

FY20 Adopted Budget - Terms & Conditions Report

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Revised
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Nonpublic School Security Guard Reimbursement Program

Fiscal & Business
Management

NYC

DCAS

Citywide Administrative
Services



Executive Summary

Nonpublic School Security Guard Reimbursement Program (NPS) History

Local Law 2 of 2016 (NYC Ad Code §10-172), enacted on January 5, 2016, empowers the Mayor to authorize a program to reimburse qualifying nonpublic elementary and secondary schools for the cost of certain security guard services with a total mandated annual funding of \$19.8 million. DCAS was designated the administering agency and, as such, promulgated rules to outline the requirements of the program (Title 55, Chapter 14 of the Rules of the City of New York (“Rules”). The Rules were adopted on July 8, 2016.

Program Eligibility Criteria

To be eligible to participate in the program, the school must meet the following requirements:

- Be a nonpublic school (non-Department of Education and non-Charter School)
- Be a nonprofit school
- Have 300 or more students in any combination of grades Pre-K through twelfth grades only
- Have an assigned Basic Educational Data System (BEDS) code number issued by the New York State Education Department (NYSED) for each instructional location

300 to 499 Students = 1 security guard

500 to 999 Students = 2 security guards

Each additional 500 Students = 1 additional security guard

City Council FY20 Adopted Budget Terms and Conditions

As a condition of the funds in unit of appropriation number 290, the Department of Citywide Administrative Services shall submit an annual report to the Council regarding School Safety Guard reimbursement required pursuant to Local Law 2 of 2016. Such report shall provide:

1. The headcount of school safety guards, disaggregated by school
2. The hours and amounts reimbursed, disaggregated by school
3. The number of schools that have applied for the program and the number of schools that were enrolled in the program
4. A description of the methodology used to set the level of reimbursable hours with an explanation of any changes made to that level in the prior year

The report shall be submitted on or before November 15, 2019 and shall cover the period beginning July 1, 2018 and ending June 30, 2019.

Request #1

Headcount of school safety guards disaggregated by school

In July 2018, an annual FY19 budget was prepared for each individual school that fit the below criteria:

- Schools that were approved in prior fiscal years with an “active” Memorandum of Understanding (MOU). The term “active” represents a school that was issued a three-year MOU that was still in effect through June 30, 2019
- Newly approved schools that were pending MOUs at the time the budgets were developed

DCAS’ NPS team created individual budget allocations for 192 schools. One hundred and fifty-two schools had active MOUs from prior years and 40 newly approved schools applied for participation starting FY19 and have pending MOUs.

The total number of guards associated with the 192 schools totaled 333.

Please see Attachment A in the Appendices for the list of schools and the number of guards allocated for each.

Request #2

School hours and amounts reimbursed disaggregated by school

DCAS’ NPS team issued reimbursements to 150 schools totaling **\$9.4 million** for the service period of July 1, 2018 through June 30, 2019. The number of hours associated with this reimbursement totals **339,659**.

Please note, the \$9.4 million figure represents FY19 payments issued through November 8, 2019. This figure does not represent full year FY19 payment because there are schools that have yet to submit all invoices for services provided through June 30, 2019.

Please see Attachment B in the Appendices for the number of approved hours and the value of the reimbursements for each school.

Request #3

Number of schools that have applied for the program and number of schools enrolled in the program

A total of 248 schools applied for this program with 177 schools enrolled with registered MOUs from the inception of this program in FY17 through FY19.

Please see the two charts to the right. The top chart shows the FY19 applicants only. The second table shows the entire FY19 applicant/enrollment condition since the inception of this program in FY17.

FY2019 Applications Only

Number of Schools:	New Applications School Year 2018-19
Applied	46
Approved as Eligible	40
Registered MOUs (Enrolled)	26
Reimbursed	19

Data as of 11/8/19

Total Number of Schools for FY2019

Number of Schools:	Number of Schools
Applied	248
Approved as Eligible	227
Registered MOUs Enrolled)*	177
Reimbursed	150

Data as of 11/8/19

* MOUs are issued for three years. The total 177 registered schools includes 151 schools that were still active from 2016-17 and 2017-18

Request #4

Description of methodology used in FY19 to set the level of reimbursable hours with an explanation of any changes made to that level in FY18

Budget Preparation

Individual school budgets were prepared using the same methodology for school years FY18 and FY19. The budgets were prepared for all schools whose applications were approved for the respective school year. The budget allocations were developed to ensure equitable distribution for each school within the \$19.8M allocation as per Local Law 2 of 2016. Each school received a budget allocation determined for 48 hours per week per guard using the hourly rate provided per the Preliminary Building Service Employee Schedule – Labor Law Article 9, effective July 1st of the respective school year.

