



THE CITY RECORD

Official Journal of The City of New York

THE CITY RECORD U.S.P.S. 0114-660
Printed on paper containing 30% post-consumer material

VOLUME CXLII NUMBER 86

TUESDAY, MAY 5, 2015

Price: \$4.00

TABLE OF CONTENTS

PUBLIC HEARINGS AND MEETINGS

Banking Commission	1737
Borough President - Queens	1737
City Council	1738
City Planning Commission	1738
Community Boards	1738
Information Technology and Telecommunications	1738
Office of Labor Relations	1739
Landmarks Preservation Commission	1739
Mayor's Office of Contract Services	1740
Transportation	1740

PROPERTY DISPOSITION

Citywide Administrative Services	1741
Office of Citywide Procurement	1741
Police	1741

PROCUREMENT

Citywide Administrative Services	1742
Office of Citywide Procurement	1742
Comptroller	1743
Asset Management	1743

Education	1743
Environmental Protection	1743
Agency Chief Contracting Office	1743
Water Supply Operation	1744
Health and Hospitals Corporation	1744
Housing Preservation and Development	1744
Legal	1744
Tenant Resources	1745
Human Resources Administration	1745
Office of Contracts	1745
Parks and Recreation	1745
Transportation	1746
Ferries	1746

AGENCY RULES

Housing Preservation and Development	1746
--	------

SPECIAL MATERIALS

Probation	1747
Changes in Personnel	1747

LATE NOTICE

Office of Chief Medical Examiner	1748
Human Resources Administration	1748
Homeless Services	1755
Mayor's Office of Criminal Justice	1755

READER'S GUIDE	1756
--------------------------	------

THE CITY RECORD

BILL DE BLASIO
Mayor

STACEY CUMBERBATCH
Commissioner, Department of Citywide
Administrative Services

ELI BLACHMAN
Editor, The City Record

Published Monday through Friday except
legal holidays by the New York City
Department of Citywide Administrative
Services under Authority of Section 1066 of
the New York City Charter.

Subscription \$500 a year, \$4.00 daily (\$5.00 by
mail). Periodicals Postage Paid at New York,
N.Y. POSTMASTER: Send address changes
to THE CITY RECORD, 1 Centre Street,
17th Floor, New York, N.Y. 10007-1602

Editorial Office/Subscription Changes:
The City Record, 1 Centre Street, 17th Floor,
New York, N.Y. 10007-1602 (212) 386-0055

Visit www.nyc.gov/cityrecord to view a PDF
version of The Daily City Record.

PUBLIC HEARINGS AND MEETINGS

See Also: Procurement; Agency Rules

BANKING COMMISSION

MEETING

Please take notice a Citywide meeting of the NYC Banking Commission will be held on May 12, 2015 at 4:00 P.M. EST. The location of the hearing is at Brooklyn Borough Hall, 2nd Floor Courtroom, 209 Joralemon Street, Brooklyn, NY 11201.

m4-11

BOROUGH PRESIDENT - QUEENS

MEETING

The Queens Borough Board will meet Monday, May 11, 2015 at 5:30 P.M. in the Queens Borough President Conference Room, 120-55 Queens Boulevard, 2nd Floor, Kew Gardens, N.Y. 11424.

CD CW Q10, Q13 & Q14 - ULURP #150302 ZRY

IN THE MATTER OF an application submitted by the Mayor's Office of Housing Recovery Operations (HRO), the Department of Housing Preservation and Development (HPD) and the Department of City Planning (DCP), pursuant to NYC Charter Section 201 to amend the NYC Zoning Resolution to accelerate post-Hurricane Sandy recovery and enable flood resilient residential construction in certain waterfront neighborhoods in flood zone areas in Brooklyn, Queens (Q10, Q13 & Q14) and Staten Island. - Vote to be taken.

m5-11

NOTICE IS HEREBY GIVEN that a Public Hearing will be held by the Borough President of Queens, Melinda Katz, on **Thursday, May 7, 2015** at 10:30 A.M., in the Borough President's Conference Room located at 120-55 Queens Boulevard, Kew Gardens, NY 11424, on the following items:

CD Q03 - BSA #1122-81 BZ

IN THE MATTER OF an application submitted by Eric Palatnik, P.C. on behalf of David Rosero, Owner, pursuant to Section 11-411 under the Special Calendar (SOC) to Waive the Rules of Practice and Procedure, re-open and amend the resolution to extend the term of variance (expired November 9, 2012) for an additional ten (10) years in an R3-2 district located at **105-14 Astoria Boulevard**, Block 1692, Lot 03, Zoning Map 10a, East Elmhurst, Borough of Queens.

CD Q07 - BSA # 200-14 BZ

IN THE MATTER OF an application submitted by Simons & Wright LLC on behalf of Masjid-e-Noor, Inc., pursuant to Section 72-21 of the New York City Zoning Resolution, for a variance to facilitate the

construction of a community facility in an R2 district located at **46-05 Parsons Boulevard (a.k.a. 147-08 46th Avenue)**, Block 5462, Lot 3, Zoning Map 10d, Flushing, Borough of Queens.

CD CW Q10, Q13 & Q14 - ULURP #150302 ZRY

IN THE MATTER OF an application submitted by the Mayor's Office of Housing Recovery Operations (HRO), the Department of Housing Preservation and Development (HPD) and the Department of City Planning (DCP), pursuant to NYC Charter Section 201 to amend the NYC Zoning Resolution to accelerate post-Hurricane Sandy recovery and enable flood resilient residential construction in certain waterfront neighborhoods in flood zone areas in Brooklyn, Queens (Q10, Q13 & Q14) and Staten Island.

NOTE: Individuals requesting Sign Language Interpreters should contact the Borough President's Office, (718) 286-2860, TDD users should call (718) 286-2656, no later than **FIVE BUSINESS DAYS PRIOR TO THE PUBLIC HEARING.**

m1-7

CITY COUNCIL

■ PUBLIC HEARINGS

NOTICE IS HEREBY GIVEN that the Council has scheduled the following public hearings on the matters indicated below:

The Subcommittee on Zoning and Franchises will hold a public hearing in the Council Committee Room, 250 Broadway, 16th Floor, New York City, NY 10007, commencing at 9:30 A.M. on Tuesday, May 5, 2015.

The Subcommittee on Landmarks, Public Siting and Maritime Uses will hold a public hearing in the Council Committee Room, 250 Broadway, 16th Floor, New York City, NY 10007, commencing at 11:00 A.M. on Tuesday, May 5, 2015.

The Subcommittee on Planning, Dispositions and Concessions will hold a public hearing on the following matters in the Council Committee Room, 250 Broadway, 16th Floor, New York City, NY 10007, commencing at 1:00 P.M. on Tuesday, May 5, 2015:

Proposal subject to Council review and action pursuant to the Urban Development Action Area Act, Article 16 of the New York General Municipal Law, at the request of the Department of Housing Preservation and Development ("HPD"), which requests that the Council:

1. Find that the present status of the listed area tends to impair or arrest the sound growth and development of the municipality and that the proposed Urban Development Action Area Project is consistent with the policy and purposes of Section 691 of the General Municipal Law;
2. Waive the area designation requirements of Section 693 of the General Municipal Law pursuant to said Section;
3. Waive the requirements of Sections 197-c and 197-d of the New York City Charter pursuant to Section 694 of the General Municipal Law; and
4. Approve the project as Urban Development Action Area Project pursuant to Section 694 of the General Municipal Law.

NO.	ADDRESS	BLOCK/ LOT	BORO	PROGRAM	COMMUNITY BOARD
20155529 HAM	222 East 13 th Street	468/20	Manhattan	Supportive Housing Loan	03

* * *

WEST 140TH STREET CLUSTER

MANHATTAN CB - 10

2015554 HAM

Application submitted by the New York City Department of Housing Preservation and Development (HPD) for the grant of a real property tax exemption pursuant to Section 577 of the Private Housing Finance Law for property located at Block 2025, Lots 41, 50, 52, and 53 and Block 2026, Lot 7, in Council District 9, Borough of Manhattan. This matter is subject to Council review and action at the request of HPD and pursuant to Section 577 of the PHFL.

a29-m5

CITY PLANNING COMMISSION

■ PUBLIC HEARINGS

NOTICE IS HEREBY GIVEN that resolutions have been adopted by the City Planning Commission, scheduling public hearings on the following matters to be held at 22 Reade Street, New York, NY, on Wednesday, May 6, 2015 at 10:00 A.M.

BOROUGH OF MANHATTAN

No. 1

41 GREAT JONES STREET

CD 2

C 150146 ZSM

IN THE MATTER OF an application submitted by 41 Great Jones Holdings, LLC pursuant to Sections 197-c and 201 of the New York City Charter for the grant of a special permit pursuant to Section 74-711 of the Zoning Resolution to modify the use regulations of Section 42-10 to allow residential use (U.G. 2 use) on portions of the cellar, ground floor, 2nd - 5th floors, and proposed 6th floor of an existing 5-story building, on property located at 41 Great Jones Street (Block 530, Lot 27), in an M1-5B District, within the NoHo Historic District Extension.

Plans for this proposal are on file with the City Planning Commission and may be seen in Room 3N, 22 Reade Street, New York, NY 10007.

BOROUGH OF QUEENS

No. 2

NEWTOWN CREEK EAST BRANCH

CD 5

C 150218 PSQ

IN THE MATTER OF an application submitted by the Department of Environmental Protection and the Department of Citywide Administrative Services, pursuant to Section 197-c of the New York City Charter, for the site selection of property located at 58-26 47th Avenue (Block 2601, Lot 25) for use as an aeration facility.

YVETTE V. GRUEL, Calendar Officer
City Planning Commission
22 Reade Street, Room 2E, New York, NY 10007
Telephone (212) 720-3370

a23-m6

COMMUNITY BOARDS

■ PUBLIC HEARINGS

PUBLIC NOTICE IS HEREBY GIVEN that the following matters have been scheduled for public hearing by Community Board:

BOROUGH OF BROOKLYN

COMMUNITY BOARD NO. 7 - Tuesday, May 5, 2015 at 6:30 P.M., Community Board 7 Offices, 4201 4th Avenue, Brooklyn, NY

#C 150188PCK

NYPD Records and Evidence Storage

IN THE MATTER OF an application submitted by the New York City Police Department and the Department of Citywide Administrative Services, pursuant to Section 197-c of the New York City Charter for the site selection and acquisition of property located at 4312 2nd Avenue (Block 726, lot 1) for use as a central records and evidence storage facility.

#C 150305PCK

NY County D.A. Records Storage

IN THE MATTER OF an application submitted by the New York County District Attorney and the Department of Citywide Administrative Services, pursuant to Section 197-c of the New York City Charter for the site selection and acquisition of property located at 4312 2nd Avenue (Block 726, lot 1) for use as a records storage facility.

a29-m5

INFORMATION TECHNOLOGY AND

TELECOMMUNICATIONS

■ PUBLIC HEARINGS

NOTICE OF A FRANCHISE AND CONCESSION REVIEW COMMITTEE ("FCRC") PUBLIC HEARING to be held on Monday May 11, 2015 commencing at 2:30 P.M. at 22 Reade Street, Borough of Manhattan on the following items: 1) a proposed information services franchise agreement between the City of New York and Phoenix Fiber Network, LLC; and 2) a proposed telecommunications services

franchise agreement between the City of New York and Phoenix Fiber Network, LLC. The proposed franchise agreements authorize the franchisees to install, operate and maintain facilities on, over and under the City's inalienable property to provide, respectively, information services and telecommunications services, each as defined in the respective franchise agreements. The proposed franchise agreements have a term ending June 30, 2021, subject to possible renewal to the fifteenth anniversary of the date the agreements become effective, and provide for compensation to the City to begin at 38 cents per linear foot in Manhattan and 33 cents per linear foot in other boroughs, escalating two cents a quarter thereafter, subject to certain adjustments.

A copy of the proposed franchise agreements may be viewed at The Department of Information Technology and Telecommunications, 2 Metrotech Center, 4th Floor, Brooklyn, NY 11201, commencing April 27, 2015 through May 11, 2015, between the hours of 9:30 A.M. and 3:30 P.M., excluding Saturdays, Sundays and holidays. Hard copies of the proposed franchise agreements may be obtained, by appointment, at a cost of \$.25 per page. All payments shall be made at the time of pickup by check or money order made payable to the New York City Department of Finance. The proposed franchise agreements may also be obtained in PDF form at no cost, by email request. Interested parties should contact Roxanne Chambers at 718-403-6730 or by email at RChambers@doitt.nyc.gov.

NOTE: Individuals requesting sign language interpreters at the public hearing should contact the Mayor's Office of Contract Services, Public Hearing Unit, 253 Broadway, 9th Floor, New York, NY 10007, (212) 788-7490, no later than SEVEN (7) BUSINESS DAYS PRIOR TO THE PUBLIC HEARING. TDD users should call Verizon relay service.

The Hearing may be cablecast on NYCMedia channels.

a17-m11

OFFICE OF LABOR RELATIONS

■ NOTICE

The New York City Deferred Compensation Plan Board will hold its next meeting on Wednesday, May 6, 2015 from 10:00 A.M. to 12:00 P.M. The meeting will be held at 40 Rector Street, 4th Floor, NYC.

m4-6

LANDMARKS PRESERVATION COMMISSION

■ PUBLIC HEARINGS

NOTICE IS HEREBY GIVEN that pursuant to the provisions of Title 25, chapter 3 of the Administrative Code of the City of New York (Sections 25-303, 25-307, 25-308, 25-309, 25-313, 25-318, 25-320) on Tuesday, **May 5, 2015 at 9:30 A.M.**, a public hearing will be held at 1 Centre Street, 9th Floor, Borough of Manhattan with respect to the following properties and then followed by a public meeting. The final order and estimated times for each application will be posted on the Landmarks Preservation Commission website the Friday before the hearing. Any person requiring reasonable accommodation in order to participate in the hearing or attend the meeting should contact the Landmarks Commission no later than five (5) business days before the hearing or meeting.

111 Noble Street – Greenpoint Historic District

16-8795 - Block 2566, Lot 74, Zoned R6B

Community District 1, Brooklyn

CERTIFICATE OF APPROPRIATENESS

An altered frame house built in 1855. Application is to legalize the installation of siding, and windows, and alterations to the areaway, wall without Landmarks Preservation Commission permit(s).

130 Montague Street – Brooklyn Heights Historic District

15-2304 - Block 249, Lot 26, Zoned R7-1

Community District 2, Brooklyn

CERTIFICATE OF APPROPRIATENESS

A Gothic Revival style house built in the 1850s. Application is to install signage.

28 Liberty Street (Formerly One Chase Manhattan Plaza) – One Chase Manhattan Plaza – Individual Landmark

16-8200 - Block 44, Lot 1, Zoned C5-5

Community District 1, Manhattan

CERTIFICATE OF APPROPRIATENESS

An International Style skyscraper designed by Skidmore, Owings & Merrill and built in 1957-64. Application is to alter the plaza and tower base, and install storefronts, signage and a stair enclosure.

73 Washington Place – Greenwich Village Historic District

16-8622 - Block 552, Lot 65, Zoned R7-2

Community District 2, Manhattan

CERTIFICATE OF APPROPRIATENESS

A Greek Revival style rowhouse built in 1847. Application is to install a stoop gate, excavate the full lot, and construct rooftop and rear yard additions.

16-18 Charles Street - Greenwich Village Historic District

16-9365 - Block 1411, Lot 7502, Zoned R6

Community District 2, Manhattan

CERTIFICATE OF APPROPRIATENESS

Two Greek Revival style townhouses built in 1845-1846 and combined and altered in the early 20th century. Application is to legalize and modify alterations made to the facade and areaway and the installation of key boxes and intercoms, all without Landmarks Preservation Commission permit(s); and to modify the areaway and install fencing.

444 6th Avenue - Greenwich Village Historic District

16-7343 - Block 574, Lot 2, Zoned C1-6

Community District 2, Manhattan

CERTIFICATE OF APPROPRIATENESS

A Greek Revival style rowhouse built in 1834-35 with a later rooftop addition. Application is to modify the rooftop addition and legalize the installation of railings and HVAC equipment in non-compliance with Certificate of Appropriateness 03-0464.

