



THE CITY RECORD

Official Journal of The City of New York

THE CITY RECORD
U.S.P.S. 0114-660

Printed on paper containing
40% post-consumer material

VOLUME CXXXV NUMBER 205

WEDNESDAY, OCTOBER 22, 2008

PRICE \$4.00

TABLE OF CONTENTS

PUBLIC HEARINGS & MEETINGS

Queens Borough President	3413
City Planning Commission	3413
Community Boards	3413
Employees' Retirement System	3414
Equal Employment Practices Commission	3414
Independent Budget Office	3414
Landmarks Preservation Commission	3414
Transportation	3415

PROPERTY DISPOSITION

Citywide Administrative Services	3415
Division of Municipal Supply Services	3415
Police	3415

PROCUREMENT

Administration for Children's Services	3415
Contract Administration	3415
Citywide Administrative Services	3415
Division of Municipal Supply Services	3415
Vendor Lists	3416
Economic Development Corporation	3416
Contracts	3416
Environmental Protection	3416
Bureau of Water Supply	3416

Health and Hospitals Corporation	3416
Health and Mental Hygiene	3416
Agency Chief Contracting Officer	3416
Homeless Services	3416
Office of Contracts and Procurement	3415
Housing Authority	3416
Juvenile Justice	3416
Office of the Mayor	3417
Parks and Recreation	3417
Contract Administration	3417
Revenue and Concessions	3417
Police	3417
Contract Administration Unit	3417

School Construction Authority	3417
Contract Administration	3417
Triborough Bridge and Tunnel Authority	3417
Youth and Community Development	3417
AGENCY RULES	
Buildings	3418
SPECIAL MATERIALS	
Collective Bargaining	3418
Design and Construction	3418
Labor Relations	3419
Transportation	3425
Changes in Personnel	3426
READERS GUIDE	3428

THE CITY RECORD

MICHAEL R. BLOOMBERG, Mayor

MARTHA K. HIRST, Commissioner, Department of Citywide Administrative Services.
ELI BLACHMAN, Editor of The City Record.

Published Monday through Friday, except legal holidays by the Department of Citywide Administrative Services of the City of New York under Authority of Section 1066 of the New York City Charter.

Subscription—\$500 a year; daily, \$4.00 a copy (\$5.00 by mail) Periodicals Postage Paid at New York, N.Y.
POSTMASTER: Send address changes to THE CITY RECORD, 1 Centre Street, Room 2208, New York, N.Y. 10007 - 1602

Editorial Office
1 Centre Street, Room 2208
New York N.Y. 10007-1602
Telephone (212) 669-8252

Subscription Changes/Information
1 Centre Street, Room 2208
New York N.Y. 10007-1602
Telephone (212) 669-8252

The City of New York Home Page
provides Internet access via the WORLD
WIDE WEB to solicitations and awards
<http://www.nyc.gov/cityrecord>

PUBLIC HEARINGS AND MEETINGS

See Also: Procurement; Agency Rules

QUEENS BOROUGH PRESIDENT

■ PUBLIC HEARINGS

NOTICE IS HEREBY GIVEN that a Public Hearing will be held by the Borough President of Queens, Helen Marshall, on **Thursday, October 23, 2008** at 10:30 A.M., in the Borough Presidents Conference Room located at 120-55 Queens Boulevard, Kew Gardens, New York 11424, on the following items:

NOTE: Individuals requesting Sign Language Interpreters should contact the Borough President's Office, (718) 286-2860, TDD users should call (718) 286-2656, no later than **FIVE BUSINESS DAYS PRIOR TO THE PUBLIC HEARING.**

CD03- BSA #94-58BZ - IN THE MATTER of an application submitted by Walter T. Gorman, P.E., on behalf of Exxon Mobile Corporation, pursuant to Sections 11-411& 72-01 and 72-22 of the NYC Zoning Resolution, to waive the rules of practice and procedure and reinstate the zoning variance that was previously granted for a gasoline station in an R4 district located at **22-55/25-75 Brooklyn Queens Expressway A.K.A. 25-65 Brooklyn Queens Expressway**, Block 1046, Lot 1, Zoning Map 9c, Jackson Heights, Borough of Queens.

CD12 - BSA #681-68BZ - IN THE MATTER of an application submitted by Gerald J. Caliendo on behalf of Sharon Cohen, pursuant to Sections 72-01 & 72-22 of the NYC Zoning Resolution, to allow a change in use from Office (U.G.6) and Air Freight Terminal Storage (U.G.16) to Commercial (U.G. 6) contrary to a previously approved variance allowing these use in a R3-1 district located at **137-42 Guy R. Brewer Boulevard**, Block 12309, Lot 17, Zoning Map 19b, Springfield Gardens, Borough of Queens.

CD03 - BSA #93-08BZ - IN THE MATTER of an application submitted by Rothkrug, Rothkrug & Spector, LLP, on behalf of Worlds Fair Development LLC, pursuant to Section 72-21 of the NYC Zoning Resolution, for a variance to permit the development of a cellar and six (6) story hotel in an R6 district, located at **112-12, 112-18, 112-24 Astoria Boulevard**, Block 1706, Lot s 5, 9, & 11, Zoning Map 10b, East Elmhurst, Borough of Queens.

CD02 - BSA #172-08BZ - IN THE MATTER of an application submitted by Mitchell A. Korbey of Herrick, Feinstein LLP on behalf of the Sunnyside Jewish Center, pursuant to Section 72-21 of the NYC Zoning Resolution, for a variance from side yard regulations for a community facility located in an R5 district at **40-20 47th Avenue**, Block 198, Lot 36, Zoning Map 9B, Sunnyside, Borough of Queens.

CD11- BSA #201-08BZ - IN THE MATTER of an application submitted by Rothkrug, Rothkrug & Spector LLP on behalf of

For Our Children, Inc. pursuant to Section 72-21 of the NYC Zoning Resolution, for a variance to permit the erection of a one (1) story warehouse with storage in an R3X district located at **40-38 216th Street**, Block 6290 Lot 70 Zoning Map 11a, Bayside, Borough of Queens.

CD09 - BSA #210-08BZ - IN THE MATTER of an application submitted by Sheldon Lobel, P.C. on behalf of Samaritan Foundation, Inc., pursuant to Section 72-21 of the NYC Zoning Resolution, to request a use variance to allow the conversion and enlargement of an existing use group 4 community facility to Use Group 3 community facility to accommodate additional services in an M1-1 zoning district located at **130-15 89th Road**, Block 9338, Lot 147, Zoning Map 14a, Briarwood, Borough of Queens.

CD03- ULURP #C060021 ZMQ - IN THE MATTER of an application submitted by Astoria Boulevard Development, LLC, pursuant to Sections 197-c and 201 of the New York City Charter for an amendment to the Zoning Map, section No. 9c, by establishing a C2-2 commercial overlay within an existing R4 District bounded by 24th Avenue, 85th Street, Astoria Boulevard and the northerly centerline prolongation of 84th Street, Borough of Queens.

CD01-ULURP #090056 PCQ - IN THE MATTER of an application submitted by the Board of Elections and the Department of Citywide Administrative Services, pursuant to Section 197-c of the NYC Charter, for the site selection and acquisition of a property for use as a warehouse facility, located in an M1-5 district at **37-18 Northern Boulevard**, Block 214, Lot 40, Zoning Map, Long Island City, Borough of Queens.

CD13 - ULURP #090087 PSQ - IN THE MATTER of an application submitted by the New York City Police Department and the Department of Citywide Administrative Service pursuant to Section 197-c of the New York City Charter for the site selection of property **generally bounded by Rockaway Boulevard and North Boundary Road** for use as evidence vehicle storage in an M1-1 district, Block 14260, p/o Lot 1, zoning map 19b, Springfield Gardens, Borough of Queens. **o17-23**

CITY PLANNING COMMISSION

■ PUBLIC HEARINGS

NOTICE IS HEREBY GIVEN THAT RESOLUTIONS have been adopted by the City Planning Commission scheduling public hearings on the following matters to be held in Spector Hall, 22 Reade Street, New York, New York on **Wednesday, October 29, 2008, commencing at 10:00 A.M.**

BOROUGH OF BROOKLYN No. 1 BED-STUY GATEWAY BID

CD 3 N 090095 BDK
IN THE MATTER OF an application submitted by the Department of Small Business Services on behalf of the Bed-Stuy Gateway Business Improvement District pursuant to Section 25-405 of the Administrative Code of the City of New York, as amended, concerning the formation of the Bed-Stuy Gateway Business Improvement District.

BOROUGH OF MANHATTAN

Nos. 2 & 3 WEST 143RD STREET APARTMENTS No. 2

CD 10 C 080501 HAM
IN THE MATTER OF an application submitted by the Department of Housing Preservation and Development (HPD):

- pursuant to Article 16 of the General Municipal Law of New York State for:
 - the designation of property located at 148 West 143rd Street (Block 2011, Lot 57), as an Urban Development Action Area; and
 - an Urban Development Action Area Project for such area; and
- pursuant to Section 197-c of the New York City Charter for the disposition of such property to a developer selected by HPD;

to facilitate development of a six-story residential building, tentatively known as West 143rd Street Apartments, with approximately 34 residential units.

No. 3

CD 10 C 080502 PQM
IN THE MATTER OF an application submitted by the Department of Housing Preservation and Development, pursuant to Section 197-c of the New York City Charter, for the acquisition of property located at 148 West 143rd Street (Block 2011, Lot 57).

BOROUGH OF QUEENS

No. 4 BOARD OF ELECTIONS WAREHOUSE

CD 1 C 090056 PCQ
IN THE MATTER OF an application submitted by the Board of Elections and the Department of Citywide Administrative Services, pursuant to Section 197-c of the New York City Charter, for the site selection and acquisition of property located at 37-18 Northern Boulevard (Block 214, Lot 40) for use as a warehouse facility.

YVETTE V. GRUEL, Calendar Officer
City Planning Commission
22 Reade Street, Room 2E
New York, New York 10007
Telephone No. (212) 720-3370 **o14-29**

COMMUNITY BOARDS

■ PUBLIC HEARINGS

PUBLIC NOTICE IS HEREBY GIVEN THAT the following matters have been scheduled for public hearing by Community Boards:

BOROUGH OF QUEENS

COMMUNITY BOARD NO. 7 - Monday, October 27, 2008, 7:00 P.M., Union Plaza Care Center, 1st Floor, 33-23 Union Street, Flushing, NY

#739-76-BZ

Location - 212-95 26th Avenue
Peter Pan Games of Bayside
Application for the extension of time to obtain a certification of occupancy and the extension of a special permit for an additional one (1) year for an amusement arcade to expire on April 10, 2009. **o21-27**

BOROUGH OF BROOKLYN

Community Board #9 - Public Hearing on Capital and Expense Budget for FY 2010 will take place on Tuesday, October 28, 2008 at 7:00 P.M. in the auditorium of M.S. 61, 400 Empire Boulevard, Brooklyn, NY 11225. **o22-28**

BOROUGH OF BRONX

Community Board #5 - Public Hearing on Capital and Expense Budget for FY 2010 will take place on Wednesday, October 22, 2008 at 5:00 P.M. at South Bronx Job Corps., 1770 Andrews Avenue (Corner of Andrews and Tremont Ave.), in the gymnasium.

o16-22

BOROUGH OF BRONX

Community Board #4 - Public Hearing on Capital and Expense Budget for FY 2010 will take place on Tuesday, October 28, 2008 at 6:00 P.M. in the Bronx Lebanon Hospital, Murray Cohen Auditorium, 1650 Grand Concourse, Bronx, NY 10457.

o22-28

PUBLIC NOTICE IS HEREBY GIVEN THAT the following matters have been scheduled for public hearing by Community Boards:

BOROUGH OF BROOKLYN

COMMUNITY BOARD NO. 5 - Wednesday, October 22, 2008, 6:30 P.M., 127 Pennsylvania Avenue, Brooklyn, NY

Community Input on Capital and Expense Preliminary Budget for Fiscal Year 2010.

o16-22

EMPLOYEES' RETIREMENT SYSTEM**MEETING**

Please be advised that the next Investment Meeting of the Board of Trustees of the New York City Employees' Retirement System has been scheduled for Tuesday, October 28, 2008 at 9:30 A.M. to be held at the New York City Employees' Retirement System, 335 Adams Street, 22nd Floor Boardroom, Brooklyn, NY 11201-3751.

o21-27

EQUAL EMPLOYMENT PRACTICES COMMISSION**PUBLIC MEETING**

The New York City Equal Employment Practices Commission will hold the 139th public meeting of the Commission on Thursday, October 23, 2008 at 10:00 A.M. at its headquarters, located at 40 Rector Street, 14th Floor, New York, New York 10006.

o20-23

INDEPENDENT BUDGET OFFICE**MEETING**

The New York City Independent Budget Office Advisory Board will hold a meeting on Wednesday, October 29, beginning at 8:30 A.M. at the offices of the NYC Independent Budget Office, 110 William Street, 14th Floor. There will be an opportunity for the public to address the advisory board during the public portion of the meeting.

o22-23

LANDMARKS PRESERVATION COMMISSION**PUBLIC HEARINGS**

NOTICE IS HEREBY GIVEN THAT PURSUANT to the provisions of 3020 of the New York City Charter and Chapter 3 of Title 24 of the Administrative Code of the City of New York (Sections 25-303 and 25-313) that on **Tuesday, October 28, 2008 at 11:00 AM**, at the Landmarks Preservation Commission will conduct a public hearing in the Public Meeting Room of the Landmarks Preservation Commission, located at The Municipal Building, 1 Centre Street, 9th Floor North, City of New York with respect to the following proposed Landmarks, Landmark Sites, and Historic District. Any person requiring reasonable accommodation in order to participate in the hearing should call or write the Landmarks Preservation Commission, [Municipal Building, 1 Centre Street, 9th Floor North, New York, NY 10007- (212) 669-7700] no later than five (5) business days before the hearing. There will also be a public meeting on that day.

ITEMS TO BE HEARD**BOROUGH OF MANHATTAN**

Public hearing Item No.1

LP-2313 CONSOLIDATED EDISON COMPANY BUILDING, 4 Irving Place (2-12 Irving Place, 121-147 East 14th Street, 120-140 East 15th Street), Manhattan.
Landmark Site: Borough of Manhattan Tax Map Block 870, Lot 24 in part consisting of the land on which the described building is situated.

PUBLIC HEARING ITEM NO. 2

LP-2312 ST. NICHOLAS OF MYRA ORTHODOX CHURCH, 288 East 10th Street (aka 155-157 Avenue A), Manhattan.
Landmark Site: Borough of Manhattan Tax Map Block 437, Lot 25

PUBLIC HEARING ITEM NO. 3

LP-2315 144 WEST 14TH STREET BUILDING, 144 West 14th Street (aka 138-146 West 14th Street), Manhattan.
Landmark Site: Borough of Manhattan Tax Map Block 609, Lots 1101 and 1102

BOROUGH OF THE BRONX

PUBLIC HEARING ITEM NO. 4

LP-2311 MUSEUM BUILDING, FOUNTAIN OF LIFE AND TULIP TREE ALLEE, NEW YORK BOTANICAL GARDEN, Bounded by Bronx River, Bronx River Parkway and Bronx and Pelham Parkway), Bronx Parkway, Bronx.
Landmark Site: Borough of the Bronx Tax Map Block 3272, Lot 1 in part.

BOROUGH OF BROOKLYN

PUBLIC HEARING ITEM NO. 5

LP-2314

PROPOSED PROSPECT HEIGHTS HISTORIC DISTRICT, Borough of Brooklyn.

Boundary Description

The proposed Prospect Heights Historic District consists of the properties bounded by a line beginning at the southwest corner of Underhill Avenue and Prospect Place, extending southerly along the western curbline of Underhill Avenue to a point in said curbline formed by its intersection with a line extending westerly from the northern property line of 349-351 Park Place, aka 147-151 Underhill Avenue (Block 1160, Lot 1), easterly across Underhill Avenue and along said property line, northerly along the western property line of 369 Park Place, easterly along the northern Property lines of 369 to 411 Park Place and a portion of the northern property line of 413 Park Place, easterly along the angled northern property lines of 413 to 421 Park Place, southerly along the eastern property line of 421 Park Place across Park Place to its southern curbline, easterly along said curbline to a point formed by its intersection with a line extending northerly from the eastern property line of 426 Park Place, southerly along said property line, easterly along the northern property lines of 423 to 429 Sterling Place, southerly along a portion of the eastern property line of 429 Sterling Place, easterly along the northern property line of 431 Sterling Place, southerly along the eastern property line of 431 Sterling Place, across Sterling Place to its southern curbline, easterly along said curbline to a point formed by its intersection with a line extending northerly from the eastern property line of 446 Sterling Place, southerly along said property line, westerly along the southern property lines of 446 to 364 Sterling Place, northerly along a portion of the western property line of 364 Sterling Place, westerly along the southern property line of 346 Sterling Place, aka 185 Underhill Avenue and across Underhill Avenue to its western curbline, southerly along said curbline to the northwest corner of Underhill Avenue and St. John's Place, westerly along the northern curbline of St. John's Place to a point formed by its intersection with a line extending southerly from the western property line of 323 St. John's Place, aka 200 Underhill Avenue, northerly along the angled property lines of 323 St. John's Place, aka 200 Underhill Avenue, and 198 to 188 Underhill Avenue, easterly along a portion of the northern property line of 188 Underhill Avenue, northerly along the western property lines of 186 Underhill Avenue (aka 186A Underhill Avenue) to 176 Underhill Avenue, aka 340-344 Sterling Place, and across Sterling Place to its northern curbline, westerly along said curbline to a point formed by its intersection with a line extending northerly across Sterling Place from a portion of the eastern property line of 288 Sterling Place, aka 29 Butler Place, southerly across Sterling Place and said property line, following its eastward angle to the northern curbline of Butler Place, westerly along said curbline to a point formed by its intersection with a line extending southerly from a portion of the western property line of 286 Sterling Place, aka 27 Butler Place, northerly along said property line, westerly along the angled southern property lines of 284 and 282 Sterling Place, continuing westerly along the southern property lines of 280 to 276 Sterling Place, southerly along a portion of the eastern property line of 274 Sterling Place, westerly along the southern property line of 274 Sterling Place, northerly along a portion of the western property line of 274 Sterling Place, westerly along the southern property line of 272 Sterling Place and the angled southern property lines of 270 and 268 Sterling Place, northerly along the western property line of 268 Sterling Place and across Sterling Place to its northern curbline, westerly along said curbline to the northeast corner of Sterling Place and Vanderbilt Avenue, northerly along the eastern curbline of Vanderbilt Avenue and across Park Place to a point in said curbline formed by its intersection with a line extending eastward from the southern property line of 630A Vanderbilt Avenue, westerly across Vanderbilt Avenue and along said property line, southerly along a portion of the eastern property line of 210A-220 Prospect Place and the eastern property line of 233-235 Park Place, across Park Place and continuing southerly along the eastern property line of 248 Park Place, westerly along the southern property line of 248 Park Place, southerly along a portion of the eastern property line of 226-246 Park Place, westerly along the southern property line of 226-246 Park Place, southerly along the eastern property line of 213 Sterling Place to the northern curbline of Sterling Place, westerly along said curbline, northerly along the eastern curbline of Flatbush Avenue, easterly along the northern property line of 375 Flatbush Avenue, easterly along the northern property lines of 375 Flatbush Avenue and 183 to 187 Sterling Place, northerly along portions of the western property lines of 189-191 Sterling Place and 200 Park Place, westerly along a portion of the southern property line of 200 Park Place and the southern property lines of 196 to 188 Park Place and the angled southern property lines of 186 to 180 Park Place, northerly along the western property line of 180 Park Place and across Park Place to its northern curbline, westerly along said curbline, northerly along the eastern curbline of Carlton Avenue to a point in said curbline formed by its intersection

