors purchase and rehabilitate City-owned vacant and/or occupied multifamily buildings in order to create affordable rental housing units with a range of affordability. Construction and permanent financing is provided through loans from private institutional lenders and from

public sources, including HPD.

HPD has designated Arthur Clinton Housing Development Fund Corporation ("Sponsor") as qualified and eligible to purchase and redevelop the Disposition Area under the Multifamily Preservation Loan Program. HPD proposes to sell the Disposition Area to the Sponsor at the nominal price of one dollar per tax lot. The Sponsor will then rehabilitate one multiple dwelling on the Disposition Area. When completed, the project will provide approximately ninety (90) rental dwelling units and 2,262 square feet of commercial space. In addition, the Sponsor will rehabilitate three multiple dwellings with approximately one hundred three (103) rental dwelling units that the Sponsor will acquire through the Third Party Transfer Program.

The appraisal and the proposed Land Disposition Agreement and Project Summary are available for public examination at the office of HPD, Room 5-A4, 100 Gold Street; New York, NY on business days during business hours.

PLEASE TAKE NOTICE that a public hearing will be held on May 27, 2015 at Second Floor Conference Room, 22 Reade Street, Manhattan at 10:00 A.M., or as soon thereafter as the matter may be reached on the calendar, at which time and place those wishing to be heard will be given an opportunity to be heard concerning the proposed sale of the Disposition Area pursuant to Section 695(2)(b) of the General Municipal Law and Section 1802(6)(j) of the Charter.

Individuals requesting sign language interpreters should contact the Mayor's Office of Contract Services, Public Hearings Unit, Room 915, 253 Broadway; New York, NY 10007, (212) 788-7490, no later than seven (7) business days prior to the public hearing. TDD users should call Verizon relay services.

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**POLICE**

■ NOTICE

**OWNERS ARE WANTED BY THE PROPERTY CLERK DIVISION OF THE NEW YORK CITY POLICE DEPARTMENT**

The following listed property is in the custody, of the Property Clerk Division without claimants. Recovered, lost, abandoned property, obtained from prisoners, emotionally disturbed, intoxicated and deceased persons; and property obtained from persons incapable of caring for themselves.

Motor vehicles, boats, bicycles, business machines, cameras, calculating machines, electrical and optical property, furniture, furs, handbags, hardware, jewelry, photographic equipment, radios, robes, sound systems, surgical and musical instruments, tools, wearing apparel, communications equipment, computers, and other miscellaneous articles.

**INQUIRIES**

Inquiries relating to such property should be made in the Borough concerned, at the following office of the Property Clerk.

**FOR MOTOR VEHICLES (All Boroughs):**

- Springfield Gardens Auto Pound, 174-20 North Boundary Road, Queens, NY 11430, (718) 553-9555
- Erie Basin Auto Pound, 700 Columbia Street, Brooklyn, NY 11231, (718) 246-2030

**FOR ALL OTHER PROPERTY**

- Manhattan - 1 Police Plaza, New York, NY 10038, (646) 610-5906
- Brooklyn - 84th Precinct, 301 Gold Street, Brooklyn, NY 11201, (718) 875-6675
- Bronx Property Clerk - 215 East 161 Street, Bronx, NY 10451, (718) 590-2806
- Queens Property Clerk - 47-07 Pearson Place, Long Island City, NY 11101, (718) 433-2678
- Staten Island Property Clerk - 1 Edgewater Plaza, Staten Island, NY 10301, (718) 876-8484

j2-d31

**PROCUREMENT**

*"Compete To Win" More Contracts!*

*Thanks to a new City initiative - "Compete To Win" - the NYC Department of Small Business Services offers a new set of FREE services to help create more opportunities for minority and women-owned businesses to compete, connect and grow their business with the City. With NYC Construction Loan, Technical Assistance, NYC Construction Mentorship, Bond Readiness, and NYC Teaming services, the City will be able to help even more small businesses than before.*

- Win More Contracts at [nyc.gov/competetowin](http://nyc.gov/competetowin)

*"The City of New York is committed to achieving excellence in the design and construction of its capital program, and building on the tradition of innovation in architecture and engineering that has contributed to the City's prestige as a global destination. The contracting opportunities for construction/construction services and construction-related services that appear in the individual agency listings below reflect that commitment to excellence."*

HHS ACCELERATOR

To respond to human services Requests for Proposals (RFPs), in accordance with Section 3-16 of the Procurement Policy Board Rules of the City of New York ("PPB Rules"), vendors must first complete and submit an electronic prequalification application using the City's Health and Human Services (HHS) Accelerator System. The HHS Accelerator System is a web-based system maintained by the City of New York for use by its human services Agencies to manage procurement. The process removes redundancy by capturing information about boards, filings, policies, and general service experience centrally. As a result, specific proposals for funding are more focused on program design, scope, and budget.

Important information about the new method

- Prequalification applications are required every three years.
- Documents related to annual corporate filings must be submitted on an annual basis to remain eligible to compete.
- Prequalification applications will be reviewed to validate compliance with corporate filings, organizational capacity, and relevant service experience.
- Approved organizations will be eligible to compete and would submit electronic proposals through the system.

The Client and Community Service Catalog, which lists all Prequalification service categories and the NYC Procurement Roadmap, which lists all RFPs to be managed by HHS Accelerator may be viewed at <http://www.nyc.gov/html/hhsaccelerator/html/roadmap/roadmap.shtml>. All current and prospective vendors should frequently review information listed on roadmap to take full advantage of upcoming opportunities for funding.

**Participating NYC Agencies**

HHS Accelerator, led by the Office of the Mayor, is governed by an Executive Steering Committee of Agency Heads who represent the following NYC Agencies:

- Administration for Children's Services (ACS)
- Department for the Aging (DFTA)
- Department of Consumer Affairs (DCA)
- Department of Corrections (DOC)
- Department of Health and Mental Hygiene (DOHMH)
- Department of Homeless Services (DHS)
- Department of Probation (DOP)
- Department of Small Business Services (SBS)
- Department of Youth and Community Development (DYCD)
- Housing and Preservation Department (HPD)
- Human Resources Administration (HRA)
- Office of the Criminal Justice Coordinator (CJC)

To sign up for training on the new system, and for additional information about HHS Accelerator, including background materials, user guides and video tutorials, please visit [www.nyc.gov/hhsaccelerator](http://www.nyc.gov/hhsaccelerator)



**CITYWIDE ADMINISTRATIVE SERVICES****■ INTENT TO AWARD***Goods***PHARMACEUTICAL PRIME VENDOR/CARDINAL HEALTH411 OGS** - Negotiated Acquisition - PIN# 8571300004001N001 - Due 4-22-15

This advertisement is intended for informational purposes only. DCAS is seeking to use the Negotiated Acquisition Method to extend its current contract pursuant to §3-04(b)(2)(D) of the Procurement Policy Board Rules to maintain the uninterrupted supply of goods to the City for a contract period of two years.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Citywide Administrative Services, 1 Centre Street, 18th Floor, New York, NY 10007. Wendy Almonte (212) 486-0471; Fax: (212) 313-3198; walmonte@dcas.nyc.gov

a15-21

**OFFICE OF CITYWIDE PROCUREMENT****■ VENDOR LIST***Goods***EQUIPMENT FOR DEPARTMENT OF SANITATION**

In accordance with PPB Rules, Section 2.05(c)(3), an acceptable brands list will be established for the following equipment for the Department of Sanitation:

- A. Collection Truck Bodies
- B. Collection Truck Cab Chassis
- C. Major Component Parts (Engine, Transmission, etc.)

Applications for consideration of equipment products for inclusion on the acceptable brands list are available from: Mr. Edward Andersen, Procurement Analyst, Department of Citywide Administrative Services, Office of Citywide Procurement, 1 Centre Street, 18th Floor, New York, NY 10007. (212) 669-8509

j2-d31

**COMPTROLLER****■ INTENT TO AWARD***Services (other than human services)***PENSION ASSET RECONCILIATION AND INVESTMENT SYSTEM (PARIS)** - Negotiated Acquisition - Available only from a single source - PIN# 01515BIS0000 - Due 4-30-15 at 5:00 P.M.

Seeking to enter into negotiations with QED Financial Systems Inc. to provide ongoing maintenance services that are required for the Pension Asset Reconciliation and Investment System (PARIS). The system is updated on a daily basis with data sent from the custodian bank. QED is the owner of the application which it has customized based on its understanding of the Comptroller's Office's business requirements and has the specific expertise to support, maintain and continue these services in the most cost effective manner and the complex code structure present in the base application to deliver the desired results. Contract term from August 1, 2015 through July 31, 2016.

Any firm which believes it can provide these required services in a future procurement is invited to express interest via email to BIS\_Solicitations@comptroller.nyc.gov.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Comptroller, 1 Centre Street, Room 1225, New York, NY 10007. Caroline Wisniewski (212) 669-8218; Fax: (212) 815-8507; cwisnie@comptroller.nyc.gov

a17-23

**ASSET MANAGEMENT****■ AWARD***Services (other than human services)*

**INVESTMENT MANAGEMENT SERVICES** - Renewal - PIN# 01510813302RS - AMT: \$3,380,000.00 - TO: Cohen and Steers

Capital Management Inc., 280 Park Avenue, 10th Floor, New York, NY 10017.

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**EDUCATION****■ SOLICITATION***Goods and Services***FURNISHING AND DELIVERING STUDIO CLASSROOM**

**PERFORMANCE MIRRORS** - Competitive Sealed Bids - PIN# Z2704040 - Due 5-4-15 at 4:00 P.M.

As requested by the Office of Arts and Special Projects.

Bid opening date and time: Tuesday, May 5, 2015 at 11:00 A.M.

No late bids will be accepted. There is no fee for this bid.

The New York City Department of Education (DOE) strives to give all businesses, including Minority and Women-Owned Business Enterprises (MWBES), an equal opportunity to compete for DOE procurements. The DOE's mission is to provide equal access to procurement opportunities for all qualified vendors, including MWBES, from all segments of the community. The DOE works to enhance the ability of MWBES to compete for contracts. DOE is committed to ensuring that MWBES fully participate in the procurement process.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Education, 65 Court Street, Room 1201, Brooklyn, NY 11201. Vendor Hotline (718) 935-2300; vendorhotline@schools.nyc.gov

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**■ INTENT TO AWARD***Goods and Services***PROVIDE ONLINE ACCESS TO STUDENT TRACKER** -

Negotiated Acquisition - Available only from a single source - PIN# E1728040 - Due 4-30-15 at 4:00 P.M.

The New York City Department of Education (NYCDOE), on behalf of the Division of Teaching and Learning (DT and L), has been asked for approval to enter into contract with National Student Clearinghouse (NSC) for a term of three years, commencing on July 1, 2014. Under this contract, NCS will provide two new data sets to DOE for the completion of two projects: high school accountability reports and a database update to include postsecondary information of the classes of 2002 - 2012.

To the best of our knowledge, the National Student Clearinghouse is the only organization that has specific enrollment and degree information from over 3,600 colleges and universities throughout the United States, whose combined enrollment represents 98 percent of all higher education enrollments nationwide.

Of the abovementioned Negotiated Service, expression of interest to provide these services in the future should be emailed to acampbell18@schools.nyc.gov with the pin number and title of the service in the subject line.

The New York City Department of Education (DOE) strives to give all businesses, including Minority and Women-Owned Business Enterprises (MWBES), an equal opportunity to compete for DOE procurements. The DOE's mission is to provide equal access to procurement opportunities for all qualified vendors, including MWBES, from all segments of the community. The DOE works to enhance the ability of MWBES to compete for contracts. DOE is committed to ensuring that MWBES fully participate in the procurement process.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Education, 65 Court Street, Room 1201, Brooklyn, NY 11201. Vendor Hotline (718) 935-2300; vendorhotline@schools.nyc.gov

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**HEALTH AND HOSPITALS CORPORATION**

The New York City Health and Hospitals Corporation is regularly soliciting bids for supplies and equipment at its

**Central Purchasing Offices, 346 Broadway, New York City, Room 516, for its Hospitals and Diagnostic and Treatment Centers. All interested parties are welcome to review the bids that are posted in Room 516 weekdays between 9:00 A.M. and 4:30 P.M. For information regarding bids and the bidding process, please call (212) 442-4018.**

j2-d31

## HOUSING AUTHORITY

### ■ SOLICITATION

#### *Construction Related Services*

**ELECTRICAL UPGRADE AT GAYLORD WHITE HOUSES - Competitive Sealed Bids - PIN# EL1415933 - Due 5-8-15 at 11:00 A.M.**

A pre-bid conference is scheduled for May 1, 2015 at 1:00 P.M. at Lobby of 237 East 104th street. Although attendance is not mandatory, it is strongly recommended that you attend. NYCHA staff will be available to address all inquiries relevant to this contract.

Bid documents are available Monday through Friday, 9:00 A.M. to 4:00 P.M., for a \$25.00 fee in the form of a money order or certified check made payable to NYCHA. Documents can also be obtained by registering with I-supplier and downloading documents.

*Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.*

*Housing Authority, 90 Church Street, New York, NY 10007. Vaughn Banks (212) 306-6727; Fax: (212) 306-5152; vaughn.banks@nycha.nyc.gov*

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### SUPPLY MANAGEMENT

#### ■ SOLICITATION

#### *Goods*

**SMD VARIOUS TYPES OF GAS RANGES - Competitive Sealed Bids - PIN# RFQ 62250 AS - Due 5-7-15 at 10:30 A.M.**

Interested firms are invited to obtain a copy on NYCHA's website. To conduct a search for the RFQ number; vendors are instructed to open the "Doing Business with NYCHA", using the link: <http://www.nyc.gov/nychabusiness>. Once on that page, please scroll mid page, on the left hand column, select "Selling to NYCHA", click into "Getting Started: Register or Log-in" link. If you have supplied goods or services to NYCHA in the past and you have your log-in credentials, click "Returning iSupplier Users" and "Log-In Here" If you do not have your log-in credentials, select "Request a Log-In ID." Upon access, select "Sourcing Supplier" then "Sourcing Homepage", reference applicable RFQ number per solicitation.

Suppliers electing to obtain a non-electronic paper document will be subject to a \$25 non-refundable fee; payable to NYCHA by USPS-Money Order/Certified Check only for each set of RFQ documents requested. Remit payment to NYCHA Finance Department at 90 Church Street, 6th Floor; obtain receipt and present it to the Supply Management Procurement Group; RFQ package will be generated at time of request.

*Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.*

*Housing Authority, 90 Church Street, 6th Floor, New York, NY 10007. Atul Shah (212) 306-4553; shaha@nycha.nyc.gov*

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**SMD SEASONAL GARDEN HAND TOOLS - Competitive Sealed Bids - PIN# RFQ 62223 SS - Due 4-30-15 at 10:35 A.M.**

● **SMD SAFETY HELMET - Competitive Sealed Bids - PIN# RFQ 62220 SS - Due 4-30-15 at 10:30 A.M.**

● **SMD PIPE/SEWER CLEANING TOOLS - Competitive Sealed Bids - PIN# RFQ 62237 SS - Due 4-30-15 at 10:45 A.M.**

Interested firms are invited to obtain a copy on NYCHA's website. To conduct a search for the RFQ number; vendors are instructed to open the "Doing Business with NYCHA", using the link: <http://www.nyc.gov/nychabusiness>. Once on that page, please scroll mid page, on the left hand column, select "Selling to NYCHA", click into "Getting Started: Register or Log-in" link. If you have supplied goods or services to NYCHA in the past and you have your log-in credentials, click "Returning iSupplier Users" and "Log-In Here" If you do not have your log-in credentials, select "Request a Log-In ID." Upon access, select "Sourcing Supplier" then "Sourcing Homepage", reference applicable

RFQ number per solicitation.

Suppliers electing to obtain a non-electronic paper document will be subject to a \$25 non-refundable fee; payable to NYCHA by USPS-Money Order/Certified Check only for each set of RFQ documents requested. Remit payment to NYCHA Finance Department at 90 Church Street, 6th Floor; obtain receipt and present it to the Supply Management Procurement Group; RFQ package will be generated at time of request.

*Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.*

*Housing Authority, 90 Church Street, 6th Floor, New York, NY 10007. Surinderpal Sabharwal (212) 306-4708; sabharws@nycha.nyc.gov*

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#### *Goods and Services*

**SMD ENERGY PERFORMANCE CONTRACTING SERVICES**

- Request for Proposals - PIN# 62147 - Due 7-2-15 at 2:00 P.M.

New York City Housing Authority (NYCHA) seeks proposals from qualified energy engineering firms, and energy engineering consultants, that are capable of providing an investment grade energy audit and comprehensive energy management and energy and water-related capital improvement and construction services, to improve the energy and water efficiency of NYCHA's housing complexes.

A non-mandatory Proposers' conference will be held on Wednesday, April 29, 2015 at 2:00 P.M., in the 5th Floor Ceremonial Room, located at 90 Church Street, New York, NY 10007. Although not required, attendance is recommended and it is strongly encouraged for all interested Proposers. NYCHA additionally recommends that prospective Proposers submit written questions to NYCHA's RFP Coordinator, Sarah Barish, via e-mail at [sarah.barish@nycha.nyc.gov](mailto:sarah.barish@nycha.nyc.gov) in advance of the Proposers' Conference, but in no event later than the Monday, April 27, 2015, at 4:00 P.M. Questions submitted in writing must include the firm name and the name, title, address, telephone number, fax number and e-mail address of the individual to whom responses to the Proposer's questions should be given. All responses to questions will be posted on the NYCHA's online system iSupplier within 5 days of the question deadline.

Proposers who plan to attend this conference must notify NYCHA's Coordinator no later than 2:00 P.M. on April 28, 2015 to confirm attendance in writing to the Solicitation Coordinator via e-mail at [sarah.barish@nycha.nyc.gov](mailto:sarah.barish@nycha.nyc.gov).

Prospective Proposers should plan to have engineers available to attend the site visits for the following two properties: the Breukelen Houses property located at 618 East 108th Street, Brooklyn, NY 11236 and Nostrand/Sheepshead Bay property located at 2955 Avenue W, Brooklyn, NY 11229. The site visit for the Breukelen Houses property will commence at 9:00 A.M. on April 30, 2015 and the site visit for the Nostrand/Sheepshead Bay property will commence at 9:00 A.M. on May 1, 2015.

NYCHA additionally recommends that prospective Proposers submit written questions to NYCHA's RFP Coordinator, Sarah Barish for this RFP via e-mail in advance of the Proposers Conference, but in no event later than 2:00 P.M. on May 5, 2015. Proposers will be permitted to ask additional questions at the Proposers Conference.

Interested firms are invited to obtain a copy on NYCHA's website. To conduct a search for the RFP number; vendors are instructed to open the "Doing Business with NYCHA", using the link: <http://www.nyc.gov/nychabusiness>. Once on that page, please scroll down to mid page, on the left hand column, select "Selling to NYCHA", click into "Getting Started: Register or Log-in" link. If you have supplied goods or services to NYCHA in the past and you have your log-in credentials, click "Returning iSupplier Users" and "Log-In Here" If you do not have your log-in credentials, select "Request a Log-In ID." Upon access, select "Sourcing Supplier" then "Sourcing Homepage", reference applicable RFP number per solicitation.

Suppliers electing to obtain a non-electronic paper document will be subject to a \$25 non-refundable fee; payable to NYCHA by USPS-Money Order/Certified Check only for each set of RFP documents requested. Remit payment to NYCHA Finance Department at 90 Church Street, 6th Floor; obtain receipt and present it to the Supply Management Procurement Group; RFP package will be generated at time of request.

Proposers shall submit one (1) original Proposal, three (3) paper copies, and one complete electronic copy on USB drive, which shall include a completed Attachment B and Attachment C along with all supporting and supplemental documentation requested in Attachment A. Hard copy submittals should be double sided. This documentation is intended to demonstrate the Proposer's qualifications for undertaking the Project and Proposers are, therefore, asked to be complete and

thorough in their submissions.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Housing Authority, 90 Church Street, 6th Floor, New York, NY 10007.  
Sarah Barish (212) 306-4620; Fax: (212) 306-5108;  
sarah.barish@nycha.nyc.gov

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## HOUSING PRESERVATION AND DEVELOPMENT

### MAINTENANCE

#### ■ AWARD

#### Construction Related Services

**EMERGENCY DEMOLITION** - Emergency Purchase - Specifications cannot be made sufficiently definite - PIN# 80615E0020001 - AMT: \$244,969.00 - TO: Gateway Demolition Corp., 41 Bethpage Road, Hicksville, NY 11801.

