



# THE CITY RECORD

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## THE CITY RECORD

MICHAEL R. BLOOMBERG, Mayor

MARTHA K. HIRST, Commissioner, Department of Citywide Administrative Services.  
ELI BLACHMAN, Editor of The City Record.

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## PUBLIC HEARINGS AND MEETINGS

See Also: Procurement; Agency Rules

## BROOKLYN BOROUGH PRESIDENT

### PUBLIC HEARINGS

#### UNIFORM LAND USE REVIEW PROCEDURE

NOTICE IS HEREBY GIVEN that, pursuant to Sections 82 and 197-C of the New York City Charter, Borough President will hold a public hearing on the following matters in the Borough President's Conference Room, First Floor, Brooklyn Borough Hall, 209 Joralemon Street, Brooklyn, New York 11201, commencing at 5:00 P.M. on Monday, December 7, 2009.

**CALENDAR ITEM**  
**ROSE PLAZA ON THE RIVER**  
**470 - 490 KENT AVENUE**  
**ZONING MAP/TEXT AMENDMENT**  
**SPECIAL PERMIT**  
**COMMUNITY DISTRICT 1**  
**080339 ZMK - 080340 ZSK**

In the matter of applications submitted by Rose Plaza on the River, LLC pursuant to Sections 197-c and 201 of the New York City Charter for: a) an amendment of the Zoning Map changing from an M3-1 District to an R7-3 District property bounded by a line 850 feet southerly of the westerly centerline prolongation of Broadway, Kent Avenue, Division Avenue, a U.S. Pierhead and Bulkhead Line, and a U.S. Pierhead Line and establishing within the proposed R7-3 District a C2-4 District bounded by a line 850 feet southerly of the westerly centerline prolongation of Broadway, Kent Avenue, Division Avenue, a U.S. Pierhead and Bulkhead Line, a line 100 feet northeasterly of Division Avenue, and a line 100 feet westerly of Kent Avenue; and b) the grant of a special permit pursuant to Section 62-736 of the Zoning Resolution to modify the requirements of former Section 62-34 to facilitate the construction of a mixed use development on property located at 470-490 Kent Avenue.

d1-7

## QUEENS BOROUGH PRESIDENT

### PUBLIC HEARINGS

NOTICE IS HEREBY GIVEN that a Public Hearing will be held by the Borough President of Queens, Helen Marshall, on Thursday, December 3, 2009 at 10:30 A.M., in the Borough Presidents Conference Room located at 120-55 Queens Boulevard, Kew Gardens, New York 11424, on the following items:

NOTE: Individuals requesting Sign Language Interpreters should contact the Borough President's Office, (718) 286-2860, TDD users should call (718) 286-2656, no later than FIVE BUSINESS DAYS PRIOR TO THE PUBLIC HEARING.

**CD07 - BSA# 467-58 BZ** - IN THE MATTER of an application submitted by Walter T. Gorman, P.E. on behalf of ExxonMobil Corporation pursuant to Section 11-411 of the

NYC Zoning Resolution, to extend the term of the previously approved variance for a period of ten years for continued operation as a gasoline service station in an R3 district located at 172-11 Northern Boulevard, Block 5363, Lot 1, Zoning Map 10d, Flushing, Borough of Queens.

**CD07 - BSA# 217-96 BZ** - IN THE MATTER of an application submitted by Joseph P. Morsellino on behalf of Silverbell Investments pursuant to Sections 72-01 and 72-22 of the NYC Zoning Resolution, to extend the term of a variance granted for a term of 15 years for the continued operation of a car rental facility in an R2/C1-2 district located at 165-01 Northern Boulevard, Block 5340, Lot 8, Zoning Map 10c, Flushing, Borough of Queens.

**CD04 - BSA# 227-09 BZ** - IN THE MATTER of an application submitted by Gerald Caliendo, RA, AIA on behalf of David Rosero/ Chris Realty Holding Corp., pursuant to Section 72-21, for a variance to construct a two (2) story commercial building (Use Group 6) with retail base in an R6B district located at 100-14 Roosevelt (aka. 100-16 Roosevelt Ave), Block 1609, Lots 8, Zoning Map 10b, Corona, Borough of Queens.

**CD05 - BSA# 253-09 BZ** - IN THE MATTER of an application submitted by MetroPCS New York, LLC on behalf of Jangla Realty Corp. pursuant to Section 22-21 of the NYC Zoning Resolution, for a special permit to install public utility wireless telecommunication facility on the roof of an existing six-story residential building in an R4 district located at 53-00 65th Place, Block 2374, Lot 160, Zoning Map 13c, Maspeth, Borough of Queens.

n27-d3

## CITY PLANNING COMMISSION

### PUBLIC HEARINGS

NOTICE IS HEREBY GIVEN THAT RESOLUTIONS Have been adopted by the City Planning Commission scheduling public hearings on the following matters to be held at Spector Hall, 22 Reade Street, New York, New York, on Wednesday, December 16, 2009, commencing at 10:00 A.M.

#### BOROUGH OF MANHATTAN

No. 1

#### HUDSON SQUARE BUILDING

**CD 1** C 070223 ZSM  
IN THE MATTER OF an application submitted by 145 Hudson Street Associates LP pursuant to Sections 197-c and 201 of the New York City Charter for the grant of a special permit pursuant to Section 74-711 of the Zoning Resolution to modify the use regulations of Section 111-103(b) (Additional use regulations) to allow loft dwellings to be located on the 7th - 10th floors of an existing 16-story building designed for non-residential use and erected prior to December 15, 1961, and where the lot coverage is greater than 5000 square feet, on property located at 145 Hudson Street (Block 214, Lots 1101 - 1144), in an M1-5 District, within the Special TriBeCa Mixed Use District (Area B2), within the TriBeCa West Historic District.

Plans for this proposal are on file with the City Planning Commission and may be seen in Room 3N, 22 Reade Street, New York, N.Y. 10007.

**YVETTE V. GRUEL, Calendar Officer**  
**City Planning Commission**  
**22 Reade Street, Room 2E**  
**New York, New York 10007**  
**Telephone (212) 720-3370**

d3-16

## CIVILIAN COMPLAINT REVIEW BOARD

### PUBLIC MEETING

The Civilian Complaint Review Board's Monthly public meeting has been scheduled for Wednesday, December 9, 2009 at 10:00 A.M. at 40 Rector Street, 2nd Floor, New York, NY 10006.

The agency's Executive Director Report will be available online on Friday, December 4, 2009 at [nyc.gov/ccrb](http://nyc.gov/ccrb).

d3-9

## EMPLOYEES' RETIREMENT SYSTEM

### MEETING

Please be advised that the next Regular Meeting of the Board of Trustees of the New York City Employees' Retirement System has been scheduled for Thursday, December 10, 2009 at 9:30 A.M. to be held at the New York City Employees' Retirement System, 335 Adams Street, 22nd Floor Boardroom, Brooklyn, NY 11201-3751.

d3-9

## EQUAL EMPLOYMENT PRACTICES COMMISSION

### PUBLIC MEETING

The next meeting of the Equal Employment Practices Commission will be held in the Commission's Conference Room/Library at 40 Rector Street (14th Floor), on Thursday, December 10, 2009 at 9:30 A.M.

d3-10

## FRANCHISE AND CONCESSION REVIEW COMMITTEE

### MEETING

PUBLIC NOTICE IS HEREBY GIVEN THAT the Franchise and Concession Review Committee will hold a Public Meeting at 2:30 P.M., on Wednesday, December 9, 2009 at 22 Reade Street, 2nd Floor Conference Room, Borough of Manhattan.

NOTE: Individuals requesting Sign Language Interpreters should contact the Mayor's Office of Contracts Services, Public Hearings Unit, 253 Broadway, 9th Floor, New York, NY 10007, (212) 788-7490, no later than SEVEN (7) BUSINESS DAYS PRIOR TO THE PUBLIC MEETING. TDD users should call Verizon relay service.

n30-d9

## LANDMARKS PRESERVATION COMMISSION

### PUBLIC HEARINGS

NOTICE IS HEREBY GIVEN THAT PURSUANT to the provisions of 3020 of the New York City Charter and Chapter 3 of Title 24 of the Administrative Code of the City of New York (Sections 25-303 and 25-313) that on **Tuesday, December 15, 2009**, the Landmarks Preservation Commission will conduct a public hearing in the Public Meeting Room of the Landmarks Preservation Commission, located at The Municipal Building, 1 Centre Street, 9th Floor North, City of New York with respect to the following proposed Landmarks, Landmark Sites and Historic District. Any person requiring reasonable accommodation in order to participate in the hearing should call or write the Landmarks Preservation Commission, [Municipal Building, 1 Centre Street, 9th Floor North, New York, NY 10007, (212) 669-7700] no later than five (5) business days before the hearing. There will also be a public meeting on that day.

PUBLIC HEARING ITEMS

PUBLIC HEARING ITEM NO.1  
LP-2370

DOLLAR SAVINGS BANK, 2792 Third Avenue (aka 495 Willis Avenue), Bronx  
*Landmark Site:* Borough of the Bronx Tax Map Block 2307, Lot 54

PUBLIC HEARING ITEM NO. 2  
LP-2399

ELI NADELMAN/PERCY R. PYNE HOUSE, 4715 Independence Avenue, Bronx  
*Landmark Site:* Borough of the Bronx Tax Map Block 5926, Lot 76

PUBLIC HEARING ITEM NO. 3  
LP-2396

GREYSON (WILLIAM E. and SARAH T. HOADLEY DODGE, JR., ESTATE) GATE HOUSE, 4695 Independence Avenue, Bronx  
*Landmark Site:* Borough of the Bronx Tax Map Block 5924, Lot 480

PUBLIC HEARING ITEM NO. 4  
LP-2400

NOONAN PLAZA APARTMENTS, 105-145 West 168th Street (aka 105-149 West 168th Street; 1231-1245 Nelson Avenue; 1232-1244 Ogden Avenue), Bronx  
*Landmark Site:* Borough of the Bronx Tax Map Block 2518, Lot 1

PUBLIC HEARING ITEM NO. 5  
LP-2382

6 PLOUGHMAN'S BUSH BUILDING, 6 Ploughman's Bush (aka 665 West 246th Street), Bronx  
*Landmark Site:* Borough of the Bronx Tax Map Block 5924, Lot 518 in part, consisting of that portion of said lot bounded by the northeasterly lot line, and starting from the southeasterly corner of said lot at Ploughman's Bush and West 246th Street, running northeasterly for approximately 237.27 feet along the Ploughman's Bush boundary of said lot, southwesterly at an angle of approximately 90 degrees through said lot approximately 54.66, southerly at an angle of approximately 135 degrees through said lot approximately 124.04 to the lot line at West 246th Street, easterly along the West 246th Street boundary of said lot for approximately 208.82 feet to the point of beginning.

