

## **BIENNIAL AGENCY REPORT**

## INSTRUCTIONS

The Identifying Information Law requires City agencies to submit comprehensive biennial agency reports related to their collection, retention, and disclosure of identifying information and their privacy protection practices.

To complete the 2024 biennial agency report:

- Review Form 2s (<u>APO Designation of Collection and Disclosures as "Routine"</u>) made since the 2022 compliance cycle;
- Review Form 5s (<u>Agency Privacy Officer Approval of Collections and Disclosures on a "Non-Routine" Basis</u>) made since the 2022 compliance cycle;
- Use Forms 2 & 5 to complete <u>Worksheet 1</u> for all new and existing collections between 2022-2024;
- Use Forms 2 & 5 to complete <u>Worksheet 2</u> for all new and existing **disclosures** between 2022-2024.
- Complete the Biennial Agency Workbook;
- Submit the biennial agency report by **July 31, 2024**.

Submit the biennial agency report to:

- Mayor at <u>MOReports@cityhall.nyc.gov</u>
- City Council Speaker at <a href="mailto:reports@council.nyc.gov">reports@council.nyc.gov</a>
- Chief Privacy Officer and the Citywide Privacy Protection Committee at <u>oip@oti.nyc.gov</u>
- Department of Records and Information Services (DORIS) online submission portal at <a href="https://a860-gpp.nyc.gov">https://a860-gpp.nyc.gov</a>

THIS REPORT IS PUBLIC. PREPARERS SHOULD CONSULT AGENCY COUNSEL OR THE CHIEF PRIVACY OFFICER TO ENSURE THE RESPONSES ARE PROVIDED ACCORDING TO APPLICABLE LAW AND CITY POLICY.



# **VERSION CONTROL**

Version	Description of Change	Approver	Date
4.0	New design for ease of use and technological	Michael Fitzpatrick	April 2024
	enhancements, and miscellaneous clarifying	Chief Privacy Officer, City of New	
	revisions.	York	
3.0	Updated completion date; miscellaneous clarifying	Aaron Friedman	April 2022
	revisions.	Principal Senior Counsel	
		Office of Information Privacy	
2.0	Updated completion date; miscellaneous clarifying	Laura Negrón	April 2020
	revisions.	Chief Privacy Officer, City of New	
		York	
1.0	First Version	Laura Negrón	April 2018
		Chief Privacy Officer, City of New	
		York	



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# BIENNIAL AGENCY REPORT (Due on or before July 31, 2024)

1. Agency: Teacher's Retirement System

## 2. APO Contact Details

- a. Name: Andrew Bradford
- b. Title: Chief Risk Officer
- c. Email: abradford@trs.nyc.ny.us
- d. Telephone: 2126125614

## COLLECTIONS

3. How many collections does the agency have to describe?

26

4. **COLLECTIONS.** Upload worksheet 1.



- Proceed to the next page -



5. For all **collections**, select the types of identifying information collected (check all that apply). *See* <u>Citywide Privacy Protection Policies and Protocols § 3.1</u>.

Name	Work-Related Information		
Social security number (full or last 4 digits)*	Employer information		
Taxpayer ID number (full or last 4 digits)*	Employment address		
Biometric Information	Government Program Information		
☐ Fingerprints	Any scheduled appointments with any		
Photographs	employee, contractor, or subcontractor		
Palm and handprints*	Any scheduled court appearances		
Retina and iris patterns*	Eligibility for or receipt of public assistance or		
□ Facial geometry*	City services		
Gait or movement patterns*	Income tax information		
□ Voiceprints*	Motor vehicle information		
DNA sequences*			
Height			
Weight			
Contact Information	Law Enforcement Information		
Current and/or previous home address	Arrest record or criminal conviction		
🔲 Email address	Date and/or time of release from custody of		
🔲 Phone number	ACS, DOCS, or NYPD		
	Information obtained from any surveillance		
	system operated by, for the benefit of, or at the		
	direction of the NYPD		
Demographic Information	Technology-Related Information		
Country of origin	Device identifier including media access		
Date of birth*	control (MAC) address or Internet mobile		
Gender identity	equipment identity (IMEI)*		
Languages spoken	GPS-based location obtained or derived from a		
Marital or partnership status	device that can be used to track or locate an		
Nationality	individual*		
Race	Internet protocol (IP) address*		
Religion	Social media account information		
Sexual orientation			
Status information			
Citizenship or immigration status			
Employment status			
Status as a victim of domestic violence or			
sexual assault			
Status as crime victim or witness			
Other Types of Identifying Information (list below	/):		
*Type of identifying information designated by the CPO (see CPO Policies & Protocols, 52,1,1)			
*Type of identifying information designated by the CPO (see <u>CPO Policies &amp; Protocols, §3.1.1</u> ).			