with a line extending easterly from the southern property line of 632A Carlton Avenue, westerly across Carlton Avenue and along said property line to a point formed by its intersection with a line extending southerly from the western property line of 632 Carlton Avenue, northerly along said line and the western property line of 632 Carlton Avenue, easterly along a portion of the northern property line of 632 Carlton Avenue, northerly along the western property lines of 628-630 and 626 Carlton Avenue, westerly along the angled southern property lines of 140 and 138 Prospect Place, northerly along a portion of the western property line of 138 Prospect Place, westerly along the southern property line of 321 Flatbush Avenue to the eastern curbline of Flatbush Avenue, northerly along the eastern curbline of Flatbush Avenue to the northern curbline of Prospect Place, westerly along said curbline to a point formed by its intersection with a line extending southward from the western property line of 115 Prospect Place, northerly along said property line and the angled western property lines of 112 to 102 St. Mark's Avenue, westerly along the southern property line of 285 Flatbush Avenue to the eastern curbline of Flatbush Avenue, northerly along said curbline to the northern curbline of St. Mark's Avenue, westerly along the northern curbline of Saint Mark's Avenue to a point formed by its intersection with a line extending southward from the western property line of 75 St. Mark's Avenue, northerly along said property line, easterly along the northern property line of 75 St. Mark's Avenue, northerly along a portion of the western property line of 77 St. Mark's Avenue, easterly along the northern property lines of 77 to 107 St. Mark's Avenue and a portion of the northern property line of 109 St. Mark's Avenue, northerly along the western property line of Block 1143, Lot 140 (an interior lot), westerly along a portion of the southern property line of 538 Bergen Street and the southern property lines of 536 and 534 Bergen Street, northerly along the western property line of 534 Bergen Street and across Bergen Street to the northern curbline of Bergen Street, westerly along said curbline to a point formed by its intersection with a line extending southward from the western property line of 531 Bergen Street, northerly along said property line, easterly along the northern property lines of 531 to 535 Bergen Street and a portion of the northern property line of 537 Bergen Street, northerly along the western property line of 546 Dean Street to the southern curbline of Dean Street, easterly along the southern curbline of Dean Street to a point formed by its intersection with a line extending southerly from the western property line of 536 Carlton Avenue, aka 561-565 Dean Street, northerly across Dean Street and along the western property lines of 536 to 522 Carlton Avenue, easterly along a portion of the northern property line of 522 Carlton Avenue, northerly along the western property lines of 520 to 516 Carlton Avenue, aka 734-738 Pacific Street, to the southern curbline of Pacific Street, easterly along said curbline to the southwest corner of Pacific Street and Carlton Avenue, southerly along the western curbline of Carlton Avenue and across Dean Street to the southwest corner of Dean Street and Carlton Avenue, easterly across Carlton Avenue and along the southern curbline of Dean Street to a point formed by its intersection with a line extending northerly from the eastern property line of 555 Carlton Avenue, aka 574 Dean Street, southerly along the eastern property lines of 555 to 565A Carlton Avenue and a portion of the eastern property line of 567 Carlton Avenue, easterly along the northern property lines of 573 to 585 Bergen Street, southerly along the eastern property line of 585 Bergen Street and across Bergen Street to the southern curbline of Bergen Street, easterly along said curbline to a point formed by its intersection with a line extending southward and across Bergen Street from the western property line of 570 Vanderbilt Avenue, aka 635 Bergen Street, northerly across Bergen Street and along the western property lines of 570 to 566 Vanderbilt Avenue and a portion of the western property line of 564 Vanderbilt Avenue, westerly along a portion of the southern property line of 564 Vanderbilt Avenue, northerly along portions of the western property lines of 564 and 560 Vanderbilt Avenue, easterly along a portion of the northern property line of 560 Vanderbilt Avenue, northerly along a portion of the western property line of 560 Vanderbilt Avenue and the western property lines of 558 to 552 Vanderbilt Avenue, aka 662 Dean Street to the southern curbline of Dean Street, easterly along said curbline and across Vanderbilt Avenue to the southeast corner of Vanderbilt Avenue and Dean Street, northerly across Dean Street and along the eastern curbline of Vanderbilt Avenue to the southeast corner of Vanderbilt Avenue and Pacific Street, easterly along the southern curbline of Pacific Street to a point formed by its intersection with a line extending northward from the eastern property line of 565 Vanderbilt Avenue, aka 820-826 Pacific Street, southerly along the eastern property lines of 565 to 583 Vanderbilt Avenue and across Dean Street to its southern curbline, easterly along said curbline to a point formed by its intersection with a line extending northward from the eastern property line of 680 Dean Street, southerly along the eastern property line of 680 Dean Street and the angled eastern property line of 589 Vanderbilt Avenue, easterly along a portion of the northern property line of 591 Vanderbilt Avenue, southerly along the eastern property line of 591 Vanderbilt Avenue and a portion of the eastern property line of 593 Vanderbilt Avenue, easterly along a portion of the northern property line of 593 Vanderbilt Avenue, southerly along a portion of the eastern property line of 593 Vanderbilt Avenue and the eastern property lines of 593½ to 601 Vanderbilt Avenue, aka 651 Bergen Street, continuing southerly across Bergen Street to its southern curbline, westerly along said curbline to a point formed by its intersection with a line extending northerly from the eastern property line of 603 Vanderbilt Avenue, aka 640 Bergen Street, southerly along the eastern property lines of 603 to 623 Vanderbilt Avenue to the northern curbline of St. Mark's Avenue, westerly along said curbline to a point formed by its intersection with a line extending northerly and across St. Mark's Avenue from the eastern property line of

625 Vanderbilt Avenue, aka 236 St. Mark's Avenue, southerly across St. Mark's Avenue and along the eastern property lines of 625 to 633 Vanderbilt Avenue and a portion of the eastern property line of 635 Vanderbilt Avenue, easterly along the northern property lines of 239 to 277 Prospect Place, northerly along a portion of the western property line of 281 Prospect Place, easterly along a portion of the northern property line of 281 Prospect Place, southerly along a portion of the eastern property line of 281 Prospect Place, easterly along a portion of the northern property line of 287 and 289 Prospect Place, southerly along the angled portion of the eastern property lines of 289 and 291 Prospect Place, easterly along the angled northern property lines of 293 to 297 Prospect Place, southerly along a portion of the eastern property line of 297 Prospect Place, easterly along the northern property lines of 299 to 307 Prospect Place, southerly along a portion of the eastern property line of 307 Prospect Place, easterly along the northern property line of 309 Prospect Place, southerly along the eastern property line of 309 Prospect Place and across Prospect Place to its southern curblin, and easterly along said curblin to the point of the beginning.

o10-28

TRANSPORTATION

■ PUBLIC HEARINGS

NOTICE IS HEREBY GIVEN, pursuant to law, that the following proposed revocable consents, have been scheduled for a public hearing by the New York City Department of Transportation. The hearing will be held at 40 Worth Street, Room 814 commencing at 2:00 P.M. on Wednesday, October 22, 2008. Interested Parties can obtain copies of proposed agreements or request sign-language interpreters (with at least seven days prior notice) at 40 Worth Street, 9th Floor South, New York, NY 10013, or by calling (212) 442-8040.

#1 In the matter of a proposed revocable consent authorizing The Trustees of Columbia University in the City of New York to maintain and use pipes and conduits under, across and along Amsterdam Avenue, south of West 118th Street, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from July 1, 2008 to June 30, 2018 and provides, among other terms and conditions, for compensation payable to the City according to the following schedule:

- For the period July 1, 2008 to June 30, 2009 - \$24,963
- For the period July 1, 2009 to June 30, 2010 - \$25,690
- For the period July 1, 2010 to June 30, 2011 - \$26,417
- For the period July 1, 2011 to June 30, 2012 - \$27,144
- For the period July 1, 2012 to June 30, 2013 - \$27,871
- For the period July 1, 2013 to June 30, 2014 - \$28,598
- For the period July 1, 2014 to June 30, 2015 - \$29,325
- For the period July 1, 2015 to June 30, 2016 - \$30,052
- For the period July 1, 2016 to June 30, 2017 - \$30,779
- For the period July 1, 2017 to June 30, 2018 - \$31,506

the maintenance of a security deposit in the sum of \$7,200, and the filing of an insurance policy in the minimum amount of \$250,000/\$1,000,000 for bodily injury and property damage for each occurrence in the aggregate amount of \$100,000.

#2 In the matter of a proposed revocable consent authorizing The Trustees of Columbia University in the City of New York to maintain and use two conduits under and across Fort Washington Avenue, south of West 168th Street, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from July 1, 2008 to June 30, 2018 and provides, among other terms and conditions, for compensation payable to the City according to the following schedule:

- For the period July 1, 2008 to June 30, 2009 - \$3,873
- For the period July 1, 2009 to June 30, 2010 - \$3,986
- For the period July 1, 2010 to June 30, 2011 - \$4,099
- For the period July 1, 2011 to June 30, 2012 - \$4,212
- For the period July 1, 2012 to June 30, 2013 - \$4,325
- For the period July 1, 2013 to June 30, 2014 - \$4,438
- For the period July 1, 2014 to June 30, 2015 - \$4,551
- For the period July 1, 2015 to June 30, 2016 - \$4,664
- For the period July 1, 2016 to June 30, 2017 - \$4,777
- For the period July 1, 2017 to June 30, 2018 - \$4,890

the maintenance of a security deposit in the sum of \$1,100, and the filing of an insurance policy in the minimum amount of \$250,000/\$1,000,000 for bodily injury and property damage for each occurrence in the aggregate amount of \$100,000.

#3 In the matter of a proposed revocable consent authorizing The Trustees of Columbia University in the City of New York to maintain and use pipes and conduits under and across Broadway, north of West 116th Street, and under and across West 116th Street, east of Claremont Avenue, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from July 1, 2008 to June 30, 2018 and provides, among other terms and conditions, for compensation payable to the City according to the following schedule:

- For the period July 1, 2008 to June 30, 2009 - \$24,247
- For the period July 1, 2009 to June 30, 2010 - \$24,953
- For the period July 1, 2010 to June 30, 2011 - \$25,659
- For the period July 1, 2011 to June 30, 2012 - \$26,365
- For the period July 1, 2012 to June 30, 2013 - \$27,071
- For the period July 1, 2013 to June 30, 2014 - \$27,777
- For the period July 1, 2014 to June 30, 2015 - \$28,483
- For the period July 1, 2015 to June 30, 2016 - \$29,189
- For the period July 1, 2016 to June 30, 2017 - \$29,895
- For the period July 1, 2017 to June 30, 2018 - \$30,601

the maintenance of a security deposit in the sum of \$7,000, and the filing of an insurance policy in the minimum amount

of \$250,000/\$1,000,000 for bodily injury and property damage for each occurrence in the aggregate amount of \$100,000.

#4 In the matter of a proposed revocable consent authorizing The Trustees of Columbia University in the City of New York to maintain and use conduits under, across and along West 113th Street, West 114th Street, West 115th Street, Claremont Avenue, West 120th Street and Amsterdam Avenue, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from July 1, 2008 to June 30, 2018 and provides, among other terms and conditions, for compensation payable to the City according to the following schedule:

- For the period July 1, 2008 to June 30, 2009 - \$ 84,657
- For the period July 1, 2009 to June 30, 2010 - \$ 87,123
- For the period July 1, 2010 to June 30, 2011 - \$ 89,589
- For the period July 1, 2011 to June 30, 2012 - \$ 92,055
- For the period July 1, 2012 to June 30, 2013 - \$ 94,521
- For the period July 1, 2013 to June 30, 2014 - \$ 96,987
- For the period July 1, 2014 to June 30, 2015 - \$ 99,459
- For the period July 1, 2015 to June 30, 2016 - \$101,919
- For the period July 1, 2016 to June 30, 2017 - \$104,385
- For the period July 1, 2017 to June 30, 2018 - \$106,851

the maintenance of a security deposit in the sum of \$24,700, and the filing of an insurance policy in the minimum amount of \$250,000/\$1,000,000 for bodily injury and property damage for each occurrence in the aggregate amount of \$100,000.

#5 In the matter of a proposed revocable consent authorizing New York Recycling Ventures, Inc. to construct, maintain and use fenced-in planted areas on the sidewalks of East Bay Avenue, Whittier Street, Viele Avenue and Longfellow Avenue, in the Borough of the Bronx. The proposed revocable consent is for a term of ten years from the Date of Approval by the Mayor to June 30, 2019 and provides, among other terms and conditions, for compensation payable to the City according to the following schedule:

From the Approval Date to June 30, 2019 - \$173/per annum.

the maintenance of a security deposit in the sum of \$3,000, and the filing of an insurance policy in the minimum amount of \$250,000/\$1,000,000 for bodily injury and property damage for each occurrence in the aggregate amount of \$100,000.

o1-22

■ NOTICE

Commuter Van Service Authority Six-Year Renewal

Notice is hereby given that the Department of Transportation is conducting hearings on the Six-Year Renewal of Van Authorities in the Borough of Queens. The van companies requesting renewal are:

- **Abraham's Transportation Service, Inc.,**
144-15 101st Avenue, Jamaica, NY 11435
- **Brownin Transportation, Inc.,**
148-55 Edgewood Street, Rosedale, NY 11422
- **CEDI Transportation Service,**
161-36 118th Avenue, Jamaica, NY 11434
- **Hummer Transportation Corp.,**
253-20 147th Road, Rosedale, NY 11422
- **Montego Van Service, Inc.,**
258-27 147th Avenue, Rosedale, NY 11422

There will be a public hearing held on Thursday, November 6, 2008 from 2:00 P.M. to 4:00 P.M. in Room 213, Part 1 at Queens Borough Hall, 120-55 Queens Blvd., Kew Gardens, New York 11424, so that you may have an opportunity to voice your position on these applications. In addition, written comments in support or in opposition may be sent to Ms. Dorothy Szorc at the New York City Department of Transportation, Bureau of Traffic Operations, 40 Worth Street, Room 1035, New York, NY 10013, no later than November 6, 2008. Any written comments received after this date may not be considered. Those opposing the renewal must clearly specify why the existing services will not meet present and/or future public convenience and necessity.

o20-24

PROPERTY DISPOSITION

CITYWIDE ADMINISTRATIVE SERVICES

DIVISION OF MUNICIPAL SUPPLY SERVICES

■ AUCTION

PUBLIC AUCTION SALE NUMBER 09001-I

NOTICE IS HEREBY GIVEN of a bi-weekly public auction of City fleet vehicles consisting of cars, vans, light duty vehicles, trucks, heavy equipment and miscellaneous automotive equipment to be held on Wednesday, October 29, 2008 (SALE NUMBER 09001-I). This auction is held every other Wednesday unless otherwise notified. Viewing is on auction day only from 8:30 A.M. until 9:00 A.M. The auction begins at 9:00 A.M.

NOTE: LOCATION: 570 Kent Avenue, Brooklyn, NY (in the Brooklyn Navy Yard between Taylor and Clymer Streets).

A listing of vehicles to be offered for sale in the next auction can be viewed on our Website, on the Friday prior to the sale date at: <http://www.nyc.gov/auctions> Terms and Conditions of Sale can also be viewed at this site.

For further information, please call (718) 417-2155 or (718) 625-1313.

o7-29

POLICE

OWNERS ARE WANTED BY THE PROPERTY CLERK DIVISION OF THE NEW YORK CITY POLICE DEPARTMENT.

The following listed property is in the custody, of the Property Clerk Division without claimants.

Recovered, lost, abandoned property, property obtained from prisoners, emotionally disturbed, intoxicated and deceased persons; and property obtained from persons incapable of caring for themselves. Motor vehicles, boats, bicycles, business machines, cameras, calculating machines, electrical and optical property, furniture, furs, handbags, hardware, jewelry, photographic equipment, radios, robes, sound systems, surgical and musical instruments, tools, wearing apparel, communications equipment, computers, and other miscellaneous articles.

INQUIRIES

Inquiries relating to such property should be made in the Borough concerned, at the following office of the Property Clerk.

FOR MOTOR VEHICLES

(All Boroughs):

- * College Auto Pound, 129-01 31 Avenue, College Point, NY 11354, (718) 445-0100
- * Gowanus Auto Pound, 29th Street and 2nd Avenue, Brooklyn, NY 11212, (718) 832-3852
- * Erie Basin Auto Pound, 700 Columbia Street, Brooklyn, NY 11231, (718) 246-2029

FOR ALL OTHER PROPERTY

- * Manhattan - 1 Police Plaza, New York, NY 10038, (212) 374-4925.
- * Brooklyn - 84th Precinct, 301 Gold Street, Brooklyn, NY 11201, (718) 875-6675.
- * Bronx Property Clerk - 215 East 161 Street, Bronx, NY 10451, (718) 590-2806.
- * Queens Property Clerk - 47-07 Pearson Place, Long Island City, NY 11101, (718) 433-2678.
- * Staten Island Property Clerk - 1 Edgewater Plaza, Staten Island, NY 10301, (718) 876-8484.

j1-d31

PROCUREMENT

"The City of New York is committed to achieving excellence in the design and construction of its capital program, and building on the tradition of innovation in architecture and engineering that has contributed to the City's prestige as a global destination. The contracting opportunities for construction/construction services and construction-related services that appear in the individual agency listings below reflect that commitment to excellence."

ADMINISTRATION FOR CHILDREN'S SERVICES

CONTRACT ADMINISTRATION

■ AWARDS

Goods & Services

TRAINING CURRICULUM DEVELOPMENT AND QUALITY IMPROVEMENT – Negotiated Acquisition – Specifications cannot be made sufficiently definite - PIN# 068-07-NEG-0002 – AMT: \$858,999.00 – TO: Vera Institute of Justice, Inc., 233 Broadway, New York, NY 10279.

o22

TO PROVIDE TRAINING TO CHILD PROTECTIVE SPECIALIST – Negotiated Acquisition – Specifications cannot be made sufficiently definite - PIN# 068-07-NEG-0003 – AMT: \$1,600,000.00 – TO: Leadership Transformation Group, LLC, 121 West 27th Street, New York, NY 10016.

o22

CITYWIDE ADMINISTRATIVE SERVICES

DIVISION OF MUNICIPAL SUPPLY SERVICES

■ SOLICITATIONS

Goods

- SPECIAL FORMULA HORSE FEED PELLETS FOR NYPD** – Competitive Sealed Bids – PIN# 8570801156 – DUE 11-06-08 AT 10:00 A.M.
- **WIRE ROPE (ELEVATOR TRACTION STEEL)** – Competitive Sealed Bids – PIN# 8570801099 – DUE 11-07-08 AT 10:30 A.M.
- **CALCIUM CHLORIDE FLAKES** – Competitive Sealed Bids – PIN# 8570801225 – DUE 11-18-08 AT 10:30 A.M.
- **DUCTILE IRON MODIFIED SLEEVES** – Competitive Sealed Bids – PIN# 8570900195 – DUE 11-18-08 AT 10:30 A.M.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.
Department of Citywide Administrative Services
1 Centre Street, Room 1800, New York, NY 10007.
Jeanette Megna (212) 669-8610.

o22

AWARDS

Goods

ASPHALT CEMENT, PREPACKAGED – Competitive Sealed Bids – PIN# 857800996 – AMT: \$1,494,200.00 – TO: Ziegler Chemical and Mineral, Corp., 600 Prospect Avenue, Piscataway, NJ 08854.

o22

VENDOR LISTS

Goods

ACCEPTABLE BRAND LIST – In accordance with PPB Rules, Section 2-05(c)(3), the following is a list of all food items for which an Acceptable Brands List has been established.

- Mix, Biscuit - AB-14-1:92
- Mix, Bran Muffin - AB-14-2:91
- Mix, Corn Muffin - AB-14-5:91
- Mix, Pie Crust - AB-14-9:91
- Mixes, Cake - AB-14-11:92A
- Mix, Egg Nog - AB-14-19:93
- Canned Beef Stew - AB-14-25:97
- Canned Ham Shanks - AB-14-28:91
- Canned Corned Beef Hash - AB-14-26:94
- Canned Boned Chicken - AB-14-27:91
- Canned Corned Beef - AB-14-30:91
- Canned Ham, Cured - AB-14-29:91
- Complete Horse Feed Pellets - AB-15-1:92
- Canned Soups - AB-14-10:92D
- Infant Formula, Ready to Feed - AB-16-1:93
- Spices - AB-14-12:95
- Soy Sauce - AB-14-03:94
- Worcestershire Sauce - AB-14-04:94

Application for inclusion on the above enumerated Acceptable Brand Lists for foods shall be made in writing and addressed to: Purchase Director, Food Unit, Department of Citywide Administrative Services, Division of Municipal Supply Services, 1 Centre Street, 18th Floor, New York, NY 10007. (212) 669-4207.

j4-jy17

EQUIPMENT FOR DEPARTMENT OF SANITATION – In accordance with PPB Rules, Section 2.05(c)(3), an acceptable brands list will be established for the following equipment for the Department of Sanitation:

- Collection Truck Bodies
- Collection Truck Cab Chassis
- Major Component Parts (Engine, Transmission, etc.)

Applications for consideration of equipment products for inclusion on the acceptable brands list are available from: Vendor Relations, Department of Citywide Administrative Services, Division of Municipal Supply Services, 1 Centre Street, 18th Floor, New York, NY 10007. (212) 669-8562.

j4-jy17

OPEN SPACE FURNITURE SYSTEMS - CITYWIDE – In accordance with PPB Rules, Section 2.05(c)(3), an Acceptable Brands List, #AB-17W-1:99, has been established for open space furniture systems.

Application for consideration of product for inclusion on this acceptable brands list shall be made in writing and addressed to: Vendor Relations, Department of Citywide Administrative Services, Division of Municipal Supply Services, 1 Centre Street, 18th Floor, New York, NY 10007, (212) 669-8562.

j4-jy17

ECONOMIC DEVELOPMENT CORPORATION

CONTRACTS

SOLICITATIONS

Goods & Services

ROCKAWAY FIREHOUSE REDEVELOPMENT RFP – Request for Proposals – PIN# 358600 – DUE 01-08-09 AT 4:00 P.M. – Companies who have been certified with the New York City Small Business Services as Minority and Women Owned Business Enterprises (“M/WBE”) are strongly encouraged to apply. To find out more about M/WBE certification, please call 311 or go to www.nyc.gov/getcertified.

Respondents may submit questions and/or request clarifications from NYCEDC no later than 4:00 P.M. on Tuesday, December 30, 2008. Answers to all questions will be posted by Monday, January 5, 2009 to www.nycedc.com/RFP.

