

OFFICE OF THE MAYOR

EXECUTIVE ORDER NO. 29

APRIL 16, 1975

MUNICIPAL ENERGY CONSERVATION PROGRAM

Whereas, Pursuant to the New York City Charter, the Municipal Service Administration shall have charge and control over regulation and the use of energy throughout City government.

Whereas, Pursuant to the above-mentioned charter, the Municipal Service Administration shall, together with the Director of Management and Budget, establish the New York City government's overall policy with regard to energy conservation in all municipal buildings and facilities.

Now, therefore, by the power vested in me as Mayor of The City of New York, it is hereby ordered as follows:

Section 1. A Municipal Energy Conservation Program is hereby established in the Municipal Service Administration to control and regulate the use of energy in all agencies where City funds are appropriated for the payment of such costs.

§ 2. The Municipal Energy Conservation Program shall have a Coordinator who shall be designated by the Municipal Service Administrator and the Director of Management and Budget.

§ 3. The Coordinator of the Municipal Energy Conservation Program shall be responsible for:

- (a) Establishing standards and procedures for operating heating, ventilating and air conditioning equipment.
- (b) Establishing lighting standards for all work space.
- (c) Developing and implementing plans for disconnecting equipment and fixtures when not needed to achieve energy savings.
- (d) Establishing inspection procedures to identify malfunctions in apparatus which cause excessive energy consumption.
- (e) Establishing priorities for repairing equipment that is most wasteful in energy consumption and expediting the repair of such equipment.
- (f) Establishing preventive maintenance programs to generate energy savings.

§ 4. Each agency head shall designate an Energy Conservation Representative to cooperate with the Coordinator in implementing the Energy Conservation Program and reporting on agency progress and savings.

§ 5. The Coordinator shall make quarterly reports on progress and savings to the Municipal Service Administrator and the Director of Management and Budget.

§ 6. The Coordinator shall, in addition to the foregoing:

- (a) Conduct research projects to provide better energy conservation measures throughout City government.
- (b) Serve as liaison with public utilities to conserve energy for the City.
- (c) Serve as advisor to the Mayor's Office of Construction on energy standards for new construction.

§ 7. This Order shall take effect immediately.

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ABRAHAM D. BEAUME, Mayor.

*Superseded by Exec. Order 69, 1976
Augmented by Exec. Order 46, 1975*