## DISCLOSURES

6. How many disclosures does the agency have to describe?

22

7. **DISCLOSURES**. Upload worksheet 2.



- Proceed to the next page -



8. For all **disclosures**, select the types of identifying information disclosed (check all that apply). *See* <u>Citywide Privacy Protection Policies and Protocols § 3.1</u>.

Name	Work-Related Information		
Social security number (full or last 4 digits)*	Employer information		
Taxpayer ID number (full or last 4 digits)*	Employment address		
Biometric Information	Government Program Information		
Fingerprints	Any scheduled appointments with any		
Photographs	employee, contractor, or subcontractor		
Palm and handprints*	Any scheduled court appearances		
Retina and iris patterns*	Eligibility for or receipt of public assistance or		
□ Facial geometry*	City services		
Gait or movement patterns*	Income tax information		
□ Voiceprints*	Motor vehicle information		
DNA sequences*			
Height			
Weight			
Contact Information	Law Enforcement Information		
Current and/or previous home address	Arrest record or criminal conviction		
Email address	Date and/or time of release from custody of		
🔲 Phone number	ACS, DOCS, or NYPD		
	Information obtained from any surveillance		
	system operated by, for the benefit of, or at the		
	direction of the NYPD		
Demographic Information	Technology-Related Information		
Country of origin	Device identifier including media access		
Date of birth*	control (MAC) address or Internet mobile		
🔲 Gender identity	equipment identity (IMEI)*		
Languages spoken	GPS-based location obtained or derived from a		
Marital or partnership status	device that can be used to track or locate an		
Nationality	individual*		
Race	Internet protocol (IP) address* Social media account information		
Religion			
Sexual orientation			
Status information			
Citizenship or immigration status			
Employment status			
Status as a victim of domestic violence or			
sexual assault			
Status as crime victim or witness			
Other Types of Identifying Information (list below)	):		
*Type of identifying information designated by the CPO ( <i>see <u>CPO Policies &amp; Protocols</u>, §3.1.1</i> ).			
Type of identifying information designated by the CPU (see <u>CPU Policies &amp; Protocols, §3.1.1</u> ).			



9. Separate from the Citywide Privacy Protection Policies and Protocols, what are the agency's policies regarding requests for disclosures from other City agencies, local public authorities or local public benefit corporations, and third parties? Please summarize or upload a copy of the policy. See N.Y.C. Admin. Code § 23-1205(a)(1)(c)(1).

- 10. Which divisions of employees within the agency make disclosures of identifying information following the approval of the privacy officer? See § N.Y.C Admin. Code § 23-1205(a)(1)(c)(4).
- 11. Which categories of employees within the agency make disclosures of identifying information following the approval of the privacy officer? See § N.Y.C Admin. Code § 23-1205(a)(1)(c)(4).
- 12. Do any of the agency's policies address **access** to identifying information by employees, contractors, and subcontractors? See § N.Y.C. Admin Code § 23-1205(a)(4).
  - Yes GO TO QUESTION 13
  - $\bigcirc$  No GO TO QUESTION 16
- 13. Do these policies state that **access** to identifying information must be necessary for the employees, contractors, and subcontractors to perform their duties? *See N.Y.C. Admin Code* § 23-1205(a)(4).
  - O Yes GO TO QUESTION 14
  - No GO TO QUESTION 16
- 14. Are these policies implemented so that **access** is limited to the greatest extent possible, but also furthers the purpose or mission of the agency?
  - Yes GO TO QUESTION 15
  - $\bigcirc$  No **GO TO QUESTION 16**



15. Describe how **access** is limited to the greatest extent possible while furthering the purpose or mission of the agency.

16. **Summarize or upload** the agency's current policies for handling **proposals for disclosures to other** City agencies, local public authorities, or local public benefit corporations, and third parties. *See N.Y.C Admin Code* § 23-1205(a)(1)(c)(2).

17. Summarize or upload the agency's current policies regarding the classification of disclosures as necessitated by the existence of exigent circumstances or as routine. See N.Y.C Admin Code \$ 23-1205(a)(1)(c)(3).