PUBLIC HEARING ITEM NO. 6  
LP-2388

HAFFEN BUILDING, 2804 Third Avenue, Bronx  
*Landmark Site:* Borough of the Bronx Tax Map Block 332, Lot 4

PUBLIC HEARING ITEM NO. 7  
LP-2401

(Former) UNION REFORMED CHURCH OF HIGHBRIDGE now HIGHBRIDGE COMMUNITY CHURCH, 1272 Ogden Avenue (aka 1270 Ogden Avenue), Bronx  
*Landmark Site:* Borough of the Bronx Tax Map Block 2518, Lot 14

PUBLIC HEARING ITEM NO. 8  
LP-2402

PROPOSED OCEAN ON THE PARK HISTORIC DISTRICT EXTENSION, Borough of Brooklyn

***Boundary Description***

The proposed Ocean on the Park Historic District Extension is bounded by a line beginning at a point on the eastern curblineline of Ocean Avenue on a line extending westerly from the southern property line of 185 Ocean Avenue, easterly along said line and the southern property line of 185 Ocean Avenue, northerly along the eastern property line of 185 Ocean Avenue, westerly along the northern property line of 185 Ocean Avenue to the eastern curblineline of Ocean Avenue, and southerly along the eastern curblineline of Ocean Avenue to the point of beginning.

**n30-d14**

NOTICE IS HEREBY GIVEN that pursuant to the provisions of Title 25, chapter 3 of the Administrative Code of the City of New York (Sections 25-307, 25-308, 25,309, 25-313, 25-318, 25-320) (formerly Chapter 8-A, Sections 207-6.0, 207-7.0, 207-12.0, 207-17.0, and 207-19.0), on Tuesday, **December 15, 2009 at 9:30 A.M.** in the morning of that day, a public hearing will be held in the Conference Room at 1 Centre Street, 9th Floor, Borough of Manhattan with respect to the following properties and then followed by a public meeting. Any person requiring reasonable accommodation in order to participate in the hearing or attend the meeting should call or write the Landmarks Commission no later than five (5) business days before the hearing or meeting.

CERTIFICATE OF APPROPRIATENESS  
BOROUGH OF BRONX 10-3819 - Block 2281, lot 10-431-445 East 136th Street - Bertine Block Historic District  
Two rows of Renaissance Revival style tenements, designed by Harry T. Howell, and built in 1897-98 and 1898-99. Application is to install barrier free access at the areaway and windows.

CERTIFICATE OF APPROPRIATENESS  
BOROUGH OF MANHATTAN 10-4370 - Block 41, lot 15-60 Pine Street - Down Town Association Building- Individual Landmark  
A Romanesque Revival style clubhouse designed by Charles C. Haight, built in 1886-87, and modified with an extension designed by Warren & Wetmore and constructed in 1910-11. Application is to construct a rooftop addition and a courtyard addition and install barrier-free access. Zoned C5-5.

CERTIFICATE OF APPROPRIATENESS  
BOROUGH OF MANHATTAN 10-2481 - Block 644, lot 41-827 Washington Street - Gansevoort Market Historic District

A neo-Grec style market building designed by Joseph M. Dunn, built in 1880, and altered in 1940. Application is to install signage and lighting.

CERTIFICATE OF APPROPRIATENESS  
BOROUGH OF MANHATTAN 10-3725 - Block 530, lot19-25 Great Jones Street – NoHo Historic District Extension  
A partially constructed building. Application is to approve revisions to the design of the facades. Zoned M1-5B.

CERTIFICATE OF APPROPRIATENESS  
BOROUGH OF MANHATTAN 09-9482 - Block 588, lot 1-86 Bedford Street - Greenwich Village Historic District  
A house and stable built in 1831 and altered in the 20th century. Application is to reconstruct and raise the height of the rear portion of the building.

CERTIFICATE OF APPROPRIATENESS  
BOROUGH OF MANHATTAN 10-4135 - Block 615, lot 66-22 Jane Street- Greenwich Village Historic District  
A Romanesque-Revival style stable designed by Charles H. Demarest and constructed in 1868. Application is to reconstruct the front façade.

CERTIFICATE OF APPROPRIATENESS  
BOROUGH OF MANHATTAN 10-4023 - Block 849, lot7502-7 East 20th Street - Ladies' Mile Historic District  
A neo-Renaissance/modern French style store and loft building designed by William C. Frohne and built in 1907. Application is to replace windows.

CERTIFICATE OF APPROPRIATENESS  
BOROUGH OF MANHATTAN 10-3463 - Block 837, lot 48-390 Fifth Avenue - The Gorham Building - Individual Landmark  
A Florentine Renaissance style building designed by Stanford White of Mckim, Mead and White and built in 1904-06. Application is to replace windows.

CERTIFICATE OF APPROPRIATENESS  
BOROUGH OF MANHATTAN 09-7885 - Block 1124, lot 27-115 Central Park West - Majestic Apartments-Individual Landmark, Upper West Side/Central Park West Historic District  
An Art Deco style towered apartment building designed by Irwin S. Chanin and built in 1930-31. Application is to amend Certificate of Appropriateness 91-0008 for a window master plan.

CERTIFICATE OF APPROPRIATENESS  
BOROUGH OF MANHATTAN 10-3317 - Block 1217, lot 21-129 West 86th Street - Upper West Side/Central Park West Historic District  
A Northern Renaissance Revival/Queen Anne style rowhouse designed by John G. Prague and built in 1887. Application is to alter the basement entrance and to install an areaway fence.

BINDING REPORT  
BOROUGH OF MANHATTAN 10-4184 - Block 2179, lot 625 41 Margaret Corbin Drive - Fort Tryon Park- Scenic Landmark  
A concession building, designed by Clarence E. Howard and built c. 1933, within a picturesque public park, designed in the eighteenth-century English naturalistic romantic landscape tradition by Olmsted Brothers and built in 1931-1935. Application is to install a barrier free access ramp.

CERTIFICATE OF APPROPRIATENESS  
BOROUGH OF BROOKLYN 10-3900 - Block 43, lot 25-70 Hudson Avenue - Vinegar Hill Historic District  
A Greek Revival style rowhouse built c.1828-41. Application is to excavate the cellar.

CERTIFICATE OF APPROPRIATENESS  
BOROUGH OF BROOKLYN 10-3211 - Block 1070, lot 19-800 Carroll Street - Park Slope Historic District  
A rowhouse built c. 1889. Application is to alter the rear yard extension, install a deck and to excavate beneath the cellar.

**d2-15**

NOTICE IS HEREBY GIVEN that pursuant to the provisions of Title 25, chapter 3 of the Administrative Code of the City of New York (Sections 25-307, 25-308, 25,309, 25-313, 25-318, 25-320) (formerly Chapter 8-A, Sections 207-6.0, 207-7.0, 207-12.0, 207-17.0, and 207-19.0), on Tuesday, **December 08, 2009 at 9:30 A.M.** in the morning of that day, a public hearing will be held in the Conference Room at 1 Centre Street, 9th Floor, Borough of Manhattan with respect to the following properties and then followed by a public meeting. Any person requiring reasonable accommodation in order to participate in the hearing or attend the meeting should call or write the Landmarks Commission no later than five (5) business days before the hearing or meeting.

CERTIFICATE OF APPROPRIATENESS  
BOROUGH OF QUEENS 10-2970 - Block 8036, lot 26-344 Grosvenor Street - Douglaston Historic District  
A Colonial Revival style house designed by Philip Resnyk and built in1935. Application is to replace the roof.

CERTIFICATE OF APPROPRIATENESS  
BOROUGH OF QUEENS 10-2735 - Block 1475, lot 55-37-45 87th Street - Jackson Heights Historic District  
A neo-Georgian style townhouse designed by C.F. McAvoy and built in 1924. Application is to legalize the construction of an addition, alterations to a retaining wall, and the installation of fencing without Landmarks Preservation Commission permits. Zoned R5.

CERTIFICATE OF APPROPRIATENESS  
BOROUGH OF BRONX 10-2480 - Block 9501, lot 12-780 Hewitt Street - Longwood Historic District  
A rowhouse designed by Charles S. Clark and built in 1908. Application is to construct a rear-yard addition. Zoned R7-1.

CERTIFICATE OF APPROPRIATENESS  
BOROUGH OF BROOKLYN 10-4124 - Block 1077, lot 32-48-52 Prospect Park West - Park Slope Historic District  
A Romanesque Revival style mansion designed by Montrose W. Morris and built in 1892. Application is to install signage. Zoned R7A.

CERTIFICATE OF APPROPRIATENESS  
BOROUGH OF MANHATTAN - 09-8164 - Block 175, lot 18-39 White Street - Tribeca East Historic District  
A Greek Revival style converted dwelling with Italianate style additions built in 1831-32 and 1860-61. Application is to construct a rooftop addition. Zoned C6-2A.

CERTIFICATE OF APPROPRIATENESS  
BOROUGH OF MANHATTAN 10-3018 - Block 484, lot 1-515 Broadway-SoHo-Cast Iron Historic District  
A Queen Anne style commercial building designed by Samuel Warner and built in 1884. Application is to install new storefront infill.

