Consolidated Plan 2010 Executive Summary





Effective as of December 30, 2010

Consolidated Plan

2011 Executive Summary



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2011 CONSOLIDATED PLAN

December 30, 2010

Executive Summary

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Executive Summary 2011 Consolidated Plan

Introduction

The 2011 Consolidated Plan is the City of New York's annual application to the United States Department of Housing and Urban Development (HUD) for the four Office of Community Planning and Development entitlement programs: Community Development Block Grant (CDBG), HOME Investment Partnership (HOME), Emergency Solutions Grant (ESG), and Housing Opportunities for Persons with AIDS (HOPWA).

The 2011 Plan represents the second year of a five-year strategy for New York City's Consolidated Plan years 2010 through 2014. The five-year strategy was articulated in Volume 2 of the 2010 Consolidated Plan.

New York City's Consolidated Plan Program Year 2011 begins January 1, 2011 and ends December 31, 2011. According to federal Consolidated Plan regulations, localities are required to submit their Proposed Plan no later than 45 days prior to the start of the Program Year (November 15, 2010). The City of New York submitted its Proposed Plan to HUD as required on November 15, 2010. The Proposed Plan was subsequently approved by HUD on December 30, 2010.

For the 2011 Program Year, the City expects to receive approximately \$432,016,700 from the four HUD formula grant programs; \$244,556,000 for CDBG, \$124,813,600 for HOME, \$54,719,000 for HOPWA, and \$7,928,000 for ESG.

These funds are primarily targeted to address the following eligible activities: housing rehabilitation and community development to maximize the preservation of the City's housing stock; the City's continuum of care for homeless single adults and homeless families; and housing opportunities and housing support services for persons with HIV/AIDS.

The New York City Consolidated Plan serves not only as the City's application for federal funds for four HUD Office of Community Planning and Development formula programs (CDBG, HOME, ESG and HOPWA), but also as the HOPWA grant application for three (3) surrounding counties within the New York Eligible Metropolitan Statistical Area (EMSA): Putnam; Rockland and Westchester. The County of Westchester administers the HOPWA funds for the cities of Mount Vernon, New Rochelle, and Yonkers which are incorporated within its boundaries.

The New York City Department of City Planning is the lead agency in the City's Consolidated Plan application process and is responsible for the formulation, preparation and development of each year's proposed Consolidated Plan. City Planning coordinates Plan-related activities between the Consolidated Plan Committee member agencies and the federal government.

The four federal entitlement programs, CDBG, HOME, HOPWA and ESG, are administered by the following City agencies respectively, Office of Management and Budget (OMB), the Department of Housing Preservation and Development (HPD), the Department of Health and Mental Hygiene – Bureau of HIV/AIDS Prevention and Control (DOHMH-BHAPC), and the Department of Homeless Services (DHS).

In addition, the New York City Housing Authority (NYCHA), using primarily Public Housing Capital funds, administers public housing new construction, rehabilitation and modernization activities, and home ownership opportunity programs, along with a Section 8 rental certificate and voucher program for its tenant population.

Furthermore, the City of New York's Continuum of Care for the Homeless and Other Special Needs Populations is administered by various City Agencies, each according to their respective area of expertise. The supportive housing programs and services are funded primarily with City (capital and/or expense) and/or State funds.

The Department of Homeless Services (DHS) coordinates social and physical services for homeless families and individuals. Programs for runaway and homeless youth and children aging out of foster care are administered by the Department of Youth and Community Development (DYCD), and Administration for Childrens' Services (ACS), respectively.

The Human Resources Administration (HRA) provides a range of public benefits and social services which assist in homeless prevention and/or diversion. These are often delivered in conjunction with government sponsored housing efforts. Through HRA's HIV/AIDS Administration (HASA), HRA provides emergency and supported housing assistance and services for families, single adults and children with HIV-related illness or AIDS. The City's Department of Health and Mental Hygiene - Division of Mental Hygiene, along with the State's Offices of Mental Health (OMH), the Office for People With Developmental Disabilities (OPWDD) (formerly the Office of Mental Retardation and Developmental Disabilities (OMRDD)), and Office of Alcoholism and Substance Abuse Services (OASAS); plans, contracts for and monitors services for these disability areas and provides planning support to OASAS in the field of substance abuse services. Several other City Agencies address the concerns of targeted groups of citizens by providing housing information and supportive housing services assistance, such as the Department of the Aging (DFTA) (the elderly and frail elderly), the Mayor's Office for People with Disabilities (MOPD) (persons with a disability), and the Mayor's Office to Combat Domestic Violence (MOCDV) (victims of domestic violence).