18. Since 2022, has the agency **considered or implemented**, where applicable, policies that minimize the collection, retention, and disclosure of identifying information to the greatest extent possible while furthering the purpose or mission of the agency? *See N.Y.C Admin Code § 23-1205(a)(3)*.





19. Summarize the policies that the agency has **considered or implemented** regarding data minimization for the collection, retention, and disclosure of identifying information. *See N.Y.C* Admin Code § 23-1205(a)(4).



20. Summarize the agency's use of agreements for any use or disclosure of identifying information. See N.Y.C Admin Code § 23-1205 (a)(1)(d).

21. Since 2022, describe the impact of the Identifying Information Law and any other local, state, or federal laws upon your agency's practices in relation to the collection, retention, and disclosure of identifying information (i.e., if such practices would differ in the absence of these laws). The impact can be positive or negative. See N.Y.C Admin Code § 23-1205(a)(2).

22. Describe how the current privacy policies and protocols issued by the Chief Privacy Officer, or the guidance issued by the Citywide Privacy Protection Committee affected your agency's practices in relation to the collection, retention, and disclosure of identifying information. The effects can be positive or negative. *See N.Y.C Admin Code § 23-1205(a)(2)*.

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## **APPROVAL SIGNATURE FOR AGENCY REPORT**

#### PREPARER OF AGENCY REPORT

- Name: Mauricio Fernandez
- Title: Fraud Risk Analyst
- Email: mfernandez@trs.nyc.ny.us
- Phone: 2126125699

#### ELECTRONIC SIGNATURE OF AGENCY HEAD OR DESIGNEE REQUIRED BELOW

- Name: Patricia Reilly
- Title: Executive Director
- Email: PReilly@trs.nyc.ny.us
- Phone: 2126125445

Signature: Patricia Reilly (Jul 30, 2024 11:14 EDT)

Date: 07/30/2024



# **Describe the following types of collections.** *Note, you may have multiple collections of the same type.*

СО	COLLECTIONS				
	Type of Collection	Describe the Specific Activity	Classification	Describe the agency purpose or mission served by this Collection.	
1	Human Resources and other Personnel Matters	Name	Pre-approved as routine	The human resources collects, discloses, and retains various personnel-related information and records in the performance of core administrative and human resource functions.	
2	Human Resources and other Personnel Matters	Social security number (full or last 4 digits)	Pre-approved as routine	The human resources collects, discloses, and retains various personnel-related information and records in the performance of core administrative and human resource functions.	
3	Human Resources and other Personnel Matters	Taxpayer ID number (full or last 4 digits)	Pre-approved as routine	The human resources collects, discloses, and retains various personnel-related information and records in the performance of core administrative and human resource functions.	
4	Human Resources and other Personnel Matters	Photographs	Pre-approved as routine	The human resources collects, discloses, and retains various personnel-related information and records in the performance of core administrative and human resource functions.	



5	Human Resources and other Personnel Matters	Current and/or previous home addresses	Pre-approved as routine	The human resources collects, discloses, and retains various personnel-related information and records in the performance of core administrative and human resource functions.
6	Human Resources and other Personnel Matters	Email address	Pre-approved as routine	The human resources collects, discloses, and retains various personnel-related information and records in the performance of core administrative and human resource functions.
7	Human Resources and other Personnel Matters	Phone number	Pre-approved as routine	The human resources collects, discloses, and retains various personnel-related information and records in the performance of core administrative and human resource functions.
8	Human Resources and other Personnel Matters	Country of origin	Pre-approved as routine	The human resources collects, discloses, and retains various personnel-related information and records in the performance of core administrative and human resource functions.
9	Human Resources and other Personnel Matters	Date of birth	Pre-approved as routine	The human resources collects, discloses, and retains various personnel-related information and records in the performance of core administrative and human resource functions.



10	Human Resources and other Personnel Matters	Gender identity	Pre-approved as routine	The human resources collects, discloses, and retains various personnel-related information and records in the performance of core administrative and human resource functions.
11	Human Resources and other Personnel Matters	Languages spoken	Pre-approved as routine	The human resources collects, discloses, and retains various personnel-related information and records in the performance of core administrative and human resource functions.
12	Human Resources and other Personnel Matters	Marital or partnership status	Pre-approved as routine	The human resources collects, discloses, and retains various personnel-related information and records in the performance of core administrative and human resource functions.
13	Human Resources and other Personnel Matters	Nationality	Pre-approved as routine	The human resources collects, discloses, and retains various personnel-related information and records in the performance of core administrative and human resource functions.
14	Human Resources and other Personnel Matters	Race	Pre-approved as routine	The human resources collects, discloses, and retains various personnel-related information and records in the performance of core administrative and human resource functions.