CERTIFICATE OF APPROPRIATENESS  
BOROUGH OF MANHATTAN 10-4261 - Block 529, lot 3-648 Broadway - NoHo Historic District  
A Renaissance Revival style store and loft building designed by Cleverdon & Putzel and built in 1891-92, with two upper stories designed by Robert T. Lyons, added in 1898. Application is to install new storefront infill.

CERTIFICATE OF APPROPRIATENESS  
BOROUGH OF MANHATTAN 10-1066 - Block 591, lot 43-323-325 Bleecker Street - Greenwich Village Historic District  
A neo-Renaissance style apartment building designed by George F. Pelham and built in 1902. Application is to legalize the installation of storefront infill without Landmarks Preservation Commission permits and to replace the cornice removed without Landmarks Preservation Commission permits.

CERTIFICATE OF APPROPRIATENESS  
BOROUGH OF MANHATTAN 10-4024 - Block 591, lot 40-49-531/2 Grove Street, aka 317-321 Bleecker Street- Greenwich Village Historic District  
Two six-story buildings designed by Herter Brothers and built in 1889. Application is to replace a storefront.

CERTIFICATE OF APPROPRIATENESS  
BOROUGH OF MANHATTAN 10-3632 - Block 608, lot7505 and 17-144-150 West 13th Street and 161-165 West 12th Street - Greenwich Village Historic District  
Eight Greek Revival style rowhouses built in the 1840s, and altered in the twentieth century. Application is to create window openings, and construct rooftop and rear yard additions. Zoned R6.

CERTIFICATE OF APPROPRIATENESS  
BOROUGH OF MANHATTAN 10-3256 - Block 846, lot 65-16 East 18th Street -Ladies' Mile Historic District  
A neo-Renaissance style store and loft building designed by Buchman & Fox and built in 1902. Application is to construct a rooftop addition and raise the parapet.

CERTIFICATE OF APPROPRIATENESS  
BOROUGH OF MANHATTAN 10-2245 - Block 838, lot 48-404 Fifth Avenue - Stewart & Company Building- Individual Landmark  
A store and loft building designed by Warren & Wetmore and built in 1914. Application is to legalize signage installed without Landmarks Preservation Commission permits. Zoned C5-2.

CERTIFICATE OF APPROPRIATENESS  
BOROUGH OF MANHATTAN 10-3874 - Block 827, lot 28-1123 Broadway- Madison Square North Historic District  
A Classical Revival style building designed by Cyrus L. W. Eidlitz and built in 1896-97. Application is to install signage and storefront infill.

CERTIFICATE OF APPROPRIATENESS  
BOROUGH OF MANHATTAN 10-0057 - Block 858, lot 3-255-257 Fifth Avenue - Madison Square North Historic District  
A neo-Classical style store and loft building designed by Eisendrath and Horowitz and built in 1919. Application is to replace storefront infill.

CERTIFICATE OF APPROPRIATENESS  
BOROUGH OF MANHATTAN 10-2768 - Block 1405, lot 64-120 East 71st Street - Upper East Side Historic District  
A rowhouse designed by John Payne and built in 1879 and altered circa 1946. Application is to alter the facade and install a stoop.

CERTIFICATE OF APPROPRIATENESS  
BOROUGH OF MANHATTAN 10-3353 - Block 1381, lot 61-14-16 East 67th Street - Upper East Side Historic District  
A residence originally built as two buildings in 1879 with one altered in the Beaux Art style by John H. Duncan in 1905 and the other altered by Dodge & Morrison in 1920. Application is to construct a rooftop addition, excavate beneath the building and at the rear yard, and alter the front and rear facades and the front areaway. Zoned R8.

**n24-d8**

## BOARD OF STANDARDS AND APPEALS

### ■ PUBLIC HEARINGS

**DECEMBER 15, 2009, 10:00 A.M.**

**NOTICE IS HEREBY GIVEN** of a public hearing, Tuesday morning, December 15, 2009, 10:00 A.M., at 40 Rector Street, 6th Floor, New York, N.Y. 10006, on the following matters:

### SPECIAL ORDER CALENDAR

**615-57-BZ**  
APPLICANT – Sheldon Lobel, P.C., for Cumberland Farms, Inc., owner.  
SUBJECT – Application – Extension of Time to obtain a Certificate of Occupancy and waiver of the rules for a Gasoline Service Station (Exxon) which expired on January 22, 2009. C1-3/R5B zoning district.  
PREMISES AFFECTED – 154-11 Horace Harding Expressway, north side of Horace Harding Expressway between Kissena Boulevard and 154th Place, Block 6731, Lot 1, Borough of Queens.  
**COMMUNITY BOARD #7**

**75-00-BZ**

APPLICANT – The Law Office of Fredrick A. Becker, for Matthew Realty LLC, c/o Nathan Katz Realty, LLC, owner; TVR Communications, lessee.  
SUBJECT – Application October 26, 2009 – Extension of Term of a previously granted Variance (72-21) to permit a real estate management offices (UG6) in a residential district which expires on July 25, 2010. This application also proposes to change within the same UG6 office use. R-5 zoning district.  
PREMISES AFFECTED – 60-69 Woodhaven Boulevard, east side of Woodhaven Boulevard, north of Eliot Avenue, Block 3089, Lot 1, Borough of Queens.  
**COMMUNITY BOARD #6Q**

**208-03-BZ**

APPLICANT – Stuart A. Klein, Esq., for Shell Road, LLC, owner; Orion Caterers, Incorporated, lessee.  
SUBJECT – Application November 9, 2009 – Extension of Term of a previously granted Variance (§72-21) for a UG9 catering hall which expired on October 19, 2009. R4/C1-2/ M1-1 OP zoning district.  
PREMISES AFFECTED – 255 Shell Road, east side of Shell Road, between Avenue X and Bouck Court, Block 7192, Lot 74, Borough of Brooklyn.  
**COMMUNITY BOARD #15BK**

**291-03-BZ**

APPLICANT – Stuart A. Klein, Esq., for 6202-6217 Realty LLC, owner.  
SUBJECT – Application June 5, 2009 – Application to extend the term and amend the prior granted variance to add an additional floor and increase the number of dwelling units, FAR, and the number of parking spaces. M1-1/R5B zoning districts.  
PREMISES AFFECTED – 1380 62nd Street, corner of 62nd Street and 14th Avenue, Block 5733, Lots 35, 36, Borough of Brooklyn.  
**COMMUNITY BOARD #10BK**

**196-08-BZ**

APPLICANT – Gage Parking Consultants, for 53-10 Associates, owner.  
SUBJECT – Application October 13, 2009 – Reopening for an amendment of the existing public parking garage. C6-2 (Special Clinton District) zoning district.  
PREMISES AFFECTED – 792 Tenth Avenue/455 West 53rd Street, north east corner of Tenth Avenue and West 53rd Street, Block 1063, Lot 1, Borough of Manhattan.  
**COMMUNITY BOARD #4M**

**APPEALS CALENDAR****205-05-A**

APPLICANT – Gary D Lenhart, for The Breezy Point Cooperative, Inc., owner; Sheila Cardinale, lessee.  
SUBJECT – Application September 1, 2009 – Amendment of to a previously granted General City Law Section 35 waiver to permit the construction of a single family home within the bed of a mapped street. R4 zoning district.  
PREMISES AFFECTED – 47 Graham Place, north side of Graham Place, approximately 60' west of mapped Beach 204th Street, Block 16350, Lot 400, Borough of Queens.  
**COMMUNITY BOARD #14Q**

**83-08-A**

APPLICANT – NYC Department of Buildings, for H. Patel, P.M. – Purvi Enterprises, LLC, owner.  
SUBJECT – Application April 9, 2008 – An appeal seeking to revoke Certificate of Occupancy No. 301279319 issued on January 17, 2007 as it was issued in error due to failure to comply with ZR Section 62-711 requiring waterfront certification and the failure to comply with ZR Section 12-10(d) in the formation of the zoning lot R5 SP Sheepshead Bay District.  
PREMISES AFFECTED – 3218 Emmons Avenue, Emmons Avenue between Bringham Street, and Bragg Street, Block 8815, Lot 590, Borough of Brooklyn.  
**COMMUNITY BOARD #15BK**

**291-09-A**

APPLICANT – Gary D Lenhart, for The Breezy Point Cooperative, Inc., owner; Kathleen & Thomas Owens, lessees.  
SUBJECT – Application October 13, 2009 – Reconstruction and enlargement of an existing single family home not fronting on a mapped street contrary to General City law Section 36 and the proposed upgrade of the existing legal nonconforming private disposal system located partially in the bed of the service road is contrary to Department of Buildings Policy. R4 zoning district.  
PREMISES AFFECTED – 33 Queens Walk, east side of Queens Walk, 115' north of Breezy Point Boulevard, Block 16350, Lot 400, Borough of Queens.  
**COMMUNITY BOARD #14Q**

**DECEMBER 15, 2009, 1:30 P.M.**

**NOTICE IS HEREBY GIVEN** of a public hearing, Tuesday afternoon, December 15, 2009, at 1:30 P.M., at 40 Rector Street, 6th Floor, New York, N.Y. 10006, on the following matters:

**ZONING CALENDAR****302-08-BZ**

APPLICANT – Rothkrug, Rothkrug & Spector LLP, for James Woods, owner.  
SUBJECT – Application December 10, 2008 – Variance to permit an existing semi-detached residential building contrary to side yard regulations (ZR 23-462) R5 district.  
PREMISES AFFECTED – 4368 Furman Avenue, 224' south of the southeast corner of the intersection of Furman Avenue and Nereid Avenue, Block 5047, Lot 12, Borough of The Bronx.  
**COMMUNITY BOARD #12BX**