154 West 14th Street -154 West 14th Street Building-Individual Landmark

16-2086 - Block 609, Lot 7, Zoned C6-3A, C2-6

Community District 2, Manhattan

CERTIFICATE OF APPROPRIATENESS

A loft building incorporating Secessionist, Art Nouveau, Arts & Crafts, and Mission Revival style motifs, designed by Herman Lee Meader, and built in 1912-13. Application is to install rooftop mechanical equipment.

9 Vandam Street – Charlton-King-Vandam Historic District

14-9769 - Block 469, Lot 9, Zoned R7-2

Community District 2, Manhattan

CERTIFICATE OF APPROPRIATENESS

A Federal style rowhouse built in 1829-30. Application is to construct a rear yard addition, modify a dormer, and excavate the cellar and rear yard.

374 West Broadway, aka 372-374 and 376 West Broadway,

504-506 Broome Street - SoHo-Cast Iron Historic District

Extension

16-7425 - Block 488, Lot 34, Zoned M1-5A

Community District 2, Manhattan

CERTIFICATE OF APPROPRIATENESS

A store building designed by Bridges & Lavin and built c. 2001. Application is to redesign the facades and construct a barrier-free access ramp.

150-152 Mercer Street, aka 579-581 Broadway - SoHo-Cast Iron Historic District

16-8173 - Block 512, Lot 20, Zoned M1-5B

Community District 2, Manhattan

CERTIFICATE OF APPROPRIATENESS

A storehouse built c. 1860. Application is to install storefront infill, signage and lighting.

135 Greene Street - SoHo-Cast Iron Historic District

16-5522 - Block 514, Lot 28, Zoned M1-5B

Community District 2, Manhattan

CERTIFICATE OF APPROPRIATENESS

A cast-iron warehouse building designed by Henry Fernbach and built in 1882-83. Application is to create a new window opening.

190 Bowery, aka 1-3 Spring Street – (Formerly) Germania Bank Building – Individual Landmark

16-9367 - Block 492, Lot 38, Zoned C6-1

Community District 2, Manhattan

CERTIFICATE OF APPROPRIATENESS

A Beaux-Arts style bank building designed by Robert Maynicke and built in 1898-99. Application is to alter the facade, install a new entrance, and modify windows.

421 East 6th Street, aka 108 East 7th Street – East Village/Lower East Side Historic District

16-6192 - Block 434, Lot 46, Zoned R8B

Community District 3, Manhattan

CERTIFICATE OF APPROPRIATENESS

A neo-Classical style commercial building designed by William W. Whitehill and built in 1919. Application is to enlarge a rooftop bulkhead, alter the rear facade and yard, demolish a free-standing wall and ramp, install fences, and replace windows and doors.

100 Fifth Avenue, aka 98-104 Fifth Avenue and 3 West 15th Street – Ladies' Mile Historic District

16-5851 - Block 817, Lot 7502, Zoned C6-4M, C6-2M

Community District 5, Manhattan

CERTIFICATE OF APPROPRIATENESS

A Beaux-Arts style store, loft, and office building designed by Albert S.

Gottlieb and built in 1905-07. Application is to install a barrier-free access ramp, railings and signage.

10 East 78th Street - Metropolitan Museum Historic District
16-7289 - Block 1392, Lot 65 Zoned R8B
Community District 8, Manhattan
CERTIFICATE OF APPROPRIATENESS

A rowhouse built in 1886-1887, and altered in 1946.
Application is to alter the front and rear facades and areaway, and construct a rooftop addition.

a22-m5

NOTICE IS HEREBY GIVEN that pursuant to the provisions of Title 25, Chapter 3 of the Administrative Code of the City of New York (Sections 25-303, 25-307, 25-308, 25-309, 25-313, 25-318, 25-320) (formerly Chapter 8-A, Sections 207-6.0, 207-7.0, 207-12.0, 207-17.0, and 207-19.0), on Tuesday, May 12, 2015, at 9:30 A.M., a public hearing will be held at 1 Centre Street, 9th Floor, Borough of Manhattan with respect to the following property and then followed by a public meeting. The order and estimated times for each application will be posted on the Landmarks Preservation Commission website the Friday before the hearing. Any person requiring reasonable accommodation in order to participate in the hearing or attend the meeting should contact the Landmarks Preservation Commission no later than five (5) business days before the hearing or meeting.

Corbin Building, 11 John Street (aka 192 Broadway and 1-13 John Street), Manhattan
LP-2569
Landmark Site: Manhattan Block 79, Lot 15
Community District 1

a28-m11

MAYOR'S OFFICE OF CONTRACT SERVICES

■ MEETING

PUBLIC NOTICE IS HEREBY GIVEN that the Franchise and Concession Review Committee will hold a public meeting on Wednesday, May 13, 2015 at 2:30 P.M., at 22 Reade Street, Spector Hall, Borough of Manhattan.

NOTE: Individuals requesting Sign Language Interpreters should contact the Mayor's Office of Contract Services, Public Hearings Unit, 253 Broadway, 9th Floor, New York, NY 10007 (212) 788-7490, no later than SEVEN (7) BUSINESS DAYS PRIOR TO THE PUBLIC MEETING. TDD users should call Verizon relay service.

m4-13

TRANSPORTATION

■ PUBLIC HEARINGS

NOTICE IS HEREBY GIVEN, pursuant to law, that the following proposed revocable consents, have been scheduled for a public hearing by the New York City Department of Transportation. The hearing will be held at 55 Water Street, 9th Floor, Room 945 commencing at 2:00 P.M. on Wednesday, May 13, 2015. Interested parties can obtain copies of proposed agreements or request sign-language interpreters (with at least seven days prior notice) at 55 Water Street, 9th Floor SW, New York, NY 10041, or by calling (212) 839-6550.

#1 IN THE MATTER OF a proposed revocable consent authorizing 330 Jay Street Associates, Inc. to continue to maintain and use bollards on the south sidewalk of Johnson Street, west of Jay Street, and on the west sidewalk of Jay Street, south of Johnson Street, in the Borough of Brooklyn. The proposed revocable consent is for a term of ten years from July 1, 2015 to June 30, 2025 and provides among other terms and conditions for compensation payable to the City according to the following schedule:

For the period from July 1, 2015 to June 30, 2025 - \$9,250/annum.
the maintenance of a security deposit in the sum of \$20,000 and the insurance shall be in the amount of Two Million Dollars (\$2,000,000) per occurrence, and Two Million Dollars (\$2,000,000) aggregate.

#2 IN THE MATTER OF a proposed revocable consent authorizing 410 Park Avenue Associates, L.P. to continue to maintain and use planters, together with electrical conduit, on and in the west sidewalk of Park Avenue, south of East 55th Street and on the south sidewalk of East 55th Street, west of Park Avenue, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from July 1, 2013 to June 30, 2023 and provides among other terms and conditions for compensation payable to the City according to the following schedule:

For the period July 1, 2013 to June 30, 2014 - \$1,853
For the period July 1, 2014 to June 30, 2015 - \$1,899
For the period July 1, 2015 to June 30, 2016 - \$1,945
For the period July 1, 2016 to June 30, 2017 - \$1,991
For the period July 1, 2017 to June 30, 2018 - \$2,037
For the period July 1, 2018 to June 30, 2019 - \$2,083
For the period July 1, 2019 to June 30, 2020 - \$2,120
For the period July 1, 2020 to June 30, 2021 - \$2,175
For the period July 1, 2021 to June 30, 2022 - \$2,221
For the period July 1, 2022 to June 30, 2023 - \$2,267

the maintenance of a security deposit in the sum of \$2,300 and the insurance shall be in the amount of Two Million Dollars (\$2,000,000) per occurrence, and Two Million Dollars (\$2,000,000) aggregate

#3 IN THE MATTER OF a proposed revocable consent authorizing 675 Hudson Vault, LLC to continue to maintain and use an underground structure, together with four stairs, under and along the east sidewalk of Hudson Street, north of West 13th Street, under the north sidewalk of West 13th Street, between Hudson Street and Ninth Avenue, and under the east sidewalk of Ninth Avenue, north of West 13th Street, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from July 1, 2015 to June 30, 2025 and provides among other terms and conditions for compensation payable to the City according to the following schedule:

For the period July 1, 2015 to June 30, 2016 - \$12,106
For the period July 1, 2016 to June 30, 2017 - \$12,436
For the period July 1, 2017 to June 30, 2018 - \$12,766
For the period July 1, 2018 to June 30, 2019 - \$13,096
For the period July 1, 2019 to June 30, 2020 - \$13,426
For the period July 1, 2020 to June 30, 2021 - \$13,756
For the period July 1, 2021 to June 30, 2022 - \$14,086
For the period July 1, 2022 to June 30, 2023 - \$14,416
For the period July 1, 2023 to June 30, 2024 - \$14,746
For the period July 1, 2024 to June 30, 2025 - \$15,076

the maintenance of a security deposit in the sum of \$15,100 and the insurance shall be in the amount of Two Million Dollars (\$2,000,000) per occurrence, and Two Million Dollars (\$2,000,000) aggregate.

#4 IN THE MATTER OF a proposed revocable consent authorizing 787 Holdings, LLC to continue to maintain and use tree pit light receptacles, together with electrical conduits, in the south sidewalk of West 52nd Street and in the north sidewalk of West 51st Street, east of Seventh Avenue, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from July 1, 2015 to June 30, 2025 and provides among other terms and conditions for compensation payable to the City according to the following schedule:

For the period July 1, 2015 to June 30, 2016 - \$6,038
For the period July 1, 2016 to June 30, 2017 - \$6,189
For the period July 1, 2017 to June 30, 2018 - \$6,340
For the period July 1, 2018 to June 30, 2019 - \$6,491
For the period July 1, 2019 to June 30, 2020 - \$6,642
For the period July 1, 2020 to June 30, 2021 - \$6,793
For the period July 1, 2021 to June 30, 2022 - \$6,944
For the period July 1, 2022 to June 30, 2023 - \$7,095
For the period July 1, 2023 to June 30, 2024 - \$7,246
For the period July 1, 2024 to June 30, 2025 - \$7,397

the maintenance of a security deposit in the sum of \$7,400 and the insurance shall be in the amount of Two Million Dollars (\$2,000,000) per occurrence, and Two Million Dollars (\$2,000,000) aggregate.

#5 IN THE MATTER OF a proposed revocable consent authorizing Consolidated Edison Company of New York, Inc. to continue to maintain and use a pipe under and across East 133rd Street, east of Walnut Avenue, in the Borough of the Bronx. The proposed revocable consent is for a term of ten years from July 1, 2014 to June 30, 2024 and provides among other terms and conditions for compensation payable to the City according to the following schedule:

For the period July 1, 2014 to June 30, 2015 - \$1,907
For the period July 1, 2015 to June 30, 2016 - \$1,959
For the period July 1, 2016 to June 30, 2017 - \$2,011
For the period July 1, 2017 to June 30, 2018 - \$2,063
For the period July 1, 2018 to June 30, 2019 - \$2,115
For the period July 1, 2019 to June 30, 2020 - \$2,167
For the period July 1, 2020 to June 30, 2021 - \$2,219
For the period July 1, 2021 to June 30, 2022 - \$2,271
For the period July 1, 2022 to June 30, 2023 - \$2,323
For the period July 1, 2023 to June 30, 2024 - \$2,375

the maintenance of a security deposit in the sum of \$2,400 and the insurance shall be in the amount of Two Million Dollars (\$2,000,000) per occurrence, and Two Million Dollars (\$2,000,000) aggregate.

#6 IN THE MATTER OF a proposed revocable consent authorizing Hyatt Equities LLC to continue to maintain and use a projection over the property line, on East 42nd Street, west of Lexington Avenue, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from July 1, 2014 to June 30, 2024 and provides among other terms and conditions for compensation payable to the City according to

the following schedule:

- For the period July 1, 2014 to June 30, 2015 - \$242,245
- For the period July 1, 2015 to June 30, 2016 - \$248,856
- For the period July 1, 2016 to June 30, 2017 - \$255,471
- For the period July 1, 2017 to June 30, 2018 - \$262,084
- For the period July 1, 2018 to June 30, 2019 - \$268,697
- For the period July 1, 2019 to June 30, 2020 - \$275,310
- For the period July 1, 2020 to June 30, 2021 - \$281,923
- For the period July 1, 2021 to June 30, 2022 - \$288,536
- For the period July 1, 2022 to June 30, 2023 - \$295,149
- For the period July 1, 2023 to June 30, 2024 - \$301,762

the maintenance of a security deposit in the sum of \$10,000 and the insurance shall be the amount of Two Million Dollars (\$2,000,000) per occurrence, and Five Million Dollars (\$5,000,000) aggregate.

#7 IN THE MATTER OF a proposed revocable consent authorizing Watchtower Bible and Tract Society of New York, Inc. to continue to maintain and use a tunnel under and across Columbia Heights, north of Vine Street, in the Borough of Brooklyn. The proposed revocable consent is for a term of ten years from July 1, 2015 to June 30, 2025 and provides among other terms and conditions for compensation payable to the City according to the following schedule:

- For the period July 1, 2015 to June 30, 2016 - \$13,212
- For the period July 1, 2016 to June 30, 2017 - \$13,573
- For the period July 1, 2017 to June 30, 2018 - \$13,934
- For the period July 1, 2018 to June 30, 2019 - \$14,295
- For the period July 1, 2019 to June 30, 2020 - \$14,656
- For the period July 1, 2020 to June 30, 2021 - \$15,017
- For the period July 1, 2021 to June 30, 2022 - \$15,378
- For the period July 1, 2022 to June 30, 2023 - \$15,739
- For the period July 1, 2023 to June 30, 2024 - \$16,100
- For the period July 1, 2024 to June 30, 2025 - \$16,461

the maintenance of a security deposit in the sum of \$16,500 and the insurance shall be the amount of Two Million Dollars (\$2,000,000) per occurrence, and Five Million Dollars (\$5,000,000) aggregate.

a23-m13

PROPERTY DISPOSITION

CITYWIDE ADMINISTRATIVE SERVICES

■ SALE

The City of New York, in partnership with PropertyRoom.com, posts vehicle and heavy machinery auctions online every week at: <http://www.propertyroom.com/s/dcas>

All auctions are open to the general public, and registration is free.

Vehicles can be viewed in person by appointment at: KenBen Industries, 364 Maspeth Avenue, Brooklyn, NY 11211. Phone: (718) 802-0022

a28-o6

OFFICE OF CITYWIDE PROCUREMENT

■ NOTICE

The Department of Citywide Administrative Services, Office of Citywide Procurement is currently selling surplus assets on the internet. Visit <http://www.publicsurplus.com/sms/nycdcas.ny/browse/home>.

To begin bidding, simply click on 'Register' on the home page.

There are no fees to register. Offerings may include but are not limited to: office supplies/equipment, furniture, building supplies, machine tools, HVAC/plumbing/electrical equipment, lab equipment, marine equipment, and more.

Public access to computer workstations and assistance with placing bids is available at the following locations:

- DCAS Central Storehouse, 66-26 Metropolitan Avenue, Middle Village, NY 11379
- DCAS, Office of Citywide Procurement, 1 Centre Street, 18th Floor, New York, NY 10007

j2-d31

POLICE

■ NOTICE

OWNERS ARE WANTED BY THE PROPERTY CLERK DIVISION OF THE NEW YORK CITY POLICE DEPARTMENT

The following listed property is in the custody, of the Property Clerk Division without claimants. Recovered, lost, abandoned property, obtained from prisoners, emotionally disturbed, intoxicated and deceased persons; and property obtained from persons incapable of caring for themselves.

Motor vehicles, boats, bicycles, business machines, cameras, calculating machines, electrical and optical property, furniture, furs, handbags, hardware, jewelry, photographic equipment, radios, robes, sound systems, surgical and musical instruments, tools, wearing apparel, communications equipment, computers, and other miscellaneous articles.

INQUIRIES

Inquiries relating to such property should be made in the Borough concerned, at the following office of the Property Clerk.

FOR MOTOR VEHICLES (All Boroughs):

- Springfield Gardens Auto Pound, 174-20 North Boundary Road, Queens, NY 11430, (718) 553-9555
- Erie Basin Auto Pound, 700 Columbia Street, Brooklyn, NY 11231, (718) 246-2030

FOR ALL OTHER PROPERTY

- Manhattan - 1 Police Plaza, New York, NY 10038, (646) 610-5906
- Brooklyn - 84th Precinct, 301 Gold Street, Brooklyn, NY 11201, (718) 875-6675
- Bronx Property Clerk - 215 East 161 Street, Bronx, NY 10451, (718) 590-2806
- Queens Property Clerk - 47-07 Pearson Place, Long Island City, NY 11101, (718) 433-2678
- Staten Island Property Clerk - 1 Edgewater Plaza, Staten Island, NY 10301, (718) 876-8484

j2-d31

PROCUREMENT

"Compete To Win" More Contracts!