15	Human Resources and other Personnel Matters	Citizenship or immigration status	Pre-approved as routine	The human resources collects, discloses, and retains various personnel-related information and records in the performance of core administrative and human resource functions.
16	Human Resources and other Personnel Matters	Employment status	Pre-approved as routine	The human resources collects, discloses, and retains various personnel-related information and records in the performance of core administrative and human resource functions.
17	Human Resources and other Personnel Matters	Eligibility for or receipt of public assistance or City services	Pre-approved as routine	The human resources collects, discloses, and retains various personnel-related information and records in the performance of core administrative and human resource functions.
18	Human Resources and other Personnel Matters	Arrest record or criminal conviction	Pre-approved as routine	The human resources collects, discloses, and retains various personnel-related information and records in the performance of core administrative and human resource functions.
19	Human Resources and other Personnel Matters	Medical Information (COVID-19 related information, application for FMLA)	Pre-approved as routine	The human resources collects, discloses, and retains various personnel-related information and records in the performance of core administrative and human resource functions.



	Client or Customer Service	Name	Pre-approved as routine	TRS provides eligible New York
20				City educators with retirement,
20				disability, and death benefits.
	Client or Customer Service	Social security number (full or	Pre-approved as routine	TRS provides eligible New York
21		last 4 digits)		City educators with retirement,
				disability, and death benefits.
	Client or Customer Service	Taxpayer ID number (full or last	Pre-approved as routine	TRS provides eligible New York
22		4 digits)		City educators with retirement,
				disability, and death benefits.
	Client or Customer Service	Current and/or previous home	Pre-approved as routine	TRS provides eligible New York
23		addresses		City educators with retirement,
				disability, and death benefits.
	Client or Customer Service	Email address	Pre-approved as routine	TRS provides eligible New York
24				City educators with retirement,
				disability, and death benefits.
25	Client or Customer Service	Phone number	Pre-approved as routine	TRS provides eligible New York
				City educators with retirement,
				disability, and death benefits.
26	Client or Customer Service	Date of birth	Pre-approved as routine	TRS provides eligible New York
				City educators with retirement,
				disability, and death benefits.
27	Client or Customer Service	Employer information	Pre-approved as routine	TRS provides eligible New York
				City educators with retirement,
				disability, and death benefits.
28	Client or Customer Service	Employment address	Pre-approved as routine	TRS provides eligible New York
				City educators with retirement,
				disability, and death benefits.
29	Technology	Current and/or previous home	Pre-approved as routine	To provide a variety of services
		addresses		including but not limited to:



				enhancing the communication between employees and members, providing the security and safety of identifiable information, provide round the clock technical support
30	Technology	Email address	Pre-approved as routine	To provide a variety of services including but not limited to: enhancing the communication between employees and members, providing the security and safety of identifiable information, provide round the clock technical support
31	Technology	Phone number	Pre-approved as routine	To provide a variety of services including but not limited to: enhancing the communication between employees and members, providing the security and safety of identifiable information, provide round the clock technical support
32	Technology	GPS-based location obtained or derived from a device that can be used to track or locate an individual	Pre-approved as routine	To provide a variety of services including but not limited to: enhancing the communication between employees and members, providing the security and safety of identifiable information, provide round the clock technical support



33	Technology	Internet protocol (IP) address	Pre-approved as routine	To provide a variety of services including but not limited to: enhancing the communication between employees and members, providing the security and safety of identifiable information, provide round the clock technical support
34	Choose an item.		Choose an item.	
35	Choose an item.		Choose an item.	
36	Choose an item.		Choose an item.	
37	Choose an item.		Choose an item.	
38	Choose an item.		Choose an item.	
39	Choose an item.		Choose an item.	
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41	Choose an item.		Choose an item.	
42	Choose an item.		Choose an item.	
43	Choose an item.		Choose an item.	
44	Choose an item.		Choose an item.	
45	Choose an item.		Choose an item.	
46	Choose an item.		Choose an item.	
47	Choose an item.		Choose an item.	
48	Choose an item.		Choose an item.	
49	Choose an item.		Choose an item.	
50	Choose an item.		Choose an item.	
51	Choose an item.		Choose an item.	
	Type of Collection	Describe the Specific Activity	Classification	Describe the agency purpose or mission served by this Collection.
52	Choose an item.	[free text]	Choose an item.	[free text]