Summary of Annual Objectives

For the 2011 Consolidated Plan program year the City of New York is required to use HUD's Performance Outcome Measurement System. The Performance Outcome Measurement System was developed to enable the U.S. Department of Housing and Urban Development to collect and aggregate standardized performance data on entitlement-funded activities from all entitlement grantees nationwide for use in reporting to Congress on the effectiveness of its formula entitlement programs in meeting the Department's strategic objectives.

The outcome performance measurement system includes objectives, outcome measures and performance indicators that describe the intended outputs of the various entitlement funded activities. There are three (3) objectives: creating Suitable Living Environment; providing Decent Affordable Housing; and Creating Economic Opportunities which, combined with the three (3) performance outcome categories, Accessibility/Availability; Affordability; and Sustainability, create nine (9) performance measurement statements. The nine performance outcome measurement statements are:

- Accessibility for the purpose of providing Decent Affordable Housing
- Affordability for the purpose of providing Decent Affordable Housing
- Sustainability for the purpose of providing Decent Affordable Housing
- Accessibility for the purpose of creating Suitable Living Environments
- Affordability for the purpose of creating Suitable Living Environments
- Sustainability for the purpose of creating Suitable Living Environments
- Accessibility for the purpose of creating Economic Opportunities
- Affordability for the purpose of creating Economic Opportunities
- Sustainability for the purpose of creating Economic Opportunities

In addition to determining the performance outcome measurement, the System requires entitlement grantees to collect and enter into the HUD Integrated Disbursement and Information System (IDIS) accomplishment data according to eighteen (18) federally-defined Performance Indicator categories. Performance Indicator categories encompass housing construction and rehabilitation, public services and facilities, business/economic development, and homelessness prevention-related activities.

It is important to note that while the eighteen Performance Indicator Categories are designed to capture a majority of the eligible entitlement-funded activities a grantee may undertake, they do not capture every eligible activity. Therefore, due to the limitations of the Performance Indicators there are entitlement-funded activities which the City of New York intends to undertake in the 2011 Consolidated Plan Program Year which will not be captured by the Performance Outcome Measurement System. Consequently, the number of households and persons positively impacted by the City's overall efforts are expected to be much higher than can be identified under the Performance Indicator criteria. As a result of the Performance Outcome Measurement System's inability to categorize all eligible entitlement-funded activities, the amount of entitlement funds the City of New York expects to expend according to the nine performance outcome objective statements will be less than the total amount of entitlement funds the City of New York expects to receive for the 2011 Consolidated Plan program year.

For eligible program activities for which there is no appropriate HUD Performance Indicator in the Performance Outcome Measurement System, the City will reflect the proposed accomplishments by identifying the specific activity undertaken by the program. For example, because there is no suitable HUD indicator to reflect the CDBG-funded Land Restoration Program's activities, the Accomplishment Chart in the One-Year Action Plan's Description of Program Variables Table (Section I.C.a) will state: *No Appropriate HUD Indicator (Number of Acres Treated:279)*. For these programs, program progress in addressing the City of New York's priorities and objectives as described in its five-year Consolidated Plan Strategic Plan will continue to be measured and reported in the Consolidated Plan Annual Performance Report (APR) by comparing its Proposed Accomplishment as described in the Consolidated Plan Action Plan Accomplishment Chart against its Actual Accomplishment.

Lastly, it is important to recognize that some households may benefit multiple times from various public service activities. Unlike activities such as rental assistance or housing production, where it is reasonable to expect that beneficiaries will not be double-counted, many households may receive multiple forms of assistance through a combination of either entitlement-funded public service, public facility or targeted area revitalization activities. As a result, if the reader attempts to aggregate the number of low-/moderate-income households and persons benefiting from entitlement-funded programs categorized as public service, public facility or targeted area revitalization activities may actually be greater than the actual number of low-/moderate-income households and persons residing in New York City. Therefore, the reader is advised to interpret aggregated data with caution.