● **LEAD ABATEMENT SERVICES** - Emergency Purchase - Specifications cannot be made sufficiently definite - PIN# 80615B0001002 - AMT: \$1,500,000.00 - TO: Linear Environmental Corp., 10-25 44th Avenue, Long Island City, NY 11101.

● **LEAD ABATEMENT SERVICES** - Emergency Purchase - Specifications cannot be made sufficiently definite - PIN# 80615B0001001 - AMT: \$1,500,000.00 - TO: Linear Environmental Corp., 10-25 44th Avenue, Long Island City, NY 11101.

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## INFORMATION TECHNOLOGY AND TELECOMMUNICATIONS

#### ■ SOLICITATION

#### Services (other than human services)

**INFORMATION SERVICES FRANCHISE SOLICITATION** - Other - PIN# 8582015FRANCHI - Due 6-21-18 at 5:00 P.M.

SOLICITATION OF PROPOSALS REGARDING FRANCHISES, IN THE CITY OF NEW YORK, AUTHORIZING THE INSTALLATION OF LANDLINE FACILITIES IN THE CITY'S PUBLIC RIGHTS-OF-WAY FOR THE PROVISION OF INFORMATION SERVICES, AS SUCH SERVICES ARE DEFINED BY FEDERAL LAW (AND ADDITIONAL FRANCHISES FOR THE PROVISION OF TELECOMMUNICATIONS SERVICES AS SUCH SERVICES ARE DEFINED BY FEDERAL LAW)

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Information Technology and Telecommunications, 2 MetroTech Center, 4th Floor, Brooklyn, NY 11201. Joseph Grieco (718) 403-6704; franchiseopportunities@doitt.nyc.gov

a16-29

## PARKS AND RECREATION

#### ■ VENDOR LIST

#### Construction / Construction Services

**PREQUALIFIED VENDOR LIST: GENERAL CONSTRUCTION - NON-COMPLEX GENERAL CONSTRUCTION SITE WORK ASSOCIATED WITH NEW YORK CITY DEPARTMENT OF PARKS AND RECREATION ("DPR" AND/OR "PARKS") PARKS AND PLAYGROUNDS CONSTRUCTION AND RECONSTRUCTION PROJECTS**

DPR is seeking to evaluate and pre-qualify a list of general contractors (a "PQL") exclusively to conduct non-complex general construction site work involving the construction and reconstruction of DPR parks and playgrounds projects not exceeding \$3 million per contract ("General Construction").

By establishing contractor's qualification and experience in advance, DPR will have a pool of competent contractors from which it can draw to promptly and effectively reconstruct and construction its parks,

playgrounds, beaches, gardens and green-streets. DPR will select contractors from the General Construction PQL for non-complex general construction site work of up to \$3,000,000.00 per contract, through the use of a Competitive Sealed Bid solicited from the PQL generated from this RFQ.

The vendors selected for inclusion in the General Construction PQL will be invited to participate in the NYC Construction Mentorship. NYC Construction Mentorship focuses on increasing the use of small NYC contracts, and winning larger contracts with larger values. Firms participating in NYC Construction Mentorship will have the opportunity to take management classes and receive on-the-job training provided by a construction management firm.

DPR will only consider applications for this General Construction PQL from contractors who meet any one of the following criteria:

- 1) The submitting entity must be a Certified Minority/Woman Business enterprise (M/WBE)\*;
- 2) The submitting entity must be a registered joint venture or have a valid legal agreement as a joint venture, with at least one of the entities in the joint venture being a certified M/WBE\*;
- 3) The submitting entity must indicate a commitment to sub-contract no less than 50 percent of any awarded job to a certified M/WBE for every work order awarded.

\*Firms that are in the process of becoming a New York City-certified M/WBE may submit a PQL application and submit a M/WBE Acknowledgement Letter, which states the Department of Small Business Services has begun the Certification process.

Application documents may also be obtained on-line at: <http://a856-internet.nyc.gov/nycvendoronline/home.asap> or <http://www.nycgovparks.org/opportunities/business>

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Parks and Recreation, Olmsted Center, Annex, Flushing Meadows-Corona Park, Flushing, NY 11368. Charlette Hamamgian (718) 760-6789; Fax: (718) 760-6781; charlette.hamamgian@parks.nyc.gov

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#### ■ SOLICITATION

#### Goods and Services

**OPERATION OF WEST 3RD STREET NEWSSTAND** - Public Bid - PIN#M125-TS - Due 5-8-15 at 11:00 A.M.

In accordance with Section 1-12 of the Concession Rules of the City of New York, the New York City Department of Parks and Recreation ("Parks") is issuing, as of the date of this notice, a Request for Bids ("RFB") for the renovation, operation and maintenance of a newsstand at the Avenue of the Americas and West 3rd Street, Manhattan.

The RFB is available for download, Parks' website. To download the RFB, visit [www.nyc.gov/parks/businessopportunities](http://www.nyc.gov/parks/businessopportunities), click on the link for "Concessions Opportunities at Parks" and, after logging in, click on the "download" link that appears adjacent to the RFB's description.

**TELECOMMUNICATION DEVICE FOR THE DEAF (TDD)**  
212-504-4115

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Parks and Recreation, The Arsenal, 830 Fifth Avenue, Room 407, New York, NY 10065. Glenn Kaalund (212) 360-1397; Fax: (212) 360-3434; glenn.kaalund@parks.nyc.gov

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#### CONTRACTS

#### ■ SOLICITATION

#### Construction / Construction Services

**RECONSTRUCTION OF PLAY EQUIPMENT, SAFETY SURFACING, PAVEMENTS, FENCES, AND GENERAL SITE WORK** - Competitive Sealed Bids - PIN# 84615B0071 - Due 5-19-15 at 10:30 A.M.

At Various Locations in the Borough of Staten Island, Contract # RG-214MA.

This procurement is subject to participation goals for MBEs and/or WBEs as required by Local Law 1 of 2013.

Bid documents are available for a fee of \$25.00 in the Blueprint Room, Room #64, Olmsted Center, from 8:00 A.M. to 3:00 P.M. The fee is payable by company check or money order to the City of New York, Parks and Recreation. A separate check/money order is required for

each project. The Company name, address and telephone number as well as the project contract number must appear on the check/money order. Bidders should ensure that the correct company name, address, telephone and fax numbers are submitted by your company/messenger service when picking up bid documents.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Parks and Recreation, Olmsted Center, Room 64, Flushing Meadows Corona Park, Flushing, NY 11368. Michael Shipman (718) 760-6705; michael.shipman@parks.nyc.gov

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REVENUE

SOLICITATION

Services (other than human services)

SALE OF SPECIALTY FOOD FROM MOBILE FOOD UNITS AT VARIOUS LOCATIONS CITYWIDE - Competitive Sealed Proposals - Judgment required in evaluating proposals - PIN# CWP-2015-A - Due 5-11-15 at 3:00 P.M.

In accordance with Section 1-13 of the Concession Rules of the City of New York, the New York City Department of Parks and Recreation ("Parks") is issuing, as of the date of this notice, a Request for Proposals for the sale of specialty food from mobile food units at various locations citywide.

The RFP is also available for download on the Parks' website. To download the RFP, visit www.nyc.gov/parks/businessopportunities, click on the link for "Concessions Opportunities at Parks" and, after logging in, click on the "download" link that appears adjacent to the RFP's description.

TELECOMMUNICATION DEVICE FOR THE DEAF (TDD) 212-504-4115

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Parks and Recreation, The Arsenal, Central Park, 830 Fifth Avenue, Room 407, New York, NY 10065. Santiago Zindel (212) 360-3407; Fax: (212) 360-3434; santiago.zindel@parks.nyc.gov

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SCHOOL CONSTRUCTION AUTHORITY

CONTRACT SERVICES

SOLICITATION

Construction / Construction Services

NEW FOUR (4) STORY SCHOOL - Competitive Sealed Bids - PIN# SCA15-025162-1 - Due 5-22-15 at 3:00 P.M.

School: PS 332 (Queens) Description: New Four (4) Story School Project Range: \$46,240,000 to \$48,675,000

Mandatory Pre-Bid Meeting Date: April 30, 2015 at 9:30 A.M. at NYCSCA, 30-30 Thomson Avenue, Long Island City, NY 11101, First Floor, Conference Room 1238: FAILURE TO ATTEND THIS MANDATORY PRE-BID MEETING WILL RESULT IN YOUR FIRM BEING INELIGIBLE TO BID ON THE REFERENCED SOLICITATION.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

School Construction Authority, 30-30 Thomson Avenue, First Floor, Long Island City, NY 11101. Ricardo Forde (718) 752-5288; Fax: (718) 472-0477; rforde@nycsca.org

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AGENCY PUBLIC HEARINGS ON CONTRACT AWARDS

NOTE: INDIVIDUALS REQUESTING SIGN LANGUAGE INTERPRETERS SHOULD CONTACT THE MAYOR'S OFFICE OF CONTRACT SERVICES, PUBLIC HEARINGS UNIT, 253 BROADWAY, 9TH FLOOR, NEW YORK, N.Y. 10007, (212) 788-7490, NO LATER THAN SEVEN (7) BUSINESS DAYS PRIOR TO THE PUBLIC HEARING. TDD USERS SHOULD CALL VERIZON RELAY SERVICES.

DESIGN AND CONSTRUCTION

PUBLIC HEARINGS

NOTICE IS HEREBY GIVEN that a Special Contract Public Hearing will be held on Tuesday, April 28, 2015, at 22 Reade Street, 2nd Floor Conference Room, Borough of Manhattan, commencing at 10:00 A.M. on the following:

IN THE MATTER OF a proposed contract between the Department of Design and Construction of the City of New York and Tishman Construction Corporation of New York, 100 Park Avenue, New York, NY 10017, for SANDHRO, CM/Design/Build for Hurricane Sandy-Affected Residential Community Recovery, Borough of Queens. The contract amount shall be \$281,497,282.00. The contract term shall be 1,825 Consecutive Calendar Days from April 29, 2015 to April 26, 2020. PIN #: 8502015HR0011P, E-PIN #: 85015P0007001.

The proposed consultant has been selected by the Competitive Sealed Proposal method, pursuant to Section 3-03 of the Procurement Policy Board Rules.

A draft copy of the proposed contract is available for public inspection at the Department of Design and Construction, Professional Contracts Section, 30-30 Thomson Avenue, Fourth Floor, Long Island City, NY, 11101, from April 17, 2015 to April 28, 2015, excluding Saturdays, Sundays and Holidays from 9:00 A.M. to 4:00 P.M. Contact Jue Zhang at (718) 391-1096.

IN THE MATTER OF a proposed contract between the Department of Design and Construction of the City of New York and LiRo Program and Construction Management, PE P.C., 3 Aerial Way, Syosset, NY 11791, for SANDHRO, CM/Design/Build for Hurricane Sandy-Affected Residential Community Recovery, Borough of Brooklyn. The contract amount shall be \$275,530,566.00. The contract term shall be 1,825 Consecutive Calendar Days from April 29, 2015 to April 26, 2020. PIN #: 8502015HR0012P, E-PIN #: 85015P0007002.

The proposed consultant has been selected by the Competitive Sealed Proposal method, pursuant to Section 3-03 of the Procurement Policy Board Rules.

A draft copy of the proposed contract is available for public inspection at the Department of Design and Construction, Professional Contracts Section, 30-30 Thomson Avenue, Fourth Floor, Long Island City, NY, 11101, from April 17, 2015 to April 28, 2015, excluding Saturdays, Sundays and Holidays from 9:00 A.M. to 4:00 P.M. Contact Jue Zhang at (718) 391-1096.

IN THE MATTER OF a proposed contract between the Department of Design and Construction of the City of New York and Sullivan Land Services Ltd., P.O. Box 131486, Houston, TX 77219, for SANDHRO, CM/Design/Build for Hurricane Sandy-Affected Residential Community Recovery, Borough of Staten Island. The contract amount shall be \$292,672,875.00. The contract term shall be 1,825 Consecutive Calendar Days from April 29, 2015 to April 26, 2020. PIN #: 8502015HR0013P, E-PIN #: 85015P0007003.

The proposed consultant has been selected by the Competitive Sealed Proposal method, pursuant to Section 3-03 of the Procurement Policy Board Rules.

A draft copy of the proposed contract is available for public inspection at the Department of Design and Construction, Professional Contracts Section, 30-30 Thomson Avenue, Fourth Floor, Long Island City, NY, 11101, from April 17, 2015 to April 28, 2015, excluding Saturdays, Sundays and Holidays from 9:00 A.M. to 4:00 P.M. Contact Jue Zhang at (718) 391-1096

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## MAYOR'S OFFICE OF CRIMINAL JUSTICE

### ■ PUBLIC HEARINGS

**NOTICE IS HEREBY GIVEN** that a Special Contract Public Hearing will be held on Tuesday, April 28, 2015, at 22 Reade Street, 2<sup>nd</sup> Floor Conference Room, Borough of Manhattan, commencing at 10:00 A.M. on the following:

**IN THE MATTER OF** a proposed contract between the Mayor's Office of Criminal Justice and The Center for Alternative Sentencing and Employment Services Inc., located at 151 Lawrence Street, 3rd Floor, Brooklyn, NY 11201, to develop and operate the New York County Criminal Court Women's Chronic Misdemeanant Diversion Program, also known as the Women's Diversion Program, serving repeat misdemeanor women with behavioral health issues who are facing misdemeanor charges in New York County Criminal Court. The contract term shall be from October 1, 2013 to September 30, 2015. There shall be no option to renew. The contract shall be in an amount not to exceed \$200,000.00 and is being funded by Federal Department of Justice Bureau of Justice Assistance Justice and Mental Health Collaboration Program grant funds. E-PIN #: 00215R0005001.

The proposed contract was selected by Required Authorized Source procurement, pursuant to Section 1-02 (d)(2) of the Procurement Policy Board Rules.

The proposed contract shall be available for inspection by members of the public between April 17, 2015 and April 28, 2015, excluding Saturdays, Sundays and Holidays, during the hours of 9:00 A.M. and 12:00 P.M. and 2:00 P.M. and 4:00 P.M., at One Centre Street, Room 1012N, New York, NY 10007.

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**NOTICE IS HEREBY GIVEN** that a Special Contract Public Hearing will be held on Tuesday, April 28, 2015, at 22 Reade Street, 2<sup>nd</sup> Floor Conference Room, Borough of Manhattan, commencing at 10:00 A.M. on the following:

**IN THE MATTER OF** a proposed contract between the Mayor's Office of Criminal Justice (MOCJ) and Appellate Advocates, located at 111 John Street, 9th Floor, New York, NY 10038, to provide criminal defense appellate services to indigent defendants in the Second Department of the Appellate Division, Appellate Term, and the New York Court of Appeals. The contract term shall be from July 1, 2015 to June 30, 2017. There shall be two two-year options to renew for the period July 1, 2017 to June 30, 2019 and July 1, 2019 to June 30, 2021. The contract shall be in an amount not to exceed \$10,895,000. The proposed contract is being funded through City Tax Levy Funds. E-PIN #: 00215I0001001.

The proposed contractor was selected through HHS ACCELERATOR, pursuant to Section 3-16 of the Procurement Policy Board Rules.

The proposed contract shall be available for inspection by members of the public between April 17, 2015 and April 28, 2015, excluding Saturdays, Sundays and Holidays, during the hours of 9:00 A.M. and 12:00 P.M. and 2:00 P.M. and 4:00 P.M., at One Centre Street, Room 1012N, New York, NY 10007.

**IN THE MATTER OF** a proposed contract between the Mayor's Office of Criminal Justice (MOCJ) and The Legal Aid Society, located at 199 Water Street, New York, NY 10038, to provide criminal defense appellate services to indigent defendants in the First and Second Department of the Appellate Division, Appellate Term, and the New York Court of Appeals. The contract term shall be from July 1, 2015 to June 30, 2017. There shall be two two-year options to renew for the period July 1, 2017 to June 30, 2019 and July 1, 2019 to June 30, 2021. The contract shall be in an amount not to exceed \$17,082,000. The proposed contract is being funded through City Tax Levy Funds. E-PIN #: 00215I0001002.

The proposed contractor was selected through HHS ACCELERATOR, pursuant to Section 3-16 of the Procurement Policy Board Rules.

A proposed Scope of Work shall be available for inspection by members of the public between April 17, 2015 and April 28, 2015, excluding Saturdays, Sundays and Holidays, during the hours of 9:00 A.M. and 12:00 P.M. and 2:00 P.M. and 4:00 P.M., at One Centre Street, Room 1012N, New York, NY 10007.

**IN THE MATTER OF** a proposed contract between the Mayor's Office of Criminal Justice (MOCJ) and The First Department Assigned Counsel Corporation, located at 11 Park Place, Suite 1601, New York, NY 10007, to provide criminal defense appellate services to indigent defendants in the First Department of the Appellate Division, Appellate Term, and the New York Court of Appeals. The contract term shall be from July 1, 2015 to June 30, 2017. There shall be two two-year options to renew for the period July 1, 2017 to June 30, 2019 and July 1, 2019 to June 30, 2021. The contract shall be in an amount not to

exceed \$5,231,725. The proposed contract is being funded through City Tax Levy Funds. E-PIN #: 00215I0001003.

The proposed contractor was selected through HHS ACCELERATOR, pursuant to Section 3-16 of the Procurement Policy Board Rules.

A proposed Scope of Work shall be available for inspection by members of the public between April 17, 2015 and April 28, 2015, excluding Saturdays, Sundays and Holidays, during the hours of 9:00 A.M. and 12:00 P.M. and 2:00 P.M. and 4:00 P.M., at One Centre Street, Room 1012N, New York, NY 10007.

**IN THE MATTER OF** a proposed contract between the Mayor's Office of Criminal Justice (MOCJ) and The Center for Appellate Litigation, located at 120 Wall Street, 28th Floor, New York, NY 10005, to provide criminal defense appellate services to indigent defendants in the First Department of the Appellate Division, Appellate Term, and the New York Court of Appeals. The contract term shall be from July 1, 2015 to June 30, 2017. There shall be two two-year options to renew for the period July 1, 2017 to June 30, 2019 and July 1, 2019 to June 30, 2021. The contract shall be in an amount not to exceed \$11,010,000. The proposed contract is being funded through City Tax Levy Funds. E-PIN #: 00215I0001004.

The proposed contractor was selected through HHS ACCELERATOR, pursuant to Section 3-16 of the Procurement Policy Board Rules.

A proposed Scope of Work shall be available for inspection by members of the public between April 17, 2015 and April 28, 2015, excluding Saturdays, Sundays and Holidays, during the hours of 9:00 A.M. and 12:00 P.M. and 2:00 P.M. and 4:00 P.M., at One Centre Street, Room 1012N, New York, NY 10007.

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**NOTICE IS HEREBY GIVEN** that a Special Contract Public Hearing will be held on Tuesday, April 28, 2015, at 22 Reade Street, 2<sup>nd</sup> Floor Conference Room, Borough of Manhattan, commencing at 10:00 A.M. on the following:

**IN THE MATTER OF** a proposed contract between the Mayor's Office of Criminal Justice (MOCJ) and Edwin Gould Services for Children and Families, located at 151 Lawrence Street, 5<sup>th</sup> Floor, Brooklyn, NY 11201, to provide children's services at the Staten Island Family Justice Center. The contract term shall be from July 1, 2015 to June 30, 2017. There shall be two two-year options to renew for the period July 1, 2017 to June 30, 2019 and July 1, 2019 to June 30, 2021. The contract shall be in an amount not to exceed \$541,766. E-PIN #: 00214I0012003.

The proposed contractor was selected through HHS ACCELERATOR, pursuant to Section 3-16 of the Procurement Policy Board Rules.

A proposed Scope of Work shall be available for inspection by members of the public between April 17, 2015 and April 28, 2015, excluding Saturdays, Sundays and Holidays, during the hours of 9:00 A.M. and 12:00 P.M. and 2:00 P.M. and 4:00 P.M., at One Centre Street, Room 1012N, New York, NY 10007.

**IN THE MATTER OF** a proposed contract between the Mayor's Office of Criminal Justice (MOCJ) and H.E.L.P Social Service Corporation, located at 5 Hanover Square 17th Floor, New York, NY 10004, to provide children's services at the Brooklyn Family Justice Center. The contract term shall be from July 1, 2015 to June 30, 2017. There shall be two two-year options to renew for the period July 1, 2017 to June 30, 2019 and July 1, 2019 to June 30, 2021. The contract shall be in an amount not to exceed \$595,232. E-PIN #: 00214I0012001.