Thanks to a new City initiative - "Compete To Win" - the NYC Department of Small Business Services offers a new set of FREE services to help create more opportunities for minority and women-owned businesses to compete, connect and grow their business with the City. With NYC Construction Loan, Technical Assistance, NYC Construction Mentorship, Bond Readiness, and NYC Teaming services, the City will be able to help even more small businesses than before.

- Win More Contracts at nyc.gov/competetowin

"The City of New York is committed to achieving excellence in the design and construction of its capital program, and building on the tradition of innovation in architecture and engineering that has contributed to the City's prestige as a global destination. The contracting opportunities for construction/construction services and construction-related services that appear in the individual agency listings below reflect that commitment to excellence."

HHS ACCELERATOR

To respond to human services Requests for Proposals (RFPs), in accordance with Section 3-16 of the Procurement Policy Board Rules of the City of New York ("PPB Rules"), vendors must first complete and submit an electronic prequalification application using the City's Health and Human Services (HHS) Accelerator System. The HHS Accelerator System is a web-based system

maintained by the City of New York for use by its human services Agencies to manage procurement. The process removes redundancy by capturing information about boards, filings, policies, and general service experience centrally. As a result, specific proposals for funding are more focused on program design, scope, and budget.

Important information about the new method

- Prequalification applications are required every three years.
- Documents related to annual corporate filings must be submitted on an annual basis to remain eligible to compete.
- Prequalification applications will be reviewed to validate compliance with corporate filings, organizational capacity, and relevant service experience.
- Approved organizations will be eligible to compete and would submit electronic proposals through the system.

The Client and Community Service Catalog, which lists all Prequalification service categories and the NYC Procurement Roadmap, which lists all RFPs to be managed by HHS Accelerator may be viewed at <http://www.nyc.gov/html/hhsaccelerator/html/roadmap/roadmap.shtml>. All current and prospective vendors should frequently review information listed on roadmap to take full advantage of upcoming opportunities for funding.

Participating NYC Agencies

HHS Accelerator, led by the Office of the Mayor, is governed by an Executive Steering Committee of Agency Heads who represent the following NYC Agencies:

- Administration for Children's Services (ACS)
- Department for the Aging (DFTA)
- Department of Consumer Affairs (DCA)
- Department of Corrections (DOC)
- Department of Health and Mental Hygiene (DOHMH)
- Department of Homeless Services (DHS)
- Department of Probation (DOP)
- Department of Small Business Services (SBS)
- Department of Youth and Community Development (DYCD)
- Housing and Preservation Department (HPD)
- Human Resources Administration (HRA)
- Office of the Criminal Justice Coordinator (CJC)

To sign up for training on the new system, and for additional information about HHS Accelerator, including background materials, user guides and video tutorials, please visit www.nyc.gov/hhsaccelerator

CITYWIDE ADMINISTRATIVE SERVICES

■ SOLICITATION

Goods

POOL PAINTS (PARKS) - Competitive Sealed Bids - PIN# 8571500455 - Due 5-28-15 at 10:30 A.M.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Citywide Administrative Services, 1 Centre Street, 18th Floor, New York, NY 10007. Donna Meeks (212) 386-0456; Fax: (212) 669-8523; dmeeks@dcas.nyc.gov

• m5

MILLIPORE FILTERS AND EQUIPMENT BRAND SPECIFIC - Competitive Sealed Bids - PIN# 8571500440 - Due 5-29-15 at 10:30 A.M.

A copy of the bid can be downloaded from City Record Online at <http://a856-internet.nyc.gov/nycvendoronline/home.asp>. Enrollment is free. Vendor may also request the bid by contacting Vendor Relations via email at dcasdmssbids@dcas.nyc.gov, by telephone at (212) 386-0044 or fax (212) 669-7585.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Citywide Administrative Services, 1 Centre Street, 18th Floor, New York, NY 10007-1602. Wendy Almonte (212) 386-0471; Fax: (212) 313-3198; walmonte@dcas.nyc.gov

• m5

OFFICE OF CITYWIDE PROCUREMENT

■ AWARD

Goods

GRP: FOR WARTSILA SLUDGE TANKER RE-AD - Competitive Sealed Bids - PIN# 8571400099 - AMT: \$267,372.00 - TO: Wartsila Defense Inc., 3617 Koppens Way, Chesapeake, VA 23323-2531.

● **EQUIPMENT II, RENTAL OF VARIOUS** - Competitive Sealed Bids - PIN# 8571400134 - AMT: \$1,872,000.00 - TO: Venture Construction Inc., 42 Locke Road, Concord, NH 03301.

● **EQUIPMENT II, RENTAL OF VARIOUS** - Competitive Sealed Bids - PIN# 8571400134 - AMT: \$2,134,860.00 - TO: Eagle Equipment Inc. DBA Peirce Equipment CO., 3388 Route 22 West, Branchburg, NJ 08876.

• m5

MEATS AND POULTRY "GENERAL POPULATION"/DOC

- Competitive Sealed Bids - PIN# 8571500289 - AMT: \$913,577.04 - TO: Jamac Frozen Food Corporation, 570 Grand Street, Jersey City, NJ 07302.

• m5

SAUCES, SEASONING, SPICES AND CONDIMENTS-ACS/DYFJ

- Competitive Sealed Bids - PIN# 8571500297 - AMT: \$13,487.14 - TO: Universal Coffee Corp., 123 47th Street, P O Box 320187, Brooklyn, NY 11232.

● **SAUCES, SEASONING, SPICES AND CONDIMENTS-ACS/DYFJ** - Competitive Sealed Bids - PIN# 8571500297 - AMT: \$2,754.00 - TO: Mivila Corp DBA Mivila Foods, 226 Getty Avenue, Paterson, NJ 07503.

• m5

TELECOMM. EQUIP. AND SOLUTIONS -CISCO ROUTER 3945 AND SWITCH 4500X-NYPD - Other - PIN# 8571500498 - AMT: \$208,962.26 - TO: Iplogic Inc., 17 British American Boulevard, Latham, NY 12110. OGS PT #64525

● **SECURITY SYSTEMS AND SOLUTIONS ID CARDS-NYPD** - Other - PIN# 8571500501 - AMT: \$628,375.00 - TO: Idesco Corp., 37 West 26th Street, 10th Floor, New York, NY 10010. OGS PT #63108

Suppliers wishing to be considered for a contract with the Office of General Services of New York State are advised to contact the Procurement Services Group, Corning Tower, Room 3711, Empire State Plaza, Albany, NY 12242 or by phone: 518-474-6717.

• m5

■ SOLICITATION

Goods

GRP: LINCOLN LUBRICATION PRODUCTS AND EQUIPMENT

- Competitive Sealed Bids - PIN# 8571500369 - Due 5-29-15 at 10:30 A.M.

A copy of the bid can be downloaded from the City Record Online site at <http://a856-internet.nyc.gov/nycvendoronline/home.asp>. Enrollment is free. Vendors may also request the bid by contacting Vendor Relations via email at dcasdmssbids@dcas.nyc.gov, by telephone at (212) 386-0044 or by fax at 212-669-7603.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Citywide Administrative Services, 1 Centre Street, 18th Floor, New York, NY 10007. Kirklyal Henry (212) 386-0438; khenry@dcas.nyc.gov

• m5

WRECKER, 16 TON MEDIUM DUTY - DOT - Competitive Sealed Bids - PIN# 8571500435 - Due 6-8-15 at 10:30 A.M.

● **TRUCK, WATER TANK/SPRAY SYSTEM - PARKS** - Competitive Sealed Bids - PIN# 8571500089 - Due 6-8-15 at 10:30 A.M.

A copy of these bids can be downloaded from the City Record Online site at <http://a856-internet.nyc.gov/nycvendoronline/home.asp>. Enrollment is free. Vendors may also request the bid by contacting Vendor Relations via email at dcasdmssbids@dcas.nyc.gov, by telephone at (212) 386-0044 or by fax at 212-669-7603.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Citywide Administrative Services, 1 Centre Street, 18th Floor, New York, NY 10007. Joseph Vacirca (212) 669-8616; Fax: (212) 669-7581; jvacirca@dcas.nyc.gov

• m5

■ VENDOR LIST

*Goods***EQUIPMENT FOR DEPARTMENT OF SANITATION**

In accordance with PPB Rules, Section 2.05(c)(3), an acceptable brands list will be established for the following equipment for the Department of Sanitation:

- A. Collection Truck Bodies
- B. Collection Truck Cab Chassis
- C. Major Component Parts (Engine, Transmission, etc.)

Applications for consideration of equipment products for inclusion on the acceptable brands list are available from: Mr. Edward Andersen, Procurement Analyst, Department of Citywide Administrative Services, Office of Citywide Procurement, 1 Centre Street, 18th Floor, New York, NY 10007. (212) 669-8509

j2-d31

COMPTROLLER

ASSET MANAGEMENT**■ SOLICITATION***Goods and Services***CLASS ACTION DETERMINATION AND FILING SERVICES**

-Sole Source - Available only from a single source - PIN#015-15816700 ZC - Due 5-22-15 at 3:00 P.M.

The NYC Comptroller's Office is seeking to hire Institutional Shareholder Services, Inc. "ISS" to provide class action determination and filing services. ISS is uniquely capable of providing these services and is able to immediately begin class action filings on behalf of the five New York City Retirement Systems.

Prospective firms should express their interest in writing no later than May 22, 2015 and should contact: Ms. Evelyn Dresler, Office of the NYC Comptroller, Bureau of Asset Management, One Centre Street, Room 650, New York, NY 10007

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Comptroller, 1 Centre Street, Room 650, New York, NY 10007. Evelyn Dresler (212) 669-8235; bamcontracts@comptroller.nyc.gov

m4-8**■ INTENT TO AWARD***Goods and Services***BENCHMARKING REPORT FOR THE NEW YORK CITY RETIREMENT SYSTEM - Sole Source - Available only from a single source - PIN# 01515BAM19910 - Due 5-12-15 at 3:00 P.M.**

The NYC Comptroller's Office intends to enter into a Sole Source contract with CEM Benchmarking Inc. to provide benchmarking reports that are needed by the Bureau of Asset Management. This report provides a comprehensive review of the New York City Retirement Systems returns. Vendors may express their interest in providing similar services, now or in the future by submitting an expression of interest.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Comptroller, One Centre Street, Room 701, New York, NY 10007. Bernarda Ramirez (212) 669-7302; bramire@comptroller.nyc.gov

a30-m6**■ AWARD***Services (other than human services)*

INVESTMENT MANAGEMENT SERVICES - Renewal - PIN# 01510813307RS - AMT: \$670,000.00 - TO: State Street Global Advisors (SSgA), One Lincoln Street, Boston, MA 02111-2900.

● **INVESTMENT MANAGEMENT SERVICES - Renewal - PIN# 01510813305RS - AMT: \$3,400,000.00 - TO: Security Capital Research Management Inc., 10 South Dearborn Street, Suite 1400, Chicago, IL 60603.**

● **INVESTMENT MANAGEMENT SERVICES - Renewal - PIN# 01511814201IE - AMT: \$16,882,000.00 - TO: Acadian Asset**

Management LLC, 260 Franklin Street, Floor 20-23, Boston, MA 02110.

☛ m5

EDUCATION

■ SOLICITATION*Goods and Services***JOB ORDER CONTRACTS FOR ELECTRICAL FEEDERS TO KITCHEN EQUIPMENT IN SCHOOL CAFETERIAS - Competitive Sealed Bids - PIN# B2616040 - Due 6-10-15 at 4:00 P.M.**

Mandatory pre-bid conference on May 13, 2015 at 10:00 A.M., at 44-36 Vernon Boulevard, 5th Floor, Training Room 1, Long Island City, NY 11101

The RFB consists of five aggregate classes. The scope of work includes labor, materials, and supervision required to provide electrical work, including but not limited to installation of new conduits, wiring, and outlets, replacement of existing marked lines and outlets, disconnection of hardwired lines and converting to standard outlets and receptacles, and electrical line repairs related to fire suppression systems. The RFB includes some installation and repair of data lines related to cafeteria operations.

To download, please go to <http://schools.nyc.gov/Offices/DCP/Vendor/RequestsforBids/Default.htm>. If you cannot download, send an e-mail to vendorhotline@schools.nyc.gov with the RFB number and title in the subject line. For all questions related to this RFB, please e-mail rgreene@schools.nyc.gov with the RFB number and title in the subject line of your e-mail.

Bid opens Thursday, June 11, 2015 at 11:00 A.M.

The New York City Department of Education (DOE) strives to give all businesses, including Minority and Women-Owned Business Enterprises (MWBEs), an equal opportunity to compete for DOE procurements. The DOE's mission is to provide equal access to procurement opportunities for all qualified vendors, including MWBEs, from all segments of the community. The DOE works to enhance the ability of MWBEs to compete for contracts. DOE is committed to ensuring that MWBEs fully participate in the procurement process.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Education, 65 Court Street, 13th Floor, Brooklyn, NY 11201. Robin Greene (718) 935-3000; vendorhotline@schools.nyc.gov

☛ m5

ENVIRONMENTAL PROTECTION

■ INTENT TO AWARD*Goods and Services***SUPPLY AND DELIVER THIUGUARD OMEGA-S MAGNESIUM HYDROXIDE - Sole Source - Available only from a single source - PIN# 1404-HP - Due 5-20-15 at 11:00 A.M.**

NYC Environmental Protection intends to enter into a sole source agreement with the purchase of supply and delivery of Thioguard Omega-s Magnesium Hydroxide. Any firm which believes it can also provide the supply and delivery of Thioguard Omega-s Magnesium Hydroxide are invited to do so; please indicate by letter or e-mail.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Environmental Protection, 59-17 Junction Boulevard, 17th Floor, Flushing, NY 11373. Ira Elmore (718) 595-3259; Fax: (718) 595-9532; ielmore@dep.nyc.gov

a30-m6**AGENCY CHIEF CONTRACTING OFFICE****■ SOLICITATION***Construction Related Services*

CAT-423: DESIGN AND CONSTRUCTION MANAGEMENT SERVICES FOR THE RECONSTRUCTION OF FACILITIES LOCATED IN THE UPSTATE WATERSHED - Request for Proposals - PIN# 82614WS00002 - Due 6-10-15 at 4:00 P.M.

The New York City Department of Environmental Protection's Bureau of Water Supply ("BWS") seeks a consultant to provide design services, design services during construction, construction management and miscellaneous design services for numerous construction contracts for structures and facilities located on the east and west side of the Hudson River. Projects designed under this contract may be advertised for bid in the typical manner or executed by the BWS's Job Order Contracting ("JOC") program.

Minimum Qualification Requirements: 1) Proposers must be authorized to practice engineering in the State of New York; 2) Proposers must also submit proof of licensure for those key personnel practicing engineering in the State of New York.

Preproposal Conference: May 13, 2015, 10:00 A.M., NYCDEP, 465 Columbus Avenue, 2nd Floor, Training Room, Valhalla, NY 10595. Attendance is not mandatory but strongly recommended. Please limit attendance to no more than two persons from each firm.

Contract is subject to LL1 and a M/WBE goal has been established.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Environmental Protection, 59-17 Junction Boulevard, 17th Floor, Flushing, NY 11373. Glorivee Roman (718) 595-3226; Fax: (718) 595-3208; glroman@dep.nyc.gov

m5

WATER SUPPLY OPERATION

SOLICITATION

Services (other than human services)

PREVENTIVE MAINTENANCE AND REPAIR OF CHEMICAL METERING PUMPS AT NYC DEP RESERVOIRS AND CHLORINATION STATIONS, VARIOUS LOCATIONS. -

Competitive Sealed Bids - PIN# 82615PMCMP15 - Due 5-26-15 at 11:30 A.M.