Summary of Annual Use of Grant Funds

Housing costs in New York City are some of the highest in the country and its housing stock is some of the oldest. The City is committed to easing the financial hardships low- and moderate-income families face in finding affordable decent housing by creating new and preserving existing housing units. As a response to the segment of New York City's housing stock that is older and in substandard condition, the City has devised programs which strive to remediate the City's deteriorating housing stock. To that end, the City of New York allocates a portion of its HUD entitlement grants to increasing accessibility, affordability, and to sustaining decent affordable housing in city neighborhoods. The City proposes to allocate a total of \$85,562,518 during the 2011 calendar year to activities whose mission is to provide accessibility to decent affordable housing units. In

2011, the City will also spend approximately \$124,808,256 to provide affordability of decent, affordable dwelling units and \$47,606,393 to fund activities that work to sustain the City's housing stock.

Although safe affordable housing is a crucial component to improving the lives of New Yorkers, the City allocates a large share of HUD entitlement funds to community redevelopment programs as part of a holistic approach to enhancing the living environment found within the City. The programs are broad in scope but serve to generate vital, healthy, safe city neighborhoods. During the 2011 calendar year, \$33,358,053 in total will be allocated to activities that provide access to a suitable living environment. A total of \$3,292,000 will be used to promote affordable suitable living environments and \$6,043,000 will be used for activities targeting sustainable living environments.

HUD entitlement grant dollars will also be apportioned to activities designed to foster economic recovery and enrich job prospects for city residents through business enhancement grants, education and worker training programs, and targeted commercial revitalization. In 2011, the City will spend \$5,769,000 on activities that provide access to economic opportunity for low- and moderate-income New Yorkers.

The City of New York expects to receive approximately \$244,556,000 for CDBG programs, \$124,813,600 for HOME programs, \$7,928,000 for ESG programs, and \$54,719,000 for HOPWA programs. Housing and Urban Development entitlement grants provided to the City of New York are expected to achieve the following objectives and outcomes:

Community Development Block Grant

- Four programs expect to receive a cumulative total of \$1,037,000 for the purpose of providing accessibility to decent affordable housing.
- Nine programs expect to receive a cumulative total of \$48,961,000 for the purpose of providing affordability for decent affordable housing.
- Four programs expect to receive a cumulative total of \$45,147,000 for the purpose of providing sustainability of decent affordable housing.
- Eleven programs expect to receive a cumulative total of \$25,430,000 for the purpose of creating/improving accessibility to suitable living environments.
- One program expects to receive a total of \$3,292,000 for the purpose of creating/improving affordability for suitable living environments.
- Five programs expect to receive a cumulative total of \$6,043,000 for the purpose of creating/improving sustainability of suitable living environments.
- Three programs expect to receive a cumulative total of \$5,769,000 for the purpose of creating/improving accessibility to economic opportunity.
- Five programs for which there is no appropriate HUD Performance Indicator and, therefore, no applicable HUD defined outcome/objective statement, expect to receive a cumulative total of \$67,301,000 to undertake CDBG-eligible activities.
- The remainder of CDBG funds, \$41,576,000, will be used for program administration and planning and, therefore, is not applicable to HUD defined outcome/objective statements.

HOME Investment Partnership

- Seven programs expect to receive a cumulative total of \$84,525,518 for the purpose of providing accessibility to decent affordable housing.
- Five programs expect to receive a cumulative total of \$25,346,915 for the purpose of providing affordability of decent affordable housing.

- Two programs expect to receive approximately \$2,459,393 for the purpose of providing sustainable decent affordable housing.
- The remainder of HOME funds, approximately \$12,473,300, will be used for program administration and planning and, therefore, is not applicable to HUD defined outcome/objective statements.

Emergency Shelter Grant

• Three programs expect to receive a cumulative total of approximately \$7,928,000 for the purpose of creating accessibility to suitable living environments.

Housing Opportunities for Persons with AIDS

- Three programs expect to receive a cumulative total of approximately \$50,500,300 for the purpose of providing affordability of decent affordable housing.
- The remainder of HOPWA funds, approximately \$1,561,900, will be used for program administration and planning and, therefore, is not applicable to HUD defined outcome/objective statements.

Summary of Funding

In total, over \$1.637 billion in combined funds is expected to be received in 2011. The four formula grants previously discussed account for approximately \$432.017 million of this figure.