Hours of Reimbursement Established in FY18

Schools were informed at the time they were issued their FY18 budget allocation they would receive reimbursement for a maximum of 48 hours per week. However, on April 11, 2018, schools received notification from the NPS Program that they could submit a request for additional hours. As a result of the outreach, a total of 31 schools received additional hours that increase their weekly hourly cap from 48 hours to 60 hours effective for the quarter beginning January 1, 2019.

Hours of Reimbursement Established in FY19

Schools were informed at the time they were issued their FY19 budget allocation there would no longer be a weekly limit on the maximum hours reimbursed due to underspending in the prior year. All hours of contractual guard service would be deemed eligible for reimbursement if:

- Security services were provided for school-related instruction of school-related events, including, but not limited to, after school programs and athletic events
- Conducted during operating hours as indicated by the schools to DCAS via school workscopes and approved afterschool activities requests after 6pm or weekends
- Overtime cap at 15% of “straight time” cost is not exceeded

On March 14, 2019, schools received notification from the NPS Program that a request for additional funding was available. Approval for the additional funds was retroactive for the period January 1, 2019 to June 30, 2019. Please see below for the results of the outreach:

- 11 schools received additional funding
- 2 schools utilized the additional funding
- No schools finished the school year in a deficit

Appendices

Attachment A

Nonpublic School Security Guard Reimbursement Program

School Safety Guards Disaggregated by School

School Names	Number of Guards
Abraham Joshua Heschel School	2
Academy of Mount St. Ursula	1
Al Madinah School Inc.	2
Al-Ihsan Academy	2
Archbishop Molloy High School	4
Associated Beth Rivkah High Schools	2
Associated Beth Rivkah Schools Elementary	3
Ateret Torah Center Boys Division	2
Ateret Torah Center Girls Division	2
Bais Ruchel High School, Inc.	3
Bais Yaakov Academy	2
Bais Yaakov Academy for Girls	2
Bais Yaakov D'Chassidei Gur	2
Bais Yaakov Faigeh Schonberger of Adas Yereim	2
Bank Street College of Education	1
Bet Yaakov Ohr Sarah	1
Beth Jacob of Boro Park	3
Beth Rachel School for Girls	8
Bishop Kearney High School	1
Bishop Loughlin Memorial High School	2
Bnois Spinka	1
Bnos Bais Yaakov of Far Rockaway	3
Bnos Malka Academy	1
Bnos Menachem Inc.	2
Brooklyn Friends School	2
Cardinal Hayes High School	2
Cardinal Spellman High School	3

School Names	Number of Guards
Cathedral High School	2
Cathedral School of St. John the Divine	1
Catholic Church of the Epiphany	2
Catholic Elementary School Association - Immaculate Conception School	2
Catholic Elementary School Association - Sacred Heart School	1
Catholic School Region of Central Westchester - St. Barnabas	1
Catholic School Region of Manhattan - Blessed Sacrament - Manhattan	1
Catholic School Region of Manhattan - Incarnation School	1
Catholic School Region of Manhattan - Our Lady of Lourdes School	1
Catholic School Region of Manhattan- St. Elizabeth School	1
Catholic School Region of Northeast/East Bronx - St. Benedict School	1
Catholic School Region of Northeast/East Bronx - St. Francis Xavier	1
Catholic School Region of Northeast-East Bronx - Holy Rosary School	1
Catholic School Region of Northeast-East Bronx - Our Lady of Grace	1
Catholic School Region of Northeast-East Bronx - Santa Maria School	1
Catholic School Region of Northeast-East Bronx - St Lucy	2
Catholic School Region of Northeast-East Bronx - St. Clare of Assisi School	1
Catholic School Region of Northeast-East Bronx Immaculate Conception	1
Catholic School Region of Northeast-East Bronx- St. Francis of Assisi	1
Catholic School Region of Northwest-South Bronx - St. Angela Merici	1
Catholic School Region of Northwest-South Bronx - St. Brendan's School	1
Catholic School Region of Northwest-South Bronx - St. Margaret of Cortona	1
Catholic School Region of Staten Island - Blessed Sacrament	1
Catholic School Region of Staten Island - Our Lady Queen of Peace	1
Catholic School Region of Staten Island - St. Charles School	1
Catholic School Region of the Northwest and South Bronx - Christ the King School	1
Catholic School Region of the Northwest and South Bronx - Our Lady of Mt. Carmel School	1
Catholic School Region of the Northwest and South Bronx - St. Gabriel School	1
Catholic School Region of the Northwest and South Bronx - St. Philip Neri School	1
Catholic School Region of the Northwest and South Bronx - St. Simon Stock School	1
Christ the King Regional High School	2