Contract PMCMP-2015: Document fee \$40.00. There will be a pre-bid conference on 5/08/15 9:00 A.M. at 415 East 203rd Street Bronx, NY. 10458. Project Manager George Mathai (718) 595-6609.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Environmental Protection, 59-17 Junction Boulevard 17th Floor, Flushing N.Y. 11373. Greg Hall (718) 595-3236; ghall@dep.nyc.gov

m5

HEALTH AND HOSPITALS CORPORATION

The New York City Health and Hospitals Corporation is regularly soliciting bids for supplies and equipment at its Central Purchasing Offices, 346 Broadway, New York City, Room 516, for its Hospitals and Diagnostic and Treatment Centers. All interested parties are welcome to review the bids that are posted in Room 516 weekdays between 9:00 A.M. and 4:30 P.M. For information regarding bids and the bidding process, please call (212) 442-4018.

j2-d31

HOUSING PRESERVATION AND DEVELOPMENT

LEGAL

INTENT TO AWARD

Human Services/Client Services

NEIGHBORHOOD PRESERVATION CONSULTANTS - Negotiated Acquisition - Other - PIN# BELOW..... - Due 5-6-15 at 10:00 A.M.

Pursuant to Section 3-04 of the Procurement Policy Board Rules, The New York City Department of Housing Preservation and Development/ Office of Neighborhood Strategies/Community Partnership (HPD/ONS) intends to negotiate with the following 21 vendors to provide Neighborhood Preservation Consultant (NPC) services to join in its efforts to proactively preserve the City's housing stock and continue to improve neighborhood conditions through a highly focused program of neighborhood and housing preservation services. These services

augment HPD's work to ensure that every New Yorker lives in a safe and secure home by helping owners restore their buildings to good fiscal and structural health through education, investment, preservation strategies, and enforcement. The special skills of these locally-based, not-for-profit organizations are utilized to identify critical housing issues in their neighborhoods and to assist owners of residential buildings that are in a state of physical and/or financial distress to restore their buildings to a viable status. The vendors, also known as Neighborhood Preservation Consultants ("Consultants"), would provide one or more neighborhood preservation services that include, but are not limited to the following:

- Conducting a detailed assessment of neighborhood needs and identifying housing issues in the proposed catchment area(s);
• Identifying and assessing buildings;
• Intervening to mediate between landlords and tenants in housing related matters;
• Educating owners in housing related matters to maintain and restore buildings to a structurally and fiscally sound condition;
• Recommending remedial strategies to owners and assisting them in the development and implementation of such strategies;
• Encouraging owners to pay outstanding municipal charges and property taxes;
• Assisting owners and managing agents in correcting housing violations; and
• Carrying out special projects at HPD's discretion.

The contract term will be from July 1, 2015 through June 30, 2016 with no options to renew. Below are the vendor's names, addresses, amounts and E-PIN numbers.

80609P0004CNVN002 Amount: \$21,498.89
AAFE Community Development
108 Norfolk Street,
New York, NY 10002

80609P0015CNVN002 Amount: \$21,498.89
Astella Development
1618 Mermaid Avenue,
Brooklyn NY 11224

80609P0003CNVN002 Amount: \$42,997.77
Belmont - Arthur Avenue Local Development Corp.
660 East 183 Street,
Bronx NY 10458

80610P0009CNVN002 Amount: \$21,498.89
Belmont - Arthur Avenue Local Development Corp.
660 East 183 Street,
Bronx NY 10458

80609P0008CNVN002 Amount: \$21,498.89
Brooklyn Neighborhood Improvement Association
1482 St. Johns Place,
Brooklyn NY 11203

80609P0006CNVN002 Amount: \$64,496.67
Brooklyn Housing and Family Services, Inc.
415 Albermarle Road,
Brooklyn NY 11218

80610P0010CNVN002 Amount: \$21,498.89
The Crenulated Company LTD
1512 Townsend Avenue,
Bronx, NY 10452

80609P0017CNVN002 Amount: \$21,498.89
Cypress Hill LDC
625 Jamaica Avenue,
Brooklyn NY 11208

80609P0013CNVN002 Amount: \$21,498.89
Fifth Avenue Committee, Inc.
621 Degraw Street,
Brooklyn NY 11217

80609P0012CNVN003 Amount: \$21,498.89
Jewish Community Council of Rockaway Peninsula
1525 Central Avenue,
Far Rockaway, NY 11691

80609P0016CNVN002 Amount: \$21,498.89
Neighborhood Housing Services of
New York City, Inc- North Bronx
1451 Gunhill Road,
Bronx, NY 10469

80609P0014CNVN002 Amount: \$21,498.89
Neighborhood Housing Services of
New York City - Northern Queens
60-20 Woodside Avenue, 2nd Floor,
Woodside NY 11377

80609P0005CNVN002 Amount: \$21,498.89
 Neighborhood Initiatives Development Corp.
 2523 Olinville Avenue,
 Bronx, NY 10467

80609P0002CNVN002 Amount: \$85,995.56
 Northern Manhattan Improvement Corp.
 76 Wadsworth Avenue,
 New York, NY 10033

80609P0010CNVN002 Amount: \$21,498.89
 Northfield Community LDC of Staten Island, Inc.
 160 Heberton Avenue,
 Staten Island NY 10302

80609P0001CNVN002 Amount: \$21,498.89
 Pratt Area Community Council, Inc.
 201 Dekalb Avenue,
 Brooklyn NY 11205

80609P0007CNVN003 Amount: \$21,498.89
 Pratt Area Community Council, Inc.
 201 Dekalb Avenue,
 Brooklyn NY 11205

80610P0003001N002 Amount: \$21,498.89
 Ridgewood Bushwick Senior Citizens Council, Inc.
 55 Bushwick Avenue,
 Brooklyn NY 11206

80609P0011CNVN002 Amount: \$10,749.44
 St. Nicks Alliance Organization
 2 Kingsland Avenue, Brooklyn NY 11211

80609P0009CNVN002 Amount: \$10,749.44
 United Jewish Organization of Williamsburg
 32 Penn Street,
 Brooklyn NY 11211

80609P0018CNVN002 Amount: \$42,997.77
 West Bronx Housing and Neighborhood
 Resource Center, Inc.
 220 East 204th Street, Suite A,
 Bronx, NY 10458

PLEASE BE ADVISED THIS AD IS FOR INFORMATIONAL PURPOSES ONLY.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Housing Preservation and Development, 100 Gold Street, Room 8-B05, New York, NY 10038. Jay Bernstein (212) 863-6657; jb1@hpd.nyc.gov

• m5

TENANT RESOURCES

■ AWARD

Human Services/Client Services

HOMELESSNESS PREVENTION - Line Item Appropriation or Discretionary Funds - Available only from a single source - PIN# 80613P0001003 - AMT: \$780,000.00 - TO: Catholic Charities Community Services Archdiocese of New York, 1011 First Avenue, 6th Floor, New York, NY 10022.

● **HOMELESSNESS PREVENTION** - Line Item Appropriation or Discretionary Funds - Available only from a single source - PIN# 80613P0001001 - AMT: \$780,000.00 - TO: CAMBA Inc., 1720 Church Avenue, Brooklyn, NY 11226.

● **HOMELESSNESS PREVENTION** - Line Item Appropriation or Discretionary Funds - Available only from a single source - PIN# 80613P0001002 - AMT: \$780,000.00 - TO: Bronx Works Inc., 1130 Grand Concourse, Bronx, NY 10456.

• m5

HUMAN RESOURCES ADMINISTRATION

OFFICE OF CONTRACTS

■ INTENT TO AWARD

Human Services/Client Services

FINANCIAL ADVOCACY, COUNSELING AND REPRESENTATIVE PAYEE SERVICES FOR PLWAS - Negotiated Acquisition - Other - PIN# 06908X0005CNVN005 - Due 5-6-15 at 2:00 P.M.

“For Informational Purposes Only”

HRA intends to extend the contract with the current vendor: Gay Men’s Health Crisis Inc.
 PIN: 16EHEHA00701 Contract Amount: \$300,000.00

HRA has determined that there is a compelling need for the use of the Negotiated Acquisition Extension process to extend the contract with Gay Men’s Health Crisis Inc. who is currently providing Financial Advocacy, Counseling and Representative Payee Services to Persons Living with AIDS (PLWAS).

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Human Resources Administration, 150 Greenwich Street, 37th Floor, New York, NY 10007. Barbara Beirne (929) 221-6348; beirneb@hra.nyc.gov

• m5

PARKS AND RECREATION

■ VENDOR LIST

Construction/Construction Services

PREQUALIFIED VENDOR LIST: GENERAL CONSTRUCTION - NON-COMPLEX GENERAL CONSTRUCTION SITE WORK ASSOCIATED WITH NEW YORK CITY DEPARTMENT OF PARKS AND RECREATION (“DPR” AND/OR “PARKS”) PARKS AND PLAYGROUNDS CONSTRUCTION AND RECONSTRUCTION PROJECTS

DPR is seeking to evaluate and pre-qualify a list of general contractors (a “PQL”) exclusively to conduct non-complex general construction site work involving the construction and reconstruction of DPR parks and playgrounds projects not exceeding \$3 million per contract (“General Construction”).

By establishing contractor’s qualification and experience in advance, DPR will have a pool of competent contractors from which it can draw to promptly and effectively reconstruct and construction its parks, playgrounds, beaches, gardens and green-streets. DPR will select contractors from the General Construction PQL for non-complex general construction site work of up to \$3,000,000.00 per contract, through the use of a Competitive Sealed Bid solicited from the PQL generated from this RFQ.

The vendors selected for inclusion in the General Construction PQL will be invited to participate in the NYC Construction Mentorship. NYC Construction Mentorship focuses on increasing the use of small NYC contracts, and winning larger contracts with larger values. Firms participating in NYC Construction Mentorship will have the opportunity to take management classes and receive on-the-job training provided by a construction management firm.

DPR will only consider applications for this General Construction PQL from contractors who meet any one of the following criteria:

- 1) The submitting entity must be a Certified Minority/Woman Business enterprise (M/WBE)*;
- 2) The submitting entity must be a registered joint venture or have a valid legal agreement as a joint venture, with at least one of the entities in the joint venture being a certified M/WBE*;
- 3) The submitting entity must indicate a commitment to sub-contract no less than 50 percent of any awarded job to a certified M/WBE for every work order awarded.

*Firms that are in the process of becoming a New York City-certified M/WBE may submit a PQL application and submit a M/WBE Acknowledgement Letter, which states the Department of Small Business Services has begun the Certification process.

Application documents may also be obtained on-line at:
<http://a856-internet.nyc.gov/nycvendoronline/home.asap> or
<http://www.nycgovparks.org/opportunities/business>

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Parks and Recreation, Olmsted Center, Annex, Flushing Meadows-Corona Park, Flushing, NY 11368. Charlette Hamamgian (718) 760-6789; Fax: (718) 760-6781; charlette.hamamgian@parks.nyc.gov

j2-d31

■ SOLICITATION

Services (other than human services)

PAYMENT OF ANNUAL LICENSE FEES TO SESAC IN ORDER TO PUBLICLY PERFORM LIVE OR RECORDED RENDITIONS OF MUSICAL COMPOSITIONS - Sole Source - Available only from a single source - PIN#84615S0005 - Due 5-11-15 at 3:00 P.M.

The Department of Parks and Recreations intends to enter into sole source negotiations with SESAC LLC, 55 Music Square East, Nashville, TN 37203 to obtain license to publicly perform live or recorded renditions of musical compositions. Any firm that would like to express their interest in providing services for similar projects in the future may do so by phone and joining the city bidders list by filling out the NYC-FMS Vendor Enrollment form at <https://a127-pip.nyc.gov/webapp/PRDPCW/SelfService/> To enroll your organization with the City of New York.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Parks and Recreation, 24 West 61st Street, 3rd Floor, New York, NY 10023. Akihiko Hirao (212) 830-7971; Fax: (917) 830-7971; akihiko.hirao@parks.nyc.gov

a29-m5

TRANSPORTATION

FERRIES

■ INTENT TO AWARD

Services (other than human services)

PROVIDE MARINE LAUNCH SERVICE, CITY AND HART ISLAND IN THE BRONX - Negotiated Acquisition - Available only from a single source - PIN#84115SISI867 - Due 5-12-15 at 3:00 P.M.

The Department of Transportation intends to enter into a negotiated acquisition with Miller's Launch Inc. to provide launch service between the City and Hart Island in the Bronx, NY. NYCDOT intends to utilize the negotiated acquisition method because it is not practicable or advantageous to award a contract by competitive sealed bidding or competitive sealed proposals due to the fact that there are a limited number of vendors available to perform the work. NYCDOT arrived at this conclusion through market research and a lack of past competitive solicitation responses. The specialized services require an on-call vendor to supply a fully capable and US Coast Guard certified vessel and attendant crew to transport the deceased to Potter's Field on Hart Island in the Bronx. The term of the contract will be for five (5) years 12/28/15 - and end on 12/27/20.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Transportation, 55 Water Street, 8th Floor, New York, NY 10041. Ana Betancourt (212) 839-9301;

m1-7

AGENCY RULES

HOUSING PRESERVATION AND DEVELOPMENT

■ NOTICE

2015-2016 Regulatory Agenda

1. §421-a Program

- a. Reason: To amend rules governing the 421-a Program.
- b. Summary:
 - 1. Contents: Amendments to clarify existing rules and implement legislation.

- 2. Objective: Clarify existing rules and implement legislation.
 - 3. Legal Basis: Real Property Tax Law ("RPTL"), Charter, and Administrative Code.
 - c. Parties Affected: Sponsors of projects eligible for exemption.
 - d. Related Laws and Rules: RPTL §421-a and Administrative Code.
 - e. Schedule for Adoption: On or before June 30, 2016.
 - f. Contact Person: Miriam Colón (212) 863-6263.
- 2. J-51 Program**
- a. Reason: To amend rules governing the J-51 Program and implement legislation.
 - b. Summary:
 - 1. Contents: Amendments to change and clarify existing rules and implement legislation.
 - 2. Objective: Change and clarify existing rules and implement anticipated legislation.
 - 3. Legal Basis: RPTL, Charter, and Administrative Code.
 - c. Parties Affected: Sponsors of projects eligible for tax benefits.
 - d. Related Laws and Rules: RPTL §489 and Administrative Code.
 - e. Schedule for Adoption: On or before June 30, 2016.
 - f. Contact Person: Miriam Colón (212) 863-6263.
- 3. Mitchell-Lama Program**
- a. Reason: To amend rules governing the Mitchell-Lama Program and implement legislation.
 - b. Summary:
 - 1. Contents: Amendments to change and clarify existing rules and implement legislation.
 - 2. Objective: Change and clarify existing rules and implement legislation.
 - 3. Legal Basis: Private Housing Finance Law ("PHFL") and Charter.
 - c. Parties Affected: Owners and residents of Mitchell-Lama projects .
 - d. Related Laws and Rules: PHFL Article II.
 - e. Schedule for Adoption: On or before June 30, 2016.
 - f. Contact Person: Julie C. Walpert (212) 863-6500.
- 4. Lead-Based Paint**
- a. Reason: To make technical amendments to the rules implementing the Childhood Lead Poisoning Prevention Act of 2003.
 - b. Summary:
 - 1. Contents: Technical amendments to rules implementing the Childhood Lead Poisoning Prevention Act.
 - 2. Objective: To provide guidance to the regulated public.
 - 3. Legal Basis: Administrative Code.
 - c. Parties Affected: Owners and occupants of residential buildings; repair and renovation companies and workers.
 - d. Related Law and Rules: Administrative Code and Health Code.
 - e. Schedule for Adoption: On or before June 30, 2016.
 - f. Contact Person: Mary-Lynne Rifenburg (212) 863-8341.
- 5. Relocation of Tenants from Public Improvements and Quasi-public Sites and City Assisted Urban Renewal Sites**
- a. Reason: To amend rules providing relocation benefits.
 - b. Summary:
 - 1. Contents: Amendments to update rules.
 - 2. Objective: To update rules to reflect current economic data and other technical amendments.
 - 3. Legal Basis: Charter.
 - c. Parties Affected: Residential and commercial tenants who are permanently displaced as the result of City-funded urban renewal activity.
 - d. Related Laws and Rules: Charter.
 - e. Schedule for Adoption: On or before June 30, 2016.
 - f. Contact Person: Anne-Marie Hendrickson (212) 863-7301.

6. Relocation of Tenants from Private Property as a Result of Vacate Orders

- a. Reason: To amend rules governing relocation benefits to tenants displaced as a result of vacate orders.
- b. Summary:
 - 1. Contents: Amendments changing and clarifying scope of and process for providing relocation benefits.
 - 2. Objective: Change and clarify existing rules and procedures.
 - 3. Legal Basis: Charter and Administrative Code.
- c. Parties Affected: Tenants of building displaced by vacate orders.
- d. Related Laws and Rules: Charter and Administrative Code.
- e. Schedule for Adoption: On or before June 30, 2016.
- f. Contact Person: Mary-Lynne Rifenburg (212) 863-8341.