Other Federal Funds include New York City Housing Authority (NYCHA) public housing authority funds, and HUD Competitive Grant program monies.

	Summary Table of Funding Sources				
	Amount City Expects			Amount City Expects	
	to Receive in 2011		to be	to be Received by	
			Othe	Other Entities in 2011	
Total Federal					
CDBG	\$	244,556,000	\$	0	
HOME	\$	124,813,610	\$	0	
ESG	\$	7,928,053	\$	0	
HOPWA	\$	54,718,998	\$	0	
NYCHA Funds	\$	0	\$	327,134,697	
HUD Competitive	\$	TDB	\$	TBD	
Total State	\$	14,500,000	\$	13,150,000	
Total City	\$	790,982,434	\$	0	
Total Private	\$	0	\$	59,056,167	
Total All Sources	\$	1,237,499,095	\$	399,340,864	

Citizen Participation

In the Consolidated Plan Formulation Process

In accordance with federal regulations 24 CFR 91.105(e)(1), regarding Consolidated Plan citizen participation requirements, the City of New York conducted a public hearing to solicit comments on the formulation of the *Proposed 2011 Consolidated Plan*, on April 13, 2010.

New Yorkers were invited to attend and participate in the formulation and development of the Consolidated Plan in several ways. Over 2,000 notification letters were sent to New York City residents, organizations and public officials inviting participation in the public hearing. In addition, notices of the previously mentioned activity were published in three local newspapers, one English-language, a Spanish-language, and a Chinese-language daily, each with citywide circulation. Furthermore, a notice was placed as a public service message on the New York City-operated local cable television access channel. The respective notices included relevant Plan-related information so that informed comments are facilitated.

The summarized citizens' comments and agencies' responses are provided at the end of this Executive Summary.

In the Public Comment Review Period and Public Hearing

In order to notify the public of the release of the Proposed Consolidated Plan for public review and of the federally-required public hearing on the contents of the document, the City utilized the same notification methods as it did to announce the public hearing for the formulation of the Proposed Plan. Furthermore, the respective notices included relevant Plan-related information so that informed comments are facilitated. Lastly, copies of the Proposed 2011 Consolidated Plan were mailed to both the Chairperson and District Manager of each of the City's 59 Community Boards.

To provide public access to the document, copies of the *Proposed 2011 Consolidated Plan* could be obtained at the **City Planning Bookstore**, 22 Reade Street, New York, New York 10007, Phone: 212-720-3667, (Monday 12:00 pm to 4:00 pm, Tuesday through Friday 10:00 am to 1:00 pm) or any of the New York City Department of City Planning borough offices. (See end of summary for the locations of the Department of City Planning borough offices.)

In addition, copies of the Proposed Consolidated Plan were made available for reference in the City's Municipal Reference & Research Center (the City Hall Library), and the main public library in each of the five boroughs. (The locations of the respective libraries are provided at the end of the Summary).

Furthermore, the Department of City Planning posted the *Proposed 2010 Consolidated Plan* on the Department's website in Adobe Acrobat format for review by the public. The Internet-based version may be accessed at:

http://www.nyc.gov/planning

The public comment period began October 8, 2010 and extended for 30 days ending November 8, 2010.

The public hearing on Proposed 2011 Consolidated Plan was conducted as scheduled on November 4, 2010, 2:30 p.m., in Spector Hall, at the Department of City Planning, 22 Reade Street, Manhattan. The announced question and answer session with City agency representatives in attendance followed.

The public was instructed to submit their written comments on the 2011 Proposed Consolidated Plan by close of business, November 8, 2010 to: Charles V. Sorrentino, New York City Consolidated Plan Coordinator, Department of City Planning, 22 Reade Street 4N, New York, New York 10007, FAX: (212) 720-3495, email: 2011ProposedConPlan@planning.nyc.gov.

A summary of public comments received from the public comment period, the public hearing and agencies' responses was incorporated into the version of the *Proposed 2011 Consolidated Plan* submitted to HUD on November 15, 2010.

Summary of Citizens' Comments/Agencies' Responses

<u>Comments from the Public Hearing on the Formulation of the Proposed Consolidated Plan</u> The hearing began with opening remarks and the floor was then opened to testimony to those in attendance. However, no member of the public gave testimony. The hearing was concluded after the Consolidated Plan Committee member agencies' representatives waited a sufficient period of time to permit persons who may have been en route to the hearing the opportunity arrive and provide their testimony.