School Names	Number of Guards
Church of Our Lady Star of the Sea	2
Church of St. Clare	2
Church of St. Theresa of the Infant Jesus	1
Churchill School	1
Collegiate School, Inc.	2
Columbia Grammar & Preparatory School	3
Cong Machne Chaim	2
Congregation Darchei Torah	5
Congregation Khal Chasidei Skwera Inc.	2
Congregation Machna Shalva	5
Congregation Ohr Shraga D'veretzky	1
Divine Wisdom Catholic Academy	2
Educational Institute Oholei Torah of Brooklyn, Inc.	3
Evangel Christian School	1
Fordham Preparatory School	3
Friends Seminary	2
Gan Yisroel	2
Grace Church School	2
Hellenic Orthodox Community of Astoria St. Demetrios	2
Holy Cross High School of Bayside	2
Jewish Institute of Queens	2
La Salle Academy	1
Little Red Schoolhouse and Elisabeth Irwin High School	2
Lycee Francais de New York	3
Magen David Yeshivah Elementary	3
Magen David Yeshivah High School	1
Mary McDowell Friends School	1
Masores Bais Yaakov	2
Mesivta Yeshiva Rabbi Chaim Berlin	2
Mevakshai Hashem	1
Monsignor Farell High School	2
Monsignor McClancy Memorial High School, Inc.	2
Moore Catholic High School	1
Mount Saint Michael Academy	2
Nazareth Regional High School	1
Notre Dame Academy of Staten Island	1

School Names	Number of Guards
Notre Dame Catholic Academy	1
Notre Dame School of Manhattan	1
Our Lady of Hope Catholic Academy	2
Our Lady of the Blessed Sacrament School	1
Our Lady Queen of Martyrs Catholic Academy	1
Our Lady's Academy	2
Preston High School	1
Prospect Park Yeshiva, Inc.	2
Queens Yeshiva Ketana	1
Ramaz Lower School	1
Ramaz Upper School	1
Regis High School	2
Riverdale Country School, Inc.	3
Roman Catholic Church of Our Lady of Fatima	1
Roman Catholic Church of Our Lady of Good Counsel	1
Roman Catholic Church of Saint Monica Saint Elizabeth of Hungary Saint Stephen of Hungary	1
Roman Catholic Church of Saint Vincent Ferrer and Saint Catherine of Siena	1
Roman Catholic Church of Saints Peter and Paul and Assumption	2
Sacred Heart School	1
Saint Adalbert Catholic Academy	1
Saint Ann's School	3
Saint Helen Catholic Academy	1
Saints Joachim and Anne School	1
Salanter Akiba Riverdale Academy	2
Salanter Akiba Riverdale Academy High School	2
Siach Yitzchok	1
Sisters of St. Joseph Fontbonne Hall Academy	1
Solomon Schechter School of Queens	1
St Raymond Elementary School	2
St. Anselm Catholic Academy	1
St. Bernadette Catholic Academy	1
St. Bernard Catholic Academy	1
St. Clare Catholic Academy	1
St. Francis Preparatory School	5
St. Helena Parochial Elementary School	1