**309-08-BZ**

APPLICANT – Rothkrug, Rothkrug & Spector LLP, for 147th Avenue Building Corporation, owner.  
SUBJECT – Application December 19, 2008 – Variance (§72-21) for the construction of a three story, two-family home on a vacant corner lot contrary to front yards (23-45) and floor area (23-141). R4-1 zoning district.  
PREMISES AFFECTED – 1717 Pitman Avenue, northwest corner of intersection of Digney Avenue and Pitman Avenue, Block 5049, Lot 21, Borough of The Bronx.  
**COMMUNITY BOARD #12BX**

**239-09-BZ**

APPLICANT – Kramer Levin Naftalis & Frankel LLP, for New York University, owner.  
SUBJECT – Application August 5, 2009 – Variance (§72-21) to allow for the development of a 6 story community facility building (NYU Center for Academic and Spiritual Life) contrary to lot coverage (ZR 24-11) and height and setback regulations (ZR 24-522, 33-431). R7-2/C1-5 and R7-2 Districts.  
PREMISES AFFECTED – 238 Thompson Street aka 56 Washington Square South, block bounded by Thompson and West 3rd Streets, Laguardia Place, Washington Square South Block 538, Lot 27, Borough of Manhattan.  
**COMMUNITY BOARD #2M**

**253-09-BZ**

APPLICANT – MetroPCS New York, LLC, for Jangla Realty Corp., owner; MetroPCS New York, LLC, lessee.  
SUBJECT – Application September 4, 2009 – Special Permit (§73-30) To install public utility wireless telecommunications facility on roof of existing building. R4 zoning district.  
PREMISES AFFECTED – 53-00 65th Place, southwest corner of 53rd Avenue and 65th Place, Block 2374, Lot 160, Borough of Queens.  
**COMMUNITY BOARD # 5Q**

*Jeff Mulligan, Executive Director*

**d2-3**

**CITY UNIVERSITY****SALE**

**SALE OF 1994 FORD F250 PICKUP V8 (AT), TOMMY LIFT GATE, MEYER-8 SNOW PLOW** – Competitive Sealed Bids – PIN# JJ000109-11 – DUE 12-11-09 AT 4:00 P.M.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/ blueprints; other information; and for opening and reading of bids at date and time specified above.  
*John Jay College, Purchasing Department, 555 West 57th St., Rm. 606, New York, NY 10019. Hazel Stewart (212) 237-8510, fax (212) 237-8922, hstewart@jjay.cuny.edu*

**n27-d3**

**CITYWIDE ADMINISTRATIVE SERVICES****DIVISION OF MUNICIPAL SUPPLY SERVICES****SALE BY SEALED BID**

**SALE OF: TWO YEAR CITYWIDE CONTRACT TO REMOVE CRT/FLAT SCREEN MONITORS AND COMPUTER PROCESSING UNITS FROM JANUARY 1, 2010 TO DECEMBER 31, 2011.**

**S.P.#:** 10010

**DUE:** December 10, 2009

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/ blueprints; other information; and for opening and reading of bids at date and time specified above.  
*DCAS, Division of Municipal Supply Services, 18th Floor Bid Room, Municipal Building, New York, NY 10007. For sales proposal contact Gladys Genoves-McCauley (718) 417-2156.*

**n25-d10**

**SALE OF: 4 LOTS OF MISCELLANEOUS EQUIPMENT AND SUPPLIES, USED/UNUSED.**

**S.P.#:** 10009

**DUE:** December 15, 2009

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/ blueprints; other information; and for opening and reading of bids at date and time specified above.  
*DCAS, Division of Municipal Supply Services, 18th Floor Bid Room, Municipal Building, New York, NY 10007. For sales proposal contact Gladys Genoves-McCauley (718) 417-2156.*

**d2-15**

**POLICE**

**OWNERS ARE WANTED BY THE PROPERTY CLERK DIVISION OF THE NEW YORK CITY POLICE DEPARTMENT.**

The following listed property is in the custody, of the Property Clerk Division without claimants.

**Recovered, lost, abandoned property, property obtained from prisoners, emotionally disturbed, intoxicated and deceased persons; and property obtained from persons incapable of caring for themselves. Motor vehicles, boats, bicycles, business machines, cameras, calculating machines, electrical and optical property, furniture, furs, handbags, hardware, jewelry, photographic equipment, radios, robes, sound systems, surgical and musical instruments, tools, wearing apparel, communications equipment, computers, and other miscellaneous articles.**

**INQUIRIES**

Inquiries relating to such property should be made in the Borough concerned, at the following office of the Property Clerk.

**FOR MOTOR VEHICLES****(All Boroughs):**

- \* College Auto Pound, 129-01 31 Avenue, College Point, NY 11354, (718) 445-0100
- \* Gowanus Auto Pound, 29th Street and 2nd Avenue, Brooklyn, NY 11212, (718) 832-3852
- \* Erie Basin Auto Pound, 700 Columbia Street, Brooklyn, NY 11231, (718) 246-2029

**FOR ALL OTHER PROPERTY**

- \* Manhattan - 1 Police Plaza, New York, NY 10038, (212) 374-4925.
- \* Brooklyn - 84th Precinct, 301 Gold Street, Brooklyn, NY 11201, (718) 875-6675.
- \* Bronx Property Clerk - 215 East 161 Street, Bronx, NY 10451, (718) 590-2806.
- \* Queens Property Clerk - 47-07 Pearson Place, Long Island City, NY 11101, (718) 433-2678.
- \* Staten Island Property Clerk - 1 Edgewater Plaza, Staten Island, NY 10301, (718) 876-8484.

**j1-d31**

**PROCUREMENT**

*“The City of New York is committed to achieving excellence in the design and construction of its capital program, and building on the tradition of innovation in architecture and engineering that has contributed to the City’s prestige as a global destination. The contracting opportunities for construction/construction services and construction-related services that appear in the individual agency listings below reflect that commitment to excellence.”*

**CITYWIDE ADMINISTRATIVE SERVICES****DIVISION OF MUNICIPAL SUPPLY SERVICES****VENDOR LISTS**

*Goods*

**ACCEPTABLE BRAND LIST** – In accordance with PPB Rules, Section 2-05(c)(3), the following is a list of all food items for which an Acceptable Brands List has been established.

1. Mix, Biscuit - AB-14-1:92
2. Mix, Bran Muffin - AB-14-2:91
3. Mix, Corn Muffin - AB-14-5:91
4. Mix, Pie Crust - AB-14-9:91
5. Mixes, Cake - AB-14-11:92A
6. Mix, Egg Nog - AB-14-19:93
7. Canned Beef Stew - AB-14-25:97
8. Canned Ham Shanks - AB-14-28:91
9. Canned Corned Beef Hash - AB-14-26:94
10. Canned Boned Chicken - AB-14-27:91
11. Canned Corned Beef - AB-14-30:91
12. Canned Ham, Cured - AB-14-29:91
13. Complete Horse Feed Pellets - AB-15-1:92
14. Canned Soups - AB-14-10:92D
15. Infant Formula, Ready to Feed - AB-16-1:93
16. Spices - AB-14-12:95
17. Soy Sauce - AB-14-03:94
18. Worcestershire Sauce - AB-14-04:94

Application for inclusion on the above enumerated Acceptable Brand Lists for foods shall be made in writing and addressed to: Purchase Director, Food Unit, Department of Citywide Administrative Services, Division of Municipal Supply Services, 1 Centre Street, 18th Floor, New York, NY 10007. (212) 669-4207.

**jy17-j4**

**EQUIPMENT FOR DEPARTMENT OF SANITATION**

In accordance with PPB Rules, Section 2.05(c)(3), an acceptable brands list will be established for the following equipment for the Department of Sanitation:

- A. Collection Truck Bodies
- B. Collection Truck Cab Chassis
- C. Major Component Parts (Engine, Transmission, etc.)

Applications for consideration of equipment products for inclusion on the acceptable brands list are available from: Vendor Relations, Department of Citywide Administrative Services, Division of Municipal Supply Services, 1 Centre Street, 18th Floor, New York, NY 10007. (212) 669-8610.

**jy17-j4**

**OPEN SPACE FURNITURE SYSTEMS - CITYWIDE** – In accordance with PPB Rules, Section 2.05(c)(3), an Acceptable Brands List, #AB-17W-1:99, has been established for open space furniture systems.

Application for consideration of product for inclusion on this acceptable brands list shall be made in writing and addressed to: Vendor Relations, Department of Citywide Administrative Services, Division of Municipal Supply Services, 1 Centre Street, 18th Floor, New York, NY 10007, (212) 669-8610.

**jy17-j4**

**HEALTH AND HOSPITALS CORPORATION**

The New York City Health and Hospitals Corporation is regularly soliciting bids for supplies and equipment at its Central Purchasing Offices, 346 Broadway, New York City, Room 516, for its Hospitals and Diagnostic and Treatment Centers. All interested parties are welcome to review the bids that are posted in Room

**516 weekdays between 9:00 a.m. and 4:30 p.m. For information regarding bids and the bidding process, please call (212) 442-3863.**

j1-d31

## ■ SOLICITATIONS

### Goods & Services

**E'VALUE WEB-BASED PROGRAM** – Competitive Sealed Bids – PIN# 231-10-040 – DUE 12-16-09 AT 10:00 A.M. – Provide E'Value web-based program for the North Brooklyn Health Network, 760 Broadway, Brooklyn, NY 11206. To request a bid package at no charge email Enid Rodriguez at Enid.Rodriguez@nychhc.org

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

North Brooklyn Health Network, 100 North Portland Avenue, Rm. C-32, Brooklyn, NY 11205. Enid Rodriguez (718) 260-7663, enid.rodriguez@nychhc.org

d3

### Services (Other Than Human Services)

**BOILER REFRACTORY REPAIR** – Competitive Sealed Bids – PIN# 000041210014 – DUE 12-29-09 AT 3:00 P.M. – Pre-bid meetings/site tours are scheduled at Goldwater Memorial Hospital, 1 Main Street, Roosevelt Island, New York, NY 10044 on December 21, 2009 at 10:30 A.M. or December 22, 2009 at 10:30 A.M. in Conference Room B, 2nd Floor between C and D Buildings.