The decrease in participation in the Proposed 2011 Consolidated Plan Citizen Participation process in comparison to previous Consolidated Plan formulation public hearings may be attributed to several factors.

First, the formula entitlement funds are used in combination with other funding sources, such as city capital and tax levy funds, and are therefore guided by the City Council's budget formulation process. The city's Chartermandated budget process provides numerous opportunities for citizens to provide input. The public and not-forprofit organizations use the budget formulation process to advocate for and make recommendations regarding the City's use of HUD entitlement funds as part of a range of potential city, state and federal funding sources to address their needs and the Consolidated Plan is a reflection of the decisions made in that process. The budget formulation schedule is fully described in Volume 2 of the Proposed Consolidated Plan, Part II.A., Citizen Participation Plan.

Second, as a result of the current economic recession which has decreased the City's revenue, and in turn, negatively impacted its Expense and Capital budgets, the public and not-for-profit organizations have used the City's budget formulation process to petition the Council to increase the City's allocation of its federal entitlement monies to various programs in order to offset the reductions in the amount of City funds allocated/budgeted to the respective programs.

Lastly, the steady decrease in federal formula entitlement funds appropriated by Congress for municipalities over the past several years has left the New York City little or no opportunity to fund new initiatives or activities proposed or advocated by the public due to the fact that the entitlement grant monies received are used to maintain the activities of the City's existing programs at or near their previous levels.

Comments from the Public Hearing and Public Comment Period on the Proposed Consolidated Plan

No testimony was received at the public hearing.

The City received two separate comments during the public comment period.

The first writer commented on a proposed use of CDBG funds. The writer, a cyclist, recommended that the City should install root deflectors when planting new trees along sidewalks and bicycle lanes in order to prevent the trees from dislocating the sidewalks and bicycle lanes as the trees' root system grows. (Sidewalk improvements and tree planting are both CDBG-eligible activities under the Public Facilities and Improvements category.) The writer indicated root deflectors are designed to drive growing roots downward, away from the concrete or asphalt thereby minimizing dislocation.

The writer was of the opinion since the City has made tree planting one of its initiatives it has the commensurate moral obligation to protect citizens from the perils of pavement dislocations. He further indicated that while root deflectors would incur additional implementation costs per planted tree, the deflectors would ultimately save the City money in the long run by reducing the number of sidewalks needing replacement, and the amount of city funds paid out for liability claims associated with trip and fall lawsuits due to uneven/uplifted pavement.

In closing, the writer stated that several California municipalities mandate the installation of deflectors when planting trees for this reason.

Department of City Planning responded that the City of New York utilizes different funding sources to fund a variety of activities. The Department of Parks and Recreation (DPR) is responsible for planning trees in the City. However, the City does not use CDBG monies to pay for tree planting and sidewalk improvements. The City has a major tree planting program, One Million Trees. It was recommended to the writer that he submit his suggestion directly to the Program via email at: Info@milliontreesnyc.org. The writer was also directed to the One Million Trees initiative's website: www.milliontreesnyc.org, for additional information.

The Office of Management and Budget, the administrating agency of the City's CDBG Program, forwarded the writer's recommendation to the Department of Parks and Recreation (DPR). The Department of Parks and Recreation invited Mr. McCord to provide a free installation of his root deflector product that the agency can monitor. Planting a tree with a root barrier has positive and negative implications. DPR indicated they need to conduct research to understand what they are.

DPR indicated it would be premature to expend dollars on a product without proven evidence to justify its inclusion in their tree planting program.

A supportive housing advocacy organization submitted comments regarding the City's use of funds under the Housing Opportunities for Persons with AIDS (HOPWA) entitlement grant program.

The writer mentioned there are 667 HOPWA units administered by the Department of Health/Bureau of HIV/AIDS Policy Coordination (BHAPC) that have their rents capped at 30 percent of the PLWA's income, as per federal regulations. The writer was of the opinion that the City's Human Resources Administration (HRA) HIV/AIDS Services Administration (HASA) clients who are placed in independent housing are not protected by this federally mandated rent cap and therefore subject to rent burden with their limited income. In addition, she commented regarding the placement criteria used for HASA supportive housing units indicating that low-income or homeless individuals with HIV who are not yet sick are therefore, HASA ineligible. As a result, they do not have access to the BHAPC units.