School Names	Number of Guards
St. Jean Baptiste High School	1
St. John's Preparatory School	2
St. Joseph By-the-Sea High School	3
St. Joseph Catholic Academy	1
St. Joseph's Hill Academy Elementary School	1
St. Joseph's Hill Academy High School	1
St. Joseph's School - Yorkville	1
St. Kevin Catholic Academy	1
St. Leo Catholic Academy	1
St. Luke's Roman Catholic Church at Whitestone Queens County	1
St. Patrick's School	1
St. Raymond High School for Boys	2
St. Rose of Lima Catholic Academy	1
St. Saviours Catholic Academy	1
St. Sebastian Catholic Academy	1
Stephen Gaynor School	1
Talmud torah ohel yochanan	2
Talmud Torah Ohr Moshe	2
The Allen-Stevenson School	1
The Berkeley Carroll School	2
The Brearley School	2
The Brooklyn Cultural Center of NY Inc.	2
The Buckley School in the City of New York	1
The Chapin School Ltd	2
The City and Country School, Inc.	1
The College of St. Francis Xavier	3
The Dalton School	3
The Hewitt School	2
The International School of Brooklyn	1
The Mary Louis Academy	2
The Nightingale-Bamford School	2
The Roman Catholic Church of Our Lady of the Snows	1
The Town School Inc.	1
The United Nations International School	4
Torah Academy for Girls Elementary School	3
Torah Academy for Girls High School	1

School Names	Number of Guards
Trevor Day School Lower School	2
United Lubavitcher Yeshivoth Inc.	2
United Talmudical Academy Torah Veyirah, Inc.	10
Villa Maria Academy Inc.	1
Xaverian High School	3
Yeshiva & Mesivta Torah Temimah, Inc.	1
Yeshiva Har Torah	2
Yeshiva of Brooklyn	2
Yeshiva of Central Queens	2
Yeshiva Ohr Torah Community School, Inc.	1
Yeshiva Rabbi SR Hirsch	1
Yeshiva Sha'arei Zion Ohel Bracha (Beth Gavriel Bukharian Congregation)	2
Yeshiva Sholom Shachna	2
Yeshiva Tiferes Yisroel	2
Yeshiva Tifereth Moshe Inc.	1
Yeshiva Torah Vodaath	2
Yeshiva University High Schools	1
Yeshivah of Flatbush Elementary School	3
Yeshivah of Flatbush Joel Braverman High School	2
Yeshivat Beth Hillel of Krasna, Inc.	2
Yeshivat Darche Eres Inc	2
Yeshivat Shaare Torah Inc. Boys High School	1
Yeshivath Kehilath Yakov - Bnos Yakov of Boro Park	2
Yeshivath Kehilath Yakov - Bnos Yakov School for Girls	2
Yeshivath Kehilath Yakov (Location: 206-212 Wilson Street)	2
Yeshivath Kehilath Yakov (Location: 4706 10 Avenue)	1
Yeshiva Ch'san Sofer	1
TOTAL	333

Data as of 11/8/2019

Attachment B

Nonpublic School Security Guard Reimbursement Program

School Hours and Amounts Reimbursed Disaggregated by School

School Names	FY 2019 Totals by School	
	Hours Approved	Amount Paid
	Total	\$
Congregation Darchei Torah	10,490	\$306,473
St. Francis Preparatory School	7,507	\$248,825
Educational Institute Oholei Torah of Brooklyn Inc.	5,735	\$176,763
Associated Beth Rivkah Schools Elementary	6,011	\$168,246
Beth Jacob of Boro Park	5,436	\$160,211
The United Nations International School	5,801	\$158,564
Bnos Bais Yaakov of Far Rockaway	4,844	\$142,080
Archbishop Molloy High School	4,920	\$139,586
Yeshivah of Flatbush Elementary School	4,905	\$131,408
Congregation Machna Shalva	4,791	\$130,838
Christ the King Regional High School	4,013	\$127,875
Lycee Francais de New York	4,275	\$126,100
Salanter Akiba Riverdale Academy High School	4,287	\$122,916
Magen David Yeshivah Elementary	4,366	\$120,889
United Lubavitcher Yeshivoth Inc.	3,856	\$119,505
Abraham Joshua Heschel School	3,927	\$119,325
Salanter Akiba Riverdale Academy	3,692	\$110,762
St. Joseph By-the-Sea High School	4,162	\$110,497
The Brooklyn Cultural Center of NY Inc.	4,231	\$109,994
The College of St. Francis Xavier	4,000	\$108,570
Yeshiva Torah Vodaath	3,957	\$107,645
Torah Academy for Girls Elementary School	3,699	\$106,475
Al-Ihsan Academy	3,900	\$103,657
Bais Yaakov Faigeh Schonberger of Adas Yereim	3,693	\$102,947
Al Madinah School Inc.	3,854	\$101,189
Brooklyn Friends School	3,510	\$96,419
Cardinal Hayes High School	3,458	\$91,067
Associated Beth Rivkah High Schools	3,103	\$90,328