The proposed contractor was selected through HHS ACCELERATOR, pursuant to Section 3-16 of the Procurement Policy Board Rules.

A proposed Scope of Work shall be available for inspection by members of the public between April 17, 2015 and April 28, 2015, excluding Saturdays, Sundays and Holidays, during the hours of 9:00 A.M. and 12:00 P.M. and 2:00 P.M. and 4:00 P.M., at One Centre Street, Room 1012N, New York, NY 10007.

**IN THE MATTER OF** a proposed contract between the Mayor's Office of Criminal Justice (MOCJ) and Safe Horizon Inc., located at 2 Lafayette Street, New York, NY 10007, to provide restitution services for new, historical, and/or reopened restitution cases for individuals that are sentenced to probation with a special condition of restitution and/or referred to the vendor by the New York City Criminal Courts and the New York Supreme Courts. The contract term shall be from July 1, 2015 to June 30, 2017. There shall be two two-year options to renew for the period July 1, 2017 to June 30, 2019 and July 1, 2019 to June 30, 2021. The contract shall be in an amount not to exceed \$1,548,250. The proposed contract is being funded through City Tax Levy Funds. E-PIN #: 00214I0003001.

The proposed contractor was selected by means through HHS ACCELERATOR, pursuant to Section 3-16 of the Procurement Policy Board Rules.

The proposed contract shall be available for inspection by members of the public between April 17, 2015 and April 28, 2015, excluding

Saturdays, Sundays and Holidays, during the hours of 9:00 A.M. and 12:00 P.M. and 2:00 P.M. and 4:00 P.M. at One Centre Street, Room 1012N, New York, NY 10007.

**IN THE MATTER OF** a proposed contract between the Mayor's Office of Criminal Justice (MOCJ) and Safe Horizon Inc., located at 2 Lafayette Street, 3<sup>rd</sup> Floor, New York, NY 10007, to provide court-based services for crime victims. The contract term shall be from July 1, 2015 to June 30, 2017. There shall be two two-year options to renew for the period July 1, 2017 to June 30, 2019 and July 1, 2019 to June 30, 2021. The contract shall be in an amount not to exceed \$3,400,000. E-PIN #: 00214I0016001.

The proposed contractor was selected through HHS ACCELERATOR, pursuant to Section 3-16 of the Procurement Policy Board Rules.

A proposed Scope of Work shall be available for inspection by members of the public between April 17, 2015 and April 28, 2015, excluding Saturdays, Sundays and Holidays, during the hours of 9:00 A.M. and 12:00 P.M. and 2:00 P.M. and 4:00 P.M., at One Centre Street, Room 1012N, New York, NY 10007.

**IN THE MATTER OF** a proposed contract between the Mayor's Office of Criminal Justice (MOCJ) and Safe Horizon Inc., located at 2 Lafayette Street, 3<sup>rd</sup> Floor, New York, NY 10007, to provide long-term individual, family and group counseling to the victim, siblings, and non-offending parent as well as advocacy and court accompaniment for survivors of incest city-wide. The contract term shall be from July 1, 2015 to June 30, 2017. There shall be two two-year options to renew for the period July 1, 2017 to June 30, 2019 and July 1, 2019 to June 30, 2021. The contract shall be in an amount not to exceed \$334,000. E-PIN #: 00214I0002001.

The proposed contractor was selected through HHS ACCELERATOR, pursuant to Section 3-16 of the Procurement Policy Board Rules.

A proposed Scope of Work shall be available for inspection by members of the public between April 17, 2015 and April 28, 2015, excluding Saturdays, Sundays and Holidays, during the hours of 9:00 A.M. and 12:00 P.M. and 2:00 P.M. and 4:00 P.M., at One Centre Street, Room 1012N, New York, NY 10007.

**IN THE MATTER OF** a proposed contract between the Mayor's Office of Criminal Justice (MOCJ) and Safe Horizon Inc., located at 2 Lafayette Street, 3<sup>rd</sup> Floor, New York, NY 10007, to provide family law legal services to domestic violence victims at the Staten Island Family Justice Center. The contract term shall be from July 1, 2015 to June 30, 2016. There shall be two two-year options to renew for the period July 1, 2016 to June 30, 2018 and July 1, 2018 to June 30, 2020. The contract shall be in an amount not to exceed \$273,144. E-PIN #: 00214I0013001.

The proposed contractor was selected through HHS ACCELERATOR, pursuant to Section 3-16 of the Procurement Policy Board Rules.

A proposed Scope of Work shall be available for inspection by members of the public between April 17, 2015 and April 28, 2015, excluding Saturdays, Sundays and Holidays, during the hours of 9:00 A.M. and 12:00 P.M. and 2:00 P.M. and 4:00 P.M., at One Centre Street, Room 1012N, New York, NY 10007.

**IN THE MATTER OF** a proposed contract between the Mayor's Office of Criminal Justice (MOCJ) and Safe Horizon Inc., located at 2 Lafayette Street, 3<sup>rd</sup> Floor, New York, NY 10007, to provide community-based services for crime victims. The contract term shall be from July 1, 2015 to June 30, 2017. There shall be two two-year options to renew for the period July 1, 2017 to June 30, 2019 and July 1, 2019 to June 30, 2021. The contract shall be in an amount not to exceed \$3,400,000. E-PIN #: 00214I0001001.

The proposed contractor was selected through HHS ACCELERATOR, pursuant to Section 3-16 of the Procurement Policy Board Rules.

A proposed Scope of Work shall be available for inspection by members of the public between April 17, 2015 and April 28, 2015, excluding Saturdays, Sundays and Holidays, during the hours of 9:00 A.M. and 12:00 P.M. and 2:00 P.M. and 4:00 P.M., at One Centre Street, Room 1012N, New York, NY 10007.

**IN THE MATTER OF** a proposed contract between the Mayor's Office of Criminal Justice (MOCJ) and Safe Horizon Inc., located at 2 Lafayette Street, 3<sup>rd</sup> Floor, New York, NY 10007, to provide a citywide crime victims and domestic violence hotline. The contract term shall be from July 1, 2015 to June 30, 2017. There shall be two two-year options to renew for the period July 1, 2017 to June 30, 2019 and July 1, 2019 to June 30, 2021. The contract shall be in an amount not to exceed \$4,050,000. E-PIN #: 00214I0017001.

The proposed contractor was selected through HHS ACCELERATOR, pursuant to Section 3-16 of the Procurement Policy Board Rules.

A proposed Scope of Work shall be available for inspection by members of the public between April 17, 2015 and April 28, 2015, excluding Saturdays, Sundays and Holidays, during the hours of 9:00 A.M. and 12:00 P.M. and 2:00 P.M. and 4:00 P.M., at One Centre Street, Room 1012N, New York, NY 10007.

**IN THE MATTER OF** a proposed contract between the Mayor's Office of Criminal Justice (MOCJ) and Sanctuary for Families Inc., located at P.O. Box 1406, Wall Street Station, New York, NY 10268, to provide children's services at the Manhattan, Bronx, and Queens Family Justice Center. The contract term shall be from July 1, 2015 to June 30, 2017. There shall be two two-year options to renew for the period July 1, 2017 to June 30, 2019 and July 1, 2019 to June 30, 2021. The contract shall be in an amount not to exceed \$1,736,674. E-PIN #: 00214I0012002.

The proposed contractor was selected through HHS ACCELERATOR, pursuant to Section 3-16 of the Procurement Policy Board Rules.

A proposed Scope of Work shall be available for inspection by members of the public between April 17, 2015 and April 28, 2015, excluding Saturdays, Sundays and Holidays, during the hours of 9:00 A.M. and 12:00 P.M. and 2:00 P.M. and 4:00 P.M., at One Centre Street, Room 1012N, New York, NY 10007.

**IN THE MATTER OF** a proposed contract between the Mayor's Office of Criminal Justice (MOCJ) and Urban Justice Center, located at 40 Rector Street, 9<sup>th</sup> Floor, New York, NY 10006, to provide outreach, initial assessment, referral services, linkages to housing and shelters, and emergency services to human trafficking victims. The contract term shall be from July 1, 2015 to June 30, 2017. There shall be two two-year options to renew for the period July 1, 2017 to June 30, 2019 and July 1, 2019 to June 30, 2021. The contract shall be in an amount not to exceed \$180,000. E-PIN #: 00214I0018001.

The proposed contractor was selected through HHS ACCELERATOR, pursuant to Section 3-16 of the Procurement Policy Board Rules.

A proposed Scope of Work shall be available for inspection by members of the public between April 17, 2015 and April 28, 2015, excluding Saturdays, Sundays and Holidays, during the hours of 9:00 A.M. and 12:00 P.M. and 2:00 P.M. and 4:00 P.M., at One Centre Street, Room 1012N, New York, NY 10007.

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## PARKS AND RECREATION

### ■ PUBLIC HEARINGS

**NOTICE IS HEREBY GIVEN** that a Special Contract Public Hearing will be held on Thursday, April 28, 2015, at 22 Reade Street, 2<sup>nd</sup> Floor Conference Room, Borough of Manhattan, commencing at 10:00 A.M. on the following:

**IN THE MATTER OF** three (3) proposed contracts between the City of New York Parks and Recreation and the three consultants listed below, to provide Architectural Design Services to Prepare Documents as needed for the Construction and Reconstruction of Various Park Buildings and Facilities located in the Five Boroughs of the City of New York. The term of the contracts shall be 365 Consecutive Calendar days from the date of the written notice to proceed. The contract amount shall be \$1,300,000.00 for each contractor.

1. 1100 Architect, P.C  
475 10th Avenue - 10th Floor  
New York, NY 10018  
E-PIN: 84610P0013CNVN001
2. Karen Bausman and Associates  
330 Madison Avenue  
New York, NY 10017  
E-PIN: 84610P0008CNVN002
3. Perkins and Will Architects, PC  
215 Park Avenue South - 4th Floor  
New York, NY 10003  
E-PIN: 84610P0014CNVN002

The proposed contractors were selected by Negotiated Acquisition Extension Method, pursuant to Section 3-04 (b) (2) (iii) of the Procurement Policy Board Rules.

Draft copies of the proposed contracts are available for public inspection at the Department of Parks and Recreation, Consultant Procurement Unit, Olmsted Center Annex, in Flushing Meadows-Corona Park, Queens, New York 11368, from April 17, 2015 to April 28, 2015, excluding Saturdays, Sundays and Holidays, between the hours of 9:00 A.M. and 4:00 P.M.

**IN THE MATTER OF** nine (9) proposed contracts between the City of New York Parks and Recreation and the nine consultants listed below, to provide Construction Supervision Services to Prepare Documents as needed for the Construction and Reconstruction of Various Park Buildings and Facilities located in the Five Boroughs of the City of New York. The term of the contract shall be 365 Consecutive Calendar days from the date of the written notice to proceed. The contract amount shall be \$3,000,000.00 for each contractor.

1. Tectonic Engineering & Surveying  
70 Pleasantville Road,  
P.O. Box 37  
Mountainville, N.Y. 10953  
E-PIN #: 84610P0032001N001
2. URS Corporation  
One Penn Plaza, Suite 600  
New York, N.Y. 10119  
E-PIN #: 84610P0032003N001
3. LiRo Program & Construction Management  
3 Aerial Way  
Syosset, N.Y. 11791  
E-PIN #: 84610P0032002N001
4. HAKS Engineers  
40 Wall Street, 11th Floor  
New York, NY 10005  
E-PIN #: 84610P0032004N001
5. Hill International, Inc.  
One Penn Plaza, Suite 3415  
New York, N.Y. 10119  
E-PIN #: 84610P0032005N001
6. MP Engineers, P.C.  
252 West 37th Street, Suite 503  
New York, NY 10018  
E-PIN #: 84610P0032006N001
7. Afridi Associates  
19 West 21st Street  
New York, NY 10010  
E-PIN #: 84610P0017001N001
8. LiRo Program & Construction Management  
3 Aerial Way  
Syosset, N.Y. 11791  
E-PIN #: 84610P0017002N001
9. Hill International, Inc.  
One Penn Plaza, Suite 3415  
New York, N.Y. 10119  
E-PIN #: 84610P0017003N001

The proposed contractors were selected through Negotiated Acquisition Extension Procurement method, pursuant to Section 3-04 (b) (2) (iii) of the Procurement Policy Board Rules.

Draft copies of the proposed contracts are available for public inspection, between April 17, 2015 and April 28, 2015, excluding Saturdays, Sundays and Holidays, during the hours of 9:00 A.M. and 4:00 P.M. at the Consultant Program Management Unit, Olmsted Center Annex, Flushing Meadows-Corona Park, Flushing, NY 11368.

Anyone who wishes to speak at this public hearing should request to do so in writing. Written requests should be sent to Karen General, Analyst, Department of Parks & Recreation, Olmsted Center Annex, Flushing Meadows-Corona Park, Flushing, NY 11368. (Karen.general@parks.nyc.gov).

**IN THE MATTER OF** three (3) proposed contracts between the City of New York Parks and Recreation and the consultants listed below, to provide Construction Supervision Services to Prepare Documents as needed for the Construction and Reconstruction of Various Park Buildings and Facilities located in the Five Boroughs of the City of New York. The term of the contracts shall be 365 Consecutive Calendar days from the date of the written notice to proceed. The contract amount shall be \$3,000,000.00 for each contractor.

1. Urban Engineers of NY, PC  
Two Penn Plaza  
New York, N.Y. 10121  
E-PIN #: 84610P0017006N001
2. HAKS Engineers  
40 Wall Street, 11th Floor  
New York, NY 10005  
E-PIN #: 84610P0017004N001
3. Tectonic Engineering & Surveying  
70 Pleasantville Road, P.O. Box 37  
Mountainville, N.Y. 10953  
E-PIN #: 84610P0017005N001

The proposed contractors were selected through Negotiated Acquisition Extension Procurement method, pursuant to Section 3-04 (b) (2) (iii) of the Procurement Policy Board Rules.

Draft copies of the proposed contracts are available for public inspection between April 17, 2015 and April 28, 2015, excluding Saturdays, Sundays and Holidays, during the hours of 9:00 A.M. and 4:00 P.M. at the Consultant Program Management Unit, Olmsted Center Annex, Flushing Meadows-Corona Park, Flushing, NY 11368.

Anyone who wishes to speak at this public hearing should request to do so in writing. Written requests should be sent to Karen General,

Analyst, Department of Parks & Recreation, Olmsted Center Annex, Flushing Meadows-Corona Park, Flushing, NY 11368.  
(Karen.general@parks.nyc.gov).

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## AGENCY RULES

### CITY CLERK

#### ■ NOTICE

#### Notice of Public Hearing and Opportunity to Comment on Proposed Rule

**What are we proposing?** In 2013, the City Council enacted Local Law 129 to amend subchapter 2 of chapter 2 of title 3 of the Administrative Code of the City of New York, governing lobbying. The Office of the City Clerk proposes to amend chapter 1 of title 51 of the Rules of the City of New York to conform the existing rules to the amendments enacted by Local Law 129 of 2013.

**When and where is the Hearing?** The Office of the City Clerk will hold a public hearing on the proposed rule. The public hearing will take place at 11:00 A.M. on May 19, 2015 at the Office of Administrative Trial and Hearings, Hearing Room A, 100 Church Street, 6<sup>th</sup> Floor, New York, NY 10007.

**How do I comment on the proposed rules?** Anyone can comment on the proposed rule by the following methods:

- **Website.** Submit comments to the Office of the City Clerk through the NYC Rules website at <http://rules.cityofnewyork.us>;
- **Email.** Submit comments by email directly to the Office of the City Clerk to [lobbyist\\_helpdesk@cityclerk.nyc.gov](mailto:lobbyist_helpdesk@cityclerk.nyc.gov).
- **Mail.** Submit comments to The Lobbying Bureau, Office of the City Clerk, 141 Worth Street, New York, NY 10013.
- **Fax.** Submit comments to (212) 669-4224, Attn: The Lobbying Bureau.
- **By Speaking at the Hearing.** To comment at the public hearing, registration in advance is required by: (1) calling (212) 669-8171; (2) emailing [lobbyist\\_helpdesk@cityclerk.nyc.gov](mailto:lobbyist_helpdesk@cityclerk.nyc.gov); or (3) signing up at the hearing prior to its commencement. Oral comments are limited to three minutes.

**Is there a deadline to submit written comments?** Written comments must be submitted no later than 5:00 P.M. on May 18, 2015.

**Do you need assistance to participate in the Hearing?** If you require a reasonable accommodation to participate in the hearing, including, but not limited to, a sign language interpreter, you must notify the Office of the City Clerk by mail to the address above or by telephone at (212) 669-8171 no later than May 12, 2015.

**Can I review the comments made on the proposed rules?** Comments submitted online may be reviewed by visiting <http://rules.cityofnewyork.us>. After the hearing, copies of all submitted written comments and a summary of all oral comments will be available to view between 9:00 A.M. and 5:00 P.M. at the Office of the City Clerk, 141 Worth Street, New York, NY 10013 after May 26, 2015.

**What authorizes the Office of the City Clerk to make this rule?** Sections 48 and 1043 of the City Charter and section 212 of title 3 of the Administrative Code of the City of New York authorize the Office of the City Clerk to make this proposed rule.

**Where can I find the Office of the City Clerk's rules?** The Office of the City Clerk's rules are contained in title 51 of the Rules of the City of New York.

**What rules govern the rulemaking process?** The Office of the City Clerk must meet the requirements of Section 1043 of the City Charter when promulgating or amending rules. This notice is made according to the requirements of Section 1043 of the City Charter.

#### Statement of Basis and Purpose of Proposed Rule

New York City's Lobbying Law (§ 3-211 *et seq.* of the Administrative Code of the City of New York) regulates the conduct of lobbyists and their clients. In 2013, the New York City Council enacted Local Law 129 of 2013, which furthered the Lobbying

Law's goal of transparency by expanding the definition of lobbying, increasing reporting obligations on the City Clerk, amending reporting requirements to decrease the burden on not-for-profit organizations, and expanding late filing penalties to increase compliance. Local Law 129 also created an amnesty program that will further increase compliance by allowing lobbyists and clients who have never filed lobbying reports to enter the system without penalty.

The proposed rule amends chapter 1 of title 51 of the Rules of the City of New York by replacing the current version in its entirety to conform the existing rules to the amendments enacted by Local Law 129 of 2013. Specifically, the proposed rule:

- Sets criteria for requesting advisory opinions;
- Sets forth the procedure for enrolling in e-Lobbyist;
- Defines the roles of principal officer, designee and compliance officer;
- Provides requirements for retainers and authorization letters;
- Includes a process to deactivate statements of registration;
- Indicates when filing extensions may be obtained;
- Sets forth the procedures for obtaining a waiver of late filing penalties;
- Establishes Lobbying Bureau enforcement procedures; and
- Creates an amnesty program which sets forth eligibility criteria for lobbyists and clients who have not previously complied with the Lobbying Law.

New material is underlined.  
[Deleted material is in brackets.]

"Shall" and "must" denote mandatory requirements and may be used interchangeably in the rules of this department, unless otherwise specified or unless the context clearly indicates otherwise.

### **Proposed Rule**

Section 1. Chapter 1 of Title 51 of the Rules of the City of New York is amended to read as follows:

#### § 1-01 Advisory Opinions on Questions Relating to Lobbying.

- (a) The City Clerk will issue advisory opinions on questions relating to lobbying on a case-by-case basis in response to written requests from persons subject to the jurisdiction of the City Clerk, or who reasonably believe they may be subject to such jurisdiction.
- (b) Such written requests shall set forth in a clear and concise manner the question raised and shall set forth a statement of the actual facts prompting such inquiry.
- (c) The City Clerk will not issue an advisory opinion based upon a hypothetical set of facts. Inquiries may be directed to:

Lobbyist Registrations  
Office of the City Clerk  
Municipal Building  
Room 265  
New York, NY 10007

#### § 1-02 Fees for Lobbyist Registration.

Each statement of registration required to be filed pursuant to Administrative Code § 3-213, shall be accompanied by a fee of \$150 for the first client registered and a fee of \$50 for each additional client registered.