Attendance is mandatory, if not, bid will be disqualified. Technical questions must be submitted in writing by mail or fax no later than (5) calendar days before bid opening date to Starr Kollore. Fax (212) 318-4253. For bid results, please call after 4:00 P.M.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Coler-Goldwater Memorial Hospital, 1 Main Street, Roosevelt Island, New York, NY 10044. Starr Kollore (212) 318-4260 starr.kollore@nychhc.org

d3

## HOMELESS SERVICES

### OFFICE OF CONTRACTS AND PROCUREMENT

#### ■ SOLICITATIONS

#### Human/Client Service

**TRANSITIONAL RESIDENCES FOR HOMELESS/DROP-IN CENTERS** – Competitive Sealed Proposals – Judgment required in evaluating proposals -

PIN# 071-00S-003-262Z – DUE 06-25-10 AT 10:00 A.M. – The Department of Homeless Services is soliciting proposals from organizations interested in developing and operating transitional residences for homeless adults and families including the Neighborhood Based Cluster Residence and drop-in centers for adults. This is an open-ended solicitation; there is no due date for submission.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Department of Homeless Services, 33 Beaver Street 13th Floor, New York, NY 10004. Marta Zmoira (212) 361-0888, mzmaira@dhs.nyc.gov

j12-24

## HOUSING AUTHORITY

### ■ SOLICITATIONS

#### Construction/Construction Services

**ROOF REPLACEMENT AND RELATED WORK AT MARCUS GARVEY HOUSES (GROUP A)** – Competitive Sealed Bids – PIN# RF9010169 – DUE 12-22-09 AT 10:00 A.M. – Bid documents are available Monday through Friday, 9:00 A.M. to 4:00 P.M., for a \$25.00 fee in the form of a money order or certified check made payable to NYCHA.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Housing Authority, 90 Church Street, 11th Floor New York, NY 10007. Gloria Guillo, MPA, CPPO (212) 306-3121, gloria.guillo@nycha.nyc.gov

n30-d4

**REPLACEMENT OF BOILERS AT ELLIOTT HOUSES** – Competitive Sealed Bids – PIN# ME8000316 – DUE 12-22-09 AT 10:30 A.M. – Bid documents are available Monday through Friday, 9:00 A.M. to 4:00 P.M., for a \$25.00 fee in the form of a money order or certified check made payable to NYCHA.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Housing Authority, 90 Church Street, 11th Floor New York, NY 10007. Gloria Guillo, MPA, CPPO (212) 306-3121, gloria.guillo@nycha.nyc.gov

d2-8

## JUVENILE JUSTICE

### ■ SOLICITATIONS

#### Human/Client Service

**PROVISION OF NON-SECURE DETENTION GROUP HOMES** – Negotiated Acquisition – Judgment required in evaluating proposals - PIN# 13010DJJ000 – DUE 06-30-11 AT 2:00 P.M. – The Department of Juvenile Justice is soliciting applications from organizations interested in operating non-secure detention group homes in New York

City. This is an open-ended solicitation; applications will be accepted on a rolling basis until 2:00 P.M. on 6/30/11.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Department of Juvenile Justice, 110 William Street 14th Floor, New York, NY 10038. Chuma Uwechia (212) 442-7716, cuwechia@djj.nyc.gov

jy1-d16

## PARKS AND RECREATION

### REVENUE AND CONCESSIONS

#### ■ SOLICITATIONS

#### Services (Other Than Human Services)

**DEVELOPMENT, MAINTENANCE, AND OPERATION OF AN INDOOR TENNIS AND SPORTS FACILITY** – Competitive Sealed Proposals – Judgment required in evaluating proposals - PIN# M144-IT – DUE 02-24-10 AT 3:00 P.M. – At East River Park in Manhattan.

Parks will hold an on-site proposer meeting and site tour on Wednesday, January 13, 2010 at 11:00 A.M. at the proposed concession site (Block #316, Lot #200), which is approximately at Delancey Street, just north of the Williamsburg Bridge in East River Park, Manhattan. We will be meeting in front of the tennis courts.

**TELECOMMUNICATION DEVICE FOR THE DEAF (TDD)** 212-504-4115

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Parks and Recreation, The Arsenal-Central Park 830 Fifth Avenue, Room 407, New York, NY 10021. Joel Metlen (212) 360-1397, joel.metlen@parks.nyc.gov

d3-16

## SANITATION

### AGENCY CHIEF CONTRACTING OFFICER

#### ■ SOLICITATIONS

#### Construction/Construction Services

**WEST 55TH STREET SALT SHED SUPERSTRUCTURE AT 639 WEST 55TH STREET, NEW YORK** – Competitive Sealed Bids – DUE 01-19-10 AT 11:00 A.M. – PIN# 82708RR00090 - Contract 1: GC PIN# 82708RR00091 - Contract 2: Plumbing PIN# 82708RR00092 - Contract 3: Mech. (HVAC) PIN# 82708RR00093 - Contract 4: Electrical

Bid Estimates: General Construction: \$3,100,000, Plumbing - \$165,000, Mechanical (HVAC) - \$217,000, Electrical - \$150,000.

There is a \$80.00 refundable fee for General Construction Contract, all others there is a \$40.00 refundable fee for Plumbing, Mechanical (HVAC) and Electrical Contracts. Postal money order accepted only, please make payable to "Comptroller, City of New York."

Last day for questions is 12/28/09 at 3:00 P.M. Please contact Frank Mitchell at (917) 237-5542, or e-mail at fmitchell@dshy.nyc.gov

In accordance with Schedule A of the bid document, if your bid is over \$500,000, you must submit a certified check or money order equal to 5 percent of the bid amount or bid bond with penal sum equal to 10 percent of the bid amount. "This Procurement is subject to Local Law 129."

Note: The General Construction portion of the contract is subject to the Apprenticeship Program.

Documents will be available beginning Thursday, December 3, 2009. VSID#: 60391.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Department of Sanitation, 51 Chambers Street, Room 806 New York, NY 10007. ACCO (917) 237-5357; (917) 237-5361 (917) 237-5358.

d3

## SCHOOL CONSTRUCTION AUTHORITY

### CONTRACT ADMINISTRATION

#### ■ SOLICITATIONS

#### Construction/Construction Services

**SCIENCE LAB UPGRADE** – Competitive Sealed Bids – PIN# SCA10-12955D-1 – DUE 12-17-09 AT 11:00 A.M. – Fort Hamilton HS (Brooklyn). Project Range: \$1,940,000.00 to \$2,045,000.00. Non-refundable bid document charge: \$100.00, certified check or money order only. Make payable to the New York City School Construction Authority. Bidders must be pre-qualified by the SCA.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

School Construction Authority, 30-30 Thomson Avenue Long Island City, NY 11101. Rookmin Singh (718) 752-5843 rsingh@nysca.org

n27-d3

## BUREAU OF CONTRACTS AND SERVICES

### ■ SOLICITATIONS

#### Construction/Construction Services

**EXTERIOR MASONRY/PARAPETS** – Competitive Sealed Bids – PIN# SCA10-12756D-1 – DUE 12-16-09 AT 10:30 A.M. – P.S. 192 (Brooklyn). Project Range: \$2,040,000.00 - \$2,145,000.00. Pre-bid meeting: December 4, 2009 at 10:00 A.M. at 4715 18th Avenue, Brooklyn, NY 11204. Non-

refundable bid document charge: \$100.00, certified check or money order only. Make payable to the New York City School Construction Authority. Bidders must be pre-qualified by the SCA.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

School Construction Authority, 30-30 Thomson Avenue Long Island City, NY 11101. Lily Persaud (718) 752-5852 lpersaud@nysca.org

n27-d3

## AGENCY PUBLIC HEARINGS ON CONTRACT AWARDS

**"These Hearings may be cablecast on NYC TV Channel 74 on Sundays, from 5:00 p.m. to 7:00 p.m. For more information, visit: www.nyc.gov/tv" NOTE: Individuals requesting Sign Language Interpreters should contact the Mayor's Office of Contract Services, Public Hearings Unit, 253 Broadway, 9th Floor, New York, N.Y. 10007, (212) 788-7490, no later than SEVEN (7) BUSINESS DAYS PRIOR TO THE PUBLIC HEARING. TDD users should call Verizon relay services.**

## PARKS AND RECREATION

### ■ PUBLIC HEARINGS

#### CANCELLATION OF PUBLIC HEARING

**NOTICE IS HEREBY GIVEN** that a Contract Public Hearing will be held on Thursday, December 3, 2009, in Spector Hall, 22 Reade Street, Main Floor, Borough of Manhattan, commencing at 10:00 A.M. on the following:

**IN THE MATTER** of a proposed contract between the City of New York Parks and Recreation and Central Park Conservancy, 14 East 60th Street, New York, NY 10022, to provide Construction Services for the Construction of the Central Park Zoo Garage & extension for use as a Stable located near the East Drive at East 63rd Street in Central Park, Borough of Manhattan. The contract amount shall be \$200,000.00. The contract term shall be 270 Consecutive Calendar Days from the date of written notice to proceed. PIN#: 8462009M010C01.

The proposed contractor has been selected as a Sole Source Procurement, pursuant to Section 3-05 of the Procurement Policy Board Rules.

A draft copy of the proposed contract is available for public inspection at the Department of Parks and Recreation, Consultant Procurement Unit, Room 61, Olmsted Center, Flushing Meadows-Corona Park, Queens, New York 11368, from November 20, 2009 to December 3, 2009, excluding Saturdays, Sundays and Holidays, from 9:00 A.M. to 4:00 P.M.