53	Choose an item.		Choose an item.	
54	Choose an item.		Choose an item.	
55	Choose an item.		Choose an item.	
56	Choose an item.		Choose an item.	
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76	Choose an item.		Choose an item.	
77	Choose an item.		Choose an item.	
78	Choose an item.		Choose an item.	
	Type of Collection	Describe the Specific Activity	Classification	Describe the agency purpose or mission served by this Collection.
79	Choose an item.	[free text]	Choose an item.	[free text]



	1	
80	Choose an item.	Choose an item.
81	Choose an item.	Choose an item.
82	Choose an item.	Choose an item.
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92	Choose an item.	Choose an item.
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94	Choose an item.	Choose an item.
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98	Choose an item.	Choose an item.
99	Choose an item.	Choose an item.
100	Choose an item.	Choose an item.



	DISCLOSURES						
	Type of Disclosure	Describe the Specific	Classification	Describe the agency	Was this disclosure		
		Activity		purpose or mission served	made pursuant to an		
				by this Disclosure.	external request?		
	Human Resources and	Name	Pre-approved as routine	The human resources	No		
	other Personnel Matters			collects, discloses, and			
				retains various personnel-			
				related information and			
1				records in the			
				performance of core			
				administrative and			
				human resource			
				functions.			
	Human Resources and	Social security number	Pre-approved as routine	The human resources	No		
	other Personnel Matters	(full or last 4 digits)		collects, discloses, and			
				retains various personnel-			
				related information and			
2				records in the			
				performance of core			
				administrative and			
				human resource			
				functions.			
	Human Resources and	Taxpayer ID number (full	Pre-approved as routine	The human resources	No		
	other Personnel Matters	or last 4 digits)		collects, discloses, and			
				retains various personnel-			
3				related information and			
				records in the			
				performance of core			
				administrative and			

# **Describe the following types of disclosures.** *Note, you may have multiple disclosures of the same type.*



				human resource functions.	
4	Human Resources and other Personnel Matters	Current and/or previous home addresses	Pre-approved as routine	The human resources collects, discloses, and retains various personnel- related information and records in the performance of core administrative and human resource functions.	Νο
5	Human Resources and other Personnel Matters	Email address	Pre-approved as routine	The human resources collects, discloses, and retains various personnel- related information and records in the performance of core administrative and human resource functions.	Νο
6	Human Resources and other Personnel Matters	Phone number	Pre-approved as routine	The human resources collects, discloses, and retains various personnel- related information and records in the performance of core administrative and human resource functions.	No
7	Human Resources and other Personnel Matters	Country of origin	Pre-approved as routine	The human resources collects, discloses, and	No



				retains various personnel- related information and records in the performance of core administrative and human resource functions.	
8	Human Resources and other Personnel Matters	Date of birth*	Pre-approved as routine	The human resources collects, discloses, and retains various personnel- related information and records in the performance of core administrative and human resource functions.	No
9	Human Resources and other Personnel Matters	Gender identity	Pre-approved as routine	The human resources collects, discloses, and retains various personnel- related information and records in the performance of core administrative and human resource functions.	Νο
10	Human Resources and other Personnel Matters	Languages spoken	Pre-approved as routine	The human resources collects, discloses, and retains various personnel- related information and records in the performance of core	No



				administrative and human resource functions.	
11	Human Resources and other Personnel Matters	Marital or partnership status	Pre-approved as routine	The human resources collects, discloses, and retains various personnel- related information and records in the performance of core administrative and human resource functions.	No
12	Human Resources and other Personnel Matters	Nationality	Pre-approved as routine	The human resources collects, discloses, and retains various personnel- related information and records in the performance of core administrative and human resource functions.	No
13	Human Resources and other Personnel Matters	Race	Pre-approved as routine	The human resources collects, discloses, and retains various personnel- related information and records in the performance of core administrative and human resource functions.	No