#### § 1-03 Enforcement of the Lobbying Law.

- (a) *Violation of the Lobbying Law.* (1) *General.* Any lobbyist or client who violates any provision of the Lobbying Law or these Rules, shall be subject to the penalties available under §3-223 of the Lobbying Law and subdivision b of this section.
- (2) *Examples of violations.* Lobbyists and, where applicable, clients are subject to penalty for violations of the Lobbying Law that include, but are not limited to, the following:
  - (i) Failure of a lobbyist to register, or failure of a lobbyist to register a client;
  - (ii) failure to submit any required disclosure report (Registration, Periodic Report, Lobbyist Annual Report, Client Annual Report, Fundraising Report, Political Consulting Report);
  - (iii) late filing of any registration or report;
  - (iv) failure to complete any section or portion of a report;
  - (v) failure to supply correct information in any report;
  - (vi) failure to pay any required fee;
  - (vii) failure to pay a penalty in a stated period of time may result in payment of an additional penalty if the initial penalty so provides.

- (3) *Extensions.* A lobbyist or client requesting an extension in the filing of lobbyist or client reports should request such an extension prior to the filing deadline.
  - (i) Extensions are a courtesy and will be granted only for good cause and within the discretion of the City Clerk;
  - (ii) a request for an extension shall be in writing;
  - (iii) an extension should be requested no later than two business days before the date of deadline;
- (4) *Incomplete and incorrect reports.* Where a lobbyist or client submits any report or registration that is incorrect or incomplete, the City Clerk may take the following action: The lobbyist or client shall be notified by certified mail of any incorrect or incomplete report, which may be returned to the lobbyist or client at the discretion of the City Clerk.

The lobbyist or client shall have 14 business days from the date of mailing of the notification to cure said defective report. Failure to cure within 14 business days shall result in the lobbyist or client being deemed in default as to the submission of said report.

- (5) *Notification and opportunity to cure.* Pursuant to the Administrative Code, § § 3-223 (c), (d) and (e), where a lobbyist or client fails to comply with any section of the Lobbying Law, the City Clerk shall, by certified mail, notify them of the nature of their noncompliance and notify them that compliance must be made within 14 business days of mailing of such notice.
- (6) *Recipient of notification.* The Principal Officer or other person duly designated by a lobbyist on the registration form shall be deemed an appropriate recipient of any mailed notice of communication from the City Clerk pursuant to the Lobbying Law. A lobbyist's registration form shall also identify the Principal Officer of the client or other person duly designated by a client to receive any mailed notice of communication from the City Clerk pursuant to the Lobbying Law and such Principal Officer or person shall be deemed an appropriate recipient of any such notice.
- (b) *Penalties.* (1) Penalties available under the Lobbying Law. A person or organization who violates the Lobbying Law is subject to the penalties available under subdivisions (a), (b), (c), and (d) of § 3-223 of the Administrative Code.
  - (i) Pursuant to Administrative Code § 3-223(a), except as provided in § 3-223(b), any person or organization who knowingly or willfully violates any provision of the Lobbying Law shall be guilty of a class A misdemeanor. In addition to such criminal penalties, said person or organization shall be subject to a civil penalty, in an amount not to exceed thirty thousand dollars, to be assessed by the City Clerk, or an order to cease all lobbying activities subject to the jurisdiction of the City Clerk for a period of time as determined by said Clerk not to exceed sixty days, or both such civil penalty and order;
  - (ii) Pursuant to Administrative Code § 3-223(b), any person or organization who violates a cease and desist order of the City Clerk issued under subdivision (a) of this section or enters into a contingency agreement or accepts or pays any contingency fees as proscribed in Administrative Code § 3-218, shall be guilty of a class A misdemeanor. In addition to such criminal penalties, said person or organization shall be subject to a civil penalty, in an amount not to exceed thirty thousand dollars, to be assessed by the City Clerk;
  - (iii) Pursuant to Administrative Code § 3-223(c), following a failure to make and file any statement or report required by the Lobbying Law, the City Clerk shall notify the person or organization of such fact by certified mail that such filing must be made within fourteen business days of the date of mailing of such notice. The failure to file any statement or report within such time shall constitute a class A misdemeanor. In addition to such criminal penalties, said person or organization shall be subject to a civil penalty, in an amount not to exceed twenty thousand dollars, to be assessed by the City Clerk;
  - (iv) In addition to any other penalties prescribed in the Lobbying Law and these Rules, any lobbyist or client who fails to file in a timely manner any statement or report required by the Lobbying Law or these Rules, shall be subject to late filing penalties as follows:
    - (A) Any person or organization who has never previously filed a statement of registration or any other filing required pursuant to the Lobbying Law and these Rules and is filing for the first time shall be charged a late filing fee of \$10 per day for each day the required filing is late. If more than one filing is due the total late filing fee shall be equal to the sum of \$10 per day multiplied by the number of such late filings.



- (B) Any other person or organization shall be charged a late filing fee of \$25 per day for each day the required filing is late. If more than one filing is due the total late filing fee shall be equal to the sum of \$25 per day multiplied by the number of such late filings.
- (C) Such late filing shall be treated as an incorrect or incomplete report pursuant to § 1-03(a)(4) of these Rules.
- (D) For the purposes of the imposition of a late filing fee, all filings must be received by the due date for such filing. If such due date falls on a Saturday, Sunday or city holiday, the filing must be received by the next city business day.
- (v) Pursuant to Administrative Code § 3-223(d), any person or organization who violates any provision of the Lobbying Law not punishable by subdivisions (a), (b), or (c) of § 3-223 shall be subject to a civil penalty, in an amount not to exceed twenty thousand dollars, to be assessed by the City Clerk.
- (2) *Guidelines for penalties.* Penalties may reflect the frequency and extent of a lobbyist's or client's record of violations. Mitigating or aggravating factors may be considered. Penalties shall be assessed by the City Clerk after a hearing on a case-by-case basis.
- (c) *The Hearing.* (1) Pursuant to the Administrative Code § 3-223(f), only after a hearing shall the City Clerk assess the amount of a civil penalty or duration of an order to cease and desist.
- (2) *Designation of OATH.* Pursuant to Charter § 1048(a), the City Clerk designates the Office of Administrative Trials and Hearings (OATH) to conduct on its behalf all hearings involving violations of the Lobbying Law.
- (3) *The hearing officer.* The hearing shall be conducted by an Administrative Law Judge (ALJ) employed by OATH for that purpose. The ALJ shall have all the powers conferred by law to administer oaths, issue subpoenas, require the attendance of witnesses and production of records, rule upon requests for adjournment, rule upon evidentiary matters and to otherwise regulate the hearing, observe the requirements of due process and effectuate the purposes and provisions of applicable law.
- (4) The ALJ shall preside over the hearing, make all procedural rulings, and make a statement on the record describing the nature of the proceedings, the issues, and the manner in which the hearing will be conducted.
- (5) All testimony shall be given under oath or affirmation administered by the ALJ.
- (6) The person or organization charged shall be entitled to be represented, to have witnesses give testimony and to otherwise present relevant and material evidence on behalf of such person or organization, to cross examine witnesses and to examine any document or other item offered into evidence.
- (7) A typed or recorded copy of the record of the hearing shall be prepared by OATH; a copy shall be provided upon request for a reasonable cost.
- (8) At the discretion of the ALJ, the hearing may be adjourned for good cause upon the request of either party or upon the ALJ's own motion and with notice to the parties.
- (9) The hearing shall be conducted in conformity with procedural requirements of applicable law and the rules of procedure adopted by OATH which are not inconsistent with these Rules.
- (10) After the conclusion of the hearing, the presiding ALJ shall prepare a report and recommendation.
- (11) The report of an ALJ shall summarize the evidence presented and contain an analysis of the legal and factual issues, with recommended findings of fact and recommended disposition.
- (12) The report shall be sent to the City Clerk for a final determination of the facts and a final disposition.
- (13) A copy of the report shall also be delivered or mailed to the person or organization charged.
- (d) *Decision after the hearing.* (1) The hearing decision shall be made and issued by the City Clerk and shall be based exclusively on the record and transcript of the hearing. In reaching a decision, the City Clerk may review the memoranda of law of the parties, if any. The City Clerk shall not be bound by the ALJ's recommendation, in whole or in part, as may be appropriate. The decision shall be in writing and shall state reasons for the determinations and, when appropriate, direct specific action.
- (2) A copy of such decision shall be mailed by the City Clerk to the person or organization charged and the attorney or representative of such person or organization, if any.
- (3) In the event that a decision is adverse to the person or

organization charged, in whole or in part, the person or organization has the right to judicial review in accordance with the provisions of Article 78 of the Civil Practice Law and Rules.

§ 1-04 Lobbyist Registration Unit-Requests to View Documents. All reports and registrations filed pursuant to the Lobbying Law for calendar year 2006 and before shall be kept for five years in the Office of the City Clerk and shall be open to public inspection. All reports and registrations filed pursuant to the Lobbying Law for calendar year 2007 and thereafter shall be kept in electronic form in the Office of the City Clerk, shall be available for public inspection and shall be posted on the internet as soon as practicable. Such inspection is subject to the following regulations:

- (a) Requests to view reports or registrations will be accepted by the Office of the City Clerk, 1 Centre Street--Room 265, New York, New York, or any subsequent address, during regular business hours. Requests that cannot be fulfilled on the day of request may be held over until the following business day;
- (b) All properly submitted, valid requests will be honored in as timely a manner as the scope of the request and the availability of staff and equipment will allow;
- (c) Members of the public may purchase copies of reports and registrations upon the payment of a sum equal to 25 cents per page.

§1-05 Lobbyist Reporting Periods.

Pursuant to Administrative Code § 3-216 (a)(1), commencing on January 1, 2008 the six bi-monthly reporting periods are:

January 1 through the last day of February -- due by March 15<sup>th</sup>;  
 March 1 through April 30 -- due by May 15<sup>th</sup>;  
 May 1 through June 30 -- due by July 15<sup>th</sup>;  
 July 1 through August 31 -- due by September 15<sup>th</sup>;  
 September 1 through October 31 -- due by November 15<sup>th</sup>;  
 November 1 through December 31 -- due by January 15<sup>th</sup>.

§ 1-06 Complaints, Commencement of Formal Proceedings and Pleadings.

- (a) *Notice.* If the City Clerk makes an initial determination, based on a complaint, investigation, or other information available to the City Clerk, that there is probable cause to believe that a lobbyist or client has violated a provision of the Lobbying Law or these Rules, the City Clerk shall notify the lobbyist or client of its determination in a written notice. The notice shall contain a statement of the facts upon which the City Clerk relied for its determination of probable cause and a statement of the provisions of the Lobbying Law or these Rules allegedly violated. The notice shall afford the lobbyist or client an opportunity, either orally or in writing, to respond to, explain, rebut, or provide information concerning the allegations in such notice within fifteen days of service of the notice. The notice shall also inform the lobbyist or client of his or her right to be represented by counsel or any other person.
- (b) *Lobbyist's and client's duty to cooperate; City Clerk's duty to report to Department of Investigation.*
- (1) Where the City Clerk conducts an investigation, the lobbyist or client shall cooperate with the representatives of the City Clerk. In any case where the City Clerk refers a complaint and/or other information available to the City Clerk to the Department of Investigation, the lobbyist or client shall cooperate with representatives of the Department of Investigation.
- (2) If the City Clerk determines, on the basis of a complaint, investigation, or other information available to the City Clerk, that a willful violation of the Lobbying Law has been or may have been committed, then the City Clerk shall expeditiously report such determination, and any information relating thereto, to the Department of Investigation.
- (3) Where the City Clerk receives a report that a criminal violation of law, including but not limited to a violation of Chapter 68 of the New York City Charter, and excluding a violation of the Lobbying Law, has been or may have been committed, the City Clerk shall report any information relating thereto to the Department of Investigation within five days of receipt thereof.
- (4) Where the City Clerk suspects, on the basis of a complaint, investigation, or other information available to the City Clerk, that a criminal violation of law, including but not limited to a violation of Chapter 68 of the New York City Charter, and excluding a violation of the Lobbying Law, has been or may have been committed, the City Clerk shall expeditiously report such suspected violation, and any information relating thereto, to the Department of Investigation.
- (c) *Request for a Stay.* In response to the City Clerk's notice, the lobbyist or client may apply to the City Clerk for a stay of the proceedings, for good cause shown. The City Clerk may grant or deny such request in its sole discretion.

- (d) *Admission of Facts.* If, in response to the City Clerk's notice, the lobbyist or client admits to the facts contained therein or to a violation of the provisions of the Lobbying Law or these Rules and elects to forgo a hearing, the City Clerk may, notwithstanding § 1-03(c)(1) of these Rules, issue an order finding a violation and imposing the penalties it deems appropriate under the Lobbying Law or these Rules.
- (e) *No Probable Cause Finding.* If, after receipt of the lobbyist's or client's response, the City Clerk determines that there is no probable cause to believe that a violation has occurred, the City Clerk shall dismiss the matter and inform the lobbyist or client and the complainant, if any, in writing of its decision.
- (f) *Determination of Probable Cause.* If, after consideration of the lobbyist's or client's response, the City Clerk determines that there remains probable cause to believe that a violation of the provisions of the Lobbying Law or these Rules has occurred, and the lobbyist or client has not elected to forgo the hearing, the City Clerk shall direct a hearing to be held in accordance with the procedures set forth in § 1-03(c) of these Rules.
- (g) *Petition.* The City Clerk shall institute formal proceedings by serving a petition on the lobbyist or client. A copy of the petition shall also be sent to OATH at the time the lobbyist or client is served with the petition. The petition shall set forth the facts which, if proved, would constitute a violation of Lobbying Law or these Rules, as well as the applicable provisions thereof which are alleged to have been violated. The petition shall also advise the lobbyist or client of the lobbyist's or client's rights to file an answer, to a hearing, to be represented at such hearing by counsel or any other person, and to cross-examine witnesses and present evidence.
- (h) *Answer.* (1) *General Rule.* The lobbyist or client shall answer the petition by serving an answer on the City Clerk within eight days after service of the petition, unless a different time is fixed by the City Clerk. A copy of the answer shall also be sent to OATH at the time the City Clerk is served with the answer. The lobbyist or client shall serve the answer personally or by certified or registered mail, return receipt requested. Upon written request of the lobbyist or client stating the specific reason for such request, submitted no later than five days prior to the due date for such answer, the City Clerk may for good cause grant an extension of time for the lobbyist or client to submit the same.
- (2) *Form and Contents of Answer.* The answer shall be in writing and shall contain specific responses, by admission, denial, or otherwise, to each allegation of the petition and shall assert all affirmative defenses, if any. The lobbyist or client may include in the answer matters in mitigation. The answer shall be signed and shall contain the full name, address, and telephone number of the lobbyist or client. If the lobbyist or client is represented, the representative's name, address, and telephone number shall also appear on the answer, which shall be signed by either the lobbyist or client or by his or her representative.
- (3) *Effect of Failure to Answer.* If the lobbyist or client fails to serve an answer, all allegations of the petition shall be deemed admitted and OATH shall proceed to hold a hearing in which prosecuting counsel shall submit for the record an offer of proof establishing the factual basis on which the Administrative Law Judge conducting the hearing may issue an order. If the lobbyist or client fails to respond specifically to any allegation or charge in the petition, such allegation or charge shall be deemed admitted.
- (i) *Amendment of Pleadings.* Pleadings shall be amended as promptly as possible upon conditions just to all parties. If a pleading is to be amended less than twenty-five days before the commencement of the hearing, the amendment may be made only on consent of the parties or by leave of the Administrative Law Judge conducting the hearing.

#### § 1-07 Certification.

The certification of statements and reports required by Administrative Code § 3-222 must be performed by a Principal Officer.

#### § 1-08 Definitions.

"Lobbying Law" shall mean subchapter 2 of chapter 2 of title 3 of the Administrative Code of the City of New York.

"Rules" shall mean chapter 1 of title 51 of the Rules of the City of New York.

"Principal Officer" shall mean the chief administrative officer (the person who has the legal capacity to enter into a contract on behalf of the organization) of the lobbyist or client if either is an organization or the lobbyist or client if either is a person.

"Unemancipated child" shall mean any son, daughter, stepson, or stepdaughter who is under age eighteen at the time of reporting, unmarried, and living in the household of the reporting individual.]

#### § 1-01 Definitions.

#### When used in this chapter:

"Administrative Enrollment" means an enrollment in e-Lobbyist of a lobbyist or client effectuated by the City Clerk.

"ALJ" means Administrative Law Judge.

"Authorization Letter" means the letter submitted pursuant to sections 3-213(c)(3) and (4) of the Lobbying Law if a lobbyist is an employee of a client.

"City Clerk's Address" means the City Clerk's street address, its email address and fax number. Its street address is 141 Worth Street, Attn: Lobbying Bureau, New York, NY 10013. Its email address is lobbyist\_helpdesk@cityclerk.nyc.gov. Its fax number is (212) 669-4224.

"Co-lobbyist" means a lobbyist retained and compensated by another lobbyist to lobby on behalf of the latter's client.

"Designee" means a person identified by the Principal Officer in e-Lobbyist as an authorized representative.

"DOI" means the Department of Investigation.

"e-Lobbyist" means the City Clerk's electronic filing system where lobbyists and clients submit and certify Reports as required by the Lobbying Law.

"Lobbying Law" means subchapter 2 of chapter 2 of title 3 of the Administrative Code of the City of New York.

"Lobbying Bureau" means the lobbying bureau of the Office of the City Clerk, City of New York, which is charged with enforcing the Lobbying Law.

"OATH" means the Office of Administrative Trials and Hearings.

"Principal Officer" means an employee who has the legal capacity to enter into a contract on behalf of a lobbyist or client.

"Retainer" means the written agreement, or the written statement of the substance of any oral agreement, between a lobbyist and client or a lobbyist and Co-lobbyist.

"Reports" mean all required filings pursuant to the Lobbying Law, including statements of registration, periodic reports, lobbyist annual reports, client annual reports, termination notices, fundraising and political consulting reports, and any amendments thereof, unless otherwise stated.

"Respondent" means the lobbyist or client in any action brought before OATH by the City Clerk pursuant to the Lobbying Law or the Rules.

"Rules" mean chapter 1 of title 51 of the Rules of the City of New York.

#### § 1-02 Advisory Opinions.

- (a) The City Clerk may issue advisory opinions on questions relating to the Lobbying Law on a case-by-case basis in response to written requests from persons subject to the jurisdiction of the City Clerk or persons who reasonably believe they may be subject to the jurisdiction of the City Clerk.
- (b) Written requests must be delivered to the City Clerk's Address by first-class mail, hand-delivery, email or fax. These requests must clearly set forth the question raised and a statement of facts prompting the inquiry.
- (c) The City Clerk may issue advisory opinions on questions relating to the Lobbying Law on its own initiative or in response to informal inquiries if, in the sole discretion of the City Clerk, an advisory opinion will facilitate compliance with the Lobbying Law or the Rules.