Anyone who wishes to speak at this public hearing should request to do so in writing. The written request must be received by the Agency within 5 business days after publication of this notice. Written requests should be sent to Grace Fields-Mitchell, Supervisor for Consultant Contracts, Department of Parks & Recreation, Olmsted Center, Room 61, Flushing Meadows-Corona Park, Flushing, New York 11368. (Grace.fields-mitchell@parks.nyc.gov.) If The Department of Parks & Recreation receives no written requests to speak within the prescribed time, Parks & Recreation reserves the right not to conduct the public hearing.

d1-3

## AGENCY RULES

## TAXI AND LIMOUSINE COMMISSION

### ■ NOTICE

#### Notice of Opportunity to Participate in a Pilot Program to Test Livery Stands at Select Locations

The New York City Taxi and Limousine Commission ("TLC") invites interested parties to submit a request to participate in a pilot program to pilot livery stands at select locations throughout the five boroughs of New York.

The Livery Stands Pilot Program will designate livery stands at privately owned locations throughout the five boroughs. The pilot program, which will be one year in duration, will allow owners or operators of private property at locations within shopping centers, Business Improvement Districts, and other well-trafficked locations to contract with livery bases to provide transportation services on-site via a "satellite base." This pilot program will test the use of licensed livery vehicles and livery stands to enhance service to passengers, providing for more prompt, efficient, accountable and reliable dispatched service from satellite base locations. Please note, participation in a TLC pilot program in no way guarantees Commission approval for the proposer's livery stand after conclusion of the pilot program.

On May 28, 2009, the Commission voted to approve this pilot program without limit to the number of participants; it is anticipated that there will be multiple locations citywide, with a tentative goal of at least two stands in each borough. In order for your proposal to be considered for participation in this pilot program, your proposal should include the requirements listed in the *Business Requirements* or Section (A), *Proposal Content Requirements* or Section (B) and please carefully read the *Evaluation Guidelines* or Section (C), and MOU requirements for reporting performance and success of *Program Section (D)* of this document.

**SECTION A**

**Business Plan Requirements for Pilot Proposal**

- (1) Applicants must include a representative or be the owner(s) of private property (or must be a partner, contractor, licensee, permittee, tenant or subtenant that has the express consent, legal authority and approval of all property owners); for example, a representative of a Business Improvement District (BID) that partners with a shopping mall owner. The applicants may be in any legally recognized and authorized organizational form – e.g., not-for-profit, for-profit, publicly or privately held companies, sole proprietorships, partnerships, Limited Liability Companies, etc.
- (2) Applicants must be capable of executing a contract with a TLC-licensed FHV base that will agree to offer dispatch service at a location other than the base location on file with the TLC. Applicants must submit a base name and letter of commitment from said base signed by an officer of the base for which a partnership is desired. TLC will grant approval to one or more bases at each selected location to provide all livery dispatch services contracted via a dispatcher program. Only vehicles affiliated with the partner base may be dispatched from the stand.

Additional required information that should be included in the Business Plan proposal:

- (1) Names of partners (if any) in the business;
- (2) Contact information of the business;
- (3) Insurance information for the business and for the location of the proposed FHV stand;
- (4) The number of base employees expected to provide dispatching service at the selected location;
- (5) The number of vehicles expected to be on-call at the selected location;
- (6) The approximate number of rides expected per hour for weekdays and weekends, separately;
- (7) Proposed hours of operation;
- (8) How the applicant intends to display fare information for common destinations from the selected location and how fees will be conveyed to the passenger as per the "FHV Passenger Bill of Rights";
- (9) How the dispatch records will be maintained and recorded.

PLEASE NOTE — No base will be permitted to participate that does not have:

- (1) Current base markings on all licensed affiliated vehicles; and
- (2) Active, licensed status with TLC, including no active suspensions or outstanding fines at the time of selection.

**SECTION B**

**Proposal Content Requirements**

- (a) Applicants should provide a brief narrative and description of the location and businesses in the area where proposed services are to be provided. The narrative should include demonstration of a need for livery services at the proposed location; for example, the lack of availability of alternative modes of transportation, such as medallion taxis and appropriate mass transit and/or the presence of significant utilization of livery vehicles.
- (b) Applicants must propose a specific, fixed location for the livery stand. The location should be a well-trafficked, easily accessible spot. Please include an aerial or other appropriate map showing the exact location. TLC may accept or reject proposed locations in its sole discretion, and applications without a proposed location that is acceptable to TLC will be considered incomplete.
- (c) Applicants must describe in detail how they plan to provide "dispatched" transportation services at the proposed location. This should include hours of operation, on-site dispatch staffing levels, and on-site non-staffed dispatching methods (e.g., courtesy telephones, etc.). Since all rides require dispatch, TLC will look more favorably upon programs that offer staffed dispatching during all hours of the facility's operation.
- (d) Applicants must demonstrate the capability to provide sufficient off-street vehicle space to allow for orderly dispatching.
- (e) Applicants must provide a signage plan that will direct people to the stand and clearly explain the services provided and hours of operation.
- (f) Applicants must provide a fare chart for common destinations from the dispatch location. This fare chart will remain in effect for the duration of the pilot and must be available for viewing at the stand.

**SECTION C**

**TLC Evaluation Assessment Guidelines**

TLC criteria for evaluation of proposals to determine proposal merit. Proposals should address the following items:

- (1) Estimated volume of usage:
  - (a) Number of vehicles to be dispatched;
  - (b) Number of passengers estimated to be served;
  - (c) Measures of anticipated peak usage times and dates.
- (2) Proposed location:
  - (a) Neighborhood location and communities served;
  - (b) Businesses in the area; local attractions;
  - (c) Other available forms of public transportation in the area.
- (3) Proposed property owner/operator and partnership:
  - (a) Proof of business commitment between a base and a proposer;
  - (b) Proposed benefits for passengers;
  - (c) Proposed means to curb illegal for-hire vehicle activity;
  - (d) Proposed congestion mitigation plan;
  - (e) Cost to the passenger vs. alternate methods of transportation;
  - (f) Proposed advertising of services and way finding;
  - (g) Physical elements of livery stand proposal, including but not limited to, booth (kiosk), street sign, courtesy phone, waiting area/shelter, seating, etc.

**SECTION D**

**MOU requirements for reporting performance and**

**success of program.**

Each pilot program participant should submit to the Chairperson a report on the first six (6) months of performance based on evaluation criteria called for in the MOU. This report must be submitted to the Chairperson no later than seven (7) months after the first dispatch. The report should include assessment of the following items:

- (1) Volume of Usage:
  - (a) Number of vehicles dispatched during pilot program;
  - (b) Number of passengers served;
  - (c) Measure of peak usage times and dates.
- (2) Property owner/operator satisfaction:
  - (a) Satisfaction with relationship with base operator;
  - (b) Effectiveness of measures to prevent illegal activity;
  - (c) Effects of congestion and effectiveness of congestion mitigation measures.
- (3) Passenger and Community Satisfaction:
  - (a) Ease of passenger's usage of service;
  - (b) Reports of customer satisfaction or dissatisfaction;
  - (c) Reliability of dispatching system (include average wait times);
  - (d) Cost vs. alternate methods;
  - (e) Passenger ability to identify the vehicle as TLC licensed and associated with the location;
  - (f) Community comments, complaints or commendations.
- (4) Base owner satisfaction:
  - (a) Additional costs or earnings;
  - (b) Ease of dispatch from sub-location;
  - (c) Effect on competing illegal and legal activity;
  - (d) Ease of maintaining dispatch records.
- (5) Driver satisfaction:
  - (a) Increase or decrease in earnings;
  - (b) Ease of dispatch from satellite base;
  - (c) Reports of customer satisfaction or dissatisfaction.
- (6) Constituent satisfaction:
  - (a) Dialogue with passengers, groups, organizations, and any other interested or affected stakeholders to relay public input;
  - (b) Public feedback, including the use of surveys.

Participants and TLC licensees should also provide additional information as requested by the Chairperson. A Memorandum of Understanding ("MOU") or other binding agreement with TLC is required to initiate the pilot (but not needed for submission). TLC may terminate the pilot at any time at the discretion of the Chairperson. Requisites shall include, but will not be limited to the following provisions:

- (1) A participant is required to begin actively dispatching vehicles from the selected location within three (3) months of signing an MOU or binding agreement with the Chairperson.
- (2) If a participant has not signed an MOU with the Chairperson within six (6) months of the Commission's approval of the Pilot Program, the participant's request to participate will have been deemed to be withdrawn.
- (3) Signage, courtesy telephones, and all other associated equipment related to the dispatch of vehicles may not be displayed or used for dispatch following completion of pilot program or cancellation of MOU, unless rulemaking action is taken by the Commission approving such display or use.
- (4) Vehicles used in this pilot must have a current valid TLC vehicle license.
- (5) All participating drivers must have a current TLC FHV operator's license that is neither suspended nor revoked.

Participation proposals will be reviewed in accordance with the standards of review and approval stated in TLC Rule 14-04. For more information see link below: [http://nyc.gov/html/tlc/downloads/pdf/rules\\_pilot\\_program\\_approved.pdf](http://nyc.gov/html/tlc/downloads/pdf/rules_pilot_program_approved.pdf).

Pilot program proposals, suggestions or ideas should be submitted by January 15, 2010 to:

Tweeps Phillips  
Director for Special Projects  
New York City Taxi and Limousine Commission  
40 Rector Street, 5th Floor  
New York, NY 10006  
[Tweeps.Phillips@tlc.nyc.gov](mailto:Tweeps.Phillips@tlc.nyc.gov)

TLC staff is available to meet with interested parties to further explore proposals submitted, or to discuss proposal ideas prior to submission. Please contact Tweeps Phillips at 212-676-1010 or via e-mail at [Tweeps.Phillips@tlc.nyc.gov](mailto:Tweeps.Phillips@tlc.nyc.gov).