7. Inclusionary Housing Program

- a. Reason: To amend rules governing the inclusionary housing program.
- b. Summary:
 - 1. Contents: Rules for administering the inclusionary housing program.
 - 2. Objective: To change and clarify existing rules and procedures, as well as to set fees for the general administration of the inclusionary housing program.
 - 3. Legal Basis: Zoning Resolution §23-90, inclusive.
- c. Parties Affected: Developers and renters/purchasers of inclusionary housing affordable housing units.
- d. Related Law and Rules: Zoning Resolution.
- e. Schedule for Adoption: On or before June 30, 2016.
- f. Contact Person: Louise Carroll (212) 863-8228.

8. Alternative Enforcement Program

- a. Reason: To amend rules governing the alternative enforcement program.
- b. Summary:
 - 1. Contents: Rules for administration of the alternative enforcement program.
 - 2. Objective: To amend criteria for selection of buildings for the program to implement legislative changes.
 - 3. Legal Basis: Charter and Administrative Code.
- c. Parties Affected: Owners of multiple dwellings.
- d. Related Law and Rules: Administrative Code.
- e. Schedule for Adoption: On or before June 30, 2016.
- f. Contact Person: Grace DeFina (212) 863-6959.

9. Recurring Violations Rule

- a. Reason: To establish rules implementing recently enacted legislation.
- b. Summary:
 - 1. Contents: Rules implementing legislation providing for inspection fees for repeated housing code inspections where violations remain uncorrected. Rules relating to protests of fees imposed for repeated inspections. Rules relating to owner access to tenant dwelling units for the purpose of repairing housing code violations.
 - 2. Objective: To implement legislation authorizing inspection fees.
 - 3. Legal Basis: Charter and Administrative Code.
- c. Parties Affected: Owners of and tenants residing in multiple dwellings.
- d. Related Laws and Rules: Administrative Code.
- e. Schedule for Adoption: On or before June 2016.
- f. Contact Person: Mario Ferrigno (212) 863-8602.

• m5



PROBATION

■ NOTICE

The Department of Probation (DOP) will release the NeON Arts Concept Paper on May 6, 2015. This concept paper is the precursor to a forthcoming Request for Proposals (RFP) to provide NeON Arts. NeON Arts is one piece of the NeON (Neighborhood Opportunity Network), designed to provide transformative educational and cultural experiences for young adults on probation while building capacity in the surrounding community. In addition to engaging probation clients, NeON Arts also engages each local NeON Stakeholder Group (NSG) and a host of community partners. DOP will seek appropriately qualified providers to facilitate provision of community-based arts projects in each of the seven NeON communities throughout New York City. All responses to this ad are due by June 5, 2015, and should be directed to: NYC Department of Probation, Eileen Parfrey-Smith, Agency Chief Contracting Officer, 33 Beaver Street, 21st Floor, New York, NY 10004 or acco@probation.nyc.gov.

a29-m5

CHANGES IN PERSONNEL

POLICE DEPARTMENT FOR PERIOD ENDING 04/24/15						
TITLE						
NAME	NUM	SALARY	ACTION	PROV	EFF DATE	
KRAWEC	JOHN	91212	\$44448.0000	RETIRED	NO	04/01/15
LAKERAN	REHANNA	71651	\$29217.0000	APPOINTED	NO	03/31/15
LAM	ANDY P	12749	\$38380.0000	INCREASE	YES	03/27/15
LAMARDO	KATHRYN	21849	\$45728.0000	APPOINTED	YES	04/12/15
LANTIGUA	DELFIN A	70206	\$9.2500	RESIGNED	YES	05/31/03
LAWTON	JYNETTE D	71651	\$29217.0000	APPOINTED	NO	03/31/15
LEUNG	KAM P	71651	\$29217.0000	APPOINTED	NO	03/31/15
LIU	GUANYUN	71651	\$29217.0000	APPOINTED	NO	03/31/15
LO	JAMES	71651	\$29217.0000	APPOINTED	NO	03/31/15
LOADHOLT	CHRISTIN	71651	\$29217.0000	APPOINTED	NO	03/31/15
LONG	LETICIA S	70210	\$76488.0000	RETIRED	NO	04/17/15
LOPEZ	ILIA	90202	\$37894.0000	RETIRED	NO	03/29/15
LOPEZ	LILLIANA	70210	\$76488.0000	RETIRED	NO	04/12/15
LYSYTSYN	OLEKSAND	71651	\$29217.0000	APPOINTED	NO	03/31/15
MABIALA	RUFFIN V	71651	\$29217.0000	APPOINTED	NO	03/31/15
MACIAS RODRIGUE	JANDRY J	71651	\$29217.0000	APPOINTED	NO	03/31/15
MAGUET	LESLIE	21849	\$72876.0000	RETIRED	YES	04/09/15
MAHAFUZ	ALIM A	71651	\$29217.0000	APPOINTED	NO	03/31/15
MANGOUA	COMOE J	71651	\$29217.0000	APPOINTED	NO	03/31/15
MANIRUZZAMAN	MD	71651	\$29217.0000	APPOINTED	NO	03/31/15
MARK	RICHARD L	71651	\$29217.0000	APPOINTED	NO	03/31/15
MARTIN	TERRELL P	71651	\$33600.0000	RESIGNED	NO	03/27/15
MASSEY	ROBERT A	70210	\$86061.0000	RETIRED	NO	11/27/14
MAYFIELD	ROBERT J	71651	\$29217.0000	APPOINTED	NO	03/31/15
MEADOWS	IRENE M	71651	\$29217.0000	APPOINTED	NO	03/31/15
MELENDEZ	MIGUEL A	71651	\$29217.0000	APPOINTED	NO	03/31/15
MENDEZ	ANGELA M	70205	\$13.4900	RESIGNED	YES	03/27/15

POLICE DEPARTMENT FOR PERIOD ENDING 04/24/15						
TITLE						
NAME	NUM	SALARY	ACTION	PROV	EFF DATE	
MEYERSON	ALAN T	7165A	\$42891.0000	RETIRED	NO	04/15/15
MIAH	FAJLE	71651	\$29217.0000	APPOINTED	NO	03/31/15
MORTON	SHALICE M	71651	\$29217.0000	APPOINTED	NO	03/31/15
MURRAY	CAROLINA	71651	\$29217.0000	RESIGNED	NO	03/05/15
MURSHED	MD O	71651	\$29217.0000	APPOINTED	NO	03/31/15
NICHOLS	ALTON	60817	\$36393.0000	DISMISSED	NO	04/04/15
NIEVES JR	RALPH G	7026A	\$127588.0000	PROMOTED	NO	01/07/15
NORWOOD	PAULINE V	71012	\$47113.0000	RETIRED	NO	04/02/15
OBANDO	MIRTHA Y	71651	\$36210.0000	RESIGNED	NO	04/01/15
OFFEN	STEVEN M	71651	\$29217.0000	APPOINTED	NO	03/31/15
OGBOONNAYA	GODSWILL C	21215	\$69272.0000	RETIRED	NO	04/09/15
OLIVERAS	JOSE M	7021A	\$89923.0000	RETIRED	NO	04/14/15
OROZCO	GUSTAVO D	71651	\$29217.0000	APPOINTED	NO	03/31/15
ORTIZ	TANYA	71651	\$29217.0000	APPOINTED	NO	03/31/15
ORTLIEB	ROBERT	7026B	\$127588.0000	PROMOTED	NO	01/07/15
PACHECO	TASHIA R	71141	\$31034.0000	RESIGNED	NO	04/03/15
PAPALIA	ESTHER E	71651	\$29217.0000	APPOINTED	NO	03/31/15
PARVEEN	GULSHAN A	71651	\$29217.0000	APPOINTED	NO	03/31/15
PAULINO	VICTOR J	70210	\$76488.0000	RETIRED	NO	04/16/15
PAYAMI	SHERMAN	70210	\$36729.0000	TERMINATED	NO	07/20/02

June 4, 2015. The hearing will be held at Spector Hall, 22 Reade Street, First Floor, in downtown Manhattan.

How do I comment on the proposed rules? Anyone can comment on the proposed rule by:

- **Website.** You can submit comments to HRA through the NYC rules website: <http://rules.cityofnewyork.us>.
- **Email.** You can email comments to constituentaffairs@hra.nyc.gov. Please include "LINC III Amendments and LINC VI Proposed Final Rule" in the subject line of your email.
- **Mail.** You can mail comments to:
New York City Human Resources Administration
The Office of Constituent Services
150 Greenwich Street, 31st Floor
New York, NY 10007
- **Fax.** You can fax comments to HRA at 212-331-5998. Please include "LINC Proposed Rule" on the cover page of your fax.
- **Speaking at the hearing.** You can speak at the public hearing. Anyone who wants to comment on the proposed rule at the public hearing must sign up to speak at the beginning of the hearing. You can speak for up to two minutes.

Is there a deadline to submit comments? The deadline to submit comments is June 4, 2015.

What if I need assistance to participate in the hearing? If you need an interpreter or if you need a reasonable accommodation for a disability at the hearing, you must tell us by May 28, 2015. You can call us at 929-221-5188, send a fax to 917-639-0296, or contact us by mail at:

LINC Rental Assistance Programs
150 Greenwich Street, 36th Floor
New York, NY 10007
Attention: Public Hearing

Can I review the comments made on the proposed rules? You can review the comments made online on the proposed rules by going to the website at <http://rules.cityofnewyork.us/>. A few days after the hearing, copies of all comments submitted online, copies of all written comments, and a summary of oral comments made at the public hearing concerning the proposed rule will be available to the public on HRA's website.

What authorizes HRA to make this rule? Sections 34, 56, 61, 62, 77, and 131 of the New York Social Services Law, sections 603 and 1043 of the New York City Charter, and section 352.6 of Title 18 of the New York Codes, Rules and Regulations authorize HRA to make this proposed rule. This proposed rule was not included in HRA's most recent regulatory agenda because it was not contemplated when HRA published the agenda.

Where can I find HRA's rules? HRA's rules are in Title 68 of the Rules of the City of New York.

What rules govern the rulemaking process? HRA must meet the requirements of Section 1043 of the City Charter when creating or changing rules. This notice is made according to the requirements of Section 1043 of the City Charter.¹

Notice of Extension of Emergency Rule

Notice is further given, pursuant to New York City Charter Section 1043(i)(2), that the emergency rule establishing the Living in Communities Family and Friend Reunification (LINC VI) Rental Assistance Program, issued on March 13, 2015, is hereby extended an additional sixty days, to July 11, 2015. The additional sixty days are needed for HRA to adopt a final rule concerning the LINC VI program after completing the public comment and hearing process set forth in New York City Charter Section 1043(e).

Statement of Basis and Purpose of Proposed Rule

In order to implement the Mayor's priority of moving households into stable housing, and in a joint effort with the Commissioner of the New York City Department of Homeless Services (DHS), the Commissioner of the New York City Human Resources Administration (HRA) has established six Living in Communities (LINC) Rental Assistance Programs. The LINC I, II, III and VI programs are specifically targeted to families with children residing in shelters operated by or on behalf of DHS or HRA, while the LINC IV and V programs are targeted to single adults and adult families residing in DHS shelter, on the streets, or at risk of entry into DHS shelter.

HRA now proposes to amend Chapter 7 of Title 68 of the Rules of the

¹ In following the process set forth in New York City Charter § 1043, HRA does not waive its right to take the position that any future action, requirement or procedure, or any part thereof, does not meet the definition of a rule under New York City Charter § 1041 and is not subject to this process.

City of New York by: (1) amending certain provisions concerning the LINC III Rental Assistance Program; and (2) adding a new subchapter C continuing the LINC VI Family and Friend Reunification Rental Assistance Program, which was established by emergency rule issued on March 13, 2015.

Amendments to Certain Provisions Concerning the LINC III Program

The LINC III Rental Assistance Program was established by emergency rule in September 2014, and a final rule concerning the program was adopted in December 2014 and became effective in January 2015.

The LINC III program provides rental assistance to families with children in HRA and DHS shelter whom HRA has certified as victims of domestic violence. Under current initial and continued eligibility requirements, a household must be in receipt of Public Assistance and include a child in order to initially receive and continue to receive LINC III rental assistance.

The proposed rule would authorize HRA to:

- Continue to pay rental assistance on behalf of survivors of domestic violence even if they secure employment and become ineligible for Public Assistance, or if their household no longer includes a child. These amendments will prevent survivors of domestic violence and their families from re-entering shelter.
- Under some circumstances, permit members of LINC III households who are not on Public Assistance to contribute a portion of their income to rents higher than they would otherwise be permitted under the current rule. This flexibility would be similar to that provided by the existing Family Eviction Prevention Supplement program administered by New York State. This amendment will allow more families to be able to relocate from shelter to permanent housing.

Finally, this proposed rule includes a number of technical amendments to the provisions relating to the LINC III program.

The LINC VI Family and Friend Reunification Rental Assistance Program

The LINC VI Family and Friend Reunification Rental Assistance Program, established by emergency rule in March 2015, helps relocate families currently residing in shelter to housing with friends and relatives. Over a twelve-month period, the program will assist approximately 500 families with children. The program is available on a first-come first-served basis to families in shelter for at least 90 consecutive days who can identify a household consisting of relatives or friends willing to host them; rental assistance will be provided on behalf of LINC VI program participants to these "host families." The program will be subject to a review of annual funding.

The proposed Subchapter C pertaining to the LINC VI program sets forth:

- definitions applicable to the subchapter;
- a general description of responsibility for program administration and eligibility determinations;
- eligibility and renewal requirements;
- a description of how the monthly rental assistance amounts are calculated;
- review and appeal procedures; and
- additional provisions, including a description of certain program benefits as well as requirements for program participants and participating host families.

HRA's authority for this rule may be found in sections 34, 56, 61, 62, 77, and 131 of the New York Social Services Law, sections 603 and 1043 of the New York City Charter, and section 352.6 of Title 18 of the New York Codes, Rules and Regulations.

"Shall" and "must" denote mandatory requirements and may be used interchangeably in the rules of this department, unless otherwise specified or unless the context clearly indicates otherwise.

New text is underlined. Deleted text is [bracketed].

Section 1. Section 7-05 of title 68 of the Rules of the City of New York is amended to read as follows:

§ 7-05 The LINC III Rental Assistance Program.

- (a) Initial [and Continued] Eligibility and Certification for the LINC III Program.
- (1) To be eligible for the LINC III Program, a household must meet the following eligibility requirements:
 - (A) The household must be in receipt of Public Assistance;
 - (B) The household must include a child who meets the

criteria set forth in Section 369.2(c) of Title 18 of the New York Codes, Rules and Regulations;

(C) The household must, at the time of certification and up to the time when the lease for the housing to which LINC III rental assistance will be applied is executed, include at least one member who:

- (i) [(A)] either resides in a DHS shelter and is eligible for shelter as determined by DHS pursuant to Parts 351 and 352 of Title 18 of the New York Codes, Rules and Regulations, or [(B)] resides in an HRA shelter; and
- (ii) is currently eligible for HRA shelter under Section 452.9 of Title 18 of the New York Codes, Rules and Regulations as a victim of domestic violence within the meaning of Section 452.2(g) of Title 18 of the New York Codes, Rules and Regulations and Section 459-a of the New York Social Services Law; and

(D) The household must, at the time of certification and up to the time of lease signing, be in compliance with Public Assistance requirements.

(2) The number of eligible households that will be certified to receive LINC III rental assistance will be limited by the amount of available funding. Subject to HRA's exercise of discretion under subdivision (a) of section 7-09 of this chapter, upon finding that a household has met the eligibility requirements set forth in paragraph (1) of this subdivision and that appropriate funding is available to provide LINC III rental assistance to such household, HRA and/or DHS shall issue such household a certification letter. The letter will include an expiration date and will be conditioned on the household continuing to meet the requirements of paragraph (1) of this subdivision. Priority will be given to families who have resided in a DHS Shelter or an HRA Shelter for the longest consecutive periods, families currently residing in an HRA Shelter who have reached the 180-day time limit under New York Social Services Law § 459-b and would otherwise be discharged to a DHS Shelter, and families who are currently residing in a DHS Shelter due to lack of capacity in HRA Shelters or who have been discharged from an HRA Shelter to a DHS Shelter.