#### § 1-03 e-Lobbyist Enrollment.

- (a) Generally. Every lobbyist and client required to file Reports under the Lobbying Law must enroll in e-Lobbyist on forms prescribed by the City Clerk before filing any Reports. Enrollment in e-Lobbyist is only required once.
- (1) Client Enrollment. If a client retains a lobbyist for the upcoming year on or before December 31<sup>st</sup> of the current year, the client must enroll no later than January 10<sup>th</sup>. If a client retains a lobbyist on or after January 1<sup>st</sup>, the client must enroll no later than ten (10) days after retaining such lobbyist.
- (2) Lobbyist Enrollment. If a lobbyist is retained by a client for the upcoming year on or before December 31<sup>st</sup> of the current year, the lobbyist must enroll no later than January 10<sup>th</sup>. If a lobbyist is retained by a client on or after January 1<sup>st</sup>, the lobbyist must enroll no later than ten (10) days after being retained.
- (b) Proof of a Corporate Filing. As part of its enrollment, a lobbyist or client must submit proof of a corporate filing. The name listed on the lobbyist's or client's enrollment must be identical to the name on the corporate filing.
- (1) Forms. Proof of a corporate filing includes a copy of:

- (i) a print out of the online database entry of the department of state, or a similar agency, showing the name of the legal entity;
  - (ii) filing receipt from the department of state, or a similar agency;
  - (iii) articles of incorporation;
  - (iv) certificate of incorporation;
  - (v) articles of organization;
  - (vi) certificate of limited partnership;
  - (vii) certificate of registration;
  - (viii) certificate of assumed name; or
  - (ix) certificate of type of not-for-profit corporation.
- (2) Affidavit in Lieu of A Corporate Filing. If the lobbyist or client is not incorporated, it must submit an affidavit in lieu of a corporate filing. The name listed on the lobbyist's or client's enrollment must match the name on the affidavit.
- (3) If the name on the proof of a corporate filing or affidavit in lieu thereof and the name on the lobbyist's or client's enrollment are not identical, the City Clerk will reject the enrollment.
- (4) If a lobbyist or client includes both corporate and "doing business as" names in the enrollment, the City Clerk will reject the enrollment.
- (c) Enrollment Extension. If a lobbyist's client or a client's lobbyist fails to punctually enroll, a lobbyist or client must request an extension to file any Report pursuant to section 1-10(a)(1) of the Rules. If the lobbyist or client fails to timely request an extension, the Report may be deemed late if it is filed after its filing deadline.
- (d) Administrative Enrollment.
- (1) Generally. The Lobbying Bureau may create an Administrative Enrollment on behalf of a lobbyist or client to permit:
- (i) a lobbyist (hereinafter "affected lobbyist") to file Reports listing a client who failed to enroll (hereinafter "unenrolled client") when such affected lobbyist may be subject to late filing and/or other penalties; and
  - (ii) a client (hereinafter "affected client") to file Reports listing a lobbyist who failed to enroll (hereinafter "unenrolled lobbyist") when such affected client may be subject to late filing and/or other penalties.
- (2) Eligibility.
- (i) Client Administrative Enrollment. The Lobbying Bureau may create an Administrative Enrollment on behalf of an unenrolled client if:
    - (A) the affected lobbyist informed the unenrolled client of the need to enroll by sending a certified letter, return-receipt requested, to the last known address of the unenrolled client urging compliance with the Lobbying Law; and
    - (B) the unenrolled client refuses to enroll; is unresponsive; or is not required to enroll because the unenrolled client does not anticipate exceeding the reporting threshold for retaining, employing or designating a lobbyist to engage in lobbying in the calendar year; and
    - (C) the affected lobbyist may be subject to penalties if the unenrolled client does not enroll.
  - (ii) Lobbyist Administrative Enrollment. The Lobbying Bureau may create an Administrative Enrollment on behalf of an unenrolled lobbyist if:
    - (A) the affected client informed the unenrolled lobbyist of the need to enroll by sending a certified letter, return-receipt requested, to the last known address of the unenrolled lobbyist urging compliance with the Lobbying Law; and
    - (B) the unenrolled lobbyist refuses to enroll; is unresponsive; or is not required to enroll because the unenrolled lobbyist does not anticipate exceeding the reporting threshold for being retained, employed or designated by a client to engage in lobbying in the calendar year; and
    - (C) the affected client may be subject to penalties if the unenrolled lobbyist does not enroll.
- (3) Process. The affected lobbyist or client must submit an affidavit by first-class mail, email, fax or hand-delivery to

the City Clerk's Address attesting to the reasons why an Administrative Enrollment is being sought. The affidavit must be accompanied by a copy of the correspondence set forth in sections 1-03(d)(2)(i)(A) or (ii)(A) of the Rules, proof that the correspondence was sent certified mail, return-receipt requested and such other proof as deemed necessary by the City Clerk.

#### **§ 1-04 Principal Officer.**

- (a) Generally. A lobbyist or client must designate a Principal Officer in e-Lobbyist. A lobbyist or client may not designate more than one Principal Officer at any given time.
- (1) If the Principal Officer engages in a lobbying activity listed in section 3-211(c) of the Lobbying Law, the Principal Officer must be designated in e-Lobbyist as a "Certifying Principal Officer-Employee who lobbies".
  - (2) If the Principal Officer does not engage in a lobbying activity listed in section 3-211(c) of the Lobbying Law, the Principal Officer must be designated in e-Lobbyist as a "Certifying Principal Officer-Employee".
- (b) Responsibilities. The Principal Officer must:
- (1) complete the enrollment form and agree to the terms of use agreement in e-Lobbyist;
  - (2) be listed on each statement of registration;
  - (3) certify all Reports as required in section 3-222 of the Lobbying Law;
  - (4) be the addressee of all official communications emanating from the Lobbying Bureau; and
  - (5) be the signatory on any documentation relating to:
    - (i) a change in Principal Officer, whenever possible;
    - (ii) an application for a waiver or reduction of late filing penalties;
    - (iii) the deactivation of an inadvertent statement of registration or other Reports pursuant to section 1-09 of the Rules;
    - (iv) a Retainer;
    - (v) a payment plan; or
    - (vi) an application for amnesty.
- (c) The Principal Officer must not:
- (1) violate the terms of use agreement in e-Lobbyist; or
  - (2) disclose his or her e-Lobbyist password under any circumstances.
- (d) Change in the Principal Officer. (1) Immediately upon a change in Principal Officer, the lobbyist or client must designate a new Principal Officer in e-Lobbyist.
- (2) Notification to Lobbying Bureau. The lobbyist or client must submit notice of the change in Principal Officer by email to the City Clerk's Address no later than five (5) business days after the change in Principal Officer.
  - (3) Content. The notice of change must include the new Principal Officer's name, email address, telephone number and business/organizational title.
- #### **§ 1-05 Designee.**
- (a) Generally. A Principal Officer may designate up to two persons to be Designees in e-Lobbyist. The Principal Officer must list each Designee's name and email address in the appropriate section of e-Lobbyist. If the Designee is authorized to enter information in Reports, such authority must be noted in e-Lobbyist. Each designee will receive his or her own password for e-Lobbyist.
- (b) A Designee may:
- (1) enter information in Reports;
  - (2) receive copies of automatically generated emails sent to the Principal Officer from e-Lobbyist;
  - (3) communicate with the Lobbying Bureau regarding specific Reports filed by the Designee's employer;
  - (4) submit an extension request pursuant to section 1-10(a)(1) of the Rules; or
  - (5) submit any item listed in section 1-04(b)(5) of the Rules.
- (c) A Designee must not:
- (1) certify Reports; or
  - (2) have access to the Principal Officer's e-Lobbyist password.

**§ 1-06 Compliance Officer.**

- (a) Generally. Any of the following persons may be a compliance officer:
- (1) an individual employed by a lobbyist or client whose job duties include compliance with the Lobbying Law;
  - (2) a third-party entity retained by a lobbyist or client to engage in compliance with the Lobbying Law; or
  - (3) an attorney retained by a lobbyist or client.
- (b) A compliance officer may:
- (1) assist the Principal Officer or the Designee in completing Reports;
  - (2) communicate with the Lobbying Bureau regarding specific Reports filed by the lobbyist or client represented by the compliance officer;
  - (3) submit an extension request pursuant to section 1-10(a)(1) of the Rules;
  - (4) submit any item listed in section 1-04(b)(5) of the Rules; or
  - (5) submit payment of any late filing or civil penalty incurred by the lobbyist or client represented by the compliance officer.
- (c) A compliance officer need not be designated in e-Lobbyist.
- (d) A compliance officer must not:
- (1) certify Reports; or
  - (2) have access to the Principal Officer's or Designee's e-Lobbyist password.

**§ 1-07 Co-Lobbyist Filing Procedure.**

- (a) Generally. Whenever a Co-lobbyist engages in reportable lobbying activity, the lobbyist (hereinafter referred to as "Primary Lobbyist"), the Co-lobbyist and client involved in such activity must follow the reporting requirements described in this section.
- (b) Reporting Requirements.
- (1) The Primary Lobbyist. The Primary Lobbyist must file:
    - (i) A statement of registration listing both its client and Co-lobbyist together with:
      - (A) the Retainer between the client and the Primary Lobbyist;
      - (B) the Retainer between the Primary Lobbyist and the Co-lobbyist; and
      - (C) a letter signed by the client designating the Co-lobbyist to lobby on its behalf; and
    - (ii) All applicable Reports detailing the compensation paid by the client to the Primary Lobbyist. Compensation paid by the Primary Lobbyist to the Co-lobbyist must be reported as an expense of the Primary Lobbyist.
    - (iii) The start date listed on the Primary Lobbyist's statement of registration must be the start date listed in the retainer agreement between the client and the Primary Lobbyist.
  - (2) The Co-Lobbyist. The Co-lobbyist must file:
    - (i) A statement of registration listing the client and the Primary Lobbyist together with:
      - (A) the Retainer between the Primary Lobbyist and the Co-lobbyist; and
      - (B) a letter signed by the client designating the Co-lobbyist to lobby on its behalf.
    - (ii) All applicable Reports detailing the compensation paid to the Co-Lobbyist by the Primary Lobbyist and any expenses incurred.
    - (iii) The start date listed on the Co-lobbyist's statement of registration must be the date the client signed the letter designating the Co-lobbyist to lobby on its behalf, unless otherwise noted in such designation letter.
  - (3) The Client. The client must file the client annual report listing:
    - (i) the Primary Lobbyist;
    - (ii) the Co-lobbyist;
    - (iii) compensation paid to the Primary Lobbyist; and
    - (iv) any reimbursed expenses paid to the Primary Lobbyist and/or Co-lobbyist.

**§ 1-08 Requirements for Retainers and Authorization Letters.**

- (a) Retainers.
- (1) All Retainers must contain:
    - (i) the compensation payable to the lobbyist;
    - (ii) the duration of the term of representation, including the specific date the retainer takes effect (hereinafter "start date") and the specific date the retainer ends (hereinafter "end date");
    - (iii) the client's name, which must be identical to the client's name listed in the enrollment; and
    - (iv) the terms of any third-party payments for the lobbyist's services, if applicable.
  - (2) The Principal Officer of each party to the Retainer must sign the Retainer.
  - (3) Whenever an amendment is made to a Retainer, the lobbyist or Co-lobbyist must file an amended statement of registration and submit the amended Retainer and the original Retainer.
  - (4) Failure to include any term of the Retainer required by section 1-08 of the Rules shall result in the statement of registration being deemed incomplete and may result in late filing penalties.
- (b) Authorization Letters. (1) All Authorization Letters must contain:
- (i) the names of the employees the client anticipates will lobby on its behalf;
  - (ii) the duration of such employees' obligation to lobby; and
  - (iii) the signature of the Principal Officer.
- (2) Whenever a client anticipates additional employees will engage in lobbying on its behalf, an amended statement of registration listing the additional employees must be filed along with a supplemental Authorization Letter and the original Authorization Letter.
- (c) Start Date. (1) If there is no specific start date listed in the Retainer or Authorization Letter, the later of any date (i) stamped onto the Retainer or Authorization Letter or (ii) listed alongside the document's signatures shall be deemed the start date.
- (2) The start date listed on the statement of registration must match the start date of the Retainer or Authorization Letter.
  - (3) The timeliness of the statement of registration shall be determined by such start date.
- (d) End Date. (1) A Retainer or Authorization Letter shall be deemed invalid if: (A) there is no specific end date set forth in the Retainer or Authorization Letter or (B) the end date has already occurred.
- (2) Notwithstanding paragraph (1) of subdivision (d) of this section, a Retainer or Authorization Letter shall be valid if the lobbyist submits a supplemental letter, signed by the Principal Officers of the parties to the Retainer or Authorization Letter, stating that such Retainer or Authorization Letter is in full force and effect.
  - (3) The end date on the statement of registration must match either the end date of the (A) Retainer or Authorization Letter or (B) supplemental letter submitted pursuant to section 1-08(d)(2) of the Rules, if applicable.
- (e) Clarification Requirement. If there is a discrepancy between the start and/or end dates in the Retainer or Authorization Letter and the statement of registration, the City Clerk may require that the lobbyist:
- (1) file an amended statement of registration;
  - (2) submit a letter explaining the discrepancy; and
  - (3) submit copies of all effective Retainers or Authorization Letters.

Any such requirement must be completed within the time period prescribed by the City Clerk.

**§ 1-09 Deactivation of Reports by the City Clerk.**

- (a) Generally. The City Clerk may, at the request of a lobbyist or client, deactivate inadvertently filed statements of registration, fundraising and political consulting reports, or client annual reports.
- (b) Inadvertently Filed Statements of Registration.
- (1) Eligibility. Statements of registration shall be deemed inadvertently filed when subsequent to filing the statement of registration the City Clerk determines that:

- (i) there is no expectation that the reporting threshold will be exceeded;
- (ii) the lobbying activity which was the basis for filing the statement of registration does not constitute lobbying activity under section 3-211(c) et seq. of the Lobbying Law;
- (iii) the statement of registration was mistakenly filed as a result of a duplicate enrollment of the lobbyist or client; or
- (iv) circumstances exist where the deactivation is deemed necessary.
- (2) Non-Eligibility. The termination of a Retainer or Authorization Letter by either or both parties shall render the pertinent statement of registration ineligible for deactivation.
- (3) Process to Deactivate an Inadvertent Statement of Registration.
- (i) The lobbyist must contact the Lobbying Bureau to discuss the inadvertent statement of registration. The City Clerk shall make an initial determination as to whether or not the statement of registration is eligible for deactivation. If the statement of registration is deemed eligible, the City Clerk shall notify the lobbyist of the determination.
- (ii) No later than ten (10) business days after such notification, the lobbyist must submit an affidavit, on forms prescribed by the City Clerk, by first-class mail, email, fax or hand-delivery to the City Clerk's Address. The affidavit must include all facts and circumstances that led the lobbyist to conclude that the statement of registration was inadvertently filed and the reasons it should be deactivated.
- (iii) If the statement of registration is deemed inadvertent, the City Clerk shall deactivate the statement of registration.
- (4) Effect of Deactivation of Statements of Registration. When the City Clerk deactivates a statement of registration:
- (i) the statement of registration cannot be viewed and/or accessed in e-Lobbyist;
- (ii) all periodic reports associated with the statement of registration will be deactivated and therefore cannot be viewed or accessed in e-Lobbyist;
- (iii) no additional Reports shall be required;
- (iv) no further automatically generated emails from e-Lobbyist regarding such statement of registration shall be sent to the lobbyist;
- (v) original Retainers or Authorization Letters submitted with such statement of registration shall be returned to the lobbyist;
- (vi) such deactivated statement of registration shall not be subject to selection for a random audit; and
- (vii) the deactivated statement of registration shall not be reactivated for any reason.
- (5) Removal of Data. If a statement of registration is deactivated after the data in the Reports is submitted to other New York City agencies that collect and use lobbying data, the lobbyist may contact such agencies to request removal of such information from the agency's database.
- (c) Other Reports Eligible for Deactivation. (1) A lobbyist or client may request the deactivation of (i) a fundraising and political consulting report or (ii) a client annual report.
- (2) Deactivation of a Client Annual Report: Eligibility. A client annual report shall be deemed inadvertently filed when the City Clerk determines that:
- (i) there is no expectation that the client will exceed the reporting threshold;
- (ii) the lobbying activity which was the basis for filing the client annual report does not constitute lobbying activity under section 3-211(c) et seq. of the Lobbying Law;
- (iii) the client annual report was mistakenly filed as a result of a duplicate enrollment of the lobbyist or client; or
- (iv) circumstances exist where the deactivation is deemed necessary by the City Clerk.
- (3) Deactivation of a Fundraising and Political Consulting Report: Eligibility. A fundraising and political consulting report shall be deemed inadvertently filed when the City Clerk determines that:
- (i) there is no expectation that the lobbyist or client will exceed the reporting threshold;
- (ii) the fundraising and/or political consulting activity which was the basis for filing the fundraising and political consulting report does not constitute fundraising and/or political consulting activity under sections 3-211(h) and (i) of the Lobbying Law; or
- (iii) the fundraising and political consulting report was mistakenly filed as a result of a duplicate enrollment of the lobbyist; or
- (iv) circumstances exist where the deactivation is deemed necessary by the City Clerk.
- (4) Process to Deactivate an Inadvertent Client Annual Report or Fundraising and Political Consulting Report.
- (i) The lobbyist or client must contact the Lobbying Bureau to discuss the inadvertent Report. The City Clerk shall make an initial determination as to whether or not such Report is eligible for deactivation. If the Report is deemed eligible, the City Clerk shall notify the lobbyist or client of the determination.
- (ii) No later than ten (10) business days after such notification, the lobbyist or client must submit an affidavit, on forms prescribed by the City Clerk by first-class mail, email, fax or hand-delivery, to the City Clerk's Address. The affidavit must include all facts and circumstances that led the lobbyist or client to conclude that the filing of the Report was inadvertent and the reasons the Report should be deactivated.
- (iii) If the Report is deemed inadvertent, the City Clerk shall deactivate the Report.
- (5) Party who May Request Deactivation. Only the Principal Officer of the entity that filed a Report may request deactivation of that Report.
- (6) Effect of Deactivation of a Client Annual Report or Fundraising and Political Consulting Report. When the City Clerk deactivates a client annual report or fundraising and political consulting report:
- (i) the report cannot be viewed and/or accessed;
- (ii) no further automatically generated emails from e-Lobbyist regarding such report shall be sent;
- (iii) such deactivated report shall not be part of a random audit; and
- (iv) the deactivated report shall not be reactivated for any reason.
- (d) Reports Deactivated in Error. (1) If it is later determined that deactivation was made in error, any deactivated report shall:
- (i) be re-filed by the lobbyist or client;
- (ii) be subject to penalties under the Lobbying Law, if applicable.
- (2) The lateness of any re-filed Report shall be based on the due date of the original Report and the date on which the deactivated Report was re-filed.
- §1-10 Extension of a Filing Deadline.**
- (a) Lobbyist or Client Extension Request.
- (1) A lobbyist or client may request the extension of the filing deadline of any Report. Requests for extensions must be received by the City Clerk no later than two (2) business days prior to the filing deadline of the applicable Report. A request for an extension must be in writing and delivered by first-class mail, hand-delivery, email or fax to the Lobbying Bureau at the City Clerk's Address.
- (2) If a request for an extension is not received within the timeline provided in paragraph (1) of subdivision (b) of this section, the extension may be granted by the City Clerk only under the following circumstances:
- (i) the death of the Principal Officer or his or her immediate family member;
- (ii) the illness of the Principal Officer; or
- (iii) force majeure.
- (3) Documentary evidence supporting the event must be submitted.
- (b) Technical Extension. If on the date of the filing deadline a lobbyist or client is unable to file a Report due to a technical failure of

e-Lobbyist, the City Clerk may issue an extension only when:

- (1) The lobbyist or client contacts the Lobbying Bureau before the filing deadline by telephone or in person to discuss and attempt to resolve the technical issue that is preventing the punctual filing of a Report.
- (2) If after the consultation, the lobbyist or client remains unable to file the Report, the lobbyist or client submits, by email or fax, proof of the technical failure no later than the close of business on the date of the filing deadline.
- (3) Proof of a technical failure must include:
  - (i) A screenshot from e-Lobbyist containing the error message received when the filing was attempted;
  - (ii) Evidence of electronic communications between the lobbyist or client and the Lobbying Bureau determining that a technical failure occurred and remains unresolved as of the filing deadline; or
  - (iii) Other evidence of a technical failure that the City Clerk deems appropriate.
- (4) Lobbyists or clients who are unable to file a Report due to a technical failure of e-Lobbyist, after the Lobbying Bureau's office hours on the filing deadline, may be granted a technical extension if they submit a screenshot from e-Lobbyist containing the error message and the screenshot shows the time of the attempted filing.
- (5) Under no circumstances shall the following be considered a technical failure:
  - (i) Failure of the lobbyist and/or the client to punctually change its Principal Officer;
  - (ii) The Principal Officer's inability to retrieve, change or reset its password; or
  - (iii) Any technical failure that is reported after the filing deadline.
- (6) The City Clerk may verify the technical failure with the Department of Information Technology and Telecommunications ("DoITT"). If DoITT concludes that a technical failure has not occurred, the City Clerk shall not provide a technical extension to the filer who submitted the request.

(c) Automatic Extensions.

- (1) If the filing deadline of a Report falls on a Saturday, Sunday or any New York City holiday, the filing deadline shall be extended to the following business day.
- (2) If a statement of registration cannot be filed due to the client's failure to enroll in e-Lobbyist pursuant to section 1-03 et seq. of the Rules, and an extension, as set forth in section 1-10(a)(1) of the Rules, has not been requested, the filing deadline of the statement of registration shall be extended to two (2) business days after the date the client enrolls or an administrative enrollment has been completed on the client's behalf.
- (3) If a client annual report cannot be filed due to the lobbyist's failure to enroll in e-Lobbyist pursuant to section 1-03 et seq. of the Rules, and an extension, as set forth in section 1-03(c) of the Rules, has not been requested, the filing deadline of the client annual report shall be extended to two (2) business days after the date the lobbyist enrolls.