To download a copy of the solicitation documents, please visit www.nycedc.com/RFP. Please submit ten (10) sets of your proposal.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Economic Development Corp., 110 William Street, 6th Floor New York, NY 10038. Maryann Catalano (212) 312-3969 rockawayfirehouserfp@nycedc.com

o22

ENVIRONMENTAL PROTECTION

AWARDS

Construction Related Services

JOB ORDER CONTRACT FOR GENERAL CONSTRUCTION, NORTH REGION (PLUMBING), BRONX, QUEENS, MANHATTAN – Competitive Sealed Bids – PIN# 82608WPC1163 – AMT: \$6,000,000.00 – TO: Delphi Plumbing and Heating Inc., 242 43rd Street, Brooklyn, NY 11232. CONTRACT: JOC-08NP.

o22

NEWTOWN CREEK WPCP UPGRADE SOUTH BATTERY (ELECTRICAL) – Competitive Sealed Bids – PIN# 82607WP01105 – AMT: \$83,909,623.00 – TO: Welsbach Electric Corp., 111-01 14th Ave., College Point, New York 11356. CONTRACT: NC-47E.

o22

BUREAU OF WATER SUPPLY

AWARDS

GROUND WORK REMEDIATION PROJECT ELECTRICAL WORK, QUEENS, NEW YORK – Competitive Sealed Bids – PIN# 82606SYS013E – AMT: \$434,230.00 – TO: RPT-VCI (JV), 4400 2nd Avenue, Brooklyn, New York 11232. CONTRACT: SYSOPS-13E(R).
● CLEANING OF SEWERS IN PUGSLEY AVE. SYSTEM, BRONX, NEW YORK – Competitive Sealed Bids – PIN# 82608000SC94 – AMT: \$1,362,309.00 – TO: En-tech Corp., 304 Harrington Ave., Closter, NJ 07624. CONTRACT: SC-94.

o22

HEALTH AND HOSPITALS CORPORATION

The New York City Health and Hospitals Corporation is regularly soliciting bids for supplies and equipment at its Central Purchasing Offices, 346 Broadway, New York City, Room 516, for its Hospitals and Diagnostic and Treatment Centers. All interested parties are welcome to review the bids that are posted in Room 516 weekdays between 9:00 a.m. and 4:30 p.m. For information regarding bids and the bidding process, please call (212) 442-3863.

j1-d31

SOLICITATIONS

Goods

LEISENGANG OPTIK LED COLPOSCOPE – CSB – PIN# 11109000067 – DUE 10-28-08 AT 3:00 P.M.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.
Bellevue Hospital Center, Purchasing Department 462 First Avenue, Room 12E32, New York, NY 10016. Matthew Gaumer, Procurement Analyst, (212) 562-2887.

o22

Goods & Services

FULL SERVICE CONTRACT FOR LEICA MICROSYSYSTEM – Competitive Sealed Bids – PIN# 22209028A – DUE 11-05-08 AT 3:00 P.M.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.
Generations+ / Northern Manhattan Health Network c/o Lincoln Hospital Center, 234 East 149th Street, 2A2, Bronx, NY 10451. Yolanda Johnson, Procurement Analyst II, (718) 579-5867.

o22

Services

TRANSPORTATION/CAR SERVICE – 1 CSB – BID# QHN 2009 1042 QHC – DUE 11-07-08 AT 2:00 P.M. – For Staff Members to visit patients within Queens, Brooklyn, and Manhattan. Pick up bid package for complete details.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.
Queens Health Network, Procurement Services and Contracts, 82-68 164th Street, “S” Building, 2nd Fl., Jamaica, NY 11432. Jack Arnone (718) 883-6000.

o22

RENTAL AND MAINTENANCE SERVICE FOR FLOOR MATS – Competitive Sealed Bids – PIN# 21-09-036 – DUE 10-30-08 AT 2:00 P.M.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.
Jacobi Medical Center, Purchasing Department, Nurses Residence, 7th Floor, Rm 7S19, 1400 Pelham Parkway South, Bronx, New York 10461. Yvonne A. Slade (718) 918-3150. Fax bid request to (718) 918-7823.

o22

HEALTH AND MENTAL HYGIENE

AGENCY CHIEF CONTRACTING OFFICER

SOLICITATIONS

Human / Client Service

NEW YORK/NY III SUPPORTED HOUSING CONGREGATE – Competitive Sealed Proposals – Judgment required in evaluating proposals – PIN# 81608PO076300R0X00 – DUE 02-13-09 AT 3:00 P.M. – The Department is issuing a RFP to establish 3,000 units of citywide supportive housing in newly constructed or rehabilitated single-site buildings for various homeless populations pursuant to the New York III Supported Housing agreement. The subject RFP will be open-ended and proposals will be accepted on an on-going basis. Since February 16, 2007, the RFP has been available for pick up in person at the address listed below, between the hours of 10:00 A.M. and 4:00 P.M. on business days only. The RFP is also on line at <http://www.nyc.gov/html/doh/html/acco/accorfp-nynycongregate-20070117-form.shtml> A pre-proposal conference was held on March 6, 2007 at 2:00 P.M. at 125 Worth Street, 2nd Floor Auditorium, New York, N.Y. Any questions regarding this RFP must be sent in writing in advance to Contracting Officer at the above address or fax to

(212) 219-5865. All proposals must be hand delivered at the Agency Chief Contracting Officer, 93 Worth Street, Room 812, New York, NY 10013, no later than February 13, 2009.

As a minimum qualification requirement for (1) the serious and persistent mentally ill populations, the proposer must be incorporated as a not-for-profit organization, and (2) for the young adult populations, the proposer must document site control and identify the source of the capital funding and being used to construct or renovate the building.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Health and Mental Hygiene, 93 Worth Street, Room 812 New York, NY 10013. Huguette Beauport (212) 219-5883 hbeaupor@health.nyc.gov

o15-f12

HOMELESS SERVICES

OFFICE OF CONTRACTS AND PROCUREMENT

SOLICITATIONS

Human / Client Service

SAFE HAVEN OPEN-ENDED RFP – Competitive Sealed Proposals – Judgment required in evaluating proposals – PIN# 071-08S-04-1164 – DUE 08-27-10 – The Department of Homeless Services has issued an Open Ended Request for Proposals (PIN 071-08S-04-1164) as of August 27, 2007 seeking appropriately qualified vendors to develop and operate a stand-alone Safe Haven for chronic street homeless single adults and/or adult couples without minor children.

There is no due date for proposals under this RFP. Proposals will be reviewed by the Department as they are received and contracts will be awarded on an on-going basis until the Department's needs are met.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.
Department of Homeless Services, 33 Beaver Street 13th Floor, New York, NY 10004. Suellen Schulman (212) 361-8400, ssschulma@dhs.nyc.gov

a27-f12

CORRECTION: TRANSITIONAL RESIDENCES FOR HOMELESS/DROP-IN CENTERS – Competitive Sealed Proposals – Judgment required in evaluating proposals – PIN# 071-00S-003-262Z – DUE 01-02-09 AT 2:00 P.M. – CORRECTION: The Department of Homeless Services is soliciting proposals from organizations interested in developing and operating transitional residences for homeless adults and families including the Neighborhood Based Cluster Residence and drop-in centers for adults. This is an open-ended solicitation; there is no due date for submission.

Request for proposals is also available on-line at www.nyc.gov/cityrecord

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.
Department of Homeless Services, 33 Beaver Street 13th Floor, New York, NY 10004. Marta Zmoira (212) 361-0888, mzoita@dhs.nyc.gov

f29-d31

HOUSING AUTHORITY

SOLICITATIONS

Construction / Construction Services

BASKETBALL COURT UPGRADE AND CHILDREN'S SPRAY SHOWER – Competitive Sealed Bids – PIN# GR7004137 – DUE 11-13-08 AT 10:00 A.M. – Bid documents are available Monday through Friday, 9:00 A.M. to 4:00 P.M., for a \$25.00 fee in the form of a money order or certified check made payable to NYCHA.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.
Housing Authority, 90 Church Street, 11th Floor. Gloria Guillo, MPA, CPPO, (212) 306-3121, gloria.guillo@nycha.nyc.gov

o22-28

JUVENILE JUSTICE

SOLICITATIONS

Human / Client Service

CORRECTION: PROVISION OF NON-SECURE DETENTION CENTERS – Negotiated Acquisition – Judgment required in evaluating proposals – PIN# 13007DJJ001 – DUE 11-14-08 AT 3:00 P.M. – CORRECTION: The NYC Department of Juvenile Justice (DJJ) is seeking one or more appropriately qualified vendors to provide non-secure detention services for youth. Services shall include, but not be limited to, custody, basic youth care, food, clothing, shelter, education, health care, recreation, court related services, social work and case management services, social skills instruction, group sessions and monitoring and supervision of these services. In addition, the contract will require that a defibrillator shall be located in each program facility and that all staff requiring CPR training shall be certified in use of said defibrillator.

Each program facility will provide at least 10 and no more than 12 beds in accordance with the applicable regulations

promulgated by the New York State Office of Children and Family Services (NYS OCFS), 9 N.Y.C.R.R. Section 180 et seq. The Department is seeking to provide services at facilities that will be operational at any time from January 1, 2007 to December 31, 2010. A vendor may submit an offer for more than one Facility Option. Current Agency vendors operating non-secure group homes that have contracts expiring in calendar year 2006 are urged to respond to this solicitation.

All program facilities shall be appropriately equipped to provide services for male or female youth as required by the Department, and be located in one of the five boroughs. The term of the contracts awarded from this solicitation will be for three years and will include an additional three-year option to renew. The anticipated maximum average annual funding available for each contract will be \$1,067,000, excluding start-up costs. Proposed start-up costs will be considered in addition to the proposed annual line item budget. Greater consideration will be given to applicants offering more competitive prices.

If your organization is interested in being considered for award of the subject contract, please hand deliver a written expression of interest addressed to my attention at 110 William Street, 13th Floor, New York, NY 10038. The expression of interest should specifically address the following:

1. Indicate each program facility for which the vendor is submitting.
2. Describe each proposed facility, its location, and proposed date of operation.
3. Attach appropriate documentation demonstrating the current use of each proposed facility and the vendor's site control of the facility for a period of at least 3 years.
4. For each proposed facility,
 - a) Indicate the number of beds to be provided and demonstrate that the facility has the capacity to provide the indicated number of beds.
 - b) Demonstrate that the facility will be appropriately equipped to provide services for male or female youth.
5. Demonstrate the vendor's organizational capability to:
 - a) Provide the indicated number of beds at each proposed facility. (If the vendor is a current provider, also demonstrate the capability to provide the indicated number of beds in addition to those already provided.)
 - b) Ensure that each proposed facility will be fully operational by required date in accordance with the applicable regulations promulgated by the New York State Office of Children and Family Services (NYS OCFS), 9 N.Y.C.R.R. Section 180 et seq.
6. Demonstrate the quantity and quality of the vendor's successful relevant experience.
7. Attach for each proposed facility three-year annual line item operating budget. Include staffing details. Proposed start up costs should be included in addition to the proposed three-year annual line item operating budget.

All expressions of interest received in the manner set forth will be reviewed to determine if they are responsive to the material requirements of this solicitation. Expressions of interest determined to be non-responsive will not be further considered. Expressions of interest determined to be responsive will be considered in terms of the following factors:

- Appropriateness of each proposed facility.
- Demonstrated site control of each proposed facility.
- Demonstrated level of organizational capability to provide the proposed number of beds and to ensure that each proposed facility is fully operational by the applicable requisite date.
- Demonstrated quantity and quality of successful relevant experience.
- Annual budget amount and cost effectiveness of the budget.

The Department will enter into negotiations with the vendor(s) determined to be the best qualified at the time of evaluation, based on consideration of the above-cited factors. A contract will be awarded to the responsible vendor(s) whose offer(s) is/are determined to be the most advantageous to the City, taking into consideration the price and the other factors set forth in this solicitation. In the case that a vendor is eligible for award of more than one program facility, the Department reserves the right, based upon the vendor's demonstrated organizational capability and the best interest of the City, respectively, to determine how many and for which program facility(ies) the vendor will be awarded a contract.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.
 Department of Juvenile Justice, 110 William Street
 13th Floor, New York, NY 10038.
 Chuma Uwechia (212) 442-7716, cuwechia@djj.nyc.gov

n20-13

OFFICE OF THE MAYOR

■ SOLICITATIONS

Construction Related Services

PHASE I AND PHASE 2 ENVIRONMENTAL REMEDIAL INVESTIGATION SERVICES – Request for Information – PIN# 000001 – DUE 11-17-08 AT 1:00 P.M. – The New York City Mayor's Office of Environmental Remediation ("OER") has issued a Request for Information ("RFI") soliciting responses from environmental consultants regarding Phase 1 and Phase 2-type environmental remedial investigation services. Phase 1 remedial investigative services include an analysis of historic records of a site's prior uses and

information from government databases detailing relevant environmental incidents. Phase 2-type remedial investigative services consist of relevant field work and a report of subsurface investigation of a site's soil, groundwater and soil vapor pertaining to the presence of hazardous substances and petroleum. The RFI asks respondents to identify what Phase 1 and Phase 2-type services they would provide for a set fee. This information is sought as part of OER's proposed local brownfield cleanup program.

The Request for Information is available on-line at www.nyc.gov/cityrecord

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.
 Mayor's Office of Environmental Remediation, 253 Broadway, 14th Floor, New York, NY 10007.
 Zachariah Schreiber (212) 788-3056,
 zschreiber@cityhall.nyc.gov

o22

PARKS AND RECREATION

CONTRACT ADMINISTRATION

■ SOLICITATIONS

Construction / Construction Services

RECONSTRUCTION OF SIDEWALKS – Competitive Sealed Bids – PIN# 8462009B000C01 – DUE 11-14-08 AT 10:30 A.M. – Damaged by city-owned trees, Brooklyn, known as Contract #BG-1009M. Vendor Source ID#: 56098.
● PAVING OF NEWLY PLANTED STREET TREES – Competitive Sealed Bids – PIN# 8462009B000C03 – DUE 11-14-08 AT 10:30 A.M. Damaged by city-owned trees, Brooklyn, known as Contract #BG-509M. Vendor Source ID#: 56099.
 Bid documents are available for a fee of \$25.00 in the Blueprint Room, Room #64, Olmsted Center, from 8:00 A.M. to 3:00 P.M. The fee is payable by company check or money order to the City of NY, Parks and Recreation. A separate check/money order is required for each project. The Company name, address and telephone number as well as the project contract number must appear on the check/money order. Bidders should ensure that the correct company name, address, telephone and fax numbers are submitted by your company/messenger service when picking up bid documents.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.
 Parks and Recreation, Olmsted Center, Room 64
 Flushing Meadows Corona Park, Flushing, NY 11368.
 Juan Alban (718) 760-6771, Juan.Alban@parks.nyc.gov
 Olmsted Center, Room 60, Flushing Meadows-Corona Park
 Flushing, NY 11368.

o22

REVENUE AND CONCESSIONS

■ SOLICITATIONS

Services (Other Than Human Services)

RENOVATION AND OPERATION OF THE BAYSIDE MARINA – Competitive Sealed Proposals – Judgment required in evaluating proposals - PIN# Q135-M – DUE 11-26-08 AT 3:00 P.M. – Located at the east end of 28th Avenue and Cross Island Parkway, Queens. Parks will hold a recommended proposer meeting on Wednesday, November 5, 2008 at 11:00 A.M. at the proposed concession site, which is located at the east end of 28th Avenue and Cross Island Parkway, Queens. All interested parties are urged to attend.

TELECOMMUNICATION DEVICE FOR THE DEAF (TDD)
 212-504-4115.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.
 Parks and Recreation, The Arsenal-Central Park
 830 Fifth Avenue, Room 407, New York, NY 10021.
 Alexander Han (212) 360-1397, alexander.han@parks.nyc.gov

o14-27

POLICE

CONTRACT ADMINISTRATION UNIT

■ SOLICITATIONS

Construction Related Services

ESCALATOR/ELEVATOR MAINT., REPAIR AND SVC. – Competitive Sealed Bids – REBID# 056080000611 – DUE 11-12-08 AT 11:00 A.M. – Three (3) year maintenance, service and repair of elevators and escalators at Police Headquarters. VSID#: 56107, 56108.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.
 Police Department, 51 Chambers Street, Room 310, New York, New York 10007. Stephanie Gallop (646) 610-5225.

o22

SCHOOL CONSTRUCTION AUTHORITY

CONTRACT ADMINISTRATION

■ SOLICITATIONS

Construction / Construction Services

EXTERIOR MASONRY/PARAPETS/AUDITORIUM ROOF – Competitive Sealed Bids – PIN# SCA09-11727D-1 –

DUE 11-04-08 AT 11:00 A.M. – PS 56 (Bronx). Project Range: \$3,020,000.00 to \$3,180,000.00. Non-refundable bid document charge: \$100.00, certified check or money order only. Make payable to the New York City School Construction Authority. Bidders must be pre-qualified by the SCA.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.
 School Construction Authority, Plans Room Window
 Room #1046, 30-30 Thomson Avenue, 1st Floor
 Long Island City, New York 11101, (718) 752-5843.

o16-22

WINDOWS AND EXTERIOR DOORS REPLACEMENT – Competitive Sealed Bids – PIN# SCA09-12123D-1 – DUE 11-04-08 AT 10:30 A.M. – IS 391 (Brooklyn). Project Range: \$2,280,000.00 to \$2,403,000.00. Non-refundable bid document charge: \$100.00, certified check or money order only. Make payable to the New York City School Construction Authority. Bidders must be pre-qualified by the SCA.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.
 School Construction Authority, Plans Room Window
 Room #1046, 30-30 Thomson Avenue, 1st Floor
 Long Island City, New York 11101, (718) 752-5868.

o16-22

SCIENCE LABS – Competitive Sealed Bids – PIN# SCA09-004387-2 – DUE 11-06-08 AT 11:30 A.M. – IS 582 (K196)/IS 313 (K307)/PS 314 (K134) (Brooklyn). Project Range: \$1,050,000.00 to \$1,102,000.00. Non-refundable bid document charge: \$100.00, certified check or money order only. Make payable to the New York City School Construction Authority. Bidders must be pre-qualified by the SCA.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.
 School Construction Authority, Plans Room Window
 Room #1046, 30-30 Thomson Avenue, 1st Floor
 Long Island City, New York 11101, (718) 752-5854.

o20-24

ELEVATOR UPGRADES – Competitive Sealed Bids – PIN# SCA09-11861D-1 – DUE 11-10-08 AT 10:30 A.M. – IS 147/PS 198/PS 132 (Bronx). Project Range: \$1,020,000.00 to \$1,080,000.00. Non-refundable bid document charge: \$100.00, certified check or money order only. Make payable to the New York City School Construction Authority. Bidders must be pre-qualified by the SCA.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.
 School Construction Authority, Plans Room Window
 Room #1046, 30-30 Thomson Avenue, 1st Floor
 Long Island City, New York 11101, (718) 752-5868.

o21-27

TRIBOROUGH BRIDGE & TUNNEL AUTHORITY

■ SOLICITATIONS

Services

MISCELLANEOUS CONSULTING ESTIMATING SERVICES ON AN AS-NEEDED BASIS – Competitive Sealed Bids – Judgment required in evaluating proposals - PIN# PSC082848000 – DUE 11-25-08 AT 3:30 P.M. – Request for Expressions of Interest, for more information please visit our website at www.mta.info.
● RIGHT TO KNOW TRAINING – Competitive Sealed Proposals – Judgment required in evaluating proposals - PIN# PSC082842000 – DUE 11-06-08 AT 3:30 P.M. – A pre-proposal conference is scheduled for 10/23/08 at 10:00 A.M. Reservations must be made by contacting Thomas Cisar at (646) 252-7057 no later than noon the preceding work day.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.
 Triborough Bridge and Tunnel Authority, 2 Broadway, Bid Suite, New York, NY 10004, Bid Administration, (646) 252-7092, vprocure@mtabt.org
 All proposals must be delivered to the 2 Broadway, Bid Suite, located at the 3 Stone Street entrance. Please allow extra time for delivery.

o22

YOUTH AND COMMUNITY DEVELOPMENT

■ SOLICITATIONS

Human / Client Service

SUMMER YOUTH EMPLOYMENT PROGRAM – Request for Proposals – PIN# 26009SYEPRFP – DUE 11-19-08 AT 2:00 P.M. – DYCD is seeking appropriately qualified organizations to administer the SYEP. The program serves youth ages 14-21 throughout New York City (City) by providing opportunities to become familiar with the world of work, gain employment experience, and identify educational pathways that support career and life goals. SYEP participants are placed in a summer job and take part in focused educational activities that integrate life skills, life-long learning, and career planning.

The pre-proposal conference will be held at 10:00 A.M., Wednesday, November 5, 2008, New York City Technical College, Klitgord Center, 285 Jay Street, Brooklyn, New York 11201.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.
 Department of Youth and Community Development
 156 William Street, NYC 10038.
 Daniel Symon (212) 513-1820, RFPquestions@dycd.nyc.gov

o22

AGENCY RULES

BUILDINGS

NOTICE



FINDING OF IMMEDIATE THREAT

IT IS HEREBY CERTIFIED that the immediate effectiveness of the emergency rule relating to the qualifications of Class C Hoisting Machine Operators is necessary to prevent an immediate threat to health, safety and property, by addressing recently demonstrated gaps in the integrity of the license examination and renewal process for this type of crane license. I hereby make the following finding of immediate threat to health, safety and property necessary to establish that an emergency rulemaking is required in relation to the protection of health, safety and property.