(3) At the time of certification, and prior to lease signing, HRA will calculate, pursuant to subdivision (b) of section 7-06 of this chapter, the household's maximum monthly rent amount, the maximum monthly LINC III rental assistance amount and any contributions required to be made by household members not eligible for Public Assistance. The LINC III rental assistance amount and the amounts of any required contributions are subject to change during the household's participation in the LINC III program as set forth in [paragraph (8)] paragraph (3) and subparagraph (G) of paragraph (2) of subdivision (b) of section 7-06 of this chapter.

(4) A household's continued receipt of LINC III rental assistance is conditioned on the household continuing to meet the requirements of subparagraphs (A) and (B) of paragraph (1) of this subdivision.

(5) In no event shall HRA certify for LINC III rental assistance a household that includes the perpetrator of the domestic violence that resulted in the determination of eligibility for HRA shelter described in subparagraph (C) of paragraph (1) of subdivision (a) of this section.

(b) Continued Eligibility.

A household's continued receipt of LINC III rental assistance is conditioned on the household continuing to meet the requirements of subparagraph (A) of paragraph (1) of this subdivision, unless the household has become ineligible for Public Assistance as a result of increased income and such household's total gross income does not exceed 200 percent of the federal poverty level as established annually by the U.S. Department of Health and Human Services.

(c) Renewals after the First Year.

(1) Subject to the availability of funding, a household in receipt of LINC III rental assistance will receive up to four one-year renewals of such assistance if it meets the following continued eligibility requirements:

- (A) [The] All members of the household who are eligible for Public Assistance must be in receipt of Public Assistance;
- (B) [The household must include a child who meets the criteria set forth in Section 369.2(c) of Title 18 of the New York Codes, Rules and Regulations;

(C) Where such activities are made available to the household, at least one member of the household must be participating in ongoing case management activities developed in conjunction with a case manager or employment vendor designated by DHS or HRA designed to assist the household member in obtaining, maintaining and/or enhancing employment or to secure any benefits for which such member or household is eligible;

[(D)](C) Members of the household receiving Public Assistance must be in compliance with any applicable requirements related to the receipt of such Public Assistance;

[(E)](D) The household's total gross income must not exceed 200 percent of the federal poverty level as established annually by the U.S. Department of Health and Human Services; and

[(F)](E) The household must provide prompt notice to HRA of any rent arrears that have accrued so that they may be addressed.

(2) HRA will determine a household's eligibility for renewal of LINC III rental assistance at the end of each year of the household's participation in the program, subject to the availability of funding. Prior to the commencement of each one-year renewal period, HRA will recalculate, pursuant to subdivision (b) of section 7-06 of this chapter, the household's maximum monthly rent amount, the maximum monthly rental assistance amount and any contributions required to be made by household members not eligible for Public Assistance. This recalculation is in addition to any recalculations required by [paragraph (8)] subparagraph (G) of paragraph (2) of subdivision (b) of section 7-06 of this chapter. Prior to the commencement of the renewal period, HRA will review whether a household is meeting [all of] the eligibility requirements set forth in paragraph (1) of this subdivision and will assist the household with maintaining eligibility as appropriate. If the household's monthly program participant contribution and rental assistance amount are calculated under paragraph (3) of subdivision (b) of section 7-06 of this chapter, the monthly program participant contribution and monthly rental assistance amount will not change during the one-year renewal period, regardless of changes in household composition or income.

(3) HRA in its discretion may waive any of the requirements set forth in paragraph (1) of this subdivision on a case-by-case basis if the household's failure to meet the requirement was due to circumstances beyond the household's control, or where non-renewal is likely to result in the household's entry into shelter.

§ 2. Subdivision (b) of section 7-06 of title 68 of the Rules of the City of New York is amended to read as follows:

(b) LINC III Rental Assistance Program.

(1) Except as provided below, the maximum LINC III rental assistance amount and the maximum rent towards which LINC III rental assistance may be applied shall not exceed the amounts set forth in the table below, except that HRA may make exceptions to the maximum rent amounts on a case-by-case basis if the rent: (i) is reasonable in relation to current rents for comparable units in the private unassisted market; (ii) is not in excess of current rents for the owner's comparable non-luxury unassisted units; and (iii) does not exceed the 2014 New York City Housing Authority Section 8 Voucher Payment Standards for the same type of unit. If HRA makes such an exception, HRA shall pay the difference between the approved rent and the maximum rent amount set forth in the table below.

Household Size	1	2	3	4	5	6	7	8
Maximum Rent	\$914	\$1,028	\$1,200	\$1,257	\$1,428	\$1,542	\$1,599	\$1,714
Maximum Rental Assistance	\$637	\$745	\$800	\$807	\$927	\$1,018	\$1,053	\$1,168

(2) Except as provided in paragraph (3) of this subdivision, the household's monthly contribution and LINC III rental assistance amount shall be calculated as follows:

(A) Except as provided in [paragraph (4) of this subdivision] subparagraph (C) of this paragraph, and provided the household remains eligible for LINC III rental assistance, the LINC III rental

assistance amount shall be the household's actual rent less the sum of [(A)] (i) any contributions required to be made in accordance with the provisions of [paragraph (6) of this subdivision] subparagraph (E) of this paragraph and [(B)] (ii) the standard Public Assistance shelter allowance as set forth in Section 352.3(a)(1) of Title 18 of the New York Codes, Rules and Regulations for the number of members in the household active for Public Assistance, provided that the LINC III rental assistance amount shall not exceed the maximum rental assistance amount for the household size as set forth in paragraph (1) of this subdivision. If the actual rent exceeds the sum of the LINC III rental assistance amount and the standard shelter allowance, the household shall pay directly to the landlord the amount that the actual rent exceeds such sum.

- [(3)](B) If a household in receipt of LINC III rental assistance receives a Public Assistance shelter allowance less than the standard Public Assistance shelter allowance set forth in Section 352.3(a)(1) of Title 18 of the New York Codes, Rules and Regulations, the household shall pay directly to the landlord the difference between the standard Public Assistance shelter amount and the Public Assistance shelter amount that the household receives.
- [(4)](C) If the household's Public Assistance shelter allowance is reduced pursuant to New York Social Services Law § 342, the LINC III rental assistance amount will be reduced using the same rule applied to reduce the Public Assistance benefits. The household shall pay any reduction amounts directly to the landlord.
- [(5)](D) If a household is in receipt of the LINC III rental assistance amount and such household's monthly rent obligation increases above the 2014 New York City Housing Authority Section 8 Voucher Payment Standards for the same type of unit after the household's second year in the LINC III rental assistance program, the household shall pay the amount of the rent increase directly to the landlord. In the event of such a rent increase, HRA may make exceptions to the maximum rental assistance amount on a case-by-case basis.
- [(6)](E) A member of the household who is not in receipt of Public Assistance and who receives income, earned or unearned, must contribute a pro rata share of the rent or thirty percent of his or her gross income, whichever is less, towards rent. If a member of the household is not currently in receipt of Public Assistance, but does not acknowledge receipt of income, earned or unearned, such household member must apply for Public Assistance before the household can be certified for LINC III rental assistance. If such household member is rejected as ineligible, such household member shall be subject to the [program participant] contribution requirement set forth in this [subdivision] subparagraph. Nothing in this paragraph shall be construed to require a person ineligible for Public Assistance on the basis of his or her immigration status to apply for Public Assistance. An individual contributing a pro rata share of rent or thirty percent of his or her gross income shall not be counted for purposes of determining the LINC III maximum rental assistance amount as set forth in paragraph (1) of this subdivision [but may be counted for purposes of determining], provided that the household's maximum rent [as set forth in such paragraph, provided that the maximum rent] shall [not exceed] be equal to the sum of the maximum rent for the household when such person is not counted and such person's required contribution, and provided further that the maximum rent shall not exceed the maximum rent for the household if such person were counted under paragraph (1) of this subdivision. Such individual's contribution shall be deducted from the household's actual rent for the purposes of determining the LINC III rental assistance amount as set forth in [paragraph (2) of this subdivision] subparagraph (A) of this paragraph.
- [(7)](F) When an individual ineligible for Public Assistance on the basis of his or her immigration status has

income that must be taken into consideration in calculating Public Assistance pursuant to New York Social Services Law § 131-a, such individual shall be included in the household for purposes of determining the maximum rent as set forth in paragraph (1) of this subdivision. Such individual shall not be included in the household for purposes of determining the maximum rental assistance amount as set forth in paragraph (1) of this subdivision and will not be subject to the [program participant] contribution requirement as set forth in [paragraph (6) of this subdivision] subparagraph (E) of this paragraph.

- [(8)](G) A LINC III rental assistance amount and any contributions required by [paragraph (6) of this subdivision] subparagraph (E) of this paragraph shall be increased or reduced as a result of changes in a household's income, composition, or rent, provided that such increased or decreased rental assistance amount and contributions are calculated in accordance with the provisions of this subdivision. LINC III recipients shall promptly inform HRA of changes in income, household composition, or rent that may require an increase or decrease in the LINC III rental assistance amount and/or any required contributions. LINC III recipients will receive a notice from the City of New York of any change in their LINC III rental assistance amount and required contributions.

- (3) If a household in receipt of LINC III rental assistance has become ineligible for Public Assistance as a result of increased income or no longer includes a child who meets the criteria set forth in Section 369.2(c) of Title 18 of the New York Codes, Rules and Regulations, a program participant contribution of thirty percent of the household's total gross income will be required and will be paid by the household directly to the landlord each month. The program participant contribution will be deducted from the maximum rent amount set forth in the table in paragraph (1) of this subdivision to determine the monthly rental assistance amount. HRA shall pay the monthly rental assistance amount directly to the landlord each month for so long as the program participant's household remains eligible and funding for the program remains available. In addition to the program participant contribution, the program participant shall be responsible for any increases in the rent permitted under paragraph (2) of subdivision (1) of section 7-09 of this chapter. The household's monthly program participant contribution and rental assistance amount will not change during the remainder of the household's current year in the program, regardless of changes in household composition or income and shall continue to be calculated in accordance with this paragraph for so long as the household remains eligible for the program even if the household later becomes eligible for Public Assistance or again includes a child who meets the criteria set forth in Section 369.2(c) of Title 18 of the New York Codes, Rules and Regulations.

§ 3. The opening paragraph of paragraph (1) of subdivision (e) of section 7-08 of title 68 of the Rules of the City of New York is amended to read as follows:

- (1) If a LINC I or LINC III program participant requests an administrative appeal of a determination by HRA that rental assistance payments issued under section 7-03 or 7-05 of this chapter are to be reduced, restricted, suspended or discontinued, or that the program participant's household is not eligible for renewal pursuant to subdivision (b) of section 7-03 or subdivision [(b)] (c) of section 7-05 of this chapter, such program participant shall have the right to continued receipt of LINC I or LINC III rental assistance payments at the rental assistance amount in effect at the time of the determination until the hearing decision is issued pursuant to subdivision (1) of this section, provided that:

§ 4. Chapter 7 of Title 68 of the Rules of the City of New York is amended by adding a new subchapter C, entitled "Living in Communities Family and Friend Reunification (LINC VI) Rental Assistance Program" that reads as follows:

Subchapter C: Living in Communities Family and Friend Reunification (LINC VI) Rental Assistance Program

§ 7-18 Definitions.

For the purposes of this subchapter, the following terms shall have the following meanings:

- (a) The "household" means the individuals who have applied for or are in receipt of LINC VI rental assistance pursuant to this subchapter, regardless of eligibility for public assistance.

- (b) The “host family” means all individuals, other than the household, who are residing or who intend to reside in the residence towards which the LINC VI rental assistance payments will be applied. A host family shall include the primary occupant and may consist of a single individual.
- (c) The “Living in Communities Family and Friend Reunification Rental Assistance Program” or “LINC VI Rental Assistance Program” means the rental assistance program established pursuant to this subchapter.
- (d) A “program participant” means a household member who has entered into an agreement for housing to which LINC VI rental assistance payments have been or are being applied.
- (e) A “primary occupant” is the person who has the primary responsibility for payment of the monthly rent for the residence towards which the LINC VI rental assistance payments will be applied or the owner of such residence. The primary occupant must reside in such residence.

§ 7-19 Administration of the LINC VI Rental Assistance Program.

HRA shall administer the LINC VI Rental Assistance Program, except that HRA shall make in consultation with DHS initial eligibility determinations pursuant to paragraph (1) of subdivision (a) of section 7-20 of this chapter for households residing in a DHS Shelter.

§ 7-20 Initial Eligibility and Renewals.

- (a) Initial Eligibility for the LINC VI Rental Assistance Program.
 - (1) To be eligible for an initial year of LINC VI rental assistance, a household must meet the following eligibility requirements:
 - (A) The household must include at least one member who receives Public Assistance, and all household members who are eligible for Public Assistance must receive such benefits;
 - (B) The household must include a child who meets the criteria set forth in Section 369.2(c) of Title 18 of the New York Codes, Rules and Regulations;
 - (C) The household must include at least one member who: (i) is eligible for shelter as determined by DHS pursuant to Parts 351 and 352 of Title 18 of the New York Codes, Rules and Regulations or as determined by HRA pursuant to Sections 452.2(g) and 452.9 of Title 18 of the New York Codes, Rules and Regulations; and (ii) currently resides in the City shelter system;
 - (D) The household member described in subparagraph (C) of paragraph (1) of this subdivision must have resided in the City shelter system for at least ninety consecutive days, excluding gaps of up to three calendar days;
 - (E) The household must have identified a host family, consisting of relatives or friends of the household who live in the City of New York, that has agreed to permit the household to reside in its residence and to receive a monthly rent payment from the household that does not exceed the applicable maximum rent set forth in the table in subdivision (a) of section 7-21 of this chapter;
 - (F) The host family and the host family’s residence must meet the requirements of subdivision (j) of section 7-24 of this chapter.
 - (G) The household must have total gross income that does not exceed 200 percent of the federal poverty level as established annually by the U.S. Department of Health and Human Services.
 - (2) The number of eligible households that can be approved to receive LINC VI rental assistance will be limited by the amount of available funding. Applications must be submitted on a form and in a format established by HRA in consultation with DHS.
- (b) Renewals after the First Year.
 - (1) Subject to the availability of funding, a household in receipt of LINC VI rental assistance will receive four one-year renewals of such assistance if it meets the following continued eligibility requirements:
 - (A) The household’s total gross income does not exceed 200 percent of the federal poverty level as established annually by the U.S. Department of Health and Human Services;
 - (B) Where such activities are made available to the household, at least one member of the household

must be continually engaged in ongoing case management activities designed to assist the household member in obtaining, maintaining and/or enhancing employment or to secure any benefits for which such member or household is eligible; and

- (C) All members of the household eligible for Public Assistance must receive Public Assistance.
- (2) HRA will determine a household’s eligibility for renewal of LINC VI rental assistance at the end of each year of the household’s participation in the program, subject to the availability of funding. Before the start of each one-year renewal, HRA will recalculate the household’s monthly rental assistance amount pursuant to section 7-21 of this chapter. Except as provided in section 7-22 of this chapter, the monthly rental assistance amount will not change during the one-year renewal period.
- (3) HRA in its discretion may waive any of the requirements set forth in paragraph (1) of this subdivision on a case-by-case basis if the household’s failure to meet the requirement was due to circumstances beyond the household’s control, or where non-renewal is likely to result in the household’s entry into shelter.

§ 7-21 Maximum Monthly Rent Obligations and Calculation of Rental Assistance Amounts.

- (a) Maximum Monthly Rent.
 - (1) The household’s monthly rent shall not exceed the amounts set forth in the table below:

Household Size	1 - 2	3 - 4	5 or more
Maximum Rent	\$650	\$750	\$1,000
 - (2) Where the primary occupant receives Public Assistance, the household’s monthly rent cannot exceed the difference between the primary occupant’s payment obligation for the residence and the primary occupant’s shelter allowance under Section 352.3 of Title 18 of the New York Codes, Rules and Regulations at the time of the effective date of the household’s lease or rental agreement.
 - (3) In no event shall the household’s monthly rent exceed the household’s proportionate share of the rent for the residence. The determination of what constitutes the household’s proportionate share of the rent shall be based on the formula set forth in Section 2525.7 of Title 9 of the New York Code of Rules and Regulations or a comparable measure.
- (b) Rental Assistance Amount.
 - (1) The monthly rental assistance amount shall be equal to the household’s monthly rent.
 - (2) HRA shall pay the monthly rental assistance amount directly to the primary occupant of the residence, each month for so long as the household remains eligible, the household continues to reside in the residence, and funding for the program remains available.