**§ 1-11 Enforcement of the Lobbying Law.**

- (a) Generally. Any lobbyist or client who violates any provision of the Lobbying Law or Rules shall be subject to the penalties set forth in section 3-223 et seq. of the Lobbying Law.
- (b) Types of Violations. Lobbyists and clients may be subject to a penalty for the following:
  - (1) failure to enroll in e-Lobbyist pursuant to section 3-213(a)(3) of the Lobbying Law;
  - (2) failure to file any Report pursuant to sections 3-213, 3-216, 3-216.1 and 3-217 of the Lobbying Law;
  - (3) knowingly and willfully disclosing incorrect, fraudulent or misleading information or documents to the City Clerk pursuant to sections 3-219 and 3-223(a) of the Lobbying Law;
  - (4) failure to pay the registration fee pursuant to section 3-213(e) of the Lobbying Law;
  - (5) failure to fully cooperate with any inquiry made by the City Clerk pursuant to sections 3-212(a) of the Lobbying Law;
  - (6) failure of a Principal Officer to certify any Report pursuant to sections 3-212(a) and 3-222 of the Lobbying Law;

(7) failure to punctually:

- (i) enroll in e-Lobbyist pursuant to section 3-213(a)(3) of the Lobbying Law;
  - (ii) file any Report, including failing to complete any portion thereof or supplying incorrect information, pursuant to sections 3-213(a)(2); 3-215; 3-216(a)(2); 3-216.1(a) and 3-217(b) of the Lobbying Law;
  - (iii) update the entity profile pursuant to section 3-213(d)(1) of the Lobbying Law;
  - (iv) file a Retainer or Authorization Letter pursuant to sections 3-213(c)(3) and (4) of the Lobbying Law;
  - (v) respond to a lawful subpoena issued by the City Clerk pursuant to section 3-212(a) of the Lobbying Law; or
  - (vi) pay any penalty pursuant to section 3-223(d) of the Lobbying Law;
- (8) the intentional disclosure by a Principal Officer of his or her e-Lobbyist password pursuant to section 3-212(a) of the Lobbying Law;
  - (9) failure to comply with the terms of use agreement of e-Lobbyist pursuant to section 3-212(a) of the Lobbying Law; or
  - (10) any other act or omission that constitutes a violation of the Lobbying Law.

(c) Enforcement Procedures.

(1) Late Filings.

- (i) Generally. Any lobbyist or client who fails to punctually file a Report shall be subject to late filing penalties. Pursuant to section 3-223(c)(2) of the Lobbying Law, a lobbyist or client who has never previously filed a Report shall be charged a late filing penalty of ten dollars (\$10) per day for each Report that is late, and all other lobbyists or clients shall be charged twenty-five dollars (\$25) per day for each Report that is late. Late filing penalties accrue from the day after the filing deadline through, and including, the day the Report is filed, weekends, and holidays.
- (ii) Notice. Pursuant to section 3-223(c)(1) of the Lobbying Law, following the failure to file or the late filing of a Report, the City Clerk shall send a notice by first-class certified mail, return-receipt requested, advising the lobbyist or client of the following:
  - (A) if a Report has not been filed, that such Report must be filed and the applicable late filing penalty paid no later than fourteen (14) business days after the date of mailing of the notice; or
  - (B) if a Report has been filed late, that the applicable late filing penalty must be paid no later than fourteen (14) business days after the date of mailing of the notice.
- (iii) Formal Action. If the lobbyist or client fails to file the late Report and/or satisfy the late filing penalty punctually, the City Clerk shall commence a formal proceeding in OATH, pursuant to section 1-12 of the Rules, where the City Clerk may seek civil penalties in an amount set forth in section 1-11(d) of the Rules in addition to any late filing penalties.

(2) Unreported Lobbying Activity.

- (i) Initial Notice. The City Clerk shall send a notice by certified mail, return-receipt requested, to a lobbyist or client if the City Clerk makes an initial determination that there is probable cause that the lobbyist or client failed to report lobbying activity.
- (ii) Answer to Initial Notice. The lobbyist or client may respond in writing to the initial notice and explain, rebut or provide other information concerning the allegations. The response must be in writing and delivered by first-class mail, hand-delivery, email or fax to the Lobbying Bureau at the City Clerk's Address no later than fourteen (14) business days after the date of mailing of the initial notice. The lobbyist or client may request an extension to answer in writing for good cause no later than two (2) business days prior to the deadline. A request for an extension must be in writing and delivered by first-class mail, hand-delivery, email or fax to the Lobbying Bureau at the City Clerk's Address.
- (iii) No Probable Cause Finding. If, after receipt of the lobbyist's or client's answer, the City Clerk determines that there is no probable cause that a violation of the

Lobbying Law and/or the Rules has occurred, the matter will be dismissed and the lobbyist or client shall be notified accordingly in writing.

(iv) Determination of Probable Cause. If, after consideration of the lobbyist's or client's answer, the City Clerk determines that there is probable cause that a violation of the provisions of the Lobbying Law and/or the Rules has occurred, the City Clerk shall issue a finding of probable cause and assess civil penalties in an amount set forth in section 1-11(d) of the Rules.

(v) Formal Action. Following the issuance of a probable cause determination, the City Clerk shall commence a proceeding in OATH in accordance with the procedures set forth in section 1-12 of these Rules, where the City Clerk shall seek civil penalties in an amount set forth in section 1-11(d) of the Rules in addition to any late filing penalties, if applicable.

(3) Other Violations. Any violation of the Lobbying Law or Rules not punishable under sections 3-223(a), (b) or (c) of the Lobbying Law shall be enforced pursuant to the following procedure.

(i) Initial Notice. Following a determination that a violation has taken place, the City Clerk shall email the lobbyist or client regarding the violation and possible remedies.

(ii) Formal Notice. If the lobbyist or client fails to cure the violation within seven (7) business days after the mailing of the initial notice, the City Clerk shall send a formal notice by certified mail, return-receipt requested, advising the lobbyist or client of the violation and possible remedies.

(iii) Formal Action. If the lobbyist or client fails to cure the violation within fourteen (14) business days after the date of mailing of the formal notice, the City Clerk shall commence a proceeding in OATH, pursuant to section 1-12 of the Rules. In such proceeding, the City Clerk shall seek civil penalties in an amount set forth in section 1-11(d) of the Rules in addition to any late filing penalties, if applicable.

(d) Civil Penalties.

(1) Pursuant to section 3-223(d) of the Lobbying Law, lobbyists and clients that fail to remedy a violation within fourteen (14) business days after the date of mailing of a notice to cure shall be subject to a civil penalty based upon the following schedule:

<u>Days a violation was not cured after the expiration of the cure period</u>	<u>Civil penalty per violation not cured within the cure period.</u>
<u>1-30</u>	<u>\$1,000</u>
<u>31-60</u>	<u>\$1,500</u>
<u>61-90</u>	<u>\$2,000</u>
<u>91-120</u>	<u>\$2,500</u>
<u>121-150</u>	<u>\$3,000</u>
<u>151-180</u>	<u>\$3,500</u>
<u>181-210</u>	<u>\$4,000</u>
<u>211-240</u>	<u>\$4,500</u>
<u>More than 240</u>	<u>\$5,000 - \$20,000</u>

(2) Notwithstanding paragraph (1) of subdivision (d) of this section, the City Clerk may consider aggravating and mitigating factors based on the frequency and extent of the lobbyist's or client's record of violations in increasing or decreasing any civil penalty.

(e) Settlement or Satisfaction of a Violation.

(1) Generally. Notwithstanding section 3-223(f) of the Lobbying Law, lobbyists and clients may waive their right to a hearing and settle or otherwise satisfy any violation of the Lobbying Law.

(2) Effect of Settlement or Satisfaction.

(i) If a violation is settled or satisfied before a formal proceeding begins, the lobbyist or client shall receive notice of such settlement or satisfaction and no formal proceeding shall be commenced.

(ii) If a violation is settled or satisfied after a formal proceeding begins in OATH, the City Clerk shall file a notice of withdrawal without prejudice with OATH and shall serve such notice upon the lobbyist or client.

(f) Waiver or Reduction of Late Filing Penalties. If a lobbyist or client is subject to a late filing penalty, a lobbyist or client may request a waiver or reduction of such late filing penalty pursuant to section 3-223(c)(2) of the Lobbying Law.

(1) A request for a waiver or reduction of a late filing penalty must be received by the City Clerk no later than fourteen (14) business days after the date of mailing of the notice issued by the City Clerk pursuant to section 1-11(c)(1)(ii) of the Rules. Such request must be sent in writing by first-class mail or hand-delivery to the City Clerk's Address on forms prescribed by the City Clerk.

(2) A request for a waiver or reduction must include:

(i) a cover letter setting forth the applicant's name, business address and name of the Principal Officer; and

(ii) an affidavit stating:

(A) The number of times the applicant has previously filed late filings, if any;

(B) The applicant's annual operating budget;

(C) Whether or not the applicant lobbies solely on its own behalf;

(D) The number of lobbying matters, number of hours spent on such matters and, for periodic reports, the amount of compensation and expenditures that were not reported during the relevant period;

(E) A narrative detailing the impediments to the punctual filing of the Report; and

(F) Any other facts that may be helpful to the City Clerk in making a determination.

(3) The only valid reasons for not filing a Report on time are:

(i) death of the Principal Officer or his or her immediate family member;

(ii) illness of the Principal Officer; or

(iii) force majeure.

(4) To the extent possible all statements made in the affidavit should be accompanied by supporting documents.

(5) The City Clerk may request additional evidence to support any statements made in the affidavit. If additional documentation is requested, the applicant must submit such documentation by first-class mail or hand-delivery to the City Clerk's Address no later than seven (7) business days after the date of mailing of the City Clerk's request.

(6) The City Clerk shall notify the applicant in writing of its determination regarding the request as soon as practicable. Any such determination made by the City Clerk is final. If the waiver or reduction request is denied, payment of the applicable late filing penalty must be made no later than fourteen (14) business days after the date of mailing of such denial.

**§1-12 Formal Proceedings.**

(a) Designation of OATH. Pursuant to New York City Charter §1048(a), the City Clerk designates OATH to conduct on its behalf all hearings involving violations of the Lobbying Law. OATH's Rules of Practice shall govern all aspects of the proceedings, except as stated in subdivision (e) of this section.

(b) Petition. The City Clerk shall initiate formal proceedings in OATH by serving a petition on the Respondent's Principal Officer. If the Respondent notifies the City Clerk that Respondent is represented by counsel before the OATH proceeding begins, the City Clerk shall serve the petition upon both Respondent's Principal Officer and its counsel.

(c) Effect of Failure to Answer. If Respondent fails to serve an answer punctually, all allegations in the petition shall be deemed admitted and OATH shall proceed to hold a default hearing. At the default hearing, the City Clerk shall submit, for the record, an offer of proof establishing the factual basis on which the presiding ALJ may issue a report and recommendation. If Respondent fails to respond specifically to any individual allegation in the petition, such individual allegation or charge shall be deemed admitted.

(d) Adjournment. A hearing may be adjourned upon written consent of both parties submitted to the ALJ no later than two (2) business days prior to the hearing. However, if consent of the parties cannot be obtained, an adjournment may be granted at the discretion of the ALJ for good cause, upon the request of either party or upon the ALJ's own motion, with notice to the parties.

(e) Depositions. Depositions shall be taken without leave from OATH as deemed necessary by the City Clerk.

(f) Decision after the Hearing.

- (1) The City Clerk shall issue a final decision after the hearing based exclusively on the record and the transcript of the hearing. The City Clerk shall not be bound by the ALJ's recommendation in whole or in part. The City Clerk's decision shall be in writing and shall state reasons for the determination and, where appropriate, direct specific action. The final decision may consist of a letter from the City Clerk concurring with the ALJ's recommended findings and disposition. The City Clerk's decision after the hearing constitutes a final agency determination.
- (2) The City Clerk shall send a copy of the decision by certified mail to the Respondent and its counsel, if applicable.
- (3) In the event that a decision is adverse to the Respondent, in whole or in part, the Respondent has the right to seek judicial review in accordance with the provisions of Article 78 of the Civil Practice Law and Rules.

**§ 1-13 Duty to Cooperate.**

- (a) Lobbyist's and Client's Duty to Cooperate. A lobbyist or client must cooperate with representatives of the City Clerk. If the City Clerk refers a complaint or other information to DOI, the lobbyist or client must cooperate with representatives of DOI.
- (b) City Clerk's Duty to Report to DOI. If the City Clerk determines, on the basis of a report, complaint, investigation or other information available to the City Clerk, that a willful violation of the Lobbying Law or a criminal violation of a law other than the Lobbying Law has been or may have been committed, then the City Clerk shall report the determination and any related information to DOI.

**§ 1-14 Requests to Review Reports Filed with the Lobbying Bureau.**

- (a) Records. All Reports must be:
  - (1) kept in electronic form at the Office of the City Clerk;
  - (2) available for public inspection upon request; and
  - (3) posted on the internet as soon as practicable.
- (b) Viewing Records. Requests to view Reports may be presented in person, by first-class mail, fax or email to the Lobbying Bureau at the City Clerk's Address.
- (c) Copies of Records. Copies of Reports may be purchased for twenty-five (25) cents per page.

**§ 1-15 Amnesty Program.**

- (a) Generally. On January 1, 2016, a six-month amnesty program shall commence pursuant to section 3-223(h) of the Lobbying Law.
- (b) Eligibility.
  - (1) The amnesty program shall be available to:
    - (i) any lobbyist who was required to file, but never filed, a statement of registration pursuant to section 3-213 of the Lobbying Law at any time on or after December 10, 2006; or
    - (ii) any client who was required to file, but never filed, an annual report pursuant to section 3-217 of the Lobbying Law at any time on or after December 10, 2006.
  - (2) Parties who act as both lobbyist and client shall be eligible for the amnesty program only in the capacity in which such party qualifies pursuant to subdivision (b) of this section. If the applicant qualifies in the capacity of both lobbyist and client then the applicant shall be eligible for amnesty in both capacities.
  - (3) Amnesty shall not be available to any lobbyist or client who is:
    - (i) the subject of any pending criminal investigation relating to any violation of the Lobbying Law; or
    - (ii) a party to any pending criminal litigation in any court of law relating to any violation of the Lobbying Law.
- (c) Notice of Intent to Participate. Prior to January 1, 2016, a lobbyist and/or client may file a notice of intention to participate in the amnesty program on forms prescribed by the City Clerk. This filing entitles the lobbyist or client to the benefits provided in section 3-223(h)(2) of the Lobbying Law.
- (d) Amnesty Requirements. (1) To apply for the amnesty program, a lobbyist or client must file an application on forms prescribed by the City Clerk. The amnesty application must include:

- (i) the applicant's name and business address;
- (ii) a summary of the lobbying activities, fundraising activities, or political consulting activities performed by the lobbyist from January 1, 2015, to either (A) the date that the amnesty application was filed, or (B) the date the notice of intent to participate, as described in section 1-15(c) of the Rules, was filed; and
- (iii) a certification stating: "All statements contained in the application are true, accurate and complete and are made under the penalty of perjury. In addition, it is understood that the Office of the City Clerk will act in reliance on the statements made in this application."

- (2) Submission of Application. Applications must be submitted by first-class mail or hand-delivery to the City Clerk's Address, Attn: Amnesty Program. All applications must be received no later than 5:00 P.M. eastern standard time on June 30, 2016.

- (e) Effect of Amnesty. If amnesty is granted, the City Clerk shall waive all late filing and civil penalties that could be assessed against such lobbyist or client, as set forth in section 3-223 of the Lobbying Law, for the period from December 10, 2006 to the earlier of (i) the date the application was filed or (ii) the date the notice of intent was filed. Such lobbyist or client shall not be subject to any criminal penalties, as set forth in section 3-223 of the Lobbying Law, for the period from December 10, 2006 to the earlier of (i) the date the application was filed or (ii) the date the notice of intent was filed.

- (f) Denial of Amnesty. (1) Reasons for Denial. An applicant may be denied amnesty if:

- (i) the applicant is ineligible pursuant to section 1-15(b) of the Rules;
- (ii) the application does not contain the requirements set forth in section 1-15(d) of the Rules; or
- (iii) the applicant is the subject of a pending criminal investigation or party to any pending criminal litigation in any court of law relating to any violation of the Lobbying Law.

- (A) For any applicant denied amnesty because it is the subject of a pending criminal investigation, should such pending criminal investigation or litigation subsequently find no criminal liability, whether through a prosecution not resulting in a conviction or by the investigating agency terminating the investigation, the applicant may re-file for amnesty for the previously denied filings on or before June 30, 2016. The applicant must re-submit its original application, the letter from the City Clerk denying amnesty, and evidence, satisfactory to the City Clerk, of the finding of no criminal liability.

- (2) Process of Denial. If the City Clerk determines that an applicant is not entitled to amnesty, the City Clerk shall issue a written statement describing the reasons for such denial and shall send the statement to the lobbyist or client as soon as practicable.
- (3) Effect of Denial of Amnesty. If amnesty is denied, any applicable penalties will not be waived and the City Clerk may proceed with any administrative, civil or criminal action against the lobbyist or client.

**NEW YORK CITY MAYOR'S OFFICE OF OPERATIONS  
253 BROADWAY, 10<sup>th</sup> FLOOR  
NEW YORK, NY 10007  
212-788-1400**

**CERTIFICATION / ANALYSIS  
PURSUANT TO CHARTER SECTION 1043(d)**

**RULE TITLE:** Implementation of Lobbying Law Amendments  
**REFERENCE NUMBER:** CLERK-2  
**RULEMAKING AGENCY:** CLERK

I certify that this office has analyzed the proposed rule referenced above as required by Section 1043(d) of the New York City Charter, and that the proposed rule referenced above:

- (i) Is understandable and written in plain language for the discrete regulated community or communities;
- (ii) Minimizes compliance costs for the discrete regulated community or communities consistent with achieving the stated purpose of the rule; and



(iii) Provides cure periods for many violations of the lobbying law or its rules.

*/s/ Francisco X. Navarro*  
Mayor's Office of Operations

*April 15, 2015*  
Date

**NEW YORK CITY LAW DEPARTMENT  
DIVISION OF LEGAL COUNSEL  
100 CHURCH STREET  
NEW YORK, NY 10007  
212-356-4028**

**CERTIFICATION PURSUANT TO  
CHARTER §1043(d)**

**RULE TITLE:** Implementation of Lobbying Law Amendments  
**REFERENCE NUMBER:** 2015 RG 031  
**RULEMAKING AGENCY:** Office of the City Clerk

I certify that this office has reviewed the above-referenced proposed rule as required by section 1043(d) of the New York City Charter, and that the above-referenced proposed rule:

- (i) is drafted so as to accomplish the purpose of the authorizing provisions of law;
- (ii) is not in conflict with other applicable rules;
- (iii) to the extent practicable and appropriate, is narrowly drawn to achieve its stated purpose; and
- (iv) to the extent practicable and appropriate, contains a statement of basis and purpose that provides a clear explanation of the rule and the requirements imposed by the rule.