On Friday, June 6, an Assistant Chief in the Department of Buildings' Cranes and Derricks unit was arrested on corruption charges for allegedly having received bribes from a crane company, having falsified crane inspection reports and having tampered with licensing exams. The Department responded in several ways, one of which was to review the Hoisting Machine Operator Class C license exams whose integrity was implicated in the alleged wrongdoing. The emergency rule reflected in this action is the product of that review. By moving to a national testing standard for this type of license and requiring it at the earliest possible time, the Department hopes to immediately enhance the qualifications and training of Class C Operators and to address the sort of compromise of integrity alleged to have occurred in the administration of the Class C exam to date.

IT IS THEREFORE HEREBY CERTIFIED that the immediate effectiveness of a rule relating to the qualifications of Class C Hoisting Machine Operators is necessary to address an immediate threat to health, safety and property.

Dated: October 14, 2008

ROBERT D. LIMANDRI
 COMMISSIONER-DESIGNATE OF
 BUILDINGS

APPROVED:

MICHAEL R. BLOOMBERG
 MAYOR

NOTICE OF ADOPTION OF EMERGENCY RULE RELATING TO QUALIFICATIONS OF CLASS C HOISTING MACHINE OPERATORS

Pursuant to the authority of the Commissioner of Buildings under sections 643 and 1043(a) of the New York City Charter and sections 28-401.6, 28-401.7, 28-405.3.3 and 28-405.4 of the New York City Administrative Code, notice is hereby given of the adoption of the following emergency rules, effective immediately, relating to qualifications of Class C Hoisting Machine Operators

New material is underlined.

Section 1. Chapter 104 of Title 1 of the Rules of the City of New York is amended by adding a new subchapter D to read as follows:

Subchapter D Licensing and Registration of Businesses, Trades and Occupations Engaged in Building Work

§104-09 Hoisting Machine Operators Class C

(a) Applicants for a Class C Hoisting Machine Operator license shall satisfy the qualification and examination requirements of the Administrative Code by complying with the following requirements:

(1) Applicants shall furnish to the Department a certification issued by the National Commission for the Certification of Crane Operators or an equivalent certification entity approved by the Department. The certification shall authorize operation of the type of equipment for which the applicant seeks a license. The applicant shall provide to the Department a copy of the certification, a copy of future re-certifications and documentation of new specialties acquired. The applicable certification shall be maintained continuously for the duration of the license term.

(2) Applicants shall provide proof of experience demonstrating two years work, within the three years prior to application, under the direct and continuing supervision of a Hoisting Machine Operator licensed by the Department or by another jurisdiction that regulates crane operators. At least one year of the qualifying work must have been undertaken in the city of New York or in an urban area of comparable density, as determined by the commissioner.

(b) Fitness requirements for renewal and reinstatement. As a condition of license renewal or reinstatement, a licensed or previously licensed Class C Hoisting Machine Operator shall provide evidence of fitness to perform the work authorized to be performed by a holder of the license type held or once held by the applicant. Such evidence shall consist of a valid certification(s) issued by the

National Commission for the Certification of Crane Operators or an equivalent certification entity approved by the Department. The certification shall authorize the operation of the type of equipment for which the licensee is licensed and the licensee shall provide to the Department a copy of the certification, a copy of future re-certifications and documentation of new specialties acquired. Class C Hoisting Machine Operator's licenses that have been or will be renewed or reinstated at any time between July 1, 2008 and September 30, 2009 shall be conditioned on the licensee's satisfaction of the requirements of this rule by September 30, 2009, and shall lapse, effective October 1, 2009, upon failure to satisfy such condition, provided, however, that the commissioner may for cause, following notice and an opportunity to be heard, accelerate the date by which holders of such licenses must satisfy the requirements of this rule and in such case, upon failure to satisfy such condition, the license shall lapse. Renewal applicants shall satisfy the requirements of this rule at every subsequent renewal. The licensee shall pay the full license renewal or reinstatement fee at the time of renewal or reinstatement.

(c) Licensees shall provide to the Department no later than September 30, 2009 or at an earlier date determined by the commissioner pursuant to subdivision (b) or upon application, renewal, or re-instatement, as applicable:

(1) Evidence of having passed a physical exam that complies with the standards of ASME B 30, effective for the term of the license sought or held by the licensee; and

(2) Evidence of having certified compliance with the substance abuse testing provisions and standards of ASME B 30, effective for the term of the license sought or held by the licensee. Such evidence shall include the name, address and telephone number of the laboratory that performed the tests and consent to the release by such laboratory of the test results to the Department upon request of the Department.

(3) Evidence of a valid certification(s) issued by the National Commission for the Certification of Crane Operators or an equivalent certification entity approved by the Department.

(d) A Class C Hoisting Machine Operator license issued following compliance with this rule shall authorize the operation of only that type of equipment for which Department records indicate the licensee is certified.

(e) The provisions of this rule shall be in addition to the qualification, renewal and reinstatement requirements prescribed by articles 401 and 405 of title 28 of the Administrative Code.

(f) In addition to any other documents required to be maintained on-site by a licensed Class C Hoisting Machine Operator, such Operator shall have on-site at all times the following documents:

(1) The certification(s) issued to him or her by the National Commission for the Certification of Crane Operators or equivalent certification entity approved by the Department; and

(2) The hoisting machine operator license issued to him or her by the Department; and

(3) Evidence of having passed a physical exam that complies with the standards of ASME B 30, effective for the term of the license held by the licensee; and

(4) Evidence of having certified compliance with the substance abuse testing provisions and standards of ASME B 30, effective for the term of the license held by the licensee.

STATEMENT OF BASIS AND PURPOSE

This rule is adopted pursuant to the authority of the Commissioner of Buildings under sections 643 and 1043(a) and (h) of the New York City Charter and sections 28-401.7 and 28-405.4 of the New York City Administrative Code.

The proposed rule is based on Sections 28-401.6, 28-401.7, 28-405.3.3 and 28-405.4 of the Administrative Code. The first two sections require license applicants to satisfy qualification requirements in addition to those prescribed by statute and to take examinations as provided in Department rule. Section 28-405.3.3 governs experience requirements for Class C Hoisting Machine Operators, and 28-405.4 authorizes the commissioner to require Hoisting Machine Operators to provide proof of fitness to perform authorized work as a condition to license renewal.

Recent crane accidents have prompted the City to re-assess its oversight of crane operations. The review covers testing, experience and ongoing training requirements for all persons involved in the operation of cranes, including Class C Hoisting Machine Operators. The examination for the Class C Hoisting Machine Operator license is alleged by law enforcement authorities to have been the subject of improprieties, making it necessary for the Department to take immediate steps to restore integrity to the examination and license renewal and reinstatement processes for this license type. This rulemaking accomplishes that purpose by substituting for the Department-administered examination previously given to Class C Hoisting Machine Operators an examination given by a national certification entity as part of its certification process for operators of the type of equipment operated by Class C Hoisting Machine Operators. The Department finds it necessary to apply the new requirement to all holders of Class C licenses, including those who have renewed their license since the July 1, 2008 effective date of the New York City Construction Codes, by giving these licensees until September 30, 2009 to comply. The Department further finds it necessary to authorize the commissioner to accelerate the date by which compliance with this rule will be required to account for circumstances, such as the recent indictment for examination-related

improprieties, of a crane company employing licensees. Under such circumstances, the Department is empowered for good cause to require that licensees associated with the company either confirm their qualifications or fulfill the new examination requirement on an accelerated schedule. In addition, the Department finds it necessary to require that new applicants for a Class C Hoisting Machine Operator license demonstrate experience in operating cranes in dense urban conditions, and thus requires in this rulemaking that such applicants have acquired at least a portion of their qualifying experience in New York City or in an urban area of comparable density as determined by the Department.

o22

SPECIAL MATERIALS

COLLECTIVE BARGAINING

NOTICE

NOTICE OF FILING OF PETITION

This notice is to acknowledge that the New York City Office of Collective Bargaining is in receipt of the following petition:

DATE: October 10, 2008

DOCKET #: RU-1257-08

PETITIONER: Law Enforcement Employees Benevolent Association, 277 Main Street, Catskills, New York 12414

RECEIVED: Petition for Certification

TITLES: Special Officer (Title Code No. 708100)
 Senior Special Officer (Title Code No. 708150)
 Hospital Security Officer (Title Code No. 708300)

CURRENT BARGAINING REPRESENTATIVE:
 City Employees Union, Local 237, International Brotherhood of Teamsters, 216 W. 14th Street, 7th Floor, New York, New York 10011

EMPLOYER: New York City Health and Hospitals Corporation, 125 Worth Street, New York, New York 10013

BOARD OF CERTIFICATION
 Karine Spencer
 DIRECTOR OF REPRESENTATION

o22

NOTICE OF FILING OF PETITION

This notice is to acknowledge that the New York City Office of Collective Bargaining is in receipt of the following petition:

DATE: October 10, 2008

DOCKET #: RU-1258-08

PETITIONER: Law Enforcement Employees Benevolent Association, 277 Main Street, Catskills, New York 12414

RECEIVED: Petition for Certification

TITLES: Special Officer (Title Code No. 70810)
 Senior Special Officer (Title Code No. 70815)
 Supervising Special Officer (Title Code No. 70817)
 Principal Special Officer (Title Code No. 70818)

CURRENT BARGAINING REPRESENTATIVE:
 City Employees Union, Local 237, International Brotherhood of Teamsters, 216 W. 14th Street, 7th Floor, New York, New York 10011

EMPLOYER: City of New York, Department of Homeless Services, 33 Beaver Street, New York, New York 10004

BOARD OF CERTIFICATION
 Karine Spencer
 DIRECTOR OF REPRESENTATION

o22

DESIGN & CONSTRUCTION

NOTICE

DETERMINATION AND FINDINGS BY THE CITY OF NEW YORK PURSUANT TO SECTION 204 OF THE NEW YORK STATE EMINENT DOMAIN PROCEDURE LAW

Whereas, the New York City Department of Design and Construction ("DDC"), on behalf of the New York City Department of Environmental Protection ("DEP") and the City of New York ("City"), has proposed the acquisition of certain street properties known as portions of South Railroad Street from North Pine Terrace to Annadale Road and Sneden Avenue from Eagan Avenue to Arden Avenue (Capital Project SER002181) in the Borough of Staten Island; and

Whereas, the New York State Eminent Domain Procedure Law ("EDPL") sets forth uniform procedures for condemnations by municipalities throughout the State of New York, which also govern over this acquisition; and

Whereas, pursuant to the EDPL, the City is required to hold a public hearing to determine whether the public would be better served by the proposed acquisition of the above-

mentioned properties and the impact of such an acquisition on the neighborhood where the project is to be constructed; and

Whereas, the City held a public hearing pursuant to EDPL Section 204 in relation to this acquisition on Friday, August 8, 2008 in the Borough of Staten Island. Having given due consideration to the complete hearing record, which includes, among other things, all documents submitted and all public comments, the City makes the following determination and findings concerning the above and below described acquisitions and project:

- (1) The public use and benefit of this project is for the installation of storm and sanitary sewers and water mains at certain portions of South Railroad Street from North Pine Terrace to Annadale Road and Sneden Avenue from Eagan Avenue to Arden Avenue in the Borough of Staten Island (the "Project").
- (2) The properties to be acquired are shown on the City's Tax Map for the Borough of Staten Island and include the following properties:

South Railroad Street

- Block 6249, part of Lots 260, 431, 433, 530; and
- Bed of the street for South Railroad Street from North Pine Terrace to Annadale Road.

Sneden Avenue

- Block 6205, part of Lot 200;
- Block 6209, part of Lots 1, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 30;
- Block 6211, part of Lots 24, 32, 33; and
- Bed of the street for Sneden Avenue from Eagan Avenue to Arden Avenue.

The proposed acquisition shall consist of the following locations in the Borough of Staten Island:

- South Railroad Street from North Pine Terrace to Annadale Road; and Sneden Avenue from Eagan Avenue to Arden Avenue.

The City selected these locations based on a need for the installation of storm and sanitary sewers and water mains.

- (3) The general effect on the neighborhood will be to improve current living conditions. The proposed Project involves sewer and water main construction and will have no significant adverse effect on the environment. The Project was also the subject of a complete Environmental Impact Statement ("EIS") in November 1999. Based on the recommendations contained in the EIS, necessary mitigation measures are included in the design for this Project and were also incorporated in other projects in the area covered by the EIS.

- (4) Comments and concerns raised by the property owners at the public hearing and through subsequent written submissions are currently being reviewed by the City. Issues and concerns raised by the property owners include: 1) the amount of property the City plans to acquire; 2) the proximity of the project to the property owners' homes and the effect of the construction on their homes; 3) the preservation of trees; 4) the preference of another possible alternate location, as a few property owners suggested that the City move the Project beside railroad property in the area; and 5) the effect of the construction on a telephone pole that is leaning towards the property located at Block 6211 and Lot 24. The City will work with all public and private parties involved in the project to minimize the impact of construction activities on the street, residents and environment. The City has also reviewed all potential alternate locations and has determined that no other sites are feasible for the Project. The City continues to review its plans and will make modifications addressing these issues whenever possible. DDC will also work with DEP, other agencies and the community in order to review the situations and address the concerns.

DETERMINATION:

Based upon due consideration of the record and the foregoing findings, it is determined that the City of New York should exercise its power of eminent domain to acquire the above-described properties in order to promote and permit the purposes of the project to be achieved.

NOTICE:

Pursuant to EDPL Section 207, property owners have thirty (30) days from completion of the publication of this "Determination and Findings" to seek judicial review of this determination. Expected dates of publication are October 20, 2008 to October 22, 2008.

The exclusive venue for the judicial review of this determination pursuant to EDPL Sections 207 and 208 is the Appellate Division of the Supreme Court in the Judicial Department where any part of the property to be acquired is located.

A copy of this Determination and Findings by the City is available without cost upon written request to:

New York City Department of Design and Construction
Office of General Council - 4th Floor
30-30 Thomson Avenue
Long Island City, NY 11101
Attn.: South Railroad Street Acquisition

LABOR RELATIONS

NOTICE



THE CITY OF NEW YORK
OFFICE OF LABOR RELATIONS
40 Rector Street, New York, NY 10006-1705
http://nyc.gov/olr

JAMES F. HANLEY
Commissioner
MARGARET M. CONNOR
First Deputy Commissioner

TO: HEADS OF CONCERNED CITY DEPARTMENTS AND AGENCIES
FROM: JAMES F. HANLEY, COMMISSIONER *James F. Hanley*
SUBJECT: EXECUTED CONTRACT: STAFF ANALYSTS, ET AL
TERM: JULY 13, 2006 TO AUGUST 24, 2008

Attached for your information and guidance is a copy of the executed contract entered into by the Commissioner of Labor Relations and the Health and Hospitals Corporation on behalf of the City of New York and the Organization of Staff Analysts on behalf of the incumbents of positions listed in Article I of said contract.

The contract incorporates terms of an agreement reached through collective bargaining negotiations and related procedures.

DATED: OCT 14 2008

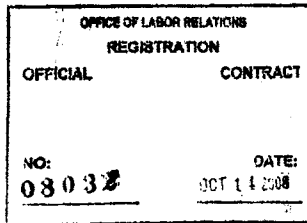


TABLE OF CONTENTS
Staff Analysts, et al.
July 13, 2006 - August 24, 2008

ARTICLE I - UNION RECOGNITION AND UNIT DESIGNATION
ARTICLE II - DUES CHECKOFF
ARTICLE III - SALARIES
ARTICLE IV - WELFARE FUND
ARTICLE V - PRODUCTIVITY AND PERFORMANCE
ARTICLE VI - GRIEVANCE PROCEDURE
ARTICLE VII - TRANSFERS
ARTICLE VIII - CAREER DEVELOPMENT
ARTICLE IX - BULLETIN BOARDS: EMPLOYER FACILITIES
ARTICLE X - NO STRIKES
ARTICLE XI - CITYWIDE ISSUES
ARTICLE XII - UNION ACTIVITY
ARTICLE XIII - LABOR-MANAGEMENT COMMITTEE
ARTICLE XIV - FINANCIAL EMERGENCY ACT
ARTICLE XV - APPENDICES
ARTICLE XVI - SAVINGS CLAUSE
ARTICLE XVII - CONTRACTING-OUT CLAUSE
Signature Page
Appendix A
Appendix B
Appendix C

AGREEMENT entered into this 14th day of October, 2008, by and between the City of New York and related public employers pursuant to and limited to their respective elections or statutory requirement to be covered by the New York City Collective Bargaining Law and their respective authorizations to the City to bargain on their behalf and the New York City Health & Hospitals Corporation (hereinafter referred to jointly as "the Employer"), and the Organization of Staff Analysts (hereinafter referred to as "the Union"), for the twenty-four month and 12 day period from July 13, 2006 through August 24, 2008.

WITNESSETH:

WHEREAS, the parties hereto have entered into collective bargaining and desire to reduce the results thereof to writing,

NOW, THEREFORE, it is mutually agreed as follows:

ARTICLE I - UNION RECOGNITION AND UNIT DESIGNATION

Section 1.

The Employer recognizes the Union as the sole and exclusive collective bargaining representative for covered positions in the bargaining unit in the below-listed titles, as defined in Board of Certification Decision No. 3-88, dated May 19, 1988, as amended, or as otherwise agreed to by the parties, consisting of employees of the Employer, wherever employed whether full-time or part-time per annum, hourly or per diem, in the below listed title(s), and in any successor title(s) that may be certified by the Board of Certification of the Office of Collective Bargaining to be part of the unit herein for which the Union is the exclusive collective bargaining representative and in any positions in Restored Rule X titles of the Classified Service the duties of which are or shall be equated by the City Personnel Director and the Director of the Budget for salary purposes to any of the below listed titles:

Title Code No.	Title
1002A	Administrative Staff Analyst (Non-Managerial) @
10064	Administrative Test and Measurement Specialist ^
06601	Analyst (Campaign Finance Board) - Levels II and III **

- 039660 Assistant Planning-Scheduling Analyst #
- 039270 Assistant Systems Analyst*
- 12627, 126270 Associate Staff Analyst
- 06244 Management Analyst (DCAS/Personnel) - Levels I and II
- 06752 NYCAPS Process Analyst - Levels I & II^^
- 004810, 83032 Planner: Production Control and Scheduling (EMS Motor Transport)****
- 039670 Planning-Scheduling Analyst ###
- 60945 Program Research Analyst
- 000320, 000330, Senior Health Care Program Planner/Analyst - Levels A and B *****
- 83052 Senior Management Consultant (HMH) Levels I & II ^^^
- 12652 Senior Management Consultant (Business Organization and Methods) Level I and Level II ^^^
- 983710, 983720 Senior Planning-Scheduling Analyst*****
- 039680 Senior Systems Analyst *
- 039290, 12648 Staff Analyst Trainee - Step 1 and Step 2
- 12749 Staff Analyst - Levels I and II
- 12626, 126260, 126460 Supervising Superintendent of Maintenance - Levels I and II @@@
- 91350 Supervising Systems Analyst @@@
- 000680 Supervising Systems Analyst (HMH) Systems Analyst *
- 12650 Systems Project Leader (EDP)^^^^
- 039280, 12647 Test and Measurement Intern - Levels I and II ##
- 12700 Test and Measurement Specialist - Levels I, II, and III
- 12704 Training Development Specialist Trainee - Step 1 and Step 2
- 12616 Training Development Specialist - Levels I and II
- 12618 Training and Development Associate - Levels A and B ***
- 984710, 984720

- * added to Certification No. 3-88 (as amended) by OCB Decision No. 12-94, dated 12/13/94.
- ** added to Certification No. 3-88 (as amended) by OCB Decision No. 1-95, dated 1/17/95.
- *** added to Certification No. 3-88 (as amended) by OCB Decision No. 2-95, dated 2/9/95.
- **** added to Certification No. 3-88 (as amended) by OCB Decision No. 3-95, dated 2/9/95.
- ***** added to Certification No. 3-88 (as amended) by OCB Decision No. 26-95, dated 12/19/95.
- # added to Certification No. 3-88 (as amended) by OCB Decision No. 3-97, dated 3/25/97.
- ## added to Certification No. 3-88 (as amended) by OCB Decision No. 14-96, dated 5/21/96.
- ### added to Certification No. 3-88 (as amended) by OCB Decision No. 7-97, dated 11/10/97.
- @ added to Certification No. 3-88 (as amended) by OCB Decision No. 1-2001, dated 1/9/2001.
- @@ added to Certification No. 3-88 (as amended) by OCB Decision No. 2-2000, dated 6/29/2000.
- @@@ added to Certification No. 3-88 (as amended) by OCB Decision No. 2-2002, dated 6/6/2002.
- ^ added to Certification No. 3-88 (as amended) by OCB Decision No. 4-2006, dated 5/24/2006.
- ^^ added to Certification No. 3-88 (as amended) by OCB Decision No. 1-2007, dated 1/5/2007.
- ^^^ added to Certification No. 3-88 (as amended) by OCB Decision No. 1-2006, dated 3/24/2006
- ^^^^ added to Certification No. 3-88 (as amended) by OCB Decision No. 8-2006, dated 10/31/2006

Section 2.

The terms "employee" and "employees" as used in this Agreement shall mean only those persons in the unit described in Section 1 of this Article.

ARTICLE II - DUES CHECKOFF

Section 1.