	Human Resources and	Citizenship or	Dro opproved as routing	The human recourses	No
	other Personnel Matters	•	Pre-approved as routine	The human resources	NO
	other Personner Matters	immigration status		collects, discloses, and	
				retains various personnel-	
				related information and	
14				records in the	
				performance of core	
				administrative and	
				human resource	
				functions.	
	Human Resources and	Employment status	Pre-approved as routine	The human resources	No
	other Personnel Matters			collects, discloses, and	
				retains various personnel-	
				related information and	
15				records in the	
				performance of core	
				administrative and	
				human resource	
				functions.	
	Human Resources and	Eligibility for or receipt of	Pre-approved as routine	The human resources	No
	other Personnel Matters	public assistance or City		collects, discloses, and	
		services		retains various personnel-	
				related information and	
16				records in the	
				performance of core	
				administrative and	
				human resource	
				functions.	
	Human Resources and	Arrest record or criminal	Pre-approved as routine	The human resources	No
17	other Personnel Matters	conviction		collects, discloses, and	
17				retains various personnel-	
				related information and	



				records in the	
				performance of core	
				administrative and	
				human resource	
				functions.	
	Client or Customer	Name	Pre-approved as routine	TRS provides eligible New	No
18	Service			York City educators with	
10				retirement, disability, and	
				death benefits.	
	Client or Customer	Social security number	Pre-approved as routine	TRS provides eligible New	No
19	Service	(full or last 4 digits)		York City educators with	
19				retirement, disability, and	
				death benefits.	
	Client or Customer	Taxpayer ID number (full	Pre-approved as routine	TRS provides eligible New	No
20	Service	or last 4 digits)		York City educators with	
20				retirement, disability, and	
				death benefits.	
	Client or Customer	Current and/or previous	Pre-approved as routine	TRS provides eligible New	No
21	Service	home addresses		York City educators with	
21				retirement, disability, and	
				death benefits.	
	Client or Customer	Email address	Pre-approved as routine	TRS provides eligible New	No
22	Service			York City educators with	
22				retirement, disability, and	
				death benefits.	
	Client or Customer	Phone number	Pre-approved as routine	TRS provides eligible New	No
23	Service			York City educators with	
25				retirement, disability, and	
				death benefits.	
24	Client or Customer	Date of birth	Pre-approved as routine	TRS provides eligible New	No
24	Service			York City educators with	



				retirement, disability, and	
				death benefits.	
	Type of Disclosure	Describe the Specific	Classification	Describe the agency	Was this disclosure
		Activity		purpose or mission served	made pursuant to an
25				by this Disclosure.	external request?
25	Client or Customer	Employer information	Pre-approved as routine	TRS provides eligible New	No
	Service			York City educators with	
				retirement, disability, and death benefits.	
26	Client or Customer	Employment address	Pre-approved as routine	TRS provides eligible New	No
20	Service		Fre-approved as routine	York City educators with	NO
	Service			retirement, disability, and	
				death benefits.	
27	Choose an item.		Choose an item.		Choose an item.
28	Choose an item.		Choose an item.		Choose an item.
29	Choose an item.		Choose an item.		Choose an item.
30	Choose an item.		Choose an item.		Choose an item.
31	Choose an item.		Choose an item.		Choose an item.
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41	Choose an item.		Choose an item.		Choose an item.
42	Choose an item.		Choose an item.		Choose an item.
43	Choose an item.		Choose an item.		Choose an item.



44	Choose an item.		Choose an item.		Choose an item.
45	Choose an item.		Choose an item.		Choose an item.
46	Choose an item.		Choose an item.		Choose an item.
47	Choose an item.		Choose an item.		Choose an item.
48	Choose an item.		Choose an item.		Choose an item.
49	Choose an item.		Choose an item.		Choose an item.
50	Choose an item.		Choose an item.		Choose an item.
51	Choose an item.		Choose an item.		Choose an item.
	Type of Disclosure	Describe the Specific Activity	Classification	Describe the agency purpose or mission served by this Disclosure.	Was this disclosure made pursuant to an external request?
52	Choose an item.	[free text]	Choose an item.	[free text]	Choose an item.
53	Choose an item.		Choose an item.		Choose an item.
54	Choose an item.		Choose an item.		Choose an item.
55	Choose an item.		Choose an item.		Choose an item.
56	Choose an item.		Choose an item.		Choose an item.
57	Choose an item.		Choose an item.		Choose an item.
58	Choose an item.		Choose an item.		Choose an item.
59	Choose an item.		Choose an item.		Choose an item.
60	Choose an item.		Choose an item.		Choose an item.
61	Choose an item.		Choose an item.		Choose an item.
62	Choose an item.		Choose an item.		Choose an item.
63	Choose an item.		Choose an item.		Choose an item.
64	Choose an item.		Choose an item.		Choose an item.
65	Choose an item.		Choose an item.		Choose an item.
66	Choose an item.		Choose an item.		Choose an item.
67	Choose an item.		Choose an item.		Choose an item.
68	Choose an item.		Choose an item.		Choose an item.
69	Choose an item.		Choose an item.		Choose an item.
70	Choose an item.		Choose an item.		Choose an item.