*/s/ STEVEN GOULDEN*  
Acting Corporation Counsel

Date: April 14, 2015

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**SPECIAL MATERIALS**

**CITYWIDE ADMINISTRATIVE SERVICES**

■ NOTICE

**OFFICIAL FUEL PRICE SCHEDULE NO. 7489  
FUEL OIL AND KEROSENE**

CONTR. NO.	ITEM NO.	FUEL/OIL TYPE		VENDOR	CHANGE	PRICE EFF. 4/13/2015
3187251	11.0	#1DULS	>=80%	CITY WIDE BY TW	SPRAGUE OPERATING RESOURCES LLC	+0338 GAL. 2.5748 GAL.
3187251	12.0	#1DULS	<b>B100 &lt;=20%</b>	CITY WIDE BY TW	SPRAGUE OPERATING RESOURCES LLC	+0338 GAL. 3.8406 GAL.
3187251	13.0	#1DULS	>=80%	P/U	SPRAGUE OPERATING RESOURCES LLC	+0338 GAL. 2.4905 GAL.
3187251	14.0	#1DULS	<b>B100 &lt;=20%</b>	P/U	SPRAGUE OPERATING RESOURCES LLC	+0338 GAL. 3.7562 GAL.
3187249	1.0	#2DULS		CITY WIDE BY DELIVERY	CASTLE OIL CORPORATION	+0457 GAL. 1.9107 GAL.
3187249	2.0	#2DULS		P/U	CASTLE OIL CORPORATION	+0457 GAL. 1.8692 GAL.
3187249	3.0	#2DULS		CITY WIDE BY DELIVERY	CASTLE OIL CORPORATION	+0457 GAL. 1.9262 GAL.
3187249	4.0	#2DULS		P/U	CASTLE OIL CORPORATION	+0457 GAL. 1.8892 GAL.
3187249	7.0	#2DULS	>=80%	CITY WIDE BY DELIVERY	CASTLE OIL CORPORATION	+0457 GAL. 1.9185 GAL.
3187249	8.0	#2DULS	<b>B100 &lt;=20%</b>	CITY WIDE BY DELIVERY	CASTLE OIL CORPORATION	+0457 GAL. 2.0557 GAL.
3187249	9.0	#2DULS	>=80%	P/U	CASTLE OIL CORPORATION	+0457 GAL. 1.8792 GAL.
3187249	10.0	#2DULS	<b>B100 &lt;=20%</b>	P/U	CASTLE OIL CORPORATION	+0457 GAL. 2.0127 GAL.
3387022	15.1	#2DULS		BARGE MTF III & ST. GEORGE & WI	SPRAGUE OPERATING RESOURCES LLC	+0457 GAL. 2.0066 GAL.
3387090	1.1	JETA		FLOYD BENNETT	SPRAGUE OPERATING RESOURCES LLC	+0372 GAL. 2.4274 GAL.
3387042	1.0	#2B5		CITY WIDE BY DELIVERY	CASTLE OIL CORPORATION	+0457 GAL. 1.8736 GAL.
3387042	2.0	#4B5		CITY WIDE BY DELIVERY	CASTLE OIL CORPORATION	+0343 GAL. 1.6965 GAL.
3387042	3.0	#6B5		CITY WIDE BY DELIVERY	CASTLE OIL CORPORATION	+0221 GAL. 1.5539 GAL.
3387042	4.0	B100	<=20%	CITY WIDE BY DELIVERY	CASTLE OIL CORPORATION	+0457 GAL. 2.4771 GAL.
3387042	5.0	#2(ULSH)	>=80%	CITY WIDE BY DELIVERY	CASTLE OIL CORPORATION	+0457 GAL. 1.8418 GAL.
<b>NOTE:</b>						
3187249		#2DULSB5	<b>95% ITEM 7.0 &amp; 5% ITEM 8.0</b>	CITY WIDE BY TW	CASTLE OIL CORPORATION	+0457 GAL. 1.9253 GAL.
3187249		#2DULSB20	<b>80% ITEM 7.0 &amp; 20% ITEM 8.0</b>	CITY WIDE BY TW	CASTLE OIL CORPORATION	+0457 GAL. 1.9459 GAL.
3187249		#2DULSB5	<b>95% ITEM 9.0 &amp; 5% ITEM 10.0</b>	CITY WIDE BY TW	CASTLE OIL CORPORATION	+0457 GAL. 1.8859 GAL.
3187249		#2DULSB20	<b>80% ITEM 9.0 &amp; 20% ITEM 10.0</b>	CITY WIDE BY TW	CASTLE OIL CORPORATION	+0457 GAL. 1.9059 GAL.
3387042		#2SB10	<b>10% ITEM 4.0 &amp; 90% ITEM 5.0</b>	CITY WIDE BY TW	CASTLE OIL CORPORATION	+0457 GAL. 1.9053 GAL.

**OFFICIAL FUEL PRICE SCHEDULE NO. 7490  
FUEL OIL, PRIME AND START**

CONTR. NO.	ITEM NO.	FUEL/OIL TYPE		VENDOR	CHANGE	PRICE EFF. 4/13/2015
3487119	1.0	#2B5		MANH	PACIFIC ENERGY	+0457 GAL. 2.0551 GAL.
3487120	79.0	#2B5		BRONX & MANH CD 10	F & S PETROLEUM Corp.	+0457 GAL. 1.8090 GAL.
3487120	157.0	#2B5		BKLYN, QUEENS, SI	F & S PETROLEUM Corp.	+0457 GAL. 1.8090 GAL.
3487120	235.0	#4B5		CITY WIDE BY DELIVERY	F & S PETROLEUM Corp.	+0343 GAL. 2.1467 GAL.
3487120	236.0	#6B5		CITY WIDE BY DELIVERY	F & S PETROLEUM Corp.	+0221 GAL. 1.9990 GAL.

**OFFICIAL FUEL PRICE SCHEDULE NO. 7491  
FUEL OIL AND REPAIRS**

CONTR. NO.	ITEM NO.	FUEL/OIL TYPE	VENDOR	CHANGE	PRICE EFF. 4/13/2015
3487034	1.0	#2B5	MANH & BRONX SJ FUEL Co. Inc.	+0457 GAL.	1.7979 GAL.
3487035	80.0	#2B5	BKLYN, QUEENS, SI F & S PETROLEUM Corp.	+0457 GAL.	1.8116 GAL.
3487035	156.0	#4B5	CITY WIDE BY DELIVERY F & S PETROLEUM Corp.	+0343 GAL.	1.8254 GAL.

**OFFICIAL FUEL PRICE SCHEDULE NO. 7492  
GASOLINE**

CONTR. NO.	ITEM NO.	FUEL/OIL TYPE	VENDOR	CHANGE	PRICE EFF. 4/13/2015
3187093	5.0	E70	CITY WIDE BY TW SPRAGUE OPERATING RESOURCES LLC	+0524 GAL.	1.8297 GAL.
3187093	2.0	PREM	CITY WIDE BY TW SPRAGUE OPERATING RESOURCES LLC	+0885 GAL.	2.0556 GAL.
3187093	4.0	PREM	P/U SPRAGUE OPERATING RESOURCES LLC	+0885 GAL.	1.9765 GAL.
3187093	1.0	U.L.	CITY WIDE BY TW SPRAGUE OPERATING RESOURCES LLC	+0870 GAL.	1.8820 GAL.
3187093	3.0	U.L.	P/U SPRAGUE OPERATING RESOURCES LLC	+0870 GAL.	1.8059 GAL.

**NOTE:**

The National Oilheat Research Alliance (NORA) will resume full operations in 2015 with the fee expanding to #4 heating oil. This fee will apply to heating oil invoices only. The fee collections began January 1, 2015. All other terms and conditions of these awards remain the same. Please contact this office if you have any questions.

The Bio-Diesel Blender Tax Credit was reinstated for 2014. As of January 1, 2015, the Bio - Diesel Blender Tax Credit has been rescinded for \$1.00 per gallon on B100. Therefore, for deliveries after January 1, 2015, the contractor will be collecting additional fees which will be shown as a separate line item on the invoice. The additional fee for items will range from \$0.05 for B5 to \$0.20 for B20 per gallon, varying on the percentage of biodiesel to be used. Should the tax credit be extended, this additional fee will be discontinued and removed from the invoice.

**REMINDER FOR ALL AGENCIES:**

Please send inspection copy of receiving report for all gasoline (E70, UL & PREM) delivered by tank wagon to OCP/Bureau of Quality Assurance (BQA), 1 Centre Street, 18th Floor, New York, NY 10007.

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**HOUSING PRESERVATION AND DEVELOPMENT**

■ NOTICE

**REQUEST FOR COMMENT  
REGARDING AN APPLICATION FOR A  
CERTIFICATION OF NO HARASSMENT**

**Notice Date:** April 10, 2015

**To:** Occupants, Former Occupants, and Other Interested Parties

Property:	Address	Application #	Inquiry Period
54 West 120 <sup>th</sup> Street, Manhattan		20/15	March 2, 2012 to Present
236 West 112 <sup>th</sup> Street, Manhattan		21/15	March 2, 2012 to Present
244 West 136 <sup>th</sup> Street, Manhattan		22/15	March 12, 2012 to Present
32 East 13 <sup>th</sup> Street, Manhattan		27/15	March 16, 2012 to Present
257 3 <sup>rd</sup> Avenue, Manhattan		28/15	March 16, 2012 to Present
457 Convent Avenue, Manhattan		32/15	March 19, 2012 to Present
237 West 136 <sup>th</sup> Street, Manhattan		33/15	March 24, 2012 to Present
119 West 122 <sup>nd</sup> Street, Manhattan		35/15	March 30, 2012 to Present
377 Grove Street, Brooklyn		23/15	March 13, 2012 to Present
586 Madison Street, Brooklyn		24/15	March 13, 2012 to Present
447 Putnam Avenue, Brooklyn		26/15	March 13, 2012 to Present
4015 Atlantic Avenue, Brooklyn		29/15	March 17, 2012 to Present
55 St. Marks Avenue, Brooklyn		34/15	March 26, 2012 to Present

**Authority:** SRO, Administrative Code §27-2093

Before the Department of Buildings can issue a permit for the alteration or demolition of a single room occupancy multiple dwelling,

the owner must obtain a "Certification of No Harassment" from the Department of Housing Preservation and Development ("HPD") stating that there has not been harassment of the building's lawful occupants during a specified time period. Harassment is conduct by an owner that is intended to cause, or does cause, residents to leave or otherwise surrender any of their legal occupancy rights. It can include, but is not limited to, failure to provide essential services (such as heat, water, gas, or electricity), illegally locking out building residents, starting frivolous lawsuits, and using threats or physical force.

The owner of the building identified above has applied for a Certification of No Harassment. If you have any comments or evidence of harassment at this building, please notify HPD at **CONH Unit, 100 Gold Street, 6<sup>th</sup> Floor, New York, NY 10038** by letter postmarked not later than 30 days from the date of this notice or by an in-person statement made within the same period. To schedule an appointment for an in-person statement, please call **(212) 863-5277 or (212) 863-8211**.

a10-20

**REQUEST FOR COMMENT  
REGARDING AN APPLICATION FOR A  
CERTIFICATION OF NO HARASSMENT**

**Notice Date:** April 10, 2015

**To:** Occupants, Former Occupants, and Other Interested Parties

Property:	Address	Application #	Inquiry Period
136 North 8 <sup>th</sup> Street, Brooklyn		25/15	October 4, 2004 to Present

**Authority:** Greenpoint-Williamsburg Anti-Harassment Area, Zoning Resolution §§23-013, 93-90

Before the Department of Buildings can issue a permit for the alteration or demolition of a multiple dwelling in certain areas designated in the Zoning Resolution, the owner must obtain a "Certification of No Harassment" from the Department of Housing Preservation and Development ("HPD") stating that there has not been harassment of the building's lawful occupants during a specified time period. Harassment is conduct by an owner that is intended to cause, or does cause, residents to leave or otherwise surrender any of their legal occupancy rights. It can include, but is not limited to, failure to provide essential services (such as heat, water, gas, or electricity), illegally locking out building residents, starting frivolous lawsuits, and using threats or physical force.

The owner of the building identified above has applied for a

Certification of No Harassment. If you have any comments or evidence of harassment at this building, please notify HPD at **CONH Unit, 100 Gold Street, 6<sup>th</sup> Floor, New York, NY 10038** by letter postmarked not later than 30 days from the date of this notice or by an in-person statement made within the same period. To schedule an appointment for an in-person statement, please call **(212) 863-5277** or **(212) 863-8211**.

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## MAYOR'S OFFICE OF CONTRACT SERVICES

### ■ NOTICE

#### Notice of Intent to Issue New Solicitation(s) Not Included in FY 2015 Annual Contracting Plan and Schedule

**NOTICE IS HEREBY GIVEN** that the Mayor will be issuing the following solicitation(s) not included in the FY 2015 Annual Contracting Plan and Schedule that is published pursuant to New York City Charter § 312(a):

Agency: Department of Parks and Recreation  
Description of services sought: Construction supervision services for the reconstruction of Historic House Trust sites Citywide (1)  
Start date of the proposed contract: 6/15/2015  
End date of the proposed contract: 6/15/2016  
Method of Solicitation the Agency intends to utilize: Sole Source  
Personnel in substantially similar titles within Agency: Project Managers, Associate Project Managers, Construction Project Managers, Construction Project Manager Interns  
Headcount of personnel in substantially similar titles within Agency: 126

Agency: Department of Parks and Recreation  
Description of services sought: Construction supervision services for the reconstruction of Historic House Trust sites Citywide (2)  
Start date of the proposed contract: 6/15/2015  
End date of the proposed contract: 6/15/2016  
Method of Solicitation the Agency intends to utilize: Sole Source  
Personnel in substantially similar titles within Agency: Project Managers, Associate Project Managers, Construction Project Managers, Construction Project Manager Interns  
Headcount of personnel in substantially similar titles within Agency: 126

Agency: Department of Parks and Recreation  
Description of services sought: Construction supervision services for the reconstruction of Historic House Trust sites Citywide (3)  
Start date of the proposed contract: 6/15/2015  
End date of the proposed contract: 6/15/2016  
Method of Solicitation the Agency intends to utilize: Sole Source  
Personnel in substantially similar titles within Agency: Project Managers, Associate Project Managers, Construction Project Managers, Construction Project Manager Interns  
Headcount of personnel in substantially similar titles within Agency: 126

Agency: Department of Parks and Recreation  
Description of services sought: Construction supervision services for the reconstruction of Historic House Trust sites Citywide (4)  
Start date of the proposed contract: 6/15/2015  
End date of the proposed contract: 6/15/2016  
Method of Solicitation the Agency intends to utilize: Sole Source  
Personnel in substantially similar titles within Agency: Project Managers, Associate Project Managers, Construction Project Managers, Construction Project Manager Interns  
Headcount of personnel in substantially similar titles within Agency: 126

Agency: Department of Parks and Recreation  
Description of services sought: Construction supervision services for the reconstruction of Historic House Trust sites Citywide (5)  
Start date of the proposed contract: 6/15/2015  
End date of the proposed contract: 6/15/2016  
Method of Solicitation the Agency intends to utilize: Sole Source  
Personnel in substantially similar titles within Agency: Project Managers, Associate Project Managers, Construction Project Managers, Construction Project Manager Interns  
Headcount of personnel in substantially similar titles within Agency: 126

Agency: Department of Parks and Recreation  
Description of services sought: Construction supervision services for the reconstruction of Historic House Trust sites Citywide (6)  
Start date of the proposed contract: 6/15/2015  
End date of the proposed contract: 6/15/2016  
Method of Solicitation the Agency intends to utilize: Sole Source  
Personnel in substantially similar titles within Agency: Project Managers, Associate Project Managers, Construction Project Managers, Construction Project Manager Interns  
Headcount of personnel in substantially similar titles within Agency: 126

Agency: Department of Parks and Recreation  
Description of services sought: Architectural design services for the

reconstruction of Historic House Trust sites Citywide (1)  
Start date of the proposed contract: 6/15/2015  
End date of the proposed contract: 6/15/2016  
Method of Solicitation the Agency intends to utilize: Sole Source  
Personnel in substantially similar titles within Agency: Architects, Assistant Architects, Landmarks Preservationists, Project Managers, Associate Project Managers  
Headcount of personnel in substantially similar titles within Agency: 71

Agency: Department of Parks and Recreation  
Description of services sought: Architectural design services for the reconstruction of Historic House Trust sites Citywide (2)  
Start date of the proposed contract: 6/15/2015  
End date of the proposed contract: 6/15/2016  
Method of Solicitation the Agency intends to utilize: Sole Source  
Personnel in substantially similar titles within Agency: Architects, Assistant Architects, Landmarks Preservationists, Project Managers, Associate Project Managers  
Headcount of personnel in substantially similar titles within Agency: 71

Agency: Department of Parks and Recreation  
Description of services sought: Architectural design services for the reconstruction of Historic House Trust sites Citywide (3)  
Start date of the proposed contract: 6/15/2015  
End date of the proposed contract: 6/15/2016  
Method of Solicitation the Agency intends to utilize: Sole Source  
Personnel in substantially similar titles within Agency: Architects, Assistant Architects, Landmarks Preservationists, Project Managers, Associate Project Managers  
Headcount of personnel in substantially similar titles within Agency: 71

Agency: Department of Parks and Recreation  
Description of services sought: Architectural design services for the reconstruction of Historic House Trust sites Citywide (4)  
Start date of the proposed contract: 6/15/2015  
End date of the proposed contract: 6/15/2016  
Method of Solicitation the Agency intends to utilize: Sole Source  
Personnel in substantially similar titles within Agency: Architects, Assistant Architects, Landmarks Preservationists, Project Managers, Associate Project Managers  
Headcount of personnel in substantially similar titles within Agency: 71

Agency: Department of Parks and Recreation  
Description of services sought: Architectural design services for the reconstruction of Historic House Trust sites Citywide (5)  
Start date of the proposed contract: 6/15/2015  
End date of the proposed contract: 6/15/2016  
Method of Solicitation the Agency intends to utilize: Sole Source  
Personnel in substantially similar titles within Agency: Architects, Assistant Architects, Landmarks Preservationists, Project Managers, Associate Project Managers  
Headcount of personnel in substantially similar titles within Agency: 71

Agency: Department of Parks and Recreation  
Description of services sought: Architectural design services for the reconstruction of Historic House Trust sites Citywide (6)  
Start date of the proposed contract: 6/15/2015  
End date of the proposed contract: 6/15/2016  
Method of Solicitation the Agency intends to utilize: Sole Source  
Personnel in substantially similar titles within Agency: Architects, Assistant Architects, Landmarks Preservationists, Project Managers, Associate Project Managers  
Headcount of personnel in substantially similar titles within Agency: 71

Agency: Department of Parks and Recreation  
Description of services sought: Engineering design services for the reconstruction of Historic House Trust sites Citywide (1)  
Start date of the proposed contract: 6/15/2015  
End date of the proposed contract: 6/15/2016  
Method of Solicitation the Agency intends to utilize: Sole Source  
Personnel in substantially similar titles within Agency: Civil Engineers, Assistant Civil Engineers, Project Managers, Associate Project Managers  
Headcount of personnel in substantially similar titles within Agency: 67

Agency: Department of Parks and Recreation  
Description of services sought: Engineering design services for the reconstruction of Historic House Trust sites Citywide (2)  
Start date of the proposed contract: 6/15/2015  
End date of the proposed contract: 6/15/2016  
Method of Solicitation the Agency intends to utilize: Sole Source  
Personnel in substantially similar titles within Agency: Civil Engineers, Assistant Civil Engineers, Project Managers, Associate Project Managers  
Headcount of personnel in substantially similar titles within Agency: 67

Agency: Department of Parks and Recreation  
Description of services sought: Engineering design services for the reconstruction of Historic House Trust sites Citywide (3)  
Start date of the proposed contract: 6/15/2015  
End date of the proposed contract: 6/15/2016  
Method of Solicitation the Agency intends to utilize: Sole Source  
Personnel in substantially similar titles within Agency: Civil





Table with 7 columns: Name, Title, Salary, Action, Prov, Eff Date. Lists various employees from the Department of Sanitation with their respective salaries and appointment dates.

DEPARTMENT OF SANITATION FOR PERIOD ENDING 03/27/15

Table with 7 columns: Name, Title, Salary, Action, Prov, Eff Date. Continues the list of employees from the Department of Sanitation, including those with higher salaries and different titles.

DEPARTMENT OF SANITATION FOR PERIOD ENDING 03/27/15

Table with 7 columns: Name, Title, Salary, Action, Prov, Eff Date. Lists the final few employees from the Department of Sanitation.

Table with 7 columns: Name, Title, Salary, Action, Prov, Eff Date. Lists various employees from other departments, including Ramon, Ramo, Ramo, and others, with their salaries and appointment dates.

LATE NOTICE

CITY PLANNING

PUBLIC HEARINGS

NOTICE OF PUBLIC HEARING ON THE DRAFT ENVIRONMENTAL IMPACT STATEMENT (CEQR No. 14DCP136R)

Staten Island Mall Enlargement

Project Identification Lead Agency CEQR No. 14DCP136R City Planning Commission ULURP Nos. N150271ZAR, N150275ZCR, N150274ZCR, N150273ZAR, N150272ZAR and N150272ZAR

SEQRA Classification: Type I

Contact Person

Robert Dobruskin, AICP, Director, 212-720-3423 Environmental Assessment and Review Division New York City Department of City Planning

The City Planning Commission (CPC), acting as lead agency, issued a Notice of Completion on March 13, 2015 for a Draft Environmental Impact Statement (DEIS) for the proposed Staten Island Mall Enlargement project in accordance with Article 8 of the Environmental Conservation Law. A public hearing on the DEIS will be held on Wednesday, May 6, 2015, at 10:00 A.M. in Spector Hall, at the Department of City Planning located at 22 Reade Street, New York, NY 10007. Comments are requested on the DEIS and will be accepted until 5:00 P.M. on Monday, May 18, 2015.