- a. The Union shall have the exclusive right to the check-off and transmittal of dues on behalf of each employee in accordance with the Mayor's Executive Order No. 98, dated May 15, 1969, entitled "Regulations Relating to the Check-off of Union Dues" and in accordance with the Mayor's Executive Order No. 107, dated December 29, 1986, entitled "Procedures for Orderly Payroll Check-Off of Union Dues and Agency Shop Fees."
- b. Any employee may consent in writing to the authorization of the deduction of dues from the employee's wages and to the designation of the Union as the recipient thereof. Such consent, if given, shall be in a proper form acceptable to the City, which bears the signature of the employee.

Section 2.

The parties agree to an agency shop to the extent permitted by applicable law, as described in a supplemental agreement hereby incorporated by reference into this Agreement.

ARTICLE III - SALARIES

Section 1.

- a. This Article III is subject to the provisions, terms and conditions of the Alternative Career and Salary Pay Plan Regulations, dated March 15, 1967 as amended, except that the specific terms and conditions of this Article shall supersede any provisions of such Regulations inconsistent with this Agreement subject to the limitations of applicable provisions of law.
- b. Unless otherwise specified, all salary provisions of this Agreement, including minimum and maximum

salaries, advancement increases, general increases, and any other salary adjustments, are based upon a normal work week of 35 hours. In accordance with Article IX, Section 24 of the 1995 – 2001 Citywide Agreement, Employees who work on a full-time per diem basis shall receive their base salary (including salary increment schedules) and/or additions-to-gross payment in the same manner as full-time, per-annum employees. An employee who works on a part-time per annum basis and who is eligible for any salary adjustments provided in this Agreement shall receive the appropriate pro-rata portion of such salary adjustment computed on the relationship between the number of hours regularly worked each week by such employee and the number of hours in the said normal work week, unless otherwise specified.

c. Employees who work on a part-time per diem or hourly basis and who are eligible for any salary adjustment provided in this Agreement shall receive the appropriate pro-rata portion of such salary adjustment computed as follows, unless otherwise specified:

Per diem rate: 1/261 of the appropriate minimum basic salary.
Hourly Rate: 35 hour week basis: 1/1827 of the appropriate minimum basic annual salary.

d. The maximum salary for a title shall not constitute a bar to the payment of any salary adjustment or pay differentials provided for in this Agreement but the said increase above the maximum shall not be deemed a promotion.

Section 2.

Employees in the following title(s) shall be subject to the following specified salary(ies), salary adjustment(s), and/or salary range(s):

TITLE	a. EFFECTIVE 8/13/06			b. EFFECTIVE 2/13/07		
	Hiring Rate	Min.	Max.	Hiring Rate	Min.	Max.
Admin. Staff Analyst (Non-Mgrl)	N/A	\$50,134	\$78,058	N/A	\$52,641	\$81,961
Admin. Test & Measurement Spec.	N/A	N/A	N/A	\$45,936	\$49,633	\$111,579
Analyst (CFB)						
Level II	\$25,866	\$29,746	\$63,694	\$27,159	\$31,233	\$66,879
Level III	\$40,896	\$47,030	\$86,507	\$42,941	\$49,382	\$90,832
Assistant Planning-Scheduling Analyst	N/A	\$28,109	\$52,051	N/A	\$29,514	\$54,654
Assistant Systems Analyst ###	\$24,443	\$28,109	\$52,051	\$25,664	\$29,514	\$54,654
Associate Staff Analyst	\$52,423	\$60,287	\$78,058	\$55,044	\$63,301	\$81,961
Management Analyst (DCAS/Personnel)						
Level I	\$39,929	\$45,918	\$60,907	\$41,925	\$48,214	\$63,952
Level II	\$50,261	\$57,800	\$74,627	\$52,774	\$60,690	\$78,358
NYCAPS Process Analyst						
Level I	N/A	N/A	N/A	\$58,975	\$63,600	\$84,800
Level II	N/A	N/A	N/A	\$77,600	\$83,684	\$111,579
Planner, Production Control & Scheduling (EMS Motor Transport)	\$26,451	\$30,419	\$55,865	\$27,774	\$31,940	\$58,658
Planning-Scheduling Analyst ###	N/A	\$30,419	\$55,865	N/A	\$31,940	\$58,658
Program Research Analyst	\$46,053	\$52,961	\$67,686	\$48,356	\$55,609	\$71,070
Sr. Health Care Program Planner Analyst ###						
Level A	N/A	\$42,041	\$83,511	N/A	\$44,143	\$87,687
Level B	N/A	\$46,316	\$89,642	N/A	\$48,632	\$94,124
Sr. Management Consultant						
Level I	N/A	N/A	N/A	\$45,499	\$49,065	\$99,934
Level II	N/A	N/A	N/A	\$50,124	\$54,054	\$107,266
Sr. Management Consultant (HMH)***						
Level I	N/A	N/A	N/A	\$45,499	\$49,065	\$99,934
Level II	N/A	N/A	N/A	\$50,124	\$54,054	\$107,266

TITLE	Hiring Rate	Min.	Max.	Hiring Rate	Min.	Max.
Sr. Planning-Scheduling Analyst ###	N/A	\$39,191	\$71,828	N/A	\$41,151	\$75,419
Sr. Systems Analyst ###	\$29,258	\$33,647	\$62,849	\$30,721	\$35,329	\$65,991
Staff Analyst						
Level I	\$39,939	\$45,930	\$54,376	\$41,937	\$48,227	\$57,095
Level II	\$46,377	\$53,334	\$59,399	\$48,697	\$56,001	\$62,369
Staff Analyst Trainee*						
Step 1	\$31,293	\$35,987	\$38,142	\$32,857	\$37,786	\$40,049
Step 2	\$33,795	\$38,864	\$43,182	\$35,484	\$40,807	\$45,341
Supervising Supt. of Maintenance						
Level I	N/A	\$54,458	\$58,305	N/A	\$57,181	\$61,220
Level II	N/A	\$57,425	\$62,603	N/A	\$60,296	\$65,733
Supervising Systems Analyst Sup. Systems Analyst (HMH)	N/A	\$41,192		N/A	\$43,252	
Systems Analyst ###	\$26,451	\$30,419	\$55,865	\$27,774	\$31,940	\$58,658
Systems Project Leader (EDP)###	N/A	N/A	N/A	\$43,261	\$46,653	\$87,669
Tests & Measurement Intern						
Level I	\$32,603	\$37,493	Flat Rate	\$34,233	\$39,368	Flat Rate
Level II	\$36,579	\$42,066	Flat Rate	\$38,408	\$44,169	Flat Rate
Tests & Measurement Specialist ###						
Level I	\$39,939	\$45,930	\$59,399	\$41,937	\$48,227	\$62,369
Level II	\$46,182	\$53,109	\$68,728	\$48,490	\$55,764	\$72,164
Level III	\$52,423	\$60,287	\$78,058	\$55,044	\$63,301	\$81,961
Training & Development Associate ###						
Level A	\$29,258	\$33,647	\$62,849	\$30,721	\$35,329	\$65,991
Level B	\$30,863	\$35,493	\$65,379	\$32,407	\$37,268	\$68,648
Training & Development Specialist @						
Level I	\$39,939	\$45,930	\$59,399	\$41,937	\$48,227	\$62,369
Level II	\$52,423	\$60,287	\$78,058	\$55,044	\$63,301	\$81,961
Training & Development Spec. Trainee*						
Step 1	\$31,293	\$35,987	\$38,142	\$32,857	\$37,786	\$40,049
Step 2	\$33,795	\$38,864	\$43,182	\$35,484	\$40,807	\$45,341

Note:

- @ To be deleted when vacant
- * Upon completion of one year of satisfactory service employees shall move to the next salary step.
- *** For present incumbents only
- ### Each appointment to this position above the hiring rate will be handled on a case by case basis.

Section 3. General Wage Increase

- a. The general increase, effective as indicated, shall be:
 - i. Effective August 13, 2006, Employees shall receive a general increase of 2 percent.
 - ii. Effective February 13, 2007, employees shall receive a general increase of 5 percent.
 - iii. Part-time per annum, per session, hourly paid and part-time per diem Employees (including seasonal appointees) and Employees whose normal work year is less than a full calendar year shall receive the increases provided in Section 3.a. on the basis of computations heretofore utilized by the parties for all such Employees.
- b. The increases provided for in Section 3a above shall be calculated as follows:
 - i. The general increase in Section 3.a.i. shall be based upon the base rates (including salary or incremental salary schedules) of the applicable titles in effect August 12, 2006.
 - ii. The general increase in Section 3.a.ii shall be based upon the base rates (including salary or incremental salary schedules) of the applicable titles in effect February 12, 2007.

- c. i. The general increases provided for in this Section 3 shall be applied to the base rates, incremental salary levels and the minimum "hiring rates", minimum "incumbent rates" and maximum rates (including levels and steps) if any, fixed for the applicable titles.
- ii. The general increases provided for in this Section 3 shall be applied to the following "additions to gross": uniform allowances, equipment allowances, transportation allowances, uniform maintenance allowances, assignment differentials, service increments, advancement increases, assignment (level) increases, and experience, certification, educational, license, evening, or night shift differentials.

- c. i. The general increases provided for in this Section 3 shall be applied to the base rates, incremental salary levels and the minimum "hiring rates", minimum "incumbent rates" and maximum rates (including levels and steps) if any, fixed for the applicable titles.
- ii. The general increases provided for in this Section 3 shall be applied to the following "additions to gross": uniform allowances, equipment allowances, transportation allowances, uniform maintenance allowances, assignment differentials, service increments, advancement increases, assignment (level) increases, and experience, certification, educational, license, evening, or night shift differentials.

Section 4. New Hires

- a. The appointment rate for an employee newly hired on or after July 13, 2006 and appointed at a reduced hiring rate shall be the applicable minimum "hiring rate" set forth in subsections 2(a) and 2(b). On the two year anniversary of the employee's original date of appointment, such employee shall be paid the indicated minimum "incumbent rate" for the applicable title that is in effect on such two year anniversary as set forth in subsection 2(a) and 2(b) of this Article III.

- b. i. For a title subject to an incremental pay plan, the employee shall be paid the appropriate increment based upon the employee's length of service. Section 2 of this Article III reflects the correct amounts and has been adjusted in accordance with the provisions of Section 3(c)(i) of this Article III.

- ii. Employees who change titles or levels before attaining two years of service will be treated in the new title or level as if they had been originally appointed to said title or level on their original hiring date.

- c. For the purposes of Sections 4(a) and 4(b), employees 1) who were in active pay status before July 13, 2006, and 2) who are affected by the following personnel actions after said date shall not be treated as "newly hired" employees and shall be entitled to receive the indicated minimum "incumbent rate" set forth in subsections 2(a), and 2(b) of this Article III:

- i. Employees who return to active status from an approved leave of absence.
- ii. Employees in active status (whether full or part-time) appointed to permanent status from a civil service list, or to a new title (regardless of jurisdictional class or civil service status) without a break in service of more than 31 days.
- iii. Employees who were laid off or terminated for economic reasons who are appointed from a recall/preferred list or who were subject to involuntary redeployment.

- iv. Provisional employees who were terminated due to a civil service list who are appointed from a civil service list within one year of such termination.
- v. Permanent employees who resign and are reinstated or who are appointed from a civil service list within one year of such resignation.
- vi. Employees (regardless of jurisdictional class or civil service status) who resign and return within 31 days of such resignation.
- vii. A provisional employee who is appointed directly from one provisional appointment to another.
- viii. For employees whose circumstances were not anticipated by the parties, the First Deputy Commissioner of Labor Relations is empowered to issue, on a case-by-case basis, interpretations concerning application of this Section 4. Such case-by-case interpretations shall not be subject to the dispute resolution procedures set forth in Article VI of this Agreement.
- d. The First Deputy Commissioner of Labor Relations may, after notification to the affected union(s), exempt certain hard to recruit titles from the provisions of Section 4.

Section 5.

Each general increase provided herein, effective as of each indicated date, shall be applied to the rate in effect on the date as specified in Section 3 of this Article. In the case of a promotion or other advancement to the indicated title on the effective date of the general increase specified in Section 3 of this Article, such general increase shall not be applied, but the general increase, if any, for the title formerly occupied, effective on the date indicated shall be applied.

Section 6.

In the case of an employee on leave of absence without pay, the salary rate of such employee shall be changed to reflect the salary adjustment specified in Article III.

Section 7. Advancement Increase

A person permanently employed by the Employer who is appointed or promoted on a permanent, provisional, or temporary basis in accordance with the Personnel Rules and Regulations of the City of New York or, where the Personnel Rules and Regulations are not applicable to a public employer, such other Rules or Regulations as are applicable to the public employer, without a break in service to any of the following title(s) from another title in the direct line of promotion or from another title in the Career and Salary Plan, the minimum rate of which is exceeded by at least 8 percent by the minimum rate of the title to which appointed or promoted, shall receive upon the date of such appointment or promotion either the minimum basic salary for the title to which such appointment or promotion is made, or the salary received or receivable in the lower title plus the specified advancement increase, whichever is greater:

Title	Effective 8/13/06	Effective 2/13/07
Administrative Staff		
Analyst (Non-Mgrl.)	\$1,150	\$1,208
Associate Staff Analyst	\$1,697	\$1,782
Systems Analyst	\$930	\$977
Senior Systems Analyst	\$930	\$977
Senior Health Care		
Program Planner/Analyst - Level A and Level B*	\$930	\$977

* This Advancement Increase does not apply to employees who go from Level A to Level B

Section 8. Longevity Increment

- a. i. Employees in the below listed titles with ten (10) years or more of "City" service in pay status shall continue to receive a longevity increment of one thousand two hundred ninety-four dollars (\$1,294) per annum. Effective August 24, 2008, eligible employees will receive an additional longevity increment of \$516 per annum, for a total longevity payment of one thousand eight hundred ten dollars (\$1,810).
- ii. Employees in the below listed titles with fifteen (15) years or more of "City" service in pay status shall continue to receive a longevity increment of \$1,294 per annum. Effective August 24, 2008 eligible employees will receive an additional longevity increment of \$516 per annum, plus the ten (10) year longevity increment (\$1,810) for a total longevity payment of three thousand six hundred twenty dollars (\$3,620) per annum.

- Associate Staff Analyst
- Management Analyst (DCAS/Personnel) – Levels I and II
- Program Research Analyst
- Staff Analyst Levels - I and II
- Staff Analyst Trainee
- Tests and Measurement Specialist – Levels I, II, and III
- Training Development Specialist – Levels I and II

Training Development Specialist Trainee
Assistant Systems Analyst
Planner: Production Control and Scheduling (EMS Motor Transport)
Systems Analyst
Senior Systems Analyst
Training and Development Associate - Levels A and B
Analyst (Campaign Finance Board) - Levels II and III
Assistant Planning-Scheduling Analyst
Planning-Scheduling Analyst
Senior Health Care Program Planner Analyst - Levels A and B
Senior Planning-Scheduling Analyst
Tests and Measurement Intern - Levels I and II

- b.** Employees in titles listed below with ten (10) years or more of "City" service in pay status shall receive a longevity increment of \$281 per annum. Effective August 24, 2008 eligible employees with ten (10) years or more of "City" service in pay status shall receive an additional increment of \$516 for a total of seven hundred ninety-seven dollars (\$797) per annum. Eligible employees with fifteen (15) years or more of "City" service shall continue to receive a longevity increment of \$281 per annum in addition to the \$281 per annum longevity increment for ten (10) years of service, for a total longevity payment of five hundred sixty-two dollars (\$562). Effective August 24, 2008, eligible employees with fifteen (15) years or more of "City" service in pay status shall receive an additional increment of \$516 per annum plus the ten (10) year longevity increment of \$797 for a total longevity payment of one thousand five hundred ninety four dollars (\$1594) per annum.

Administrative Staff Analyst (Non-Managerial)
Supervising Systems Analyst
Supervising Superintendent of Maintenance – Levels I and II

- c.** An employee incumbent in the title Administrative Staff Analyst (Non-Managerial) on the date of the Board of Certification Decision (1-01) with fifteen (15) years or more of "City" service in pay status, including managerial service, shall be eligible to receive an additional longevity increment of \$500 per annum in addition to the longevity increments set forth in Section 8 b of this Article III. However, a covered employee entering the title on or after the date of the Board of Certification Decision shall not be eligible.

- d.** **i.** Effective August 24, 2008 employees in titles listed below with ten (10) years or more of "City" service in pay status shall receive a longevity increment of \$516 per annum.
- ii.** Effective August 24, 2008 eligible employees with fifteen (15) years of "City" service shall receive an increment of \$516 plus the ten (10) year longevity increment of \$516 for a total longevity payment of one thousand thirty two dollars (\$1,032).

NYCAPS Process Analyst – Levels I and II
Senior Management Consultant - Levels I and II
Systems Project Leader
Administrative Tests and Measurement Specialist

- e.** The rules for eligibility for the longevity increment(s) described in subsections 8 (a), (b), (c), and (d) above are set forth in Appendix A to this Agreement and are incorporated by reference herein.
- f.** The provisions of Section 3(c)ii. of this Agreement shall not apply to the 10 and 15 year longevity increments set forth in this Section 8., except as provided in Appendix A.

Section 9. Service Increment

- a.** Eligible employees covered by this Agreement, with twenty (20) years or more of "City" service in pay status shall continue to receive a service increment of \$1,049.
- b.** Effective August 24, 2008, all eligible Employees covered by this Agreement, except for those in titles listed in Section 8 (d) above, with twenty (20) years or more of "City" service in pay status shall receive a service increment of \$1680. Employees in titles listed in Section 8 (d) above shall receive a service increment of \$520.
- c.** The rules for eligibility for this service increment described above are set forth in Appendix C of the Agreement and are incorporated by reference herein.

Section 10. Merit Increases

In circumstances where an agency chooses to grant non managerial merit increases it shall follow with respect to unit employees the criteria set forth in Appendix B to this Agreement. However, the decision of whether or not an agency will grant merit increases to non-managerial employees in an agency is solely a managerial prerogative.

Section 11. Education Training Fund

- a.** Pursuant to the provisions of a separate agreement between the City and the Organization of Staff Analysts, a Training Fund contribution at the rate of twenty-five dollars (\$25) per annum shall

continue to be made to the Organization of Staff Analysts on behalf of each full-time per annum employee in the below-listed titles:

Associate Staff Analyst
Management Analyst (DCAS/Personnel) – Levels I and II
Program Research Analyst
Staff Analyst – Levels I and II
Staff Analyst Trainee – Steps 1 and 2
Tests and Measurement Specialist - Levels I, II, and III
Training Development Specialist – Levels I and II
Training Development Specialist Trainee – Steps 1 and 2

- b.** In addition, effective June 1, 1999, pursuant to the provisions of a separate agreement between the City and the Organization of Staff Analysts, a Training Fund contribution at the rate of twenty-five dollars (\$25) per annum shall be made to the Organization of Staff Analysts on behalf of each full-time per annum employee in the below-listed titles:

Analyst (Campaign Finance Board) - Levels II and III
Assistant Systems Analyst
Assistant Planning-Scheduling Analyst
Planning-Scheduling Analyst
Planner: Production Control and Scheduling (EMS Motor Transport)
Senior Systems Analyst
Senior Health Care Program Planner/Analyst - Levels A and B
Senior Planning-Scheduling Analyst
Systems Analyst
Tests and Measurement Intern - Level I and II
Training and Development Associate - Level A and B

ARTICLE IV - WELFARE FUND

Section 1.

- a.** In accordance with the election by the Union pursuant to the provisions of Article XIII of the Citywide Agreement between the City of New York and related public employers and District Council 37, AFSCME, AFL-CIO, the Welfare Fund provisions of the 1995-2001 Citywide Agreement, as amended or any successor agreement(s) thereto, shall apply to employees covered by this Agreement.
- b.** When an election is made by the Union pursuant to the provisions of Article XIII, Section 1. b., of the 1995-2001 Citywide Agreement between the City of New York and related public employers and District Council 37, AFSCME, AFL-CIO, or any successor(s) thereto, the provisions of Article XIII, Section 1. b., of the 1995-2001 Citywide Agreement, as amended or any successor(s) thereto, shall apply to employees covered by this Agreement, and when such election is made, the Union hereby waives its right to training, education and/or legal services contributions provided in this Agreement, if any. In no case shall the single contribution provided in Article XIII, Section 1. b., of the 1995-2001 Citywide Agreement, as amended or any successor(s) thereto, exceed the total amount that the Union would have been entitled to receive if the separate contributions had continued.
- c.** Contributions remitted to the Union pursuant to this Section 1 and Article XIII of the Citywide Agreement are contingent upon a signed separate trusted fund agreement between the Employer and the Union.

Section 2.

The Union agrees to provide welfare fund benefits to domestic partners of covered employees in the same manner as those benefits are provided to spouses of married covered employees.

Section 3.

In accordance with the Health Benefits Agreement dated January 11, 2001, each welfare fund shall provide welfare fund benefits equal to the benefits provided on behalf of an active employee to widow(er)s, domestic partners and/or children of any employee who dies in the line of duty as that term is referenced in Section 12-126(b)(2) of the New York City Administrative Code. The cost of providing this benefit shall be funded by the Stabilization Fund.

ARTICLE V - PRODUCTIVITY AND PERFORMANCE

Introduction

Delivery of municipal services in the most efficient, effective and courteous manner is of paramount importance to the Employer and the Union. Such achievement is recognized to be a mutual obligation of both parties within their respective roles and responsibilities. To achieve and maintain a high level of effectiveness, the parties hereby agree to the following terms:

Section 1. Performance Levels

- a.** The Union recognizes the Employer's right under the New York City Collective Bargaining Law to establish and/or revise performance standards or norms notwithstanding the existence of prior performance levels, norms or standards. Such standards, developed by usual work measurement procedures, may be used to determine acceptable performance levels, to prepare work schedules and to measure the performance of each Employee or group of Employees. Notwithstanding the above, questions concerning the practical impact that decisions on the above matters have on Employees

are within the scope of collective bargaining. The Employer will give the Union prior notice of the establishment and/or revision of performance standards or norms hereunder.