The organization raised concerns regarding the reimbursement rates for HOPWA-funded congregate and scattersite supportive housing units under contract from community-based organizations. The writer indicated that HASA has not raised the per-unit cost for these contracts for the past few years, thereby making it difficult for the housing providers to meet their increased operating costs.

In closing, the writer raised concerns the regarding the physical conditions of buildings containing HIV/AIDS scatter site supportive housing units. According to the writer, there are buildings containing scatter site units which have multiple violations. As a result, the violations create medically-inappropriate and dangerous situations for tenants with already compromised immune systems. It was recommended the City inspect the units to ensure there are in suitable living condition for persons with HIV/AIDS.

The City of New York responded that it employs an aggressive, multi-pronged approach to address the housing needs of low-income persons living with HIV/AIDS. New York City government agencies that receive HOPWA dollars combine this revenue with other federal, state, and local dollars to fund a continuum of care that includes multiple housing resources. These resources include congregate supportive housing facilities as well as units in the private housing market through rental subsidies, rental enhancements, and scattered site housing.

Services and benefits provided through the HIV/AIDS Services Administration (HASA) of the New York City Human Resources Administration (HRA) are guided by federal and state guidelines and were specifically designed to address the needs of people with HIV or AIDS who require intensive support. In 2009 HASA provided a three percent (3%) Cost of Living Adjustment (COLA) for all supportive housing contract staff. This additional funding also included a concomitant increase in fringe Benefits and administrative overhead.

All supportive housing units funded with HOPWA dollars, including units administered by the Department of Health and Mental Hygiene (DOHMH) and HASA, abide by the 30% monthly rent contribution rule as mandated by HOPWA regulations. Additionally, all housing units are required to abide by Housing Quality Standards set forth both the U.S. Department of Housing and Urban Development (HUD). All new scattered-site apartments administered by HRA are inspected by HASA staff prior to occupancy. In addition, HASA staff conduct an annual inspection of all occupied scattered-site apartments. These HASA inspections are performed to ensure continued suitability.

Referrals for the 667 HOPWA-funded housing units administered by the Department of Health and Mental Hygiene (DOHMH) do not come from HASA and therefore are not subject to the administrative requirements for HASA programs. Client recruitment is conducted directly by the DOHMH contracted provider and encompasses referrals from various sources.

Additional Information

Copies of the 2011 Consolidated Plan can be obtained at the following Department of City Planning offices:

Bronx Office	Queens Office
1 Fordham Plaza, 5th floor	120-55 Queens Boulevard, Room 201
Bronx, New York 10458	Queens, New York 11424
Contact: Kim Canty (718) 220-8500	Contact: Brunilda Rivera (718) 286-3170
Brooklyn Office	Staten Island Office
16 Court Street, 7th floor	130 Stuyvesant Place, 6th floor
Brooklyn, New York 11241	Staten Island, New York 10301
Contact: Gleno Holder (718) 780-8280	Contact: Patti Thode-Nolan (718) 556-7240

Copies of the 2011 Consolidated Plan are available for reference at the following public libraries:

NYC Municipal Reference & Research Center (The City Hall Library)	Science, Industry and Business Library 188 Madison Avenue at 34 th Street
31 Chambers Street, Suite 110	New York, N.Y. 10016
New York, NY 10007	(212) 592-7000
(212) 788-8590	
Mid-Manhattan Library	Bronx Reference Center
455 Fifth Avenue (at 40 th Street)	2556 Bainbridge Avenue
New York, N.Y. 10016	Bronx, N.Y. 10458
(212) 340-0863	(718) 579-4257
(Brooklyn) Central Library	Queens Central Library
Grand Army Plaza	89-11 Merrick Boulevard
Brooklyn, N.Y. 11238	Jamaica, N.Y. 11432
(718) 230-2100	(718) 990-0778/0779/0781

St. George Library Center 5 Central Avenue Staten Island, N.Y. 10301 (718) 442-8560

Any questions or comments concerning the City's Consolidated Plan may be directed to: Charles V. Sorrentino New York City Consolidated Plan Coordinator Department of City Planning 22 Reade Street, 4N New York, New York 10007 Phone (212) 720-3337 FAX (212) 720-3495