GGP Staten Island Mall, LLC, Macy's Retail Holdings, Inc. (Macy's) and JCPenney Corporation, Inc. (collectively, the Applicants) propose to enlarge an existing commercial center known as the Staten Island Mall (the "Mall" or the "Development Site"), located at 2655 Richmond Avenue (Block 2400, Lots 7, 118, 180, 210, 220, and 500) in the Heartland Village neighborhood of Staten Island Community District 2. The Development Site for the proposed project is located in a C4-1 zoning district and is bounded by Richmond Hill Road, Marsh Avenue, Platinum Avenue, and Richmond Avenue.

The Mall is currently comprised of three zoning lots:

- The Macy's zoning lot (tax lot 118 and 500), which includes the Macy's department store, Macy's furniture store, and adjacent parking fields;

- The Mall/JCPenney zoning lot (tax lots 7, 180, 210, 220), which includes the retail stores comprising the mall itself, the JCPenney department store, and their adjacent parking fields; and
- The Sears zoning lot (tax lot 375), which includes the Sears department store and its adjacent parking field.

The Macy's zoning lot (tax lot 118 and 500) and the Mall/JCPenney zoning lot (tax lots 7, 180, 210, and 220) are anticipated to be merged into a single zoning lot and comprise the Development Site for the proposed project. The Development Site does not include the zoning lot containing Sears or its adjacent 1,018-space parking area.

The Applicants are seeking zoning authorizations pursuant to the ZR Section 36-023 for:

- A reduction by up to 47.5 percent of the ZR Section 36-21 parking requirement;
- Approval of the layout of a group parking facility accessory to a commercial development; and
- Approval to modify/waive the parking maneuverability and landscaping provisions of ZR Sections 36-58 and/or 37-90.

In addition, the Applicants are seeking cross-access easement certifications pursuant to: ZR Section 36-592, and ZR Section 36-596(a). These certifications are ministerial actions and not subject to environmental review.

The proposed actions would facilitate the development of an approximately 426,576 gross square feet (gsf) enlargement of the Mall on areas currently used for accessory parking. Uses within the enlarged areas are anticipated to include: 88,007 gsf of non-department store retail; 41,208 gsf of department store retail; 33,665 gsf of restaurants; 10,831 gsf of new food court; a 50,000-gsf supermarket; a 54,488-gsf cinema; a 75,000-gsf enlargement of the existing Macy's department store; and 73,377 gsf of common, service and receiving areas. In conjunction with the retail enlargement, the proposed project includes the development of a new parking structure, as well as exterior landscape improvements.

It is anticipated that the proposed project would be completed by 2017. However, there is the possibility that Macy's would elect to postpone commencement of construction of its proposed 75,000-gsf enlargement, in which case the Macy's enlargement and a portion of the proposed structured parking garage would not be expected to be complete until 2019. The EIS evaluates the most conservative build scenario in determining the potential for significant adverse environmental impacts.

Absent the proposed actions, no new development is anticipated to occur on the project site. Any such development or enlargement, including changes to the parking site plan, would require authorizations pursuant to ZR Section 36-023, which is a discretionary action and subject to environmental review, to assure that the layout of parking space is arranged and located in relation to the uses on the site so as to provide adequate ingress, egress, and circulation with respect to the abutting streets. In the No Action scenario, conditions on the project site are expected to remain unchanged from existing conditions.

The proposed actions would facilitate the Applicants' proposal through authorizing the site plan, which would set the location and size of the proposed enlargement, and the reconfiguration and number of parking spaces. The proposed enlargement will be limited to the building footprints and floor area shown on the authorized site plan and the layout and number of parking spaces. Deviation from the site plan by reconfiguring the layout of the parking spaces or adding or subtracting the number of spaces provided, or shifting the building footprints or floor area, would require the Applicants to seek an additional authorization pursuant to ZR Section 36-023. However, the site plan does not set the size and location of the proposed Use Groups 6, 8, and 10 and allows flexibility for where the uses are located within the proposed footprints of the enlargement.

In order to provide a conservative environmental review, a Reasonable Worst Case Development Scenario (RWCDs) for the With-Action scenario was developed based on the Applicants' current intended development program and typical retail uses in similar developments that generate a high number of vehicle trips. The specific retail types under the RWCDs include 33,665 gsf of restaurant space (UG-6), 50,000 gsf of supermarket space (UG-6), 75,000 gsf of enlargement space for the Macy's (UG-10), and 54,488 gsf of cinema space (UG-8).

With the 426,576 gsf of new uses that are expected to be added as a result of the proposed actions, the project site would contain approximately 1,655,390 gsf of retail uses. The worker population of the project site would increase by an estimated 943 in the With Action scenario, to an estimated 3,693 employees.

The DEIS had identified significant adverse impacts with respect to traffic. The proposed project would not result in significant adverse impacts with respect to transit, pedestrians, or parking.

The weekday midday and PM and Saturday midday and PM traffic

conditions were evaluated at a total of 38 intersections which center around major arterials that serve the Mall, including Richmond Avenue, Richmond Hill Road, Forest Hill Road, and arterials farther away from the site that collect local traffic. These 38 intersections, where project-generated trips are expected to be most concentrated, were analyzed for the reasonable worst-case scenario of the November to December shopping period post-Thanksgiving. The traffic impact analysis indicates that 14, 26, 24, and 24 intersections would be significantly adversely impacted in the weekday midday, weekday PM, Saturday midday, and Saturday PM peak hours, respectively. In addition, 19, 39, 43, and 35 lane groups would be significantly adversely impacted in the weekday midday, weekday PM, Saturday midday, and Saturday PM peak hours, respectively.

The recommended mitigation measures to address significant adverse impacts consist of standard signal timing changes, lane reconfiguration, and parking regulation modifications. These measures, which are subject to review and approval by the New York City Department of Transportation (NYCDOT), are considered readily implementable measures as per the *CEQR Technical Manual*. However, at one intersection (the unsignalized intersection of Staten Island Mall East Driveway at Marsh Avenue), the impact on the Mall East Driveway left lane group could only be mitigated by installing a new signal. Therefore, a signal warrant analysis was conducted as per requirements of the Manual of Uniform Traffic Control Devices (MUTCD), 2009 Edition. The signal warrant analysis concluded that Warrant 3A-Peak Hour was satisfied, and therefore the signal would be warranted.

Totals of 12, 22, 15, and 17 intersections could be fully mitigated in the weekday midday, weekday P.M., Saturday midday, and Saturday P.M. peak hours, respectively. Two, one, four, and four intersections could be partially mitigated in the weekday midday, weekday P.M., Saturday midday, and Saturday P.M. peak hours, respectively; and zero, three, five, and three intersections would remain unmitigated in the weekday midday, weekday P.M., Saturday midday, and Saturday P.M. peak hours, respectively.

The following intersections could not be mitigated in one or more peak hours:

- Forest Hill Road at Richmond Avenue,
- Draper Place at Richmond Avenue,
- Drumgoole Road West at Richmond Avenue,
- Richmond Road at Arthur Kill Road-Richmond Hill Road, and
- Rockland Avenue at Forest Hill Road.

In addition, the following intersections could be partially mitigated in one or more time periods:

- Richmond Hill Road at Richmond Avenue,
- Richmond Hill Road at Forest Hill Road,
- Platinum Avenue at Staten Island Mall Drive,
- Victory Boulevard at Richmond Avenue,
- Draper Place at Richmond Avenue,
- Nome Avenue at Richmond Avenue, and
- Rockland Avenue at Forest Hill Road.

There is potential for additional impacts to be identified between Draft and Final of this EIS, and if so, additional measures will be explored, where feasible, to further mitigate the identified impacts. The proposed mitigation measures are subject to review and approval by the NYCDOT, and if certain proposed mitigation measures are deemed infeasible by NYCDOT, alternatives will be analyzed. If no other alternative mitigation measures can be identified, those impact locations would be unmitigated.

Between Draft and Final of this EIS, additional measures will be explored, where feasible, to further mitigate the identified impacts. If no additional feasible measures can be identified, the projected impacts would remain unmitigated, and would therefore be considered unavoidable adverse impacts.

The DEIS also considered two alternatives: A No Build Alternative and a No Unmitigated Significant Impacts Alternative.

Hard copies of the Draft Environmental Impact Statement and Final Scope of Work for the project can be viewed at the Environmental Assessment and Review Division, New York City Department of City Planning, 22 Reade Street, 4E, New York, NY 10007 (Contact: Robert Dobruskin, Director (212) 720-3423); or at the Mayor's Office of Sustainability, 100 Gold Street, 2<sup>nd</sup> Floor, New York, NY 10038, (Contact: Nilda Mesa, Director (212) 788-7772. Electronic copies of the DEIS and the Final Scope of Work can be obtained at the New York City Department of City Planning's website at: [http://www.nyc.gov/html/dcp/html/env\\_review/eis.shtml](http://www.nyc.gov/html/dcp/html/env_review/eis.shtml) and [http://www.nyc.gov/html/dcp/html/env\\_review/scope.shtml](http://www.nyc.gov/html/dcp/html/env_review/scope.shtml), respectively.

# READER'S GUIDE

The City Record (CR) is published each business day and includes notices of proposed New York City procurement actions, contract awards, and other procurement-related information. Solicitation notices for most procurements valued at or above \$100,000 for information technology and for construction and construction related services, above \$50,000 for other services, and above \$25,000 for other goods are published for at least one day. Other types of procurements, such as sole source, require notice in The City Record for five consecutive days. Unless otherwise specified, the agencies and offices listed are open for business Monday through Friday from 9:00 A.M. to 5:00 P.M., except on legal holidays.

## NOTICE TO ALL NEW YORK CITY CONTRACTORS

The New York State Constitution ensures that all laborers, workers or mechanics employed by a contractor or subcontractor doing public work are to be paid the same wage rate that prevails in the trade where the public work is being done. Additionally, New York State Labor Law §§ 220 and 230 provide that a contractor or subcontractor doing public work in construction or building service must pay its employees no less than the prevailing wage. Section 6-109 (the Living Wage Law) of the New York City Administrative Code also provides for a "living wage", as well as prevailing wage, to be paid to workers employed by City contractors in certain occupations. The Comptroller of the City of New York is mandated to enforce prevailing wage. Contact the NYC Comptroller's Office at [www.comptroller.nyc.gov](http://www.comptroller.nyc.gov), and click on Prevailing Wage Schedules to view rates.

## CONSTRUCTION/CONSTRUCTION SERVICES OR CONSTRUCTION-RELATED SERVICES

The City of New York is committed to achieving excellence in the design and construction of its capital program, and building on the tradition of innovation in architecture and engineering that has contributed to the City's prestige as a global destination.

## VENDOR ENROLLMENT APPLICATION

New York City procures approximately \$17 billion worth of goods, services, construction and construction-related services every year. The NYC Procurement Policy Board Rules require that agencies primarily solicit from established mailing lists called bidder/proposer lists. Registration for these lists is free of charge. To register for these lists, prospective suppliers should fill out and submit the NYC-FMS Vendor Enrollment application, which can be found online at [www.nyc.gov/selltonyc](http://www.nyc.gov/selltonyc). To request a paper copy of the application, or if you are uncertain whether you have already submitted an application, call the Vendor Enrollment Center at (212) 857-1680.

## SELLING TO GOVERNMENT TRAINING WORKSHOP

New and experienced vendors are encouraged to register for a free training course on how to do business with New York City. "Selling to Government" workshops are conducted by the Department of Small Business Services at 110 William Street, New York, NY 10038. Sessions are convened on the second Tuesday of each month from 10:00 A.M. to 12:00 P.M. For more information, and to register, call (212) 618-8845 or visit [www.nyc.gov/html/sbs/nycbiz](http://www.nyc.gov/html/sbs/nycbiz) and click on Summary of Services, followed by Selling to Government.

## PRE-QUALIFIED LISTS

New York City procurement policy permits agencies to develop and solicit from pre-qualified lists of vendors, under prescribed circumstances. When an agency decides to develop a pre-qualified list, criteria for pre-qualification must be clearly explained in the solicitation and notice of the opportunity to pre-qualify for that solicitation must be published in at least five issues of the CR. Information and qualification questionnaires for inclusion on such lists may be obtained directly from the Agency Chief Contracting Officer at each agency (see Vendor Information Manual). A completed qualification questionnaire may be submitted to an Agency Chief Contracting Officer at any time, unless otherwise indicated, and action (approval or denial) shall be taken by the agency within 90 days from the date of submission. Any denial or revocation of pre-qualified status can be appealed to the Office of Administrative Trials and Hearings (OATH). Section 3-10 of the Procurement Policy Board Rules describes the criteria for the general use of pre-qualified lists. For information regarding specific pre-qualified lists, please visit [www.nyc.gov/selltonyc](http://www.nyc.gov/selltonyc).

## NON-MAYORAL ENTITIES

The following agencies are not subject to Procurement Policy Board Rules and do not follow all of the above procedures: City University, Department of Education, Metropolitan Transportation Authority, Health & Hospitals Corporation, and the Housing Authority. Suppliers interested in applying for inclusion on bidders lists for Non-Mayoral entities should contact these

entities directly at the addresses given in the Vendor Information Manual.

## PUBLIC ACCESS CENTER

The Public Access Center is available to suppliers and the public as a central source for supplier-related information through on-line computer access. The Center is located at 253 Broadway, 9th floor, in lower Manhattan, and is open Monday through Friday from 9:30 A.M. to 5:00 P.M., except on legal holidays. For more information, contact the Mayor's Office of Contract Services at (212) 341-0933 or visit [www.nyc.gov/mocs](http://www.nyc.gov/mocs).

## ATTENTION: NEW YORK CITY MINORITY AND WOMEN-OWNED BUSINESS ENTERPRISES

Join the growing number of Minority and Women-Owned Business Enterprises (M/WBEs) that are competing for New York City's business. In order to become certified for the program, your company must substantiate that it: (1) is at least fifty-one percent (51%) owned, operated and controlled by a minority or woman and (2) is either located in New York City or has a significant tie to New York City's business community. To obtain a copy of the certification application and to learn more about this program, contact the Department of Small Business Services at (212) 513-6311 or visit [www.nyc.gov/sbs](http://www.nyc.gov/sbs) and click on M/WBE Certification and Access.

## PROMPT PAYMENT

It is the policy of the City of New York to pay its bills promptly. The Procurement Policy Board Rules generally require that the City pay its bills within 30 days after the receipt of a proper invoice. The City pays interest on all late invoices. However, there are certain types of payments that are not eligible for interest; these are listed in Section 4-06 of the Procurement Policy Board Rules. The Comptroller and OMB determine the interest rate on late payments twice a year: in January and in July.

## PROCUREMENT POLICY BOARD RULES

The Rules may also be accessed on the City's website at [www.nyc.gov/selltonyc](http://www.nyc.gov/selltonyc)

## COMMON ABBREVIATIONS USED IN THE CR

The CR contains many abbreviations. Listed below are simple explanations of some of the most common ones appearing in the CR:

ACCO	Agency Chief Contracting Officer
AMT	Amount of Contract
CSB	Competitive Sealed Bid including multi-step
CSP	Competitive Sealed Proposal including multi-step
CR	The City Record newspaper
DP	Demonstration Project
DUE	Bid/Proposal due date; bid opening date
EM	Emergency Procurement
FCRC	Franchise and Concession Review Committee
IFB	Invitation to Bid
IG	Intergovernmental Purchasing
LBE	Locally Based Business Enterprise
M/WBE	Minority/Women's Business Enterprise
NA	Negotiated Acquisition
OLB	Award to Other Than Lowest Responsive Bidder/Proposer
PIN	Procurement Identification Number
PPB	Procurement Policy Board
PQL	Pre-qualified Vendors List
RFEI	Request for Expressions of Interest
RFI	Request for Information
RFP	Request for Proposals
RFQ	Request for Qualifications
SS	Sole Source Procurement
ST/FED	Subject to State and/or Federal requirements

## KEY TO METHODS OF SOURCE SELECTION

The Procurement Policy Board (PPB) of the City of New York has by rule defined the appropriate methods of source selection for City procurement and reasons justifying their use. The CR procurement notices of many agencies include an abbreviated reference to the source selection method utilized. The following is a list of those methods and the abbreviations used:

CSB	Competitive Sealed Bidding including multi-step Special Case Solicitations/Summary of Circumstances:
CSP	Competitive Sealed Proposal including multi-step
CP/1	Specifications not sufficiently definite
CP/2	Judgement required in best interest of City
CP/3	Testing required to evaluate
CB/PQ/4	CSB or CSP from Pre-qualified Vendor List/ Advance qualification screening needed
CP/PQ/4	Demonstration Project
DP	Sole Source Procurement/only one source
RS	Procurement from a Required Source/ST/FED
NA	Negotiated Acquisition
<i>For ongoing construction project only:</i>	
NA/8	Compelling programmatic needs
NA/9	New contractor needed for changed/additional work
NA/10	Change in scope, essential to solicit one or limited number of contractors
NA/11	Immediate successor contractor required due to termination/default
<i>For Legal services only:</i>	

NA/12	Specialized legal devices needed; CSP not advantageous
WA	Solicitation Based on Waiver/Summary of Circumstances (Client Services/CSB or CSP only)
WA1	Preventing loss of sudden outside funding
WA2	Existing contractor unavailable/immediate need
WA3	Unsuccessful efforts to contract/need continues
IG	Intergovernmental Purchasing (award only)
IG/F	Federal
IG/S	State
IG/O	Other
EM	Emergency Procurement (award only): An unforeseen danger to:
EM/A	Life
EM/B	Safety
EM/C	Property
EM/D	A necessary service
AC	Accelerated Procurement/markets with significant short-term price fluctuations
SCE	Service Contract Extension/insufficient time; necessary service; fair price Award to Other Than Lowest Responsible & Responsive Bidder or Proposer/Reason (award only) anti-apartheid preference
OLB/a	local vendor preference
OLB/b	recycled preference
OLB/c	other: (specify)
OLB/d	

## HOW TO READ CR PROCUREMENT NOTICES

Procurement notices in the CR are arranged by alphabetically listed Agencies, and within Agency, by Division if any. The notices for each Agency (or Division) are further divided into three subsections: Solicitations, Awards; and Lists & Miscellaneous notices. Each of these subsections separately lists notices pertaining to Goods, Services, or Construction.

Notices of Public Hearings on Contract Awards appear at the end of the Procurement Section.

At the end of each Agency (or Division) listing is a paragraph giving the specific address to contact to secure, examine and/or to submit bid or proposal documents, forms, plans, specifications, and other information, as well as where bids will be publicly opened and read. This address should be used for the purpose specified unless a different one is given in the individual notice. In that event, the directions in the individual notice should be followed.

The following is a SAMPLE notice and an explanation of the notice format used by the CR.

## SAMPLE NOTICE

## POLICE

### DEPARTMENT OF YOUTH SERVICES

#### ■ SOLICITATIONS

*Services (Other Than Human Services)*

**BUS SERVICES FOR CITY YOUTH PROGRAM**  
-Competitive Sealed Bids- PIN# 056020000293 -  
DUE 04-21-03 AT 11:00 A.M.

*Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.*  
*NYPD, Contract Administration Unit,  
51 Chambers Street, Room 310, New York, NY 10007.  
Manuel Cruz (646) 610-5225.*

◀m27-30

ITEM	EXPLANATION
POLICE DEPARTMENT	Name of contracting agency
DEPARTMENT OF YOUTH SERVICES	Name of contracting division
■ SOLICITATIONS	Type of Procurement action
<i>Services (Other Than Human Services)</i>	Category of procurement
BUS SERVICES FOR CITY YOUTH PROGRAM	Short Title
CSB	Method of source selection
PIN #056020000293	Procurement identification number
DUE 04-21-03 AT 11:00 A.M.	Bid submission due 4-21-03 by 11:00 A.M.; bid opening date/time is the same.
<i>Use the following address unless otherwise specified or submit bid/proposal documents; etc.</i>	Paragraph at the end of Agency Division listing providing Agency
◀	Indicates New Ad
m27-30	Date that notice appears in The City Record