School Names	Total	\$
Xaverian High School	3,270	\$89,681
Dalton Schools Inc.	4,488	\$88,552
Holy Cross High School of Bayside	3,129	\$88,029
Bais Yaakov Academy	3,228	\$86,659
Yeshivah of Flatbush Joel Braverman High School	3,292	\$85,854
Church of St. Clare	3,061	\$82,775
Yeshiva of Central Queens	2,915	\$81,443
Catholic Church of the Epiphany	3,027	\$81,219
Monsignor McClancy Memorial High School, Inc.	2,940	\$78,887
The Hewitt School	2,993	\$78,536
Church of Our Lady Star of the Sea	2,913	\$77,212
Monsignor Farell High School	2,906	\$76,862
Bais Yaakov Academy for Girls	2,678	\$74,266
Hellenic Orthodox Community of Astoria St. Demetrios	2,844	\$73,824
Yeshivat Beth Hillel of Krasna, Inc.	2,749	\$72,953
The Berkeley Carroll School Upper and Middle School	2,779	\$72,451
Yeshivat Darche Eres Inc	2,745	\$72,317
Friends Seminary	2,622	\$69,628
Mount Saint Michael Academy	2,559	\$69,200
Collegiate School Inc.	2,540	\$67,066
Saint Ann's School	2,628	\$66,798
Talmud Torah Ohel Yochanan	2,295	\$65,715
St. Raymond High School for Boys	2,354	\$62,319
Mesivta Yeshiva Rabbi Chaim Berlin	2,269	\$62,071
Talmud Torah Ohr Moshe	1,866	\$60,953
Divine Wisdom Catholic Academy	1,922	\$58,851
Prospect Park Yeshiva Inc.	2,077	\$58,816
The Mary Louis Academy	1,806	\$56,751
Saint Helen Catholic Academy	1,961	\$56,633
Blessed Sacrament School	2,120	\$56,450
The Brearley School	2,056	\$55,820
Evangel Christian School	1,915	\$54,812
Our Lady of Hope Catholic Academy	2,028	\$54,732
Moore Catholic High School	2,067	\$54,605
St. Clare of Assisi School	2,037	\$54,351
Mary McDowell Friends School	1,941	\$53,722
St. Lucy School	2,025	\$53,613

School Names	Total	\$
The Roman Catholic Church of Our Lady of the Snows Floral Park Queens County	1,923	\$52,213
Congregation Khal Chasidei Skwera Inc.	1,823	\$51,287
Bishop Loughlin Memorial High School	1,922	\$51,281
Yeshiva Tiferes Yisroel	1,670	\$50,179
Siach Yitzchok	1,692	\$49,739
Yeshiva Rabbi SR Hirsch	1,470	\$49,323
Saints Peter and Paul and Assumption	1,854	\$48,703
Bet Yaakov Ohr Sarah	1,678	\$47,378
Mevakshai Hashem	1,795	\$46,432
Magen David Yeshivah High School	1,536	\$45,852
Notre Dame School of Manhattan	1,685	\$45,526
The Nightingale-Bamford School	1,599	\$45,308
Queens Yeshiva Ketana	1,579	\$45,163
Santa Maria School	1,683	\$44,867
Academy of Mount St. Ursula	1,655	\$44,548
Nazareth Regional High School	1,647	\$43,750
Our Lady of Grace	1,636	\$43,283
St. Jean Baptiste High School	1,666	\$43,141
Notre Dame Catholic Academy	1,608	\$42,912
Congregation Ohr Shraga D'veretzky	1,585	\$42,792
Our Lady of the Blessed Sacrament School	1,480	\$42,481
Yeshiva Tifereth Moshe Inc.	1,527	\$42,386
St. Joseph's Hill Academy Elementary School	1,588	\$42,278
Cardinal Spellman High School	1,608	\$42,234
Church of St. Theresa of the Infant Jesus	1,556	\$42,073
Cathedral High School	1,568	\$41,944
St. Brendan's School	1,565	\$41,851
St. Francis of Assisi	1,547	\$41,848
St. Charles School	1,548	\$41,717
Yeshiva Ohr Torah Community School Inc.	1,566	\$41,422
Immaculate Conception School	1,558	\$41,262
The City and Country School Inc.	1,589	\$41,133
Villa Maria Academy Inc.	1,536	\$41,037
Torah Academy for Girls High School	1,382	\$40,998
Solomon Schechter School of Queens	1,490	\$40,987
St. Philip Neri School	1,525	\$40,982