- b.** Employees who work at less than acceptable levels of performance may be subject to disciplinary measures in accordance with applicable law.

Section 2. Supervisory Responsibility

- a.** The Union recognizes the Employer's right under the New York City Collective Bargaining Law to establish and/or revise standards for supervisory responsibility in achieving and maintaining performance levels of supervised employees for Employees in supervisory positions listed in Article I, Section 1, of this Agreement. Notwithstanding the above, questions concerning the practical impact that decisions on the above matters have on employees are within the scope of collective bargaining. The Employer will give the Union prior notice of the establishment and/or revision of standards for supervisory responsibility hereunder.

- b.** Employees who fail to meet such standards may be subject to disciplinary measures in accordance with applicable law.

Section 3. Performance Compensation

The Union acknowledges the Employer's right to pay additional compensation for outstanding performance.

The Employer agrees to notify the Union of its intent to pay such additional compensation.

ARTICLE VI - GRIEVANCE PROCEDURE

Section 1. Definition

The term "Grievance" shall mean:

- a.** A dispute concerning the application or interpretation of the terms of this Agreement;
- b.** A claimed violation, misinterpretation or misapplication of the rules or regulations, written policy or orders of the Employer applicable to the agency which employs the grievant affecting terms and conditions of employment; provided, disputes involving the Personnel Rules and Regulations of the City of New York or the Personnel Rules and Regulations of the Health and Hospitals Corporation with respect to those matters set forth in the first paragraph of Section 7390.1 of the Unconsolidated Laws shall not be subject to the grievance procedure or arbitration;
- c.** A claimed assignment of employees to duties substantially different from those stated in their job specifications;
- d.** A claimed improper holding of an open-competitive rather than a promotional examination;
- e.** A claimed wrongful disciplinary action taken against a permanent employee covered by Section 75(1) of the Civil Service Law or a permanent employee covered by Section 7:5 of the Personnel Rules and Regulations of the Health and Hospitals Corporation upon whom the agency head has served written charges of incompetence or misconduct while the employee is serving in the employee's permanent title or which affects the employee's permanent status.
- f.** A claimed wrongful disciplinary action taken against a provisional employee who has served continuously for two years in the same or similar title or related occupational group in the same agency.
- g.** A claimed wrongful disciplinary action taken against a non-competitive employee as defined in Section 10 of this Article VI.

Section 2.

The Grievance Procedure, except for grievances as defined in Sections 1.d., 1.e., 1.f., and 1.g. of this Article, shall be as follows:

Employees may at any time informally discuss with their supervisors a matter which may become a grievance. If the results of such a discussion are unsatisfactory, the employees may present the grievance at Step I.

All grievances must be presented in writing at all steps in the grievance procedure. For all grievances as defined in Section 1.c., no monetary award shall in any event cover any period prior to the date of the filing of the Step I grievance unless such grievance has been filed within thirty (30) days of the assignment to alleged out-of-title work.

No monetary award for a grievance alleging a miscalculation of salary rate resulting in a payroll error of a continuing nature shall be issued unless such grievance has been filed within the time limitation set forth in Step I below for such grievances; if the grievance is so filed, any monetary award shall in any event cover only the period up to six years prior to the date of the filing of the grievance.

- Step I** The employee and/or the Union shall present the grievance in the form of a memorandum to the person designated for such purpose by the agency head no later than 120 days after the date on which the grievance arose except that grievances alleging a miscalculation of salary rate resulting in a payroll

error of a continuing nature shall be presented no later than 120 days after the first date on which the grievant discovered the payroll error. The employee may also request an appointment to discuss the grievance and such request shall be granted. The person designated by the Employer to hear the grievance shall take any steps necessary to a proper disposition of the grievance and shall issue a determination in writing by the end of the third work day following the date of submission.*

*NOTE: In the case of grievances in the Health and Hospitals Corporation arising under paragraphs a. through c. of Section 1 of this Article, the following Step I(a) shall apply prior to Step II of this Section:

STEP I(a) An appeal from an unsatisfactory determination at Step I shall be presented in writing to the person designated by the agency head for such purpose. The appeal must be made within five (5) working days of the receipt of the Step I determination. A copy of the grievance appeal shall be sent to the person who initially passed upon the grievance. The person designated to receive the appeal at this Step shall meet with the employee and/or the Union for review of the grievance and shall issue a determination to the employee and/or the Union by the end of the fifth work day following the day on which the appeal was filed.

STEP II An appeal from an unsatisfactory determination at Step I or Step I(a), where applicable, shall be presented in writing to the agency head or the agency head's designated representative who shall not be the same person designated in Step I or Step I(a). The appeal must be made within five (5) work days of the receipt of the Step I or Step I(a) determination. The agency head or designated representative, if any, shall meet with the employee and/or the Union for review of the grievance and shall issue a determination in writing by the end of the tenth work day following the date on which the appeal was filed.

STEP III An appeal from an unsatisfactory determination at Step II shall be presented by the employee and/or the Union to the Commissioner of Labor Relations in writing within ten (10) work days of the receipt of the Step II determination. The grievant or the Union should submit copies of the Step I and Step II grievance filings and any agency responses thereto. Copies of such appeal shall be sent to the agency head. The Commissioner of Labor Relations or the Commissioner's designee shall review all appeals from Step II determinations and shall issue a determination on such appeals within fifteen (15) work days following the date on which the appeal was filed.

STEP IV An appeal from an unsatisfactory determination at Step III may be brought solely by the Union to the Office of Collective Bargaining for impartial arbitration within fifteen (15) work days of receipt of the Step III determination. In addition, the Employer shall have the right to bring directly to arbitration any dispute between the parties concerning any matter defined herein as a "grievance". The Employer shall commence such arbitration by submitting a written request therefor to the Office of Collective Bargaining. A copy of the notice requesting impartial arbitration shall be forwarded to the opposing party. The arbitration shall be conducted in accordance with Title 61 of the Rules of the City of New York. The costs and fees of such arbitration shall be borne equally by the Union and the Employer.

The arbitrator's decision, order or award (if any) shall be limited to the application and interpretation of the Agreement, and the arbitrator shall not add to, subtract from or modify the Agreement or any rule, regulation, written policy or order mentioned in Section 1 of this Article. The arbitrator's award shall be final and binding and enforceable in any appropriate tribunal in accordance with Article 75 of the Civil Practice Law and Rules. The arbitrator may provide for and direct such relief as the arbitrator deems necessary and proper, subject to the limitations set forth above and any applicable limitations of law.

Section 3.

As a condition to the right of the Union to invoke impartial arbitration set forth in this Article, including the arbitration of a grievance involving a claimed improper holding of an open-competitive rather than a promotional examination, the employee or employees and the Union shall be required to file with the Director of the Office of Collective Bargaining a written waiver of the right, if any, of the employee(s) and the Union to submit the underlying dispute to any other administrative or judicial tribunal except for the purpose of enforcing the arbitrator's award.

Section 4.

a. Any grievance under Section 1.d. relating to a claimed improper holding of an open-competitive rather than a promotional examination shall be presented in writing by the employee or the Union representative to the Commissioner of Labor Relations not later than thirty (30) days after the notice of the intention to conduct such open-competitive examination, or copy of the appointing officer's request for such open-competitive examination, as the case may be, has been posted in accordance with Section 51 of the Civil Service Law. The grievance shall be considered and passed upon within ten (10) days after its presentation. The determination shall be in writing, copies of which shall be transmitted to both parties to the grievance upon issuance.

b. A grievance relating to the use of an open-competitive rather than a promotional examination which is unresolved by the Commissioner of Labor Relations may be brought to impartial arbitration as provided in Sections 2 and 3 above. Such a grievance shall be presented by the Union, in writing, for arbitration within 15 days of the presentation of such grievance to the Commissioner of Labor Relations, and the arbitrator shall decide such grievance within 75 days of its presentation to the arbitrator. The party requesting such arbitration shall send a copy of such request to the other party. The costs and fees of such arbitration shall be borne equally by the Employer and the Union.

Section 5. Disciplinary Procedure for Permanent Competitive Employees

In any case involving a grievance under Section 1.e. of this Article, the following procedure shall govern upon service of written charges of incompetence or misconduct:

STEP A Following the service of written charges, a conference with such employee shall be held with respect to such charges by the person designated by the agency head to review a grievance at Step I of the Grievance Procedure set forth in this Agreement. The employee may be represented at such conference by a representative of the Union. The person designated by the agency head to review the charges shall take any steps necessary to a proper disposition of the charges and shall issue a determination in writing by the end of the fifth day following the date of the conference.

If the employee is satisfied with the determination in Step A above, the employee may choose to accept such determination as an alternative to and in lieu of a determination made pursuant to the procedures provided for in Section 75 of the Civil Service Law or Section 7:5 of the Personnel Rules and Regulations of the Health and Hospitals Corporation. As a condition of accepting such determination, the employee shall sign a waiver of the employee's right to the procedures available to him or her under Sections 75 and 76 of the Civil Service Law or Section 7:5 of the Personnel Rules and Regulations of the Health and Hospitals Corporation.

STEP B(i) If the employee is not satisfied with the determination at Step A above then the Employer shall proceed in accordance with the disciplinary procedures set forth in Section 75 of the Civil Service Law or Section 7:5 of the Personnel Rules and Regulations of the Health and Hospitals Corporation. As an alternative, the Union with the consent of the employee may choose to proceed in accordance with the Grievance Procedure set forth in this Agreement, including the right to proceed to binding arbitration pursuant to Step IV of such Grievance Procedure. As a condition for submitting the matter to the Grievance Procedure the employee and the Union shall file a written waiver of the right to utilize the procedures available to the employee pursuant to Sections 75 and 76 of the Civil Service Law or Section 7:5 of the Personnel Rules and Regulations of the Health and Hospitals Corporation or any other administrative or judicial tribunal, except for the purpose of enforcing an arbitrator's award, if any. Notwithstanding such waiver, the period of an employee's suspension without pay pending hearing and determination of charges shall not exceed thirty (30) days.

STEP B(ii) If the election is made to proceed pursuant to the Grievance Procedure, an appeal from the determination of Step A above, shall be made to the agency head or designated representative. The appeal must be made in writing within five (5) work days of the receipt of the determination. The agency head or designated representative shall meet with the employee and the Union for review of the grievance and shall issue a determination to the employee and the Union by the end of the tenth work day following the day on which the appeal was filed. The agency head or designated representative shall have the power to impose the discipline, if any, decided upon, up to and including termination of the accused employee's employment. In the event of such termination or suspension without pay totaling more than thirty (30) days, the Union with the consent of the grievant may elect to skip Step C of this Section and proceed directly to Step D.

STEP C If the grievant is not satisfied with the determination of the agency head or designated representative the grievant or the Union may appeal to the Commissioner of Labor Relations in writing within ten (10) work days of the determination of the agency head or designated representative. The Commissioner of Labor Relations shall issue a written reply to the grievant and the Union within fifteen (15) work days.

STEP D If the grievant is not satisfied with the determination of the Commissioner of Labor Relations, the Union with the consent of the grievant may proceed to arbitration pursuant to the procedures set forth in Step IV of the Grievance Procedure set forth in this Agreement.

Section 6. Disciplinary Procedure for Provisional Employees

In any case involving a grievance under Section 1.f. of this Article, the following procedure shall govern upon service of written charges of incompetence or misconduct:

STEP A Following the service of written charges, a conference with such employee shall be held with respect to such charges by the person designated by the agency head to review a grievance at Step I of the Grievance Procedure set forth in this Agreement. The employee may be represented at such conference by a representative of the Union. The person designated by the agency head to review the charges shall take any steps necessary to a proper disposition of the charges and shall issue a determination in writing by the end of the fifth day following the date of the conference.

STEP B(i) If the employee is not satisfied with the determination at Step A above, then the employee may choose to proceed in accordance with the Grievance Procedure set forth in this Agreement through Step III. The Union, with the consent of the employee, shall have the right to proceed to binding arbitration pursuant to Step IV of such Grievance Procedure. The period of an employee's suspension without pay pending hearing and determination of charges shall not exceed thirty (30) days.

STEP B(ii) An appeal from the determination of Step A above shall be made to the agency head or designated representative. The appeal must be made in writing within five (5) work days of the receipt of the determination. The agency head or designated representative shall meet with the employee and the Union for review of the grievance and shall issue a determination to the employee and the Union by the end of the tenth work day following the day on which the appeal was filed. The agency head or designated representative shall have the power to impose the discipline, if any, decided upon, up to and including termination of the accused employee's employment. In the event of such termination or suspension without pay totaling more than thirty (30) days, the Union with the consent of the grievant may elect to skip Step C of this Section and proceed directly to Step D.

STEP C If the grievant is not satisfied with the determination of the agency head or designated representative the grievant or the Union may appeal to the Commissioner of Labor Relations in writing within ten (10) days of the determination of the agency head or designated representative. The Commissioner of Labor Relations shall issue a written reply to the grievant and the Union within fifteen (15) work days.

STEP D If the grievant is not satisfied with the determination of the Commissioner of Labor Relations, the Union with the consent of the grievant may proceed to arbitration pursuant to the procedures set forth in Step IV of the Grievance Procedure set forth in this Agreement.

Section 7.

A grievance concerning a large number of employees and which concerns a claimed misinterpretation, inequitable application, violation or failure to comply with the provisions of this Agreement may be filed directly at Step III of the grievance procedure, except that a grievance concerning employees of the Health and Hospitals Corporation may be filed directly at Step II of the grievance procedure. All other individual grievances in process concerning the same issue shall be consolidated with the "group" grievance. Such "group" grievance must be filed no later than 120 days after the date on which the grievance arose, and all other procedural limits, including time limits, set forth in this Article shall apply.

Section 8.

If a determination satisfactory to the Union at any level of the Grievance Procedure is not implemented within a reasonable time, the Union may re-institute the original grievance at Step III of the Grievance Procedure; or if a satisfactory Step III determination has not been so implemented, the Union may institute a grievance concerning such failure to implement at Step IV of the Grievance Procedure.

Section 9.

If the Employer exceeds any time limit prescribed at any step in the Grievance Procedure, the grievant and/or the Union may invoke the next step of the procedure, except that only the Union may invoke impartial arbitration under Step IV.

Section 10.

Grievances related to a claimed wrongful disciplinary action taken against a non-competitive employee shall be subject to and governed by the following special procedure:

The provisions contained in this section shall not apply to any of the following categories of employees covered by this contract:

- a. Employees covered by Section 75(1) of the Civil Service Law or by Section 7:5 of the Personnel Rules and Regulations of the Health and Hospitals Corporation
- b. Per diem employees
- c. Temporary employees
- d. Probationary employees
- e. Trainees and provisional employees
- f. Non-competitive employees with less than one (1) year of service in the title
- g. Competitive class employees

Step I (n) - Following the service of written charges upon an employee, a conference shall be held with respect to such charges by a person who is designated by the agency head or Appointing Officer to review such charges. The employee may be represented at such conference by a representative of the Union. The person designated by the agency head or Appointing Officer to review the charges shall take any steps necessary to a proper disposition of the charges and shall issue a decision in writing by the end of the fifth day following the date of the conference.

Step II (n) - If the employee is dissatisfied with the decision in Step I above, she/he may appeal such decision. The appeal must be within five (5) working days of the receipt of such decision. Such appeal shall be treated as a grievance appeal beginning with Step II of the Grievance Procedure set forth herein.

Section 11.

The Employer shall notify the Union in writing of all grievances filed by employees, all grievance hearings, and all determinations. The Union shall have the right to have a representative present at any grievance hearing and shall be given forty-eight (48) hours' notice of all grievance hearings.

Section 12.

Each of the steps in the Grievance Procedure, as well as time limits prescribed at each step of this Grievance Procedure, may be waived by mutual agreement of the parties.

Section 13.

A non-Mayoral agency not covered by this Agreement but which employs employees in titles identical to those covered by this Agreement may elect to permit the Union to appeal an unsatisfactory determination received at the last step of its Grievance Procedure prior to arbitration on fiscal matters only to the Commissioner of Labor Relations. If such election is made, the Union shall present its appeal to the Commissioner of Labor Relations in writing within ten (10) work days of the receipt of the last step determination. The Union should submit copies of the grievance filings at the prior steps of its Grievance Procedure and any agency responses thereto. Copies of such appeals shall be sent to the agency head. The Commissioner of Labor Relations, or the Commissioner's designee, shall review all such appeals and answer all such appeals within fifteen (15) work days. An appeal from a determination of the Commissioner of Labor Relations may be taken to arbitration under procedures, if any, applicable to the non-Mayoral agency involved.

Section 14.

The grievance and the arbitration procedure contained in this Agreement shall be the exclusive remedy for the resolution of disputes defined as "grievances" herein. This shall not be interpreted to preclude either party from enforcing the arbitrator's award in court. This Section shall not be construed in any manner to limit the statutory rights and obligations of the Employer under Article XIV of the Civil Service Law.

Section 15. Expedited Arbitration Procedure

a. The parties agree that there is a need for an expedited arbitration process which would allow for the prompt adjudication of grievances as set forth below.

b. The parties voluntarily agree to submit matters to final and binding arbitration pursuant to the New York City Collective Bargaining Law and under the jurisdiction of the Office of Collective Bargaining. An arbitrator or panel of arbitrators, as agreed to by the parties, will act as the arbitrator of any issue submitted under the expedited procedure herein.

c. The selection of those matters which will be submitted shall include, but not be limited to, out-of-title cases concerning all titles, disciplinary cases wherein the proposed penalty is a monetary fine of one week or less or written reprimand, and other cases pursuant to mutual agreement by the parties. The following procedures shall apply:

i. SELECTION AND SCHEDULING OF CASES:

- (1) The Deputy Chairperson for Disputes of the Office of Collective Bargaining shall propose which cases shall be subject to the procedures set forth in this Section 15 and notify the parties of proposed hearing dates for such cases.
- (2) The parties shall have ten business days from the receipt of the Deputy Chairperson's proposed list of cases and hearing schedule(s) to raise any objections thereto.
- (3) If a case is not proposed by the Deputy Chairperson for expedited handling, either party may, at any time prior to the scheduling of an arbitration hearing date for such case, request in writing to the other party and to the Deputy Chairperson of Disputes of the Office of Collective Bargaining that said case be submitted to the expedited procedure. The party receiving such request shall have ten business days from the receipt of the request to raise any objections thereto.
- (4) No case shall be submitted to the expedited arbitration process without the mutual agreement of the parties.

ii. CONDUCT OF HEARINGS

- (1) The presentation of the case, to the extent possible,

shall be made in the narrative form. To the degree that witnesses are necessary, examination will be limited to questions of material fact and cross examination will be similarly limited. Submission of relevant documents, etc., will not be unreasonably limited and may be submitted as a "packet" exhibit.

- (2) In the event either party is unable to proceed with hearing a particular case, the case shall be rescheduled. However, only one adjournment per party shall be permitted. In the event that the adjourning party is unable to proceed on a second occasion, a default judgment may be entered against the adjourning party at the Arbitrator's discretion absent good cause shown.
- (3) The Arbitrator shall not be precluded from attempting to assist the parties in settling a particular case.
- (4) A decision will be issued by the Arbitrator within two weeks. It will not be necessary in the Award to recount any of the facts presented. However, a brief explanation of the Arbitrator's rationale may be included. Bench decisions may also be issued by the Arbitrator.
- (5) Decisions in this expedited procedure shall not be considered as precedent for any other case nor entered into evidence in any other forum or dispute except to enforce the Arbitrator's award.
- (6) The parties shall, whenever possible, exchange any documents intended to be offered in evidence at least one week in advance of the first hearing date and shall endeavor to stipulate to the issue in advance of the hearing date.

ARTICLE VII - TRANSFERS

Section 1.

a. Mayoral agencies shall maintain a Transfer and Reassignment Request File. Qualified employees wishing to transfer within an agency shall submit a written request identifying the position to which they seek to transfer. Employees shall receive receipts for voluntary transfer requests on a form prepared by the Union and approved by the City.

b. Prior to filling vacant positions through promotion, appointment or reassignment, the agency shall consult its Transfer and Reassignment Request File and give due consideration for transfer or reassignment to all qualified applicants, including consideration of their seniority, whose requests are contained in the File. To the extent practicable, the agency agrees that workers to be involuntarily transferred shall receive five (5) days' advance notice.

c. Notwithstanding any other provisions, the agency may limit the number of voluntary transfers for any employee to no more than one in any twelve (12) month period.

d. The reporting date of an employee selected for voluntary transfer shall not be unreasonably delayed.

Section 2.

The following personnel actions are not considered transfers:

- a. Initial assignment of newly appointed employees after an initial period of training.
- b. Reassignment of employees returning from unpaid leave of more than twenty-three (23) days.

ARTICLE VIII - CAREER DEVELOPMENT

A joint Career Development Committee composed of representatives of the Office of Management and Budget, the Office of Labor Relations, the Department of Citywide Administrative Services, the Health and Hospitals Corporation and the Union shall be established. The Committee shall meet to study problems related to career development and training, the issue of posting procedures for assignment level vacancies, and discussion of notification to employees of assignment to a higher level position. These issues can be discussed in the Labor Management Committee provided in Article XIII.