§ 7-22 Moves.

- (a) A household receiving LINC VI rental assistance may not move to a new residence and maintain eligibility for LINC VI rental assistance except with the approval of HRA and provided that the move must be to a residence within the City of New York. The program participant must obtain such approval prior to moving to a new residence, provided that HRA may consider a request for approval made after the move if a program participant is unable to obtain such approval prior to the move due to circumstances beyond the program participant’s control. If the household is moving with its current host family to a new residence, HRA shall grant approval for the move. In all other situations, HRA shall grant approval for a move from one residence to another residence only if the program participant shows that there is good cause for the move. If the requested move would result in an increase in the household’s monthly rent, approval will also be subject to the availability of funding.
- (b) If HRA has approved a move to a new residence, HRA shall recalculate the monthly rental assistance amount and that amount shall not change for one year from the effective date of the lease or rental agreement for the new residence. If the effective date of the lease or rental agreement for the new residence is not more than ten months after the start of the household’s current year of participation in the program, then the household’s current year of LINC VI rental assistance shall begin anew on the effective date of such lease or rental agreement. If the effective date of the lease or rental agreement for the new residence is more than ten months after the start of the household’s current year of participation in the program and the household is eligible

for renewal of LINC VI assistance, then the household's renewal period shall begin on the effective date of such lease or rental agreement.

§ 7-23 Agency Review Conference and HRA Administrative Appeal Process.

(a) Right to HRA Administrative Review.

A shelter resident or LINC VI program participant may request an agency review conference and/or an HRA administrative hearing to seek review of any determinations or actions made by DHS and/or HRA under this subchapter, as well as any failures to act, or failures to act with reasonable promptness, by DHS and/or HRA in implementing the provisions of this subchapter.

(b) Agency Review Conference.

- (1) If a shelter resident or LINC VI program participant requests an agency review conference, HRA shall informally review and attempt to resolve the issues raised.
- (2) A shelter resident or LINC VI program participant may request an agency review conference without also requesting an HRA administrative hearing. Requesting an agency review conference will not prevent a shelter resident or program participant from later requesting an HRA administrative hearing.
- (3) An agency review conference must be requested within sixty days after the challenged determination or action, provided that if an HRA administrative hearing is scheduled, an agency review conference must be requested reasonably in advance of the scheduled hearing date.
- (4) A request for an agency review conference will extend the time period to request an HRA administrative hearing as set forth in paragraph (2) of subdivision (c) of this section to sixty days after the date of the agency review conference.

(c) Request for an HRA Administrative Hearing.

- (1) An administrative hearing must be requested in writing. Such written request must be submitted by mail, electronic means or facsimile, or other means as HRA may set forth in an appeals notice.
- (2) Except as provided in paragraph (4) of subdivision (b) of this section, a request for an administrative hearing must be made within sixty days after the challenged determination or action.

(d) Authorized Representative.

- (1) Except where impracticable to execute a written authorization, a person or organization seeking to represent a shelter resident or LINC VI program participant must have the shelter resident's or program participant's written authorization to represent him or her at an agency review conference or administrative hearing and to review his or her case record, provided that such written authorization is not required from an attorney retained by such shelter resident or program participant. An employee of such attorney will be considered an authorized representative if such employee presents written authorization from the attorney or if such attorney advises HRA by telephone of such employee's authorization.
- (2) Once HRA has been notified that a person or organization has been authorized to represent a shelter resident or LINC VI program participant at an agency review conference or administrative hearing, such representative will receive copies of all correspondence sent by HRA to the shelter resident or program participant relating to the conference and hearing.

(e) Aid Continuing.

- (1) If a LINC VI program participant requests an administrative appeal of a determination by HRA that rental assistance payments issued under section 7-21 of this chapter are to be reduced, restricted, suspended or discontinued, or that the program participant's household is not eligible for renewal pursuant to subdivision (b) of section 7-20 of this chapter, such program participant shall have the right to continued receipt of LINC VI rental assistance payments at the rental assistance amount in effect at the time of the determination until the hearing decision is issued pursuant to subdivision (l) of this section, provided that:
 - (A) The program participant requests the administrative appeal within ten days of the mailing of the notice of such determination; and
 - (B) The appeal is based on a claim of incorrect computation or an incorrect factual determination.
- (2) There is no right to continued rental assistance payments

pursuant to this subdivision where the sole issue on appeal is one of local, State or Federal law or policy, or change in local, State or Federal law.

- (3) Rental assistance payments will not continue pending the issuance of a hearing decision when:

- (A) The LINC VI program participant has voluntarily waived his or her right to the continuation of such assistance in writing; or
- (B) The LINC VI program participant does not appear at the administrative hearing and does not have a good reason for not appearing.

- (4) If a LINC VI program participant requests an additional appeal pursuant to subdivision (m) of this section, rental assistance payments will continue uninterrupted after issuance of the hearing decision until a written decision is issued pursuant to subdivision (l) of this section.

(f) Notice.

HRA shall provide the shelter resident or LINC VI program participant with notice of the date, time, and location of the administrative hearing no fewer than seven calendar days prior to the scheduled date of the administrative hearing, unless the issue underlying the request for an administrative hearing has been resolved and the shelter resident or program participant has withdrawn his or her hearing request.

(g) Examination of Case Record.

The shelter resident or LINC VI program participant or his or her authorized representative has the right to examine the contents of his or her LINC VI program case file and all documents and records that HRA intends to use at the administrative hearing. Upon request by telephone or in writing, HRA shall provide such shelter resident or program participant with copies of all such documents, and copies of any additional documents in the possession of HRA and/or DHS that the shelter resident or program participant identifies and requests for purposes of preparing for the administrative hearing. HRA shall provide such documents at no charge reasonably in advance of the administrative hearing. If the request for such documents is made less than five business days before the administrative hearing, HRA must provide the shelter resident or program participant with copies of such documents no later than at the time of the administrative hearing.

(h) Adjournment.

The administrative hearing may be adjourned for good cause by the administrative hearing officer on his or her own motion or at the request of the shelter resident or LINC VI program participant, HRA, or DHS.

(i) Conduct of Administrative Hearing.

- (1) The administrative hearing shall be conducted by an impartial hearing officer appointed by HRA who shall have the power to administer oaths and issue subpoenas and who shall have no prior personal knowledge of the facts concerning the challenged determination or action.
- (2) The administrative hearing shall be informal, all relevant and material evidence shall be admissible and the legal rules of evidence shall not apply. The administrative hearing shall be confined to the factual and legal issues raised regarding the specific determination(s) for which the administrative hearing was requested.
- (3) The shelter resident or LINC VI program participant shall have a right to be represented by counsel or other representative, to testify, to produce witnesses to testify, to offer documentary evidence, to offer evidence in opposition to the evidence presented by HRA and DHS, to request that the hearing officer issue subpoenas, and to examine any documents offered by HRA and DHS.
- (4) An audio recording, an audio visual recording or written transcript of the administrative hearing shall be made.

(j) Abandonment of Request for Administrative Hearing.

- (1) HRA will consider an administrative hearing request abandoned if neither the shelter resident or LINC VI program participant nor his or her authorized representative appears at the administrative hearing, unless either the shelter resident or program participant or his or her authorized representative has:
 - (A) contacted HRA prior to the administrative hearing to request rescheduling of the administrative hearing; or
 - (B) within fifteen calendar days of the scheduled administrative hearing date, contacted HRA and provided a good cause reason for failing to appear

at the administrative hearing on the scheduled date.

- (2) HRA will restore the case to the calendar if the shelter resident or LINC VI program participant or his or her authorized representative has met the requirements of paragraph (1) of this subdivision.

(k) Hearing Record.

The recording or written transcript of the hearing, all papers and requests filed in connection with the hearing, and the hearing decision collectively constitute the complete and exclusive record of the administrative hearing.

(l) Hearing Decision.

- (1) The hearing officer shall render a decision based exclusively on the hearing record. The decision must be in writing and must set forth the administrative hearing issues, the relevant facts, and the applicable law, regulations and approved policy, if any, upon which the decision is based. The decision must identify the issues to be determined, make findings of fact, state the reasons for the determinations, and when appropriate, direct HRA to take specific action.

- (2) A copy of the decision, accompanied by written notice to the shelter resident or LINC VI program participant of the right to further appeal and the procedures for requesting such appeal, will be sent to each of the parties and to their authorized representatives, if any.

(m) Additional Appeal.

- (1) An appeal from a decision of a hearing officer may be made in writing to the Commissioner of HRA or his or her designee provided it is received by HRA through the procedures described in the notice accompanying the hearing decision within at least five business days after the delivery of the hearing officer's decision. The record before the Commissioner shall consist of the hearing record, the hearing officer's decision and any affidavits, documentary evidence, or written arguments that the shelter resident or LINC VI program participant may wish to submit.

- (2) The Commissioner or his or her designee shall render a written decision based on the hearing record and any additional documents submitted by the shelter resident or LINC VI program participant and HRA or DHS.

- (3) A copy of the decision, accompanied by written notice to the shelter resident or LINC VI program participant of the right to judicial review, will be sent to each of the parties and to their authorized representatives, if any.

- (4) Upon issuance, the decision of the Commissioner or his or her designee made pursuant to an appeal under this section is final and binding upon HRA and must be complied with by HRA.

§ 7-24 Additional Provisions.

- (a) Households in the LINC VI Rental Assistance Program will be referred to service providers who will assist them with connecting to appropriate services in their communities.

- (b) HRA shall provide a household moving from shelter moving expenses and a security deposit voucher equal to one month's rent to the extent available under Section 352.6 of Title 18 of the New York Codes, Rules and Regulations.

- (c) Rental assistance provided under the LINC VI Rental Assistance Program cannot be combined with any other rent subsidies, except on a case-by-case basis.

- (d) Waitlists will not be maintained for the LINC VI Rental Assistance Program.

- (e) Shelter residents are responsible for identifying potential host families.

- (f) A primary occupant who has entered into a lease or rental agreement with a household receiving LINC VI is prohibited from demanding, requesting, or receiving any monies, goods or services above the agreed-upon monthly rental amount. A primary occupant who demands, requests or receives any monies, goods or services above the agreed-upon monthly rental amount will be barred from further participation in any HRA rental assistance programs and may be barred from other rental assistance programs administered by the City of New York. Before placing a primary occupant on a disqualification list, HRA will provide notice to the primary occupant and opportunity for the primary occupant to object in writing.

- (g) As a condition of participating in the LINC Family and Friend Reunification Rental Assistance Program, a primary occupant who has entered into a lease or rental agreement with a household receiving LINC VI rental assistance is prohibited from raising the

household's monthly rent for one year from the effective date of the lease or rental agreement.

- (h) The program participant must promptly inform HRA if any new person moves into the residence towards which LINC VI rental assistance payments are being applied.

- (i) If a program participant is evicted or moves from the residence to which LINC VI rental assistance payments have been or are being applied, the primary occupant must return any over-payment to HRA.

- (j) Any residence to which LINC VI rental assistance shall be applied must pass a safety and habitability inspection. Additionally, the host family must pass a clearance that shall include, at a minimum, an evaluation of any information contained in the Statewide Central Register of Child Abuse and Maltreatment concerning any family member and whether any host family member is registered as a sex offender pursuant to Article 6-C of the New York Correction Law.

**NEW YORK CITY LAW DEPARTMENT
DIVISION OF LEGAL COUNSEL
100 CHURCH STREET
NEW YORK, NY 10007
212-356-4028**

CERTIFICATION PURSUANT TO CHARTER §1043(d)

RULE TITLE: Establishment of Family and Friends Reunification Rental Assistance Program (LINC VI) and Amendment of LINC III Rental Assistance Program

REFERENCE NUMBER: 2015 RG 054

RULEMAKING AGENCY: Human Resources Administration

I certify that this office has reviewed the above-referenced proposed rule as required by section 1043(d) of the New York City Charter, and that the above-referenced proposed rule:

- (i) is drafted so as to accomplish the purpose of the authorizing provisions of law;
- (ii) is not in conflict with other applicable rules;
- (iii) to the extent practicable and appropriate, is narrowly drawn to achieve its stated purpose; and
- (iv) to the extent practicable and appropriate, contains a statement of basis and purpose that provides a clear explanation of the rule and the requirements imposed by the rule.

/s/ STEVEN GOULDEN
Acting Corporation Counsel

Date: May 4, 2015

**NEW YORK CITY MAYOR'S OFFICE OF OPERATIONS
253 BROADWAY, 10th FLOOR
NEW YORK, NY 10007
212-788-1400**

CERTIFICATION / ANALYSIS PURSUANT TO CHARTER SECTION 1043(d)

RULE TITLE: Establishment of Family and Friends Reunification Rental Assistance Program (LINC VI) and Amendment of LINC III Rental Assistance Program

REFERENCE NUMBER: HRA-8

RULEMAKING AGENCY: HRA

I certify that this office has analyzed the proposed rule referenced above as required by Section 1043(d) of the New York City Charter, and that the proposed rule referenced above:

- (i) Is understandable and written in plain language for the discrete regulated community or communities;
- (ii) Minimizes compliance costs for the discrete regulated community or communities consistent with achieving the stated purpose of the rule; and
- (iii) Does not provide a cure period because it does not establish a violation, modification of a violation, or modification of the penalties associated with a violation.

/s/ Francisco X. Navarro
Mayor's Office of Operations

May 4, 2015
Date

AGENCY PUBLIC HEARINGS ON CONTRACT AWARDS

NOTE: INDIVIDUALS REQUESTING SIGN LANGUAGE INTERPRETERS SHOULD CONTACT THE MAYOR'S OFFICE OF CONTRACT SERVICES, PUBLIC HEARINGS UNIT, 253 BROADWAY, 9TH FLOOR, NEW YORK, N.Y. 10007, (212) 788-7490, NO LATER THAN SEVEN (7) BUSINESS DAYS PRIOR TO THE PUBLIC HEARING. TDD USERS SHOULD CALL VERIZON RELAY SERVICES.

HOMELESS SERVICES

■ PUBLIC HEARINGS

NOTICE IS HEREBY GIVEN that a Contract Public Hearing will be held on Thursday, May 14, 2015, in Spector Hall, 22 Reade Street, Main Floor, Borough of Manhattan, commencing at 10:00 A.M. on the following:

IN THE MATTER OF a proposed contract between the Department of Homeless Services and Home/Life Services Inc., located at 1222 Avenue M - Suite 401A, Brooklyn, NY 11230, to operate a Stand-alone Transitional Residence for Homeless Adult Families at 58-66 Clay Street, Brooklyn, NY 11222 (Community District 1). The total contract amount shall be \$16,649,357. The contract term shall be from May 14, 2015 to June 30, 2019, with one four-year option to renew from July 1, 2019 to June 30, 2023. PIN #: 07110P0002082.

The proposed contractor has been selected by means of the Competitive Sealed Proposal Method (Open Ended Request for Proposals), pursuant to Section 3-03 (b)(2) of the Procurement Policy Board Rules.

A draft copy of the proposed contract will be available for public inspection at the Department of Homeless Services, 33 Beaver Street, New York, NY, 10004, from May 5, 2014 to May 14, 2015, excluding Saturdays, Sundays and holidays from 9:00 A.M. to 5:00 P.M.

• m5

MAYOR'S OFFICE OF CRIMINAL JUSTICE

■ PUBLIC HEARINGS

NOTICE IS HEREBY GIVEN that a Contract Public Hearing will be held on Thursday, May 14, 2015, in Spector Hall, 22 Reade Street, Main Floor, Borough of Manhattan, commencing at 10:00 A.M. on the following:

IN THE MATTER OF a proposed contract between the Mayor's Office of Criminal Justice (MOCJ) and Community Mediation Services, located at 89-64 163RD Street, Jamaica, NY 11432, to provide mediation services in Queens County. The contract term shall be from July 1, 2015 to June 30, 2017. There shall be two two-year options to renew for the period July 1, 2017 to June 30, 2019 and July 1, 2019 to June 30, 2021. The contract shall be in an amount not to exceed \$369,368. The proposed contract is being funded through City Tax Levy Funds. E-PIN #: 00215I0002003.

The proposed contractor was selected through HHS ACCELERATOR, pursuant to Section 3-16 of the Procurement Policy Board Rules.