71	Choose an item.		Choose an item.		Choose an item.
72	Choose an item.		Choose an item.		Choose an item.
73	Choose an item.		Choose an item.		Choose an item.
74	Choose an item.		Choose an item.		Choose an item.
75	Choose an item.		Choose an item.		Choose an item.
76	Choose an item.		Choose an item.		Choose an item.
77	Choose an item.		Choose an item.		Choose an item.
78	Choose an item.		Choose an item.		Choose an item.
	Type of Disclosure	Describe the Specific Activity	Classification	Describe the agency purpose or mission served by this Disclosure.	Was this disclosure made pursuant to an external request?
79	Choose an item.	[free text]	Choose an item.	[free text]	Choose an item.
80	Choose an item.		Choose an item.		Choose an item.
81	Choose an item.		Choose an item.		Choose an item.
82	Choose an item.		Choose an item.		Choose an item.
83	Choose an item.		Choose an item.		Choose an item.
84	Choose an item.		Choose an item.		Choose an item.
85	Choose an item.		Choose an item.		Choose an item.
86	Choose an item.		Choose an item.		Choose an item.
87	Choose an item.		Choose an item.		Choose an item.
88	Choose an item.		Choose an item.		Choose an item.
89	Choose an item.		Choose an item.		Choose an item.
90	Choose an item.		Choose an item.		Choose an item.
91	Choose an item.		Choose an item.		Choose an item.
92	Choose an item.		Choose an item.		Choose an item.
93	Choose an item.		Choose an item.		Choose an item.
94	Choose an item.		Choose an item.		Choose an item.
95	Choose an item.		Choose an item.		Choose an item.
96	Choose an item.		Choose an item.		Choose an item.
97	Choose an item.		Choose an item.		Choose an item.



#### **WORKSHEET 2 - DISCLOSURES**

98	Choose an item.	Choose an item.	Choose an item.
99	Choose an item.	Choose an item.	Choose an item.
100	Choose an item.	Choose an item.	Choose an item.



For each **disclosure**, select the <u>type</u> of entity **and** provide the <u>name</u> of the entity that received the identifying information.

	Type of Entity	Name of Entity
1	Law Firm	Various
2	City Agency	NYC DOE
3	City Agency	CUNY
4	City Agency	Charter Schools
5	City Agency	NYCERS
6	City Agency	BERS
7	City Agency	FDPF
8	City Agency	PPF
9	State Agency	NYSLERS
10	State Agency	NYSTRS
11	City Agency	NYC Office of Equal Employment
12	City Agency	NYC Office of the Actuary
13	City Agency	NYC Office of Payroll Administration/FISA
14	City Agency	Department of Citywide Administrative Services
15	City Agency	City Unions
16	City Agency	NYC Office of the Comptroller
17	City Agency	NYC Department of Social Services
18	City Agency	NYC Office of Labor Relations
19	City Agency	NYC Office of Corporation Counsel
20	City Agency	DOI
21	Financial Institution	Wells Fargo/Early Warning Systems
22	Other Private Sector Company	Life Status 360 (Death Verification Service)
23	Other Private Sector Company	Naphsis (Death Verification Service)
24	Other Private Sector Company	LexisNexis Risk Solutions (Death Verification Service)
25	Other Private Sector Company	Vertical 8x8 (Telecommunications)
26	Other Private Sector Company	Metasource (Digiscribe)
27	City Agency	Collections Counsel, N.Y.C. Admin. Code §23-1205(a)(1)(e)



	Type of Entity	Name of Entity
28	Other Private Sector Company	Grant Thornton
29	Other Private Sector Company	Sagitec
30	Other Private Sector Company	Cognizant
31	Choose an item.	
32	Choose an item.	
33	Choose an item.	
34	Choose an item.	
35	Choose an item.	
36	Choose an item.	
37	Choose an item.	
38	Choose an item.	
39	Choose an item.	
40	Choose an item.	
41	Choose an item.	
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51	Choose an item.	
52	Choose an item.	
53	Choose an item.	
54	Choose an item.	
55	Choose an item.	
56	Choose an item.	