ARTICLE IX - BULLETIN BOARDS: EMPLOYER FACILITIES

The Union may post notices on bulletin boards in places and locations where notices usually are posted by the Employer for the employees to read. All notices shall be on Union stationery, and shall be used only to notify employees of matters pertaining to Union affairs. Upon request to the responsible official in charge of a work location, the Union may use Employer premises for meetings during employees' lunch hours, subject to availability of appropriate space and provided such meetings do not interfere with the Employer's business.

ARTICLE X - NO STRIKES

In accordance with the New York City Collective Bargaining Law, as amended, neither the Union nor any employee shall induce or engage in any strikes, slowdowns, work stoppages, mass absenteeism, or induce any mass resignations during the term of this Agreement.

ARTICLE XI - CITYWIDE ISSUES

Section 1.

This Agreement is subject to the provisions, terms and conditions of the Agreement which has been or may be

negotiated between the City and the Union recognized as the exclusive collective bargaining representative on Citywide matters which must be uniform for specified employees, including the employees covered by this Agreement.

Employees in Rule X titles shall receive the benefits of the Citywide Agreement unless otherwise specifically excluded herein.

Section 2.

a. Pursuant to Article V, Section 23, of the 1985-87 Citywide Agreement the City has applied for a variation of Article V, Section 19.b.

b. Such application shall state that employees covered by the Agreement shall receive annual leave allowances as specified below and shall not be subject to Article V, Section 19.b. of the 198587 Citywide Agreement.

- c.
 - i. Effective July 1, 1991, an employee covered by this Agreement who, immediately prior to being appointed to a title or position covered by this Agreement, was not a City employee and/or was not covered by the Citywide Agreement, or was a City employee with a break in service of more than 31 days, shall accrue annual leave as follows:

Beginning of the first year - 18 days per annum
Beginning of the fourth year - 19 days per annum
Beginning of the fifth year - 20 days per annum
Beginning of the eighth year - 25 days per annum
Beginning of the fifteenth year - 27 days per annum

- ii. Effective July 1, 2004, an employee newly hired pursuant to Article III, Section 4 of this 2006-2008 Staff Analysts Agreement shall accrue annual leave as follows:

Beginning of the first year - 17 days per annum
Beginning of the second year - 18 days per annum
Beginning of the sixth year - 19 days per annum
Beginning of the ninth year - 20 days per annum
Beginning of the tenth year - 21 days per annum
Beginning of the eleventh year - 22 days per annum
Beginning of the twelfth year - 23 days per annum
Beginning of the fifteenth year - 25 days per annum
Beginning of the seventeenth year - 27 days per annum

- iii. However, an employee covered by this Agreement who, immediately prior to being appointed to a title or position covered by the Citywide Agreement, and who's previous title was covered by the Citywide Agreement, shall accrue annual leave pursuant to Section 2.c.(i) as applicable or at the prior rate, whichever is greater.

- iv. Subsections 2.c.(i) and (ii) above shall not apply to employees in positions covered by the prior Agreement on or before February 28, 1989 or employees who are determined to be covered by this Agreement and who immediately prior to such determination were in an original jurisdiction title not covered by collective bargaining.

- v. An employee in one of the "HHC titles" referenced in Paragraph 9 of the Supplemental Agreement who was incumbent prior to the date of the respective certification to Group 12 and whose annual leave accrual rate is currently greater than that which is provided for in Article XI, Section 2.c.(i) shall be considered "grandfathered-in" for the purposes of annual leave accrual. However, any person upon entering one of the "HHC titles" referenced in Paragraph 9 of the Supplemental Agreement on or after the date of the respective certification to Group 12 shall accrue annual leave in accordance with the schedule set forth in Section 2.c.(i) irrespective of any other provision of Article XI, Section 2.

- vi. An employee in any other HHC title currently listed in Article I, Section 1 of this collective bargaining Agreement shall not be considered "grandfathered-in" for the purposes of annual leave accrual.

ARTICLE XII - UNION ACTIVITY

Time spent by employee representatives in the conduct of labor relations with the City and on Union activities shall be governed by the terms of Executive Order No. 75, as amended, dated March 22, 1973, entitled "Time Spent on the Conduct of Labor Relations between the City and Its employees and on Union Activity" or any other applicable Executive Order.

ARTICLE XIII - LABOR-MANAGEMENT COMMITTEE

Section 1.

The Employer and the Union, having recognized that cooperation between management and employees is indispensable to the accomplishment of sound and harmonious labor relations, shall jointly maintain and support a labor-management committee in each of the

agencies having at least fifty (50) employees covered by this Agreement.

Section 2.

Each labor-management committee shall consider and recommend to the agency head changes in the working conditions of the employees within the agency who are covered by this Agreement. Matters subject to the Grievance Procedure shall not be appropriate items for consideration by the labor-management committee.

Section 3.

Each labor-management committee shall consist of six members who shall serve for the term of this Agreement. The Union shall designate three members and the agency head shall designate three members. Vacancies shall be filled by the appointing party for the balance of the term to be served. Each member may designate one alternate. Each committee shall select a chairperson from among its members at each meeting. The chairpersonship of each committee shall alternate between the members designated by the agency head and the members designated by the Union. A quorum shall consist of a majority of the total membership of a committee. A committee shall make its recommendations to the agency head in writing.

Section 4.

The labor-management committee shall meet at the call of either the Union members or the Employer members at times mutually agreeable to both parties. At least one week in advance of a meeting the party calling the meeting shall provide, to the other party, a written agenda of matters to be discussed. Minutes shall be kept and copies supplied to all members of the committee.

ARTICLE XIV - FINANCIAL EMERGENCY ACT

The provisions of this Agreement are subject to applicable provisions of law, including the New York State Financial Emergency Act for the City of New York as amended.

ARTICLE XV - APPENDICES

The Appendix or Appendices, if any, attached hereto and initialed by the undersigned shall be deemed a part of this Agreement as if fully set forth herein.

ARTICLE XVI - SAVINGS CLAUSE

In the event that any provision of this Agreement is found to be invalid, such invalidity shall not impair the validity and enforceability of the remaining provisions of this Agreement.

ARTICLE XVII - CONTRACTING-OUT CLAUSE

The problem of "contracting out" or "farming out" of work normally performed by personnel covered by this Agreement shall be referred to the Labor-Management Committee as provided for in Article XIII of this Agreement.

WHEREFORE, we have hereunto set our hands and seals this 14th day of October, 2008.

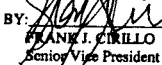
CITY OF NEW YORK AND
RELATED PUBLIC EMPLOYERS
AS DEFINED HEREIN

BY: 
JAMES F. HANLEY
Commissioner of
Labor Relations

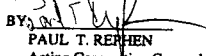
ORGANIZATION OF STAFF ANALYSTS

BY: 
ROBERT CROGHAN
Chairperson


NEW YORK CITY HEALTH AND
HOSPITALS CORPORATION

BY: 
FRANK J. CIRILLO
Senior Vice President

APPROVED AS TO FORM:

BY: 
PAUL T. REHEN
Acting Corporation Counsel

APPROVED AS TO FORM:

BY: 
LEONARD A. SHRIER
OSA General Counsel

SUBMITTED TO THE
FINANCIAL CONTROL BOARD:

DATE:

UNIT: STAFF ANALYSTS

TERM: July 13, 2006 to August 24, 2008

OFFICE OF LABOR RELATIONS REGISTRATION	
OFFICIAL	CONTRACT
NO: 08032	DATE: OCT 14 2008

Appendix A Longevity Increment Eligibility Rules

The following rules shall govern the eligibility of employees for the longevity increments provided for in Article III, Section 8, of the 2006-2008 Staff Analysts, et al. agreement:

1. Only service in pay status shall be used to calculate the 10 and 15 years of service, except that for other than full time per annum employees only a continuous year of service in pay status shall be used to calculate the 10 and 15 years of service. A continuous year of service shall be a full year of

service without a break of more than 31 days. Where the regular and customary work year for a title is less than a twelve month year such as a school year, such regular and customary year shall be credited as a continuous year of service counting towards the 10 and 15 years of service. If the normal work year for an employee is less than the regular and customary work year for the employee's title, it shall be counted as a continuous year of service if the employee has customarily worked that length of work year and the applicable agency verifies that information.

2. Service in pay status prior to any breaks in service of more than one year shall not be used to calculate the 10 and 15 years of service. Where an employee has less than seven years of continuous service in pay status, breaks in service of less than one year shall be aggregated. Where breaks in service aggregate to more than one year they shall be treated as a break in service of more than one year and the service prior to such breaks and the aggregated breaks shall not be used to calculate the 10 and 15 years of service. No break used to disqualify service shall be used more than once.
3. The following time in which an employee is not in pay status shall not constitute a break in service as specified in the paragraph 2 above.
 - a. time on a leave approved by the proper authority which is consistent with the Personnel Rules and Regulations of the City of New York or the appropriate personnel authority of a covered organization.
 - b. time prior to reinstatement.
 - c. time on a preferred list pursuant to Civil Service Law Sections 80 and 81 or any similar contractual provision.
 - d. time not in pay status of 31 days or less.

Notwithstanding the above, such time as specified in subsections a, b, and c above shall not be used to calculate the 10 and 15 years of service.

4. Once an employee has completed the 10 and/or 15 years of "City" service in pay status and is eligible to receive the respective longevity increment, the increment shall become part of the employee's base rate for all purposes except as provided in paragraph 5 below.
5. The respective longevity increment shall not become pensionable until 15 months after the employee becomes eligible to receive such increment. Fifteen months after the employee becomes eligible to receive the longevity increment, such longevity increment shall become pensionable, and as part of the employee's base rate, shall be subject to the general increase provided in Article III, Section 3, of this agreement.

Appendix B Guideline on Merit Increases for Sub-ManAGERIAL Employees

In awarding merit increases to sub-managerial employees, agency heads must adhere to the following guidelines:

1. An increase in duties within a title ordinarily shall not be considered the basis for a merit adjustment. If the increase in duties is significant, the position should be reevaluated to a higher level.
2. Only one merit adjustment or provisional promotion can be granted to an employee within any twelvemonth period.
3. Merit adjustment must be limited to employees with above-average ratings on their annual performance evaluations. A copy of the performance evaluation must be submitted to the Department of Personnel and the Mayor's Office with the Monthly Planned Action Report.
4. Merit adjustment can be made up to a maximum of 7% of the employee's base salary. In no case can the merit adjustments increase the employee's salary beyond the maximum established for the title and/or level.
5. The following shall be criteria for the granting of merit increases:
 - a. outstanding productivity in the work assigned;
 - b. outstanding performance in the work assigned;
 - c. outstanding initiative and resourcefulness;
6. The following shall be the procedure for the granting of merit increases:

The agency head shall notify the Union in writing of the name of those selected to receive merit increases prior to approval by the Mayor or his authorized representative. It is expressly understood that such notification to the union shall in no way interfere with the processing and

implementation of the merit increases already proposed.

Appendix C Service Increment Eligibility Rules

The following rules shall govern the eligibility of employees for the service increment provided for in Article III, Section 9, of the 2006-2008 Staff Analysts, et al. agreement:

1. Only service in pay status shall be used to calculate the 20 years of service, except that for other than full time per annum employees only a continuous year of service in pay status shall be used to calculate the years of service. A continuous year of service shall be a full year of service without a break of more than 31 days. Where the regular and customary work year for a title is less than a twelve month year such as a school year, such regular and customary year shall be credited as a continuous year of service counting towards the 20 years of service. If the normal work year for an employee is less than the regular and customary work year for the employee's title, it shall be counted as a continuous year of service if the employee has customarily worked that length of work year and the applicable agency verifies that information.
2. Service in pay status prior to any breaks in service of more than one year shall not be used to calculate the 20 years of service. Where an employee has less than seven years of continuous service in pay status, breaks in service of less than one year shall be aggregated. Where breaks in service aggregate to more than one year they shall be treated as a break in service of more than one year and the service prior to such breaks and the aggregated breaks shall not be used to calculate the 20 years of service. No break used to disqualify service shall be used more than once.
3. The following time in which an employee is not in pay status shall not constitute a break in service as specified in the paragraph 2 above.
 - a. time on a leave approved by the proper authority which is consistent with the Personnel Rules and Regulations of the City of New York or the appropriate personnel authority of a covered organization.
 - b. time prior to reinstatement.
 - c. time on a preferred list pursuant to Civil Service Law Sections 80 and 81 or any similar contractual provision.
 - d. time not in pay status of 31 days or less.

Notwithstanding the above, such time as specified in subsections a, b, and c above shall not be used to calculate the 20 years of service.

4. Once an employee has completed the 20 years of "City" service in pay status and is eligible to receive the service increment, the increment shall become part of the employee's base rate for all purposes except as provided in paragraph 5 below.
5. The service increment shall not become pensionable until two years after the employee becomes eligible to receive such increment.
6. If an employee is promoted to a title which is not entitled to a service increment effective on the date of promotion, the employees' annual salary is determined by using one of the two methods, whichever is greater:
 - i.) Annual salary on the date promotion is effective (including the service increment) plus the guaranteed advancement increase (if any), OR
 - ii.) The minimum salary for the new title.
7. An employee becomes eligible for payment at the beginning of the quarter immediately following the appropriate anniversary date (January 1, April 1, July 1, October 1). There is no pro-ratio or retroactive payment for the time between the actual anniversary date and the beginning of the quarter.



THE CITY OF NEW YORK
OFFICE OF LABOR RELATIONS
40 Rector Street, New York, NY 10006-1705
<http://nyc.gov/olr>

JAMES F. HANLEY
Commissioner
MARGARET M. CONNOR
First Deputy Commissioner

Robert Croghan, Chairperson
Organization of Staff Analysts
220 East 23rd Street, Suite 707
New York, NY 10010

Re: 2006-2008 Staff Analyst Agreement

Dear Mr. Croghan:

This is to confirm certain mutual understandings and

2008

agreements regarding the 2006-2008 Staff Analyst Agreement.

Transit Check

The parties agree that the City will expand the current Transit Check program to offer to eligible employees the ability to purchase a Transit Debit Card through payroll deductions in accordance with IRC Section 132. In addition to the current MTA Surface and Subway lines, the Transit Debit Card may be used to purchase tickets for mass transit commutation only (i.e. LIRR, LI MTA Buses, MetroNorth). The administrative fee for this benefit will be borne by the participants and will be deducted on a prorated basis from the participating employee's paycheck. After one year of experience with this benefit, the City will examine the level of participation and the associated costs of providing this benefit to determine whether or not the administrative fee requires adjustment.

The parties further agree to examine the possible expansion of this benefit to include other regional mass transit carriers.

Residency

The parties agree to support an amendment to Section 12-119 et seq. of the Administrative Code for the purpose of expanding permissible limits on residency to include the City of New York and Nassau, Westchester, Suffolk, Orange, Rockland or Putnam counties – with certain exceptions and limitations and except as may be prohibited by any other law requiring residency for appointment to certain positions including, but not limited to, the Public Officers Law – for employees covered by the terms of this Agreement. Consistent with the above, Mayoral Directive 78-13, as amended July 26, 1978, and any other covered Employer's rules, regulations and/or operating procedures, shall be similarly modified to conform to the understanding of the parties.

Upon enactment of legislation to implement the provisions herein, employees shall be subject to Section 1127 of the New York City Charter.

Additional Compensation Funds

Effective on the last day of the unit agreement, the bargaining unit shall have available funds not to exceed 0.34% to purchase recurring benefits, mutually agreed to by the parties, other than to enhance the general wage increases set forth in Section 4 or the hiring rate for new employees set forth in Section 5. The funds available shall be based on the December 31, 2005 payroll, including spinoffs and pensions.

Labor Management Committee on Pension Issues

There shall be a joint Labor Management Committee on Pensions. The committee shall analyze the actual costs and additional contribution rate(s) for members of the New York City Employees' Retirement System (NYCERS) and the Board of Education Retirement System (BERS) associated with Chapter 96 of the Laws of 1995. Such analysis shall be based on, among other factors, the actual number of people who elected to participate under the provisions of said Chapter 96 of the Laws of 1995 as of September 26, 1995. The committee shall make recommendations regarding the establishment of revised additional contribution rate(s) and other remedies it deems appropriate so as to reflect the actual cost to members of NYCERS and BERS. Regardless of the comparison of actual costs to additional contributions for members of NYCERS and BERS, there shall be no adjustment to contributions under Chapter 96 without first considering the contributions by the employer to NYCERS and BERS on behalf of all employees, and the comparison of those contributions to actual costs.

The appropriate parties further agree to discuss the following issues:

- Chapter 96 Reopener
- Chapter 96 Escape
- Age and Vesting Requirements
- Member Contribution Amounts and Duration
- Benefit Formula Changes
- Service Credits
- Any other areas the parties mutually agree to

Salary Review Panel

A Salary Review Panel shall be established to review selected titles and occupational groups to determine whether or not salary adjustments or other compensation modifications appear to be indicated and, based on their findings, to make such recommendations as are appropriate. The Panel Procedures shall be set forth in a letter agreement. The parties further agree that no recommendation for salary modifications and/or other adjustments shall be implemented unless and until the parties have agreed on the source(s) of funding.

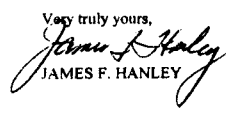
Continuation of Certain Health Benefits

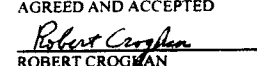
The parties acknowledge that collective bargaining regarding health benefits is within the purview of negotiations between the Municipal Labor Committee and the City. Cost-containment initiatives in the City Health Benefits Program shall be discussed with the Municipal Labor Committee.

Performance Compensation Procedures

The Letter Agreement between the City of New York and District Council 37 regarding such criteria and procedures insofar as they relate to the City of New York's "Performance Compensation Procedures" shall apply in lieu of the provisions in Article V "Productivity and Performance", Section 2, "Performance Compensation".

If the above accords with your understanding, please execute the signature line provided below.

Very truly yours,

 JAMES F. HANLEY
 Commissioner
 MARGARET M. CONNOR
 First Deputy Commissioner

AGREED AND ACCEPTED

 ROBERT CROGHAN
 Organization of Staff Analysts

THE CITY OF NEW YORK
OFFICE OF LABOR RELATIONS
 40 Rector Street, New York, NY 10006-1705
 http://nyc.gov/olr

JAMES F. HANLEY
 Commissioner
 MARGARET M. CONNOR
 First Deputy Commissioner

Robert Croghan, Chairperson
 Organization of Staff Analysts
 220 East 23rd Street, Suite 707
 New York, NY 10010
 Dear Ms. Seidel:

Re: Salary Review Panel

Dear Mr. Croghan:

This letter is to confirm certain mutual understandings and agreements regarding the 2006-2008 Staff Analysts Agreement in which the parties agree to establish a "Salary Review Panel" ("Panel").

Composition of the Panel

The Salary Review Panel shall consist of a member appointed by the Union, a member appointed by the City, and a neutral selected by the parties or such other arrangement as may be mutually acceptable to the parties.

Goals and Objectives

A Salary Review Panel shall be established to review selected titles and occupational groups to determine whether or not salary adjustments or other compensation modifications appear to be indicated and, based on their findings, to make such recommendations as are appropriate.

Criteria

The criteria to be used to determine the title(s) and/or occupational group(s) to be reviewed for such adjustments or modifications shall include the following:

1. Titles/occupational groups whose work was previously contracted out but is currently being performed by City employees.
2. Titles/occupational groups which perform revenue-producing and/or cost-containment functions.
3. Titles whose duties have evolved to require substantial additional skills and/or responsibilities.
4. Titles/occupational groups whose salary and/or total compensation benefits may not compare favorably vis-à-vis other public sector and/or private sector jurisdictions.

Notwithstanding the above, any other criteria that the parties may mutually agree upon may be considered by the Panel.

The parties mutually agree that any review undertaken by the Panel shall, where appropriate, include an analysis of the "total compensation" of a title. Total compensation includes wages and other salary-related benefits; time and leave benefits; health insurance; welfare fund benefits; pension benefits; and such other areas that are typically considered by the parties.

Written applications are to be submitted to the Panel within 120 days of the ratification of this Agreement unless the parties mutually agree to an extension. Applications submitted to the Panel must contain detailed information regarding the basis for the claim. Determinations and/or recommendations of the Panel shall not be grievable, arbitrable or otherwise reviewable in any other forum.

The parties further agree that no recommendation for salary modifications and/or other adjustments shall be implemented unless and until the parties have agreed on the source(s) of funding.

If the above accords with your understanding, kindly execute the signature line provided below.

Very truly yours,

 JAMES F. HANLEY
 Commissioner
 MARGARET M. CONNOR
 First Deputy Commissioner

AGREED AND ACCEPTED

 ROBERT CROGHAN
 Organization of Staff Analysts



THE CITY OF NEW YORK
OFFICE OF LABOR RELATIONS
 40 Rector Street, New York, NY 10006-1705
 http://nyc.gov/olr

JAMES F. HANLEY
 Commissioner
 MARGARET M. CONNOR
 First Deputy Commissioner

Robert Croghan, Chairperson
 Organization of Staff Analysts
 220 East 23rd Street, Suite 707
 New York, NY 10010

Dear Mr. Croghan:

This is to confirm our mutual understanding regarding the applicability of Article III, Section 7 of the 2005-2006 Staff Analysts Agreement, "Advancement Increase", to the title Administrative Staff Analyst.