The proposed contract shall be available for inspection by members of the public between May 5, 2015 and May 14, 2015, excluding Saturdays, Sundays and Holidays, during the hours of 9:00 A.M. and 12:00 P.M. and 2:00 P.M. and 4:00 P.M., at One Centre Street, Room 1012N, New York, NY 10007.

Anyone who wishes to speak at this public hearing should request to do so in writing. The written request must be received by the Agency within 5 business days after publication of this notice. Written requests to speak should be sent to Ms. Migdalia Veloz, Agency Chief Contracting Officer, Mayor's Office of Criminal Justice, 1 Centre Street, Room 1012N, New York, NY 10007, or email to: mveloz@cityhall.nyc.gov. If MOCJ receives no written requests to speak within the prescribed time, MOCJ reserves the right not to conduct the public hearing.

IN THE MATTER OF a proposed contract between the Mayor's Office of Criminal Justice (MOCJ) and Institute for Mediation and Conflict Resolution Services, located at 384 East 149th Street, Suite 330, Bronx, NY 10455, to provide mediation services in Bronx County. The contract

term shall be from July 1, 2015 to June 30, 2017. There shall be two two-year options to renew for the period July 1, 2017 to June 30, 2019 and July 1, 2019 to June 30, 2021. The contract shall be in an amount not to exceed \$285,700. The proposed contract is being funded through City Tax Levy Funds. E-PIN #: 00215I0002004.

The proposed contractor was selected through HHS ACCELERATOR, pursuant to Section 3-16 of the Procurement Policy Board Rules.

The proposed contract shall be available for inspection by members of the public between May 5, 2015 and May 14, 2015, excluding Saturdays, Sundays and Holidays, during the hours of 9:00 A.M. and 12:00 P.M. and 2:00 P.M. and 4:00 P.M., at One Centre Street, Room 1012N, New York, NY 10007.

Anyone who wishes to speak at this public hearing should request to do so in writing. The written request must be received by the Agency within 5 business days after publication of this notice. Written requests to speak should be sent to Ms. Migdalia Veloz, Agency Chief Contracting Officer, Mayor's Office of Criminal Justice, 1 Centre Street, Room 1012N, New York, NY 10007, or email to: mveloz@cityhall.nyc.gov. If MOCJ receives no written requests to speak within the prescribed time, MOCJ reserves the right not to conduct the public hearing.

IN THE MATTER OF a proposed contract between the Mayor's Office of Criminal Justice (MOCJ) and New York Peace Institute, 111 John Street, Room 600, New York, NY 10038, to provide mediation services in Kings County. The contract term shall be from July 1, 2015 to June 30, 2017. There shall be two two-year options to renew for the period July 1, 2017 to June 30, 2019 and July 1, 2019 to June 30, 2021. The contract shall be in an amount not to exceed \$331,344. The proposed contract is being funded through City Tax Levy Funds. E-PIN #: 00215I0002002.

The proposed contractor was selected through HHS ACCELERATOR, pursuant to Section 3-16 of the Procurement Policy Board Rules.

The proposed contract shall be available for inspection by members of the public between May 5, 2015 and May 14, 2015, excluding Saturdays, Sundays and Holidays, during the hours of 9:00 A.M. and 12:00 P.M. and 2:00 P.M. and 4:00 P.M., at One Centre Street, Room 1012N, New York, NY 10007.

IN THE MATTER OF a proposed contract between the Mayor's Office of Criminal Justice (MOCJ) and New York Peace Institute, 111 John Street, Room 600, New York, NY 10038, to provide mediation services in New York County. The contract term shall be from July 1, 2015 to June 30, 2017. There shall be two two-year options to renew for the period July 1, 2017 to June 30, 2019 and July 1, 2019 to June 30, 2021. The contract shall be in an amount not to exceed \$327,088. The proposed contract is being funded through City Tax Levy Funds. E-PIN #: 00215I0002001.

The proposed contractor was selected through HHS ACCELERATOR, pursuant to Section 3-16 of the Procurement Policy Board Rules.

The proposed contract shall be available for inspection by members of the public between May 5, 2015 and May 14, 2015, excluding Saturdays, Sundays and Holidays, during the hours of 9:00 A.M. and 12:00 P.M. and 2:00 P.M. and 4:00 P.M., at One Centre Street, Room 1012N, New York, NY 10007.

IN THE MATTER OF a proposed contract between the Mayor's Office of Criminal Justice (MOCJ) and YPIS of Staten Island, Inc., d/b/a New York Center for Interpersonal Development, located at 130 Stuyvesant Place, 5th Floor, Staten Island, NY 10301, to provide mediation services in Richmond County. The contract term shall be from July 1, 2015 to June 30, 2017. There shall be two two-year options to renew for the period July 1, 2017 to June 30, 2019 and July 1, 2019 to June 30, 2021. The contract shall be in an amount not to exceed \$286,500. The proposed contract is being funded through City Tax Levy Funds. E-PIN #: 00215I0002005.

The proposed contractor was selected through HHS ACCELERATOR, pursuant to Section 3-16 of the Procurement Policy Board Rules.

The proposed contract shall be available for inspection by members of the public between May 5, 2015 and May 14, 2015, excluding Saturdays, Sundays and Holidays, during the hours of 9:00 A.M. and 12:00 P.M. and 2:00 P.M. and 4:00 P.M., at One Centre Street, Room 1012N, New York, NY 10007.

Anyone who wishes to speak at this public hearing should request to do so in writing. The written request must be received by the Agency within 5 business days after publication of this notice. Written requests to speak should be sent to Ms. Migdalia Veloz, Agency Chief Contracting Officer, Mayor's Office of Criminal Justice, 1 Centre Street, Room 1012N, New York, NY 10007, or email to: mveloz@cityhall.nyc.gov. If MOCJ receives no written requests to speak within the prescribed time, MOCJ reserves the right not to conduct the public hearing.

• m5

READER'S GUIDE

The City Record (CR) is published each business day and includes notices of proposed New York City procurement actions, contract awards, and other procurement-related information. Solicitation notices for most procurements valued at or above \$100,000 for information technology and for construction and construction related services, above \$50,000 for other services, and above \$25,000 for other goods are published for at least one day. Other types of procurements, such as sole source, require notice in The City Record for five consecutive days. Unless otherwise specified, the agencies and offices listed are open for business Monday through Friday from 9:00 A.M. to 5:00 P.M., except on legal holidays.

NOTICE TO ALL NEW YORK CITY CONTRACTORS

The New York State Constitution ensures that all laborers, workers or mechanics employed by a contractor or subcontractor doing public work are to be paid the same wage rate that prevails in the trade where the public work is being done. Additionally, New York State Labor Law §§ 220 and 230 provide that a contractor or subcontractor doing public work in construction or building service must pay its employees no less than the prevailing wage. Section 6-109 (the Living Wage Law) of the New York City Administrative Code also provides for a "living wage", as well as prevailing wage, to be paid to workers employed by City contractors in certain occupations. The Comptroller of the City of New York is mandated to enforce prevailing wage. Contact the NYC Comptroller's Office at www.comptroller.nyc.gov, and click on Prevailing Wage Schedules to view rates.

CONSTRUCTION/CONSTRUCTION SERVICES OR CONSTRUCTION-RELATED SERVICES

The City of New York is committed to achieving excellence in the design and construction of its capital program, and building on the tradition of innovation in architecture and engineering that has contributed to the City's prestige as a global destination.

VENDOR ENROLLMENT APPLICATION

New York City procures approximately \$17 billion worth of goods, services, construction and construction-related services every year. The NYC Procurement Policy Board Rules require that agencies primarily solicit from established mailing lists called bidder/proposer lists. Registration for these lists is free of charge. To register for these lists, prospective suppliers should fill out and submit the NYC-FMS Vendor Enrollment application, which can be found online at www.nyc.gov/selltonyc. To request a paper copy of the application, or if you are uncertain whether you have already submitted an application, call the Vendor Enrollment Center at (212) 857-1680.

SELLING TO GOVERNMENT TRAINING WORKSHOP

New and experienced vendors are encouraged to register for a free training course on how to do business with New York City. "Selling to Government" workshops are conducted by the Department of Small Business Services at 110 William Street, New York, NY 10038. Sessions are convened on the second Tuesday of each month from 10:00 A.M. to 12:00 P.M. For more information, and to register, call (212) 618-8845 or visit www.nyc.gov/html/sbs/nycbiz and click on Summary of Services, followed by Selling to Government.

PRE-QUALIFIED LISTS

New York City procurement policy permits agencies to develop and solicit from pre-qualified lists of vendors, under prescribed circumstances. When an agency decides to develop a pre-qualified list, criteria for pre-qualification must be clearly explained in the solicitation and notice of the opportunity to pre-qualify for that solicitation must be published in at least five issues of the CR. Information and qualification questionnaires for inclusion on such lists may be obtained directly from the Agency Chief Contracting Officer at each agency (see Vendor Information Manual). A completed qualification questionnaire may be submitted to an Agency Chief Contracting Officer at any time, unless otherwise indicated, and action (approval or denial) shall be taken by the agency within 90 days from the date of submission. Any denial or revocation of pre-qualified status can be appealed to the Office of Administrative Trials and Hearings (OATH). Section 3-10 of the Procurement Policy Board Rules describes the criteria for the general use of pre-qualified lists. For information regarding specific pre-qualified lists, please visit www.nyc.gov/selltonyc.

NON-MAYORAL ENTITIES

The following agencies are not subject to Procurement Policy Board Rules and do not follow all of the above procedures: City University, Department of Education, Metropolitan Transportation Authority, Health & Hospitals Corporation, and the Housing Authority. Suppliers interested in applying for inclusion on bidders lists for Non-Mayoral entities should contact these

entities directly at the addresses given in the Vendor Information Manual.

PUBLIC ACCESS CENTER

The Public Access Center is available to suppliers and the public as a central source for supplier-related information through on-line computer access. The Center is located at 253 Broadway, 9th floor, in lower Manhattan, and is open Monday through Friday from 9:30 A.M. to 5:00 P.M., except on legal holidays. For more information, contact the Mayor's Office of Contract Services at (212) 341-0933 or visit www.nyc.gov/mocs.

ATTENTION: NEW YORK CITY MINORITY AND WOMEN-OWNED BUSINESS ENTERPRISES

Join the growing number of Minority and Women-Owned Business Enterprises (M/WBEs) that are competing for New York City's business. In order to become certified for the program, your company must substantiate that it: (1) is at least fifty-one percent (51%) owned, operated and controlled by a minority or woman and (2) is either located in New York City or has a significant tie to New York City's business community. To obtain a copy of the certification application and to learn more about this program, contact the Department of Small Business Services at (212) 513-6311 or visit www.nyc.gov/sbs and click on M/WBE Certification and Access.

PROMPT PAYMENT

It is the policy of the City of New York to pay its bills promptly. The Procurement Policy Board Rules generally require that the City pay its bills within 30 days after the receipt of a proper invoice. The City pays interest on all late invoices. However, there are certain types of payments that are not eligible for interest; these are listed in Section 4-06 of the Procurement Policy Board Rules. The Comptroller and OMB determine the interest rate on late payments twice a year: in January and in July.

PROCUREMENT POLICY BOARD RULES

The Rules may also be accessed on the City's website at www.nyc.gov/selltonyc

COMMON ABBREVIATIONS USED IN THE CR

The CR contains many abbreviations. Listed below are simple explanations of some of the most common ones appearing in the CR:

ACCO	Agency Chief Contracting Officer
AMT	Amount of Contract
CSB	Competitive Sealed Bid including multi-step
CSP	Competitive Sealed Proposal including multi-step
CR	The City Record newspaper
DP	Demonstration Project
DUE	Bid/Proposal due date; bid opening date
EM	Emergency Procurement
FCRC	Franchise and Concession Review Committee
IFB	Invitation to Bid
IG	Intergovernmental Purchasing
LBE	Locally Based Business Enterprise
M/WBE	Minority/Women's Business Enterprise
NA	Negotiated Acquisition
OLB	Award to Other Than Lowest Responsive Bidder/Proposer
PIN	Procurement Identification Number
PPB	Procurement Policy Board
PQL	Pre-qualified Vendors List
RFEI	Request for Expressions of Interest
RFI	Request for Information
RFP	Request for Proposals
RFQ	Request for Qualifications
SS	Sole Source Procurement
ST/FED	Subject to State and/or Federal requirements

KEY TO METHODS OF SOURCE SELECTION

The Procurement Policy Board (PPB) of the City of New York has by rule defined the appropriate methods of source selection for City procurement and reasons justifying their use. The CR procurement notices of many agencies include an abbreviated reference to the source selection method utilized. The following is a list of those methods and the abbreviations used:

CSB	Competitive Sealed Bidding including multi-step Special Case Solicitations/Summary of Circumstances:
CSP	Competitive Sealed Proposal including multi-step
CP/1	Specifications not sufficiently definite
CP/2	Judgement required in best interest of City
CP/3	Testing required to evaluate
CB/PQ/4	CSB or CSP from Pre-qualified Vendor List/ Advance qualification screening needed
CP/PQ/4	Demonstration Project
DP	Sole Source Procurement/only one source
RS	Procurement from a Required Source/ST/FED
NA	Negotiated Acquisition
<i>For ongoing construction project only:</i>	
NA/8	Compelling programmatic needs
NA/9	New contractor needed for changed/additional work
NA/10	Change in scope, essential to solicit one or limited number of contractors
NA/11	Immediate successor contractor required due to termination/default
<i>For Legal services only:</i>	

NA/12	Specialized legal devices needed; CSP not advantageous
WA	Solicitation Based on Waiver/Summary of Circumstances (Client Services/CSB or CSP only)
WA1	Preventing loss of sudden outside funding
WA2	Existing contractor unavailable/immediate need
WA3	Unsuccessful efforts to contract/need continues
IG	Intergovernmental Purchasing (award only)
IG/F	Federal
IG/S	State
IG/O	Other
EM	Emergency Procurement (award only): An unforeseen danger to:
EM/A	Life
EM/B	Safety
EM/C	Property
EM/D	A necessary service
AC	Accelerated Procurement/markets with significant short-term price fluctuations
SCE	Service Contract Extension/insufficient time; necessary service; fair price Award to Other Than Lowest Responsible & Responsive Bidder or Proposer/Reason (award only) anti-apartheid preference
OLB/a	local vendor preference
OLB/b	recycled preference
OLB/c	other: (specify)
OLB/d	

HOW TO READ CR PROCUREMENT NOTICES

Procurement notices in the CR are arranged by alphabetically listed Agencies, and within Agency, by Division if any. The notices for each Agency (or Division) are further divided into three subsections: Solicitations, Awards; and Lists & Miscellaneous notices. Each of these subsections separately lists notices pertaining to Goods, Services, or Construction.

Notices of Public Hearings on Contract Awards appear at the end of the Procurement Section.

At the end of each Agency (or Division) listing is a paragraph giving the specific address to contact to secure, examine and/or to submit bid or proposal documents, forms, plans, specifications, and other information, as well as where bids will be publicly opened and read. This address should be used for the purpose specified unless a different one is given in the individual notice. In that event, the directions in the individual notice should be followed.

The following is a SAMPLE notice and an explanation of the notice format used by the CR.

SAMPLE NOTICE

POLICE

DEPARTMENT OF YOUTH SERVICES

■ SOLICITATIONS

Services (Other Than Human Services)

BUS SERVICES FOR CITY YOUTH PROGRAM
-Competitive Sealed Bids- PIN#056020000293 -
DUE 04-21-03 AT 11:00 A.M.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.
*NYPD, Contract Administration Unit,
51 Chambers Street, Room 310, New York, NY 10007.
Manuel Cruz (646) 610-5225.*

◀m27-30

ITEM	EXPLANATION
POLICE DEPARTMENT	Name of contracting agency
DEPARTMENT OF YOUTH SERVICES	Name of contracting division
■ SOLICITATIONS	Type of Procurement action
<i>Services (Other Than Human Services)</i>	Category of procurement
BUS SERVICES FOR CITY YOUTH PROGRAM	Short Title
CSB	Method of source selection
PIN #056020000293	Procurement identification number
DUE 04-21-03 AT 11:00 A.M.	Bid submission due 4-21-03 by 11:00 A.M.; bid opening date/time is the same.
<i>Use the following address unless otherwise specified or submit bid/proposal documents; etc.</i>	Paragraph at the end of Agency Division listing providing Agency
◀	Indicates New Ad
m27-30	Date that notice appears in The City Record