**CITYWIDE ADMINISTRATIVE SERVICES**

**DIVISION OF REAL ESTATE SERVICES**

**NOTICE**

**NOTICE OF INTENT TO ENTER INTO NEGOTIATIONS**

Pursuant to Section 1-14 (f) of the Concession Rules of the City of New York, the Department of Citywide Administrative Services, Division of Real Estate Services (DCAS/DRES) intends to enter into negotiations with Quinn

Restaurant Corp. to utilize approximately 924 square feet of waterfront property located on the north side of 44th Drive, approximately 730 feet west of the intersection of Vernon Boulevard and 44th Drive in Queens, a/k/a Block 489, Part of Lot 999. This concession term is for one (1) year with two (2) one year renewal options, exercisable at the City's sole discretion. The property will be utilized pursuant to an occupancy permit issued by DCAS/DRES; no leasehold or other proprietary right is offered. The concession term will commence approximately February 1, 2010. DCAS/DRES projects approximately \$3,960 in annual concession revenue to the City.

DCAS has determined that it is not in the best interest of the City to award this concession pursuant to a competitive process because of the unique location of the property, which is adjacent to City owned property that is currently under an existing Long Term Lease to Quinn Restaurant Corp for the operation and maintenance of The Water's Edge Restaurant. The concession agreement will authorize Quinn Restaurant Corp to continue to use this property for storage of a refrigeration unit and related equipment.

Instructions and information for potential concessionaries concerning how they may express interest in the proposed concession and/or how they may obtain additional information concerning the proposed concession should be directed to Margie Harris, Director, Division of Real Estate Services at (212) 669-4241 or via email at [mharris@dcas.nyc.gov](mailto:mharris@dcas.nyc.gov). To ensure the consideration by DCAS/DRES of any "expressions of interest" resulting from this notification please contact Ms. Harris by December 14, 2009. Ms. Harris may also be contacted with any questions and/or correspondence relating to the potential concession award. DCAS will evaluate any proposals received in response to this solicitation on the basis of the fee offered and the intended use of the concession property by the proposed concessionaire. Where applicable, DCAS/DRES may condition the award of this concession upon the successful completion of VENDEX Questionnaires (Vendor and Principal Questionnaires) and review of that information by the Department of Investigation.

This concession is subject to applicable provisions of Federal, State, and Local laws and executive orders requiring affirmative action and equal employment opportunity. Please note that the New York City Comptroller is charged with the audit of concession agreements in New York City. Any person or entity who believes that there has been unfairness, favoritism or impropriety in the proposal process should inform the Comptroller, Office of Contract Administration, 1 Centre Street, New York, New York 10007, telephone number (212) 669-2323.

n30-d4

**NOTICE OF INTENT TO ENTER INTO NEGOTIATIONS**

Pursuant to Section 1-14 (f) of the Concession Rules of the City of New York, the Department of Citywide Administrative Services, Division of Real Estate Services (DCAS/DRES) intends to enter into negotiations with Quinn Restaurant Corp. to utilize approximately 9,750 square feet of waterfront property, located approximately 204.9 feet north and approximately 669 feet west of the intersection of Vernon Boulevard and 44th Drive, in Queens, a/k/a Block 488, Part of Lot 15, and Block 489 Part of Lot 23. This concession term is for one (1) year with two (2) one year renewal options, exercisable at the City's sole discretion. The property will be utilized pursuant to an occupancy permit issued by DCAS/DRES; no leasehold or other proprietary right is offered. The concession term will commence approximately February 1, 2010. DCAS/DRES projects approximately \$21,120 in annual concession revenue to the City.

DCAS has determined that it is not in the best interest of the City to award this concession pursuant to a competitive process because of the unique location of the property, which is adjacent to City owned property that is currently under an existing Long Term Lease to Quinn Restaurant Corp for the operation and maintenance of The Water's Edge Restaurant. The concession agreement will authorize Quinn Restaurant Corp to continue to use this property for additional Valet Parking.

Instructions and information for potential concessionaries concerning how they may express interest in the proposed concession and/or how they may obtain additional information concerning the proposed concession should be directed to Margie Harris, Director, Division of Real Estate Services at (212) 669-4241 or via email at [mharris@dcas.nyc.gov](mailto:mharris@dcas.nyc.gov). To ensure the consideration by DCAS/DRES of any "expressions of interest" resulting from this notification please contact Ms. Harris by December 14, 2009. Ms. Harris may also be contacted with any questions and/or correspondence relating to the potential concession award. DCAS will evaluate any proposals received in response to this solicitation on the basis of the fee offered and the intended use of the concession property by the proposed concessionaire. Where applicable, DCAS/DRES may condition the award of this concession upon the successful completion of VENDEX Questionnaires (Vendor and Principal Questionnaires) and review of that information by the Department of Investigation.

This concession is subject to applicable provisions of Federal, State, and Local laws and executive orders requiring affirmative action and equal employment opportunity. Please note that the New York City Comptroller is charged with the audit of concession agreements in New York City. Any person or entity who believes that there has been unfairness, favoritism or impropriety in the proposal process should inform the Comptroller, Office of Contract Administration, 1 Centre Street, New York, New York 10007, telephone number (212) 669-2323.

n30-d4

CHANGES IN PERSONNEL

DEPARTMENT OF EDUCATION ADMIN FOR PERIOD ENDING 10/16/09

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF\_DATE. Lists personnel changes for the Department of Education Admin.

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF\_DATE. Lists personnel changes for various departments including DEPT OF ENVIRONMENT PROTECTION.

OFFICE OF PROBATION FOR PERIOD ENDING 10/16/09

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF\_DATE. Lists personnel changes for the Office of Probation.

DEPARTMENT OF BUSINESS SERV. FOR PERIOD ENDING 10/16/09

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF\_DATE. Lists personnel changes for the Department of Business Services.

HOUSING PRESERVATION & DVLPMT FOR PERIOD ENDING 10/16/09

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF\_DATE. Lists personnel changes for Housing Preservation & Development.

DEPARTMENT OF BUILDINGS FOR PERIOD ENDING 10/16/09

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF\_DATE. Lists personnel changes for the Department of Buildings.

DEPT OF HEALTH/MENTAL HYGIENE FOR PERIOD ENDING 10/16/09

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF\_DATE. Lists personnel changes for the Department of Health/Mental Hygiene.

DEPT OF ENVIRONMENT PROTECTION FOR PERIOD ENDING 10/16/09

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF\_DATE. Lists personnel changes for the Department of Environment Protection.

DEPARTMENT OF SANITATION FOR PERIOD ENDING 10/16/09

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF\_DATE. Lists personnel changes for the Department of Sanitation.

Table with columns: NAME, LAST NAME, FIRST NAME, MIDDLE NAME, ID, SALARY, ACTION, PROV, EFF DATE. Lists various city employees and their details.

Table with columns: NAME, LAST NAME, FIRST NAME, MIDDLE NAME, ID, SALARY, ACTION, PROV, EFF DATE. Lists various city employees and their details.

BUSINESS INTEGRITY COMMISSION FOR PERIOD ENDING 10/16/09

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE. Lists employees for the Business Integrity Commission.

DEPARTMENT OF FINANCE FOR PERIOD ENDING 10/16/09

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE. Lists employees for the Department of Finance.

DEPARTMENT OF TRANSPORTATION FOR PERIOD ENDING 10/16/09

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE. Lists employees for the Department of Transportation.

DEPT OF PARKS & RECREATION FOR PERIOD ENDING 10/16/09

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE. Lists employees for the Department of Parks & Recreation.

Table with columns: NAME, LAST NAME, FIRST NAME, MIDDLE NAME, ID, SALARY, ACTION, PROV, EFF DATE. Lists various city employees and their details.

# READER'S GUIDE

The City Record (CR) is, published each business day and includes notices of proposed New York City procurement actions, contract awards, and other procurement-related information. Solicitation notices for most procurements valued at or above \$100,000 for information technology and for construction and construction related services, above \$50,000 for other services, and above \$25,000 for other goods are published for at least one day. Other types of procurements, such as sole source, require notice in the City Record for five consecutive days. Unless otherwise specified, the agencies and offices listed are open for business Mondays thru Fridays from 9:00 A.M. to 5:00 P.M. except legal holidays.

## NOTICE TO ALL NEW YORK CITY CONTRACTORS

The New York State Constitution ensures that all laborers, workers or mechanics employed by a contractor or subcontractor doing public work are to be paid the same wage rate that prevails in the trade where the public work is being done. Additionally, New York State Labor Law §§ 220 and 230 provide that a contractor or subcontractor doing public work in construction or building service must pay its employees no less than the prevailing wage. Section 6-109 (the Living Wage Law) of the New York City Administrative Code also provides for a "living wage", as well as prevailing wage, to be paid to workers employed by City contractors in certain occupations. The Comptroller of the City of New York is mandated to enforce prevailing wage. Contact the NYC Comptrollers Office at [www.comptroller.nyc.gov](http://www.comptroller.nyc.gov), click on Labor Law Schedules to view rates.

New York City's "Burma Law" (Local Law No. 33 of 1997) No Longer to be Enforced. In light of the United States Supreme Court's decision in **Crosby v. National Foreign Trade Council**, 530 U.S. 363 (2000), the City has determined that New York City's Local Law No. 33 of 1997 (codified in Administrative Code Section 6-115 and Charter Section 1524), which restricts City business with banks and companies doing business in Burma, is unconstitutional. This is to advise, therefore, that the language relating to Burma contained in existing New York City contracts may not be enforced.

## CONSTRUCTION/CONSTRUCTION SERVICES OR CONSTRUCTION RELATED SERVICES

The City of New York is committed to achieving excellence in the design and construction of its capital program, and building on the tradition of innovation in architecture and engineering that has contributed to the City's prestige as a global destination.

## VENDOR ENROLLMENT APPLICATION

New York City procures approximately \$7 billion worth of goods, services, construction and construction-related services every year. The NYC Procurement Policy Board Rules require that agencies primarily solicit from established mailing lists called bidder/proposer lists. To register for these lists-free of charge-, prospective suppliers should fill out and submit the NYC-FMS Vendor Enrollment application.

- Online at <http://nyc.gov/selltonyc>

- To request a hardcopy application, call the Vendor Enrollment Center at (212) 857-1680.

