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OFFICE OF THE MAYOR

EXECUTIVE ORDER NO. 63

JULY 26, 1976

ESTABLISHMENT OF THE OFFICE OF DEVELOPMENT

Whereas, During the last nine years, five (5) of the special mayoral development offices in the Executive Office of the Mayor have had broad common objectives to plan, expedite and implement public, private and joint public and private redevelopment of specified areas of the City. These offices are:

- The Office of Midtown Planning and Development
- The Office of Lower Manhattan Development
- The Office of Jamaica Planning and Development
- The Office of Downtown Brooklyn Development
- The Upper Manhattan Planning and Development Office

and

Whereas, The concept of special development offices within the Executive Office of the Mayor has been successful in encouraging overall planning and implementation of numerous projects within the areas of their jurisdiction; and

Whereas, The five special development offices have worked toward implementing the plans for the specific areas through the various agencies within the City government, including:

- The development of planning goals, zoning amendments and project review through the City Planning Commission.
- The development of new and modified transportation and related facilities through the Transportation Administration and its associated departments.
- The development of new and renovated housing through the Housing and Development Administration.
- The development and expansion of commercial and industrial activities and facilities through the Economic Development Administration.
- The improvement of the delivery of municipal services through the Office of Neighborhood Services.

The development and promotion of recreational and cultural facilities and programs in conjunction with the Parks, Recreation and Cultural Affairs Administration; and

Whereas, Over these years certain common development procedures, techniques and expertise have evolved within the staff of the special development offices which are applicable to nearly all special development projects, including the use of special zoning districts to guide the growth and change of specific local commercial and residential areas; the designation, policy management and project management of specific urban renewal projects; sponsorship, designation and lease negotiations with public and private developers to implement specific development projects; the planning, preliminary design and implementation of major transit improvements, including subway stations and large scale transit malls; and

Whereas, The City's fiscal situation has made it vital that commercial, institutional and residential development be aided in every way possible to encourage the use of private initiative and private funds in a constructive partnership with government; and

Whereas, A single, unified Office of Development is the vehicle best suited to maximize

Revoked by E. order # 35 (1979)

the development potential of key areas of the City and utilize the resources and skills of the aforementioned five offices.

Now, therefore, by virtue of the power vested in me as Mayor of the City of New York, it is hereby ordered as follows:

Section 1. *Office of Development*

There is established in the Executive Office of the Mayor the Office of Development, which shall be headed by a Director who shall be appointed by and serve at the pleasure of the Mayor. The Office of Development shall supersede the five planning and development offices and shall coordinate planning, development and implementation strategies for the areas of five (5) previously existing development offices—

- (a) Lower Manhattan
- (b) Downtown Brooklyn
- (c) Greater Jamaica
- (d) Upper Manhattan
- (e) Special projects in midtown Manhattan under the coordination of the Mayor's Midtown Action Office.
- (f) and in such other areas as shall be assigned from time to time by the Deputy Mayors for Planning.

§ 2. *Powers and Duties of the Director*

The Director shall assume all the powers and responsibilities now vested in the directors of the Office of Lower Manhattan Development, Downtown Brooklyn Development, Jamaica Planning and Development and Upper Manhattan Planning and Development and, in addition, shall have the following powers and duties with respect to planning and development:

- a. Under the supervision of the Deputy Mayor for Planning and in consultation with the Chairman of the City Planning Commission, the Administrators of the Housing and Development Administration, the Economic Development Administration and the Transportation Administration shall advise the Mayor with respect to economic and community development plans, activities and programs.
- b. To work closely with the various private individuals, organizations and community groups concerned with the development of the specific areas designated to promote and raise support for such development and to create and assist quasi public and not-for-profit vehicles to further such development.
- c. On behalf of the Mayor, to have full responsibility to direct and coordinate the activities of City agencies to make feasible and expedite economic and community development plans, activities and programs, including present and future redevelopment plans in the designated areas.
- d. To work with and advise task forces, including those presently constituted, considering revisions to policies and programs relative to the City's economic and community development, and to direct and coordinate City agencies in implementing revised development policies as they apply to the areas designated.
- e. To coordinate activities, actions and plans with public authorities, state and federal governments.
- f. To study and make recommendations with respect to design controls and zoning for the areas designated.
- g. To review and make recommendations with respect to capital budget and expense items and development and service programs as they affect the areas designated.
- h. To serve as liaison between the Mayor and City agencies, and between the City and private developers and organizations with regard to activities in or affecting the areas designated.
- i. To hire staff personnel, designate advisors and advising groups and retain consultants, apply for and receive grants, loans and other forms of support, let contracts and leases, prepare and submit legislation and resolutions subject to all applicable regulations and after approval of the Mayor in connection with the performance of the foregoing.
- j. To assist the Office of Neighborhood Services in improving the delivery of municipal services in designated areas.

§ 3. City agencies responsible for providing public improvements and services in the special designated areas, including the Economic Development Administration, the Housing and Development Administration, the Municipal Services Administration, the Parks and Recreation Administration, Cultural Affairs Administration, the Health Services Administration, the Environmental Protection Administration, the Transportation Administration, the Human Resources Administration, the Office of Neighborhood Services, Department of Civic Affairs and Public Events, the Fire Department and the Police Department shall cooperate with the Director of the Office of Development in the performance of his functions and duties as set forth herein. Each such agency shall keep the Office of Development advised of their ongoing and planned activities in the designated areas and shall coordinate such activities with those of the Office of Development. Upon the request of the Director, each such agency shall designate a staff member at policy level to be its liaison with the Office of Development and to cooperate in furnishing information and such available staff resources and professional services to the extent it is feasible to do so, as may be requested by the Director for performance of his functions and duties as set forth herein.

§ 4. The Office of Lower Manhattan Development, the Office of Jamaica Planning and Development, the Office of Downtown Brooklyn Development and the Upper Manhattan Planning and Development Office are hereby abolished and succeeded by the Office of Development.

§ 5. This Executive Order shall take effect immediately.