	Type of Entity	Name of Entity
57	Choose an item.	[free text]
58	Choose an item.	
59	Choose an item.	
60	Choose an item.	
61	Choose an item.	
62	Choose an item.	
63	Choose an item.	
64	Choose an item.	
65	Choose an item.	
66	Choose an item.	
67	Choose an item.	
68	Choose an item.	
69	Choose an item.	
70	Choose an item.	
71	Choose an item.	
72	Choose an item.	
73	Choose an item.	
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75	Choose an item.	
76	Choose an item.	
77	Choose an item.	
78	Choose an item.	
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81	Choose an item.	
82	Choose an item.	
83	Choose an item.	
84	Choose an item.	
85	Choose an item.	



#### **WORKSHEET 2 - DISCLOSURES**

	Type of Entity	Name of Entity
86	Choose an item.	[free text]
87	Choose an item.	
88	Choose an item.	
89	Choose an item.	
90	Choose an item.	
91	Choose an item.	
92	Choose an item.	
93	Choose an item.	
94	Choose an item.	
95	Choose an item.	
96	Choose an item.	
97	Choose an item.	
98	Choose an item.	
99	Choose an item.	
100	Choose an item.	



# **OPTIONAL QUESTION:** Using the table below, describe any proposals for disclosures of identifying information that your agency declined to approve.

	Type of Entity that Requested the Identifying Information	Name of the Entity	Reason for the Request	Description of Agency's Rationale for Rejection
1	Choose an item.	[free text]	[free text]	[free text]
2	Choose an item.			
3	Choose an item.			
4	Choose an item.			
5	Choose an item.			
6	Choose an item.			
7	Choose an item.			
8	Choose an item.			
9	Choose an item.			
10	Choose an item.			
11	Choose an item.			
12	Choose an item.			
13	Choose an item.			
14	Choose an item.			
15	Choose an item.			
16	Choose an item.			
17	Choose an item.			
18	Choose an item.			
19	Choose an item.			
20	Choose an item.			
21	Choose an item.			
22	Choose an item.			
23	Choose an item.			
24	Choose an item.			
25	Choose an item.			



	Type of Entity that Requested the Identifying Information	Name of the Entity	Reason for the Request	Description of Agency's Rationale for Rejection
26	Choose an item.	[free text]	[free text]	[free text]
27	Choose an item.			
28	Choose an item.			
29	Choose an item.			
30	Choose an item.			
31	Choose an item.			
32	Choose an item.			
33	Choose an item.			
34	Choose an item.			
35	Choose an item.			
36	Choose an item.			
37	Choose an item.			
38	Choose an item.			
39	Choose an item.			
40	Choose an item.			
41	Choose an item.			
42	Choose an item.			
43	Choose an item.			
44	Choose an item.			
45	Choose an item.			
46	Choose an item.			
47	Choose an item.			
48	Choose an item.			
49	Choose an item.			
50	Choose an item.			
51	Choose an item.			
52	Choose an item.			
53	Choose an item.			



	Type of Entity that Requested the Identifying Information	Name of the Entity	Reason for the Request	Description of Agency's Rationale for Rejection
54	Choose an item.	[free text]	[free text]	[free text]
55	Choose an item.			
56	Choose an item.			
57	Choose an item.			
58	Choose an item.			
59	Choose an item.			
60	Choose an item.			
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68	Choose an item.			
69	Choose an item.			
70	Choose an item.			
71	Choose an item.			
72	Choose an item.			
73	Choose an item.			
74	Choose an item.			
75	Choose an item.			
76	Choose an item.			
77	Choose an item.			
78	Choose an item.			
79	Choose an item.			
80	Choose an item.			
81	Choose an item.			



	Type of Entity that Requested the Identifying Information	Name of the Entity	Reason for the Request	Description of Agency's Rationale for Rejection
82	Choose an item.	[free text]	[free text]	[free text]
83	Choose an item.			
84	Choose an item.			
85	Choose an item.			
86	Choose an item.			
87	Choose an item.			
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96	Choose an item.			
97	Choose an item.			
98	Choose an item.			
99	Choose an item.			
100	Choose an item.			