### Attention Existing Suppliers:

Even if you already do business with NYC agencies, be sure to fill out an application. We are switching over to citywide, centralized Bidders Lists instead of the agency-specific lists previously used to issue notices about upcoming contract opportunities. To continue receiving notices of New York City contract opportunities, you must fill out and submit a NYC-FMS Vendor Enrollment application.

If you are uncertain whether you have already submitted an application, call us at (212) 857-1680.

## SELLING TO GOVERNMENT TRAINING WORKSHOP

New and experienced vendors are encouraged to register for a free training course on how to do business with New York City. "Selling to Government" workshops are conducted by the Department of Small Business Services, 110 William Street, New York, NY 10038. Morning and afternoon sessions are convened on the first Tuesday of each month. For more information, and to register, call (212) 618-8845.

## PRE-QUALIFIED LIST

New York City procurement policy permits agencies to develop and solicit from pre-qualified lists of vendors, under prescribed circumstance. When it is decided by an agency to develop a pre-qualified list, criteria for pre-qualification must be clearly explained in the solicitation and notice of the opportunity to pre-qualify for that solicitation must be published in at least five issues of the CR.

Information and qualification questionnaires for inclusion on such list may be obtained directly from the Agency Chief Contracting Officer at each agency, (see Vendor Information Manual). A completed qualification Questionnaire may be submitted to the Chief Contracting Officer at any time, unless otherwise indicated and action (approval or denial) shall be taken by the agency within 90 days from the date of submission. Any denial or revocation of pre-qualified status can be appealed to the Office of Administrative Trials and Hearings, (OATH), Section 3-11 of the Procurement Policy Board Rules describes the criteria for the general use of pre-qualified lists.

## NON-MAYORAL ENTITIES

The following agencies are not subject to Procurement Policy Board rules and do not follow all of the above procedures: City University, Department of Education, Metropolitan Transportation Authority, Health & Hospitals Corporation, Housing Authority. Suppliers interested in applying for inclusion on bidders list should contact these entities directly (see Vendor Information Manual) at the addresses given.

## PUBLIC ACCESS CENTER

The Public Access Center is available to suppliers and the public as a central source for supplier-related information through on-line computer access. The Center is located at 253 Broadway, 9th floor, in lower Manhattan, and is open Monday through Friday from 10:00 A.M to 3:00 P.M. For information, contact the Mayor's Office of Contract Services at (212) 788-0010.

## ATTENTION: NEW YORK CITY MINORITY AND WOMEN OWNED BUSINESS ENTERPRISES

Join the growing number of Minority and Women Owned Business Enterprises (M/WBEs) that are competing for New York City's business. In order to become certified for the program, your company must substantiate that it: (1) is at least fifty-one percent (51%) owned, operated and controlled by a minority or woman and (2) is either located in New York City or has a significant tie to New York City's business community. To obtain a copy of the certification application and to learn more about the program, contact the New York City Department of Small Business Services, 110 William Street, 2nd Floor, New York, New York 10038 (212) 513-6311.

## PROMPT PAYMENT

It is the policy of the City of New York to pay its bills promptly. The Procurement Policy Board Rules generally require that the City pay its bills within 30 days after the receipt of a proper invoice. The City now pays interest on all late invoices. The grace period that formerly existed was eliminated on July 1, 2000. However, there are certain types of payments that are not eligible for interest. These are listed in Section 4-06 of the Procurement Policy Board Rules. The Comptroller and OMB determine the interest rate on late payments twice a year, in January and in July.

## PROCUREMENT POLICY BOARD RULES

The Rules may also be accessed on the City Website, <http://nyc.gov/selltonyc>

## COMMON ABBREVIATIONS USED IN THE CR

The CR contains many abbreviations. Listed below are simple explanations of some of the most common ones appearing in the CR:

- AB ..... Acceptable Brands List
- AC ..... Accelerated Procurement
- AMT ..... Amount of Contract
- BL ..... Bidders List
- CSB ..... Competitive Sealed Bidding (including multi-step)
- CB/PQ ..... CB from Pre-qualified Vendor List
- CP ..... Competitive Sealed Proposal (including multi-step)
- CP/PQ ..... CP from Pre-qualified Vendor List
- CR ..... The City Record newspaper
- DA ..... Date bid/proposal documents available
- DUE ..... Bid/Proposal due date; bid opening date
- EM ..... Emergency Procurement
- IG ..... Intergovernmental Purchasing
- LBE ..... Locally Based Business Enterprise
- M/WBE ..... Minority/Women's Business Enterprise
- NA ..... Negotiated Acquisition
- NOTICE.... Date Intent to Negotiate Notice was published in CR
- OLB..... Award to Other Than Lowest Responsible & Responsive Bidder/Proposer
- PIN..... Procurement Identification Number
- PPB ..... Procurement Policy Board
- PQ ..... Pre-qualified Vendors List
- RS..... Source required by state/federal law or grant
- SCE ..... Service Contract Short-Term Extension
- DP ..... Demonstration Project
- SS ..... Sole Source Procurement
- ST/FED ..... Subject to State &/or Federal requirements

## KEY TO METHODS OF SOURCE SELECTION

The Procurement Policy Board (PPB) of the City of New York has by rule defined the appropriate methods of source selection for City procurement and reasons justifying their use. The CR procurement notices of many agencies include an abbreviated reference to the source selection method utilized. The following is a list of those methods and the abbreviations used:

- CSB ..... **Competitive Sealed Bidding** (including multi-step)  
*Special Case Solicitations / Summary of Circumstances:*
- CP ..... **Competitive Sealed Proposal** (including multi-step)
- CP/1 ..... Specifications not sufficiently definite
- CP/2 ..... Judgement required in best interest of City
- CP/3 ..... Testing required to evaluate
- CB/PQ/4 ....
- CP/PQ/4 .... **CB or CP from Pre-qualified Vendor List/** Advance qualification screening needed
- DP ..... Demonstration Project
- SS ..... **Sole Source Procurement/**only one source
- RS..... Procurement from a Required Source/ST/FED
- NA ..... Negotiated Acquisition  
*For ongoing construction project only:*
- NA/8 ..... Compelling programmatic needs

- NA/9 ..... New contractor needed for changed/additional work
- NA/10 ..... Change in scope, essential to solicit one or limited number of contractors
- NA/11 ..... Immediate successor contractor required due to termination/default  
*For Legal services only:*
- NA/12 ..... Specialized legal devices needed; CP not advantageous
- WA ..... **Solicitation Based on Waiver/Summary of Circumstances** (Client Services/BSB or CP only)
- WA1 ..... Prevent loss of sudden outside funding
- WA2 ..... Existing contractor unavailable/immediate need
- WA3 ..... Unsuccessful efforts to contract/need continues
- IG ..... **Intergovernmental Purchasing** (award only)
- IG/F ..... Federal
- IG/S ..... State
- IG/O ..... Other
- EM ..... **Emergency Procurement** (award only) An unforeseen danger to:
- EM/A ..... Life
- EM/B ..... Safety
- EM/C ..... Property
- EM/D ..... A necessary service
- AC ..... **Accelerated Procurement/**markets with significant short-term price fluctuations
- SCE ..... **Service Contract Extension/**insufficient time; necessary service; fair price  
*Award to Other Than Lowest Responsible & Responsive Bidder or Proposer / Reason* (award only)
- OLB/a ..... anti-apartheid preference
- OLB/b ..... local vendor preference
- OLB/c ..... recycled preference
- OLB/d ..... other: (specify)

## HOW TO READ CR PROCUREMENT NOTICES

Procurement Notices in the CR are arranged by alphabetically listed Agencies, and within Agency, by Division if any. The notices for each Agency (or Division) are further divided into three subsections: Solicitations, Awards; and Lists & Miscellaneous notices. Each of these subsections separately lists notices pertaining to Goods, Services, or Construction.

Notices of Public Hearings on Contract Awards appear at the end of the Procurement Section. At the end of each Agency (or Division) listing is a paragraph giving the specific address to contact to secure, examine and/or to submit bid or proposal documents, forms, plans, specifications, and other information, as well as where bids will be publicly opened and read. This address should be used for the purpose specified UNLESS a different one is given in the individual notice. In that event, the directions in the individual notice should be followed. The following is a SAMPLE notice and an explanation of the notice format used by the CR.

## SAMPLE NOTICE:

### POLICE

#### DEPARTMENT OF YOUTH SERVICES

#### ■ SOLICITATIONS

*Services (Other Than Human Services)*

**BUS SERVICES FOR CITY YOUTH PROGRAM** – Competitive Sealed Bids – PIN# 056020000293 – DUE 04-21-03 AT 11:00 A.M.

*Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.*  
NYPD, Contract Administration Unit, 51 Chambers Street, Room 310, New York, NY 10007. Manuel Cruz (646) 610-5225.

☛ m27-30

ITEM	EXPLANATION
POLICE DEPARTMENT	Name of contracting agency
DEPARTMENT OF YOUTH SERVICES	Name of contracting division
■ SOLICITATIONS	Type of Procurement action
<i>Services (Other Than Human Services)</i>	Category of procurement
BUS SERVICES FOR CITY YOUTH PROGRAM	Short Title
CSB	Method of source selection
PIN # 056020000293	Procurement identification number
DUE 04-21-03 AT 11:00 am	Bid submission due 4-21-03 by 11:00 am; bid opening date/time is the same.
<i>Use the following address unless otherwise specified in notice, to secure, examine-submit bid/proposal documents; etc.</i>	Paragraph at the end of Agency Division listing giving contact information, or submit bid/information or and Agency Contact address
	NYPD, Contract Administration Unit 51 Chambers Street, Room 310 New York, NY 10007. Manuel Cruz (646) 610-5225.
☛	Indicates New Ad
m27-30	Date that notice appears in City Record

## NUMBERED NOTES

**Numbered Notes are Footnotes.** If a Numbered Note is referenced in a notice, the note so referenced must be read as part of the notice. **1.** All bid deposits must be by company certified check or money order made payable to Agency or Company.