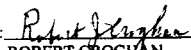
If the incumbent is being promoted to the title Administrative Staff Analyst, and is currently receiving a higher salary than the incumbent minimum salary for Administrative Staff Analyst, that person would receive his/her current salary plus the Advancement Increase listed in Article III, Section 7 for the title Administrative Staff Analyst.

If the above accords with your understanding, please execute the signature line provided below.

Very truly yours,

 JAMES F. HANLEY
 Commissioner
 MARGARET M. CONNOR
 First Deputy Commissioner

AGREED AND ACCEPTED ON BEHALF OF
 ORGANIZATION OF STAFF ANALYSTS

BY: 
 ROBERT CROGHAN
 CHAIRPERSON

o22

TRANSPORTATION

PUBLIC NOTICE

PUBLIC NOTICE OF A CONCESSION OPPORTUNITY FOR THE OPERATION, MANAGEMENT AND MAINTENANCE OF PEDESTRIAN PLAZAS LOCATED ON BROADWAY BETWEEN 41ST AND 36TH STREETS, BOROUGH OF MANHATTAN

Pursuant to the Concession Rules of the City of New York, the Department of Transportation ("DOT") intends to enter into a concession for the operation, management, and maintenance of pedestrian plazas located on Broadway between 41st and 36th Streets, Borough of Manhattan, including through DOT-approved events, sponsorships, and subconcessions, providing for the sale of any of the following: prepared food, flowers, locally grown produce or locally manufactured products, merchandise (such as souvenirs or T-shirts) that helps brand or promote the neighborhoods or the concessionaire, and other similar merchandise. The concessionaire shall issue solicitations in the basic form of a Request for Proposals to select entities to operate and manage such subconcessions. The selection of the entities to operate and manage the subconcessions will be subject to DOT's approval.

The concession agreement will provide for one (1) five-year term and four (4) one-year renewal options, exercisable at DOT's discretion. Any revenue received by the concessionaire in excess of both the amount attributable to maintenance of the pedestrian plazas and reasonable administrative costs shall be paid to DOT for the City's General Fund.

DOT has identified the Fashion Center Business Improvement District ("Fashion BID") as a potential concessionaire, but DOT will consider additional expressions of interest from other potential concessionaires for the operation, management, and maintenance of pedestrian plazas located on Broadway between 41st and 36th Streets, Borough of Manhattan.

Instructions and information for potential concessionaires concerning how they may express interest in the proposed concession and/or how they may obtain additional information concerning the proposed concession should be directed to Andrew Wiley-Schwartz, Assistant Commissioner for Public Spaces, at (212) 442-7462 or by email at awileyschwartz@dot.nyc.gov. To ensure the consideration by DOT of any expressions of interest resulting from this notification, please contact Mr. Wiley-Schwartz by Friday, October 31, 2008. Mr. Wiley-Schwartz may also be contacted with any questions relating to the proposed concession. Please note that the New York City Comptroller is charged with the audit of concession agreements in New York City. Any person or entity that believes that there has been unfairness, favoritism or impropriety in the concession process should inform the Comptroller, Office of Contract Administration, 1 Centre Street, New York, New York 10007, telephone number (212) 669-2323.

o20-31

CHANGES IN PERSONNEL

DEPT OF PARKS & RECREATION FOR PERIOD ENDING 09/19/08

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE. Lists personnel changes for Parks & Recreation.

DEPT. OF DESIGN & CONSTRUCTION FOR PERIOD ENDING 09/19/08

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE. Lists personnel changes for Design & Construction.

DEPT OF INFO TECHNOLOGY & TELE FOR PERIOD ENDING 09/19/08

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE. Lists personnel changes for Info Technology & Tele.

DEPT OF RECORDS & INFO SERVICE FOR PERIOD ENDING 09/19/08

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE. Lists personnel changes for Records & Info Service.

CONSUMER AFFAIRS FOR PERIOD ENDING 09/19/08

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE. Lists personnel changes for Consumer Affairs.

DEPT OF CITYWIDE ADMIN SVCS FOR PERIOD ENDING 09/19/08

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE. Lists personnel changes for Citywide Admin Svcs.

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE. Lists personnel changes for District Attorney-Manhattan.

DISTRICT ATTORNEY-MANHATTAN FOR PERIOD ENDING 09/19/08

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE. Lists personnel changes for District Attorney-Manhattan.

BRONX DISTRICT ATTORNEY FOR PERIOD ENDING 09/19/08

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE. Lists personnel changes for Bronx District Attorney.

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF_DATE. Rows include VACHIRAPRAPUN, VILLANI, WASSERMAN, WINIK, WRIGHT.

DISTRICT ATTORNEY KINGS COUNTY FOR PERIOD ENDING 09/19/08

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF_DATE. Rows include CORTES, GAINES, GRATTON, GRIPPO, KUNTSEVICH, MURPHY, PLOTKIN, PRENGLER, SAVAGE, STEVENS, WEEKE, WILLIAMS, JR., WOO.

DISTRICT ATTORNEY QNS COUNTY FOR PERIOD ENDING 09/19/08

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF_DATE. Rows include ALCOBA, ALOISE, BEACH, BRUNO, CORTES, LAM, MENDELSON, ROBINELSON, RODRIGUEZ, SENDLEIN, SIKES, WITTEN, ZENOZAIN.

DISTRICT ATTORNEY RICHMOND COU FOR PERIOD ENDING 09/19/08

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF_DATE. Rows include ANAGNOSTIS, D'ALBERO, MITCHELL.

DISTRICT ATTORNEY-SPECIAL MARC FOR PERIOD ENDING 09/19/08

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF_DATE. Rows include BRZESKI, CHAVEZ, CHEUNG, GOODEYNE, LAFORGIA, MCGRATH, JR., ROWSER, SERINO, ST CYR, WILKANOWSKI.

OFFICE OF THE MAYOR FOR PERIOD ENDING 10/03/08

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF_DATE. Rows include ARKING, BROOKS, FOX, FRANCO, HESS, LIEBER, PARFREY.

BOARD OF ELECTION FOR PERIOD ENDING 10/03/08

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF_DATE. Rows include BERNSTEIN, DAVIDU, DEMARCO, JELKS, MARTINEZ, RICE, RILEY, SANTANA, SARGEANT, SCHLEIFER, VOGLER.

NYC EMPLOYEES RETIREMENT SYS FOR PERIOD ENDING 10/03/08

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF_DATE. Rows include CHAN, KAHNEY, ZELENAK.

BOROUGH PRESIDENT-BRONX FOR PERIOD ENDING 10/03/08

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF_DATE. Row includes PITTMAN.

BOROUGH PRESIDENT-BROOKLYN FOR PERIOD ENDING 10/03/08

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF_DATE. Row includes GEBREHIWOT.

BOROUGH PRESIDENT-STATEN IS FOR PERIOD ENDING 10/03/08

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF_DATE. Rows include CAMPBELL, DUFFY, GAVINS, VANDENBURG.

OFFICE OF THE COMPTROLLER FOR PERIOD ENDING 10/03/08

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF_DATE. Rows include AGAYEVA, HILTON, HUANG, HUNTER, KIRKLAND, KREITMER.

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF_DATE. Rows include LEE, MOLINA, MUNASWAR, QUIROZ, SEGARRA, STAUFFER, VENUTE, WALKER.

OFFICE OF EMERGENCY MANAGEMENT FOR PERIOD ENDING 10/03/08

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF_DATE. Rows include MCCONNELL, PRIBRAM.

OFFICE OF MANAGEMENT & BUDGET FOR PERIOD ENDING 10/03/08

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF_DATE. Rows include BAILEY, CHIN, COHEN, DEMIRS, GAROFALO, HO, LI, PERSAUD, TSE, YOUNG.

LAW DEPARTMENT FOR PERIOD ENDING 10/03/08

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF_DATE. Rows include AHMAD, DORFMAN, KALISH, MANGA, MANGA, MULUGETA, WAISOME, WERTS.

DEPARTMENT OF CITY PLANNING FOR PERIOD ENDING 10/03/08

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF_DATE. Rows include CHEN, CHENG, DAVIDSON, GASTIL, HURLEY, KAO, KAPUR, PHILPS, SAMOL, YOUNG.

DEPARTMENT OF INVESTIGATION FOR PERIOD ENDING 10/03/08

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF_DATE. Rows include CASSIS, DESIRE, FREDERICK, KNOBLER, MASTROS, MCCOY, RICCARDS, SAN ANDRES, SARACH, YEE.

TEACHERS RETIREMENT SYSTEM FOR PERIOD ENDING 10/03/08

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF_DATE. Rows include BRADFORD, KATZ.

CIVILIAN COMPLAINT REVIEW BD FOR PERIOD ENDING 10/03/08

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF_DATE. Rows include HESEL, HUBERT, KING, MCCHESENEY.

POLICE DEPARTMENT FOR PERIOD ENDING 10/03/08

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF_DATE. Rows include ABEL, ACEVEDO, AHMAD, AHMED, ALAOUIE, ALLINGER, ALTRECHE, ANDRIS, ANDRYUK, APOLITO, ARIAS, ARIOLA, AUBRY, AVILA, AVILA, AZAD, BALDWIN, BARILE, BASACA, BEAUDETTE, BELGRAVE, BELGRAVE, BERGH, BERMUDEZ, BIVONA, BOCCIO, BONOMOLO, BOOKARD, BOONE, BOYLAN, BRAJUHA, BRANCH, BRELAND, BRITT, BRODERICK, BROUSSARD, BROWN.

READER'S GUIDE

The City Record (CR) is, published each business day and includes notices of proposed New York City procurement actions, contract awards, and other procurement-related information. Solicitation notices for most procurements valued at or above \$100,000 for information technology and for construction and construction related services, above \$50,000 for other services, and above \$25,000 for other goods are published for at least one day. Other types of procurements, such as sole source, require notice in the City Record for five consecutive days. Unless otherwise specified, the agencies and offices listed are open for business Mondays thru Fridays from 9:00 A.M. to 5:00 P.M. except legal holidays.

NOTICE TO ALL NEW YORK CITY CONTRACTORS

The New York State Constitution ensures that all laborers, workers or mechanics employed by a contractor or subcontractor doing public work are to be paid the same wage rate that prevails in the trade where the public work is being done. Additionally, New York State Labor Law §§ 220 and 230 provide that a contractor or subcontractor doing public work in construction or building service must pay its employees no less than the prevailing wage. Section 6-109 (the Living Wage Law) of the New York City Administrative Code also provides for a "living wage", as well as prevailing wage, to be paid to workers employed by City contractors in certain occupations. The Comptroller of the City of New York is mandated to enforce prevailing wage. Contact the NYC Comptrollers Office at www.comptroller.nyc.gov, click on Labor Law Schedules to view rates.

New York City's "Burma Law" (Local Law No. 33 of 1997) No Longer to be Enforced. In light of the United States Supreme Court's decision in **Crosby v. National Foreign Trade Council**, 530 U.S. 363 (2000), the City has determined that New York City's Local Law No. 33 of 1997 (codified in Administrative Code Section 6-115 and Charter Section 1524), which restricts City business with banks and companies doing business in Burma, is unconstitutional. This is to advise, therefore, that the language relating to Burma contained in existing New York City contracts may not be enforced.

CONSTRUCTION/CONSTRUCTION SERVICES OR CONSTRUCTION RELATED SERVICES

The City of New York is committed to achieving excellence in the design and construction of its capital program, and building on the tradition of innovation in architecture and engineering that has contributed to the City's prestige as a global destination.

VENDOR ENROLLMENT APPLICATION

New York City procures approximately \$7 billion worth of goods, services, construction and construction-related services every year. The NYC Procurement Policy Board Rules require that agencies primarily solicit from established mailing lists called bidder/proposer lists. To register for these lists-free of charge-, prospective suppliers should fill out and submit the NYC-FMS Vendor Enrollment application.

- Online at NYC.gov/selltonyc
- To request a hardcopy application, call the Vendor Enrollment Center at (212) 857-1680.

Attention Existing Suppliers:

Even if you already do business with NYC agencies, be sure to fill out an application. We are switching over to citywide, centralized Bidders Lists instead of the agency-specific lists previously used to issue notices about upcoming contract opportunities. To continue receiving notices of New York City contract opportunities, you must fill out and submit a NYC-FMS Vendor Enrollment application. If you are uncertain whether you have already submitted an application, call us at (212) 857-1680.

SELLING TO GOVERNMENT TRAINING WORKSHOP

New and experienced vendors are encouraged to register for a free training course on how to do business with New York City. "Selling to Government" workshops are conducted by the Department of Small Business Services, 110 William Street, New York, NY 10038. Morning and afternoon sessions are convened on the first Tuesday of each month. For more information, and to register, call (212) 618-8845.

PRE-QUALIFIED LIST

New York City procurement policy permits agencies to develop and solicit from pre-qualified lists of vendors, under prescribed circumstance. When it is decided by an agency to develop a pre-qualified list, criteria for pre-qualification must be clearly explained in the solicitation and notice of the opportunity to pre-qualify for that solicitation must be published in at least five issues of the CR.

Information and qualification questionnaires for inclusion on such list may be obtained directly from the Agency Chief Contracting Officer at each agency, (see Vendor Information Manual). A completed qualification Questionnaire may be submitted to the Chief Contracting Officer at any time, unless otherwise indicated and action (approval or denial) shall be taken by the agency within 90 days from the date of submission. Any denial or revocation of pre-qualified status can be appealed to the Office of Administrative Trials and Hearings, (OATH), Section 3-11 of the Procurement Policy Board Rules describes the criteria for the general use of pre-qualified lists.

NON-MAYORAL ENTITIES

The following agencies are not subject to Procurement Policy Board rules and do not follow all of the above procedures: City University, Department of Education, Metropolitan Transportation Authority, Health & Hospitals Corporation, Housing Authority. Suppliers interested in applying for inclusion on bidders list should contact these entities directly (see Vendor Information Manual) at the addresses given.

PUBLIC ACCESS CENTER

The Public Access Center is available to suppliers and the public as a central source for supplier-related information through on-line computer access. The Center is located at 253 Broadway, 9th floor, in lower Manhattan, and is open Monday through Friday from 10:00 A.M to 3:00 P.M. For information, contact the Mayor's Office of Contract Services at (212) 788-0010.

ATTENTION: NEW YORK CITY MINORITY AND WOMEN OWNED BUSINESS ENTERPRISES

Join the growing number of Minority and Women Owned Business Enterprises (M/WBEs) that are competing for New York City's business. In order to become certified for the program, your company must substantiate that it: (1) is at least fifty-one percent (51%) owned, operated and controlled by a minority or woman and (2) is either located in New York City or has a significant tie to New York City's business community. To obtain a copy of the certification application and to learn more about the program, contact the New York City Department of Small Business Services, 110 William Street, 2nd Floor, New York, New York 10038 (212) 513-6311.

PROMPT PAYMENT

It is the policy of the City of New York to pay its bills promptly. The Procurement Policy Board Rules generally require that the City pay its bills within 30 days after the receipt of a proper invoice. The City now pays interest on all late invoices. The grace period that formerly existed was eliminated on July 1, 2000. However, there are certain types of payments that are not eligible for interest. These are listed in Section 4-06 of the Procurement Policy Board Rules. The Comptroller and OMB determine the interest rate on late payments twice a year, in January and in July.

PROCUREMENT POLICY BOARD RULES

The Rules may also be accessed on the City Website, <http://NYC.GOV.Selltonyc>

COMMON ABBREVIATIONS USED IN THE CR

The CR contains many abbreviations. Listed below are simple explanations of some of the most common ones appearing in the CR:

- AB Acceptable Brands List
- AC Accelerated Procurement
- AMT Amount of Contract
- BL Bidders List
- CSB Competitive Sealed Bidding (including multi-step)
- CB/PQ CB from Pre-qualified Vendor List
- CP Competitive Sealed Proposal (including multi-step)
- CP/PQ CP from Pre-qualified Vendor List
- CR The City Record newspaper
- DA Date bid/proposal documents available
- DUE Bid/Proposal due date; bid opening date
- EM Emergency Procurement
- IG Intergovernmental Purchasing
- LBE Locally Based Business Enterprise
- M/WBE Minority/Women's Business Enterprise
- NA Negotiated Acquisition
- NOTICE.... Date Intent to Negotiate Notice was published in CR
- OLB..... Award to Other Than Lowest Responsible & Responsive Bidder/Proposer
- PIN..... Procurement Identification Number
- PPB Procurement Policy Board
- PQ Pre-qualified Vendors List
- RS..... Source required by state/federal law or grant
- SCE Service Contract Short-Term Extension
- DP Demonstration Project
- SS Sole Source Procurement
- ST/FED Subject to State &/or Federal requirements

KEY TO METHODS OF SOURCE SELECTION

The Procurement Policy Board (PPB) of the City of New York has by rule defined the appropriate methods of source selection for City procurement and reasons justifying their use. The CR procurement notices of many agencies include an abbreviated reference to the source selection method utilized. The following is a list of those methods and the abbreviations used:

- CSB **Competitive Sealed Bidding** (including multi-step)
Special Case Solicitations / Summary of Circumstances:
- CP **Competitive Sealed Proposal** (including multi-step)
- CP/1 Specifications not sufficiently definite
- CP/2 Judgement required in best interest of City
- CP/3 Testing required to evaluate
- CB/PQ/4
- CP/PQ/4 **CB or CP from Pre-qualified Vendor List/** Advance qualification screening needed
- DP Demonstration Project
- SS **Sole Source Procurement/**only one source
- RS..... Procurement from a Required Source/ST/FED
- NA..... Negotiated Acquisition
For ongoing construction project only:
- NA/8 Compelling programmatic needs

- NA/9 New contractor needed for changed/additional work
- NA/10 Change in scope, essential to solicit one or limited number of contractors
- NA/11 Immediate successor contractor required due to termination/default
For Legal services only:
- NA/12 Specialized legal devices needed; CP not advantageous
- WA **Solicitation Based on Waiver/Summary of Circumstances** (Client Services/BSB or CP only)
- WA1 Prevent loss of sudden outside funding
- WA2 Existing contractor unavailable/immediate need
- WA3 Unsuccessful efforts to contract/need continues
- IG **Intergovernmental Purchasing** (award only)
- IG/F Federal
- IG/S State
- IG/O Other
- EM **Emergency Procurement** (award only) An unforeseen danger to:
- EM/A Life
- EM/B Safety
- EM/C Property
- EM/D A necessary service
- AC **Accelerated Procurement/**markets with significant short-term price fluctuations
- SCE **Service Contract Extension/**insufficient time; necessary service; fair price
Award to Other Than Lowest Responsible & Responsive Bidder or Proposer / Reason (award only)
- OLB/a anti-apartheid preference
- OLB/b local vendor preference
- OLB/c recycled preference
- OLB/d other: (specify)

HOW TO READ CR PROCUREMENT NOTICES

Procurement Notices in the CR are arranged by alphabetically listed Agencies, and within Agency, by Division if any. The notices for each Agency (or Division) are further divided into three subsections: Solicitations, Awards; and Lists & Miscellaneous notices. Each of these subsections separately lists notices pertaining to Goods, Services, or Construction.

Notices of Public Hearings on Contract Awards appear at the end of the Procurement Section. At the end of each Agency (or Division) listing is a paragraph giving the specific address to contact to secure, examine and/or to submit bid or proposal documents, forms, plans, specifications, and other information, as well as where bids will be publicly opened and read. This address should be used for the purpose specified UNLESS a different one is given in the individual notice. In that event, the directions in the individual notice should be followed. The following is a SAMPLE notice and an explanation of the notice format used by the CR.

SAMPLE NOTICE:

POLICE

DEPARTMENT OF YOUTH SERVICES

■ SOLICITATIONS

Services (Other Than Human Services)

BUS SERVICES FOR CITY YOUTH PROGRAM – Competitive Sealed Bids – PIN# 056020000293 – DUE 04-21-03 AT 11:00 A.M.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.
NYPD, Contract Administration Unit, 51 Chambers Street, Room 310, New York, NY 10007. Manuel Cruz (646) 610-5225.

☛ m27-30

ITEM	EXPLANATION
POLICE DEPARTMENT	Name of contracting agency
DEPARTMENT OF YOUTH SERVICES	Name of contracting division
■ SOLICITATIONS	Type of Procurement action
<i>Services (Other Than Human Services)</i>	Category of procurement
BUS SERVICES FOR CITY YOUTH PROGRAM	Short Title
CSB	Method of source selection
PIN # 056020000293	Procurement identification number
DUE 04-21-03 AT 11:00 am	Bid submission due 4-21-03 by 11:00 am; bid opening date/time is the same.
<i>Use the following address unless otherwise specified in notice, to secure, examine-submit bid/proposal documents; etc.</i>	Paragraph at the end of Agency Division listing giving contact information, or submit bid/information or and Agency Contact address
	NYPD, Contract Administration Unit 51 Chambers Street, Room 310 New York, NY 10007. Manuel Cruz (646) 610-5225.
☛	Indicates New Ad
m27-30	Date that notice appears in City Record

NUMBERED NOTES

Numbered Notes are Footnotes. If a Numbered Note is referenced in a notice, the note so referenced must be read as part of the notice. **1.** All bid deposits must be by company certified check or money order made payable to Agency or Company.