School Names	Total	\$
St. Patrick's School	1,518	\$40,880
Blessed Sacrament	1,515	\$40,329
The Buckley School in the City of New York	1,514	\$40,164
Ateret Torah Center Girls Division	1,487	\$39,440
St. Sebastian Catholic Academy	1,524	\$39,390
Ramaz Lower School	1,491	\$39,236
Little Red Schoolhouse and Elisabeth Irwin High School	1,317	\$38,960
St. Angela Merici School	1,446	\$38,214
Roman Catholic Church of Our Lady of Fatima	1,452	\$38,212
Yeshivath Kehilath Yakov (Location: 4706 10 Avenue)	1,384	\$38,210
Holy Rosary School	1,415	\$37,585
St. Barnabas School	1,406	\$37,387
Bnos Menachem Inc.	1,268	\$37,344
St. Elizabeth School	1,412	\$37,226
St. Leo Catholic Academy	1,423	\$37,201
St. Bernadette Catholic Academy	1,402	\$37,195
Saint Adalbert Catholic Academy	1,374	\$36,972
Incarnation School	1,400	\$36,956
Our Lady Queen of Peace School	1,384	\$36,837
Sisters of St. Joseph Fontbonne Hall Academy	1,413	\$36,813
Masores Bais Yaakov	1,388	\$36,603
St. Bernard Catholic Academy	1,392	\$36,568
Yeshivath Kehilath Yakov - Bnos Yakov School for Girls	1,340	\$35,826
Ramaz Upper School	1,369	\$35,607
Roman Catholic Church of Our Lady of Good Counsel	1,331	\$35,420
The Town School Inc.	1,382	\$35,118
Bnos Malka Academy	1,235	\$33,529
Yeshivath Kehilath Yakov - Bnos Yakov of Boro Park	1,204	\$32,859
Roman Catholic Church of Saint Monica Saint Elizabeth of Hungary Saint Stephen of Hungary	1,265	\$32,724
St. John's Preparatory School	1,202	\$31,899
St. Luke's Roman Catholic Church at Whitestone Queens County	1,166	\$30,868
St Raymond Elementary School	1,153	\$30,797
Bais Yaakov D'Chassidei Gur	1,084	\$30,657
SS. Joachim and Anne School	1,097	\$28,946
St. Joseph's Hill Academy High School	1,055	\$27,804

School Names	Total	\$
Saint Vincent Ferrer and Saint Catherine of Siena	1,020	\$27,175
Cong Machne Chaim	985	\$26,725
St. Anselm Catholic Academy	835	\$22,393
Notre Dame Academy of Staten Island	825	\$22,159
Our Lady Queen of Martyrs Catholic Academy	820	\$21,627
St. Joseph Catholic Academy	810	\$21,302
St. Rose of Lima Catholic Academy	573	\$16,108
Yeshivat Shaare Torah Inc. Boys High School	626	\$15,731
The Allen-Stevenson School	584	\$13,080
The International School of Brooklyn	444	\$11,194
Sacred Heart School	425	\$10,930
La Salle Academy	304	\$8,550
Regis High School	278	\$7,093
Preston High School	133	\$3,418
GRAND TOTAL	339,659	\$9,381,153

Data as of 11/8/2019

Note: This grand total does not represent the full FY19 payments because there are schools that have yet to submit all invoices for services provided through June 30, 2019.

DCAS

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